

THE CITY AND BOROUGH OF JUNEAU, ALASKA

DRAFT Meeting Minutes – December 7, 2019

I. CALL TO ORDER/ROLL CALL

MEETING NO. 2019-37: The Special Meeting of the City and Borough of Juneau Assembly held in Goal Setting Retreat 2020 was held in the Bartlett Regional Hospital Administrative Board Room in the Robert Valliant Building and was called to order at 9:00 a.m. by Mayor Beth Weldon.

Assembly Members Present: Mayor Beth Weldon, Maria Gladziszewski, Loren Jones, Rob Edwardson, Wade Bryson, Carole Triem, Michelle Hale, Greg Smith and Alicia Hughes-Skandijis

Assembly Absent: None.

Leadership Team Staff Present: City Manager Rorie Watt, City Attorney Robert Palmer, Deputy City Manager Mila Cosgrove, Municipal Clerk Beth McEwen, Finance Director Jeff Rogers, Airport Manager Patty Wahto, CDD Director Jill Maclean, Human Resources/Risk Management Director Dallas Hargrave, Parks and Recreation Director George Schaaf, MIS Director Matt Scranton, JPD Police Chief Ed Mercer, CCFR Chief Rich Etheridge, Lands Manager Greg Chaney, Emergency Programs Manager Tom Mattice, Chief Housing Officer Scott Ciambor, Port Director Carl Uchtyl, and Library Director Robert Barr

Mayor Weldon welcomed everyone to the retreat and asked Assemblymembers and staff to introduce themselves. Mayor Weldon invited each department director to share one accomplishment over the past year, one challenge, and one rock star in their department.

III. AGENDA TOPICS

A. Progress Update on 2019 Goals

An updated copy of the 2019 Assembly goals were included in the retreat materials and Mr. Watt provided a status report of each of the Assembly goals, what has been accomplished, what is still pending and what would be considered ongoing operational items.

B. Financial Overview

Mr. Rogers provided a status report on the current CBJ Budget as well as how some recent changes such as the collection of sales tax for online sales as well as the increase in bed tax rates might change the overall revenues as they begin work on the FY21-FY22 budget cycle. Assemblymembers discussed the budget direction to give to staff for the FY21-FY22 cycle. It was agreed upon by the Assembly to have staff prepare a status quo budget that includes additional funding for negotiated wage and benefit increases and standard inflationary costs for

FY21-FY22 plus additional funds related to child care numbers that have previously been discussed.

C. Assembly Goal Setting

Mayor Weldon and Ms. Cosgrove distributed instructions to the members on the three step method they would use while reviewing current Assembly goals and making changes or additions for the Assembly 2019-2020 goals. The three-step method used was as follows:

Phase 1: In multiple breakout groups of three, Assemblymembers looked at existing goals and implementing actions and identified if they wished to keep the goal, if they need to remove any implementing actions or if there were any implementing actions that needed to be added.

Phase 2: The Assembly, as a whole, reviewed the Phase 1 responses to determine which goals and implementing actions, if any, could be consolidated and/or changed.

Phase 3: Assemblymembers then voted on their top three choices under each category, which included all the previous 2019 goals as well as the newly added items.

D. Assembly Comments

Following the goals review, Assembly members and staff were provided with an opportunity to discuss other issues, which primarily related to scheduling and Assembly procedural issues.

Some topics mentioned that would be coming back to the Assembly in the 2020 through one of its standing committees included discussion about the fireworks policy, the 50th Anniversary celebration of CBJ being a unified municipality and hearing back from the Visitor Industry Task Force and the Eaglecrest Summer Operations Task Force.

IV. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XV. ADJOURNMENT

There being no further business to come before the Assembly, the meeting was adjourned at 2:30 p.m.

Signed: _____ Signed: _____

Elizabeth J. McEwen
Municipal Clerk

Beth A. Weldon
Mayor