

**SPECIAL ASSEMBLY MEETING
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

April 24, 2019 5:30 PM

Assembly Chambers

Meeting No. 2019-21 - Immediately Followed by Assembly Finance Committee Meeting.

I. CALL TO ORDER / ROLL CALL

II. MANAGER'S REQUEST FOR AGENDA CHANGES

III. APPROVAL OF AGENDA

IV. AGENDA TOPICS-PUBLIC HEARING

A. Ordinance 2019-05 An Ordinance Establishing the Rate of Levy for Property Taxes for Calendar Year 2019 Based Upon the Proposed Budget for Fiscal Year 2020.

This ordinance establishes the mill rates for property taxes for 2019, which funds a significant portion of the City and Borough of Juneau's FY20 operating budget. The Charter requires the assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15.

The mill levies presented in this ordinance support the Manager's FY20 Revised Budget that will be reviewed by the Assembly Finance Committee. As part of the budget review process, the Assembly Finance Committee will review and recommend, to the Assembly, the final mill levies. The final mill levies must be adopted on or before June 15.

For FY20 the operating mill rate remains unchanged there is a change in Service Areas from FY19, and the proposed debt service mill rate is set to decrease by 0.10 mills. This ordinance proposes a total mill levy of 10.56; the components of which are:

<u>Operation Mill Rate by Service Area</u>	<u>Millage</u>	<u>Change from FY19 Adopted</u>
Roaded Service Area	2.45	0.15
Fire Service Area	0.31	(0.05)
Areawide	6.60	(0.10)
Operating Total	9.36	-
 <u>Debt Service</u>	 <u>1.20</u>	 <u>(0.10)</u>
Total	10.56	(0.10)

The City Manager recommends holding the charter required public hearing for this ordinance, followed by referral back to the Assembly Finance Committee for further review.

B. Ordinance 2019-06 An Ordinance Appropriating Funds from the Treasury for FY20 City and Borough Operations.

This ordinance appropriates \$377,166,800 in expenditure authority for the City and Borough of Juneau's FY20 operating budget, excluding the School District. It is necessary to appropriate all transfers between funds that support operations, debt service and capital projects as well as the associated expenditures within the funds themselves. These transfers account for \$99,826,300 of the FY20 operating budget. The total appropriated expenditure authorization, net of inter-fund transfers, is \$277,340,500 million.

This ordinance also recognizes \$371,832,600 of projected revenue and transfers-in and decreases fund balances, across all funds, by \$5,334,200. The revenue and fund balance draw are sufficient to fund the budgeted expenditures. During the weekly Finance Committee meetings in April and May we will walk through the components of the budget and the explain changes from the prior year.

The Charter requires that a public hearing be held on the FY20 operating budget by May 1, 2019, and adoption by June 15, 2019.

The City Manager recommends holding the charter required public hearing for this ordinance, followed by referral back to the Assembly Finance Committee for further review.

C. Ordinance 2019-07 An Ordinance Appropriating Funds from the Treasury for FY20 School District Operations.

This ordinance will appropriate to the School District an FY20 operating budget of \$87,471,500. This is an overall increase in the budget of \$229,700 from the FY19 Amended Budget. The School District's operating budget is.

• General Operations	\$71,122,800
• Special Revenue (pupil transportation, food service, etc.)	7,363,500
• Education Restricted Grants	5,728,700
• Student Activities/Other	<u>3,256,500</u>
Total Budget	\$87,471,500

The FY20 school budget is supported with a combination of funding sources including CBJ local funding of \$28,174,300. The local funding consists of: \$26,497,800 for general operations, and \$1,676,500 for programs and activities outside of the state funding cap. These programs and activities include: \$1,181,500 million for student activities, \$50,000 for pupil transportation, \$50,000 for food service, \$95,000 for Community Schools and \$300,000 for Kinder Ready.

The general operations support is a decrease of \$37,500 over FY19 Amended. The other program and activities funding is an increase of \$120,000 over FY19 Amended, for a net funding increase of \$82,500.

State Statute requires the Assembly to determine the total amount of local educational funding support to be provided and provide notification of the support to the School Board within 30 days of the School District's budget submission. The district's budget was submitted March 29, 2019. To meet this timing provision, it is necessary for the Assembly to determine the amount of funding and provide notice in the month of April. This amount cannot subsequently be reduced, unless the amount exceeds the State funding CAP, but it can be increased. If the Assembly does not set the amount and furnish the School Board with notice within 30 days, the amount requested by the School District is automatically approved. By Charter, the Assembly is required to appropriate the School District's budget no later than May 31, 2019. On April 24, 2019, a meeting is scheduled for the Assembly to state, by motion, the amount of local funding to be provided to the School District.

The City Manager recommends holding the charter required public hearing for this ordinance, followed by a motion to set the amount of local funding to be provided to the school district, and then referral of the ordinance back to the Assembly Finance Committee for additional review.

D. Resolution 2845(b) A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2020 Through 2025, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2020.

This resolution would adopt the Capital Improvement Program (CIP) for Fiscal Years 2020 through 2025, as required by Charter Section 9.4, and lists the capital projects that will be initially appropriated by ordinance in FY20.

The Public Works and Facilities Committee (PWFC) reviewed the preliminary CIP Resolution at its meeting on March 18, 2019, and forwarded the plan to the Assembly.

The City Manager recommends holding the charter required public hearing for this resolution, followed by referral back to the Assembly Finance Committee for further review.

V. CONSENT AGENDA

1. Bid Awards

- a. PLACEHOLDER: Bid award for project BE19-243 Marie Drake School Fan Replacement and HVAC Controls Upgrades Rebid. This project includes mechanical system and HVAC control upgrades to the Marie Drake School.**

Due to agenda packet preparation schedules, this item appears on the agenda. Bids were due at 2:00 p.m. on Tuesday, April 23. The protest period ended at 4:30 p.m. on Wednesday, April 24. If the lowest accepted bid is under \$1 million, the Assembly need take no action. If, however, the lowest accepted bid is over \$1 million, the bid will need Assembly approval. Additional materials will be provided to the Assembly via red folder at the April 24, 2019 special Assembly meeting.

UPDATE: Bids came in below \$1 million, so Assembly approval of the bid is not required.

If Assembly action is required, the City Manager will offer his recommendation at the April 24, 2019 special Assembly meeting.

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org