

**SPECIAL ASSEMBLY MEETING
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

April 2, 2020 6:00 PM

Assembly Chambers - Municipal Building
Meeting No. 2020-15

I. CALL TO ORDER / ROLL CALL

II. APPROVAL OF AGENDA

III. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

A. Telephonic Public Participation

IV. AGENDA TOPICS

A. COVID-19 Update and Actions

EOC Update

Economic Assistance, including a draft ordinance for rental assistance. Ord. 2019-
(X) Draft v2

V. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org



**OFFICE OF THE MUNICIPAL CLERK/
ELECTION OFFICIAL**

Packet Page 2 of 5

155 S. Seward St., Room 202
Phone: (907)586-0203 Fax: (907)586-4552
email: Beth.McEwen@juneau.org

Date: March 27, 2020
To: Mayor and Assemblymembers
From: Beth McEwen, Municipal Clerk
Subject: Revised Instructions for Telephonic Public Testimony during COVID-19 response

CBJ has contracted with the State of Alaska Legislative Information Offices to provide telephonic participation services during all Regular and Special Assembly meetings and Assembly Committee of the Whole meetings. Public members not wanting to testify are encouraged to watch livestreams if possible. Phone lines will be used for members of the public wanting to provide public testimony.

At this time, the Assembly will be broadcasting the meetings via Facebook Live www.facebook.com/cbjuneau. Due to the frequency of meetings during this time, KTOO radio 104.3 station will periodically broadcast the meetings on air live. KTOO staff will notify CBJ staff of the meetings that will be broadcast live and this information will be relayed to the public.

Members of the public wishing to call in to testify can dial 907-463-5043 up to 15-minutes prior the beginning of the meeting.

- Callers will hear a message stating they have reached the Alaska Legislative Teleconference System and to stay on the line until they can be assisted by an operator.
- Operators will ask the caller to identify their Name, the meeting they are calling for and the agenda topic(s) they are calling about. **The caller should provide their name, inform the operator that they are calling in for the CBJ Assembly meeting and identify the topic(s) they wish to testify on or that they are calling to listen only.**
- Public lines will be muted by default but will be unmuted by CBJ staff when it is that individual's turn to testify.
- The Mayor will determine the amount of time allotted to each person based on the number of individuals who are requesting to testify. The Clerk will introduce the speaker, inform them of the amount of time they have to testify, and identity of the next speakers in line so they can be ready to testify.
- Following each caller's testimony, the Mayor will ask the caller to stay on the phone to be able to answer any questions from Assemblymembers.
- Depending on phone call volume, the Clerk may just place the caller on "mute" following their testimony so they can continue to listen in via the teleconference line. However, callers may be disconnected from the call following their testimony if the number of callers exceeds the number of lines available.
- Once public testimony has been closed, all callers connected to the meeting will be place on "mute" for listening purposes only.

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

COVID-19 Update and Actions

MANAGER'S REPORT:

EOC Update

Economic Assistance, including a draft ordinance for rental assistance. Ord. 2019-(X) Draft v2

ATTACHMENTS:

Description	Upload Date	Type
☐ Ord 2019-(x) Draft v2	4/1/2020	Miscellaneous

Presented by: The Manager
Introduced: TBD
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-06(X) DRAFTv2

An Ordinance Appropriating to the Manager the Sum of up to \$500,000 as Funding for an Emergency Rental Assistance Program; Funding Provided by the General Fund's Fund Balance and The Affordable Housing Fund.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of up to \$200,000 as funding for an Emergency Rental Assistance Program, to be granted to the Juneau Community Foundation for disbursement to the Alaska Housing Development Corporation, AKA Gruening Park. The funds shall be used as follows:

- A. Rental Assistance for people who have lost employment as a result of COVID19 or for people who cannot earn wages as the result of a loss of childcare.
- B. Prioritized for people who earn less than 120% of the Area Medium Income (AMI) as calculated by the US Department of Housing and Urban Development (HUD).

Section 3. Source of Funds

General Fund	\$100,000
Affordable Housing Fund	\$100,000

Section 4. Direction to Manager. The Manager is directed to enter into grant agreements as necessary to ensure timely disbursement of funds subject to verification of lay-off and/or eviction notices, lack of day care, 30 day bank statements, and leasing information. The Manager is directed to report back to the Assembly on the number of applicants and disbursement of funds.

Section 5. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk