

**SPECIAL ASSEMBLY MEETING
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

April 1, 2020 5:30 PM

Assembly Chambers - Municipal Building
Meeting No. 2020-14; Immediately followed by Assembly Finance Committee

I. CALL TO ORDER / ROLL CALL

II. APPROVAL OF AGENDA

III. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

A. Telephonic Public Participation

See attached. We will not be using the Zoom platform for Assembly participation during this meeting and the Assembly Finance Committee meeting immediately following this Special Assembly Meeting.

IV. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

1. Ordinances for Introduction

a. Ordinance 2020-08 An Ordinance Establishing the Rate of Levy for Property Taxes for Calendar Year 2020 Based Upon the Proposed Budget for Fiscal Year 2021

This ordinance establishes the mill rates for property taxes for 2020, which funds a significant portion of the City and Borough of Juneau's FY21 operating budget. The Charter requires the Assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15.

The mill levies presented in this ordinance support the Manager's FY21 Proposed Budget that will be reviewed by the Assembly Finance Committee. As part of the budget review process, the Assembly Finance Committee will review and recommend, to the Assembly, the final mill levies. The final mill levies must be adopted on or before June 15.

For FY21, the operating mill rate is set to increase by 1.00 mills in Service Areas from FY20, and the proposed debt service mill rate is set to remain unchanged. This ordinance proposes a total mill levy of 11.66; the components of which are:

<u>Operation Mill Rate by Service Area</u>	<u>Millage</u>	<u>Change from FY20 Adopted</u>
Roaded Service Area	2.45	0.00
Fire Service Area	0.31	0.00
<u>Areawide</u>	<u>7.70</u>	<u>1.00</u>
Operating Total	10.46	1.00
<u>Debt Service</u>	<u>1.20</u>	<u>0.00</u>
<u>Total</u>	<u>11.66</u>	<u>1.00</u>

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the Special Assembly meeting scheduled for April 22, 2020.

b. Ordinance 2020-09 An Ordinance Appropriating Funds from the Treasury for FY21 City and Borough Operations

This ordinance appropriates \$423,944,500 in expenditure authority for the City and Borough of Juneau's FY21 operating budget, excluding the School District. It is necessary to appropriate all transfers between funds that support operations, debt service and capital projects as well as the associated expenditures within the funds themselves. These transfers account for \$121,919,800 of the FY21 operating budget. The total appropriated expenditure authorization, net of inter-fund transfers, is \$302,024,700 million.

This ordinance also recognizes \$385,351,500 of projected revenue and transfers-in and decreases fund balances, across all funds, by \$38,593,000. The revenue and fund balance draw are sufficient to fund the budgeted expenditures. During the weekly Finance Committee meetings in April and May we will walk through the components of the budget and explain the changes from the prior year.

The Charter requires that a public hearing be held on the FY21 operating budget by May 1, 2020, and adoption by June 15, 2020.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the Special Assembly Meeting scheduled for April 22, 2020.

c. **Ordinance 2020-10 An Ordinance Appropriating Funds from the Treasury for FY21 School District Operations**

This ordinance will appropriate to the School District an FY21 operating budget of \$87,337,400. This is an overall decrease in the budget of \$1,601,700 from the FY20 Amended Budget. The School District's operating budget is:

General Operations	\$71,122,400
Special Revenue (pupil transportation, food service, etc.)	\$16,215,000
Total Budget	\$87,337,400

The FY21 school budget is supported with a combination of funding sources including CBJ local funding of \$28,518,600. The local funding consists of: \$26,842,100 for general operations, and \$1,676,500 for programs and activities outside of the state funding cap. These programs and activities include: \$1,181,500 million for student activities, \$50,000 for pupil transportation, \$50,000 for food service, \$95,000 for Community Schools and \$300,000 for Kinder Ready. The general operations support is an increase of \$64,800 over FY20 Amended. The other program and activities funding is flat to FY20 Amended, for a net funding increase of \$64,800.

State statute requires the Assembly to determine the total amount of local educational funding support to be provided and provide notification of the support to the School Board within 30 days of the School District's budget submission. The district's budget was submitted March 27, 2020. To meet this timing provision, it is necessary for the Assembly to determine the amount of funding and provide notice in the month of April. This amount cannot subsequently be reduced, unless the amount exceeds the State funding CAP, but it can be increased. If the Assembly does not set the amount and furnish the School Board with notice within 30 days, the amount requested by the School District is automatically approved. By Charter, the Assembly is required to appropriate the School District's budget no later than May 31, 2020.

On April 22, 2020, a meeting is scheduled for the Assembly to state, by motion, the amount of local funding to be provided to the School District.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the Special Assembly Meeting scheduled for April 22, 2020.

2. Resolutions

- a. **Resolution 2877 A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2021 through 2026, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2021**

This resolution would adopt the Capital Improvement Program (CIP) for Fiscal Years 2021 through 2026, as required by Charter Section 9.4, and lists the capital projects that will be initially appropriated by ordinance in FY21.

The Public Works and Facilities Committee (PWFC) reviewed the preliminary CIP resolution and its meeting on March 2, 2020, and forwarded the plan to the Assembly.

The City Manager recommends the Assembly introduce this resolution, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the special Assembly meeting scheduled for April 22, 2020.

V. ITEMS FOR RECONSIDERATION

- A. **Resolution 2888(b) An Emergency Appropriation Resolution Appropriating \$3,000,000 to the Manager for Small Business Loans Administered by the Juneau Economic Development Council Related to COVID-19; Funding Provided by the Budget Reserve Fund Balance.**

VI. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Telephonic Public Participation

MANAGER'S REPORT:

See attached. We will not be using the Zoom platform for Assembly participation during this meeting and the Assembly Finance Committee meeting immediately following this Special Assembly Meeting.

ATTACHMENTS:

Description	Upload Date	Type
☐ Instructions for Telephonic Participation	3/29/2020	Cover Memo



**OFFICE OF THE MUNICIPAL CLERK/
ELECTION OFFICIAL**

155 S. Seward St., Room 202
Phone: (907)586-0203 Fax: (907)586-4552
email: Beth.McEwen@juneau.org

Date: March 27, 2020
To: Mayor and Assemblymembers
From: Beth McEwen, Municipal Clerk
Subject: Revised Instructions for Telephonic Public Testimony during COVID-19 response

CBJ has contracted with the State of Alaska Legislative Information Offices to provide telephonic participation services during all Regular and Special Assembly meetings and Assembly Committee of the Whole meetings. Public members not wanting to testify are encouraged to watch livestreams if possible. Phone lines will be used for members of the public wanting to provide public testimony.

At this time, the Assembly will be broadcasting the meetings via Facebook Live www.facebook.com/cbjuneau. Due to the frequency of meetings during this time, KTOO radio 104.3 station will periodically broadcast the meetings on air live. KTOO staff will notify CBJ staff of the meetings that will be broadcast live and this information will be relayed to the public.

Members of the public wishing to call in to testify can dial 907-463-5043 up to 15-minutes prior the beginning of the meeting.

- Callers will hear a message stating they have reached the Alaska Legislative Teleconference System and to stay on the line until they can be assisted by an operator.
- Operators will ask the caller to identify their Name, the meeting they are calling for and the agenda topic(s) they are calling about. **The caller should provide their name, inform the operator that they are calling in for the CBJ Assembly meeting and identify the topic(s) they wish to testify on or that they are calling to listen only.**
- Public lines will be muted by default but will be unmuted by CBJ staff when it is that individual's turn to testify.
- The Mayor will determine the amount of time allotted to each person based on the number of individuals who are requesting to testify. The Clerk will introduce the speaker, inform them of the amount of time they have to testify, and identity of the next speakers in line so they can be ready to testify.
- Following each caller's testimony, the Mayor will ask the caller to stay on the phone to be able to answer any questions from Assemblymembers.
- Depending on phone call volume, the Clerk may just place the caller on "mute" following their testimony so they can continue to listen in via the teleconference line. However, callers may be disconnected from the call following their testimony if the number of callers exceeds the number of lines available.
- Once public testimony has been closed, all callers connected to the meeting will be place on "mute" for listening purposes only.

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2020-08 An Ordinance Establishing the Rate of Levy for Property Taxes for Calendar Year 2020
Based Upon the Proposed Budget for Fiscal Year 2021

MANAGER'S REPORT:

This ordinance establishes the mill rates for property taxes for 2020, which funds a significant portion of the City and Borough of Juneau's FY21 operating budget. The Charter requires the Assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15.

The mill levies presented in this ordinance support the Manager's FY21 Proposed Budget that will be reviewed by the Assembly Finance Committee. As part of the budget review process, the Assembly Finance Committee will review and recommend, to the Assembly, the final mill levies. The final mill levies must be adopted on or before June 15.

For FY21, the operating mill rate is set to increase by 1.00 mills in Service Areas from FY20, and the proposed debt service mill rate is set to remain unchanged. This ordinance proposes a total mill levy of 11.66; the components of which are:

Operation Mill Rate by Service Area Millage Change from FY20 Adopted

Roaded Service Area	2.45	0.00
Fire Service Area	0.31	0.00
<u>Areawide</u>	<u>7.70</u>	<u>1.00</u>
Operating Total	10.46	1.00
<u>Debt Service</u>	<u>1.20</u>	<u>0.00</u>
<u>Total</u>	<u>11.66</u>	<u>1.00</u>

RECOMMENDATION:

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the Special Assembly meeting scheduled for April 22, 2020.

ATTACHMENTS:

Description	Upload Date	Type
□ Ordinance 2020-08	3/26/2020	Ordinance

Presented by: The Manager
 Introduced: April 1, 2020
 Drafted by: Finance

Ordinance of the City and Borough of Juneau

Serial No. 2020-08

**An Ordinance Establishing the Rate of Levy for Property Taxes
 for Calendar Year 2020 Based Upon the Proposed Budget for Fiscal Year 2021.**

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Rates of Levy. The following are the rates of levy on taxable property within the City and Borough of Juneau for the Calendar Year beginning January 1, 2020, based upon the proposed budget for Fiscal Year 2021 beginning July 1, 2020.

<u>Operation Mill Rate by Service Area</u>	<u>Millage</u>
Roaded Service Area	2.45
Fire Service Area	0.31
Areawide	7.70
<u>Operating Total</u>	<u>10.46</u>
<u>Debt Service</u>	<u>1.20</u>
<u>Total</u>	<u>11.66</u>

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this _____ day of _____, 2020.

 Beth A. Weldon, Mayor

Attest:

 Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2020-09 An Ordinance Appropriating Funds from the Treasury for FY21 City and Borough
Operations

MANAGER'S REPORT:

This ordinance appropriates \$423,944,500 in expenditure authority for the City and Borough of Juneau's FY21 operating budget, excluding the School District. It is necessary to appropriate all transfers between funds that support operations, debt service and capital projects as well as the associated expenditures within the funds themselves. These transfers account for \$121,919,800 of the FY21 operating budget. The total appropriated expenditure authorization, net of inter-fund transfers, is \$302,024,700 million.

This ordinance also recognizes \$385,351,500 of projected revenue and transfers-in and decreases fund balances, across all funds, by \$38,593,000. The revenue and fund balance draw are sufficient to fund the budgeted expenditures. During the weekly Finance Committee meetings in April and May we will walk through the components of the budget and explain the changes from the prior year.

The Charter requires that a public hearing be held on the FY21 operating budget by May 1, 2020, and adoption by June 15, 2020.

RECOMMENDATION:

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the Special Assembly Meeting scheduled for April 22, 2020.

ATTACHMENTS:

Description	Upload Date	Type
❏ Ordinance	3/26/2020	Ordinance

Presented by: The Manager
 Introduced: April 1, 2020
 Drafted by: Finance

Ordinance of the City and Borough of Juneau

Serial No. 2020-09

**An Ordinance Appropriating Funds from the Treasury
 for FY21 City and Borough Operations**

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Estimated Funding Sources. The following amounts are the estimated funding sources for the City and Borough of Juneau, excluding the Juneau School District, for the fiscal year beginning July 1, 2020, and ending June 30, 2021. It is anticipated that these estimated funding sources will meet the appropriations set forth in Section 3 of this ordinance.

ESTIMATED REVENUE:

State Support	\$ 13,198,500
Federal Support	5,826,300
Taxes	103,472,200
Charges for Services	153,723,800
Licenses, Permits, Fees	3,291,200
Fines and Forfeitures	329,200
Rentals and Leases	4,544,500
Investment & Interest Income	5,058,800
Sales	662,800
Other Revenue	1,736,400
Total Revenue	291,843,700

General Governmental Fund Balance Decrease	1,035,100
All Other Funds Fund Balance Decrease	37,557,900
Support From Other Funds	93,507,800
Total Estimated Funding Sources	\$ 423,944,500

Section 3. Appropriation. The following amounts are hereby appropriated for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

APPROPRIATION:

General Governmental Funds:

Mayor and Assembly	\$ 5,353,400
City Manager	3,198,900
City Clerk	494,100
Human Resources	692,100
Management Information Systems	3,096,000
Capital City Fire	5,243,300
Capital City Rescue	6,240,500
Capital Transit	7,001,000
Community Development	3,282,700
General Engineering	285,500
Finance	5,843,800
Law	2,299,700
Libraries	3,680,400
Parks and Recreation:	
Parks and Landscape	2,879,500
Recreation	5,812,600
Visitor Services	664,700
Police	17,731,400
Streets	5,880,800
Support To Other Funds:	
School District	28,518,600
All Other Funds	2,810,700
Interdepartmental Charges	(4,285,500)
Capital Projects Indirect Cost Allocation	(524,300)
Total	<u>106,199,900</u>

Special Revenue Funds:

Sales Tax	675,900
Hotel Tax	32,600
Tobacco Excise Tax	57,800
Affordable Housing	663,200
Downtown Parking	685,900
Eaglecrest	3,087,400
Lands	1,244,000
Library Minor Contributions	38,800
Marine Passenger Fee	7,500
Port Development	7,600
Support To Other Funds	68,533,600
Total	<u>75,034,300</u>

Debt Service Funds	15,705,600
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Special Assessment Funds:

Special Assessment	421,400
Support To Other Funds	13,900
Total	435,300

Jensen-Olson Arboretum	106,600
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Enterprise:

Juneau International Airport	10,348,500
Bartlett Regional Hospital	113,656,200
Boat Harbors	4,250,400
Docks	2,150,000
Water	3,833,500
Wastewater	12,768,200
Waste Management	2,190,100
Support To Other Funds	22,043,000
Interdepartmental Charges	(15,100)
Total	171,224,800

Internal Service Funds:

Equipment Acquisition	6,973,400
Fleet Maintenance	2,341,400
Building Maintenance	2,708,000
Risk Management	25,484,300
Interdepartmental Charges	(32,852,100)
Total	4,655,000

Capital Projects:

Capital Projects	47,921,300
CIP Engineering	2,661,700
Total	50,583,000

Total Appropriation	\$ 423,944,500
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Section 4. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this __ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2020-10 An Ordinance Appropriating Funds from the Treasury for FY21 School District
Operations

MANAGER'S REPORT:

This ordinance will appropriate to the School District an FY21 operating budget of \$87,337,400. This is an overall decrease in the budget of \$1,601,700 from the FY20 Amended Budget. The School District's operating budget is:

General Operations	\$71,122,400
Special Revenue (pupil transportation, food service, etc.)	\$16,215,000
Total Budget	\$87,337,400

The FY21 school budget is supported with a combination of funding sources including CBJ local funding of \$28,518,600. The local funding consists of: \$26,842,100 for general operations, and \$1,676,500 for programs and activities outside of the state funding cap. These programs and activities include: \$1,181,500 million for student activities, \$50,000 for pupil transportation, \$50,000 for food service, \$95,000 for Community Schools and \$300,000 for Kinder Ready. The general operations support is an increase of \$64,800 over FY20 Amended. The other program and activities funding is flat to FY20 Amended, for a net funding increase of \$64,800.

State statute requires the Assembly to determine the total amount of local educational funding support to be provided and provide notification of the support to the School Board within 30 days of the School District's budget submission. The district's budget was submitted March 27, 2020. To meet this timing provision, it is necessary for the Assembly to determine the amount of funding and provide notice in the month of April. This amount cannot subsequently be reduced, unless the amount exceeds the State funding CAP, but it can be increased. If the Assembly does not set the amount and furnish the School Board with notice within 30 days, the amount requested by the School District is automatically approved. By Charter, the Assembly is required to appropriate the School District's budget no later than May 31, 2020.

On April 22, 2020, a meeting is scheduled for the Assembly to state, by motion, the amount of local funding to be provided to the School District.

RECOMMENDATION:

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the Special Assembly Meeting scheduled for April 22, 2020.

ATTACHMENTS:

Description	Upload Date	Type
❑ Ordinance 2020-10	3/26/2020	Ordinance

Ordinance of the City and Borough of Juneau

Serial No. 2020-10

**An Ordinance Appropriating Funds from the Treasury
for FY21 School District Operations**

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Estimated Funding Sources. The following amounts are the estimated funding sources for the City and Borough of Juneau School District, for the fiscal year beginning July 1, 2020, and ending June 30, 2021. It is anticipated that these estimated funding sources will meet the appropriations set forth in Section 3 of this ordinance.

ESTIMATED REVENUE:

State Support	\$ 45,835,700
Federal Support	5,500,000
User Fees, Permits, and Donations	4,377,000
Student Activities Fundraising	2,100,000
Total Revenue	\$ 57,812,700

TRANSFERS IN:

General Governmental Fund School District Support:	
Operations	26,842,100
Special Revenue	1,676,500
Total Transfers In	\$ 28,518,600

Fund Balance Decrease	1,006,100
Total Estimated Funding Sources	\$ 87,337,400

Section 3. Appropriation. The following amounts are hereby appropriated for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

APPROPRIATION:

General Operations	\$ 71,122,400
Special Revenue	16,215,000
Total Appropriation	\$ 87,337,400

Section 4. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this ____ day of ____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Resolution 2877 A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2021 through 2026, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2021

MANAGER'S REPORT:

This resolution would adopt the Capital Improvement Program (CIP) for Fiscal Years 2021 through 2026, as required by Charter Section 9.4, and lists the capital projects that will be initially appropriated by ordinance in FY21.

The Public Works and Facilities Committee (PWFC) reviewed the preliminary CIP resolution and its meeting on March 2, 2020, and forwarded the plan to the Assembly.

RECOMMENDATION:

The City Manager recommends the Assembly introduce this resolution, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the special Assembly meeting scheduled for April 22, 2020.

ATTACHMENTS:

Description	Upload Date	Type
☐ Resolution 2877	3/27/2020	Resolution

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2877

A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2021 through 2026, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2021.

WHEREAS, the CBJ Capital Improvement Program is a plan for capital improvement projects proposed for the next six fiscal years; and

WHEREAS, the Assembly has reviewed the Capital Improvement Program for Fiscal Year 2021 through Fiscal Year 2026, and has determined the capital improvement project priorities for Fiscal Year 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Capital Improvement Program.

(a) Attachment A, entitled "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021 - 2026," dated June 1, 2020, is adopted as the Capital Improvement Program for the City and Borough.

(b) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021 - 2026," are pending capital improvement projects to be undertaken in FY21:

FISCAL YEAR 2021		
GENERAL SALES TAX IMPROVEMENTS		
DEPARTMENT	PROJECT	FY21 BUDGET
Eaglecrest	Deferred Maintenance /Mountain Operations Improvements	\$ 275,000
Manager's Office	JPD - Crow Hill Radio Site Improvements and Upgrades	150,000
Manager's Office	CCFR - Glacier Sta. Air Quality Improvements (vehicle and aircraft exh)	100,000
Parks & Recreation	Deferred Building Maintenance	425,000
Parks & Recreation	Park & Playground Deferred Maintenance and Repairs	350,000
Parks & Recreation	Sports Field Resurfacing & Repairs	100,000
Parks & Recreation	Trail Maintenance	100,000
General Sales Tax Improvements Total		<u>\$ 1,500,000</u>

AREAWIDE STREET SALES TAX PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Street Maintenance	Pavement Management	\$ 600,000
Street Maintenance	Sidewalk & Stairway Repairs	200,000
Street Maintenance	CBJ Minor Arterial Streets ADA Curb Ramp improvements	180,000
Street Maintenance	Areawide Drainage Improvements	100,000
Street Maintenance	Capital Ave (Wiloughby to 9th)	100,000
Street Maintenance	Calhoun Avenue - Main to Gold Ck Phase 2	800,000
Street Maintenance	Meadow Lane (south end)	2,660,000
Street Maintenance	Cedar (Mendenhall to Columbia)	620,000
Street Maintenance	Robbie Road, Ling Court and Laurie Lane	800,000
Street Maintenance	Tongass Boulevard - (Trinity to Loop)	2,140,000
Street Maintenance	Harborview School Zone Expansion	200,000
Street Maintenance	4th Street Drainage -F to I Streets and Side Streets	400,000
Capital Transit	Bus Shelters Improvements	150,000
Capital Transit	Install additional Elect. Bus Charger Infrastructure - Bus Barn	200,000
Parks & Recreation	Kax Trail DOT Match (9.03% match required for ADOT TAP Grant)	350,000
Engineering	EV (Electric Vehicle) Policy and Charging Infrastructure	50,000
Engineering	Contaminated Sites Reporting	50,000
Areawide Street Sales Tax Priorities Total		\$ 9,600,000

FISCAL YEAR 2021

TEMPORARY 1% SALES TAX PRIORITIES

Voter Approved Sales Tax 10/01/18 - 09/30/23

DEPARTMENT	PROJECT	FY21 BUDGET
Manager's Office	IT - Infrastructure Upgrades	\$ 400,000
Manager's Office	Affordable Housing Fund	400,000 *
Wastewater Utility	MWWTP Pretreatment	1,400,000
Wastewater Utility	ABTP Facility Structural and Painting Projects	100,000
Water Utility	Salmon Creek Efficiency Improvements	500,000
Water Utility	Crow Hill and W Juneau Reservoir Inspection and Rehab	500,000
Parks & Recreation	Deferred Building Maintenance	550,000
Parks & Recreation	Deferred Building Maintenance - DT Library Exterior Siding Repl.	150,000
Parks & Recreation	Augustus Brown Pool Deferred Maintenance	3,300,000
School District	JSD Buildings Major Maintenance / Match	1,000,000
Public Works	Waste - RecycleWorks Waste Diversion Program	400,000 *
Parks & Recreation	Centennial Hall Upgrades/Deferred Maintenance (future receipts advanced by Central Treasury Loan)	4,500,000
Temporary 1% Sales Tax Priorities Total		\$ 13,200,000

* Operating Budget Funding

FISCAL YEAR 2021

HOTEL-MOTEL TAX PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Parks & Recreation	Centennial Hall Upgrades/Deferred Maintenance (future receipts advanced by Central Treasury Loan)	\$ 2,300,000
Hotel-Motel Tax Priorities Total		\$ 2,300,000

FISCAL YEAR 2021

MARINE PASSENGER FEE PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Docks and Harbors	Auke Bay Passenger for Hire - Phase IIIC	\$ 1,350,000
Engineering	Waterfront Seawalk	1,100,000
Engineering	Downtown Transportation Study (Circulator, Glacier Express etc.)	150,000
Marine Passenger Fee Priorities Total		\$ 2,600,000

FISCAL YEAR 2021

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PORT DEVELOPMENT FEE PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Docks and Harbors	Shorepower	\$ 1,000,000
Wastewater Utility	Wastewater Realtime Monitoring	500,000
Port Development Fee Priorities Total		\$ 1,500,000

FISCAL YEAR 2021

STATE MARINE PASSENGER FEE PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Docks and Harbors	Safety Guard Rail Along Dock Face	\$ 1,000,000
Docks and Harbors	Auke Bay Passenger for Hire - Phase IIIC	1,650,000
Engineering	Marine Park Seawalk Infill (Lightering Float Area)	1,600,000
Engineering	S. Franklin Street Pedestrian Safety Capacity Improvements	1,000,000
Engineering	Homestead Park Planning / Cost Estimate	50,000
State Marine Passenger Fee Priorities Total		\$ 5,300,000

FISCAL YEAR 2021

BARTLETT HOSPITAL ENTERPRISE FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Bartlett Hospital	Asphalt Replacement Drive from Admin to JMC	\$ 400,000
Bartlett Hospital	Crises Stabilization	\$ 5,500,000
Bartlett Hospital	Study to Determine a Secondary Campus Access	\$ 90,000
Bartlett Hospital	Operating Room Ventilation	\$ 300,000
Bartlett Hospital	Deferred Maintenance	\$ 4,000,000
Bartlett Hospital Enterprise Fund Total		\$ 10,290,000

FISCAL YEAR 2021

DOWNTOWN PARKING FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Parks & Recreation	Marine Park and Downtown Transit Center Parking Garages Security Cameras	\$ 50,000
Downtown Parking Fund Priorities Total		\$ 50,000

FISCAL YEAR 2021

DOCKS AND HARBORS ENTERPRISE FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Harbors	Harris Harbor Anode Installation Match Funds	\$ 125,000
Harbors Enterprise Fund Total		\$ 125,000

FISCAL YEAR 2021

LANDS & RESOURCES FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Lands & Resources	Pits and Quarries Infrastructure Maintenance and Expansion	\$ 50,000
Lands & Resources Fund Total		\$ 50,000

**FISCAL YEAR 2021
WASTEWATER ENTERPRISE FUND**

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DEPARTMENT	PROJECT	FY21 BUDGET
Wastewater Utility	Process Controls & SCADA (Supervisory Control And Data Acquisition) Upgrades	\$ 1,000,000
Wastewater Utility	Pump Station Upgrades	2,383,000
Wastewater Utility	JDTP Pretreatment Improvements	500,000
Wastewater Utility	MWWTP SBR/WS/TS Pump Replacement	1,000,000
Wastewater Utility	JDTP Facility Structural Improvements	250,000
Wastewater Utility	MWWTP Furnace & Fuel System Upgrades	650,000
Wastewater Utility	Meadow Lane(south end) (Street Recon)	379,000
Wastewater Utility	Cedar St (Mend to Columbia) (Street Recon)	118,000
Wastewater Utility	Robbie Rd, Ling Ct and Laurie Lane Reconstruction (street recon)	20,000
Wastewater Utility	Tongass Blvd (Trinity to Loop) (Street Recon)	265,000
Wastewater Utility	Douglas 4th St F to I and Side Streets Sewer System Replacement	800,000
Wastewater Utility	Pavement Management Utility Adjustments	20,000
Wastewater Utility	ADOT Project Utility Adjustments	30,000
Wastewater Enterprise Fund Total		\$ 7,415,000

**FISCAL YEAR 2021
WATER ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY21 BUDGET
Water Utility	Douglas 4th St F to I and Side Streets Water System Replacement	\$ 850,000
Water Utility	Calhoun Avenue	75,000
Water Utility	Hospital Drive Waterline Replacement (Street Recon)	100,000
Water Utility	Meadow Lane(south end) (Street Recon)	350,000
Water Utility	Cedar St (Mend. to Columbia) (Street Recon)	107,000
Water Utility	Robbie Rd, Ling Ct and Laurie Lane Reconstruction (Street Recon)	140,000
Water Utility	Tongass Blvd (Trinity to Loop) (Street Recon)	250,000
Water Utility	Goodwin Rd (Street Recon)	112,000
Water Utility	Delta Drive (Street Recon)	229,000
Water Utility	Airport Area Water Replacement (Mallard, Jordan, Alpine, Crest etc)	117,000
Water Utility	LCB Well Pump VFD Conversion and Programming Updates	950,000
Water Utility	LCB Chlorine Generators replacement	300,000
Water Utility	Salmon Creek Efficiency Improvements	325,000
Water Utility	Outer Drive Watermain Replacement Dgn(Main St. south to Admiral)	150,000
Water Utility	Pavement Management Water Utility Adjustments	8,000
Water Utility	Areawide Water Repairs / Minor Replacements	150,000
Water Enterprise Fund Total		\$ 4,213,000

ORDINANCE 2019-06 CAPITAL PROJECTS FUNDING TOTAL	\$ 57,343,000
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ORDINANCE 2019-06 OPERATING BUDGET FUNDING TOTAL	\$ 800,000 *
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** Operating Budget Funding*

(c) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021-2026," are capital improvement projects identified as priorities proposed to be undertaken beginning in FY21, but are dependent on other unsecured funding sources. As the sources are secured, the funds will be appropriated:

FISCAL YEAR 2021 JUNEAU SCHOOL DISTRICT UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
School District	Sayeik: Gastineau School Partial Roof Replacement	\$ 1,500,000
School District	Dzantiki Heeni Middle School Roof Replacement	1,750,000
Juneau School District Unscheduled Funding Total		<u><u>\$ 3,250,000</u></u>

FISCAL YEAR 2021 AIRPORT UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
Airport	26 MALSR (FAA F&E)	\$ 3,750,000
Airport	Channel Flying Property Acquisition (1.4m FAA, 100k JNU)	1,500,000
Airport	Float Pond south road and embankment imp. (1.63FAA, 110kJNU)	1,730,000
Airport	North Ramp Fencing and Lighting (375k FAA, 25k JNU)	400,000
Airport Unscheduled Funding Total		<u><u>\$ 7,380,000</u></u>

FISCAL YEAR 2021 UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
Lands & Resources	Pederson Hill	300,000
Parks & Recreation	Kaxdigoowu Heen Dei Trail and Bridge Reconstruction (DOT Grant)	2,361,581
Parks & Recreation	Hank Harmon Rifle Range Safety Improvements (Grant)	25,000
Parks & Recreation	Neighborhood Park Challenge Grant - Juneau Park Foundation	30,000
Eaglecrest	Magic Carpet	190,000
Unscheduled Funding Total		<u><u>\$ 2,906,581</u></u>

Section 2. Fiscal Year 2021 Budget. It is the intent of the Assembly that the capital improvement project budget allocations as set forth in the FY21 pending Capital Improvements List in Section 1(b), above, not already appropriated, shall become a part of the City and Borough's Fiscal Year 2021 Budget.

Section 3. State and Federal Funding. To the extent that a proposed CIP project, as set forth in Section 1(c), above, includes state funding, federal funding, or both, the amount of funding for that project is an estimate only, and is subject to appropriation contingent upon final funding being secured. It is the intent of the Assembly that once funding is secured, these items will be brought back to the Assembly for appropriation.

Section 4. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this 3rd day of June, 2020.

Attest:

Beth A. Weldon Mayor

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Resolution 2888(b) An Emergency Appropriation Resolution Appropriating \$3,000,000 to the Manager for Small Business Loans Administered by the Juneau Economic Development Council Related to COVID-19; Funding Provided by the Budget Reserve Fund Balance.

ATTACHMENTS:

Description	Upload Date	Type
□ Resolution 2888(b) An Emergency Appropriation Resolution Appropriating \$3,000,000 to the Manager for Small Business Loans Administered by the Juneau Economic Development Council Related to COVID-19; Funding Provided by the Budget Reserve Fund Balance.	4/1/2020	Resolution

Presented by: Mayor, Triem
Presented: March 31, 2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Serial No. 2888(b)

An Emergency Appropriation Resolution Appropriating \$3,000,000 to the Manager for Small Business Loans Administered by the Juneau Economic Development Council Related to COVID-19; Funding Provided by the Budget Reserve Fund Balance.

WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make emergency appropriation upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19; and

WHEREAS, small business owners are experiencing financial hardship as the public adheres to the social distancing requirements, including mandatory quarantine for travelers from other states, to “flatten the curve” of the COVID-19 pandemic; and

WHEREAS, protecting small businesses from some of the adverse impacts of the COVID-19 pandemic is in the public interest; and

WHEREAS, federal and state resources may be available too late to be of assistance to small businesses that need immediate cash flow; and

WHEREAS, failing to protect the economically vulnerable businesses from the severe loss of revenue would result in further adverse impacts to Juneau's economic and social service network; and

WHEREAS, the Juneau Economic Development Council has offered their services to administer a small business loan for this COVID-19 public emergency.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Emergency Appropriation. There is appropriated to the Manager the sum of three million dollars for a grant to the Juneau Economic Development Council (JEDC) that can only be used for administering small business loans consistent with this legislation.

Section 2. Source of Funds:
Budget Reserve Fund \$ 3,000,000.00

Section 3. Loan Purpose and Terms.

- (a) **Intent.** The purpose of the loans administered by JEDC are to provide small businesses with working capital to bridge the time before federal or state monies are available.
- (b) **JEDC Loan Administration.** The Manager is authorized to allocate an amount for administrative expenses to the JEDC for direct expenses not to exceed one percent of the loan amount. Loans may only be disbursed through December 31, 2020. Any CBJ grant funds made available to JEDC for this loan program but not loaned by December 31, 2020, shall be returned to the City and Borough of Juneau no later than February 16, 2021. JEDC shall return all loan payments collected no later than December 31, 2023. In addition to the JEDC and its assignees, if any, the City and Borough of Juneau also reserves a right to collect on any defaulted loan. The Manager shall provide updates to the Finance Committee or Assembly.
- (c) The small business loans are subject to the following conditions:
 - (1) **Term.** The maximum loan term is 30 months.
 - (2) **Interest.** The interest rate for a loan shall not exceed 2%. Loans paid back within twelve months, will pay zero percent interest (interest payments will be refunded).
 - (3) **Loan amount.** A business with ten or fewer employees is eligible for a maximum loan amount of \$25,000. A business with eleven or more employees is eligible for a maximum loan amount of \$50,000. Employee count comes from the first quarter report of 2020.
 - (4) **Small business.** A business with more than 25 employees during the first quarter of 2020 is not eligible for a loan.
 - (5) **COVID-19.** A business must demonstrate it is adversely impacted by COVID-19 pandemic.

- (6) **Entity types.** Any business entity is eligible, including but not limited to a for profit, a nonprofit, and a limited liability company, if the business was registered as a business in Alaska on January 1, 2020, and has a physical presence in Juneau, Alaska.
- (7) **Multiple loans.** No more than one loan may be extended to a business. A loan provided to a parent or subsidiary business disqualifies all other related parent or subsidiary businesses from qualifying for a loan.
- (8) **Payroll.** A business must make good faith efforts to maintain payroll that existed prior to the COVID-19 pandemic.
- (9) **Collateral.** No collateral is required to secure the loan.
- (10) **Sales and property tax compliance.** A business with any sales or property tax delinquency as of March 1, 2020, is not eligible for a loan. A business that is fully compliant with a confession of judgment payment plan is eligible.
- (11) **Exceptions.** JEDC, after receiving direction from the Manager, has the authority to make reasonable exceptions that match the intent of this emergency loan program.
- (12) **Loan payment deferral.** A business may elect to defer the first twelve months of payments.

Section 4. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk