

**SPECIAL ASSEMBLY MEETING
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

October 1, 2020 5:30 PM

Zoom Webinar & FB Live Stream

Meeting No. 2020-43 <https://juneau.zoom.us/j/95438007830> or call: 1-346-248-7799

Webinar ID: 954 3800 7830

I. CALL TO ORDER / ROLL CALL

II. APPROVAL OF AGENDA

III. CONSENT AGENDA

- A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction
- B. Assembly Requests for Consent Agenda Changes
- C. Assembly Action
 - 1. Ordinances for Introduction

- a. **Ordinance 2020-09(O) An Ordinance Appropriating up to \$500,000 to the Manager for Post-Secondary Education Assistance Grants Related to COVID-19; Funding Provided by the CARES Act Special Revenue Fund.**

This ordinance would establish a grant program for students who have graduated high school or have a GED and have been financially harmed by COVID-19. Many students have continued their formal education pursuits and had to increase their educational debt because the students lost summer or on-campus employment due to COVID-19. This program would provide eligible students grants up to \$1,800.

The Assembly Finance Committee reviewed this request at its September 30, 2020, meeting.

The City Manager recommends the Assembly introduce this ordinance and set for public hearing at the next regular Assembly meeting.

- b. **Ordinance 2020-09(J) An Ordinance Appropriating \$1,100,000 to the Manager as a Grant to United Human Services of SE Alaska to Construct the Southeast Community Services Center; Funding Provided by the General Fund's Fund Balance.**

This ordinance is being introduced at the request of Mayor Weldon. It

would authorize a grant of \$1,100,000 to United Human Services. The introduction of this ordinance has been moved up so that in the event the Assembly approves this ordinance, site work for UHS can proceed in concert with the Glory Hall facility.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

IV. Public Hearing

A. Ordinance 2020-09(M) An Ordinance Appropriating \$1,653,000 to the Manager as Supplemental Funding for the Juneau School District's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance would appropriate \$1,653,000 as supplemental funding for the Juneau School District's FY21 COVID-19 related costs, estimated to be spent in the following categories:

Technology	\$ 830,000
Supplies	\$ 36,000
Addl. Staff Time and Support	\$ 237,000
Transportation	\$ 300,000
Food Service	\$ 250,000
Total	\$1,653,000

In an effort to maximize the effectiveness of both JSD and CBJ potential CARES dollars, JSD is proposing to shift the expenditures of the JSD CARES Act funds to the January - June, 2021 period, and instead utilize CBJ's CARES Act funding for expenditures through the end of the calendar year, since CBJ's allocation is set to expire on December 30, 2020. JSD's CARES Act funding does not expire until 2022.

Funding for this appropriation would be provided by the CARES Act Special Revenue Fund.

The Assembly Finance Committee reviewed this request at its September 30, 2020, meeting.

The City Manager recommends the Assembly adopt this ordinance.

B. Ordinance 2020-09(L) An Ordinance Appropriating \$383,775 to the Manager as a Grant to Travel Juneau for the Juneau Cares Campaign; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance would authorize a \$383,775 grant to Travel Juneau for the Juneau Cares campaign. This grant would support a community messaging campaign intended to demonstrate the visitor industry's commitment to the health of Juneau as a tourist destination. Building traveler confidence that the visitor industry keeps health and safety as its top priority is an important step in bringing tourists back to Juneau for the 2021 summer season.

Funding for this grant is provided by the CARES Act Special Revenue Fund.

The Assembly Finance Committee reviewed this request at its September 30, 2020, meeting.

The City Manager recommends the Assembly adopt this ordinance.

C. Ordinance 2020-09(I) An Ordinance Appropriating \$2,300,000 to the Manager as a Grant to The Glory Hall to Construct an Emergency Shelter, Care Center, and Meal Distribution Facility; Funding Provided by the General Fund's Fund Balance.

This ordinance would authorize a \$2.3 million grant to The Glory Hall to construct an emergency shelter, care center, and meal distribution facility. Located in the Mendenhall Valley, the facility would be a component of a new Southeast Community Services Campus aimed at serving elders, youth, and low-income community members and people experiencing disabilities.

This facility would replace The Glory Hall's current downtown location. The full cost of the project is estimated to exceed \$5.0 million. Of this amount, over \$500,000 has been raised in local contributions from more than 200 donors. Additional anticipated support from the Rasmuson Foundation and the Alaska Mental Health Trust will be based on CBJ's level of commitment. If approved, funding for this project would be provided from the general fund's fund balance.

The Assembly Finance Committee reviewed this request at its September 2 and September 30, 2020 meetings. Information on this topic was also provided to the Assembly at its September 14, 2020 Committee of the Whole meeting.

A version (b) of this ordinance can be found in your packet under Supplemental Materials. A hard copy can be found in your red folder.

The City Manager recommends the Assembly adopt this ordinance.

D. Emergency Appropriation Resolution 2907 An Emergency Appropriation Resolution Appropriating \$2,000,000 to the Manager as Additional Funding for Phase 2 and 3 of a COVID-19 Business Sustainability Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

This Emergency Appropriation Resolution adds funding to the existing CBJ Business Sustainability Grant program. JEDC estimates that the total amount of

eligible grants may exceed available grant funds by up to \$2 million. Without additional funds, JEDC will be required to prorate all eligible grant awards to remain within the currently appropriated amount. This process of proration delays disbursement of funds to all applicants because every application must be fully processed before any disbursements can be made. Fully funding all estimated grant applications allows JEDC to move with greatest possible speed to disburse funds to affected small businesses.

Currently, without additional funds, JEDC anticipates prorated grant amounts would be disbursed in late October. If this Emergency Appropriation Resolution passes, JEDC could begin disbursing eligible grant awards as soon as tomorrow.

If the Assembly chooses to not pass this resolution tonight, the Manager will direct JEDC to disburse 75% of full disbursements, beginning tomorrow. The remainder of the disbursements would be scheduled once proration calculations are complete.

The Assembly Finance Committee reviewed this request at its September 30, 2020, meeting.

The City Manager recommends the Assembly adopt this emergency resolution.

E. Emergency Appropriation Resolution 2908 An Emergency Appropriation Resolution Appropriating \$400,000 to the Manager as Funding for Bartlett Regional Hospital's Planning for and Construction of Patient Intake and Triage During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

This emergency appropriation resolution would authorize \$400,000 for patient intake and triage planning during the COVID-19 pandemic at Bartlett Regional Hospital (BRH). The pandemic has caused BRH to make operational changes that require improvements to the hospital's entrances, HVAC, and infrastructure. The hospital's current patient entrances do not accommodate appropriate health guidelines for the safe admission and prioritization of patients. Temporary shelters are currently in place to aid in the assessment of individuals prior to entering the facility, but permanent solutions are required to mitigate the effects of COVID-19 on patient intake and triage throughout the remainder of the pandemic.

Improvements to BRH's HVAC system are required to increase the number of isolation rooms and improve air handling systems throughout the facility. Pandemic-induced operational changes may also require enhancements such as electronic scheduling and telemedicine.

Funding for this appropriation is provided by the CARES Act Special Revenue Fund. The December 30 deadline for the expenditure of CARES Act funding is quickly approaching. For this reason, this is an emergency resolution. Alternatively,

the Assembly could choose to not pass this resolution and direct that BRH use its fund balance to pay for this work.

The Public Works and Facilities Committee reviewed this request at its August 31, 2020 meeting. The Assembly Finance Committee reviewed this request at its September 30, 2020, meeting.

The City Manager recommends the Assembly adopt this emergency resolution.

F. Emergency Appropriation Resolution 2910 An Emergency Appropriation Resolution Appropriating up to \$175,000 to the Manager for a Grant to the Greater Juneau Chamber of Commerce to Lease and Implement a COVID-19 Detection Platform; Funding Provided by the CARES Act Special Revenue Fund.

This resolution would establish a COVID-19 testing and monitoring program for businesses with willing employees. The program would include PCR testing, molecular antigen testing, temperature checks, and questionnaires. This program has the potential to limit spread of COVID-19 for employees that work in or interact with employees of other businesses. The program would be administered by the Juneau Chamber of Commerce.

The Assembly Finance Committee reviewed this request at its September 30, 2020, meeting.

The City Manager recommends the Assembly adopt this emergency resolution.

G. Emergency Appropriating Resolution 2912 An Emergency Appropriation Resolution Appropriating up to \$3,000,000 to the Manager for a COVID-19 Housing Assistance Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

This resolution would establish a COVID-19 housing assistance program for individuals that have been financially harmed by the pandemic and need assistance paying for mortgage, rent, and utilities including heating fuel. This program would be administered by Catholic Community Services.

The Assembly Finance Committee reviewed this request at its September 30, 2020, meeting.

The City Manager recommends the Assembly adopt this emergency resolution.

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VI. SUPPLEMENTAL MATERIALS

A. RED FOLDER Ordinance 2020-09(I)(b) An Ordinance Appropriating \$2,300,000 to the Manager as a Grant to The Glory Hall to Construct an Emergency Shelter, Care Center, and Meal Distribution Facility; Funding Provided by the General Fund's Fund Balance VERSION (b)

- B. RED FOLDER Emergency Appropriation Resolution 2910(b) An Emergency Appropriation Resolution Appropriating up to \$175,000 to the Manager for a Grant to the Greater Juneau Chamber of Commerce to Administer a COVID-19 Detection Platform; Funding Provided by the CARES Act Special Revenue Fund VERSION (b)**
- C. RED FOLDER Emergency Appropriation Resolution 2912(b) An Emergency Appropriation Resolution Appropriating up to \$3,000,000 to the Manager for a COVID-19 Housing Assistance Grant Program; Funding Provided by the CARES Act Special Revenue Fund VERSION (b)**

VII.ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2020-09(O) An Ordinance Appropriating up to \$500,000 to the Manager for Post-Secondary Education Assistance Grants Related to COVID-19; Funding Provided by the CARES Act Special Revenue Fund.

MANAGER'S REPORT:

This ordinance would establish a grant program for students who have graduated high school or have a GED and have been financially harmed by COVID-19. Many students have continued their formal education pursuits and had to increase their educational debt because the students lost summer or on-campus employment due to COVID-19. This program would provide eligible students grants up to \$1,800.

The Assembly Finance Committee reviewed this request at its September 30, 2020, meeting.

RECOMMENDATION:

The City Manager recommends the Assembly introduce this ordinance and set for public hearing at the next regular Assembly meeting.

ATTACHMENTS:

Description	Upload Date	Type
☐ Ordinance 2020-09(O)	9/29/2020	Appropriating Ordinance

Presented by: The Manager
Presented: 10/01/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(O)

An Ordinance Appropriating up to \$500,000 to the Manager for Post-Secondary Education Assistance Grants Related to COVID-19; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, the Economic Stabilization Task Force recommended that the Assembly consider economic support to students harmed financially due to COVID-19; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19 and continues to have multiple COVID-19 cases weekly; and

WHEREAS, the COVID-19 Post-Secondary Education Assistance Program is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Post-Secondary Education Assistance Program is being created by this ordinance and program expenses were not accounted for in the FY20 budget; and

WHEREAS, the COVID-19 Post-Secondary Education Assistance Program expenses are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of five hundred thousand dollars (\$500,000.00) for a COVID-19 Post-Secondary Education Assistance Program. This is an appropriation for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Section 3. Source of Funds:

CARES Act Special Revenue Fund	\$500,000.00
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Section 4. COVID-19 Post-Secondary Education Assistance Program Terms. The program is subject to the following terms and conditions:

- (a) **Intent.** The intent of this program is to provide financial assistance to students that have graduated high school or have a GED, are enrolled in and attending formal educational programs, and were financially harmed by COVID-19. Many students continued their education pursuits despite having increased technology costs, loss of on-campus jobs, or loss of part-time jobs.
- (b) **Administration.** The Grant Administrator is Southeast Regional Resource Center, Inc. (SERRC). The Manager is authorized to execute an agreement with the Grant Administrator for disbursement of COVID-19 Mortgage and Rental Assistance funds. The Grant Administrator is responsible for assuring the program funds are disbursed only to eligible applicants. The Grant Administrator shall be provided a reasonable administration fee based on actual expenses, which are anticipated to be around \$30,000.00. The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the Finance Committee or Assembly. The Grant Administrator shall review applications and make eligibility determinations.
- (c) **Eligible Applicants.**
 - (1) **Student.** An applicant must be a student who is physically located within the City and Borough of Juneau. A student physically located within the City and Borough of Juneau and attending an education program via distance learning is eligible.
 - (2) **Education program.** The student must be currently enrolled in a formal post-secondary education program including university, college, trade, or technical school.
 - (3) **COVID-19 financial hardship.** The applicant must describe how the applicant has been financially harmed by COVID-19. Examples may include inability to find work during summer break due to COVID-19 or underemployment due to government imposed COVID-19 orders. A student that has received unemployment benefits since March 2020 is not eligible.

- (4) **Income limit.** The applicant's household income must not exceed \$94,240. Proof of income can be evidenced by the most recent tax return or other reasonable and verifiable information. The Grant Administrator shall not keep a copy of the income verification.
- (d) **Additional information.** The Grant Administrator may request additional information from applicants when the application contains insufficient or contradictory information or the Grant Administrator may deem the application incomplete. The Grant Administrator shall notify applicants of incomplete applications. Incomplete applications have three calendar days to cure to keep the original application filing date; otherwise the application is deemed complete on the date it is cured.
- (e) **Educational Grant.**
 - (1) **Maximum grant amount.** The maximum grant amount is the lesser of \$1,800 per student or \$150 per credit hour up to 12 credits.
 - (2) **Grant payment process.** The Grant Administrator shall request the City and Borough of Juneau to send the grant payments to students who have successfully completed applications.
- (f) **Exceptions.** The Grant Administrator, after receiving direction from the Manager or designee, has the authority to make reasonable exceptions that match the intent of this grant program.
- (g) **Confidentiality.** Except as provided in this ordinance, all application material submitted for this grant and all information contained therein shall be kept confidential except for inspection by:
 - (1) Employees and agents of the City and Borough, including the Grant Administrator, whose job responsibilities are directly related to such applications and information;
 - (2) The applicant; and
 - (3) Court order.

However, nothing in this ordinance shall be construed to provide confidentiality to the name of the applicant and the amount of grant award, if any.
- (h) **Priority.** Applications are processed on a first-come, first-served basis. The Grant Administrator will continue to expend funds until funds are fully exhausted or until December 30, 2020, whichever occurs first.

Section 5. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2020-09(J) An Ordinance Appropriating \$1,100,000 to the Manager as a Grant to United Human Services of SE Alaska to Construct the Southeast Community Services Center; Funding Provided by the General Fund's Fund Balance.

MANAGER'S REPORT:

This ordinance is being introduced at the request of Mayor Weldon. It would authorize a grant of \$1,100,000 to United Human Services. The introduction of this ordinance has been moved up so that in the event the Assembly approves this ordinance, site work for UHS can proceed in concert with the Glory Hall facility.

RECOMMENDATION:

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

ATTACHMENTS:

Description	Upload Date	Type
☐ Ordinance 2020-09(J)	9/30/2020	Ordinance

Presented by: The Manager
Introduced: October 1, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(J)

An Ordinance Appropriating \$1,100,000 to the Manager as a Grant to United Human Services of SE Alaska to Construct the Southeast Community Services Center; Funding Provided by the General Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of one million one hundred thousand dollars (\$1,100,000) as a grant to United Human Services of SE Alaska to construct the Southeast Community Services Center.

Section 3. Source of Funds

General Fund's Fund Balance	\$1,100,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth A. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2020-09(M) An Ordinance Appropriating \$1,653,000 to the Manager as Supplemental Funding for the Juneau School District's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by the CARES Act Special Revenue Fund.

MANAGER'S REPORT:

This ordinance would appropriate \$1,653,000 as supplemental funding for the Juneau School District's FY21 COVID-19 related costs, estimated to be spent in the following categories:

Technology	\$ 830,000
Supplies	\$ 36,000
Addl. Staff Time and Support	\$ 237,000
Transportation	\$ 300,000
Food Service	\$ 250,000
Total	\$1,653,000

In an effort to maximize the effectiveness of both JSD and CBJ potential CARES dollars, JSD is proposing to shift the expenditures of the JSD CARES Act funds to the January - June, 2021 period, and instead utilize CBJ's CARES Act funding for expenditures through the end of the calendar year, since CBJ's allocation is set to expire on December 30, 2020. JSD's CARES Act funding does not expire until 2022.

Funding for this appropriation would be provided by the CARES Act Special Revenue Fund.

The Assembly Finance Committee reviewed this request at its September 30, 2020, meeting.

RECOMMENDATION:

The City Manager recommends the Assembly adopt this ordinance.

ATTACHMENTS:

Description	Upload Date	Type
❑ Ordinance 2020-09(M)	9/17/2020	Appropriating Ordinance
❑ FY21 JSD Request for CARES Act Funding Memo	9/17/2020	Cover Memo

Presented by: The Manager
Introduced: September 21, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(M)

An Ordinance Appropriating \$1,653,000 to the Manager as Supplemental Funding for the Juneau School District's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by the CARES Act Special Revenue Fund.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$1,653,000 as supplemental funding for the Juneau School District's fiscal year 2021 COVID-10 related costs.

Section 3. Source of Funds

CARES Act Special Revenue Fund	\$1,653,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth A. McEwen, Municipal Clerk



MEMORANDUM

DATE: September 16, 2020
TO: City and Borough of Juneau Assembly
FROM: Dr. Bridget Weiss, Superintendent
RE: FY21 CBJ CARES funding request - UPDATE

The School District would like to thank CBJ for their continued support through this pandemic. As mentioned in my memo on August 24, our needs are evolving as the school year progresses. Below are estimated costs through December based on an evaluation of district-wide needs.

In an effort to maximize the effectiveness of both JSD and CBJ potential CARES dollars, we are proposing to shift the expenditure of JSD CARES funds to January and later as our funds expire in 2022. As a result, the estimated costs below include some items originally included in our JSD CARES spending plans. Your consideration is appreciated.

Department	Description	Childcare Em. Res. 2906	Initial Request Em. Res. 2905	Updated Request Ord. 2020-09(M)	Total
Technology	1500 Chromebooks, 800 iPads; Internet content filtering (federal requirement); 600 Zoom Education licenses; Internet support to families (hotspots and neighborhood internet); 30 Document cameras for distance learning		\$200,000	\$830,000	\$1,030,000
Maintenance and Facilities	Additional PPE, barriers and partitions, response to potential changes in industry/CDC recommendations for indoor spaces.		\$200,000		\$200,000
Supplies	Miscellaneous school and administrative supplies, postage, etc.			\$36,000	\$36,000



Department	Description	Childcare Em. Res. 2906	Initial Request Em. Res. 2905	Updated Request Ord. 2020-09(M)	Total
Curriculum	Online curriculum applications support distance learning. Staff training. Five online curriculum programs for Pre-K to 5th grade. Three online curriculum programs for 6-12th grade. Four online curriculum/other programs for district-wide support for distance learning and student assessment. Replacement of curriculum resources (textbooks, library books, etc.) damaged or lost before normal lifespan.		\$300,000		\$300,000
Additional Staff Time and Staff Support	Training for existing staff: online curriculum, distance/blended learning, social-emotional support. Summer School: student and family support to prevent learning loss. Additional Principal work days for distance/blended learning preparation. Additional Food Service Supervisor work days to develop blended/distance meal service plan. Blended Learning Team (non-principals) that developed our blended learning program outside of normal contract hours and trained staff in the program. Information Technology staff additional hours and overtime to support device deployment and blended/distance learning for teachers, students, and families. Additional temporary staff: HomeBRIDGE principal, HomeBRIDGE administrative staff additional hours. To support additional teachers, students, and families in the program. Note: HomeBRIDGE is experiencing a surge in enrollment (from about 35 to over 300)			\$237,000	\$237,000



	students, the enrollment of a typical Juneau elementary school).				
Department	Description	Childcare Em. Res. 2906	Initial Request Em. Res. 2905	Updated Request Ord. 2020-09(M)	Total
Transportation	The District is utilizing First Student's buses, drivers, and attendants to support our Food Service distribution program during distance learning. NMS, our food service contractor, prepares meals daily at TMHS. First Student delivers the meals to the other schools and stays at the sites to distribute meals to families. First Student also delivers meals to homebound students.			\$300,000	\$300,000
Food Service	The District restarted its free meal program on September 8. Through waivers on file with DEED, we can offer meals to all children ages 1-18 and any student enrolled in a District school. The cost of the meal exceeds the USDA reimbursement rate creating a shortfall in the program. We are in the process of applying for grants, but they will likely not cover the entire estimated cost.			\$250,000	\$250,000
RALLY	Sept. - Dec. payroll, enrollment must be kept low due to space and staff limitations. Estimated fee per student is \$310/week without this support; given this support CBJ would be subsidizing child care to families.	Up to \$600,000			\$600,000
	TOTAL	\$600,000	\$700,000	\$1,653,000	\$2,953,000
	Legislation Reference:	Childcare Em. Res. 2906	Initial Request Em. Res. 2905	Updated Request Ord. 2020-09(M)	Total

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2020-09(L) An Ordinance Appropriating \$383,775 to the Manager as a Grant to Travel Juneau for the Juneau Cares Campaign; Funding Provided by the CARES Act Special Revenue Fund.

MANAGER'S REPORT:

This ordinance would authorize a \$383,775 grant to Travel Juneau for the Juneau Cares campaign. This grant would support a community messaging campaign intended to demonstrate the visitor industry's commitment to the health of Juneau as a tourist destination. Building traveler confidence that the visitor industry keeps health and safety as its top priority is an important step in bringing tourists back to Juneau for the 2021 summer season.

Funding for this grant is provided by the CARES Act Special Revenue Fund.

The Assembly Finance Committee reviewed this request at its September 30, 2020, meeting.

RECOMMENDATION:

The City Manager recommends the Assembly adopt this ordinance.

ATTACHMENTS:

Description	Upload Date	Type
 Ordinance 2020-09(L)	9/16/2020	Appropriating Ordinance

Presented by: The Manager
Introduced: September 21, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(L)

An Ordinance Appropriating \$383,775 to the Manager as a Grant to Travel Juneau for the Juneau Cares Campaign; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, the COVID-19 Grant to Travel Juneau is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Grant to Travel Juneau is being initiated by this ordinance and the grant expense was not accounted for in the FY20 or FY21 budget; and

WHEREAS, the COVID-19 Grant to Travel Juneau expense is incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$383,775 as funding for a grant to Travel Juneau for the Juneau Cares Campaign.

Section 3. Source of Funds

CARES Act Special Revenue Fund	\$383,775
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth A. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2020-09(I) An Ordinance Appropriating \$2,300,000 to the Manager as a Grant to The Glory Hall to Construct an Emergency Shelter, Care Center, and Meal Distribution Facility; Funding Provided by the General Fund's Fund Balance.

MANAGER'S REPORT:

This ordinance would authorize a \$2.3 million grant to The Glory Hall to construct an emergency shelter, care center, and meal distribution facility. Located in the Mendenhall Valley, the facility would be a component of a new Southeast Community Services Campus aimed at serving elders, youth, and low-income community members and people experiencing disabilities.

This facility would replace The Glory Hall's current downtown location. The full cost of the project is estimated to exceed \$5.0 million. Of this amount, over \$500,000 has been raised in local contributions from more than 200 donors. Additional anticipated support from the Rasmuson Foundation and the Alaska Mental Health Trust will be based on CBJ's level of commitment. If approved, funding for this project would be provided from the general fund's fund balance.

The Assembly Finance Committee reviewed this request at its September 2 and September 30, 2020 meetings. Information on this topic was also provided to the Assembly at its September 14, 2020 Committee of the Whole meeting.

A version (b) of this ordinance can be found in your packet under Supplemental Materials. A hard copy can be found in your red folder.

RECOMMENDATION:

The City Manager recommends the Assembly adopt this ordinance.

ATTACHMENTS:

Description	Upload Date	Type
☐ Ordinance 2020-09(I)	9/15/2020	Appropriating Ordinance

Presented by: The Manager
Introduced: September 21, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(I)

An Ordinance Appropriating \$2,300,000 to the Manager as a Grant to The Glory Hall to Construct an Emergency Shelter, Care Center, and Meal Distribution Facility; Funding Provided by the General Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of two million three hundred thousand dollars (\$2,300,000) as a grant to The Glory Hall to construct an emergency shelter, care center, and meal distribution facility.

Section 3. Source of Funds

General Fund's Fund Balance	\$2,300,000
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Section 4. The Glory Hall Grant Terms. The grant is subject to the following terms and conditions:

(a) **Operations.** The grant recipient must comply with the following conditions:

- (1) This will be a low-barrier shelter. The only restrictions will be for violence, theft, destruction of property, or extreme belligerence. CBJ's Chief Housing Officer (CHO) must be notified of any restrictions imposed, and must include a 10-minute "time out" before eviction.
- (2) Minimum operating hours are 11:00 pm to 6:30 am the following day.
- (3) The grant recipient will accept clients until 2:00 am.
- (4) The grant recipient will be capable of handling a "rush" at opening, including clients who may be under the influence of various substances and/or struggling with mental health issues.

- (5) The grant recipient will provide “amnesty boxes” for weapons and drugs. As a minimum, the grant recipient will collect enough information to recognize a unique individual and be able to enter that information into a database. The recipient may know the individual by name, or may need to collect basic information.
- (6) The grant recipient will post the AKHMIS Consumer Notice (Attachment B3).
- (7) The grant recipient will make a good faith effort to collect (in order of priority) some or all of the following information:
 - a. A Case Conferencing Release of Information (Attachment B4).
 - b. A Coordinated Entry Intake Assessment (Attachment B5).
 - c. Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) (Attachment B6).
- (8) The grant recipient will provide general oversight of the facility, providing a minimum of two (2) staff for every night the shelter is open. Staff will be highly recognizable so clientele knows who to address.
- (9) Shelter attendance will be entered in AKHMIS within five (5) days of operations.
- (10) Closure includes: awakening and escorting clients out, facility upkeep, such as trash, bathroom maintenance, etc. and laundering of sheets and blankets.
- (11) The Glory Hall will provide information (location, hours of operations, etc.) and possible transportation to the facility for members of the community in need.

Section 5. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth A. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Emergency Appropriation Resolution 2907 An Emergency Appropriation Resolution Appropriating \$2,000,000 to the Manager as Additional Funding for Phase 2 and 3 of a COVID-19 Business Sustainability Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

MANAGER'S REPORT:

This Emergency Appropriation Resolution adds funding to the existing CBJ Business Sustainability Grant program. JEDC estimates that the total amount of eligible grants may exceed available grant funds by up to \$2 million. Without additional funds, JEDC will be required to prorate all eligible grant awards to remain within the currently appropriated amount. This process of proration delays disbursement of funds to all applicants because every application must be fully processed before any disbursements can be made. Fully funding all estimated grant applications allows JEDC to move with greatest possible speed to disburse funds to affected small businesses.

Currently, without additional funds, JEDC anticipates prorated grant amounts would be disbursed in late October. If this Emergency Appropriation Resolution passes, JEDC could begin disbursing eligible grant awards as soon as tomorrow.

If the Assembly chooses to not pass this resolution tonight, the Manager will direct JEDC to disburse 75% of full disbursements, beginning tomorrow. The remainder of the disbursements would be scheduled once proration calculations are complete.

The Assembly Finance Committee reviewed this request at its September 30, 2020, meeting.

RECOMMENDATION:

The City Manager recommends the Assembly adopt this emergency resolution.

ATTACHMENTS:

Description	Upload Date	Type
□ Emergency Resolution 2907	9/15/2020	Resolution

Presented by: The Manager
Introduced: September 21, 2020
Drafted by: Finance

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Appropriation Resolution Serial No. 2907

An Emergency Appropriation Resolution Appropriating \$2,000,000 to the Manager as Additional Funding for Phase 2 and 3 of a COVID-19 Business Sustainability Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make an emergency appropriation upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and

WHEREAS, the Economic Stabilization Task Force recommended that the Assembly consider economic support to businesses suffering interruptions due to COVID-19 related business closures; and

WHEREAS, on April 9, 2020, the Centers for Disease Control and Prevention (CDC) renewed the No Sail Order and Other Measures related to cruise ships to prohibit certain cruise ships from transporting passengers to ports in the United States; and

WHEREAS, since early March, 2020, the State of Alaska issued COVID-19 Health Mandates that reasonably restricted travel, gatherings, close personal interactions, schools, and medical and dental procedures; and

WHEREAS, since early March 2020, the Assembly issued COVID-19 directions regarding travel quarantines (Res. 2886), hunkering down (Res. 2885), and cloth face coverings (Res. 2890); and

WHEREAS, the public health mandates and directions protected the health of the people in the City and Borough of Juneau and nearby communities; and

WHEREAS, COVID-19 caused severe economic harm to businesses in the City and Borough of Juneau because people were encouraged to hunker down, businesses were mandated to close or severely limit operations, and nearly all of the forecasted cruise ship tourism has been canceled; and

WHEREAS, failing to protect the economically vulnerable businesses from the severe loss of revenue would result in further adverse impacts to Juneau's economic and social service network; and

WHEREAS, the COVID-19 Business Sustainability Grant Program is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Business Sustainability Grant Program is being created by this ordinance and program expenses were not accounted for in the FY20 budget; and

WHEREAS, the COVID-19 Business Sustainability Grant Program expenses are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Emergency Appropriation. There is appropriated to the Manager the sum of two million dollars (\$2,000,000) as additional funding for Phase 2 and 3 of a COVID-19 Business Sustainability Grant Program to be granted to the Juneau Economic Development Council (Grant Administrator) and used consistent with the grant terms outlined in the original grant appropriating ordinance 2019-06(AG)(d).

Section 2. Source of Funds

CARES Act Special Revenue Fund	\$2,000,000
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Section 3. Effective Date. This resolution shall become effective upon adoption. However, Section 1 of this resolution is conditioned upon the City and Borough of Juneau receiving CARES Act funding from the State of Alaska.

Adopted this _____ day of September, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth A. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Emergency Appropriation Resolution 2908 An Emergency Appropriation Resolution Appropriating \$400,000 to the Manager as Funding for Bartlett Regional Hospital's Planning for and Construction of Patient Intake and Triage During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

MANAGER'S REPORT:

This emergency appropriation resolution would authorize \$400,000 for patient intake and triage planning during the COVID-19 pandemic at Bartlett Regional Hospital (BRH). The pandemic has caused BRH to make operational changes that require improvements to the hospital's entrances, HVAC, and infrastructure. The hospital's current patient entrances do not accommodate appropriate health guidelines for the safe admission and prioritization of patients. Temporary shelters are currently in place to aid in the assessment of individuals prior to entering the facility, but permanent solutions are required to mitigate the effects of COVID-19 on patient intake and triage throughout the remainder of the pandemic. Improvements to BRH's HVAC system are required to increase the number of isolation rooms and improve air handling systems throughout the facility. Pandemic-induced operational changes may also require enhancements such as electronic scheduling and telemedicine.

Funding for this appropriation is provided by the CARES Act Special Revenue Fund. The December 30 deadline for the expenditure of CARES Act funding is quickly approaching. For this reason, this is an emergency resolution. Alternatively, the Assembly could choose to not pass this resolution and direct that BRH use its fund balance to pay for this work.

The Public Works and Facilities Committee reviewed this request at its August 31, 2020 meeting. The Assembly Finance Committee reviewed this request at its September 30, 2020, meeting.

RECOMMENDATION:

The City Manager recommends the Assembly adopt this emergency resolution.

ATTACHMENTS:

Description	Upload Date	Type
□ Emergency Resolution 2908	9/16/2020	Resolution

Presented by: The Manager
Introduced: September 21, 2020
Drafted by: Finance

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Appropriation Resolution Serial No. 2908

An Emergency Appropriation Resolution Appropriating \$400,000 to the Manager as Funding for Bartlett Regional Hospital's Planning for and Construction of Patient Intake and Triage During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make an emergency appropriation upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau ("CBJ") received its first positive case of COVID-19; and

WHEREAS, since March the community has had more than 291 confirmed COVID-19 cases; and

WHEREAS, support to Bartlett Regional Hospital ("BRH") for planning and construction costs related to the intake and triage of patients during the COVID-19 pandemic would help ensure the safety of the community and hospital staff; and

WHEREAS, support to BRH for planning and construction costs for patient intake and triage during the COVID-19 pandemic is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, support to BRH for planning and construction costs for patient intake and triage during the COVID-19 pandemic was not accounted for in the FY20 budget; and

WHEREAS, expenses for BRH's planning and construction costs for patient intake and triage during the COVID-19 pandemic are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Emergency Appropriation. There is appropriated to the Manager the sum of four hundred thousand dollars (\$400,000) as funding for Bartlett Regional Hospital's planning for and construction of patient intake and triage during the COVID-19 pandemic.

Section 2. Source of Funds	
CARES Act Special Revenue Fund	\$400,000

Section 3. Effective Date. This resolution shall become effective upon adoption. However, Section 1 of this resolution is conditioned upon the City and Borough of Juneau receiving CARES Act funding from the State of Alaska.

Adopted this _____ day of September, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth A. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Emergency Appropriation Resolution 2910 An Emergency Appropriation Resolution Appropriating up to \$175,000 to the Manager for a Grant to the Greater Juneau Chamber of Commerce to Lease and Implement a COVID-19 Detection Platform; Funding Provided by the CARES Act Special Revenue Fund.

MANAGER'S REPORT:

This resolution would establish a COVID-19 testing and monitoring program for businesses with willing employees. The program would include PCR testing, molecular antigen testing, temperature checks, and questionnaires. This program has the potential to limit spread of COVID-19 for employees that work in or interact with employees of other businesses. The program would be administered by the Juneau Chamber of Commerce.

The Assembly Finance Committee reviewed this request at its September 30, 2020, meeting.

RECOMMENDATION:

The City Manager recommends the Assembly adopt this emergency resolution.

ATTACHMENTS:

Description	Upload Date	Type
☐ Emergency Appropriating Resolution 2910	9/29/2020	Resolution

Presented by: The Manager

Presented: 10/01/2020

Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Appropriation Resolution Serial No. 2910

An Emergency Appropriation Resolution Appropriating up to \$175,000 to the Manager for a Grant to the Greater Juneau Chamber of Commerce to Administer a COVID-19 Detection Platform; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make an emergency appropriation upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau ("CBJ") received its first positive case of COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau ("CBJ") received its first positive case of COVID-19 and continues to have multiple COVID-19 cases weekly; and

WHEREAS, some local businesses have expressed a willingness to participate in a COVID-19 volunteer pilot program to detect and mitigate the spread of COVID-19 through testing, screening, and monitoring COVID-19 at their businesses and to assess the effectiveness and costs of such a program; and

WHEREAS, a program to test, screen, and monitor COVID-19 in businesses is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, a program to test, screen, and monitor COVID-19 in businesses was not accounted for in the FY20 budget; and

WHEREAS, expenses for a program to test, screen, and monitor COVID-19 in businesses are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Emergency Appropriation. There is appropriated to the Manager the sum of one hundred seventy-five thousand dollars (\$175,000.00) for a program to test, screen, and monitor COVID-19 in businesses.

Section 2. Source of Funds:

CARES Act Special Revenue Fund	\$175,000.00
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Section 3. Program Purpose and Terms. The program is subject to the following terms and conditions:

- (a) **Intent.** The intent of this program is for individual businesses or groups of businesses to lease an information technology platform coordinated by Kallaco, LLC, and implement testing and lab analyses that collect and monitor the following information from willing employees that volunteer to participate in this program from local businesses:
 - (1) Random molecular PCR testing of employees.
 - (2) Routine molecular antigen testing.
 - (3) Routine temperature checks of employees.
 - (4) Routine questionnaires for employees.
- (b) **Administration.** The Grant Administrator is the Greater Juneau Chamber of Commerce. The Manager is authorized to execute an agreement with the Grant Administrator for disbursement of funds. The Grant Administrator is responsible for assuring the program funds are disbursed consistent with this legislation. The Grant Administrator shall be provided a reasonable administration fee based on actual expenses, which are anticipated to be around \$10,000.00. The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the Finance Committee or Assembly. The Grant Administrator shall return all unencumbered monies existing on December 31, 2020, promptly back to the City and Borough of Juneau.
- (c) **Eligible Businesses.**
 - (1) Businesses must apply to the Grant Administrator, and a business may withdraw from the program at any time by giving written notice to the Grant Administrator.
 - (2) Participation in this program is limited to businesses that remain open for business. Businesses involuntarily closed due to implementation of Emergency

Operations Center community mitigation strategies remain eligible for this program during their period of closure.

- (3) Participating employees must be located in Juneau, Alaska, but a de minimis number of employees may be based outside of Juneau, Alaska. Employees must consent in writing to participate in the program.

- (d) **Confidentiality.** Except as provided in this resolution, all personal information submitted for detecting and tracking COVID-19 in this program is confidential except for inspection by:

- (1) State of Alaska employees and agents, like the employees with the Department of Health and Social Services, whose job responsibilities are directly related to managing COVID-19;
- (2) The Incident Commander and Planning Section Chief of the City and Borough of Juneau Emergency Operation Center whose job responsibilities are directly related to managing COVID-19;
- (3) The business owner;
- (4) An employee for that employee's information;
- (5) Court order.

All personal information obtained by the State of Alaska, the CBJ Incident Commander, and CBJ Planning Section Chief, is generally protected from further public disclosure pursuant to the Alaska Public Records Act and the Alaska Constitution's Right to Privacy. A.S. 40.25.120(a)(3); Alaska Const. art. I, § 22. However, nothing in this resolution shall be construed to provide confidentiality to the name of the participating businesses or summary information. Additionally, the Incident Commander for the City and Borough of Juneau Emergency Operations Center is also authorized to release information from this program when necessary for public health purposes, like to prevent or mitigate spread of a COVID-19 positive case from a participating business. *E.g.*, 45 C.F.R. 164.512(b)(1)(iv) (HIPAA Privacy Rule exemption for communicable diseases); 7 AAC 27.903 (Permitted disclosures during a federal or state declared public health disaster emergency).

- (e) **Priority.** Businesses interested in seeking reimbursement for eligible costs should consult with the Grant Administrator for available funds. The Grant Administrator shall reimburse eligible receipts on a first-come, first-served basis. No more than three implementation licenses may be reimbursed by the Grant Administrator without additional direction from the Manager.

Section 4. Effective Date. This resolution shall become effective upon adoption.

Adopted this ____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Emergency Appropriating Resolution 2912 An Emergency Appropriation Resolution Appropriating up to \$3,000,000 to the Manager for a COVID-19 Housing Assistance Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

MANAGER'S REPORT:

This resolution would establish a COVID-19 housing assistance program for individuals that have been financially harmed by the pandemic and need assistance paying for mortgage, rent, and utilities including heating fuel. This program would be administered by Catholic Community Services.

The Assembly Finance Committee reviewed this request at its September 30, 2020, meeting.

RECOMMENDATION:

The City Manager recommends the Assembly adopt this emergency resolution.

ATTACHMENTS:

Description	Upload Date	Type
□ Emergency Appropriating Resolution 2912	9/29/2020	Resolution

Presented by: Hale, Weldon
Presented: 10/01/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Appropriation Resolution Serial No. 2912

An Emergency Appropriation Resolution Appropriating up to \$3,000,000 to the Manager for a COVID-19 Housing Assistance Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

- A. WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make emergency appropriations upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and
- B. WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and
- C. WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and
- D. WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and
- E. WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and
- F. WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and
- G. WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19 and continues to have multiple COVID-19 cases weekly; and
- H. WHEREAS, Senate Bill 241 provided for temporary moratoriums on residential evictions for nonpayment of rent and on foreclosures, but those protections have expired, and
- I. WHEREAS, there is additional need in the community for this grant program, which is in addition to the rental assistance provided by Resolution 2889 (April 20, 2020); and
- J. WHEREAS, many people use their permanent fund dividends to fill heating fuel tanks just as winter sets in; and
- K. WHEREAS, because the dividends were issued in July and many people do not have the ability to save money for the fall and winter, particularly this year due to the COVID-19

pandemic, this program is necessary to provide for health and welfare of the community;
and

- L. WHEREAS, reliance on stable and quality technology, like internet service, has increased because people, especially students, have started fall educational programs online; and
- M. WHEREAS, the COVID-19 Housing Assistance Grant Program costs are necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and
- N. WHEREAS, the COVID-19 Housing Assistance Grant Program costs were not accounted for in the FY20 budget; and
- O. WHEREAS, the COVID-19 Housing Assistance Grant Program are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Emergency Appropriation. There is appropriated to the Manager the sum of three million dollars (\$3,000,000.00) for a COVID-19 Housing Assistance Program. This is an appropriation for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Section 2. Source of Funds:

CARES Act Special Revenue Fund	\$ 3,000,000.00
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Section 3. Program Purpose and Terms. The program is subject to the following terms and conditions:

- (a) **Intent.** The intent of this grant program is to provide a simple application for financial support to people residing in the City and Borough of Juneau who have been financially harmed by COVID-19 and need assistance paying for mortgage, rent, and utilities including heating fuel from October 1 through December 30, 2020. A grantee would be eligible for up to \$2,000 per household.
- (b) **Administration.** The Grant Administrator is Catholic Community Services. The Manager is authorized to execute an agreement with the Grant Administrator for disbursement of COVID-19 Mortgage and Rental Assistance funds. The Grant Administrator is responsible for assuring the program funds are disbursed only to eligible applicants. The Grant Administrator shall be provided a reasonable administration fee based on actual expenses, which are anticipated to be around \$40,000. The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the Finance Committee or Assembly. The Grant Administrator shall review applications, make eligibility determinations, and request grant disbursement from the City and Borough of Juneau for the eligible recipients.

(c) **Eligible Applicants.**

- (1) **Individual residential units.** This program is only open to individuals and not businesses. Only one grant may be awarded per residential dwelling unit.
- (2) **Property location.** The property benefiting from the grant must be located in the City and Borough of Juneau and rented or owned by the applicant.
- (3) **Income.** The household income must not exceed \$94,240.
- (4) **COVID-19 financial hardship.** The applicant must describe how the applicant has been financially harmed by COVID-19.
- (5) **Livability costs.** The applicant must provide sufficient proof of eligible costs (i.e. mortgage or rental information, utility accounts, heating fuel invoices, etc.), so the Grant Administrator can arrange payment to the relevant third-party payee.
- (6) **Additional information.** The Grant Administrator may request additional information from applicants when the application contains insufficient or contradictory information or the Grant Administrator may deem the application incomplete. Proof of income can be evidenced by the most recent tax return or other reasonable and verifiable information. The Grant Administrator shall not keep a copy of the income verification. The Grant Administrator shall notify applicants of incomplete applications. Incomplete applications have three calendar days to cure to keep the original application filing date; otherwise the application is deemed complete on the date it is cured.

(d) **Grants.**

- a. **Amount.** The grant amount is determined by anticipated eligible expenses for the period from October 1, 2020 through December 30, 2020. An applicant may apply for rental/mortgage assistance, utility assistance, or both. The maximum grant amount per applicant is as follows
 - i. Utilities: \$500
 - ii. Rent or Mortgage \$1500.
- b. **Payment Process.** The Grant Administrator shall send, or instruct the City and Borough of Juneau to send, the grant payments to landlords, mortgage holders and/or utility providers directly.

- (e) **Exceptions.** The Grant Administrator, after receiving direction from the Manager or designee, has the authority to make reasonable exceptions that match the intent of this grant program.

- (f) **Confidentiality.** Except as provided in this resolution, all application material submitted for this grant and all information contained therein shall be kept confidential except for inspection by:

- (1) Employees and agents of the City and Borough, including the Grant Administrator, whose job responsibilities are directly related to such applications and information;
- (2) The applicant; and
- (3) Court order.

However, nothing in this resolution shall be construed to provide confidentiality to the name of the applicant and the amount of grant award, if any.

- (g) **Priority.** Applications are processed on a first-come, first-served basis. The Grant Administrator will continue to expend funds until funds are fully exhausted or until December 30, whichever occurs first.

Section 4. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

RED FOLDER Ordinance 2020-09(I)(b) An Ordinance Appropriating \$2,300,000 to the Manager as a Grant to The Glory Hall to Construct an Emergency Shelter, Care Center, and Meal Distribution Facility; Funding Provided by the General Fund's Fund Balance VERSION (b)

ATTACHMENTS:

Description	Upload Date	Type
☐ Ordinance 2020-09(I)(b)1	9/30/2020	Ordinance

Presented by: The Manager
Introduced: September 21, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(I)(b)

An Ordinance Appropriating \$2,300,000 to the Manager as a Grant to The Glory Hall to Construct an Emergency Shelter, Care Center, and Meal Distribution Facility; Funding Provided by the General Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of two million three hundred thousand dollars (\$2,300,000) as a grant to The Glory Hall to construct an emergency shelter, care center, and meal distribution facility.

Section 3. Source of Funds

General Fund's Fund Balance	\$2,300,000
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Section 4. The Glory Hall Grant Terms. The grant is subject to the following terms and conditions:

(a) **Operations.** The grant recipient must comply with the following conditions:

- (1) The recipient will secure additional funding needed to construct the new Glory Hall facility utilizing all available State, Federal, local, and private sources, which are estimated to be an additional \$2,900,000.
- (2) The recipient will complete facility construction no later than December 31, 2021.
- (3) The recipient will ensure alignment with community needs for provision of housing and homelessness services, including ensuring the new facility would be a low-barrier shelter.
- (4) The recipient will participate in coordination entry with community partners and all mandated data collection.
- (5) Prior to receiving the funds, the recipient must execute an operating agreement with the City and Borough of Juneau, which requires ratification from the Assembly by motion. The Assembly intends that

an operating agreement would be reviewed by an upcoming and temporary ad hoc committee specifically addressing housing and homelessness services.

- ~~(1) This will be a low-barrier shelter. The only restrictions will be for violence, theft, destruction of property, or extreme belligerence. CBJ's Chief Housing Officer (CHO) must be notified of any restrictions imposed, and must include a 10-minute "time out" before eviction.~~
- ~~(2) Minimum operating hours are 11:00 pm to 6:30 am the following day.~~
- ~~(3) The grant recipient will accept clients until 2:00 am.~~
- ~~(4) The grant recipient will be capable of handling a "rush" at opening, including clients who may be under the influence of various substances and/or struggling with mental health issues.~~
- ~~(5) The grant recipient will provide "amnesty boxes" for weapons and drugs. As a minimum, the grant recipient will collect enough information to recognize a unique individual and be able to enter that information into a database. The recipient may know the individual by name, or may need to collect basic information.~~
- ~~(6) The grant recipient will post the AKHMIS Consumer Notice (Attachment B3).~~
- ~~(7) The grant recipient will make a good faith effort to collect (in order of priority) some or all of the following information:~~
 - ~~a. A Case Conferencing Release of Information (Attachment B4).~~
 - ~~b. A Coordinated Entry Intake Assessment (Attachment B5).~~
 - ~~c. Vulnerability Index — Service Prioritization Decision Assistance Tool (VI SPDAT) (Attachment B6).~~
- ~~(8) The grant recipient will provide general oversight of the facility, providing a minimum of two (2) staff for every night the shelter is open. Staff will be highly recognizable so clientele knows who to address.~~
- ~~(9) Shelter attendance will be entered in AKHMIS within five (5) days of operations.~~
- ~~(10) Closure includes: awakening and escorting clients out, facility upkeep, such as trash, bathroom maintenance, etc. and laundering of sheets and blankets.~~

~~(11) The Glory Hall will provide information (location, hours of operations, etc.) and possible transportation to the facility for members of the community in need.~~

Section 5. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth A. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

RED FOLDER Emergency Appropriation Resolution 2910(b) An Emergency Appropriation Resolution
Appropriating up to \$175,000 to the Manager for a Grant to the Greater Juneau Chamber of Commerce to
Administer a COVID-19 Detection Platform; Funding Provided by the CARES Act Special Revenue
Fund VERSION (b)

ATTACHMENTS:

Description	Upload Date	Type
☐ Resolution 2910(b)	10/1/2020	Resolution

Presented by: AFC
Presented: 10/01/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Appropriation Resolution Serial No. 2910(b)

An Emergency Appropriation Resolution Appropriating up to \$175,000 to the Manager for a Grant to the Greater Juneau Chamber of Commerce to Administer a COVID-19 Detection Platform; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make an emergency appropriation upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau ("CBJ") received its first positive case of COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau ("CBJ") received its first positive case of COVID-19 and continues to have multiple COVID-19 cases weekly; and

WHEREAS, some local businesses have expressed a willingness to participate in a COVID-19 volunteer pilot program to detect and mitigate the spread of COVID-19 through testing, screening, and monitoring COVID-19 at their businesses and to assess the effectiveness and costs of such a program; and

WHEREAS, a program to test, screen, and monitor COVID-19 in businesses is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, a program to test, screen, and monitor COVID-19 in businesses was not accounted for in the FY20 budget; and

WHEREAS, expenses for a program to test, screen, and monitor COVID-19 in businesses are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU,
ALASKA:

Section 1. Emergency Appropriation. There is appropriated to the Manager the sum of one hundred seventy-five thousand dollars (\$175,000.00) for a program to test, screen, and monitor COVID-19 in businesses.

Section 2.	Source of Funds:	
	CARES Act Special Revenue Fund	\$175,000.00

Section 3. Program Purpose and Terms. The program is subject to the following terms and conditions:

- (a) **Intent.** The intent of this program is for individual businesses or groups of businesses to lease an information technology platform coordinated by Kallaco LLC, and implement testing and lab analyses that collect and monitor the following information from willing employees that volunteer to participate in this program from local businesses:
 - (1) Random molecular PCR testing of employees;
 - (2) Routine molecular antigen testing;
 - (3) Routine temperature checks of employees; and
 - (4) Routine questionnaires for employees.
- (b) **Administration.** The Grant Administrator is the Greater Juneau Chamber of Commerce. The Manager is authorized to execute an agreement with the Grant Administrator for disbursement of funds. The Grant Administrator is responsible for assuring the program funds are disbursed consistent with this legislation. The Grant Administrator shall be provided a reasonable administration fee based on actual expenses, which are anticipated to be around \$10,000.00. The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the Finance Committee or Assembly. The Grant Administrator shall return all unencumbered monies existing on December 30, 2020, promptly back to the City and Borough of Juneau.
- (c) **Eligible Businesses.**
 - (1) Businesses must apply to the Grant Administrator, and a business may withdraw from the program at any time by giving written notice to the Grant Administrator.
 - (2) Participation in this program is limited to businesses that remain open for business. Businesses involuntarily closed due to implementation of Emergency Operations

Center community mitigation strategies remain eligible for this program during their period of closure.

- (3) Participating employees must be located in Juneau, Alaska, but a de minimis number of employees may be based outside of Juneau, Alaska. Employees must consent in writing to participate in the program.
- (d) **Confidentiality.** Except as provided in this resolution, all personal information submitted for detecting and tracking COVID-19 in this program is confidential except for inspection by:
 - (1) State of Alaska employees and agents, like the employees with the Department of Health and Social Services, whose job responsibilities are directly related to managing COVID-19;
 - (2) The Incident Commander and Planning Section Chief of the City and Borough of Juneau Emergency Operation Center whose job responsibilities are directly related to managing COVID-19;
 - (3) The business owner;
 - (4) An employee for that employee's information; and
 - (5) Court order.

All personal information obtained by the State of Alaska, the CBJ Incident Commander, and CBJ Planning Section Chief, is generally protected from further public disclosure pursuant to the Alaska Public Records Act and the Alaska Constitution's Right to Privacy. A.S. 40.25.120(a)(3); Alaska Const. art. I, § 22. However, nothing in this resolution shall be construed to provide confidentiality to the name of the participating businesses or summary information. Additionally, the Incident Commander for the City and Borough of Juneau Emergency Operations Center is also authorized to release information from this program when necessary for public health purposes, like to prevent or mitigate spread of a COVID-19 positive case from a participating business. *E.g.*, 45 C.F.R. 164.512(b)(1)(iv) (HIPAA Privacy Rule exemption for communicable diseases); 7 AAC 27.903 (Permitted disclosures during a federal or state declared public health disaster emergency).

Participating businesses and employees should know that while the confidentiality protections of this provision apply as stated, Kallaco LLC has its own privacy policy, which may include disclosure of personal information unless participants opt out specifically with Kallaco LLC and its affiliates.

- (e) **Priority.** Businesses interested in seeking reimbursement for eligible costs should consult with the Grant Administrator for available funds. The Grant Administrator shall reimburse eligible receipts on a first-come, first-served basis. No more than three implementation licenses may be reimbursed by the Grant Administrator without additional direction from the Manager.

Section 4. Effective Date. This resolution shall become effective upon adoption.

Adopted this ____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

RED FOLDER Emergency Appropriation Resolution 2912(b) An Emergency Appropriation Resolution
Appropriating up to \$3,000,000 to the Manager for a COVID-19 Housing Assistance Grant Program;
Funding Provided by the CARES Act Special Revenue Fund VERSION (b)

ATTACHMENTS:

Description	Upload Date	Type
☐ Emergency Appropriation Resolution 2912(b)	10/1/2020	Resolution

Presented by: Hale, Weldon
Presented: 10/01/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Appropriation Resolution Serial No. 2912(b)

An Emergency Appropriation Resolution Appropriating up to \$3,000,000 to the Manager for a COVID-19 Housing Assistance Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make emergency appropriations upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19 and continues to have multiple COVID-19 cases weekly; and

WHEREAS, Senate Bill 241 provided for temporary moratoriums on residential evictions for nonpayment of rent and on foreclosures, but those protections have expired, and

WHEREAS, there is additional need in the community for this grant program, which is in addition to the rental assistance provided by Resolution 2889 (April 20, 2020); and

WHEREAS, many people use their permanent fund dividends to fill heating fuel tanks just as winter sets in; and

WHEREAS, because the dividends were issued in July and many people do not have the ability to save money for the fall and winter, particularly this year due to the COVID-19

pandemic, this program is necessary to provide for health and welfare of the community;
and

WHEREAS, reliance on stable and quality technology, like internet service, has increased because people, especially students, have started fall educational programs online; and

WHEREAS, the COVID-19 Housing Assistance Grant Program costs are necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Housing Assistance Grant Program costs were not accounted for in the FY20 budget; and

WHEREAS, the COVID-19 Housing Assistance Grant Program are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Emergency Appropriation. There is appropriated to the Manager the sum of three million dollars (\$3,000,000.00) for a COVID-19 Housing Assistance Program. This is an appropriation for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Section 2. Source of Funds:

CARES Act Special Revenue Fund	\$ 3,000,000.00
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Section 3. Program Purpose and Terms. The program is subject to the following terms and conditions:

- (a) **Intent.** The intent of this grant program is to provide a simple application for financial support to people residing in the City and Borough of Juneau who have been financially harmed by COVID-19 and need assistance paying for mortgage, rent, and utilities including heating fuel from August 1 through December 30, 2020. A grantee would be eligible for up to \$2,000.00 per household.
- (b) **Administration.** The Grant Administrator is Catholic Community Services. The Manager is authorized to execute an agreement with the Grant Administrator for disbursement of COVID-19 Mortgage and Rental Assistance funds. The Grant Administrator is responsible for assuring the program funds are disbursed only to eligible applicants. The Grant Administrator shall be provided a reasonable administration fee based on actual expenses, which are anticipated to be around \$40,000.00. The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the Finance Committee or Assembly. The Grant Administrator shall review applications, make eligibility determinations, and request grant disbursement from the City and Borough of Juneau for the eligible recipients.

(c) **Eligible Applicants.**

- (1) **Individual residential units.** This program is only open to individuals and not businesses. Only one grant may be awarded per residential dwelling unit, which must be occupied by the applicant.
- (2) **Property location.** The property benefiting from the grant must be located in the City and Borough of Juneau and rented or owned by the applicant.
- (3) **Income.** The household income must not exceed \$94,240.00.
- (4) **COVID-19 financial hardship.** The applicant must describe how the applicant has been financially harmed by COVID-19.
- (5) **Livability costs.** The applicant must provide sufficient proof of eligible costs (i.e. mortgage or rental information, utility accounts, heating fuel invoices, etc.), so the Grant Administrator can arrange payment to applicant.
- (6) **Additional information.** The Grant Administrator may request additional information from applicants when the application contains insufficient or contradictory information or the Grant Administrator may deem the application incomplete. Proof of income can be evidenced by the most recent tax return or other reasonable and verifiable information. The Grant Administrator shall not keep a copy of the income verification. The Grant Administrator shall notify applicants of incomplete applications. Incomplete applications have five working days to cure to keep the original application filing date; otherwise the application is deemed complete on the date it is cured.

(d) **Grants.**

- (1) **Amount.** The grant amount is determined by anticipated eligible expenses for the period from August 1, 2020, through December 30, 2020. An applicant may apply for rental/mortgage assistance, utility assistance, or both. The maximum grant amount per applicant is as follows
 - i. Utilities: \$500.00
 - ii. Rent or Mortgage \$1500.00.
- (2) **Payment Process.** The Grant Administrator shall send, or instruct the City and Borough of Juneau to send, the grant payments to applicant.

- (e) **Exceptions.** The Grant Administrator, after receiving direction from the Manager or designee, has the authority to make reasonable exceptions that match the intent of this grant program.

- (f) **Confidentiality.** Except as provided in this resolution, all application material submitted for this grant and all information contained therein shall be kept confidential except for inspection by:

- (1) Employees, auditors, and agents of the City and Borough, including the Grant Administrator, whose job responsibilities are directly related to such applications and information;
- (2) The applicant; and
- (3) Court order.

However, nothing in this resolution shall be construed to provide confidentiality to summary information about program status and effectiveness. Upon balancing the public's right to know and privacy of disadvantaged individuals, this confidentiality provision is intended to provide the same level of confidentiality as provided in A.S. 47.05.020 and 7 AAC 37.030 (prohibition on disclosure of public assistance records).
~~However, nothing in this resolution shall be construed to provide confidentiality to the name of the applicant and the amount of grant award, if any.~~

- (g) **Priority.** Applications are processed on a first-come, first-served basis. The Grant Administrator will continue to expend funds until funds are fully exhausted or until December 30, 2020, whichever occurs first.

Section 4. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk