

**SPECIAL ASSEMBLY MEETING
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Meeting Minutes - April 24, 2019

MEETING NO. 2019-21: The Special Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers of the Municipal Building, was called to order at 5:30 p.m. by Mayor Beth Weldon.

I. CALL TO ORDER / ROLL CALL

Assemblymembers Present: Mayor Beth Weldon, Loren Jones, Wade Bryson, Carole Triem, Maria Gladziszewski, Rob Edwardson, Alicia Hughes-Skandjis, Mary Becker, and Michelle Hale

Assemblymembers Absent: None.

Staff Present: City Manager Rorie Watt, Deputy Manager Mila Cosgrove, City Attorney Robert Palmer, Municipal Clerk Beth McEwen, Finance Director Bob Bartholomew, Incoming Finance Director Jeff Rogers, Controller Sam Muse, Budget Analyst Elisabeth Jensen, Parks & Recreation Director George Schaaf, Library Director Robert Barr, Parks and Recreation Administrative Officer Lindsey Foster, Parks & Recreation Program Supervisor David Pusich, Bartlett Hospital Administrator Chuck Bill, JSD Superintendent Bridget Weiss, and JSD Administrative Services Director Sarah Jahn

Special Order of Business

Mayor Weldon said that since all the members of the ad hoc Child Care Committee were present and had just finished their work, she wanted to take this opportunity to recognize the committee. Committee members included Chair Loren Jones, Vice-Chair Bridget Weiss, Blue Schibler, Erik Eriksen, Rod Edwardson, Michelle Hale, and Wade Bryson. Mayor Weldon noted that the committee submitted its report to her and it will be forwarded to the Assembly Committee of the Whole for consideration. Chair Jones reported that the committee worked well together, members listened to each other and each of their voices could be heard in the recommendations that are contained in their report. Mr. Jones said the next steps will be to look at the committee's recommendations and the COW and AFC will work on determining on how best to move forward with funding.

II. MANAGER'S REQUEST FOR AGENDA CHANGES

Mr. Watt requested deletion of the bid award as found on the Consent Agenda as the bid award came in under \$1,000,000 and therefore does not need Assembly approval. *Hearing no objection, the bid award and subsequently, the consent agenda was removed.*

III. APPROVAL OF AGENDA

The agenda was approved as amended.

IV. AGENDA TOPICS-PUBLIC HEARING

- A. Ordinance 2019-05 An Ordinance Establishing the Rate of Levy for Property Taxes for Calendar Year 2019 Based Upon the Proposed Budget for Fiscal Year 2020.

This ordinance establishes the mill rates for property taxes for 2019, which funds a significant portion of the City and Borough of Juneau's FY20 operating budget. The Charter requires the assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15.

The mill levies presented in this ordinance support the Manager's FY20 Revised Budget that will be reviewed by the Assembly Finance Committee. As part of the budget review process, the Assembly Finance Committee will review and recommend, to the Assembly, the final mill levies. The final mill levies must be adopted on or before June 15.

For FY20 the operating mill rate remains unchanged there is a change in Service Areas from FY19, and the proposed debt service mill rate is set to decrease by 0.10 mills. This ordinance proposes a total mill levy of 10.56; the components of which are:

<u>Operation Mill Rate by Service Area</u>	<u>Millage</u>	<u>Change from FY19 Adopted</u>
Roaded Service Area	2.45	0.15
Fire Service Area	0.31	(0.05)
Areawide	6.60	(0.10)
Operating Total	9.36	-
Debt Service	1.20	(0.10)
Total	10.56	(0.10)

The City Manager recommends holding the charter required public hearing for this ordinance, followed by referral back to the Assembly Finance Committee for further review.

Public Comment

None.

Assembly Action

MOTION by Ms. Gladziszewski to refer Ordinance 2019-05 to the Assembly Finance Committee for further review and asked for unanimous consent. *Hearing no objection, the motion carried.*

- B. Ordinance 2019-06 An Ordinance Appropriating Funds from the Treasury for FY20 City and Borough Operations.

This ordinance appropriates \$377,166,800 in expenditure authority for the City and Borough of Juneau's FY20 operating budget, excluding the School District. It is necessary to appropriate all transfers between funds that support operations, debt service and capital projects as well as the associated expenditures within the funds themselves. These transfers account for \$99,826,300 of the FY20 operating budget. The total appropriated expenditure authorization, net of inter-fund transfers, is \$277,340,500 million.

This ordinance also recognizes \$371,832,600 of projected revenue and transfers-in and decreases fund balances, across all funds, by \$5,334,200. The revenue and fund balance draw are sufficient to fund the budgeted expenditures. During the weekly Finance Committee meetings in April and May we will walk through the components of the budget and the explain changes from the prior year.

The Charter requires that a public hearing be held on the FY20 operating budget by May 1, 2019, and adoption by June 15, 2019.

The City Manager recommends holding the charter required public hearing for this ordinance, followed by referral back to the Assembly Finance Committee for further review.

Public Comment

None.

Assembly Action

MOTION by Ms. Becker to refer Ordinance 2019-06 to the Assembly Finance Committee for further review and asked for unanimous consent. *Hearing no objection, the motion carried.*

C. Ordinance 2019-07 An Ordinance Appropriating Funds from the Treasury for FY20 School District Operations.

This ordinance will appropriate to the School District an FY20 operating budget of \$87,471,500. This is an overall increase in the budget of \$229,700 from the FY19 Amended Budget. The School District's operating budget is.

• General Operations	\$71,122,800
• Special Revenue (pupil transportation, food service, etc.)	7,363,500
• Education Restricted Grants	5,728,700
• Student Activities/Other	<u>3,256,500</u>
Total Budget	\$87,471,500

The FY20 school budget is supported with a combination of funding sources including CBJ local funding of \$28,174,300. The local funding consists of: \$26,497,800 for general operations, and \$1,676,500 for programs and activities outside of the state funding cap. These programs and activities include:

\$1,181,500 million for student activities, \$50,000 for pupil transportation, \$50,000 for food service, \$95,000 for Community Schools and \$300,000 for Kinder Ready. The general operations support is a decrease of \$37,500 over FY19 Amended. The other program and activities funding is an increase of \$120,000 over FY19 Amended, for a net funding increase of \$82,500.

State Statute requires the Assembly to determine the total amount of local educational funding support to be provided and provide notification of the support to the School Board within 30 days of the School District's budget submission. The district's budget was submitted March 29, 2019. To meet this timing provision, it is necessary for the Assembly to determine the amount of funding and provide notice in the month of April. This amount cannot subsequently be reduced, unless the amount exceeds the State funding CAP, but it can be increased. If the Assembly does not set the amount and furnish the School Board with notice within 30 days, the amount requested by the School District is automatically approved. By Charter, the Assembly is required to appropriate the School District's budget no later than May 31, 2019. On April 24, 2019, a meeting is scheduled for the Assembly to state, by motion, the amount of local funding to be provided to the School District.

The City Manager recommends holding the charter required public hearing for this ordinance, followed by a motion to set the amount of local funding to be provided to the school district, and then referral of the ordinance back to the Assembly Finance Committee for additional review.

Public Comment

None.

Assembly Action

MOTION by Mr. Jones that the Assembly set the amount of local funding to the Juneau School District in the amount of \$26,497,800.

Mr. Jones asked to speak to his motion. He pointed out to Assemblymembers that amount can be found on page 23 of the Assembly Finance Committee packet. He said that is a calculation of the required cap and the voluntary cap. It does not include funding above the cap which will be a topic for discussion at the Assembly Finance Committee meeting.

Hearing no objections, the motion carried.

MOTION by Mr. Jones to refer Ordinance 2019-06 to the Assembly Finance Committee for further review and asked for unanimous consent. *Hearing no objection, the motion carried.*

D. Resolution 2845(b) A Resolution Adopting the City and Borough Capital

Improvement Program for Fiscal Years 2020 Through 2025, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2020.

This resolution would adopt the Capital Improvement Program (CIP) for Fiscal Years 2020 through 2025, as required by Charter Section 9.4, and lists the capital projects that will be initially appropriated by ordinance in FY20.

The Public Works and Facilities Committee (PWFC) reviewed the preliminary CIP Resolution at its meeting on March 18, 2019, and forwarded the plan to the Assembly.

The City Manager recommends holding the charter required public hearing for this resolution, followed by referral back to the Assembly Finance Committee for further review.

Public Comment

None.

Assembly Action

MOTION by Mr. Edwardson to refer Resolution 2845(b) to the Assembly Finance Committee for further review and asked for unanimous consent. *Hearing no objection, the motion carried.*

V. CONSENT AGENDA

1. Bid Awards

- a. **PLACEHOLDER: Bid award for project BE19-243 Marie Drake School Fan Replacement and HVAC Controls Upgrades Rebid. This project includes mechanical system and HVAC control upgrades to the Marie Drake School.**

Due to agenda packet preparation schedules, this item appears on the agenda. Bids were due at 2:00 p.m. on Tuesday, April 23. The protest period ended at 4:30 p.m. on Wednesday, April 24. If the lowest accepted bid is under \$1 million, the Assembly need take no action. If, however, the lowest accepted bid is over \$1 million, the bid will need Assembly approval. Additional materials will be provided to the Assembly via red folder at the April 24, 2019 special Assembly meeting.

UPDATE: Bids came in below \$1 million, so Assembly approval of the bid is not required.

If Assembly action is required, the City Manager will offer his recommendation at the April 24, 2019 special Assembly meeting.

Removed from the agenda during Manager's request for agenda changes.

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

VII. ADJOURNMENT

There being no further business to come before the Assembly, the Special Assembly meeting was adjourned at 5:47 p.m.

Signed: _____

Elizabeth J. McEwen
Municipal Clerk

Signed: _____

Beth A. Weldon
Mayor