SPECIAL ASSEMBLY MEETING
THE CITY AND BOROUGH OF JUNEAU, ALASKA

April 22, 2020 5:00 PM

Virtual Meeting Only
Meeting No. 2020-19 - Immediately followed by Assembly Finance Committee Meeting - both are Virtual Meetings Only.

I. CALL TO ORDER / ROLL CALL

II. APPROVAL OF AGENDA

III. SPECIAL ORDER OF BUSINESS

A. **Telephonic Public Participation - Instructions**

Members of the public wishing to provide public comment during the meeting are asked to call the Municipal Clerk's public testimony request phone line at 586-0215 by 3p.m. the day of the meeting or send an email to City.Clerk@juneau.org and provide their full name, email address, the phone number they will be calling from, and the agenda topic(s) on which they wish to testify. The Clerk's office will then contact those individuals with instructions on connecting to the Special Assembly Meeting to provide public testimony. Testimony time will be limited by the Mayor based on the number of participants. Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.org.

The public can listen to the audio or watch the meetings in a few different ways:

- Call **1-346 -248-7799** and enter Webinar ID: **966 0250 4929**
- On CBJ's Vimeo page
- On Facebook Live on the CBJ Facebook page

B. **COVID-19 Update and Actions**

C. **Proclamation: 50/50/50 Day**

IV. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

V. AGENDA TOPICS

A. **Public Hearing: Ordinance 2020-08 An Ordinance Establishing the Rate of Levy for Property Taxes for Calendar Year 2020 Based Upon the Proposed Budget for Fiscal Year 2021**

This ordinance establishes the mill rates for property taxes for 2020, which funds a

significant portion of the City and Borough of Juneau's FY21 operating budget. The Charter requires the Assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15.

The mill levies presented in this ordinance support the Manager's FY21 Proposed Budget that will be reviewed by the Assembly Finance Committee. As part of the budget review process, the Assembly Finance Committee will review and recommend, to the Assembly, the final mill levies. The final mill levies must be adopted on or before June 15.

For FY21, the operating mill rate is set to increase by 1.00 mills in Service Areas from FY20, and the proposed debt service mill rate is set to remain unchanged. This ordinance proposes a total mill levy of 11.66; the components of which are:

Operation Mill Rate by Service Area	Millage	Change from FY20 Adopted
Roaded Service Area	2.45	0.00
Fire Service Area	0.31	0.00
Areawide	7.70	1.00
Operating Total	10.46	1.00
Debt Service	1.20	0.00
Total	11.66	1.00

The City Manager recommends holding the charter required public hearing for this ordinance, followed by referral back to the Assembly Finance Committee for further review.

B. **Public Hearing: Ordinance 2020-09 An Ordinance Appropriating Funds from the Treasury for FY21 City and Borough Operations**

This ordinance appropriates $423,944,500 in expenditure authority for the City and Borough of Juneau's FY21 operating budget, excluding the School District. It is necessary to appropriate all transfers between funds that support operations, debt service and capital projects as well as the associated expenditures within the funds themselves. These transfers account for $121,919,800 of the FY21 operating budget. The total appropriated expenditure authorization, net of inter-fund transfers, is $302,024,700 million.

This ordinance also recognizes $385,351,500 of projected revenue and transfers-in and decreases fund balances, across all funds, by $38,593,000. The revenue and fund balance draw are sufficient to fund the budgeted expenditures. During the weekly Finance Committee meetings in April and May we will walk through the components of the budget and explain the changes from the prior year.

The Charter requires that a public hearing be held on the FY21 operating budget by May 1, 2020, and adoption by June 15, 2020.

The City Manager recommends holding the charter required public hearing for this ordinance, followed by referral back to the Assembly Finance Committee for further review.

C. **Public Hearing: Ordinance 2020-10 An Ordinance Appropriating Funds from the Treasury for FY21 School District Operations**

This ordinance will appropriate to the School District an FY21 operating budget of $87,337,400. This is an overall decrease in the budget of $1,601,700 from the FY20 Amended Budget. The School District's operating budget is:

General Operations	$71,122,400
Special Revenue (pupil transportation, food service, etc.)	$16,215,000
Total Budget	$87,337,400

The FY21 school budget is supported with a combination of funding sources including CBJ local funding of $28,518,600. The local funding consists of: $26,842,100 for general operations, and $1,676,500 for programs and activities outside of the state funding cap. These programs and activities include: $1,181,500 million for student activities, $50,000 for pupil transportation, $50,000 for food service, $95,000 for Community Schools and $300,000 for Kinder Ready. The general operations support is an increase of $64,800 over FY20 Amended. The other program and activities funding is flat to FY20 Amended, for a net funding increase of $64,800.

State statute requires the Assembly to determine the total amount of local educational funding support to be provided and provide notification of the support to the School Board within 30 days of the School District's budget submission. The district's budget was submitted March 27, 2020. To meet this timing provision, it is necessary for the Assembly to determine the amount of funding and provide notice in the month of April. This amount cannot subsequently be reduced, unless the amount exceeds the State funding CAP, but it can be increased. If the Assembly does not set the amount and furnish the School Board with notice within 30 days, the amount requested by the School District is automatically approved. By Charter, the Assembly is required to appropriate the School District's budget no later than May 31, 2020.

On April 22, 2020, a meeting is scheduled for the Assembly to state, by motion, the amount of local funding to be provided to the School District.

The City Manager recommends holding the charter required public hearing for this ordinance, followed by a motion to set the amount of local funding to

be provided to the school district, and then referral of the ordinance back to the Assembly Finance Committee for additional review.

D. **Public Hearing: Resolution 2877 A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2021 through 2026, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2021**

This resolution would adopt the Capital Improvement Program (CIP) for Fiscal Years 2021 through 2026, as required by Charter Section 9.4, and lists the capital projects that will be initially appropriated by ordinance in FY21.

The Public Works and Facilities Committee (PWFC) reviewed the preliminary CIP resolution and its meeting on March 2, 2020, and forwarded the plan to the Assembly.

The City Manager recommends holding the charter required public hearing for this resolution, followed by referral back to the Assembly Finance Committee for further review.

VI. SUPPLEMENTAL MATERIALS

A. **RED FOLDER: COVID-19 Update - EOC update**

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org