

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

June 3 2013 7:00 PM

City Hall Assembly Chambers, 155 S. Seward St., Juneau, AK 99801
Regular Assembly Meeting 2013-13

Submitted by: _____
Kimberly A. Kiefer
City and Borough Manager

I. ROLL CALL

II. SPECIAL ORDER OF BUSINESS

III. APPROVAL OF MINUTES

A. May 13, 2013 - Regular Assembly Meeting 2013-12 Minutes

IV. MANAGER'S REQUEST FOR AGENDA CHANGES

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VI. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

- a. Ordinance 2013-14 - An Ordinance Relating to Noise, and Amending the Disturbing the Peace Code.

This ordinance would amend the disturbing the peace code relating to noise. It is a subset of the noise ordinance, which would also make changes to the Land Use Code and has been reviewed by the Planning Commission on several occasions. The disturbing the peace code needs updating and this ordinance would accomplish that. It clarifies the definitions of disturbing the peace and other terms, clarifies the day-time and night-time hours for which differing noise standards are included, and clarifies the standards for a construction noise permit for operating outside of the day-time hours set forth in the code.

I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

- b. Ordinance 2012-20(AS) An Ordinance Appropriating to the Manager the Sum of \$16,164 as Funding For The Law Enforcement Liaison Program, Grant Funding Provided by the State of Alaska Department of Transportation and Public Facilities, Alaska Highway Safety Office.

This ordinance would appropriate \$16,164 for the Law Enforcement Liaison Program.

Grant funding is provided by the Alaska Department of Transportation and Public Facilities, Alaska Highway Safety Office. This grant has no match requirements. This program was created by the Alaska Highway Safety Office to increase and stimulate the planning and development of aggressive, highly visible state and local enforcement efforts in the area of impaired driving and seatbelt enforcement.

I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

2. Resolutions

- A. Resolution 2646 - A Resolution Reestablishing the Parks and Recreation Advisory Committee and Repealing Resolutions 711 and 1082.

The Parks and Recreation Advisory Committee (PRAC) reviewed its governing documents with the Deputy City Clerk at its April 2, 2013, meeting. This resolution streamlines the governing legislation and PRAC mission as outlined in Resolutions 711, 1082 and its Bylaws.

The Parks and Recreation Advisory Committee reviewed this resolution at its May 7, 2013 meeting and recommended forwarding it to full Assembly for approval.

The Human Resources Committee reviewed this resolution at its May 13, 2013, and recommended forwarding to the full Assembly for approval.

I recommend this resolution be adopted.

- B. Resolution 2649 - A Resolution Regarding Personnel Rule

This resolution would approve changes to the Personnel Rules, which, along with the various collective bargaining agreements, govern the rights and responsibilities of CBJ employees, supervisors, and managers. The revised rules are set forth in the attachment to the resolution.

These revisions are proposed to align the Personnel Rules with the changes recently made in the General Government bargaining unit agreement with MEBA.

Changes include a 1% general increase to the wage scale, effective July 1, 2013; a 2% general increase to the wage scale effective with the first day of the first pay period on or after July 1, 2014; and a 2% general increase to the wage scale effective with the first day of the first pay period on or after July 1, 2015.

In addition, the percentage increments between steps 6 and 13 have been increased from 2.2% to 4.4% and an implementation plan has been developed to place employees on the current schedule as close as possible to their current rate of pay without going under it.

The employer's contribution for health insurance remains the same for FY14. In FY15, it increases up to an additional 10% and in FY16, up to an additional 7.5%. Actual increases are subject to the utilization and experience of the plan.

Other small economic increases include changes to tool allowances for automotive mechanics and building maintenance mechanics.

The anticipated impact of the cost of these increases over the course of the three fiscal years referenced is \$2,671,235.57.

I recommend this resolution be adopted.

C. Resolution 2650 - A Resolution Ratifying the Labor Agreement Between the City and Borough and the Marine Engineers Beneficial Association (AFL-CIO), Southeast Alaska General Government Unit Number 1

This resolution would provide Assembly ratification of the terms of the tentative agreement negotiated between the CBJ and the Marine Engineers Beneficial Association (AFL-CIO), Southeast Alaska General Government Unit Number 1, for a collective bargaining agreement that will go in effect on July 1, 2013, and expire on June 30, 2016.

The tentative agreement includes economic modifications to the pay plan and to the employer's contribution for health insurance. The total cost increase of these provisions over the life of the contract, are projected to be approximately \$3,037,427.28.

In addition, there are minor operational changes that will increase administrative efficiencies and foster a more harmonious and cooperative workplace.

This tentative agreement has been ratified by the MEBA membership and the economic terms are in keeping with Assembly direction.

The Finance Committee reviewed this resolution at its May 22, 2013 meeting and recommended forwarding to the full Assembly for approval.

I recommend this resolution be adopted.

3. Bid Award

A. Bid Award - DH13-437 - Taku Dock Reconfiguration

This project would demolish a portion of the existing dock, drive piles and expand the existing dock, install concrete deck, install new fender piles, reinstall ladders, relocate the existing crane, connect electrical power to the relocated crane, and other related work. The proposed reconfiguration of the Taku Dock results from modifications necessary to safely accommodate access to the dock as a result of construction of new cruise ship berths.

Funding for this project is part of the Cruise Ship Dock project (often referred to as 16B) supported by port development fees.

Bids were opened on May 29, 2013. The bid protest period expired at 4:30 p.m. on May 30, 2013. Results of the bid opening are as follows:

RESPONSIVE BIDDERS	TOTAL BID
Trucano Construction Company	\$ 940,517.03
North Pacific Erectors, Inc.	\$1,220,804.00
Engineer's Estimate	\$ 875,100.00

The Docks and Harbor Board recommended this bid award at a special public meeting held on May 30, 2013.

I recommend award of this project to Trucano Construction Company in the total bid amount, for a total award of \$940,517.03.

B. Bid Award - Bid No. E13-243 Lawson Creek Lift Station Replacement

This project consists of installing approximately 1,100 linear feet of 10-inch diameter high density polyethylene pressure sewer; demolition of an existing sewage lift station; and installation of a new sewage pump station with submersible pumps, along with associated electrical work, controls, and other miscellaneous items.

Responsive Bidders	Total Bid
Admiralty Construction, Inc.	\$1,063,250.00
Arete Construction Corp.	\$1,082,875.00

Engineer's Estimate: \$986,900.00

I recommend award of this project to Admiralty Construction, Inc. in the total bid amount, for a total award of \$1,063,250.00

VII. PUBLIC HEARING

A. Ordinance 2013-16 - An Ordinance Specifying a Penalty for Engaging in Commercial Solicitation Within the Downtown Historic District and Adjacent Areas.

This ordinance would specify the penalty for violating the recently-adopted commercial solicitation ("hawking") ordinance, at \$150 per violation.

I recommend this ordinance be adopted.

B. Ordinance 2013-18 - An Ordinance Amending the Land Management Code

Ordinance 2013-18 is the third in a series of ordinances being prepared as part of a comprehensive review and revision of Title 53, that part of the Municipal Code that addresses the acquisition, management and sale of the CBJ's real property. Specifically, this ordinance proposes changes pertaining to the disposal of CBJ land.

The revisions noted in Ordinance 2013-18 are intended to clarify Title 53 by consolidating the general provisions that are relevant to all methods of land disposals into one location rather than restating the universal provisions under each type of land disposal.

For ease of review, a clean copy of the ordinance, which incorporates all of the proposed changes, is included in your packets.

The Docks and Harbors Board reviewed this ordinance at its March 28, 2013 meeting, and recommended approval. The Airport Board reviewed this ordinance at its April 10, 2013 meeting, and expressed concerns about the relevancy of this ordinance to airport land, because of the restricted status of airport property due to federal grant money. The City Attorney has determined that federal restrictions on property must be addressed regardless whether the land is managed by the airport or other CBJ departments and has further determined that the proposed ordinance, as

written, neither diminishes nor compromises the CBJ's obligations or intent to honor the terms of those restrictions. Therefore, no changes are needed to the proposed ordinance.

The Lands Committee reviewed this ordinance at its meetings on November 19, 2012 and April 29, 2013. At its April 29th meeting, the Lands Committee recommended forwarding the ordinance to the full Assembly for approval. To add clarity, minor changes to the proposed text, describing the process concerning pre-authorization to negotiate sales, have been added to the ordinance, in response to concerns expressed at the April 29th Lands Committee Meeting.

I recommend this ordinance be adopted.

VIII. UNFINISHED BUSINESS

- A. Ordinance 2013-11(b) - An Ordinance Appropriating Funds From The Treasury For FY14 City and Borough Operations.

This ordinance would appropriate \$313,610,300 for the FY14 operating budget, excluding the School District. It is necessary to appropriate all transfers between funds that support operations, debt service, and capital projects as well as the associated expenditures within the funds themselves. These transfers account for \$85,575,700 of the FY14 operating budget. Excluding the transfers and School District, the CBJ FY14 operating budget, debt service, and capital projects is \$228,034,600.

Ordinance 2013-11 was introduced at a special Assembly meeting on April 3, 2013 and referred to the Finance Committee.

The Assembly held a public hearing on the ordinance at its April 22, 2013 meeting.

The Finance Committee held six meetings to hear presentations and review the budget details. Based on the outcome of these meetings a "b" version of the ordinance was reviewed at the May 29, 2013 Finance Committee meeting. The committee reviewed this ordinance and recommended the amended ordinance to the full Assembly for approval.

I recommend adoption of this ordinance.

- B. Ordinance 2013-12(b)- An Ordinance Establishing the Rate of Levy for Property Taxes For Calendar Year 2013 For Fiscal Year 2014.

This ordinance would establish the mill rates for property taxes for 2013, which funds the City and Borough's FY14 operating budget. The Charter requires the Assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15, 2013.

This ordinance would adopt a total mill levy of 10.66, including 9.26 mills for operations and 1.40 mills for debt service. The debt service rate is a .11 mill increase from FY13. The operations mill rate is unchanged from FY13 and a reduction of 0.23 mills from the ordinance as originally introduced. The components of the mill rate are:

<u>Area</u>	<u>Introduced Millage</u>	<u>Amended Millage</u>
Roaded Service Area	2.17	2.23

I recommend adoption of this resolution.

The Finance Committee reviewed version “b” and recommended forwarding it to the full Assembly for approval.

- The revisions included:
- Project changes: 1) reduction in the Cruise Berth Enhancements & Seawalk SMPF funds of \$296,400, and 2) move the Water and Wastewater projects into the Unscheduled section.
 - Updated the language in sections 1 (a) (b) & (c), 2 and 3.

Version “b” of the resolution was introduced at the Finance Committee’s May 29, 2013 meeting.

The Finance Committee reviewed the CIP and resolution at its April 10, 2013 meeting.

The Planning Commission reviewed the CIP at its March 28, 2013 meeting, and submitted comments to the PWFC.

The Public Works and Facilities Committee (PWFC) reviewed the CIP at its meetings on February 4, 25, and April 8, 2013, and forwarded the plan to the Finance Committee.

This resolution would adopt the Capital Improvement Program (CIP) for Fiscal Years 2014 through 2019, as required by Charter Section 9.4, and lists the capital projects that will be undertaken in FY 2014.

C. Resolution 2640(b) - A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2014 Through 2019, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2014.

I recommend adoption of this ordinance.

The Assembly Finance Committee approved a motion on May 29, 2013 to move these proposed mill rates on to the Assembly for action on June 3, 2013.

The mill levies presented in this ordinance support the Manager’s FY14 Budget as amended by the Assembly Finance Committee.

Fire Service Area		Area-wide -	
	0.40		
		6.92	Operational
		1.40	Debt Service
		<u>10.89</u>	Total
	0.39	<u>10.66</u>	

A. Regulation Regarding Juneau International Airport Rates and Fees, Title 7, Chapter 10

In response to a projected budget deficit for FY14 and beyond, the Airport has adjusted its rates and fees to help offset the shortfall. Rates and fees are established through the Airport's financial model.

Rate increases are proposed in several revenue categories: aircraft Fuel Flowage Fees, large aircraft Landing Fees, land lease rents, terminal rents, aircraft parking rates, taxi/bus access fees, rental car parking rates, employee parking fees, and badging fees. Additionally, new fees were established for air carriers to pay an Airline Fee for Airport Security Screening. The anticipated increase to annual revenues for FY 14 is \$783,200. A detailed description of the rates and fees regulation changes is addressed in the fiscal note accompanying the regulation.

The Airport received four comments during the public comment period from April 16, 2013, through May 7, 2013. Four commercial tenants requested postponement of the increased rates. The Airport Board considered the comments and allowed further public comments at its May 8, 2013, meeting.

The Airport Board approved the proposed Rates and Fees Regulation (as presented) at its May 8, 2013, meeting.

The Airport Rates and Fees Regulation changes are budgeted to take effect July 1, 2013.

CBJ Ordinance 01.60.260 provides the Assembly with three courses of action:

1. The Assembly may take up consideration of the regulation and approve it;
2. The Assembly may choose not to take up consideration of the regulation in which case the regulation shall be deemed approved; or
3. The Assembly may disapprove the regulation. If the Assembly disapproves the regulation, it shall return the regulation to the Docks and Harbors Board or direct the regulation be considered as an ordinance or resolution.

If the Assembly returns the regulation, it may state the reasons for disapproval but shall not establish explicit conditions for subsequent approval or direct particular amendment to the regulation.

B. Confirmation of 1% for Art Selection Panel Appointments

CBJ Code 62.65.040 requires the Assembly to approve all appointments to the 1% for Art Selection Panels. Panels for approval include the Mendenhall Library, Juneau Cruise Berth, and the Gastineau Elementary School Renovation Projects. A memo is enclosed in the packet with the details regarding each panel.

I recommend the Assembly approve the 1% for Art Selection Panel appointments as presented in the packet.

X. STAFF REPORTS

XI. ASSEMBLY REPORTS

XII. ASSEMBLY COMMENTS AND QUESTIONS

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XIV. EXECUTIVE SESSION

A. Appeal of USE20120019-Lemon Creek Gravel Extraction - Continued Deliberation on Decision

XV. ADJOURNMENT

Note: Agenda packets are available for review online at www.juneau.org.

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city_clerk@ci.juneau.ak.us

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THE CITY AND BOROUGH OF JUNEAU, ALASKA

Meeting Minutes – May 13, 2013

MEETING NO. 2013-12: The Regular Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Merrill Sanford.

I. ROLL CALL

Assembly Present: Mary Becker, Karen Crane, Johan Dybdahl, Loren Jones, Jesse Kiehl, Jerry Nankervis, Merrill Sanford, Carlton Smith, and Randy Wanamaker.

Assembly Absent: None.

Staff Present: Kim Kiefer, City Manager; Rob Steedle, Deputy City Manager; John Hartle, City Attorney; Laurie Sica, Municipal Clerk; Tricia Everson, Manager's Office; Rorie Watt, Engineering Director; Brent Fischer, Parks and Recreation Director; George Schaaf, Parks and Landscape Superintendent; Robert Barr, Library Director; Bob Bartholomew, Finance Director; Jane Sebens, Deputy Attorney; Christopher Orman, Assistant City Attorney – Prosecutor; Mila Cosgrove, HRRM Director; Hal Hart, Community Development Director; Beth McKibben, Senior Planner; Greg Chaney, Lands and Resources Manager; Greg Browning, Police Chief; Kris Sell, JPD Lieutenant – Special Ops; Bob Dilley, JPD Lead CSO; Tommy Penrose, JPD Officer; Patricia Delabruere, Deputy Airport Manager; Carl Uchytel, Port Director; Glen Gelbrich, Juneau School District Superintendent; David Means, Director, Administrative Services, JSD.

II. SPECIAL ORDER OF BUSINESS

A. Juneau Human Rights Commission – Essay Contest Prize Awards

Alavini Lata and Steven Wolf, members of the Juneau Human Rights Commission, presented certificates and \$100 checks to Hannah Harvey, 6th Grade and Charity Lumba, 7th Grade, winners of the 2013 JHRC Essay Contest. Alyssa Nauska, was the winner in the 8th grade category but was not present.

B. Police Chief Greg Browning

Kim Kiefer congratulated Chief Browning upon his retirement. He came to Juneau as Assistant Chief in 2000 and was promoted to Chief in 2006. He has brought new technology to the department and ensured that JPD was the first department in the state to be accredited. He served on numerous state and federal task forces. Ms. Kiefer thanked him for his service to the community.

Chief Browning said JPD was in good shape and that in 2012 CBJ experienced a 20% drop in crime, and it appeared to be decreasing in 2013. He thanked the Assembly for their difficult

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work and his wife for 34 years of marriage and her contribution to his success in a stressful career.

C. Introduction of new CBJ Prosecutor – Chris Orman

Mr. Hartle introduced Christopher Orman to the CBJ Law Department as a Prosecutor. He would be replacing August Petropolis and most recently had been working for the Palmer District Attorney doing trial work.

III. APPROVAL OF MINUTES

A. April 22, 2013 – Regular Assembly Meeting 2013-10

Hearing no objection, the minutes of the April 22, 2013 Regular Assembly Meeting 2013-10 were approved.

B. April 29, 2013 – Special Assembly Meeting 2013-11

Hearing no objection, the minutes of the April 29, 2013 Regular Assembly Meeting 2013-11 were approved.

IV. MANAGER’S REQUEST FOR AGENDA CHANGES

Ms. Kiefer noted two revised items in the Red Folder – an updated member regarding the IAFF tentative agreement and a new version of Ordinance 2013-15 (c).

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS.

Peter Metcalfe said there was a loophole in the bear nuisance ordinance and referred to an email he sent to the Assembly with a suggestion for amending the code. Last year on Distin Avenue there were repeated bear intrusions into the dumpster of a multi-unit residential building. The problem was that tenants were not ensuring the latch was secured on the lid of the dumpster. He said the receptacle conformed with the code, however, the mis-use of the receptacle should also have a fine schedule attached to it so the enforcement officer could cite repeated offences. Last year was a particularly difficult bear season and one of the bears had to be put down.

Eddie Reyes said he was present to introduce his organization, “A Helping Rock,” which provided language assistance to the non-English speaking Latino community. Their intention was to allow citizens to be productive and contribute to the community and he offered his assistance to the CBJ.

VI. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

None.

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B. Assembly Requests for Consent Agenda Changes

Mr. Wanamaker requested removal of Resolution 2648.

C. Assembly Action

MOTION, by Becker, to adopt the consent agenda, with the removal of 2648. Hearing no objection, it was so ordered.

1. Ordinances for Introduction

a. Ordinance 2013-16

An Ordinance Specifying a Penalty for Engaging in Commercial Solicitation Within the Downtown Historic District and Adjacent Areas.

Administrative Report: Attached. The manager recommended Ordinance 2013-16 be introduced and set for public hearing at the next regular meeting.

b. Ordinance 2013-18

An Ordinance Amending the Land Management Code.

Administrative Report: Attached. The manager recommended Ordinance 2013-18 be introduced and set for public hearing at the next regular meeting.

2. Bid Award

a. Bid No. DH13-438

CBJ Fisheries Terminal Dock Replacement

Administrative Report: Attached. The manager recommended approval of award of this project to Trucano Construction Company in the total bid amount, for a total award of \$106,489.00.

Removed from the consent agenda:

3. Resolution

a. Resolution 2648

A Resolution Ratifying the Labor Agreement Between the City and Borough and the International Association of Fire Fighters, Local 4303, AFL-CIO.

Administrative Report: Attached. The manager recommended adoption of Resolution 2648.

Public Comment: None.

Assembly Action:

MOTION, by Wanamaker, to adopt Resolution 2648, for purposes of discussion.

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Mr. Wanamaker thought it was unusual to ratify a negotiated agreement on the consent agenda, as the practice had been to receive an analysis, briefing and recommendation from the staff in executive session, laying out the reasoning behind the proposed agreement, in order for the Assembly to make an informed decision. He said this had not happened and he would prefer to get the analysis and recommendation from the staff and have an opportunity to ask questions in an executive session. He asked if the Assembly wished to table this resolution to get more information.

Ms. Crane and Mr. Kiehl said they had received information in executive session and in the packet and were satisfied.

Mr. Nankervis said the topic was mentioned in executive session but not to the detail he expected. Mr. Smith said he did not see the full agreement in detail.

Ms. Kiefer said the staff provided a briefing in executive session, there was some discussion in executive session following the detail provided in executive session, and there was information provided in the packet.

MOTION, by Dybdahl, to call for the question. Hearing no objection, Resolution 2634 was adopted.

VII. PUBLIC HEARING

A. Ordinance 2013-10

An Ordinance Appropriating Funds From The Treasury For FY14 School District Operations.

Administrative Report: Attached. The manager recommended Ordinance 2013-10 be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Jones, to adopt Ordinance 2013-10.

Mr. Wanamaker asked if the \$70,000 to fund pupil transportation were funds provided above the cap. Ms. Kiefer said yes. Mr. Wanamaker said that each year the school district received funding for pupil transportation from the state and each year there were some funds left over that were converted to another use within the school district. He asked if there were funds left over this year, could those be applied to defray this funding above the cap.

David Means, JSD, said the \$70,000 for pupil transportation was for specialized service, which included \$35,000 for homeless students and \$35,000 for afterschool activities. There was a \$100,000 transfer from the pupil transportation fund into the general school operations fund in the proposed FY14 budget. He projected that by the end of next fiscal year there would be little fund balance left, and it would be difficult to fully fund those services and not have a deficit in the next year without the \$70,000.

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Mr. Nankervis asked how the homeless student transportation was provided. Mr. Means said that service was provided through the homeless liaison program by a local taxi company from wherever the student was living to the school and back.

Mr. Wanamaker said some homeless students did not have a permanent residence and so this program was used to keep those students “in the same building.” He asked if the program was mandated by the federal or state government. Mr. Means said it was a federal mandate and there were federal funds that could be applied for, and if the funds were available, JSD would use federal funds. Those funds were highly restricted and other funds were needed as well.

Mr. Nankervis said he would prefer that the numbers were broken into two ordinances – the funding to the cap and the funding over the cap. Mayor Sanford said that the Assembly made a motion at the Finance Committee and determined that the ordinance would not be separated.

Hearing no objection, Ordinance 2013-10 was adopted.

B. Ordinance 2013-13

An Ordinance Amending the Official Zoning Map of the City and Borough to Change the Zoning of West Juneau Block D, Lots 11-14 Fraction, Lot 9 and 10 Fraction, Lots 7 Fraction and 8 Fraction, and Lot 6 and 7 Fraction, Located at the West End of the Douglas Bridge and Currently Zoned D-5, to D-18.

Administrative Report: Attached. The manager recommended Ordinance 2013-13 be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Smith, to adopt Ordinance 2013-13. Hearing no objection, it was so ordered.

C. Ordinance 2013-15(c)

An Ordinance Relating to Parking, Other Violations, Civil Fines and Civil Fine Procedure, and Providing for a Penalty.

Administrative Report: Attached. The manager recommended Ordinance 2013-15(c) be adopted.

Public Comment:

Paul Thomas, Downtown Business Association member and owner of Alaska Cache Liquor, would like to see a drop box at city hall for traffic fines and asked that JPD continue to issue warnings so that downtown did not take the negative hit of bad parking. The word was out that there was no enforcement and he encouraged the city to issue a press release saying that there was enforcement taking place.

Dennis Harris, spoke as a taxi driver and was concerned about the legal training or qualifications for the hearing officer. He was also concerned about the reference to allowing hearsay evidence. He said there were 40 cabs on the street during the summer and there were

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ten designated parking places for cabs. He said the fine was minimal for parking in a taxi zone and he suggested increasing the fine and putting new signs on them indicating they were “tow-away” zones.

Assembly Action:

MOTION, by Nankervis, to adopt Ordinance 2013-15(c) for purposes of discussion.

Mr. Nankervis asked for more information about hearsay evidence and the preliminary plans for the function of the hearing officer.

Mr. Hartle said that regarding hearsay evidence, the ordinance allowed it with limitations in section 03.30.085.d.2.D, “Hearsay evidence may be considered provided there are guarantees of its trustworthiness and that is more probative on the point for which it is offered than any other evidence the proponent can procure by reasonable efforts.” This section was in lieu of adopting the rules of evidence (a basic rule is that hearsay is not allowed) but there were 24 exceptions to the rules of hearsay which could be summed up with this statement in the ordinance. It was taken from Ketchikan’s ordinance. The Supreme Court required due process on a scale, based on the possible deprivation, and the amount of process turned on whether the scale was high, such as loss of liberty, job or significant amount of money, and low if it were a \$25 parking ticket. A full and fair hearing was needed, but this was a short cut way to allow evidence.

Ms. Kiefer said the current plan was to have the Hearing Officer serve in the Manager’s Office but it was yet to be determined who the specific employee would be. The Attorney’s Office and the CSO’s would be developing a manual for the procedures. Ms. Kiefer said it would be a current employee and because the parking system bugs were still being worked out, staff anticipated more requests for a hearing to start with, but in the future, there would be a lessened need. A traffic court set time would be set up, likely over the lunch hour.

Mr. Hartle said the ordinance did not change the substantive law on parking and only addressed how the tickets would be handled.

Mr. Wanamaker asked about the training for the hearing officer and what would be done to ensure the hearing officer was immune from command influence. Mr. Hartle said that was important because the recourse had been the state court, which was viewed to be independent. The manager had discussed using the law department intern to start this position and to draft a job manual. This person had some law experience already. Mr. Hartle said that the legislature could reverse this situation in the forthcoming year.

Ms. Crane asked about a potential conflict between the statement in the ordinance that the hearing officer should not substitute their judgment for that of the enforcement officer or the manager, but the ordinance also provided the hearing officer with reasonable discretion.

Mr. Hartle said that the hearing officer should not substitute their judgment for issues such as how the parking spaces are designated or anything related to the parking plan, but had reasonable discretion in situations in which a person transposed a number in their license plate but had paid for a parking space to dismiss the ticket, for example. Some discretion was

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necessary. He said questions such as this would inevitably require judgment calls and future changes to the ordinance as the system developed.

Mr. Wanamaker asked what type of training a hearing officer would receive. Mr. Hartle said the program would start with the law department intern, who had worked for the Fairbanks District Attorney. The intern could write a desk manual for the next hearing officer. Staff would do its best to assign a qualified person and train them appropriately. Mr. Hartle said that Anchorage hired municipal judges and Ketchikan put its manager's administrative assistant in charge, so there was a broad spectrum.

Mr. Kiehl asked about authorizing code enforcement officers to give tickets. Mr. Hartle said under present law, the manager could designate which employees could issue citations and the scope of the code for those citations. Each individual employee got a letter from the manager designating their scope, and was provided a training class on ticket writing.

Mr. Jones said the ordinance seemed to say service was only on vehicles and asked how that related to litter or wood smoke citations. Mr. Hartle said the ordinance also referenced conspicuously affixing citations to buildings and to personal service.

Mr. Kiehl asked about the structure of the fine schedule and Mr. Hartle explained that some offenses were still subject to review in state court, others to municipal court, and that was outlined in the ordinance. Mr. Kiehl wanted to ensure the ordinance provided an opportunity for people to pay without an appeal and thought the drop box suggestion was good.

Mr. Jones asked about making changes to the fines in the taxi zones. Mr. Hartle recommended a separate ordinance for that with appropriate public notice, as this ordinance had made not changes to the existing laws regarding parking, only the method of citations.

Hearing no objection, Ordinance 2013-15(c) was adopted.

D. Ordinance 2012-20(AM)

An Ordinance Transferring To The Manager The Sum of \$75,554 For The Open Space Waterfront Land Acquisition Capital Improvement Project From Unexpended FY12 Marine Passenger Fees Budgeted To The General, Visitor Services, And Roaded Service Area Funds.

Administrative Report: Attached. The manager recommended Ordinance 2012-20(AM) be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Jones, to adopt Ordinance 2012-20 (AM). Hearing no objection, it was so ordered.

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E. Ordinance 2012-20(AN)

An Ordinance Transferring To The Manager The Sum Of \$300,000 To Return Funds To The Waterfront Seawalk Capital Project Fund, Funding Provided By The General Fund Fund Balance.

Administrative Report: Attached. The manager recommended Ordinance 2012-20(AN) be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Crane, to adopt Ordinance 2012-20(AN). Hearing no objection, it was so ordered.

F. Ordinance 2012-20(AO)

An Ordinance Appropriating To The Manager The Sum Of \$250,000 As Funding For The Auke Lake Wayside Boat Launch Ramp, Grant Funding Provided By The Alaska Department Of Commerce, Community And Economic Development.

Administrative Report: Attached. The manager recommended Ordinance 2012-20 (AO) be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Kiehl, to adopt Ordinance 2012-20(AO) and refer the amounts in this matter to the Finance Committee pending list.

Ms. Kiefer said the ordinance put \$250,000 in the Auke Lake Wayside CIP and referred the matter to the Finance Committee to determine how to spend the funds, whether it would go to Parks and Recreation or into the Lands fund, or another expenditure.

Hearing no objection, Ordinance 2012-20(AO) was adopted and the matter was referred to the Finance Committee.

G. Ordinance 2012-20(AP)

An Ordinance Transferring to the Manager the Sum of \$800,000 To Transfer Funds To The 2009 Special Capital Projects 1% Sales Tax Fund Fund Balance, Funding Provided By The Capital Improvement Projects Fund.

Administrative Report: Attached. The manager recommended Ordinance 2012-20(AP) be adopted.

Public Comment: None.

Assembly Action:

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MOTION, by Wanamaker, to adopt Ordinance 2012-20(AP). Hearing no objection, it was so ordered.

H. Ordinance 2012-20(AQ)

An Ordinance Appropriating to the Manager the Sum of \$300,000 as Partial Funding For The Eagles Edge Utility Local Improvement District Capital Improvement Project, Loan Funding Provided by the State of Alaska Department of Environmental Conservation.

Administrative Report: Attached. The manager recommended Ordinance 2012-20(AQ) be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Wanamaker, to adopt Ordinance 2012-20(AQ). Hearing no objection, it was so ordered.

I. Ordinance 2012-20(AR)

An Ordinance Appropriating to the Manager the Sum of \$9,399 as Funding For The Purchase Of Three Early Literacy Interactive Computer Stations, Grant Funding Provided by the State of Alaska Department of Education and Early Development.

Administrative Report: Attached. The manager recommended Ordinance 2012-20(AR) be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Crane, to adopt Ordinance 2012-20(AR). Hearing no objection, it was so ordered.

VIII. UNFINISHED BUSINESS – None.

IX. NEW BUSINESS

A. Regulation Port Development Fee

Administrative Report: Attached. The manager made no recommendation.

Public Comment: None.

Assembly Action:

MOTION, by Kiehl, for orders of the day. The regulations were allowed to become effective.

X. STAFF REPORTS

DRAFT

Ms. Kiefer noted that Wednesday, May 15 was National Police Memorial Day and there would be a wreath laying ceremony at Evergreen Cemetery at Noon and an evening ceremony at the Police Department beginning at 6 p.m.

XI. ASSEMBLY REPORTS

A. Committee Reports

Committee of the Whole: Chair Becker said the committee met on April 29 and heard reports from the Juneau Commission on Sustainability and from the Utility Advisory Board. The UAB was recommending 5% increase in water/waste water rates, effective July 1, 2013, and the matter was referred to the Finance Committee. The committee also met on May 6 and heard a report and recommendation from the Parks and Recreation Department on the Auke Lake Management Plan. The Assembly recommended improved buoys, signage, education efforts regarding boating safety efforts, enforcement and data collection throughout the summer with a report back at the end of the summer to again look at the P&R recommendation.

Ad Hoc Housing Subcommittee: Chair Becker said the subcommittee met on May 9 and would meet next on May 23. The subcommittee members volunteered to call builders with open residential building permits to ask about their projects. The manager would work on a report on the matrix of suggestions to determine the responsible party to see action is taken, to identify if something could not be done and why, if there was present action on an item, what would be needed to accomplish the item and CDD and Engineering would contribute comment on this as well. CDD would report on a possible market study. Engineering was creating a “pie chart” on the cost for underground utilities, sidewalks, paved streets, curb and gutter and make a report. Greg Chaney would present a proposal for Pederson Hill and Switzer Creek. In June, the subcommittee would receive a report on the Major/Minor Subdivision Ordinance revisions and the committee agreed to increase a minor subdivision to 12 lots and under. In June, the subcommittee would receive a report on the tax deferral for subdivided property ordinance.

Public Works and Facilities Committee: Chair Wanamaker said the next meeting would be May 20 at Noon in the Chambers.

Lands and Resources Committee: Chair Smith said the committee met on April 29 and heard a report from new Lands and Resources Manager Greg Chaney, who was transitioning from his former position as Planning Manager at the Community Development Department.

Human Resources Committee: Chair Kiehl said the HRC heard annual reports and reviewed and recommended the following board appointments. Hearing no objection, the following appointments were made:

1% for Art Selection Panel – Juneau Cruise Ship Berth

Appointment of Chloie Watson and Dan Fruits to the two public seats

Board of Equalization

Appointment of Patricia Watt for a term expiring December 31, 2015

DRAFT

Appointment of Paul Nowlin for a term expiring December 31, 2013

Juneau Human Rights Commission

Reappointment of Alavini Lata for a term expiring May 31, 2016

Sales Tax Board of Appeals

Appointment of Patricia Watt for a term expiring December 31, 2013

Utility Advisory Board

Reappointment of Leon Vance for a term expiring May 31, 2016

Reappointment of Scott Willis for a term expiring May 31, 2016

Mr. Kiehl said the HRC reviewed Resolution 2646 Reestablishing the Parks and Recreation Advisory Committee and recommended it be forwarded to the Assembly.

The Assembly would meet as the Full HRC to conduct interviews for the Airport, Docks and Harbors and Eaglecrest Boards. The deadline for applications was May 22 and the HRC reviewed the interview questions. He asked other Assemblymembers to provide him with feedback regarding the interview questions.

Hearing no objection, the Assembly approved moving the June 3 Human Resources Committee meeting to Noon, in order to allow Assemblymembers time to attend the installation of the first honorary counsel to the Philippines from Juneau.

City Attorney Selection Subcommittee: Chair Kiehl said the advertisements had gone out and the position closed June 10. The next meeting was Tuesday, May 14, at 2:30 p.m. to discuss recommendations for action in the event the hiring did not move forward quickly.

Finance Committee: Chair Crane said she and Loren Jones were attending a Board meeting of the Alaska Municipal League this week and there would be no Finance Committee meeting on Wednesday, May 15. The next meeting was Wednesday, May 22.

City Manager Evaluation Subcommittee: Mayor Sanford encouraged the Assemblymembers to complete the “360” evaluation of the city manager via “Survey Monkey” or by hard copy provided by the Human Resources Division.

B. Liaison Reports

Juneau Economic Development Council: Liaison Jones said the next meeting was Tuesday, May 14.

Docks and Harbors Board: Liaison Jones said that Wednesday, May 15, would be a ribbon cutting ceremony at Statter Harbor, with a community event from 11 a.m. – 1 p.m. He said the Pusich family had proposed an interpretive display to be installed at the Douglas Harbor and it was under review by the Board.

DRAFT

Parks and Recreation Advisory Committee: Liaison Nankervis said the PRAC met on Tuesday, May 7, and discussed the Assembly's comments on the Auke Lake Management Plan.

Juneau Commission on Sustainability: Liaison Nankervis said he had not attended due to conflicts with the Finance Committee meeting.

Airport Board: Liaison Dybdahl said he had not attended due to conflicts with the Finance Committee. Mayor Sanford appointed Mr. Nankervis as a substitute for Mr. Dybdahl when he was needed.

Juneau Convention and Visitors Bureau: Liaison Smith said the JCVB would hold its annual membership meeting on Friday, May 17, and Governor Sean Parnell would speak on the importance of tourism to the State of Alaska.

Affordable Housing Commission: Liaison Kiehl said the AHC met and presented to the Ad Hoc Housing Subcommittee, with several recommendations, which they would provide to the COW at a future meeting.

School Board: Liaison Wanamaker said the last meeting of the school year would be June 4 and the Board would recess for the summer and start meeting again in August.

Alaska Committee: Liaison Becker said the committee held its annual retreat on May 8 and updated its action plan, reviewed its By-Laws and a visitor satisfaction survey. They learned about planned updates to the Gavel to Gavel programming.

UAS Campus Council: Liaison Becker said the council recently met in the beautiful new Forest Science Lab, which officially opened on Community Day on Campus, May 18th at 3 p.m. She said UAS recently sold the Bill Ray Center property.

XII. ASSEMBLY COMMENTS AND QUESTIONS

Mr. Jones asked if the Assembly would agree to have the City Attorney review parking fines for taxi parking and Mr. Metcalf's recommendations on the bear nuisance ordinance.

Mayor Sanford cautioned the Assembly to be aware of overburdening the Law Department, which was currently overtaxed with duties. He would like to put this on the list for later a later date, as the Assembly was pushing city staff to the maximum now and it needed to set priorities.

Mr. Jones asked to have it put on a list for review at a future date.

Mr. Dybdahl apologized for not attending the hearing and not being able to participate in the executive session. He thanked Mr. Nankervis for volunteering for the Airport Board and said he would volunteer to go fishing for Mr. Nankervis.

DRAFT

Mr. Wanamaker suggested that the modification to the bear nuisance ordinance seemed straightforward and could be reviewed in the Lands Committee, as it had been developed through that committee in the past.

Ms. Becker said there was a great Blessing of the Fleet recently, sadly with 8 new names added to the memorial, which was too many. The highlight was that the Alaska State ferry participated for its 50th anniversary. Reecia Wilson provided a wonderful meal for everyone at the Twisted Fish Restaurant.

Ms. Becker attended the First Lady Volunteer Awards and Juneau resident Earline Smith was recognized for her work at the Johnson Youth Center. Ms. Parnell said Ms. Smith was kind volunteer and a mentor – a rock of stability for young people during critically important times in their lives.

Ms. Becker said she attended the Miner's group and gave a talk about the impact of legislative bills on CBJ.

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS – None.

XIV. EXECUTIVE SESSION

A. Appeal of USE2012 0019 – Lemon Creek Gravel Extraction – Assembly Deliberation.

MOTION, by Becker, to enter in to executive session to deliberate on the Appeal heard earlier in the evening.

Public Comment: None.

Mr. Dybdahl said he did not attend the appeal hearing and therefore would not attend the executive session. Hearing no objection, Mr. Dybdahl was excused from the meeting.

Hearing no objection, the Assembly entered in to executive session at 8:45 p.m. and returned to regular session at 10:20 p.m.

Ms. Crane said that while in executive session, the Assembly gave direction to the City Attorney regarding Appeal USE2012-0019- Lemon Creek Gravel Extraction.

Mr. Hartle noted for the record that Mr. Smith discussed a possible conflict of interest with him at the break before executive session and following going off the record he declared a conflict of interest and he did not participate in the deliberation. Mayor Sanford noted Mr. Dybdahl's non-participation in the appeal deliberation as well.

XV. ADJOURNMENT

Signed: _____
Laurie Sica, Municipal Clerk

Signed: _____
Merrill Sanford, Mayor

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

May 13, 2013 - Regular Assembly Meeting 2013-12 Minutes

SUBJECT:

BACKGROUND:

RECOMMENDATION:

ATTACHMENTS:

Name:

Description:

 2013-05-13_Assembly_Minutes_DRAFT.pdf

2013-05-13-Assembly_Minutes_DRAFT

Presented by: The Manager
Introduced: 6/3/2013
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2012-20(AS)

An Ordinance Appropriating to the Manager the Sum of \$16,164 as Funding For The Law Enforcement Liaison Program, Grant Funding Provided by the State of Alaska Department of Transportation and Public Facilities, Alaska Highway Safety Office.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is anoncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$9,399 the purchase of three early literacy interactive computer stations.

Section 3. Source of Funds

Alaska Department of Transportation and Public Facilities \$16,164

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2013.

Merrill Sanford, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2012-20(AS) An Ordinance Appropriating to the Manager the Sum of \$16,164 as Funding For The Law Enforcement Liaison Program, Grant Funding Provided by the State of Alaska Department of Transportation and Public Facilities, Alaska Highway Safety Office.

SUBJECT:

BACKGROUND:

This ordinance would appropriate \$16,164 for the Law Enforcement Liaison Program. Grant funding is provided by the Alaska Department of Transportation and Public Facilities, Alaska Highway Safety Office. This grant has no match requirements. This program was created by the Alaska Highway Safety Office to increase and stimulate the planning and development of aggressive, highly visible state and local enforcement efforts in the area of impaired driving and seatbelt enforcement.

RECOMMENDATION:

I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

ATTACHMENTS:

Name:

Description:

 2012-20(AS).doc

Ordinance 2012-20(AS) - amended

Presented by: City Manager
Introduced:
Drafted by: J. W. Hartle

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2013-14

An Ordinance Relating to Noise, and Amending the Disturbing the Peace Code.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Code.

Section 2. Amendment of Section. CBJ 42.20.095 Disturbing the peace, is amended to read:

42.20.095 - Disturbing the peace.

(a) *General.*

- (1) It is unlawful for any person willfully to make or continue to make, or cause to be made or continued, any loud, unnecessary, or unusual noise which *interferes with normal spoken communication, disturbs sleep, or causes discomfort or annoyance to any person of normal sensitivity except residents of a dwelling from which the sound is emanating* ~~disturbs the peace or quiet of any neighborhood or which causes discomfort or annoyance to any reasonable person of normal sensitivity residing in the area.~~ The standards which shall be considered in determining whether a violation of the provisions of this section exists shall include the following:

(A) The volume of noise;

At times other than during the Day-Time hours defined at CBJ 42.20.095(a)(1)(E) Table 1, no person shall cause sounds exceeding 53 dBA measured on a residential receiving property.

~~(B) The intensity of the noise;~~

~~(C) Whether the nature of the noise is usual or unusual;~~

~~(D) Whether the origin of the noise is natural or unnatural;~~

~~(E B)~~ The volume and intensity of the background noise, if any; *when the enforcement officer determines that the ambient or background sound level exceeds 53 dBA, the night-time noise limit shall be increased to 5 dBA over ambient or background noise levels, but shall not in any case be increased over 65 dBA.*

~~(F C)~~ The proximity of the source of the noise to the property line of any residential receiving property ~~sleeping facilities;~~

~~(G D)~~ The nature and zoning of the area within which the noise emanates *is heard;*

~~(H) The density of the inhabitation of the area within which the noise emanates;~~

~~(I E)~~ The time of the day or night the noise occurs;

Day-Time hours referenced in this section are designated in the table below;

Night-Time hours are those hours not listed as Day-Time hours in the table:

Table 1: Day-Time Hours

Monday-Friday	7:00	a.m. to	10:00	p.m.
Saturday	7:00	a.m. to	9:00	p.m.
Sunday	9:00	a.m. to	9:00	p.m.

1 (~~J~~ F) The duration of the noise, *and whether the noise is recurrent, intermittent or*
2 *constant;*

3 (i) *During the day-time hours set forth in CBJ 42.20.095(a)(1)(E), impulsive*
4 *sounds occurring ten times or fewer in an hour shall not exceed 73 dBA*
5 *at the property line of a residential receiving property.*

6 (ii) *During the night-time hours in CBJ 42.20.095(a)(1)(E), impulsive sounds*
7 *occurring four times or fewer in an hour shall not exceed 63 dBA at the*
8 *property line of a residential receiving property or 70 dBA at the property*
9 *line of a non-residential receiving property.*

10 ~~(K) Whether the noise is recurrent, intermittent or constant;~~

11 (~~L~~ G) Whether the noise is produced by a commercial or noncommercial activity;
12 *Commercial and Industrial performance standards at 04 CBJAC 050.020(a)*
13 *apply.*

14 ~~(M) Whether the noise contains pure tones.~~

15 (2) *Liability.* In a prosecution under this section, it shall be a rebuttable presumption
16 that the owner, tenant, or person in charge of real property from which noise
17 emanates in violation of this section has caused, or allowed to be caused, the noise
18 which violates this section.

19 (b) *Construction of buildings and projects.* It is unlawful to operate any pile driver, power
20 shovel, pneumatic hammer, derrick, power hoist, or similar heavy construction
21 equipment *outside of the day-time hours set forth in CBJ 42.20.095(a)(1)(E), before 7:00*
22 *a.m. or after 10:00 p.m., Monday through Friday, or before 9:00 a.m. or after 10:00 p.m.,*
23 *Saturday and Sunday, unless a permit shall first be obtained from the City and Borough*
24 *of*
25 *the City and Borough of*

1 building official. Such permit shall be issued by the building official only upon a
2 determination that such operation during hours not otherwise permitted under this
3 section is necessary and will not result in unreasonable disturbance to surrounding
4 residents, *given the public need for the project, relevant constraints available on*
5 *constructions, and conditions to minimize the noise impact.*

6
7 (1) *Public Notice.* Notice of the construction noise permit application shall be published
8 in a newspaper of general circulation in the City and Borough a minimum of three
9 days prior to the issuance of a construction noise permit.

10 (2) *Revocation.* The building official may revoke any noise permit after making written
11 findings that the construction activity has resulted in unreasonable disturbance to
12 surrounding residents or that operation during hours not otherwise permitted is not
13 necessary.

14 (3) *Expiration.* Construction noise permits issued under this section shall expire at the
15 completion of the permitted project or one calendar year after issuance, whichever is
16 sooner.

17
18 (c) Noise emanating from vehicles.

19 (1) Policy. It is unlawful for any person to play, continue to play, or allow to be played,
20 any sound system from, within, or on any motor vehicle so that any sound, music, or
21 vibration emanating therefrom can be heard at a distance of more than 30 feet
22 outside of the day-time hours set forth in CBJ 42.20.095(a)(1)(E), ~~between the hours~~
23 ~~of 10:00 p.m. and 9:00 a.m.,~~ unless the vehicle is a sound truck operating pursuant to
24 a permit issued under section 72.10.150
25

1 (2) *Liability.* In a prosecution under this section, it shall be a rebuttable presumption
2 that the registered owner of a vehicle from which emanates noise in violation of this
3 section has played or allowed to be played the sound system causing the noise.

4 (d) *[Reserved.]*

5 (e) *Defenses.* It is an affirmative defense to a charge under subsection (a) of this section that
6 the noise is a normal result of a kennel authorized in an industrial zone under title 49 of
7 this Code.

8 (f) Disturbing the peace is an infraction.

9
10 **Section 3. New Section.** A new section, CBJ 42.20.380 Definitions, is created to
11 read:

12 ***CBJ 42.20.097 Definitions.***

13 *As used in this chapter:*

14 *Impulsive sound means either a single pressure peak of a single burst or multiple pressure*
15 *peaks having a duration of less than one second.*

16 *Residential receiving property means a property not within an Industrial zoning district (I*
17 *– Industrial, or WI – Waterfront Industrial) that is developed with one or more dwelling units.*

18 *Property line means the surveyed line at ground surface separating the real property*
19 *owned, rented, or leased by one or more persons from that owned, rented, or leased by one or*
20 *more persons, and its vertical extension, or, in the case of multifamily units such as duplexes,*
21 *triplexes, apartment houses, and condominiums, the walls, ceilings, and floors of each*
22 *separately owned, rented, or leased unit.*
23
24
25

Section 4. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2013.

Merrill Sanford, Mayor

Attest:

Laurie Sica, City Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2013-14 - An Ordinance Relating to Noise, and Amending the Disturbing the Peace Code.

SUBJECT:

BACKGROUND:

This ordinance would amend the disturbing the peace code relating to noise. It is a subset of the noise ordinance, which would also make changes to the Land Use Code and has been reviewed by the Planning Commission on several occasions. The disturbing the peace code needs updating and this ordinance would accomplish that. It clarifies the definitions of disturbing the peace and other terms, clarifies the day-time and night-time hours for which differing noise standards are included, and clarifies the standards for a construction noise permit for operating outside of the day-time hours set forth in the code.

RECOMMENDATION:

I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

ATTACHMENTS:

Name:	Description:
 2013-14.pdf	Ordinance 2013-14 - Noise Disturbing the Peace

Presented by: The Manager
Introduced:
Drafted by: J.W. Hartle

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2650

A Resolution Ratifying the Labor Agreement Between the City and Borough and the Marine Engineers Beneficial Association (AFL-CIO), Southeast Alaska General Government Unit Number 1.

WHEREAS, the negotiating team representing the City and Borough has reached a tentative agreement with the negotiating team representing the employees in the City and Borough General Government Unit Number 1; and

WHEREAS, the union representing those bargaining unit employees has reported that such employees have ratified the proposed agreement; and

WHEREAS, CBJ 44.10.120 requires that the agreement be presented to the Assembly for ratification by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. That the proposed Labor Agreement, for a three-year period beginning July 1, 2013 through June 30, 2016, between the City and Borough and the Marine Engineers Beneficial Association (AFL-CIO), Southeast Alaska General Government Unit Number 1, is hereby ratified by the Assembly.

Section 2. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this _____ day of _____, 2013.

Merrill Sanford, Mayor

Attest:

Laurie J. Sica, Clerk



HUMAN RESOURCES & RISK MANAGEMENT DIVISION

155 S. Seward St.
Phone: (907)586-0225 Fax: (907)586-5392
e-mail: Mila_Cosgrove@ci.juneau.ak.us

MEMORANDUM

Date: June 3, 2013

To: City Assembly

Thru: Kimberly Kiefer
City Manager

From: Mila Cosgrove
Human Resources & Risk Management Director

Re: Request for Ratification of MEBA Tentative Agreement

The City and Borough of Juneau and the Marine Engineers Beneficial Association, Southeast General Government Unit Number 1, AFL-CIO, reached tentative agreement on a three plus year collective bargaining agreement on March 20, 2013. The contract will take effect July 1, 2013, and conclude on June 30, 2016.

MEBA held a ratification vote on the new contract terms. Votes were counted on May 15, 2013, and the contract passed by a significant majority.

The tentative agreement contains substantive changes related to the pay schedules, provisions for employee health insurance benefits, and a handful of minor changes. I have attached a summary sheet of changes for your review.

Economic Changes:

Wages:

FY14: The parties agreed to a 1% general increase to the wage schedule for FY14. In addition, the percentage increments between longevity steps were increased from 2.2% to 4.4%. Employees must wait for 2 years prior to advancing from one longevity step to another. Implementation language was negotiated that moves employees from the old scheduled to the new schedule at their current rate of pay, the step closest without going under. Details are in the summary sheet.

FY 15: The parties agreed to a 2% general Increase.

FY16: The parties agreed to a 2% general increase.

Health Insurance

FY14: There will be no increase to the employer's contribution for health care. The current contribution rate is \$1260 per full time eligible employee, per month.

FY15: The employer will pay up to an additional 10% (maximum exposure is \$1386, per full time eligible employee, per month).

FY 16: The employer will pay a 5% increase above the employer's contribution rate for FY 15, and evenly split up to the next 5% of cost increases with the employees. (maximum exposure is \$1490, per full time eligible employee, per month).

Other Economic Changes:

Uniform and Tool allowances increased by 10% per year.

The hourly rate for standby pay increased from \$3.50 to \$4.00 per hour.

The term "regularly assigned" was removed from shift differential language to language to reduce confusion in how the language is implemented.

These economic changes are minimal and will be absorbed in current operating budgets.

Summary of Major Economic Impact:

	FY14	FY15	FY16	TOTAL
MEBA - TA	1%	2%	2%	
General Increase	173,147.61	173,147.61	173,147.61	
		349,758.17	349,758.17	
			356,753.33	
Longevity Step increments	121,153.86	149,423.30	251,429.61	
Health Insurance	-	332,640.00	332,640.00	
			274,428.00	
Total	294,301.47	1,004,969.08	1,738,156.73	3,037,427.28

Operational Changes:

There were no substantive operational changes.

Conclusion:

Overall contract negotiations were constructive. Table talks proceeded smoothly with both parties discussing issues and resolving problems. The management team included Kirk Duncan, Carl Uchytel, Bob Bartholomew and Kelly Mercer; they are to be commended for their efforts on behalf of the CBJ.

Request for Action:

The overall financial package is in line with previous briefings to the Assembly. We respectfully request that the Assembly approve the terms of this contract.

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Resolution 2650 - A Resolution Ratfying the Labor Agreement Between the City and Borough
and the Marine Engineers Beneficial Association (AFL-CIO), Southeast Alaska General
Government Unit Number 1

SUBJECT:

BACKGROUND:

This resolution would provide Assembly ratification of the terms of the tentative agreement negotiated between the CBJ and the Marine Engineers Beneficial Association (AFL-CIO), Southeast Alaska General Government Unit Number 1, for a collective bargaining agreement that will go in effect on July 1, 2013, and expire on June 30, 2016.

The tentative agreement includes economic modifications to the pay plan and to the employer's contribution for health insurance. The total cost increase of these provisions over the life of the contract, are projected to be approximately \$3,037,427.28.

In addition, there are minor operational changes that will increase administrative efficiencies and foster a more harmonious and cooperative workplace.

This tentative agreement has been ratified by the MEBA membership and the economic terms are in keeping with Assembly direction.

The Finance Committee reviewed this resolution at its May 22, 2013 meeting and recommended forwarding to the full Assembly for approval.

RECOMMENDATION:

I recommend this resolution be adopted.

ATTACHMENTS:

Name:

2650.pdf

Transmittal_memo_to_Kim_for_Assembly_Action_2013_MEBA_TA.doc

Description:

Resolution 2650 - MEBA Labor Agreement Ratified

MEBA Labor Agreement Transmittal Memo to Assembly

Presented by: The Manager
Introduced:
Drafted by: J.W. Hartle

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2649

A Resolution Adopting Revisions to the Personnel Rules.

WHEREAS, the City and Borough Personnel Rules govern the rights and responsibilities of City and Borough employees, supervisors, and managers; and

WHEREAS, the Personnel Rules must be accurate, internally consistent, and in compliance with state and federal law; and

WHEREAS, the Personnel Rules should reflect modern human resource management practices; and

WHEREAS, from time to time, the Personnel Rules require review and update; and

WHEREAS, the Human Resources Division has reviewed and revised the Personnel Rules to provide clarification and general housekeeping, and to include new policies and procedures.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Amendment of Rules. That the CBJ Personnel Rules are amended by the revisions shown in the attached Exhibit "A" entitled, Personnel Rules Revision June 3, 2013.

Section 2. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this _____ day of _____, 2013.

Merrill Sanford, Mayor

Attest:

Laurie J. Sica, Clerk

**RULE 2
RECRUITMENT****2 PR 010. Announcements.**

(a) Recruitment for permanent full time, permanent part time, permanent seasonal, Eaglecrest seasonal, benefited Eaglecrest limited, and long term temporary vacancies must be publicly announced prior to appointment. Part-time limited, non-benefited Eaglecrest limited, short term temporary, preferential appointments made in accordance with 4 PR 006 – 009 and nonpreferential appointments made in accordance with 4 PR 010 – 011 are not subject to public announcement.

Vacancies filled through the transfer of a current employee in accordance with 5 PR 035 need not be publicly noticed provided the position to which the employee is transferring from is the same status type as the position the employee is transferring to.

[MC1]

(1) Announcements must be in writing and must include: the title of the position, the department, the division, position status, type of appointment, the pay range or rate, minimum qualifications, typical duties, the dates applications will be accepted, and the place and manner of filing applications. The Human Resource Director may add any additional information believed advisable.

(2) All announcements must be posted for not less than five days, excluding Saturdays, Sundays and those holidays listed in these Rules.

(3) The Human Resource Director may authorize the use of an applicant pool to fill more than one vacancy provided that the additional appointment from the applicant pool occurs within 60 days of the original announcement closing. The additional position to be filled must be in the same job classification and the duties performed shall be reasonably similar to the original vacancy announced. (Res. No. 2210, 2003; 2370, 2006; 2422(c), 2007; 2500, 2009)

**RULE 7
HOURS OF WORK AND HOLIDAYS****7 PR 025. City and Borough Holidays.**

(a) The following days are observed as holidays:

- (1) the first of January, known as New Year's Day
- (2) the third Monday in January, known as Martin Luther King Jr.'s Birthday
- (3) the third Monday in February, known as President's Day
- (4) the last Monday in March, known as Seward's Day
- (5) the last Monday in May, known as Memorial Day
- (6) the fourth of July, known as Independence Day
- (7) the first Monday in September, known as Labor Day

Exhibit A – Res. 2649 (Changes only)

- (8) the 18th of October, known as Alaska Day
- (9) the 11th of November, known as Veteran's Day
- (10) the fourth Thursday in November, known as Thanksgiving
- (11) the day after Thanksgiving.
- (12) the 25th day of December, known as Christmas
- (13) every day designated as a holiday by proclamation or resolution by the Assembly of the City and Borough of Juneau.

(b) If a holiday falls on Sunday, the following Monday is a holiday.

(c) If a holiday falls on Saturday, the preceding Friday is a holiday.

(d) If a permanent/probationary **or long term temporary** [MC2] employee volunteers to work on a holiday, an alternate day within the week preceding or following the holiday and agreed to by the employee and the department director is that employee's holiday.

(e) If a holiday falls on a permanent/probationary **or long term temporary** [MC3] employee's day off, an alternate day within the week preceding or following the holiday as designated by the department director is the employee's holiday. If circumstances in the department exist such that an alternate day is not available, the employee may either bank the holiday pay or have it paid out.

(f) Employees occupying part-time limited or part-time seasonal positions who work on a day listed in 7 PR 025(a)(1)-(13) will receive pay at a rate of time and one-half their normal rate of pay for all hours worked that day; the provisions of 7 PR 025(b) through (e), however, do not apply with respect to those positions.

(g) Employees of Eaglecrest are not subject to the provisions of 7 PR 025. (*Res. No. 2282, 2004; 2370, 2006; 2422(c), 2007*)

**RULE 10
PAY****10 PR 025. Beginning Pay.** [MC4]

Except as provided in 10 PR 030 (advanced step placement), 10 PR 035 (former employee), 10 PR 040 (promoted employee), 10 PR 050 (involuntary demotion), 10 PR 051 (ADA Reassignment) or 10 PR 055 (voluntary demotion), the beginning pay of a newly appointed employee is step **A-1** of the pay range of that classification. (*Res. No. 2370, 2006; 2422(c), 2007*)

10 PR 065. Change of Occupation.

(a) Except as otherwise provided in these Rules, the beginning pay for an employee appointed to a position in an unrelated classification is step **A-1** of the pay range.

(b) The merit anniversary of an employee who changes occupations will be the first day of the regular pay period following completion of the probationary period. (*Res. No. 2370, 2006*)

Exhibit A – Res. 2649 (Changes only)**10 PR 080. Merit Increase.**^[MC5]

(a) Steps ~~B-2~~ through ~~P-13~~ in the pay schedule recognize merit. Permanent and partially exempt employees are eligible for merit increases.

(b) A merit increase of 1 step in the pay range is given to a permanent or partially exempt employee who receives an overall performance rating of “acceptable” or better. Such increase is due when the employee establishes a merit anniversary date in accordance with 10 PR 075 and on the employee’s merit anniversary date thereafter according to the following schedule:

(1) Steps ~~B-2~~ through ~~F-6~~: 1 year of service. One year of service is defined as 1, 950 hours in pay status or twelve months of continuous service, whichever is greater.

(2) Steps ~~F-6~~ through ~~P-13~~: 2 years of service. Two years of service is defined as 3,900 hours in pay status or 24 months of continuous service, whichever is greater.

(A) For the purpose of implementing steps “~~N-11~~” through “~~P-13~~”, any employee who has served at least two years at “~~M-10~~” step shall move to “~~N-11~~” step effective July 30, 2012. Such employees shall be eligible to move to “~~O-12~~” step on their established merit anniversary date subsequent to serving two years at “~~N-11~~” step, as defined in (2) above.

(B) For the purpose of implementing revisions to the percentage increments between steps “6” and step “13”, effective July 1, 2013, the following conversion shall be implemented:

Former Step	New Step	Effect on Merit Anniversary Date Advancement
F	6	No change
J	7	Increase by 26 pay periods
K	7	No Change
L	8	Increase by 26 pay periods
M	8	No Change
N	9	Increase by 26 pay periods
O	9	No Change
P	10	Increase by 26 pay periods

^[MC6]

(3) Employees who are appointed at Steps ~~F-6~~ through ~~P-13~~ must serve an additional one year of service defined as 1,950 hours in pay status or twelve months of continuous service, whichever is greater, after establishing a merit anniversary date prior to receiving a merit increase unless the provisions of 10 PR 080(c) are invoked.

(c) The City Manager may grant an additional merit increase or advance the merit anniversary date by twelve months to an employee who receives an overall performance rating of “outstanding”, and where other exceptional circumstances exist.

Exhibit A – Res. 2649 (Changes only)

(d) A Department Director may grant a merit increase to a long term temporary project employee on the same basis as a partially exempt employee provided the employee's performance is overall "acceptable" or better. (*Res. No. 1875, 1997; 2328, 2005; 2320, 2005; 2370, 2006; 2422(c), 2007; 2582; 2011*)

RULE 12**RESIGNATION, NONDISCIPLINARY SEPARATION AND VOLUNTARY DEMOTION****12 PR 005. Resignation.**

(a) To resign in good standing an employee must have acceptable or better performance, comply with all exit requirements, and provide proper written notice.

(b) An employee's performance shall be considered acceptable or better if

(1) A permanent or partially exempt employee's last performance evaluation of record indicates an overall ~~rating of~~ performance rating of "acceptable" or better, or

(2) A probationary employee's progress on his or her training plan was satisfactory.

(c) An employee shall be considered to have complied with exit requirements provided the employee returns all of the CBJ's property prior to separation.

(d) Proper written notice must be provided to the department director in advance of separation from service according to the following provisions:

(1) Written notice must be given at least 2 weeks prior to the effective date for employees assigned to pay ranges 13 and below or the equivalent hourly pay amount as shown on the general pay schedule.

(2) Written notice must be given at least 4 weeks prior to the effective date for all other employees.

(3) A resignation must contain:

(i) The date it is written;

(ii) An unequivocal statement that the employee is separating from employment;

(iii) An effective date which is the employee's last day of work; and

(iv) The employee's signature.

(e) The department director may waive the advance notice requirement at his or her discretion.

(f) An employee who does not resign in good standing shall not be eligible for reemployment under the provisions of 5 PR 060. (*Res. No. 2370, 2006*)

RULE 14
REDUCTION IN WORK FORCE

14 PR 035. Layoff Rights.

(a) Layoff status and rights will be for a maximum of 24 months. If the employee is not reappointed during this period, the employee will be separated in good standing. During the period of layoff the following rights exist:

(1) At the time of layoff the employee will receive payment for all personal leave. Return from layoff within the 24 month period restores the employee's entire medical leave balance.

(2) Any vacant position for the employee's job classification which occurs during the layoff period will be offered first to those employees on layoff status, with exceptions for occupational specialties. The position will be offered first to the employee with the highest number of points in the job classification.

(3) To be reappointed an employee on layoff status must meet the licensing and certification required of other incumbents in the classification.

| (4) The Human Resources Director will mail **or e-mail** [MC7] copies of all job announcements directly to the employee while the employee is on layoff status unless the employee notifies the Human Resources Director to the contrary.

(5) An employee on layoff status may apply for any position as a current employee. Applicants on layoff status will receive particular consideration. The Human Resources Director may require written justification to fill a vacant position with someone other than an employee on layoff status in a related job classification.

(6) An employee on layoff status may, without forfeiting layoff rights, accept any temporary position or any permanent position in which the compensation is less than the employee's salary before layoff.

(7) When an employee on layoff status is appointed to a permanent position in the employee's former job classification, the employee will resume employment with the same status, range and step held at the time of layoff.

(8) When an employee on layoff status is offered appointment to a closely related classification the department director and the Human Resources Director shall determine the employee's status. The department director shall inform the employee of the proposed status prior to the appointment becoming effective.

(b) When an employee on layoff status accepts an appointment to an unrelated job classification, a probationary period must be served.

Exhibit A – Res. 2649 (Changes only)

(c) When an employee on layoff status is appointed to a permanent position, the period of layoff will be recorded as leave without pay. (Res. No. 2370, 2006)

RULE 18**COMPENSATION AND REIMBURSEMENTS****18 PR 027. Health Benefits and Employee Wellness.**^[MC8]

The CBJ maintains a health benefit and employee wellness program for its employees on a defined contribution basis.

(a) The CBJ provides a tiered health insurance employee benefit to eligible employees except those covered by the Public Safety Employee's Association collective bargaining agreement. Eligible employees pay, by payroll deduction, any difference between the CBJ's contribution and the amount required to provide the coverage elected by the employee under the tiered benefits program, except that the employer shall cover the full premium contribution for the employee only economy plan.

(1) Effective July 1, ~~2012~~2013, the employer's contribution rate shall be \$1,260.00 per month per full-time, eligible employee.

Effective July 1, 2014, the employer's contribution rate shall be up to \$1386.00 per month, per full time, eligible employee.

Effective July 1, 2015, the employer's contribution rate shall be up to \$1490.00 per month, per full time, eligible employee.

(2) Effective with the first full payroll in ~~January 2010~~July 2013, employees who participate in the Healthy Rewards program will receive a ~~\$2550.00~~ per pay period reduction in their health insurance premium contribution rate. Participation will be tracked on a yearly basis and the premium reduction will be effective the next plan year. For example, participation in plan year 2012 would result in a premium reduction for plan year 2013.

(3) The criteria established for the Healthy Rewards program is subject to modification by the Human Resources and Risk Management Office. In consultation with the Health Benefits Committee

(4) The eligibility of the employees and their dependents for coverage and the precise benefits to be provided shall be as set forth in the three-tiered insurance benefit plan written and maintained by the City and Borough for that purpose.

(b) Part-time and seasonal part-time, eligible employees working 780 hours per year or more shall be provided the option of participating in the group insurance plan by paying a prorated portion of the benefit cost. Eaglecrest limited positions are not eligible to participate in the health insurance plan.

Exhibit A – Res. 2649 (Changes only)

(c) When an employee leaves employment due to termination, resignation or lay off, health insurance coverage ends at 12:01 a.m. on the day following the last day of pay status.

(d) When an employee is on Leave Without Pay while on Family/Medical Leave, the provisions of the Family/Medical Leave policy which maintain health benefit coverage remain in effect and the employee contribution remains unchanged.

(e) The CBJ maintains a Health Benefits Committee, which is made up of 9 members. Three who are unrepresented employees, 3 from the Marine Engineers Beneficial Association, 1 from the IAFF, 1 from Bartlett Regional Hospital, and 1 administrative employee. The Committee will meet at least quarterly to review progress of cost containment efforts, review the administrative company's performance and offer suggestions regarding other options concerning employee health insurance. The Committee will develop checks and balances on plan adjustments with the goal of maintaining the relative cost and value of the tiers. This committee may also develop, implement and evaluate Wellness Program activities and services and review the effectiveness of the Employee Assistance Program. The Health Committee will review the health benefit costs at its quarterly meetings and make recommendations to the parties that address increased costs.

(f) The CBJ shall pay not less than \$12.80 per full time employee per month to fund a Wellness Program in order to promote education about healthy lifestyles.

(h) Employees who are placed in furlough status on a reduced workweek or workday basis shall not be required to pay a prorated portion of the Employer's health insurance contribution rate provided the employee continues to work a minimum of 60 hours per pay period. (*Res. No. 1875, 1997; 2069, 2001; 2223, 2003; 2336, 2005; 2370, 2006, 2459, 2009; 2476, 2009*)

18 PR 035. Tool Allowance.

(a) For current employees, the specified annual amounts shall be paid in advance by separate check to each employee during the month of July, except that employees who are in leave without pay or seasonal leave status for two weeks or longer beginning on July 1st of any given fiscal year, shall receive their tool allowance with the first full paycheck after their return to paid status. The tool allowance will be prorated according to the employees anticipated work schedule, e.g, a seasonal employee who is budgeted to work for 7 months will receive 7/12 of the total relevant allowance.

(b) New employees subject to a written CBJ requirement to provide their own hand tools shall receive the relevant, pro-rated amount based upon what month they were hired within the fiscal year (example: an employee hired in October shall receive 9/12 of the total relevant allowance). This amount shall be included in the paycheck issued after the first full pay period of employment.

(c) The annual tool allowance is as follows:

| (1) Automotive mechanics: \$1,~~000~~100.00

| (2) Building maintenance mechanics: \$~~500~~550.00

(3) Eaglecrest Vehicle Maintenance Supervisor: \$700.00

(Res. No. 2069, 2001; 2370, 2006; 2459, 2009)

RULE 19

EAGLECREST SKI AREA PAY

19 PR 075. Proficiency Steps.

(a) A probationary employee shall be eligible for proficiency steps provided that the employee has made acceptable progress in completing his or her training plan. Proficiency steps shall be granted at the beginning of the pay period.

| (b) Except in the case of 19 PR 086, t~~The~~ ^[MC9] granting of a proficiency step shall not place the probationary employee above “D” step.

(c) Acceptable progress in completing the training plan shall be documented in writing by the employee’s supervisor. The decision to award a proficiency step shall be at the sole discretion of the Eaglecrest General Manager.

(d) The Eaglecrest General Manager shall provide a specific methodology for what demonstrates acceptable progress in completing a training plan. The methodology must be approved by the Human Resources Director. (Res. No. 2422(c), 2007)

CITY AND BOROUGH OF JUNEAU

MEBA & Nonrep Effective 07/01/13 through 06/30/14

<u>Range</u>	<u>Pay Type</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>
1	Hourly	10.13	10.46	10.83	11.16	11.53	11.94	12.44	13.00	13.56	14.18	14.82	15.47	16.17
2	Hourly	10.83	11.16	11.53	11.94	12.32	12.73	13.28	13.90	14.48	15.14	15.83	16.53	17.25
3	Hourly	11.53	11.94	12.32	12.73	13.15	13.56	14.18	14.82	15.47	16.17	16.89	17.62	18.42
4	Hourly	12.32	12.73	13.15	13.56	14.03	14.48	15.14	15.83	16.53	17.25	18.03	18.82	19.65
5	Hourly	13.15	13.56	14.03	14.48	14.99	15.47	16.17	16.89	17.62	18.42	19.23	20.09	20.99
6	Hourly	14.03	14.48	14.99	15.47	15.99	16.53	17.25	18.03	18.82	19.65	20.53	21.46	22.41
7	Hourly	14.99	15.47	15.99	16.53	17.06	17.62	18.42	19.23	20.09	20.99	21.92	22.90	23.91
8	Hourly	15.99	16.53	17.06	17.62	18.22	18.82	19.65	20.53	21.46	22.41	23.40	24.44	25.52
9	Hourly	17.06	17.62	18.22	18.82	19.45	20.09	20.99	21.92	22.90	23.91	24.98	26.10	27.25
10	Hourly	18.22	18.82	19.45	20.09	20.76	21.46	22.41	23.40	24.44	25.52	26.65	27.86	29.10
11	Hourly	19.45	20.09	20.76	21.46	22.17	22.90	23.91	24.98	26.10	27.25	28.46	29.72	31.05
12	Hourly	20.76	21.46	22.17	22.90	23.64	24.44	25.52	26.65	27.86	29.10	30.37	31.73	33.13
13	Hourly	22.17	22.90	23.64	24.44	25.26	26.10	27.25	28.46	29.72	31.05	32.45	33.86	35.38
14	Hourly	23.64	24.44	25.26	26.10	26.95	27.86	29.10	30.37	31.73	33.13	34.62	36.15	37.77
15	Hourly	25.26	26.10	26.95	27.86	28.77	29.72	31.05	32.45	33.86	35.38	36.97	38.59	40.32
16	Hourly	26.95	27.86	28.77	29.72	30.70	31.73	33.13	34.62	36.15	37.77	39.44	41.20	43.04
17	Hourly	28.77	29.72	30.70	31.73	32.78	33.86	35.38	36.97	38.59	40.32	42.11	43.99	45.93
18	Hourly	30.70	31.73	32.78	33.86	35.00	36.15	37.77	39.44	41.20	43.04	44.95	46.95	49.04
19	Hourly	32.78	33.86	35.00	36.15	37.36	38.59	40.32	42.11	43.99	45.93	47.99	50.12	52.32
	Salary Scale "A"	2,458.50	2,539.50	2,625.00	2,711.25	2,802.00	2,894.25	3,024.00	3,158.25	3,299.25	3,444.75	3,599.25	3,759.00	3,924.00
	Salary Scale "B"	2,622.40	2,708.80	2,800.00	2,892.00	2,988.80	3,087.20	3,225.60	3,368.80	3,519.20	3,674.40	3,839.20	4,009.60	4,185.60
20	Hourly	35.00	36.15	37.36	38.59	39.87	41.20	43.04	44.95	46.95	49.04	51.22	53.47	55.82
	Salary Scale "A"	2,625.00	2,711.25	2,802.00	2,894.25	2,990.25	3,090.00	3,228.00	3,371.25	3,521.25	3,678.00	3,841.50	4,010.25	4,186.50
	Salary Scale "B"	2,800.00	2,892.00	2,988.80	3,087.20	3,189.60	3,296.00	3,443.20	3,596.00	3,756.00	3,923.20	4,097.60	4,277.60	4,465.60
21	Hourly	37.36	38.59	39.87	41.20	42.57	43.99	45.93	47.99	50.12	52.32	54.62	57.02	59.53
	Salary Scale "A"	2,802.00	2,894.25	2,990.25	3,090.00	3,192.75	3,299.25	3,444.75	3,599.25	3,759.00	3,924.00	4,096.50	4,276.50	4,464.75
	Salary Scale "B"	2,988.80	3,087.20	3,189.60	3,296.00	3,405.60	3,519.20	3,674.40	3,839.20	4,009.60	4,185.60	4,369.60	4,561.60	4,762.40
22	Salary Scale "A"	2,990.25	3,090.00	3,192.75	3,299.25	3,408.00	3,521.25	3,678.00	3,841.50	4,010.25	4,186.50	4,377.00	4,572.00	4,775.25
	Salary Scale "B"	3,189.60	3,296.00	3,405.60	3,519.20	3,635.20	3,756.00	3,923.20	4,097.60	4,277.60	4,465.60	4,668.80	4,876.80	5,093.60
23	Salary Scale "A"	3,192.75	3,299.25	3,408.00	3,521.25	3,637.50	3,759.00	3,924.00	4,096.50	4,276.50	4,464.75	4,672.50	4,880.25	5,097.75
	Salary Scale "B"	3,405.60	3,519.20	3,635.20	3,756.00	3,880.00	4,009.60	4,185.60	4,369.60	4,561.60	4,762.40	4,984.00	5,205.60	5,437.60
24	Salary Scale "A"	3,408.00	3,521.25	3,637.50	3,759.00	3,882.75	4,010.25	4,186.50	4,377.00	4,572.00	4,775.25	4,987.50	5,209.50	5,441.25
	Salary Scale "B"	3,635.20	3,756.00	3,880.00	4,009.60	4,141.60	4,277.60	4,465.60	4,668.80	4,876.80	5,093.60	5,320.00	5,556.80	5,804.00
25	Salary Scale "A"	3,637.50	3,759.00	3,882.75	4,010.25	4,144.50	4,276.50	4,464.75	4,672.50	4,880.25	5,097.75	5,324.25	5,561.25	5,808.75
	Salary Scale "B"	3,880.00	4,009.60	4,141.60	4,277.60	4,420.80	4,561.60	4,762.40	4,984.00	5,205.60	5,437.60	5,679.20	5,932.00	6,196.00
26	Salary Scale "A"	3,882.75	4,010.25	4,144.50	4,276.50	4,424.25	4,572.00	4,775.25	4,987.50	5,209.50	5,441.25	5,683.50	5,936.25	6,197.25
	Salary Scale "B"	4,141.60	4,277.60	4,420.80	4,561.60	4,719.20	4,876.80	5,093.60	5,320.00	5,556.80	5,804.00	6,062.40	6,332.00	6,610.40
27	Salary Scale "A"	4,144.50	4,276.50	4,424.25	4,572.00	4,722.75	4,880.25	5,097.75	5,324.25	5,561.25	5,808.75	6,064.50	6,330.75	6,609.75
	Salary Scale "B"	4,420.80	4,561.60	4,719.20	4,876.80	5,037.60	5,205.60	5,437.60	5,679.20	5,932.00	6,196.00	6,468.80	6,752.80	7,050.40
28	Salary Scale "A"	4,424.25	4,572.00	4,722.75	4,880.25	5,041.50	5,209.50	5,441.25	5,683.50	5,936.25	6,197.25	6,470.25	6,754.50	7,052.25
	Salary Scale "B"	4,719.20	4,876.80	5,037.60	5,205.60	5,377.60	5,556.80	5,804.00	6,062.40	6,332.00	6,610.40	6,901.60	7,204.80	7,522.40

CITY AND BOROUGH OF JUNEAU

MEBA & Nonrep Effective 07/01/14 through 06/30/15

Range	Pay Type	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>
1	Hourly	10.33	10.67	11.05	11.38	11.76	12.18	12.69	13.26	13.83	14.46	15.12	15.78	16.49
2	Hourly	11.05	11.38	11.76	12.18	12.57	12.98	13.55	14.18	14.77	15.44	16.15	16.86	17.60
3	Hourly	11.76	12.18	12.57	12.98	13.41	13.83	14.46	15.12	15.78	16.49	17.23	17.97	18.79
4	Hourly	12.57	12.98	13.41	13.83	14.31	14.77	15.44	16.15	16.86	17.60	18.39	19.20	20.04
5	Hourly	13.41	13.83	14.31	14.77	15.29	15.78	16.49	17.23	17.97	18.79	19.61	20.49	21.41
6	Hourly	14.31	14.77	15.29	15.78	16.31	16.86	17.60	18.39	19.20	20.04	20.94	21.89	22.86
7	Hourly	15.29	15.78	16.31	16.86	17.40	17.97	18.79	19.61	20.49	21.41	22.36	23.36	24.39
8	Hourly	16.31	16.86	17.40	17.97	18.58	19.20	20.04	20.94	21.89	22.86	23.87	24.93	26.03
9	Hourly	17.40	17.97	18.58	19.20	19.84	20.49	21.41	22.36	23.36	24.39	25.48	26.62	27.80
10	Hourly	18.58	19.20	19.84	20.49	21.18	21.89	22.86	23.87	24.93	26.03	27.18	28.42	29.68
11	Hourly	19.84	20.49	21.18	21.89	22.61	23.36	24.39	25.48	26.62	27.80	29.03	30.31	31.67
12	Hourly	21.18	21.89	22.61	23.36	24.11	24.93	26.03	27.18	28.42	29.68	30.98	32.36	33.79
13	Hourly	22.61	23.36	24.11	24.93	25.77	26.62	27.80	29.03	30.31	31.67	33.10	34.54	36.09
14	Hourly	24.11	24.93	25.77	26.62	27.49	28.42	29.68	30.98	32.36	33.79	35.31	36.87	38.53
	Salary Scale "A"	1,808.25	1,869.75	1,932.75	1,996.50	2,061.75	2,131.50	2,226.00	2,323.50	2,427.00	2,534.25	2,648.25	2,765.25	2,889.75
	Salary Scale "B"	1,928.80	1,994.40	2,061.60	2,129.60	2,199.20	2,273.60	2,374.40	2,478.40	2,588.80	2,703.20	2,824.80	2,949.60	3,082.40
15	Hourly	25.77	26.62	27.49	28.42	29.35	30.31	31.67	33.10	34.54	36.09	37.71	39.36	41.13
	Salary Scale "A"	1,932.75	1,996.50	2,061.75	2,131.50	2,201.25	2,273.25	2,375.25	2,482.50	2,590.50	2,706.75	2,828.25	2,952.00	3,084.75
	Salary Scale "B"	2,061.60	2,129.60	2,199.20	2,273.60	2,348.00	2,424.80	2,533.60	2,648.00	2,763.20	2,887.20	3,016.80	3,148.80	3,290.40
16	Hourly	27.49	28.42	29.35	30.31	31.31	32.36	33.79	35.31	36.87	38.53	40.23	42.02	43.90
	Salary Scale "A"	2,061.75	2,131.50	2,201.25	2,273.25	2,348.25	2,427.00	2,534.25	2,648.25	2,765.25	2,889.75	3,017.25	3,151.50	3,292.50
	Salary Scale "B"	2,199.20	2,273.60	2,348.00	2,424.80	2,504.80	2,588.80	2,703.20	2,824.80	2,949.60	3,082.40	3,218.40	3,361.60	3,512.00
17	Hourly	29.35	30.31	31.31	32.36	33.44	34.54	36.09	37.71	39.36	41.13	42.95	44.87	46.85
	Salary Scale "A"	2,201.25	2,273.25	2,348.25	2,427.00	2,508.00	2,590.50	2,706.75	2,828.25	2,952.00	3,084.75	3,221.25	3,365.25	3,513.75
	Salary Scale "B"	2,348.00	2,424.80	2,504.80	2,588.80	2,675.20	2,763.20	2,887.20	3,016.80	3,148.80	3,290.40	3,436.00	3,589.60	3,748.00
18	Hourly	31.31	32.36	33.44	34.54	35.70	36.87	38.53	40.23	42.02	43.90	45.85	47.89	50.02
	Salary Scale "A"	2,348.25	2,427.00	2,508.00	2,590.50	2,677.50	2,765.25	2,889.75	3,017.25	3,151.50	3,292.50	3,438.75	3,591.75	3,751.50
	Salary Scale "B"	2,504.80	2,588.80	2,675.20	2,763.20	2,856.00	2,949.60	3,082.40	3,218.40	3,361.60	3,512.00	3,668.00	3,831.20	4,001.60
19	Hourly	33.44	34.54	35.70	36.87	38.11	39.36	41.13	42.95	44.87	46.85	48.95	51.12	53.37
	Salary Scale "A"	2,508.00	2,590.50	2,677.50	2,765.25	2,858.25	2,952.00	3,084.75	3,221.25	3,365.25	3,513.75	3,671.25	3,834.00	4,002.75
	Salary Scale "B"	2,675.20	2,763.20	2,856.00	2,949.60	3,048.80	3,148.80	3,290.40	3,436.00	3,589.60	3,748.00	3,916.00	4,089.60	4,269.60
20	Hourly	35.70	36.87	38.11	39.36	40.67	42.02	43.90	45.85	47.89	50.02	52.24	54.54	56.94
	Salary Scale "A"	2,677.50	2,765.25	2,858.25	2,952.00	3,050.25	3,151.50	3,292.50	3,438.75	3,591.75	3,751.50	3,918.00	4,090.50	4,270.50
	Salary Scale "B"	2,856.00	2,949.60	3,048.80	3,148.80	3,253.60	3,361.60	3,512.00	3,668.00	3,831.20	4,001.60	4,179.20	4,363.20	4,555.20
21	Hourly	38.11	39.36	40.67	42.02	43.42	44.87	46.85	48.95	51.12	53.37	55.71	58.16	60.72
	Salary Scale "A"	2,858.25	2,952.00	3,050.25	3,151.50	3,256.50	3,365.25	3,513.75	3,671.25	3,834.00	4,002.75	4,178.25	4,362.00	4,554.00
	Salary Scale "B"	3,048.80	3,148.80	3,253.60	3,361.60	3,473.60	3,589.60	3,748.00	3,916.00	4,089.60	4,269.60	4,456.80	4,652.80	4,857.60
22	Salary Scale "A"	3,050.25	3,151.50	3,256.50	3,365.25	3,476.25	3,591.75	3,751.50	3,918.00	4,090.50	4,270.50	4,464.75	4,663.50	4,870.50
	Salary Scale "B"	3,253.60	3,361.60	3,473.60	3,589.60	3,708.00	3,831.20	4,001.60	4,179.20	4,363.20	4,555.20	4,762.40	4,974.40	5,195.20
23	Salary Scale "A"	3,256.50	3,365.25	3,476.25	3,591.75	3,710.25	3,834.00	4,002.75	4,178.25	4,362.00	4,554.00	4,766.25	4,977.75	5,199.75
	Salary Scale "B"	3,473.60	3,589.60	3,708.00	3,831.20	3,957.60	4,089.60	4,269.60	4,456.80	4,652.80	4,857.60	5,084.00	5,309.60	5,546.40
24	Salary Scale "A"	3,476.25	3,591.75	3,710.25	3,834.00	3,960.75	4,090.50	4,270.50	4,464.75	4,663.50	4,870.50	5,087.25	5,313.75	5,550.00
	Salary Scale "B"	3,708.00	3,831.20	3,957.60	4,089.60	4,224.80	4,363.20	4,555.20	4,762.40	4,974.40	5,195.20	5,426.40	5,668.00	5,920.00
25	Salary Scale "A"	3,710.25	3,834.00	3,960.75	4,090.50	4,227.75	4,362.00	4,554.00	4,766.25	4,977.75	5,199.75	5,430.75	5,672.25	5,925.00
	Salary Scale "B"	3,957.60	4,089.60	4,224.80	4,363.20	4,509.60	4,652.80	4,857.60	5,084.00	5,309.60	5,546.40	5,792.80	6,050.40	6,320.00
26	Salary Scale "A"	3,960.75	4,090.50	4,227.75	4,362.00	4,512.75	4,663.50	4,870.50	5,087.25	5,313.75	5,550.00	5,797.50	6,054.75	6,321.00
	Salary Scale "B"	4,224.80	4,363.20	4,509.60	4,652.80	4,813.60	4,974.40	5,195.20	5,426.40	5,668.00	5,920.00	6,184.00	6,458.40	6,742.40
27	Salary Scale "A"	4,227.75	4,362.00	4,512.75	4,663.50	4,817.25	4,977.75	5,199.75	5,430.75	5,672.25	5,925.00	6,186.00	6,457.50	6,741.75
	Salary Scale "B"	4,509.60	4,652.80	4,813.60	4,974.40	5,138.40	5,309.60	5,546.40	5,792.80	6,050.40	6,320.00	6,598.40	6,888.00	7,191.20
28	Salary Scale "A"	4,512.75	4,663.50	4,817.25	4,977.75	5,142.00	5,313.75	5,550.00	5,797.50	6,054.75	6,321.00	6,600.00	6,889.50	7,193.25
	Salary Scale "B"	4,813.60	4,974.40	5,138.40	5,309.60	5,484.80	5,668.00	5,920.00	6,184.00	6,458.40	6,742.40	7,040.00	7,348.80	7,672.80

CITY AND BOROUGH OF JUNEAU

MEBA & Nonrep Effective 07/01/15 through 06/30/16

Range	Pay Type	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>
1	Hourly	10.54	10.88	11.27	11.61	12.00	12.42	12.94	13.53	14.11	14.75	15.42	16.10	16.82
2	Hourly	11.27	11.61	12.00	12.42	12.82	13.24	13.82	14.46	15.07	15.75	16.47	17.20	17.95
3	Hourly	12.00	12.42	12.82	13.24	13.68	14.11	14.75	15.42	16.10	16.82	17.57	18.33	19.17
4	Hourly	12.82	13.24	13.68	14.11	14.60	15.07	15.75	16.47	17.20	17.95	18.76	19.58	20.44
5	Hourly	13.68	14.11	14.60	15.07	15.59	16.10	16.82	17.57	18.33	19.17	20.00	20.90	21.84
6	Hourly	14.60	15.07	15.59	16.10	16.64	17.20	17.95	18.76	19.58	20.44	21.36	22.33	23.32
7	Hourly	15.59	16.10	16.64	17.20	17.75	18.33	19.17	20.00	20.90	21.84	22.81	23.83	24.88
8	Hourly	16.64	17.20	17.75	18.33	18.95	19.58	20.44	21.36	22.33	23.32	24.35	25.43	26.55
9	Hourly	17.75	18.33	18.95	19.58	20.24	20.90	21.84	22.81	23.83	24.88	25.99	27.15	28.36
10	Hourly	18.95	19.58	20.24	20.90	21.60	22.33	23.32	24.35	25.43	26.55	27.72	28.99	30.27
11	Hourly	20.24	20.90	21.60	22.33	23.06	23.83	24.88	25.99	27.15	28.36	29.61	30.92	32.30
12	Hourly	21.60	22.33	23.06	23.83	24.59	25.43	26.55	27.72	28.99	30.27	31.60	33.01	34.47
13	Hourly	23.06	23.83	24.59	25.43	26.29	27.15	28.36	29.61	30.92	32.30	33.76	35.23	36.81
14	Hourly	24.59	25.43	26.29	27.15	28.04	28.99	30.27	31.60	33.01	34.47	36.02	37.61	39.30
	Salary Scale "A"	1,844.25	1,907.25	1,971.75	2,036.25	2,103.00	2,174.25	2,270.25	2,370.00	2,475.75	2,585.25	2,701.50	2,820.75	2,947.50
	Salary Scale "B"	1,967.20	2,034.40	2,103.20	2,172.00	2,243.20	2,319.20	2,421.60	2,528.00	2,640.80	2,757.60	2,881.60	3,008.80	3,144.00
15	Hourly	26.29	27.15	28.04	28.99	29.94	30.92	32.30	33.76	35.23	36.81	38.46	40.15	41.95
	Salary Scale "A"	1,971.75	2,036.25	2,103.00	2,174.25	2,245.50	2,319.00	2,422.50	2,532.00	2,642.25	2,760.75	2,884.50	3,011.25	3,146.25
	Salary Scale "B"	2,103.20	2,172.00	2,243.20	2,319.20	2,395.20	2,473.60	2,584.00	2,700.80	2,818.40	2,944.80	3,076.80	3,212.00	3,356.00
16	Hourly	28.04	28.99	29.94	30.92	31.94	33.01	34.47	36.02	37.61	39.30	41.03	42.86	44.79
	Salary Scale "A"	2,103.00	2,174.25	2,245.50	2,319.00	2,395.50	2,475.75	2,585.25	2,701.50	2,820.75	2,947.50	3,077.25	3,214.50	3,359.25
	Salary Scale "B"	2,243.20	2,319.20	2,395.20	2,473.60	2,555.20	2,640.80	2,757.60	2,881.60	3,008.80	3,144.00	3,282.40	3,428.80	3,583.20
17	Hourly	29.94	30.92	31.94	33.01	34.11	35.23	36.81	38.46	40.15	41.95	43.81	45.77	47.79
	Salary Scale "A"	2,245.50	2,319.00	2,395.50	2,475.75	2,558.25	2,642.25	2,760.75	2,884.50	3,011.25	3,146.25	3,285.75	3,432.75	3,584.25
	Salary Scale "B"	2,395.20	2,473.60	2,555.20	2,640.80	2,728.80	2,818.40	2,944.80	3,076.80	3,212.00	3,356.00	3,504.80	3,661.60	3,823.20
18	Hourly	31.94	33.01	34.11	35.23	36.41	37.61	39.30	41.03	42.86	44.79	46.77	48.85	51.02
	Salary Scale "A"	2,395.50	2,475.75	2,558.25	2,642.25	2,730.75	2,820.75	2,947.50	3,077.25	3,214.50	3,359.25	3,507.75	3,663.75	3,826.50
	Salary Scale "B"	2,555.20	2,640.80	2,728.80	2,818.40	2,912.80	3,008.80	3,144.00	3,282.40	3,428.80	3,583.20	3,741.60	3,908.00	4,081.60
19	Hourly	34.11	35.23	36.41	37.61	38.87	40.15	41.95	43.81	45.77	47.79	49.93	52.14	54.44
	Salary Scale "A"	2,558.25	2,642.25	2,730.75	2,820.75	2,915.25	3,011.25	3,146.25	3,285.75	3,432.75	3,584.25	3,744.75	3,910.50	4,083.00
	Salary Scale "B"	2,728.80	2,818.40	2,912.80	3,008.80	3,109.60	3,212.00	3,356.00	3,504.80	3,661.60	3,823.20	3,994.40	4,171.20	4,355.20
20	Hourly	36.41	37.61	38.87	40.15	41.48	42.86	44.79	46.77	48.85	51.02	53.28	55.63	58.08
	Salary Scale "A"	2,730.75	2,820.75	2,915.25	3,011.25	3,111.00	3,214.50	3,359.25	3,507.75	3,663.75	3,826.50	3,996.00	4,172.25	4,356.00
	Salary Scale "B"	2,912.80	3,008.80	3,109.60	3,212.00	3,318.40	3,428.80	3,583.20	3,741.60	3,908.00	4,081.60	4,262.40	4,450.40	4,646.40
21	Hourly	38.87	40.15	41.48	42.86	44.29	45.77	47.79	49.93	52.14	54.44	56.82	59.32	61.93
	Salary Scale "A"	2,915.25	3,011.25	3,111.00	3,214.50	3,321.75	3,432.75	3,584.25	3,744.75	3,910.50	4,083.00	4,261.50	4,449.00	4,644.75
	Salary Scale "B"	3,109.60	3,212.00	3,318.40	3,428.80	3,543.20	3,661.60	3,823.20	3,994.40	4,171.20	4,355.20	4,545.60	4,745.60	4,954.40
22	Salary Scale "A"	3,111.00	3,214.50	3,321.75	3,432.75	3,546.00	3,663.75	3,826.50	3,996.00	4,172.25	4,356.00	4,554.00	4,756.50	4,968.00
	Salary Scale "B"	3,318.40	3,428.80	3,543.20	3,661.60	3,782.40	3,908.00	4,081.60	4,262.40	4,450.40	4,646.40	4,857.60	5,073.60	5,299.20
23	Salary Scale "A"	3,321.75	3,432.75	3,546.00	3,663.75	3,784.50	3,910.50	4,083.00	4,261.50	4,449.00	4,644.75	4,861.50	5,077.50	5,304.00
	Salary Scale "B"	3,543.20	3,661.60	3,782.40	3,908.00	4,036.80	4,171.20	4,355.20	4,545.60	4,745.60	4,954.40	5,185.60	5,416.00	5,657.60
24	Salary Scale "A"	3,546.00	3,663.75	3,784.50	3,910.50	4,040.25	4,172.25	4,356.00	4,554.00	4,756.50	4,968.00	5,189.25	5,420.25	5,661.00
	Salary Scale "B"	3,782.40	3,908.00	4,036.80	4,171.20	4,309.60	4,450.40	4,646.40	4,857.60	5,073.60	5,299.20	5,535.20	5,781.60	6,038.40
25	Salary Scale "A"	3,784.50	3,910.50	4,040.25	4,172.25	4,312.50	4,449.00	4,644.75	4,861.50	5,077.50	5,304.00	5,539.50	5,785.50	6,043.50
	Salary Scale "B"	4,036.80	4,171.20	4,309.60	4,450.40	4,600.00	4,745.60	4,954.40	5,185.60	5,416.00	5,657.60	5,908.80	6,171.20	6,446.40
26	Salary Scale "A"	4,040.25	4,172.25	4,312.50	4,449.00	4,602.75	4,756.50	4,968.00	5,189.25	5,420.25	5,661.00	5,913.75	6,175.50	6,447.75
	Salary Scale "B"	4,309.60	4,450.40	4,600.00	4,745.60	4,909.60	5,073.60	5,299.20	5,535.20	5,781.60	6,038.40	6,308.00	6,587.20	6,877.60
27	Salary Scale "A"	4,312.50	4,449.00	4,602.75	4,756.50	4,913.25	5,077.50	5,304.00	5,539.50	5,785.50	6,043.50	6,309.75	6,586.50	6,876.75
	Salary Scale "B"	4,600.00	4,745.60	4,909.60	5,073.60	5,240.80	5,416.00	5,657.60	5,908.80	6,171.20	6,446.40	6,730.40	7,025.60	7,335.20
28	Salary Scale "A"	4,602.75	4,756.50	4,913.25	5,077.50	5,244.75	5,420.25	5,661.00	5,913.75	6,175.50	6,447.75	6,732.00	7,027.50	7,337.25
	Salary Scale "B"	4,909.60	5,073.60	5,240.80	5,416.00	5,594.40	5,781.60	6,038.40	6,308.00	6,587.20	6,877.60	7,180.80	7,496.00	7,826.40

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Resolution 2649 - A Resolution Regarding Personnel Rule

SUBJECT:

BACKGROUND:

This resolution would approve changes to the Personnel Rules, which, along with the various collective bargaining agreements, govern the rights and responsibilities of CBJ employees, supervisors, and managers. The revised rules are set forth in the attachment to the resolution.

These revisions are proposed to align the Personnel Rules with the changes recently made in the General Government bargaining unit agreement with MEBA.

Changes include a 1% general increase to the wage scale, effective July 1, 2013; a 2% general increase to the wage scale effective with the first day of the first pay period on or after July 1, 2014; and a 2% general increase to the wage scale effective with the first day of the first pay period on or after July 1, 2015.

In addition, the percentage increments between steps 6 and 13 have been increased from 2.2% to 4.4% and an implementation plan has been developed to place employees on the current schedule as close as possible to their current rate of pay without going under it.

The employer's contribution for health insurance remains the same for FY14. In FY15, it increases up to an additional 10% and in FY16, up to an additional 7.5%. Actual increases are subject to the utilization and experience of the plan.

Other small economic increases include changes to tool allowances for automotive mechanics and building maintenance mechanics.

The anticipated impact of the cost of these increases over the course of the three fiscal years referenced is \$2,671,235.57.

RECOMMENDATION:

I recommend this resolution be adopted.

ATTACHMENTS:

Name:

- 2649.pdf
- Exhibit_A_-_Res._2649_June_3_2013_Summary_of_changes.pdf
- MEBA_Wage_Scale_effective_07.2013.pdf
- MEBA_Wage_Scale_effective_07.2014.pdf
- MEBA_Wage_Scale_effective_07.2015.pdf

Description:

- Resolution 2649 - Personnel Rule MEBA Update
- Exhibit A Resolution 2649 Changes Only
- MEBA Wage Scale July 2013
- MEBA Wage Scale July 2014
- MEBA Wage Scale July 2015

Presented by: Manager
Introduced: _____
Drafted by: J.W. Hartle

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Resolution 2646

A Resolution Reestablishing the Parks and Recreation Advisory Committee and Repealing Resolutions 711 and 1082.

WHEREAS, the Assembly, by Resolution 711, as amended by Resolution 1082, established a Parks and Recreation Advisory Committee (PRAC) of nine members in order to advise the City and Borough on matters affecting parks and recreation issues in the City and Borough; and

WHEREAS, the Parks and Recreation Advisory Committee adopted its own bylaws on May 12, 1999, in order to achieve its objectives and goals; and

WHEREAS, the CBJ Parks and Recreation Department and the PRAC wish to repeal the Parks and Recreation Advisory Committee bylaws, as well as Resolutions 711 and 1082, in order to simplify them and incorporate them into a single resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Parks and Recreation Advisory Committee Reestablished. There is established the Parks and Recreation Advisory Committee, which shall consist of nine members appointed by the Assembly.

Section 2. Membership Qualifications. The Assembly shall appoint members to the Committee to staggered three-year terms. A new member shall be seated upon appointment by the Assembly and serve until their term ends or until their successor is appointed.

Section 3. Parks and Recreation Advisory Committee's Purpose. The purpose of the PRAC is to act in an advisory capacity for planning and development of all aspects of juvenile and adult recreation in the City and Borough. This direction includes authority to advise the Assembly and the Parks and Recreation Department Director on issues affecting parks and recreation in the community.

A secondary purpose of the Committee is to act as a citizens' proponent for parks and recreation facilities, recreation activities, and trails within the City and Borough.

The Committee shall gather relevant information from all sources available, hold public meetings as necessary on issues under review, and report to the Assembly concerning the status of the above-named issues.

Section 4. Procedure. The Committee's procedure shall be governed by Roberts Rules of Order except where superseded by the Advisory Board Rules of Procedure and the Assembly's Rules of Procedure, as such may be amended from time to time.

Section 5. Officers, Meetings, Quorum. In accordance with the Advisory Board Rules of Procedure, the Committee shall select its own officers, and shall hold regular meetings on a schedule established by the Committee as well as such special meetings as required to conduct business.

Section 6. Special Committees. Special committees to facilitate any PRAC business may be created either at the sole discretion of the PRAC chairperson or by a majority vote of the members. The PRAC chairperson shall appoint one member to serve as chairperson of each special committee.

Section 7. Staff Assistance. Staff support and assistance to the PRAC may be provided by the City Manager as available and appropriate.

Section 8. Repeal of Resolutions. Resolution 711, adopted November 6, 1980, and Resolution 1082, adopted January 7, 1985, are hereby repealed.

Section 9. Repeal of Bylaws. The Bylaws of the Parks and Recreation Advisory Committee, adopted May 12, 1999, are hereby repealed.

Section 10. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this _____ day of _____, 2013.

Merrill Sanford, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Resolution 2646 - A Resolution Reestablishing the Parks and Recreation Advisory Committee
and Repealing Resolutions 711 and 1082.

SUBJECT:

BACKGROUND:

The Parks and Recreation Advisory Committee (PRAC) reviewed its governing documents with the Deputy City Clerk at its April 2, 2013, meeting. This resolution streamlines the governing legislation and PRAC mission as outlined in Resolutions 711, 1082 and its Bylaws.

The Parks and Recreation Advisory Committee reviewed this resolution at its May 7, 2013 meeting and recommended forwarding it to full Assembly for approval.

The Human Resources Committee reviewed this resolution at its May 13, 2013, and recommended forwarding to the full Assembly for approval.

RECOMMENDATION:

I recommend this resolution be adopted.

ATTACHMENTS:

Name:

Description:

2013-05-08_Res._2646_PRAC_w_new_sec._9.pdf

Resolution 2646 - Parks and Recreation Advisory Committee PRAC

MEMORANDUM

DOCKS AND HARBORS
CITY/BOROUGH OF JUNEAU
155 SOUTH SEWARD STREET, JUNEAU, ALASKA 99801

FAXED MEMORANDUM

TO: Bidders Date: May 29, 2013

FROM: Carl Uchytel
Port Director

SUBJ: POSTING NOTICE OF BIDS
Taku Dock Reconfiguration
Contract No. DH13-437

This memo is to post a notice of the results of the bid opening on May 29, 2013, for the subject project. The bidders and their total bids are as follows:

BIDDERS	TOTAL BID
Trucano Construction Company	\$940,517.03
North Pacific Erectors, Inc.	\$1,220,804.00
<i>Engineer's Estimate</i>	<i>\$875,100.00</i>

The apparent low bidder is Trucano Construction Company. The CBJ intends to award the Total Bid in the amount of \$940,517.03. Award will be forwarded to the May 30, 2013 Docks and Harbors Board meeting for approval. Recommendation to award the Total Bid in the amount of \$940,517.03 will be forwarded to the CBJ Assembly for approval at the Regular Assembly Meeting on June 3, 2013.

This notice begins the protest period per Purchasing Code 53.50.062. Protests will be executed in accordance with CBJ Ordinance 53.50.062 "Protests", and 53.50.080 "Administration of Protest." The CBJ Purchasing Code is available online at: <http://www.juneau.org/law> or from the CBJ Purchasing Division at (907) 586-5258.

The apparent low bidder has until **4:30 p.m. on June 5, 2013**, to submit the Subcontractor Report, Section 00360 to the Engineering Department Contracts Office. The Subcontractor Report must be submitted even if there are no subcontractors planned for the job.

c. Gary Gillette, Port Engineer



**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Bid Award - DH13-437 - Taku Dock Reconfiguration

SUBJECT:

BACKGROUND:

This project would demolish a portion of the existing dock, drive piles and expand the existing dock, install concrete deck, install new fender piles, reinstall ladders, relocate the existing crane, connect electrical power to the relocated crane, and other related work. The proposed reconfiguration of the Taku Dock results from modifications necessary to safely accommodate access to the dock as a result of construction of new cruise ship berths.

Funding for this project is part of the Cruise Ship Dock project (often referred to as 16B) supported by port development fees.

Bids were opened on May 29, 2013. The bid protest period expired at 4:30 p.m. on May 30, 2013. Results of the bid opening are as follows:

RESPONSIVE BIDDERS	TOTAL BID
Trucano Construction Company	\$ 940,517.03
North Pacific Erectors, Inc.	\$1,220,804.00
Engineer's Estimate	\$ 875,100.00

The Docks and Harbor Board recommended this bid award at a special public meeting held on May 30, 2013.

RECOMMENDATION:

I recommend award of this project to Trucano Construction Company in the total bid amount, for a total award of \$940,517.03.

ATTACHMENTS:

Name:

 Bid_Award_Taku_Dock_Reconfiguration.pdf

Description:

Taku Dock Reconfiguration Bid

MEMORANDUM

CITY/BOROUGH OF JUNEAU

155 SOUTH SEWARD STREET, JUNEAU, ALASKA 99801

TO: Kim Kiefer
City Manager

DATE: May 20, 2013

FROM: Jennifer Mannix *Jennifer Mannix*
Contract Administrator

FILE: 1730

SUBJ: BID RESULTS:
Lawson Creek Lift Station Replacement Project
CBJ Contract No. E13-243

Bids were opened on the subject project on May 16, 2013. The bid protest period expired at 4:30 p.m. on May 17, 2013. Results of the bid opening are as follows:

RESPONSIVE BIDDERS	TOTAL BID
Admiralty Construction, Inc.	\$1,063,250.00
Arete Construction Corp.	\$1,082,875.00
Engineer's Estimate	\$987,000.00

Project Manager: Joe Castillo

Project Description: The work includes installing approximately 1,100 linear feet of 10-inch HDPE pressure sewer pipe with concrete anchors, new sewage pump station with associated electrical work, controls, new generator along with electrical and mechanical components, coordinating installation of new power and telephone services with AEL&P and ACS, and other miscellaneous work.

Funding Source: U76-003
Total Project Funds: \$1,417,808
CIP No.: U76-003
Construction Encumbrance: \$1,063,250
Construction Contingency: approx. \$100,000
Consultant Design: approx. \$91,000
Consultant Contract Administration/Inspection: approx. \$86,000
CBJ Administrative costs: approx. \$45,000

Staff recommends award of this project to Admiralty Construction, Inc. in the Total Bid amount of \$1,063,250.00.

Approved: _____
Kimberly A. Kiefer, City Manager

Date of Assembly Approval: _____

c: CBJ Purchasing



**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Bid Award - Bid No. E13-243 Lawson Creek Lift Station Replacement

SUBJECT:

BACKGROUND:

This project consists of installing approximately 1,100 linear feet of 10-inch diameter high density polyethylene pressure sewer; demolition of an existing sewage lift station; and installation of a new sewage pump station with submersible pumps, along with associated electrical work, controls, and other miscellaneous items.

Responsive Bidders	Total Bid
Admiralty Construction, Inc.	\$1,063,250.00
Arete Construction Corp.	\$1,082,875.00

Engineer's Estimate:	\$986,900.00
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RECOMMENDATION:

I recommend award of this project to Admiralty Construction, Inc. in the total bid amount, for a total award of \$1,063,250.00

ATTACHMENTS:

Name:

Description:

 Bid_Award_Lawson_Creek_Lift_Station_Replacement.pdf

Lawson Creek Lift Station Bid

Presented by: The Manager
Introduced:
Drafted by: J.W. Hartle

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2013-18

An Ordinance Amending the Land Management Code.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough Code.

Section 2. Amendment of Chapter. CBJ 53.09 Land Management Code is repealed and reenacted to read:

~~53.09.200 Methods of disposal~~ General.

(a) *Methods of disposal.* City and Borough land may be ~~disposed of~~ conveyed by lease, lottery sale, auction sale, over-the-counter sale, negotiated development sale, sealed competitive bid, land exchange, and such or other methods as the assembly may approve by ordinance. ~~for a specific disposal. Generally, parcels should not be disposed of prior to any required classification and inclusion in a land management plan. The assembly, by resolution, may place special conditions on any disposal of land, which conditions may be different from or changes to the conditions set forth in this title. Lands may not be sold, leased, or otherwise disposed of until the land has been zoned.~~

(b) ~~Upon adoption of the plan, the manager is authorized to commence with procedures for disposal of those parcels of land identified therein for disposal in a~~

1 specific calendar year. The method of disposal shall be as set forth in the plan. Lottery,
2 auction, and over-the-counter disposals of residential and residential-recreational land
3 shall be conducted with concurrence of the assembly. Procedures, including the
4 introduction of ordinances or resolutions, for other disposals shall be initiated by the
5 manager in a timely manner. The manager shall propose in the budget sufficient funds
6 to meet the expenses of subdivision development, sale, and related activities.

7 (b) *Inclusion in Land Management Plan. Except for property acquired by tax*
8 *foreclosure or reconveyance agreement, real property should not be conveyed prior to*
9 *inclusion in a land management plan.*

10 (c) *Satisfaction of CBJ 53.09.260(a). Real property recommended for*
11 *negotiated sale in management plan adopted by the Assembly not more than two*
12 *years prior to commencement of negotiations for a negotiated sale shall be deemed to*
13 *have satisfied CBJ 53.09.260(a) Sales, leases, and exchanges by negotiation or*
14 *competitive proposal.*

15 (d) *Ordinance. Terms and conditions for each land sale shall be approved by*
16 *the assembly by ordinance.*

17 (e) *Sale price. Except as provided in CBJ 53.09.260, Disposals for public use,*
18 *the sale price for City and Borough land shall not be less than market value as*
19 *determined by the manager.*

20 (f) *Sales brochure. The manager shall prepare, and make available to the*
21 *public, a sales brochure detailing the terms and conditions of sale for competitive*
22 *land sales.*

23 (g) Qualification. To qualify to register for a lottery for a land sale, the
24 applicant must be an individual 18 years of age or older at the time of registering for
25 the sale or a business, licensed to conduct business in the State of Alaska. No person

1 ~~or business entity may apply for, or purchase, a parcel offered for sale if that person~~
2 ~~has won a right within the preceding ten years to purchase a parcel on a prior City~~
3 ~~and Borough lottery sale or if he or she has defaulted on a prior lottery, auction,~~
4 ~~over-the-counter or other sale purchase of City and Borough property within the five~~
5 ~~years preceeding the proposed sale. To qualify for a parcel, the registrant or~~
6 ~~authorized agent must be present at the lottery, auction, bid opening, or over-the-~~
7 ~~counter sale.drawing.~~

8 (h) *Agent.* ~~An agent participating bidding for another person or entity~~
9 ~~corporation shall identify himself or herself as an agent, submit a written agency~~
10 ~~agreement, power of attorney, or other document showing the agent's authority, and~~
11 ~~shall identify the agent's principal. This information shall be available to the other~~
12 ~~participants.~~

13 (i) *Disqualification.* ~~The manager may disqualify from participating in a~~
14 ~~land sale conducted under CBJ 53.09.210 - .250 lottery, auction, over-the-counter~~
15 ~~and sealed bid sales, any person who willfully violates the provisions governing~~
16 ~~bidder, applicant, or purchaser qualifications.~~

17 (j) *Public notice and marketing.* ~~Not less that 45 days before the date of a~~
18 ~~land lottery, auction, sealed bid opening, or the commencement date of an over-the-~~
19 ~~counter sale, the manager shall place an advertisement providing notice and a~~
20 ~~description of the sale in a newspaper of general circulation in the municipality,~~
21 ~~which shall run one day per week for at least four consecutive weeks. The manager~~
22 ~~may use whatever additional advertising media, format, or frequency he or she~~
23 ~~determines will best inform the public of the sale and most advantageously market~~
24 ~~the property.~~

25 ~~(gk) Deposit. Prior to the close of business 4:30 p.m. on the day of the drawing.~~

1 ~~lottery, auction, or bid opening, the buyer or the buyer's agent shall provide the City~~
2 ~~and Borough a good faith deposit non-refundable down payment equal to five~~
3 ~~percent of the purchase price, submit any proof of buyer's qualification, and execute~~
4 ~~the purchase agreement and other required documentation as stated in the sales~~
5 ~~brochure. The deposit shall be in cash or by check or similar instrument. If the~~
6 ~~buyer fails to prove the buyer's qualifications or to tender an additional five percent~~
7 ~~of the purchase price the required down payment or to execute the necessary note~~
8 ~~deed of trust, development agreement, purchase agreement or other instruments~~
9 ~~necessary purchase agreement or other instruments to close the sale within 30 days~~
10 ~~of the lottery winning announcement, or if the check does not clear, the sale is void,~~
11 ~~the City and Borough shall retain the five-percent deposit as liquidated damages,~~
12 ~~and all rights of the buyer in the property arising out of the sale are terminated.~~
13 ~~Unless specifically provided otherwise by the manager in writing, the buyer shall~~
14 ~~have no right of possession to the property until all necessary notes, security and~~
15 ~~other instruments necessary to close the sale have been executed and the sale~~
16 ~~closed.~~

17 (hl) Payment of balance. The balance shall be paid over a period not to exceed
18 ~~ten years in ten equal annual, quarterly, or monthly payments of principal and interest~~
19 ~~with interest on the unpaid balance at a rate equal to 90 percent of the prime rate at~~
20 ~~the beginning of the week of the drawing of any major bank in Seattle, Washington,~~
21 ~~selected by the manager, unless established by the assembly establishes a different rate~~
22 ~~by motion acted on as a separate item of business by ordinance. The manager may~~
23 ~~direct loan payments to a bank of his or her choice and establish service fees, the~~
24 ~~payment of which shall be the purchaser's responsibility. authorize payments in~~
25 ~~quarterly or monthly installments and may establish a service fee for such installment~~

1 ~~payments. There shall be no prepayment penalty. If the balance of the principal is paid~~
2 ~~before due that final principal and interest payment may be reduced by an amount~~
3 ~~equal to one tenth the principal amount due.~~

4 ~~(im)~~ Subordination. The manager ~~may~~ *shall not* subordinate the security interest of
5 the City and Borough to that of ~~another~~ construction or purchase money lender. ~~if the sum of~~
6 ~~such loan and the balance owing the City and Borough and all other secured parties is less than~~
7 ~~90 percent of the sum of the value of the land existing improvements and improvements to be~~
8 ~~constructed on land with the proceeds of the loan~~

9 ~~(dn)~~ Application form and *registration* fee. The application shall be on ~~the~~
10 ~~a form provided by the City and Borough. A nonrefundable registration fee of \$15.00~~
11 ~~for each parcel or pool applied for must accompany the application. If a person's~~
12 ~~name is drawn at the lottery, all other registrations made by that person are~~
13 ~~thereby canceled. Registration fees are not refundable after the close of business of~~
14 ~~the last day upon which registrations may be received. From time to time, the~~
15 ~~manager may adjust the registration fee to reflect changes in the cost of municipal~~
16 ~~services.~~

17
18 **~~53.09.210~~ Tax foreclosed land.**

19 (o) *Tax foreclosed land.* Applicable provisions of state law shall govern the
20 disposal of land acquired by tax foreclosure to the extent state law and this chapter are
21 in conflict on such disposals.

22
23 **~~53.09.220~~210 Lottery sales.**

24 (a) ~~Conducted by manager.~~ Lottery sales shall be conducted by the manager and
25 may be conducted in conjunction with the disposal of other lands by different methods.

1 The lottery drawing may be site-specific or may be for the right to choose from among
2 lots placed in a pool. The manager shall prescribe and publish rules for the conduct of
3 lottery sales. The manager may disqualify any person who willfully violates such rules
4 or the provisions of this chapter.

5 (b) ~~Advertisement. Before the lottery drawing, the manager shall place a display~~
6 ~~advertisement in a newspaper of general circulation in the City and Borough, which~~
7 ~~shall run for one day per week for six consecutive weeks. The manager shall provide~~
8 ~~for at least one other method of public notice through the media. The display~~
9 ~~advertisement shall contain a general description of the types and locations of parcels~~
10 ~~available, the terms and conditions of purchase, the last day upon which a person may~~
11 ~~register for the lottery, the date and place the lottery will be conducted, and the name,~~
12 ~~address and telephone number of the person or office to contact for registration or~~
13 ~~further information. The drawing shall take place no sooner than one week nor later~~
14 ~~than three weeks after the last day the sixth required advertisement is published.~~

15 (c) ~~Application. Prior to the close of business of the last day upon which registration~~
16 ~~may be received, the City and Borough must receive a completed application for each~~
17 ~~drawing in which the applicant desires to participate. The application must be~~
18 ~~accompanied by a registration fee. An applicant may not file more than one application~~
19 ~~on each parcel or pool.~~

20 (da) ~~Application form and fee. The application shall be on the form provided by~~
21 ~~the City and Borough. A nonrefundable registration fee of \$15.00 for each parcel or pool~~
22 ~~applied for must accompany the application. *The nonrefundable registration fee for each*~~
23 ~~*lottery parcel applied for is \$25.00 and must accompany the application. An applicant*~~
24 ~~*may not file more than one application on any parcel. The manager shall conduct the*~~
25 ~~*lottery drawings in an order based on the number of applications per parcel, starting*~~

1 ~~with the highest. If a person's name is drawn at the lottery, all other registrations made~~
2 ~~by that person are thereby canceled. Registration fees are not refundable after the close~~
3 ~~of business of the last day upon which registrations may be received. From time to~~
4 ~~time, the manager may adjust the registration fee to reflect changes in the cost of~~
5 ~~municipal services.~~

6 ~~(e) — Qualification. To qualify to register for a lottery sale, the applicant must be an~~
7 ~~individual 18 years of age or older. No person may apply if that person has won a right~~
8 ~~within the preceding ten years to purchase a parcel on a prior City and Borough lottery~~
9 ~~sale or if he or she has defaulted on a prior lottery, auction, over-the-counter or other~~
10 ~~sale of City and Borough property. To qualify for a parcel, the registrant must be~~
11 ~~present at the drawing.~~

12 ~~(f) — Sale price. The sale price of a lot won in a lottery shall be the appraised value~~
13 ~~as determined by the City and Borough not more than 90 days prior to the drawing.~~

14 ~~(g) — Deposit. Prior to 4:30 p.m. on the day of the drawing, the buyer or the buyer's~~
15 ~~agent shall provide the City and Borough a good faith deposit equal to five percent of~~
16 ~~the purchase price. The deposit shall be in cash or by check or similar instrument. If~~
17 ~~the buyer fails to prove the buyer's qualifications or to tender an additional five percent~~
18 ~~of the purchase price or to execute the necessary note deed of trust, development~~
19 ~~agreement, purchase agreement or other instruments necessary to close the sale within~~
20 ~~30 days of the lottery winning announcement, or if the check does not clear, the sale~~
21 ~~is void, the City and Borough shall retain the five-percent deposit as liquidated~~
22 ~~damages, and all rights of the buyer in the property arising out of the sale are~~
23 ~~terminated. Unless specifically provided otherwise by the manager in writing, the~~
24 ~~buyer shall have no right of possession to the property until all necessary notes,~~

1 security and other instruments necessary to close the sale have been executed and the
2 sale closed.

3 (h) — Payment of balance. The balance shall be paid in ten equal annual payments of
4 principal and interest with interest on the unpaid balance at a rate equal to 90 percent
5 of the prime rate at the beginning of the week of the drawing of any major bank in
6 Seattle, Washington, selected by the manager, unless the assembly establishes a
7 different rate by motion acted on as a separate item of business. The manager may
8 authorize payments in quarterly or monthly installments and may establish a service
9 fee for such installment payments. There shall be no prepayment penalty. If the
10 balance of the principal is paid before due that final principal and interest payment
11 may be reduced by an amount equal to one tenth the principal amount due.

12 (i) — Subordination. The manager may subordinate the security interest of the City
13 and Borough to that of a construction or purchase money lender if the sum of such loan
14 and the balance owing the City and Borough and all other secured parties is less than
15 90 percent of the sum of the value of the land existing improvements and
16 improvements to be constructed on land with the proceeds of the loan.

17
18 **53.09.230 Auction sale.**

19 (a) Conducted by manager. Auction sales shall be conducted by the manager and
20 may be conducted in conjunction with the disposal of other lands by different methods.
21 The auction shall be an outcry auction. The manager shall prescribe and publish rules
22 for the conduct of auction sales. The manager may disqualify any bidder who willfully
23 violates any such rules or the provisions of this chapter.

24 (b) — Advertisement. Before the auction sale, the manager shall place a display
25 advertisement in a newspaper of general circulation in the City and Borough, which
26

1 shall run for one day per week for six consecutive weeks. The manager shall provide
2 for at least one other method of public notice through the media. The display
3 advertisement shall contain a general description of the types and locations of parcels
4 available, the terms and conditions of purchase, the date and place the auction will be
5 conducted, and the name, address, and telephone number of the person or office to
6 contact for further information. The auction shall be conducted not sooner than one
7 week nor later than three weeks after the last day the sixth required advertisement is
8 published.

9 (c) Registration. Prior to bidding on any parcel, a bidder or the bidder's agent
10 shall register with the auctioneer or the auctioneer's designee and be given a bidder
11 identification. An agent bidding for a corporation shall identify himself or herself as an
12 agent, submit a written agency agreement, power of attorney, or other document
13 showing the agent's authority, and shall identify the agent's principal. The auctioneer
14 shall announce to those present the names of the agent and the principal.

15 (d) Qualification. To qualify to register and bid at an auction sale an individual
16 must be 18 years of age or older, have a state domicile, and be present at the auction;
17 a corporation must be registered to do business in the state. No person, corporation, or
18 other association may register or bid if they have defaulted on a prior lottery, auction,
19 over-the-counter, or other sale of City and Borough property. Individuals, partnerships
20 and other unincorporated associations may not bid through an agent. Bids submitted
21 by partnerships and other unincorporated associations shall be submitted by a member
22 or officer authorized to do so. No individual or corporation or other association which
23 has been a successful bidder in an auction may bid on or purchase another parcel at the
24 same auction.

(ec) *Minimum bid.* The minimum acceptable bid shall be the appraised market value as determined by the City and Borough *manager*. ~~not more than 90 days prior to the auction.~~

(f) ~~Deposit. Immediately upon the announcement of the winning bid, the successful bidder shall provide the City and Borough a good faith deposit equal to five percent of the purchase price. The deposit shall be in cash or by check or similar instrument. If the buyer fails to prove the buyer's qualifications, or to tender an additional five percent of the purchase price or to execute the necessary note, deed of trust, development agreement, purchase agreement or other instruments necessary to close the sale within 30 days of the date of the auction, or if the check does not clear, the sale is void, the City and Borough shall retain the five-percent deposit as liquidated damages, and all rights of the buyer in the property arising out of the sale are terminated. Unless specifically provided otherwise by the manager in writing, the buyer shall have no right of possession to the property until all necessary notes, security and other instruments necessary to close the sale have been executed and the sale closed.~~

~~(g) — Reoffering of parcels. Immediately upon the sale of the last parcel to be auctioned at the auction sale, the auctioneer shall determine whether any bidder other than the successful bidder on the last parcel has failed to make a five-percent deposit. The auctioneer may reoffer any lot which was previously the subject of a successful bid but for which the successful bidder has failed to make the required five-percent deposit. The bidder who has failed to make the required deposit prior to the sale of the last parcel shall have no further rights in the lot once the auctioneer has opened bidding on the parcel the second time. If the successful bidder on the last parcel has not made a deposit within a reasonable time, that lot may be reoffered.~~

1 ~~(h) Payment of balance. The balance shall be paid in ten equal annual payments of~~
2 ~~principal and interest with interest on the unpaid balance at a rate equal to 90 percent~~
3 ~~of the prime rate at the beginning of the week of the drawing of any major bank in~~
4 ~~Seattle, Washington, selected by the manager, unless the assembly establishes a~~
5 ~~different rate by motion acted on as a separate item of business. The manager may~~
6 ~~authorize payments in quarterly or monthly installments and may establish a service~~
7 ~~fee for such installment payments. There shall be no prepayment penalty. If the~~
8 ~~balance of the principal is paid before due, that final principal and interest payment~~
9 ~~may be reduced by an amount equal to one-tenth the principal amount due.~~

10 ~~(i) Subordination. The manager may subordinate the security interest of the City~~
11 ~~and Borough to that of a construction or purchase money lender if the sum of such loan,~~
12 ~~and the balance owing the City and Borough and all other secured parties is less than~~
13 ~~90 percent of the sum of the value of the land, existing improvements and~~
14 ~~improvements to be constructed on land with the proceeds of the loan.~~

15
16 **53.09.240 Over-the-counter sales.**

17 (a) ~~Lands available. Parcels which have been offered in a lottery but not taken,~~
18 ~~parcels which did not receive the minimum acceptable bid at an auction or sealed bid~~
19 ~~opening, parcels which have been previously disposed of by lottery, auction or sealed bid~~
20 ~~opening, lottery and which have been repossessed or foreclosed upon by the City and~~
21 ~~Borough, unless the foreclosure procedure involved a public auction or sale, and parcels~~
22 ~~for which the successful lottery, a bid opening, or auction purchaser has failed to~~
23 ~~provide the required down payment initial or additional five percent of the purchase~~
24 ~~price or to execute the necessary instruments within the 30 days required, within the~~
25 ~~time period stated in his or her purchase contract, and parcels sold to individuals or~~

1 organizations not qualified to apply or bid shall be *may be made* available for over-the-
2 counter sales under such procedures as the manager may prescribe.

3 ~~(b) — Advertisement. Before the over-the-counter sale, the manager shall place a~~
4 ~~display advertisement in a newspaper of general circulation in the City and Borough~~
5 ~~which shall run for one day per week for six consecutive weeks. The advertisement~~
6 ~~shall contain a general description of the types and locations of parcels available, the~~
7 ~~terms and conditions of purchase, the date and place the land will be made available~~
8 ~~for over-the-counter sale, and the telephone number of the person or office to contact~~
9 ~~for further information. The first day upon which lands may be made available for over-~~
10 ~~the-counter sale shall be not sooner than one week nor later than three weeks after the~~
11 ~~last day the sixth required advertisement is published.~~

12 ~~(cb) Qualification Sale procedure. To qualify to purchase property over-the-~~
13 ~~counter, the purchaser must be an individual 18 years of age or older, and must be a~~
14 ~~resident of the state and be present at the place designated for the sale, provided,~~
15 ~~beginning the fifth working day following the first day upon which a parcel is made~~
16 ~~available for over-the-counter sale, purchase may be made by an agent of an individual.~~
17 ~~No person may apply if that person has defaulted on a prior lottery, auction, over-the-~~
18 ~~counter or other sale of City and Borough property. The manager shall establish a~~
19 ~~method of determining who has first and subsequent chance of *purchasing* parcels~~
20 ~~among those who are present at the time over-the-counter parcels are first available.~~

21 ~~(dc) Minimum sale price. The sale price for parcels which have been offered in~~
22 ~~a lottery, auction, or sealed bid sale shall be the appraised *market* value. The sale price~~
23 ~~for parcels for which a minimum acceptable bid was not obtained at an auction or~~
24 ~~through a sealed bid, shall be the appraised *market* value. The sale price for parcels on~~
25 ~~which a bid was accepted at auction shall be the higher of the accepted price bid or the~~

1 appraised value. For purposes of this section, the term "appraised value" is the value
2 determined by an appraisal made or updated not more than 90 days prior to the sale
3 under this section.

4 (e) ~~Deposit. As a part of an application for an over-the-counter sale, the buyer shall~~
5 ~~provide the City and Borough a good faith deposit equal to five percent of the estimated~~
6 ~~purchase price plus the cost of an appraisal or appraisal update, if one is required. The~~
7 ~~deposit shall be in cash or by check or other instrument. If the buyer fails to tender an~~
8 ~~additional five percent of the purchase price and to execute the necessary note, deed~~
9 ~~of trust, development agreement, purchase agreement, or other instruments necessary~~
10 ~~to close the sale within 30 days of the application and deposit, or if the check does not~~
11 ~~clear, the sale is void, the City and Borough shall retain the five-percent deposit as~~
12 ~~liquidated damages, and all rights of the buyer in the property arising out of the over-~~
13 ~~the-counter sale application are terminated. Unless specifically provided otherwise by~~
14 ~~the manager in writing, the buyer shall have no right of possession to the property~~
15 ~~until all necessary notes, security and other instruments necessary to close the sale~~
16 ~~have been executed and the sale closed.~~

17 (f) ~~Payment of balance. The balance shall be paid in ten equal annual payments of~~
18 ~~principal and interest, with interest on the unpaid balance at a rate equal to 90 percent~~
19 ~~of the prime rate at the beginning of the week of the drawing of any major bank in~~
20 ~~Seattle Washington, selected by the manager, unless the assembly establishes a~~
21 ~~different rate by motion acted on as a separate item of business. The manager may~~
22 ~~authorize payments in quarterly or monthly installments and may establish a service~~
23 ~~fee for such installment payments. There shall be no prepayment penalty. If the~~
24 ~~balance of the principal is paid before due, the final principal and interest payment~~

1 may be reduced by an amount equal to one-tenth the principal amount due on that
2 payment.

3 (g) ~~Subordination. The manager may subordinate the security interest of the City~~
4 ~~and Borough to that of a construction or purchase money lender if the sum of such loan~~
5 ~~and the balance owing the City and Borough and all other secured parties is less than~~
6 ~~90 percent of the sum of the value of the land, existing improvements, and~~
7 ~~improvements to be constructed on land with the proceeds of the loan.~~

8
9 **53.09.250 Sealed competitive bids.**

10 (a) ~~Conducted by manager. The manager shall conduct sales by competitive sealed~~
11 ~~bids for those lands which the assembly has determined should be disposed of in that~~
12 ~~manner. The manager shall prescribe the conditions for the conduct of the sale to the~~
13 ~~extent not provided by this title or otherwise prescribed by the assembly for a specific~~
14 ~~sale.~~

15 (b) ~~Advertisement. Before the bid opening, the manager shall place a display~~
16 ~~advertisement in a newspaper of general circulation in the City and Borough which~~
17 ~~shall run for one day per week for six consecutive weeks. The advertisement shall~~
18 ~~contain a general description of the types and locations of the parcels available, the~~
19 ~~terms and conditions of purchase, the date time and place the bids will be opened, and~~
20 ~~the name, address and telephone number of the person or office to contact for bid forms~~
21 ~~and further information.~~

22 (c) ~~Qualifications. To qualify to bid, an individual must be 18 years or older, a~~
23 ~~corporation must be registered to do business in the state. No corporation, association~~
24 ~~or person may bid if they have defaulted on a prior lottery, auction, over-the-counter~~
25 ~~or other sale of City and Borough property.~~

1 ~~(d) Deposit. The bid must be accompanied by a good faith deposit in cash, money~~
2 ~~order, cashier's check or certified check equal to five percent of the purchase price or~~
3 ~~such higher minimum amount as may be specified in the advertisement.~~

4 ~~(e) Payment of balance. The balance shall be paid in ten equal annual payments of~~
5 ~~principal and interest with interest on the unpaid balance at a rate equal to 90 percent~~
6 ~~of the prime rate at the beginning of the week of the drawing of any major bank in~~
7 ~~Seattle, Washington, selected by the manager, unless the assembly establishes a~~
8 ~~different rate by motion acted on as a separate item of business. The manager may~~
9 ~~authorize payments in quarterly or monthly installments and may establish a service~~
10 ~~fee for such installment payments. There shall be no prepayment penalty. If the~~
11 ~~balance of the principal is paid before due, the final principal and interest payment~~
12 ~~may be reduced by an amount equal to one-tenth the principal amount due on that~~
13 ~~payment.~~

14 *(a) Registration. The registration fee for participating in a sealed bid sale*
15 *shall be \$500 per application. The registration fee shall be returned to unsuccessful*
16 *bidders. For a successful bidder, the registration fee shall be applied toward the*
17 *down payment of the lot for which the fee was paid.*

18 *(fb) Post bid negotiations.* If a significant factor in the award of the bid is to be the
19 development proposal made by the bidder and if the bidders have been so informed
20 either in the advertisement or on the bid form, the manager may negotiate with the
21 best bidder or, in the manager's sole discretion, with the two best bidders.

22 *(gc) Assembly approval.* The award of a bid in which the development proposal is
23 a significant factor in the award is subject to approval by the assembly.

1 **~~53.09.260 Sales, leases, and exchanges by negotiation or competitive~~**
2 **~~proposal~~ *Negotiated sales, leases, and exchanges.***

3 ~~(a) Upon direction of the assembly by motion, the manager may commence~~
4 ~~negotiations for the lease, sale, or exchange or other disposal of City and Borough land.~~

5 ~~(ba) *Application, initial review, assembly authority to negotiate.* Upon application,~~
6 ~~approval by the manager, and payment of a \$500 fee established by the assembly by~~
7 ~~resolution, a person or business entity, may submit a written proposal to lease,~~
8 ~~purchase, exchange, or otherwise acquire City and Borough land for a specified~~
9 ~~purpose. The proposal shall be reviewed by the planning commission and thereafter~~
10 ~~forwarded to the assembly for a determination of whether the proposal should be~~
11 ~~further considered and, if so, whether by direct negotiation with the original proposer~~
12 ~~or by competition after an invitation for further proposals;.~~ Upon direction of the
13 assembly by motion, the manager may commence negotiations for the lease, sale, or
14 exchange, or other disposal of City and Borough land. ~~in either case upon such~~
15 ~~procedures and conditions as may be set forth in a resolution, notice of which shall be~~
16 ~~given in the manner prescribed for actions by ordinance.~~

17 ~~(cb) *Planning Commission review, final assembly approval.* Upon satisfactory~~
18 ~~progress in the negotiation or competition undertaken pursuant to subsection (a) or~~
19 ~~(b) of this section, and after review by the planning commission and authorization~~
20 ~~by the assembly by ordinance, the manager may conclude arrangements for the~~
21 ~~lease, sale, or exchange or other disposal of City and Borough land. When a land~~
22 ~~exchange is proposed, the planning commission shall evaluate alternative sites, and~~
23 ~~shall make specific recommendations regarding such exchanges prior to execution of~~
24 ~~the exchange. The final terms of a disposal pursuant to this section are subject to~~
25 ~~approval by the assembly unless the minimum essential terms and the authority of~~

1 the manager to execute the disposal are set forth in the ordinance enacted pursuant
2 to this subsection. The disposal may not be executed until the effective date of the
3 ordinance.

4
5 **53.09.610 270 Disposals for public use.**

6 (a) Disposal to governmental agency. The lease, sale, or other disposal of
7 municipal land or resources may be made to a state or federal agency for less than the
8 appraised market value provided the assembly approves the terms and conditions of
9 such disposal by resolution ordinance.

10
11 (b) Disposal to nongovernmental agency. The sale, lease, or other disposal of
12 City and Borough land or resources may be made to a private, nonprofit corporation
13 at less than the market value provided the disposal is approved by the assembly by
14 resolution ordinance, adopted after 14 days' public notice and the land interest in
15 land or resource is to be used solely for the purpose of providing a service to the
16 public which is supplemental to a governmental service or is in lieu of a service
17 which could or should reasonably be provided by the state or the City and Borough.

18
19 (c) The market value, as determined by the manager, of City and Borough
20 land, interest in land or resources, which is granted to a governmental or
21 nongovernmental agency under this section, shall be set forth in the authorizing
22 ordinance. The City and Borough may require the grantee to provide an appraisal to
23 determine the market value.

24 ...
25
26

ARTICLE VI. - MISCELLANEOUS

53.09.600 Municipal land fund revenues.

...

~~53.09.610 Disposals for public use.~~

~~a) Disposal to governmental agency. The lease, sale or other disposal of municipal land or resources may be made to a state or federal agency for less than the appraised value provided the assembly approves the terms and conditions of such disposal by resolution.~~

~~(b) Disposal to nongovernmental agency. The sale, lease or other disposal of City and Borough land or resources may be made to a private, nonprofit corporation at less than the market value provided the disposal is approved by the assembly by resolution adopted after 14 days' public notice and the land interest in land or resource is to be used solely for the purpose of providing a service to the public which is supplemental to a governmental service or is in lieu of a service which could or should reasonably be provided by the state or the City and Borough.~~

~~53.09.690 Definitions.~~

~~The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:~~

~~Appraised value of a parcel being offered for sale means the market value of the parcel reduced by an amount which is in reasonable proportion to state grants~~

1 under AS 38.04.021 unexpended by the municipality in the process of acquiring,
2 subdividing, improving and marketing the parcel.

3 — Domicile means the true and permanent home of a person from which he or she
4 has no present intention of removing and to which he or she intends to return
5 whenever he or she is away.

6 — Materials means and includes minerals.

7 — Parcel means a unit of land and usually is a single lot, tract, or survey of land
8 which is not further subdivided, but may include two or more lots, tracts, surveys,
9 or a combination thereof if treated as a unit for purposes of disposal or development.

10
11 **Section 3. Effective Date.** This ordinance shall be effective 30 days after its
12 adoption.

13 Adopted this day of 2013.

14
15 _____
16 Merrill Sanford, Mayor

17 Attest:

18
19 _____
20 Laurie J. Sica, Clerk
21
22
23
24
25
26

Presented by: The Manager
Introduced:
Drafted by: J.W. Hartle

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2013-18

An Ordinance Amending the Land Management Code.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough Code.

Section 2. Amendment of Chapter. CBJ 53.09 Land Management Code is repealed and reenacted to read:

53.09.200 General.

(a) Methods of disposal. City and Borough land may be conveyed by lottery, auction, over-the-counter sale, negotiated sale, sealed bid, land exchange, or other methods as the assembly may approve by ordinance.

(b) Inclusion in Land Management Plan. Except for property acquired by tax foreclosure or reconveyance agreement, real property should not be conveyed prior to inclusion in a land management plan.

(c) Satisfaction of CBJ 53.09.260(a). Real property recommended for negotiated sale in management plan adopted by the Assembly not more than two years prior to commencement of negotiations for a negotiated sale shall be deemed to have satisfied CBJ 53.09.260(a) Sales, leases, and exchanges by negotiation or competitive proposal.

1 (d) Ordinance. Terms and conditions for each land sale shall be approved by the
2 assembly by ordinance.

3 (e) Sale price. Except as provided in CBJ 53.09.260, Disposals for public use, the
4 sale price for City and Borough land shall not be less than market value as determined
5 by the manager.

6 (f) Sales brochure. The manager shall prepare, and make available to the
7 public, a sales brochure detailing the terms and conditions of sale for competitive land
8 sales.

9 (g) Qualification. To qualify for a land sale, the applicant must be an individual
10 18 years of age or older at the time of registering for the sale or a business, licensed to
11 conduct business in the State of Alaska. No person or business entity may apply for,
12 or purchase, a parcel offered for sale if he or she has defaulted on a prior purchase of
13 City and Borough property within the five years preceding the proposed sale. To qualify
14 for a parcel, the registrant or authorized agent must be present at the lottery, auction,
15 bid opening, or over-the-counter sale.

16 (h) Agent. An agent participating for another person or entity shall identify
17 himself or herself as an agent, submit a written agency agreement, power of attorney,
18 or other document showing the agent's authority, and shall identify the agent's
19 principal. This information shall be available to the other participants.

20 (i) Disqualification. The manager may disqualify from participating in a land
21 sale conducted under CBJ 53.09.210 - .250 lottery, auction, over-the-counter and sealed
22 bid sales, any person who willfully violates the provisions governing bidder, applicant,
23 or purchaser qualifications.

24 (j) Public notice and marketing. Not less than 45 days before the date of a land
25 lottery, auction, sealed bid opening, or the commencement date of an over-the-counter
26

1 sale, the manager shall place an advertisement providing notice and a description of
2 the sale in a newspaper of general circulation in the municipality, which shall run one
3 day per week for at least four consecutive weeks. The manager may use whatever
4 additional advertising media, format, or frequency he or she determines will best
5 inform the public of the sale and most advantageously market the property.

6 (k) Deposit. Prior to the close of business on the day of the lottery, auction, or
7 bid opening, the buyer or the buyer's agent shall provide the City and Borough a non-
8 refundable down payment equal to five percent of the purchase price, submit any proof
9 of buyer's qualification, and execute the purchase agreement and other required
10 documentation as stated in the sales brochure. The deposit shall be in cash or by check
11 or similar instrument. If the buyer fails to prove the buyer's qualifications or to tender
12 the required down payment or to execute the necessary purchase agreement or other
13 instruments to close the sale, or if the check does not clear, the sale is void, and all
14 rights of the buyer in the property arising out of the sale are terminated. Unless
15 specifically provided otherwise by the manager in writing, the buyer shall have no right
16 of possession to the property until all necessary notes, security and other instruments
17 necessary to close the sale have been executed and the sale closed.

18 (l) Payment of balance. The balance shall be paid over a period not to exceed
19 ten years in equal annual, quarterly, or monthly payments of principal and interest
20 with interest on the unpaid balance at a rate established by the assembly by ordinance.
21 The manager may direct loan payments to a bank of his or her choice and establish
22 service fees, the payment of which shall be the purchaser's responsibility. There shall
23 be no prepayment penalty.

24 (m) Subordination. The manager shall not subordinate the security interest of the
25 City and Borough to that of another lender.

1 (n) Application form and registration fee. The application shall be on a form
2 provided by the City and Borough. A nonrefundable registration fee must accompany
3 the application.

4 (o) Tax foreclosed land. Applicable provisions of state law shall govern the
5 disposal of land acquired by tax foreclosure to the extent state law and this chapter are
6 in conflict on such disposals.

7
8 **53.09.210 Lottery sales.**

9 The nonrefundable registration fee for each lottery parcel applied for is \$25.00 and
10 must accompany the application. An applicant may not file more than one application
11 on any parcel. The manager shall conduct the lottery drawings in an order based on
12 the number of applications per parcel, starting with the highest.

13
14 **53.09.230 Auction sale.**

15 (a) The auction shall be an outcry auction.

16 (b) Registration. Prior to bidding on any parcel, a bidder or the bidder's agent
17 shall register with the auctioneer or the auctioneer's designee and be given a bidder
18 identification.

19 (c) Minimum bid. The minimum acceptable bid shall be the market value as
20 determined by the City and Borough manager.

21
22 **53.09.240 Over-the-counter sales.**

23 (a) Lands available. Parcels may be made available for over-the-counter sales
24 under such procedures as the manager may prescribe.

1 (b) Sale procedure. The manager shall establish a method of determining who
2 has first and subsequent chance of purchasing parcels among those who are present
3 at the time over-the-counter parcels are first available.

4
5 **53.09.250 Sealed competitive bids.**

6 (a) Registration. The registration fee for participating in a sealed bid sale shall
7 be \$500 per application. The registration fee shall be returned to unsuccessful bidders.
8 For a successful bidder, the registration fee shall be applied toward the down payment
9 of the lot for which the fee was paid.

10 (b) Post bid negotiations. If a significant factor in the award of the bid is to be
11 the development proposal made by the bidder and if the bidders have been so informed
12 either in the advertisement or on the bid form, the manager may negotiate with the
13 best bidder or, in the manager's sole discretion, with the two best bidders.

14 (c) Assembly approval. The award of a bid in which the development proposal
15 is a significant factor in the award is subject to approval by the assembly.

16
17 **53.09.260 Negotiated sales, leases, and exchanges.**

18 (a) Application, initial review, Assembly authority to negotiate. Upon
19 application, approval by the manager, and payment of a \$500 fee a person or business
20 entity, may submit a written proposal to lease, purchase, exchange, or otherwise
21 acquire City and Borough land for a specified purpose. The proposal shall be reviewed
22 by the assembly for a determination of whether the proposal should be further
23 considered and, if so, whether by direct negotiation with the original proposer or by
24 competition after an invitation for further proposals. Upon direction of the assembly
25 by motion, the manager may commence negotiations for the lease, sale, exchange, or

1 other disposal of City and Borough land.

2 (b) Planning Commission review, final assembly approval. Upon satisfactory
3 progress in the negotiation or competition undertaken pursuant to subsection (a) of this
4 section, and after review by the planning commission and authorization by the
5 assembly by ordinance, the manager may conclude arrangements for the lease, sale,
6 or exchange or other disposal of City and Borough land. The final terms of a disposal
7 pursuant to this section are subject to approval by the assembly unless the minimum
8 essential terms and the authority of the manager to execute the disposal are set forth
9 in the ordinance enacted pursuant to this subsection. The disposal may not be executed
10 until the effective date of the ordinance.

11
12 **53.09.270 Disposals for public use.**

13 (a) Disposal to governmental agency. The lease, sale, or other disposal of
14 municipal land or resources may be made to a state or federal agency for less than the
15 market value provided the assembly approves the terms and conditions of such disposal
16 by ordinance.

17
18 (b) Disposal to nongovernmental agency. The sale, lease, or other disposal of
19 City and Borough land or resources may be made to a private, nonprofit corporation
20 at less than the market value provided the disposal is approved by the assembly by
21 ordinance, and the interest in land or resource is to be used solely for the purpose of
22 providing a service to the public which is supplemental to a governmental service or
23 is in lieu of a service which could or should reasonably be provided by the state or
24 the City and Borough.

1 (c) The market value, as determined by the manager, of City and Borough
2 land, interest in land or resources, which is granted to a governmental or
3 nongovernmental agency under this section, shall be set forth in the authorizing
4 ordinance. The City and Borough may require the grantee to provide an appraisal
5 to determine the market value.
6

7 ...

8
9 **ARTICLE VI. - MISCELLANEOUS**

10 **53.09.600 Municipal land fund revenues.**

11 ...

12
13 **53.09.610 *Reserved.***

14
15
16 **53.09.690 *Reserved.***

17
18 **Section 3. Effective Date.** This ordinance shall be effective 30 days after
19 its adoption.

20 Adopted this day of 2013.

21
22 _____
Merrill Sanford, Mayor

23
24 Attest:

25 _____
26 Laurie J. Sica, Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2013-18 - An Ordinance Amending the Land Management Code

SUBJECT:

BACKGROUND:

Ordinance 2013-18 is the third in a series of ordinances being prepared as part of a comprehensive review and revision of Title 53, that part of the Municipal Code that addresses the acquisition, management and sale of the CBJ's real property. Specifically, this ordinance proposes changes pertaining to the disposal of CBJ land.

The revisions noted in Ordinance 2013-18 are intended to clarify Title 53 by consolidating the general provisions that are relevant to all methods of land disposals into one location rather than restating the universal provisions under each type of land disposal.

For ease of review, a clean copy of the ordinance, which incorporates all of the proposed changes, is included in your packets.

The Docks and Harbors Board reviewed this ordinance at its March 28, 2013 meeting, and recommended approval. The Airport Board reviewed this ordinance at its April 10, 2013 meeting, and expressed concerns about the relevancy of this ordinance to airport land, because of the restricted status of airport property due to federal grant money. The City Attorney has determined that federal restrictions on property must be addressed regardless whether the land is managed by the airport or other CBJ departments and has further determined that the proposed ordinance, as written, neither diminishes nor compromises the CBJ's obligations or intent to honor the terms of those restrictions. Therefore, no changes are needed to the proposed ordinance.

The Lands Committee reviewed this ordinance at its meetings on November 19, 2012 and April 29, 2013. At its April 29th meeting, the Lands Committee recommended forwarding the ordinance to the full Assembly for approval. To add clarity, minor changes to the proposed text, describing the process concerning pre-authorization to negotiate sales, have been added to the ordinance, in response to concerns expressed at the April 29th Lands Committee Meeting.

RECOMMENDATION:

I recommend this ordinance be adopted.

ATTACHMENTS:

Name:

2013-18.pdf

2013-18_Land_Disposal_-_markups_removed.pdf

Description:

Ordinance 2013-18 - Land Management Code

Ordinance 2013-18 - Land Management Code Markups Removed

Presented by: The Manager
Introduced:
Drafted by: J. W. Hartle

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2013-16

An Ordinance Specifying a Penalty For Engaging in Commercial Solicitation Within the Downtown Historic District and Adjacent Areas.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Code.

Section 2. Amendment of Section. CBJ 03.30.065 Penal code fine schedule, is amended by adding the fine for CBJ 42.20.210, Off-site commercial solicitation restricted, to read:

CBJ	Offense	No. of Offenses	Fine
42.20.095(f)	Disturbing the peace	Any	\$300.00
42.20.200	Panhandling restricted	Any	\$75.00
42.20.210	<i>Off-site commercial solicitation restricted</i>	<i>Any</i>	<i>\$150.00</i>
42.20.220	Truancy	1st 2nd 3rd and subseq.	\$100.00 MCA*
...			

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2013.

Merrill Sanford, Mayor

Attest:

Laurie J. Sica, Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2013-16 - An Ordinance Specifying a Penalty for Engaging in Commercial Solicitation Within the Downtown Historic District and Adjacent Areas.

SUBJECT:

BACKGROUND:

This ordinance would specify the penalty for violating the recently-adopted commercial solicitation ("hawking") ordinance, at \$150 per violation.

RECOMMENDATION:

I recommend this ordinance be adopted.

ATTACHMENTS:

Name:	Description:
 2013-16.pdf	Ordinance 2013-16 - Downtown Historic District Commercial Solicitation Hawking

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2640(b)

A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2014 Through 2019, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2014.

WHEREAS, the CBJ Capital Improvement Program is a plan for capital improvement projects proposed for the next six fiscal years; and

WHEREAS, the Assembly has reviewed the Capital Improvement Program for Fiscal Year 2014 through Fiscal Year 2019, and has determined the capital improvement project priorities for Fiscal Year 2014.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Capital Improvement Program.

(a) Attachment A, entitled "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2014 - 2019," dated June 1, 2013, is adopted as the Capital Improvement Program for the City and Borough.

(b) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2014 - 2019," are pending capital improvement projects to be undertaken in FY14:

FISCAL YEAR 2014		
GENERAL SALES TAX IMPROVEMENTS		
DEPARTMENT	PROJECT	FY14 BUDGET
Administration	PRISM Lease	\$ 817,800 *
Administration	IT Infrastructure Modernization	182,200
General Sales Tax Improvements Total		<u>\$ 1,000,000</u>

**FISCAL YEAR 2014
AREAWIDE SALES TAX PRIORITIES**

DEPARTMENT	PROJECT	FY14 BUDGET
Administration	IT Infrastructure Modernization	\$ 70,000
Eaglecrest	Lift/Mountain Operations Improvements	295,000
Parks & Recreation	Park & Playground Repairs	250,000
Parks & Recreation	Sportsfield Resurfacing & Repairs	100,000
Parks & Recreation	OHV Park Trails - Phase 1	200,000
Parks & Recreation	Bridge Park	175,000
Street Maintenance	Vactor Dump	300,000
Street Maintenance	Pavement Management	750,000
Street Maintenance	Areawide Snow Storage Facility Development	250,000
Street Maintenance	Pioneer Avenue Reconstruction Phase III	500,000
Street Maintenance	Staircase & Sidewalk Repairs	100,000
Street Maintenance	Lakewood Subdivision Reconstruction, Phase II	800,000
Street Maintenance	Lemon Road Reconstruction	1,200,000
Street Maintenance	Meadow Lane Improvements	800,000
Street Maintenance	Distin/W. 8th Street Reconstruction	150,000
Street Maintenance	Eagles Edge Subdivision LID Improvements	1,100,000
Street Maintenance	Third Street Reconstruction	500,000
Street Maintenance	Tanner's Terrace LID	1,050,000
Engineering	Contaminated Sites Sampling and Reporting	50,000
Transit	Bus Shelters	60,000
Areawide Sales Tax Priorities Total		\$ 8,700,000

**FISCAL YEAR 2014
TEMPORARY 1% SALES TAX PRIORITIES
Voter Approved Sales Tax 10/01/08 - 09/30/13**

DEPARTMENT	PROJECT	FY14 BUDGET
Schools	School Debt Retirement	\$ 280,000 *
Building Maint.	Deferred Building Maintenance	242,700
Airport	Airport Terminal	1,000,000
Lands	Housing Land Development	642,300
Temporary 1% Sales Tax Priorities Total		\$ 2,165,000

FISCAL YEAR 2014
TEMPORARY 1% SALES TAX PRIORITIES
Voter Approved Sales Tax 10/01/13 - 09/30/18

DEPARTMENT	PROJECT	FY14 BUDGET
Airport	SREF	\$ 1,550,000
Library	New Valley Library	1,550,000
Manager	Bonded Debt Service	250,000 *
Manager	Rainy Day Reserve	500,000 *
Parks & Recreation	Deferred Building Maintenance	450,000
Sealaska Heritage	Walter Soboleff Center	1,550,000 *
Temporary 1% Sales Tax Priorities Total		<u>\$ 5,850,000</u>

FISCAL YEAR 2014
MARINE PASSENGER FEE PRIORITIES

DEPARTMENT	PROJECT	FY14 BUDGET
Parks & Recreation	Waterfront Seawalk	\$ 983,100
Docks	Electrical Winches	60,000
Docks	Real Time Weather Monitoring and Communication	75,000
Docks	Payphones	12,700 *
AJ Dock	Dock Entrance Atrium	293,600 *
	Security Cameras	
	Security Guard, Training & Exercises	
	Electrical Winches	
	Restroom Maintenance/Cleaning	
	Short Range Response Boat Operations	
Franklin Dock	Security Lighting	229,100 *
	Security Training & Booth	
	Electrical Winches	
	Tourist Information Booth	
	Restroom Maintenance/Cleaning	
Goldbelt Dock	Piling, Electrical & Water Upgrades	217,000 *
Marine Passenger Fee Priorities Total		<u>\$ 1,870,500</u>

FISCAL YEAR 2014
PORT DEVELOPMENT FEE PRIORITIES

DEPARTMENT	PROJECT	FY14 BUDGET
Finance	Cruise Berth Enhancements & Seawalk	\$ 2,925,000
Port Development Fee Priorities Total		<u>\$ 2,925,000</u>

**FISCAL YEAR 2014
STATE MARINE PASSENGER FEE PRIORITIES**

DEPARTMENT	PROJECT	FY14 BUDGET	
Finance	Cruise Berth Enhancements & Seawalk	<u>\$ 4,696,400</u>	<u>\$ 4,400,000</u>
	State Marine Passenger Fee Priorities Total	<u>\$ 4,696,400</u>	<u>\$ 4,400,000</u>

~~**FISCAL YEAR 2014
WATER ENTERPRISE FUND**~~

DEPARTMENT	PROJECT	FY14 BUDGET	
Water	JD Bridge Water Repairs	<u>\$ 100,000</u>	<u>0</u>
Water	Backloop Water Repairs	<u>75,000</u>	<u>0</u>
Water	Areawide Water Main Repairs	<u>125,000</u>	<u>0</u>
	Water Enterprise Fund Total	<u>\$ 300,000</u>	<u>\$0</u>

~~**FISCAL YEAR 2014
WASTEWATER ENTERPRISE FUND**~~

DEPARTMENT	PROJECT	FY14 BUDGET	
Sewer	Biosolids Management	<u>\$ 275,000</u>	<u>0</u>
Sewer	Backloop Sewer Repairs	<u>75,000</u>	<u>0</u>
	Wastewater Enterprise Fund Total	<u>\$ 350,000</u>	<u>\$0</u>

ORDINANCE 2013-11 CAPITAL PROJECTS FUNDING TOTAL	<u>\$ 23,706,700</u>	<u>\$ 22,760,300</u>
* ORDINANCE 2013-11 OPERATIONS FUNDING TOTAL	<u>\$ 4,150,200</u>	<u>*</u>

FISCAL YEAR 2014**Bonded Projects - Voter Approved 10/2/12**

DEPARTMENT	PROJECT	
Airport	Terminal Renovation	\$ 6,900,000
Eaglecrest	Learning Center	3,500,000
Harbors	Aurora Harbor	7,000,000
Parks	Centennial Hall	3,222,000
Parks	Restrooms, Paving & Concessions	1,300,000
Public Works	Capital Transit Maintenance Shop Renovation	<u>3,050,000</u>

PREVIOUSLY APPROPRIATED IN ORDINANCE 2012-33(b) BONDED

PROJECT TOTAL \$ 24,972,000

(c) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2014 - 2019," are capital improvement projects identified as priorities proposed to be undertaken in FY14, but are dependent on other unsecured funding sources. As the sources are secured, the funds will be appropriated:

FISCAL YEAR 2014**WATER UNSCHEDULED FUNDING**

DEPARTMENT	PROJECT		
Water	JD Bridge Water Repairs	\$ _____	\$ 100,000
Water	Backloop Water Repairs	_____	75,000
Water	Areawide Water Main Repairs	_____	125,000
Water Unscheduled Funding Total		<u><u>\$ _____</u></u>	<u><u>\$ 300,000</u></u>

FISCAL YEAR 2014**WASTEWATER UNSCHEDULED FUNDING**

DEPARTMENT	PROJECT		
Sewer	Biosolids Management	\$ _____	\$ 275,000
Sewer	Backloop Sewer Repairs	_____	75,000
Wastewater Unscheduled Funding Total		<u><u>\$ _____</u></u>	<u><u>\$ 350,000</u></u>

FISCAL YEAR 2014**AIRPORT UNSCHEDULED FUNDING**

DEPARTMENT	PROJECT	
Airport	Snow Removal Equipment Facility	\$ 23,700,000
Airport	Airport Master Plan	750,750
Airport	Runway Safety Area Phase II B	<u>10,143,000</u>
Airport Unscheduled Funding Total		<u><u>\$ 34,593,750</u></u>

FISCAL YEAR 2014
UNSCHEDULED FUNDING (State Grant Requests)

DEPARTMENT	PROJECT	
Airport	Snow Removal Equipment Facility	\$ 3,000,000
Lands	Willoughby District Parking	5,000,000
Parks	Twin Lakes Multi-Use Path Lighting	600,000
Harbors	Aurora Harbor Rebuild	5,000,000
Harbors	Douglas Harbor Rebuild	3,000,000
Sewer	Wastewater Facilities Plan	675,000
Streets	Governor's House Area Road Reconstruction	3,000,000
Fire	Mobile Data Terminals	69,000
Fire	Platform Ladder Truck	1,300,000
Fire	Thermal Imaging Cameras	40,000
Transit	Electronic Ridership System	1,400,000
Water	LCB Generator System Replacement	475,000
Streets	Safe Routes to School Snow Removal Equipment	250,000
Streets	Snow Storage Facilities	2,000,000
Streets	Snow Chemical Shed	1,500,000
Unscheduled Funding (State Grant Requests) Total		\$ 27,309,000

Section 2. Fiscal Year 2014 Budget. It is the intent of the Assembly that the capital improvement project budget allocations as set forth in the FY14 pending Capital Improvements List in Section 1(b), above, not already appropriated, shall become a part of the City and Borough's Fiscal Year 2014 Budget.

Section 3. State and Federal Funding. To the extent that a proposed CIP project, as set forth in Section 1(c), above, includes state funding, federal funding, or both, the amount of funding for that project is an estimate only, and is subject to appropriation contingent upon final funding being secured. It is the intent of the Assembly that once funding is secured, these items will be brought back to the Assembly for appropriation.

Section 4. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this ____ day of _____, 2013.

Merrill Sanford, Mayor

Attest:

Laurie Sica, Clerk

SIX-YEAR DEPARTMENT IMPROVEMENT PLANS
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This section of the CIP shows the capital improvement plan for each CBJ department for fiscal years 2014 – 2019. The plans were submitted by the director of the department and were developed in conjunction with governing board or committees. For example, the Docks and Harbors plan was submitted by the Port Director and developed by the Port Director and the Docks and Harbors Board.

The projects identified for 2014 are those approved by the Assembly for funding in FY 2014. Projects identified in years 2015 and 2016 will be recommended for funding in the coming fiscal years. Those projects identified for funding beyond 2016 provide a general direction of capital spending in those years, not a specific direction.

SIX-YEAR DEPARTMENT IMPROVEMENT PLANS

Division	Project	Priority	FY14	FY15	FY16	FY17	FY18	FY19	Future
Administration									
Manager's Office	PRISM - Core Financial System Replacement Lease	1	\$ 817,800	\$ 817,800	\$ 487,940				
	IT Infrastructure Modernization	2	\$ 252,170	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	
	Bonded Debt Service	3	\$ 250,000	\$ 1,800,000	\$ 2,125,000	\$ 2,000,000	\$ 2,130,000	\$ 1,695,000	
	Rainy Day Reserve	4	\$ 500,000	\$ 850,000	\$ 1,000,000	\$ 1,200,000	\$ 1,250,000	\$ 200,000	
	JACC Expansion - Performing Arts Center	5				\$ 500,000	\$ 500,000		
	Water Filtration	6			\$ 1,000,000	\$ 527,000			
	North Douglas Channel Crossing	7							\$ 90,000,000
Sealaska Heritage	Walter Soboleff Center	1	\$ 1,550,000	\$ 1,450,000					
AJ Dock		1	\$ 293,600						
Franklin Dock		1	\$ 229,100						
Goldbelt Dock		1	\$ 217,000						
Administration Total:			\$ 4,109,670	\$ 5,167,800	\$ 4,862,940	\$ 4,477,000	\$ 4,130,000	\$ 2,145,000	\$ 90,000,000
Airport									
	JIA Terminal Renovation	1	\$ 7,900,000						
	Construct Snow Removal Equipment Facility (SREF/Shop) - Phase II	2	\$ 23,700,000	\$ 1,550,000					
	Design & Construct 8-26 Runway Safety Area - Phase II B	3	\$ 10,143,000						
	Update Airport Master Plan	4	\$ 750,750						
	Design & Construct Rehab of Cessna Drive, Alex Holden & Renshaw Ways Access Roads Drainage, Curb & Sidewalk	5		TBD					
	Design & Construct Apron, Drainage, Electrical, Taxiways, Tie-Downs (NE Quad)	6		\$ 2,700,000					
	Design & Construct Rehab of Taxiway A	7		\$ 8,500,000					
	Design Phase II North Wing Terminal Replacement	8		\$ 1,000,000					
	Design & Construct Replacement of Runway & Taxiway Lighting Cans, Cable & Conduit	9		\$ 2,500,000					
	Design & Construct Rehab of Runway 8-26 & Taxiways per 2012 Pavement Condition Report (PCR)	10		\$ 10,500,000					
	Design & Construct Taxiway Centerline Lights	11		\$ 2,000,000					
	Design & Construct Rehab of Cessna & Renshaw Way, Drainage, Curb, Sidewalk & Access	12		TBD					
	Replace Snow Removal Equipment & Vehicles	13		\$ 3,500,000					
	Design SREF Sand & Chemical Bldg - Ph III	14		\$ 625,000					
	Construct Snow Removal Equipment Facility (SREF/Shop) - Phase III	15			\$14,000,000				
	Design & Construct Aircraft Rescue & Firefighting (AREF) Vehicle Bay	16			TBD				
	Design & Construct Aircraft Deicing Recovery & Collection System	17			TBD				

SIX-YEAR DEPARTMENT IMPROVEMENT PLANS									
Division	Project	Priority	FY14	FY15	FY16	FY17	FY18	FY19	Future
	Acquire 3000-Gal ARFF Vehicle - Index C - Unit A-3	18			TBD				
	Design & Construction Overflow Parking Area	19			TBD				
Airport Total:			\$ 42,493,750	\$ 32,875,000	\$ 14,000,000	\$ -	\$ -	\$ -	\$ -
Building Maintenance									
	Deferred Building Maintenance	1	\$ 692,692	\$ 530,000	\$ 1,120,000	\$ 1,100,000	\$ 1,100,000	\$ 700,000	
Building Maintenance Total:			\$	\$ 530,000	\$ 1,120,000	\$ 1,100,000	\$ 1,100,000	\$ 700,000	\$ -
BRH									
	Child & Adolescent Mental Health Facility	1					\$ 4,000,000		
BRH Total:			\$	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -
Docks & Harbors 692,692									
Docks	Electrical Winches	1	\$ 60,000						
	Real Time Weather Monitoring & Communication	2	\$ 75,000						
	Payphones	3	\$ 12,700						
	Auke Bay Passenger For Hire Facility	4		\$ 800,000	\$ 4,600,000				
	Downtown Restrooms	5		\$ 500,000					
	Juneau Maritime Center	- 6		TBD					\$ 4,000,000
	Docks Total:		\$ 147,700	\$ 1,300,000	\$ 4,600,000	\$ -	\$ -	\$ -	\$ 4,000,000
Harbors	Aurora Harbor Rebuild	1	\$ 12,000,000						
	Douglas Harbor Rebuild	2	\$ 3,000,000						
	Auke Bay/Statter Haul-out	3			\$ 1,300,000				
	Aurora Harbormaster Building	4							\$ 3,000,000
	Direct Market Fish Sales Facility	5							\$ 1,000,000
	Harbors Total:		\$ 15,000,000	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 4,000,000
Docks & Harbors Total:			\$ 15,147,700	\$ 1,300,000	\$ 5,900,000	\$ -	\$ -	\$ -	\$ 8,000,000
Eaglecrest Ski Area									
	Lift/Mountain Operational Improvements	1	\$ 295,000	\$ 25,000	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000	
	Learning Center	2	\$ 3,500,000						
	Lift Operations - Misc Lift Parts	3		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
	Snow Safety - Mountain Signage	4		\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
	Mountain Operations - Trail Conditioning	5		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
	Lift Operations - Lift Tower Painting	6		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
	Mountain Operations - Hiking Trails	7		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
	Mountain Operations - Trail Maintenance	8		\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	
	Mountain Operations - Increased/Replacement Snowmaking	9		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
	Mountain Operations - Night Lighting	10		\$ 50,000	\$ 100,000	\$ 80,000			

SIX-YEAR DEPARTMENT IMPROVEMENT PLANS

Division	Project	Priority	FY14	FY15	FY16	FY17	FY18	FY19	Future
	Mountain Operations - The Nest	11		\$ 125,000					
	Mountain Operations - Caretaker Shack	12			\$ 10,000				
	Mountain Operations - Road to Hooter	13			\$ 40,000				
	Mountain Operations - Septic System Upgrades	14				\$ 75,000			
	Lift Operations - Electrical Line to Black Bear	15					\$ 75,000	\$ 75,000	
	Lift Operations - Magic Carpet	16					\$ 75,000		
	Lift Operations - Remove Mid Hooter Fuel Tank	17						\$ 40,000	
Eaglecrest Ski Area Total:			\$ 3,795,000	\$ 340,000	\$ 310,000	\$ 340,000	\$ 335,000	\$ 300,000	\$ -
Engineering									
	Contaminated Sites Sampling & Reporting	1	\$ 50,000						
Engineering Department Total:			\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Finance									
	Cruise Berth Enhancements & Seawalk	1	\$ 7,325,000						
Finance Department Total:			\$ 7,325,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire									
	Thermal Imaging Cameras	1	\$ 40,000						
	Platform Ladder Truck	2	\$ 1,300,000						
	Mobile Data Terminals	3	\$ 69,000						
	Auke Bay Station - Live in Quarters	4		\$ 47,000					
	Juneau Station Pavement Restoration	5		\$ 1,000,000					
	Lemon Creek Fire Station	6		\$ 10,500,000					
	Training Building & Grounds Development at the Hagevig Regional Fire Training Center	7		\$ 1,500,000					
	Video Conferencing System, All Classrooms	8			\$ 150,000				
	Building Paging System Replacement -All Stations	9			\$ 300,000				
	Auke Bay & Lynn Canal Sprinkler System	10			\$ 200,000				
	Mendenhall Valley Fire Station	11				\$ 8,500,000			
	Training Center Upgrades	12					\$ 2,000,000		
Fire Department Total:			\$ 1,409,000	\$ 13,047,000	\$ 650,000	\$ 8,500,000	\$ 2,000,000	\$ -	\$ -
Lands & Resources									
	Housing Land Development	1	\$ 642,308						
	Willoughby District Parking	2	\$ 5,000,000						
	Switzer Development Area 2A	3		\$ 671,000					
	Whittier Street Reconstruction	4		TBD					
Lands & Resources Total:			\$ 5,642,308	\$ 671,000	\$ -	\$ -	\$ -	\$ -	\$ -

SIX-YEAR DEPARTMENT IMPROVEMENT PLANS									
Division	Project	Priority	FY14	FY15	FY16	FY17	FY18	FY19	Future
Library									
	Mendenhall Valley Library at Dimond Park	1	\$ 1,550,000	\$ 2,300,000	\$ 850,000				
Library Total:			\$ 1,550,000	\$ 2,300,000	\$ 850,000	\$ -	\$ -	\$ -	\$ -
Parks & Recreation									
Centennial Hall	Electrical Upgrades, Roof Replacement, Domestic Waterline Replacement	1	\$ 3,222,000						
	Track Wall in Former JCVB Space	2		\$ 30,000					
	Replace Exterior Doors	3		\$ 72,000					
	ADA Door Operators	4		\$ 20,000					
	Business Office Remodel	5							
Centennial Hall Total:			\$ 3,222,000	\$ 122,000	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	Under Thunder Connections	1		\$ 200,000					
	Montana Creek Greenbelt/Trail Corridors	2		\$ 400,000					
	Outer Point Waterfront	3			\$ 200,000				
	West Juneau Waterfront Application	4				\$ 950,000			
	West Mendenhall Valley Wetlands	5					\$ 430,000		
	Smith/Honsinger Property	6						\$ 750,000	
	Peterson Creek/Outer Point	7							\$ 1,300,000
	North Bridget Cove	8							\$ 475,000
Land Acquisition Total:			\$ -	\$ 600,000	\$ 200,000	\$ 950,000	\$ 430,000	\$ 750,000	\$ 1,775,000
Rec Buildings	Museum	1		\$ 250,000	\$ 150,000				
	Zach Gordon-Youth Center Flooring	2			\$ 15,000				
	Augustus Brown Pool	3			\$ 40,000				
	Treadwell Arena - Parking Lot Paving	4		\$ 260,000					
	Treadwell Area-Custom Bleachers & Storage Unit	5		\$ 80,000					
	Museum-CBJ Public Art & Historical Archives Inventory	6		\$ 30,000					
	Museum-JDCM Basement Collections Storage Upgrade	7		\$ 340,000					
	Augustus Brown Pool-Refurbishing of Lockers	8			\$ 40,000				
	Zach Gordon-Weight Room & Hallway Floor Replacement	9			\$ 15,000				
	Museum-New Exhibit Design & Installation	10				\$ 270,000			
	Museum-Last Chance Basin Bridge-Phase II	11				\$ 60,000			
	Museum-Bathroom Remodel	12				\$ 80,000			
	Museum-Historic/Cultural Resources Master Plan	13				\$ 40,000			
	Museum-Last Chance Basin Historic Master Plan	14				\$ 30,000			
	Museum-Treadwell Historic District Master Plan	15				\$ 30,000			
	Museum-Last Chance Historic District Improvements	16				\$ 30,000			
	Museum-Museum/Visitor Center Architectural Planning	17					\$ 175,000		

SIX-YEAR DEPARTMENT IMPROVEMENT PLANS									
Division	Project	Priority	FY14	FY15	FY16	FY17	FY18	FY19	Future
Recreation Buildings Total:			\$ -	\$ 960,000	\$ 260,000	\$ 540,000	\$ 175,000	\$ -	\$ -
Parks/Rec Areas	Restrooms, Paving & Concessions (Dimond Park, Adair-Kennedy & Melvin Park)	1	\$ 1,300,000						
	Park & Playground Repairs	2	\$ 250,000	\$ 205,000	\$ 225,000	\$ 240,000	\$ 255,000	\$ 270,000	\$ 285,000
	Bridge Park	3	\$ 175,000	\$ 750,000					
	Waterfront Seawalk	4	\$ 983,140						
	Sports Field Resurfacing & Repairs	5	\$ 100,000	\$ 310,000	\$ 325,000	\$ 340,000	\$ 355,000	\$ 370,000	\$ 385,000
	Twin Lakes Multi-Use Path Lighting	6	\$ 600,000						
	Parks Areawide Deferred Maintenance	7		\$ 250,000					
	Capital School Park Bathroom & Playground	8		\$ 150,000					
	Treadwell Ditch Trail Repairs & Bridges	9		\$ 150,000					
	Cope Park Repairs & Safety Improvements	10		\$ 550,000					
	Arboretum Parking Lot & Conservatory	11			\$ 75,000				
	Twin Lakes Park Repairs & ADA Upgrades	12			\$ 300,000				
	Riverside Rotary Park Repairs & Safety Improv	13			\$ 250,000				
	Lemon Creek Neighborhood Park	14			\$ 250,000				
	Treadwell Mine Historic Park Preservation	15			\$ 150,000				
	Off-Highway Vehicle (OHV) Park	16			\$ 100,000				
	Chicken Yard Park Safety Improvements	17			\$ 93,000				
	Twin Lakes "Jerry Schach Accessible Fishing Pier" abutment replacement--ADA	18			\$ 30,000				
	Evergreen Cemetery Headstone Restoration for City Founding Figures Juneau, Harris, Kowee	19			\$ 30,000				
	Arboretum Greenhouse	20			\$ 200,000				
	Hank Harmon Rifle Range Improvements	21			\$ 375,000				
	Auke Cape/X'unaxi Master Plan	22				\$ 45,000			
	Savikko Park & Treadwell Historic Mine Trail Improvements - Phase I	23					\$ 300,000		
	Arboretum Multi Purpose Room, Public Restroom	24					\$ 500,000		
	Savikko Park & Treadwell Historic Mine Trail Improvements - Phase II	25							\$ 330,000
	Homestead Park ADA Improvements	26							\$ 320,000
	Arboretum Gift Shop	27							\$ 110,000
	Arboretum ADA Walkways	28							\$ 220,000
	Dimond Park Softball Field Lighting	29							\$ 600,000
	Dzantik'i Heeni Baseball/Soccer Field Expansion	30							\$ 200,000
	West Juneau Park - Phase II	31							\$ 420,000
	Renninger Park Parking Lot Paving	32							\$ 285,000
	DZ Soccer Field Development	33							\$ 500,000
	DZ Restroom Construction	34							\$ 425,000
Parks/Rec Areas Total:			\$ 3,408,140	\$ 2,365,000	\$ 2,403,000	\$ 625,000	\$ 1,410,000	\$ 640,000	\$ 4,080,000
Trail Maintenance	OHV Park Trails - Phase I	1	\$ 200,000						
	Horse Tram Trail Repairs	2			\$ 125,000				

SIX-YEAR DEPARTMENT IMPROVEMENT PLANS

Division	Project	Priority	FY14	FY15	FY16	FY17	FY18	FY19	Future
	Auke Lake to Montana Creek Corridor	3			\$ 50,000				
	Montana Creek Trail Repairs	4			\$ 150,000				
	Treadwell Ditch Trail - Bonnie Brae Access	5					\$ 125,000		
	Blackerby Ridge Trail Parking Lot Construct.	6						\$ 125,000	
	Mt. Jumbo Trail Improvements	7							\$ 150,000
	Mendenhall Peninsula Trail Development	8							\$ 150,000
	Auke Cape/X'unaxi Trail Improvements	9							\$ 150,000
Trail Maintenance Total:			\$ 200,000	\$ -	\$ 325,000	\$ -	\$ 125,000	\$ 125,000	\$ 450,000
Parks & Recreation Department Total:			\$ 6,830,140	\$ 4,047,000	\$ 3,188,000	\$ 2,115,000	\$ 2,140,000	\$ 1,515,000	\$ 6,305,000
Police Department									
	Vehicle Service & Storage Bldg	1		\$ 776,107					
	Replace Carpet	2		\$ 40,000					
	Firearms, Explosive Ordinance Disposal, and Driving Range	3		TBD					
Police Department Total:			\$ -	\$ 816,107	\$ -	\$ -	\$ -	\$ -	\$ -
Public Works									
Capital Transit	Maintenance Shop Renovations	1	\$ 3,050,000			\$ 2,750,000			
	Electronic Fare System	2	\$ 1,400,000						
	Bus Shelters Improvements	3	\$ 60,000						
Capital Transit Department Total:			\$ 4,510,000	\$ -	\$ -	\$ 2,750,000	\$ -	\$ -	\$ -
Streets	Vactor Dump	1	\$ 300,000	\$ 400,000					
	Pavement Management Program	2	\$ 750,000	\$ 1,100,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	
	Areawide Snow Storage Facilities Development	3	\$ 2,250,000	\$ 400,000	\$ 400,000	\$ 400,000			
	Pioneer Avenue - Phase III	4	\$ 500,000						
	Lemon Road Reconstruction	5	\$ 1,200,000						
	Sidewalk & Stairway Repairs	6	\$ 100,000		\$ 200,000		\$ 250,000		
	Meadow Lane Improvements	7	\$ 800,000						
	Eagles Edge Subdivision LID Improvements	8	\$ 1,100,000	\$ 1,000,000	\$ 800,000				
	Third Street Reconstruction	9	\$ 500,000						
	Downtown, Distin/W. 8th St (Design)	10	\$ 150,000						
	Lakewood Subdivision Improvements, Ph II	11	\$ 800,000						
	Tanner's Terrace LID	12	\$ 1,050,000			\$ 1,500,000			
	Governor's House Area Road Reconstruction	13	\$ 3,000,000						
	Safe Routes to School Snow Removal Equipment	14	\$ 250,000						
	Snow Chemical Shed	15	\$ 1,500,000						
	River Road Reconstruction	16		\$ 950,000					
	Valley, Columbia Blvd Improvements	17		\$ 200,000					
	Valley, Lakewood Subdivision Improvements, Phase III	18		\$ 1,000,000					
	Whittier Avenue Improvements	19		\$ 1,100,000					

SIX-YEAR DEPARTMENT IMPROVEMENT PLANS

Division	Project	Priority	FY14	FY15	FY16	FY17	FY18	FY19	Future
	Scott Drive Improvements & Drainage	20		\$ 600,000					
	Bridge Repairs	21		\$ 200,000					
	Birch Lane Improvements, Phase I	22		\$ 800,000					
	Front Street Douglas Improvements, Savikko Road to "D" Street	23		\$ 300,000					
	Riverwood Reconstruction	24		\$ 1,500,000					
	Areawide Drainage Improvements	25		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	
	Wren Drive Reconstruction	26			\$ 950,000				
	Yard Lighting & Equipment Headbolt Outlets - CPWF	27			\$ 500,000				
	Lakewood Subdivision Improvements, Phase IV	28			\$ 1,100,000				
	Birch Lane Improvements, Phase II	29			\$ 750,000				
	Distin/W 8th Street Rebuild	30			\$ 1,100,000				
	Douglas Side Streets - "D" Street	31			\$ 500,000				
	Retaining Wall Repairs	32			\$ 100,000				
	Capital Avenue, Willoughby to 9th Street	33				\$ 1,000,000			
	Abbey Way Improvements - Mountainside Estates	34				\$ 1,000,000			
	West 9th Street & Indian Street Improvements	35				\$ 1,100,000			
	Starlight Court & Misty Lane Improvements - Bayview Subdivision	36				\$ 950,000			
	Douglas Side Streets - "E" Street	37				\$ 600,000			
	Steelhead Drive Reconstruction	38					\$ 1,100,000		
	Equipment Shelters - CPWF	39					\$ 500,000		
	Juneau - 6th Street - East to Gold	40					\$ 470,000		
	Jackson Street - Blueberry Hill to End	41					\$ 800,000		
	Slim Williams Way	42					\$ 1,000,000		
	Calhoun Ave Improvements - W 8th St to Gold Creek	43					\$ 1,200,000		
	Cascade Street	44					\$ 630,000		
	Malissa Drive	45					\$ 450,000		
	Melrose Street Reconstruction & Drainage	46						\$	
	Radcliffe Road - Berner's to the End	47						\$	
	Sharon Street - Killewich to Riverside	48						\$ 1,200,000	
	Laperouse Avenue	49						\$ 750,000	
	Ladd Street	50						\$ 300,000	
	Vehicle/Equipment Wash Bays - CPWF	51						\$ 1,500,000	
Streets Department Total:			\$ 14,250,000	\$ 9,800,000	\$ 7,850,000	\$ 8,000,000	\$ 7,850,000	\$ 7,050,000	\$ -
Waste Management Prg	Recycling Drop-Box Containers	1		\$ 100,000					
	Wood Chipper	2		\$ 275,000			1,100,000		
Waste Management Program Total:			\$ -	\$ 375,000	\$ -	\$ -	\$50,000 -	\$ -	\$ -
Wastewater Utility	Biosolids Management	1	\$ 275,000	\$ 400,000	\$ 400,000				
	Backloop Water Repairs	2	\$ 75,000	\$ 100,000	\$ 100,000	\$ 100,000			
	Wastewater Facilities Plan	3	\$ 675,000						

SIX-YEAR DEPARTMENT IMPROVEMENT PLANS									
Division	Project	Priority	FY14	FY15	FY16	FY17	FY18	FY19	Future
	Energy Efficiency and Security Improvements	4		\$ 100,000					
	Pavement Management Program-Utility Adjustments	5		\$ 20,000	\$ 20,000	\$ 20,000			
	Lemon Ck, Eagles Edge Subd., Gull Way Improvements	6		\$ 20,000	\$ 20,000				
	ABTP Facility Plan Update	7			\$ 20,000				
	MWTP Facility Plan Update	8			\$ 100,000				
	Long Run Dr Lift Station Wet Well Improvements	9			\$ 300,000				
	Biosolids Monofill Disposal	10			\$ 100,000				
	Valley, Columbia Blvd Improvements	11			\$ 300,000				
	Valley, Lakewood Subd Improvements, Phase III	12			\$ 150,000				
	Downtown, Whittier St Improvements	13			\$ 150,000				
	Downtown, Side Streets-Third St Between Gold & Franklin	14			\$ 60,000				
	Valley, Birch Lane Improvements, Phase I	15			\$ 25,000				
	Lemon Ck, Eagles Edge Subd, Brittany Place Improvements	16			\$ 50,000				
	Douglas, Front St Improvements-Savikko Rd to "D" Street	17			\$ 150,000				
	Areawide Sewer Cleanout Improvements	18			\$ 20,000				
	JD Pretreatment Repairs/Upgrades - Phase II	19				\$ 300,000			
	JDTP Aeration Basin Repairs & Improvements, Ph II	20				\$ 350,000			
	Gruening Park Pump Station Improvements (Design)	21				\$ 100,000			
	Lemon Creek Force Main Condition Analysis & Design	22				\$ 100,000			
	Valley, Lakewood Subd Improvements, Phase III	23				\$ 150,000			
	Lemon Ck, Eagles Edge Subdiv. - Birch Ln Improvements, Phase II	24				\$ 25,000			
	Lemon Ck, Eagles Edge Subdiv. - Chatham Dr.	25				\$ 50,000			
	Downtown, W. Ninth St & Indian St Improvements	26				\$ 100,000			
	Douglas, Side Streets - "D" Street	27				\$ 100,000			
	Downtown, Side Streets-Fourth St Between Gold & Franklin	28				\$ 60,000			
	MWWTP Above Ground Fuel System	29					\$ 150,000		
	Gruening Park Pump Station Improvements (Grant Match)	30					\$ 450,000		
	Lemon Creek Force Main Replacement (Grant Match)	31					\$ 750,000		
	Downtown, Capitol Ave - Willoughby to Ninth Street	32					\$ 50,000		
	Mtnside Estates, Abbey Way Improvements	33					\$ 100,000		
	Downtown, Calhoun Ave Improvements-W 8th St to Gold Creek	34					\$ 50,000		
	Douglas, Side Streets - "E" Street	35					\$ 100,000		

SIX-YEAR DEPARTMENT IMPROVEMENT PLANS

Division	Project	Priority	FY14	FY15	FY16	FY17	FY18	FY19	Future
	JDTP Roof Repair/Replacement on All Tanks	36						\$ 250,000	
	JDTP Power Supply Improvements	37						\$ 250,000	
	JDTP Digester Basin Repairs & Improvements	38						\$ 350,000	
	Downtown, 6th Street - Park St to East St	39						\$ 25,000	
	Downtown, Jackson St. - Blueberry Hill to End	40						\$ 40,000	
	Valley, Slim Williams Way	41						\$ 50,000	
	Lemon Ck, Pine St	42						\$ 45,000	
	Valley, Cascade St	43						\$ 35,000	
	Valley, Malissa Dr	44						\$ 25,000	
	Gruening Park Pump Station Improvements (ADEC Grant)	45							\$ 450,000
	JDWTP Incinerator Bldg Modification	46							\$ 400,000
	JDTP Aeration Diffused Air Upgrade (Design)	47							\$ 50,000
Wastewater Utility Department Total:			\$ 1,025,000	\$ 640,000	\$ 1,965,000	\$ 1,455,000	\$ 1,650,000	\$ 1,070,000	\$ 900,000
Water Utility	Juneau Douglas Bridge - Water Repairs	1	\$ 100,000						
	Backloop Water Repairs	2	\$ 75,000						
	Areawide Water Main Repairs	3	\$ 125,000						
	Last Chance Basin Generator System Replacement	4	\$ 475,000						
	Douglas, Side Streets - "E" St. Utilities	5		\$ 350,000					
	North Douglas, Bayview Subdivision-Horizon Dr. Main Replacement, Phase II	6		\$ 225,000					
	Pavement Management Program - Utility Adjustments	7		\$ 20,000	\$ 20,000	\$ 20,000			
	Valley, Columbia Ave. Improvements	8		\$ 50,000					
	Cope Park Water Line Replacement	9		\$ 450,000					
	Fritz Cove Rd Intersection, Main Replacement (Utility relocate w/DOT&PF Proj)	10		\$ 250,000					
	Douglas, Douglas Highway Watermain Replacement (Design)	11		\$ 300,000					
	Valley, Industrial Blvd, Main Improvements (w/DOT&PF Proj.)	12		\$ 300,000					
	Reservoir Painting and Repairs	13		\$ 300,000	\$ 300,000				
	Valley, Lakewood Subd Improvs., Phase III	14		\$ 50,000					
	Downtown, Whittier Ave. Improvs.	15		\$ 150,000					
	Downtown Side Streets - Third St. Between Gold & Tel. Hill	16		\$ 50,000					
	North Douglas, Bayview Subdivision, Misty Ln	17		\$ 150,000					
	Birch Lane Improvements, Phase I	18			\$ 200,000				
	Industrial Blvd. Water System Improvements	19			\$ 225,000				
	Downtown, Outer Drive Water Main Replacement, Whittier to Main (Grant Match)	20			\$ 600,000				
	Water Utility Buildings Painting	21			\$ 100,000				

SIX-YEAR DEPARTMENT IMPROVEMENT PLANS

Division	Project	Priority	FY14	FY15	FY16	FY17	FY18	FY19	Future
	Industrial Blvd. Water System Improvements	22			\$ 225,000				
	Lemon Ck, Eagles Edge Subd., Brittany Pl. Improvements	23			\$ 100,000				
	Valley, Lakewood Subd. Improvements, Ph IV	24			\$ 50,000				
	Valley, Birch Ln Improvements, Phase II	25			\$ 200,000				
	Lemon Creek, Eagles Edge Subd, Chatham Dr. Improvements	26			\$ 100,000				
	Downtown, West Ninth St. & Indian St. Improvements	27			\$ 60,000				
	Douglas, Side Streets, "D" St. Improvements	28			\$ 100,000				
	Douglas, Front St. Main Replacement, Savikko Rd. to D St.	29			\$ 150,000				
	Douglas Hwy - Br. To Lawson Crk, Main Replacement (Const. Ph I)	30				\$ 1,500,000			
	Downtown Side Streets - Fourth St Between Gold & Franklin	31				\$ 100,000			
	SCADA System Upgrades - Phases III and IV	32				\$ 250,000	\$ 250,000		
	Downtown, Capital Ave - Willoughby Ave to Ninth St.	33				\$ 150,000			
	Mtnside Estates, Abbey Way Improvements	34				\$ 20,000			
	Downtown, Calhoun Ave. Improvements - W 8th St. to Gold Creek	35				\$ 200,000			
	North Douglas, Bayview Subd. Starlight Ct Improvements	36				\$ 100,000			
	Douglas Hwy - Br. To Lawson Crk, Main Replacement (Const. Ph II)	37					\$ 1,500,000		
	Douglas, Front St. Main Replacement	38					\$ 250,000		
	Downtown, Egan Dr. & Frontage Rds. Water Main Upgrade	39					\$ 100,000		
	Downtown, 6th Street - Park St to East St	40					\$ 25,000		
	Downtown, Jackson St. - Blueberry Hill to End	41					\$ 40,000		
	Valley, Slim Williams Way	42					\$ 50,000		
	Lemon Ck, Pine St	43					\$ 45,000		
	Valley, Cascade St	44					\$ 35,000		
	Valley, Malissa Dr	45					\$ 25,000		
Water Utility Department Total:			\$ 775,000	\$ 2,645,000	\$ 2,430,000	\$ 2,340,000	\$ 2,320,000	\$ -	\$ -
Public Works Department Total:			\$ 20,560,000	\$ 13,460,000	\$ 12,245,000	\$ 14,545,000	\$ 11,820,000	\$ 8,120,000	\$ 900,000
Schools									
	School Debt Retirement	1	\$ 280,000						
Schools Total:			\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FY 2014 CIP PROJECT DESCRIPTIONS

Department	Division	Priority	Project Description
Administration	Manager's Office	1	PRISM - CORE FINANCIAL SYSTEM REPLACEMENT LEASE – this project is to replace the CBJ's aged financial and billing systems, the assessor's appraisal system, and the human resources and payroll systems with an integrated and more functional system. Funding is for software, hardware, and professional services.
		2	IT INFRASTRUCTURE MODERNIZATION - funds will be used to modernize the City's current information system's infrastructure to a level that can meet the demands of today's technology requirements for functionality, stability, and disaster recovery solutions. The following projects that will address these concerns will be, but not be limited to: standardized document development solutions, virtualization of core services, wireless backbone build out, and mass network storage to provide recoverability and redundancy of critical data.
		3	BONDED DEBT SERVICE - funds will be used for bond debt repayment
		4	RAINY DAY RESERVE - funds will be used to increase the Rainy Day Reserve.
	Sealaska Heritage	1	WALTER SOBOLEFF CENTER - these funds are in partial support of the new Walter Soboleff Center.
	AJ Dock	1	A grant that will be used towards: Dock Entrance Atrium, Security Cameras, Security Guard, Training & Exercises, Electrical Winches, Restroom Maintenance/Cleaning and Short Range Response Boat Operations and other projects.
	Franklin Dock	1	A grant that will be used towards: Security Lighting, Security Training & booth, Electrical Winches, Tourist Information Booth and Restroom Maintenance/Cleaning and other projects.
	Goldbelt Dock	1	A grant that will be used to apply zinc, paint and cathodic protection to the dock and pilings. Will also be used to install a new piling for gangway support and upgrade the potable water system and marine electrical system and other projects.
Airport		1	DESIGN & CONSTRUCT PHASE I FOR NORTH WING REPLACEMENT & CONCESSION AREA - design and construct replacement of old sections of North terminal.
		2	CONSTRUCT SNOW REMOVAL EQUIPMENT FACILITY (SREF/SHOP) PHASE II - construct inside storage & maintenance shop per FAA requirements to extend useful life of airfield equipment.
		3	DESIGN & CONSTRUCT 8-26 RUNWAY SAFETY AREA - PHASE II B - construct pavement, electrical, drainage and tie-downs, NW Quad and East Side.
		4	UPDATE AIRPORT MASTER PLAN - update has been delayed because of FEIS and RSA projects. Last update was done in 1999.

FY 2014 CIP PROJECT DESCRIPTIONS			
Department	Division	Priority	Project Description
Building Maintenance		1	DEFERRED BUILDING MAINTENANCE – on-going capital funded projects to repair CBJ buildings. Reduce maintenance costs and enhance building components by correcting a backlog of problems that have surfaced from aging of buildings.
Docks & Harbors	Docks	1	ELECTRICAL WINCHES - this funding would be used to purchase and install three electrical winches on mooring dolphins which currently do not have a mechanical means of lifting ships mooring lines out of the water. The mooring lines are becoming increasingly larger and more difficult to manage by traditional manual means. This project would enhance ship docking procedures and locate labor safety.
		2	REAL TIME WEATHER MONITORING & COMMUNICATION - this project would provide wind and current monitoring sensors at the various dock locations allowing for real time information for navigation purposes. The system would be broadcast over radio, internet, or other public media to be available to all cruise ships navigating in the immediate area.
		3	PAYPHONES - these funds would be used to meet telephonic communications demands from cruise ship passengers and cruise ship crew. CBJ has established a requirement to maintain pay telephones in the downtown corridor. Docks and Harbors and CBJ Administration maintain the existing downtown pay phones.
	Harbors	1	AURORA HARBOR REBUILD - PHASE I - the Aurora Harbor moorage facility is well beyond its design life and in need of replacement. PND Engineers performed a preliminary design in 2010 and an updated replacement cost in 2013. The cost is estimated to be \$22M. Full funding is not at hand so the project would be phased. Phase I is estimated to be \$6M. The project would consist of replacing the head float and gangway; main floats A & B and associated finger floats; electrical; domestic water; sewage pump out; and a new fire suppression system. Phase II would replace the same elements as far as funding in hand will allow.
		2	DOUGLAS HARBOR REBUILD - these funds will be used for work that includes dredging the south half of the boat basin as well as the demolition and replacement of the original floats. The existing south gangway will be replaced. The new floats will have updated water and electrical utilities.
Eaglecrest		1	LIFT/MOUNTAIN OPERATIONAL IMPROVEMENTS - which include the following projects: Lodge Maintenance - (\$25,000) - continued funding of small projects that ensure the building remains in serviceable condition until the lodge undergoes a major remodel. In the near term this includes roof maintenance, new flooring and deck repair.

FY 2014 CIP PROJECT DESCRIPTIONS			
Department	Division	Priority	Project Description
			Lift Operations - Terminal Structures - (\$10,000) - Black Bear and Porcupine lifts both need basic roofed structures installed over their terminals in order to prolong the life of motors, gear boxes and other associated equipment.
			Lift Operations - Misc. Lift Parts - (\$10,000) - As one of the key components of Eaglecrest Operations the lifts require regular purchase and installation of major capital intensive parts to include but not limited to sheave assemblies, motors and gearboxes. These parts will be purchased and installed on a regular program keeping safety and structural integrity as the number one priority.
			Snow Safety-Mountain Signage - (\$10,000) - Eaglecrest's insurance company has asked that they begin a program of installing run difficulty signage at the beginning of each ski run. They have begun a program to install the needed signage on all of the 35 runs at the mountain. In addition, general information signage around the mountain has been incorporated into this program.
			Mountain Operations - Trail Conditioning - (\$15,000) - remove stumps and other obstacles from ski runs allowing Eaglecrest to open earlier in the season.
			Lift Operations - Lift Tower Painting - (\$10,000) - a long term program of painting lift towers continues in order for the lift towers to be assured of a long life expectancy. Eaglecrest has a total of 94 lift towers. Approximately 30 towers per year along with at least one top and bottom terminal will be painted. In the coming years, all towers and terminals will be painted and the life expectancy of the tower paint is 5 to 7 years.
			Snow Safety - Radio Conversion - (\$7,500) - per FCC mandate Eaglecrest is required to convert their existing wide band VHF hand held radios to a narrow band format.
			Snow Safety - New Two Story "A-Frame" Building - (\$75,000) - The currently "A=frame" snow safety building has become outdated and too small to service the snow safety program at Eaglecrest. A new building will allow for more storage and better utilization. The building will allow the snow safety team to move more of its operations to the new building creating more space for injured users in the base lodge room.
			Mountain Operations - Hiking Trails - (\$15,000) - The Master Plan outlines hiking trails/multi-use trails as a top priority for the future of Eaglecrest. Eaglecrest will begin a multi-year plan to create more hiking/multi-use trails within the CBJ/Eaglecrest Boundary.
			Mountain Operations - Cropley Lake Development - (\$50,000) - the development of a Cropley Lake Trail as well as a cabin in the Cropley Lake area will be the first major development of the multi-year trails plan at Eaglecrest. These funds will allow the completion of the Cropley Trail and begin the process of building a cabin in the Cropley Lake area.

FY 2014 CIP PROJECT DESCRIPTIONS			
Department	Division	Priority	Project Description
			Mountain Operations - Snowmaking - (\$30,000) - Eaglecrest will begin a multi-year plan to repair the current snowmaking system and increase snowmaking coverage of the lower mountain. This snowmaking will allow Eaglecrest to better handle low snow years and open as early as possible.
			Trail Maintenance - (\$30,000) - The trail network at Eaglecrest has started to become overgrown after many years of little annual maintenance. We will begin a program of yearly maintenance to reclaim the ski trail network enabling Eaglecrest to open as early as possible with the safest conditions possible. This will include cutting and trimming by handling all trains at Eaglecrest on a rotating basis.
		2	LEARNING CENTER - The Learning Center will house adaptive learning facilities, a classroom and children's program area, rental department, and the retail and repair shop.
Engineering		1	CONTAMINATED SITES REPORTING - funds will be used for soil sampling and reporting at historic sites that may have contamination from leaky fuel or heating oil tanks and other contaminants.
Finance		1	CRUISE BERTH ENHANCEMENTS & SEAWALK - funds will be used for the Cruise Ship Berth and Seawalk project.
Fire Department		1	THERMAL IMAGING CAMERAS
		2	PLATFORM LADDER TRUCK
		3	MOBILE DATA TERMINALS - funds will be used to install mobile data terminals in the first response fire department apparatus. This would provide dispatch information real time in the responding vehicles and would improve response times, reduce radio traffic to the dispatch center, and provide pre-incident plans and maps in the apparatus.
Lands and Resources		1	HOUSING LAND DEVELOPMENT - Provide access corridor to develop municipal lands on Pederson Hill that were dependent on the now present West Mendenhall Valley Sewer system. This access corridor is necessary to provide access to the area for development of CBJ properties on Pederson Hill. The area is promising for residential development, is transitionally zoned D-1 T D-5 and would allow for significant long term development and disposal of municipal lands. It should be noted that the Comprehensive Plan supports much denser zoning for the area.
		2	WILLOUGHBY DISTRICT PARKING - funds will be used to enhance State of Alaska parking renovation project at the State Office Building North Parking Garage.

FY 2014 CIP PROJECT DESCRIPTIONS			
Department	Division	Priority	Project Description
Library		1	MENDENHALL VALLEY LIBRARY AT DIMOND PARK - construction of new Mendenhall Valley Library branch to replace rented facility in Mendenhall Mall. The Mendenhall Valley Library branch serves the largest population in Juneau and has the heaviest use of any library branch. The physical facilities available in the current mall location do not provide collection space or access to meet the needs of that population or level of use. Rents at the mall location will exceed \$200,000 per year by FY14 and by the end of FY14 will have cost the CBJ in excess of \$6.5 million in 2010 dollars since the library was first located in the mall in 1983. Eliminating the rental expense is expected to produce savings in the annual library operation budget for an owned facility. Construction of a public library branch at the Dimond Park has been designed in the Dimond Park Master Plan since that property was purchased in the 1980's, and the current availability of state reimbursement grants for library construction make this project cost effective.
Parks & Rec	Centennial Hall	1	ELECTRICAL UPGRADES, ROOF REPLACEMENT, WATERLINE REPLACEMENT - these funds will be used to replace the facility's roof and plumbing systems. The electrical system will be upgraded, and fixtures and furnishing will be replaced.
	Parks/Rec Areas	1	RESTROOMS, PAVING & CONCESSIONS - <u>Adair-Kennedy</u>: funds will be used to replace the vandalism-prone bathroom and concession building with a more secure building that is designed to accommodate heavy use, and will replace the drinking fountain, tables, and benches. Lighting in the park will be upgraded to deter crime and vandalism, and security cameras will be installed. <u>Dimond Park</u>: these funds will be used to construct a combination bathroom and concession stand at the center of the complex. In addition, the road to the field house will be paved, parking lighting will be improved and new scoreboards will be installed. <u>Melvin Park</u>: these funds will replace the existing structures with adequate bathroom facilities and concessions. In addition, the wood grandstands will be renovated, and equipment storage lockers will be replaced.
		2	PARK AND PLAYGROUND REPAIRS & IMPROVEMENTS - these funds will be used for replacement of playground equipment that has exceeded its useful life, as well as drainage, slope stabilization and general park improvements. Some slopes and retaining walls are deteriorating and need to be replaced. General site improvements will be made to improve safety and usability.
		3	BRIDGE PARK - funds will be used for preliminary planning, design and permitting.
		4	WATERFRONT SEAWALK - funds will be used to continue the design, examination of right-of-way issues, pedestrian access and safety, and construction of seawalk in accordance with the Waterfront Development Plan.

FY 2014 CIP PROJECT DESCRIPTIONS			
Department	Division	Priority	Project Description
		5	SPORTS FIELD RESURFACING & REPAIRS - these funds will be used to repair and resurface the track surface at Adair-Kennedy field #2 and resurfacing of Glacier Valley field #2. Funds will also be used for replacement of broken, damaged and otherwise out of service park fixtures such as bear resistant trash cans, drinking fountains, lighting, bathroom fixtures, benches, picnic tables, signs and information kiosks.
		6	TWIN LAKES MULTI-USE PATH LIGHTING - funds will be used for lighting on pathway for pedestrians and bicyclists.
	Trail Maintenance	1	OHV PARK TRAILS - PHASE I - these funds will fund the first phase of construction, including a parking area, trailhead, and some trails for off-highway vehicles (OHVs) on CBJ property near Bridget Cove.
Public Works	Capital Transit	1	MAINTENANCE SHOP RENOVATIONS - The project would build additional storage space for the six buses currently parked outside of the Capital Transit Maintenance and Operations Facility, update the administrative area to accommodate current staff, and create a training room.
		2	ELECTRONIC FARE SYSTEM - To provide a more secure and convenient system for collecting ridership fares and data. These funds will be used to equip all transit buses with electronic fare equipment. A fare system is a standard in the industry and reduces risks involved in fare collections and records. Electronic fare systems provide accurate transaction information, rider statistics, and provide for the use of credit and e-cards by the customers.
		3	BUS SHELTER IMPROVEMENTS - plan, design, and construct bus shelter repairs and/or replacements on Capital Transit routes. Work is to provide for necessary major maintenance repairs to existing transit shelters to provide safe and protected waiting shelters for transit passengers.
	Streets	1	VACTOR DUMP - this project is to construct a dump location to dump street sweepings that are collected in the street sweepers. In the past, this function has been accommodated at the old city Shop under the bridge in a dump station that was not designed to control the run off from material being dumped. A new vactor dump station will control run off to ensure contaminants are being contained. It is essential that a new vactor dump station be constructed to completely evacuate the area under the bridge.
		2	PAVEMENT MANAGEMENT IMPROVEMENTS - on-going pavement management program to provide chip seal, asphalt overlays/replacements, and other preventative maintenance treatments to CBJ streets. Pavement maintenance is required to extend functional life of road surfaces an additional 5 to 10 years. the program also provides capital funding to purchase and repair specialized asphalt maintenance equipment and to purchase paving materials (oil, aggregates, chemicals, etc.) for pavement maintenance.

FY 2014 CIP PROJECT DESCRIPTIONS			
Department	Division	Priority	Project Description
		3	AREAWIDE SNOW STORAGE FACILITIES DEVELOPMENT - due to water quality impacts, the Alaska Department of Environmental Conservation (ADEC) does not allow the disposal of hauled snow into water bodies. Disposal of snow in the ocean has been the historical practices by all coastal Alaska communities. This is a multi-phase project to develop upland storage sites in the Mendenhall Valley, Lemon creek, Downtown Juneau, and Douglas. This program intent is to have all sites developed and operational within five years. Each site will be designed to collect and treat snow melt in compliance with Alaska Water Quality Regulations.
		4	PIONEER AVE. PHASE III - this funding will be used to complete the Pioneer Avenue reconstruction project.
		5	LEMON ROAD RECONSTRUCTION - funds will be used to reconstruct roadway, add storm drain system and possibly sidewalk. Evaluate street lighting for possible addition. This street is used by the Capital Transit bus system and handles traffic to the prison, in addition to the local traffic. There is currently no drainage system in place and the road surface is failed beyond repair.
		6	SIDEWALK & STAIRWAY REPAIRS - funds will be used to reconstruct and repair areawide stairs and sidewalks. Programmed repair of sidewalks and stairs reduces maintenance costs and promotes pedestrian safety.
		7	MEADOW LANE IMPROVEMENTS - this project includes reconstruction of street base and asphalt, installation of underground storm drains and street light evaluation. This street currently has no drainage inlets and improvements are needed to allow drainage from Stikine St. to enter the storm drain system. The existing pavement also has many low spots along the street (mainly in front of driveways) and standing water on the asphalt is causing road accelerated pavement deterioration which will be addressed by this project.
		8	EAGLES EDGE SUBDIVISION LID IMPROVEMENTS - these funds will be used for roadway and watermain reconstruction to address deficient drainage, water distribution and pedestrian facilities. This subdivision was originally constructed with major portions of the watermain located beneath private residences which makes it extremely problematic for the utility to maintain and repair the existing water system and impossible to shut off water service to non-paying customers.
		9	THIRD STREET RECONSTRUCTION - this project is needed to repair failed roadway surface, curbs and sidewalk between Gold St. and Franklin St. roadway base to be excavated and replaced with shot rock to improve drainage under the roadway and new asphalt applied. Any utility issues below the roadway surface will be addressed as well.
		10	DOWNTOWN, DISTIN/W 8TH STREET REBUILD - DESIGN - these funds will be used to fund the design work for rebuilding Distin Ave and W 8th Street. Funding for construction will be requested at a later date.

FY 2014 CIP PROJECT DESCRIPTIONS			
Department	Division	Priority	Project Description
		11	LAKEWOOD SUBDIVISION IMPROVEMENTS - PHASE II - funds will be used to reconstruct roadway, add sidewalk and improve drainage on Turn St. from Meander Way to Northland Street. Evaluate street light coverage and possible need for additional lights or move existing. Roadway bases to be excavated and replaced with shot rock to improve drainage under roadway and new asphalt applied.
		12	TANNERS TERRACE LID - initial planning and design to correct drainage, replace watermain, and improve road surface. Residents have expressed interest in participating in an LID to improve drainage and road surfaces in this area. This project is to investigate what would need to be done to collect and control ground water run off and storm water, alignment and improvements to the road surface and how the project could accommodate existing drive ways and parking, and replace troublesome water mains throughout the area. Design and determine a cost estimate to complete all work.
		13	GOVERNOR'S HOUSE AREA ROAD RECONSTRUCTION - providing funding for upgrades to the area near the Governor's mansion which is subject to aging infrastructure and has poor pavement and sidewalk surfaces. The streets involved are Dustin Avenue, Indian Street, and West 7th and 8th Streets. Rehabilitating this neighborhood would correct now-combined sanitary and storm sewer into separate systems. This area is highly visible to the public due to its proximity to the Governor's mansion.
		14	SAFE ROUTES TO SCHOOL SNOW REMOVAL EQUIPMENT - provide funding for the purchase of a narrow body snow removal piece of equipment capable of keeping sidewalks safe for children to walk to school. The ASOT has a similar piece of equipment in Juneau to maintain state controlled sidewalks. This request would allow CBJ streets crews to maintain CBJ controlled sidewalks
		15	SNOW CHEMICAL SHED - these funds will be used for construction of a chemical storage building that will be used to house the dry chemicals that are used on the streets in the winter to melt snow and ice.
	Wastewater Utility	1	BIOSOLIDS MANAGEMENT - this project focuses on improvements to the CBJ's current wastewater biosolids management & disposal practices by (a) major repairs to the existing biosolids incinerator unit, or (b) improvements necessary for the city's conversion to an alternative biosolids disposal method such as composting or other means. The existing incinerator is nearing the end of it's 20-year design life and is experiencing more frequent breakdowns than in years past. It consumes approximately 100,000 gallons of heating oil per year whose price has increased approximately 200% (in comparison to cost of living increases of approximately 67%) since it was originally constructed. In recent years the communities of Ketchikan, Haines, and Fairbanks have transitioned to composting to address their biosolids disposal needs and CBJ Public Works is in the process of assessing whether composting, or other alternatives to incineration, would be a more economical and environmentally sustainable method for CBJ's biosolids management and disposal needs.

FY 2014 CIP PROJECT DESCRIPTIONS			
Department	Division	Priority	Project Description
		2	BACKLOOP SEWER REPAIRS - funds will be used to replace a failing segment of waterline along Back Loop Road, within the ADOT Back Loop Road / Glacier Highway Roundabout construction project at Auke Bay. CBJ Public Works Department recently learned that this segment of waterline is corroding and in need of replacement during the ADOT construction project occurring in 2013.
		3	WASTEWATER FACILITIES PLAN - provide funding for state mandated facility plans for the three Juneau waste water treatment plants. These plans would include recommendations for plant modernization, energy efficiency upgrades and other plant updates.
	Water Utility	1	JUNEAU DOUGLAS BRIDGE - WATER REPAIRS - the water main in the Juneau Douglas was constructed over 30 years ago and contains two highly critical 14 inch diameter water mains which were constructed with a cable restraint system to prevent pipe separations. In recent years the cable restraints have failed completely and resulted in multiple pipe separations. This project will address this problem by installing a combination of pipe expansion joints, mechanical connectors, and other components to restore the integrity of this important part of the city's water distribution network.
		2	BACKLOOP WATER REPAIRS - this water repair project would replace problem sections of existing water main that has experienced frequent repairs in recent years due to severe corrosion. This work would be between Auke Lake Way (access to UAS/AK National Guard combined facility) to the intersection near DeHart's and on to approximately the UAS (formerly NOAA) fish lab.
		3	AREAWIDE WATER MAIN REPAIRS - funds will be used for repairs to failing water lines.
		4	LAST CHANCE BASIN GENERATOR SYSTEM REPLACEMENT - these funds will be used to address power quality issues at Last Chance Basin well field by replacing both the existing undersized pump generator and building generator with a single generator, and upgrade the automatic transfer switch and associated components to increase switchboard capacity and improve system reliability.
Schools		1	SCHOOL DEBT RETIREMENT - early retirement of school project debt is included in the temporary 1% sales tax that is funding projects in FY10 to FY14. Over the course of this sales tax collection, \$4M will be used to reduce this debt.

FINANCIAL SUMMARY OF CURRENT PROJECTS
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This section of the CIP provides a financial summary for the capital improvements that were active on May 23, 2013. A table is presented showing the project name, budget, commitments, expenditures to date, and the funds available to complete each improvement. This financial information is obtained from LAWSON, CBJ's official accounting system.

CAPITAL IMPROVEMENT PROJECTS Financial Summary as of May 23, 2013						
Activity	Project Name	Budget	Commitments	Actuals	Funds Available	
A50-001	Airport CIP Project Design	\$ 305,331.00	\$ -	\$ 115,935.61	\$ 189,395.39	
A50-026	New SRE Building - Design	\$ 888,086.00	\$ -	\$ 886,452.33	\$ 1,633.67	
A50-031	Airport Construction Cont. Res	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00	
A50-033	Airport Revolving Capital Reserve	\$ 51,101.00	\$ -	\$ -	\$ 51,101.00	
A50-046	Relocate ASOS	\$ 65,000.00	\$ -	\$ 42,349.39	\$ 22,650.61	
A50-061	Airport Water/Sewer Extension	\$ 1,107,695.00	\$ -	\$ 1,075,135.49	\$ 32,559.51	
A50-068	Part 121 Ramp Recon. Ph I	\$ 2,300,000.00	\$ -	\$ 1,898,826.88	\$ 401,173.12	
A50-071	Purchase Land/Airport Expansion	\$ 1,000,000.00	\$ -	\$ 20,834.49	\$ 979,165.51	
A50-073	Airport Terminal Expansion	\$ 28,881,118.00	\$ 413,167.21	\$ 19,576,452.11	\$ 8,891,498.68	
A50-074	Runway Safety Area Construction	\$ 57,832,475.00	\$ 1,267,806.04	\$ 55,150,550.34	\$ 1,414,118.62	
A50-077	Design/Construct Snow Removal Equip Facility	\$ 3,288,786.00	\$ 164,268.75	\$ 2,094,978.93	\$ 1,029,538.32	
A50-078	Runway Safety Area (RSA)	\$ 24,142,112.00	\$ 5,737,868.17	\$ 17,948,901.02	\$ 455,342.81	
B55-046	BRH Orthopedic Unit	\$ 5,734,000.00	\$ 173,801.19	\$ 5,425,998.86	\$ 134,199.95	
B55-059	Child & Adolescent Mental Health	\$ 5,000,000.00	\$ -	\$ -	\$ 5,000,000.00	
B55-061	CT Scanner Room Renovations	\$ 940,141.00	\$ 12,200.00	\$ 903,331.41	\$ 24,609.59	
B55-062	BRH Roof Project	\$ 2,500,000.00	\$ 119,575.57	\$ 2,344,740.59	\$ 35,683.84	
D12-016	PRISM Core Financial Conversion	\$ 6,100,000.00	\$ 645,975.50	\$ 5,378,363.64	\$ 75,660.86	
D12-027	Cultural Gateway	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	
D12-045	Manager's Energy Efficiency	\$ 434,339.00	\$ 4,627.84	\$ 151,297.16	\$ 278,414.00	
D12-070	Open Space Waterfront Land Acquisition	\$ 2,381,690.00	\$ 2,143.75	\$ 800,013.03	\$ 1,579,533.22	
D14-019	Lemon Creek 2nd Access	\$ 300,000.00	\$ -	\$ 130,441.03	\$ 169,558.97	
D14-034	Auke Lake Launch Ramp	\$ 550,000.00	\$ -	\$ 292,324.20	\$ 257,675.80	
D14-037	North Lemon Creek Gravel Source	\$ 787,265.00	\$ 4,684.22	\$ 317,621.13	\$ 464,959.65	
D14-050	Lemon Creek Subdivision	\$ 50,000.00	\$ 1,943.75	\$ 5,232.01	\$ 42,824.24	
D14-051	Peterson Hill Land Survey & Planning	\$ 1,150,000.00	\$ -	\$ 69,552.94	\$ 1,080,447.06	
D14-060	N. Douglas Highway Extension	\$ 3,572,785.02	\$ 3,937.10	\$ 108,836.15	\$ 3,460,011.77	
D15-023	City Hall Generator/UPS	\$ 406,650.00	\$ -	\$ 343,193.70	\$ 63,456.30	
D16-042	Juneau Wetlands Mitigation Bank	\$ 27,627.00	\$ -	\$ 5,576.76	\$ 22,050.24	
D24-001	AJ Mine	\$ 250,000.00	\$ 20,138.33	\$ 112,306.95	\$ 117,554.72	
D24-009	Site Clean Up & Renovation	\$ 15,116.00	\$ -	\$ 7,586.23	\$ 7,529.77	
D24-010	Contaminated Sites Reporting	\$ 50,000.00	\$ 24,755.00	\$ 8,712.03	\$ 16,532.97	

CAPITAL IMPROVEMENT PROJECTS Financial Summary as of May 23, 2013					
Activity	Project Name	Budget	Commitments	Actuals	Funds Available
D24-043	Stormwater Management Standard	\$ 240,000.00	\$ -	\$ 192,738.67	\$ 47,261.33
D24-098	ADA Compliance	\$ 501,000.00	\$ -	\$ 460,823.77	\$ 40,176.23
D28-013	Eaglecrest Lodge Improvements	\$ 244,019.00	\$ -	\$ 229,188.82	\$ 14,830.18
D28-054	Mountain Operations and Lift	\$ 781,132.00	\$ 51,084.60	\$ 608,184.60	\$ 121,862.80
D28-058	Juneau Nordic Ski Trails	\$ 133,180.00	\$ -	\$ 132,855.54	\$ 324.46
D28-097	Eaglecrest Learning Center & L	\$ 800,000.00	\$ 250,000.00	\$ 7,920.00	\$ 542,080.00
D44-049	Juneau Arts & Culture Center	\$ 600,000.00	\$ 39,162.00	\$ 533,170.73	\$ 27,667.27
D71-031	Capital Transit Development Plan	\$ 170,000.00	\$ 68.00	\$ 169,201.36	\$ 730.64
D71-048	Capital Transit Ops Facility	\$ 50,000.00	\$ 52.50	\$ 11,895.50	\$ 38,052.00
D71-053	Capital Transit Bus Shelters	\$ 137,093.00	\$ 2,228.00	\$ 115,975.38	\$ 18,889.62
D71-056	Bus Barn Maint & Site Paving	\$ 60,887.00	\$ -	\$ -	\$ 60,887.00
D71-084	Capital Transit-Transit Plan	\$ 175,000.00	\$ 150,000.00	\$ 3,343.19	\$ 21,656.81
F12-040	11MMRS Grant 34076	\$ 271,608.50	\$ -	\$ 13,603.54	\$ 258,004.96
F21-035	Replace Fire Station Doors	\$ 336,000.00	\$ -	\$ 306,543.84	\$ 29,456.16
F21-036	Glacier Fire Station	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00
F22-018	Modernizing Police Equipment	\$ 978,795.00	\$ -	\$ 978,740.79	\$ 54.21
H51-074	AB Loader Fac/Statter Elec. Up	\$ 11,324,740.76	\$ 57.78	\$ 11,218,575.55	\$ 106,107.43
H51-083	Marine Park/Steamship Wharf II	\$ 210,000.00	\$ -	\$ 159,315.71	\$ 50,684.29
H51-084	Douglas Harbor III	\$ 4,300,000.00	\$ -	\$ 4,310,649.74	\$ (10,649.74)
H51-085	Juneau Harbors Deferred Maint.	\$ 15,688,010.76	\$ 74,228.72	\$ 11,964,781.89	\$ 3,649,000.15
H51-091	Waterfront Seawalk	\$ 7,317,056.00	\$ 91,847.34	\$ 6,906,001.49	\$ 319,207.17
H51-093	Statter Harbor Loading Fac/EI	\$ 21,079,600.00	\$ 1,150,252.17	\$ 10,522,756.06	\$ 9,406,591.77
H51-095	Downtown Cruise Ship Berth Enhancements	\$ 53,468,834.00	\$ 2,285,319.44	\$ 15,979,904.35	\$ 35,203,610.21
H51-099	Auke Bay Loader Fac Phase II	\$ 3,640,000.00	\$ 79,049.63	\$ 3,455,700.44	\$ 105,249.93
H51-100	Aurora Harbor Improvements	\$ 5,400,000.00	\$ 271,315.17	\$ 106,528.46	\$ 5,022,156.37
L23-058	Dimond Park Library Planning	\$ 7,281,999.00	\$ 967,074.57	\$ 146,435.74	\$ 6,168,488.69
M14-062	Switzer Area Muni Land Development	\$ 1,550,000.00	\$ -	\$ 51,329.53	\$ 1,498,670.47
M15-002	IT Infrastructure Modernization	\$ 153,100.00	\$ 33.60	\$ 111,130.10	\$ 41,936.30
P41-027	Fish Creek Improvements	\$ 319,432.00	\$ -	\$ 271,144.54	\$ 48,287.46
P41-059	Parks & Playground Improvement	\$ 1,261,488.00	\$ 112,877.50	\$ 995,119.90	\$ 153,490.60
P41-085	Sportfield Repairs	\$ 958,139.00	\$ 25,647.50	\$ 747,314.47	\$ 185,177.03

CAPITAL IMPROVEMENT PROJECTS Financial Summary as of May 23, 2013					
Activity	Project Name	Budget	Commitments	Actuals	Funds Available
P41-087	Dimond Park Entrance & Paths	\$ 150,000.00	\$ 18,620.00	\$ 127,079.11	\$ 4,300.89
P41-088	Outer Point Trail	\$ 145,000.00	\$ 9,520.00	\$ 18,301.68	\$ 117,178.32
P41-089	Restrooms, Paving, & Concession	\$ 150,000.00	\$ -	\$ 75.00	\$ 149,925.00
P42-075	Jensen-Olson Arboretum	\$ 91,000.00	\$ 500.00	\$ 88,195.31	\$ 2,304.69
P44-073	Deferred Bldg Maintenance III	\$ 3,963,503.00	\$ 494,483.67	\$ 2,789,915.60	\$ 679,103.73
P46-047	Montana Creek Bike Trail	\$ 65,524.00	\$ 4,199.75	\$ 48,513.75	\$ 12,810.50
P46-058	Auke Lake Trail ADA Upgrades	\$ 227,640.00	\$ 272.68	\$ 226,915.86	\$ 451.46
P46-059	Auke Bay Interpretive Signs	\$ 71,040.00	\$ -	\$ 3,587.07	\$ 67,452.93
P46-065	Dive Park Underwater Trail	\$ 3,822.00	\$ -	\$ 1,584.19	\$ 2,237.81
P46-067	JDCM Remodel/New Exhibit	\$ 694,015.00	\$ 5,000.00	\$ 219,678.79	\$ 469,336.21
P46-069	Auke Lake Wayside POT/PT Match	\$ 170,000.00	\$ 24,476.71	\$ 5,648.07	\$ 139,875.22
P46-070	LCB Mining Museum Pedestrian Bridge	\$ 100,000.00	\$ -	\$ 2,977.12	\$ 97,022.88
P46-078	Treadwell Historic Plan & Const	\$ 87,022.00	\$ -	\$ 60,308.75	\$ 26,713.25
P46-079	Dimond Park Swimming Pool	\$ 21,750,000.00	\$ 227,276.44	\$ 20,833,612.84	\$ 689,110.72
P46-083	Treadwell Ditch Trail	\$ 132,175.00	\$ -	\$ 117,025.35	\$ 15,149.65
P46-089	Bicycle Racks	\$ 50,000.00	\$ 20,000.00	\$ 16,950.57	\$ 13,049.43
P46-090	OHV Park Site Analysis	\$ 135,000.00	\$ 100.00	\$ 39,192.06	\$ 95,707.94
P46-091	Under Thunder Trail	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
P46-092	Montana Creek Access Repairs	\$ 28,000.00	\$ 209.01	\$ 15,262.16	\$ 12,528.83
P46-093	Trailhead Information Kiosks	\$ 46,891.00	\$ -	\$ -	\$ 46,891.00
P46-094	Bridget Cove Trail	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00
P46-095	Treadwell Mine Signage	\$ 27,500.00	\$ 1,750.00	\$ 4,414.98	\$ 21,335.02
P47-072	Centennial Hall Renovation	\$ 800,756.00	\$ 257,031.00	\$ 13,422.25	\$ 530,302.75
P71-055	DT Transportation Center	\$ 18,004,200.00	\$ 791,488.64	\$ 17,029,804.72	\$ 182,906.64
R72-004	Pavement Management	\$ 7,885,457.33	\$ 1,088,969.25	\$ 6,693,579.87	\$ 102,908.21
R72-031	Pioneer Avenue Repairs	\$ 3,730,000.00	\$ 734,028.25	\$ 1,841,333.99	\$ 1,154,637.76
R72-033	Environmental Clean-up Report	\$ 25,000.00	\$ 1,457.96	\$ 21,851.58	\$ 1,690.46
R72-035	Sidewalk & Stairway Repairs	\$ 380,000.00	\$ 33,953.03	\$ 265,399.01	\$ 80,647.96
R72-038	Valley Snow Storage Permitting	\$ 1,966,562.00	\$ 356,293.95	\$ 758,652.93	\$ 851,615.12
R72-041	West Juneau-Douglas Highway Access Study	\$ 3,375,000.00	\$ 6,403.75	\$ 142,205.13	\$ 3,226,391.12
R72-043	Lemon Flats 2nd Access ROW	\$ 225,000.00	\$ -	\$ 4,750.00	\$ 220,250.00

CAPITAL IMPROVEMENT PROJECTS Financial Summary as of May 23, 2013					
Activity	Project Name	Budget	Commitments	Actuals	Funds Available
R72-044	Gold Creek Flume	\$ 310,000.00	\$ -	\$ 208,809.51	\$ 101,190.49
R72-048	Montana Creek Road Closure/Parking Modification	\$ 100,000.00	\$ -	\$ 4,295.42	\$ 95,704.58
R72-051	Berners Ave Reconstruction	\$ 1,420,000.00	\$ 45,440.04	\$ 1,159,727.74	\$ 214,832.22
R72-053	Eagles Edge Utility LID	\$ 900,000.00	\$ 760,275.00	\$ 112,319.08	\$ 27,405.92
R72-056	Areawide Drainage Improvements	\$ 541,736.00	\$ 6,901.76	\$ 327,831.83	\$ 207,002.41
R72-058	2nd Street - Douglas	\$ 2,000,000.00	\$ 46,661.07	\$ 1,839,042.41	\$ 114,296.52
R72-059	Main Street 2nd to 7th	\$ 3,154,970.00	\$ 1,387,163.60	\$ 1,703,389.95	\$ 64,416.45
R72-060	City Shop Demolition/Removal	\$ 300,000.00	\$ 5,000.00	\$ 186,208.86	\$ 108,791.14
R72-061	Industrial Boulevard Match	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00
R72-062	Irwin & Reinhardt Street Reconstruction	\$ 1,220,000.00	\$ 7,548.40	\$ 974,494.21	\$ 237,957.39
R72-063	Bayview Roads Improvement	\$ 2,150,000.00	\$ 1,447,557.50	\$ 160,441.52	\$ 542,000.98
R72-065	Tanner's Terrance LID	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
R72-081	St Maint Shop Design - New Location	\$ 12,615,000.00	\$ 14,244.80	\$ 12,417,661.20	\$ 183,094.00
R72-082	Consolidated PW Shop Security	\$ 30,000.00	\$ -	\$ 238.88	\$ 29,761.12
R72-100	Northland Reconstruction	\$ 1,000,000.00	\$ 492,489.24	\$ 346,144.71	\$ 161,366.05
R72-101	Glacier Ave Intersection	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
R72-102	Hughes Way Improvements	\$ 75,000.00	\$ -	\$ 15,738.80	\$ 59,261.20
R72-103	Flood Plain Mapping Tech Assist	\$ 50,000.00	\$ -	\$ 40,270.18	\$ 9,729.82
R72-104	Lakewood Subdivision Reconstruction	\$ 1,028,322.00	\$ 604,010.25	\$ 113,502.54	\$ 310,809.21
R72-105	Riverside Drive DOT/PF Match	\$ 300,000.00	\$ 120,700.00	\$ 623.71	\$ 178,676.29
S02-083	High School/Mendenhall Valley	\$ 76,248,825.00	\$ 80,953.19	\$ 76,082,062.29	\$ 85,809.52
S02-086	District major maintenance Upgrades	\$ 6,879,731.00	\$ 532,006.00	\$ 6,182,479.67	\$ 165,245.33
S02-088	Glacier Valley renovation	\$ 17,654,304.00	\$ 52,770.48	\$ 17,542,890.32	\$ 58,643.20
S02-089	Harborview renovation	\$ 22,596,116.00	\$ 44,450.48	\$ 22,237,113.02	\$ 314,552.50
S02-090	JSD Safety Upgrades	\$ 147,000.00	\$ 33,584.38	\$ 113,415.62	\$ -
S02-091	DZ Covered Play Area	\$ 1,365,000.00	\$ -	\$ 1,165,765.87	\$ 199,234.13
S02-094	Gastineau Elementary Renovation	\$ 13,031,285.00	\$ 989,667.30	\$ 11,373,432.50	\$ 668,185.20
S02-095	Auke Bay Elementary Site Renovation	\$ 22,174,670.00	\$ 6,976,916.85	\$ 13,630,919.21	\$ 1,566,833.94
S02-097	Adair Kennedy Turf Field Resurfacing	\$ 1,190,000.00	\$ 56,031.61	\$ 1,045,076.64	\$ 88,891.75
S02-098	JSD Safety Upgrades (Video Surveillance)	\$ 116,000.00	\$ 95,553.62	\$ -	\$ 20,446.38
S02-099	DZ Roof Replacement	\$ 9,555.33	\$ 4,500.00	\$ 188.20	\$ 4,867.13

CAPITAL IMPROVEMENT PROJECTS Financial Summary as of May 23, 2013					
Activity	Project Name	Budget	Commitments	Actuals	Funds Available
S02-100	Mendenhall River Community School Renovation	\$ 50,000.00	\$ 19,722.00	\$ 20,621.58	\$ 9,656.42
U76-001	Energy Efficiency & Sec. Improvements	\$ 275,000.00	\$ 30,072.00	\$ 68.44	\$ 244,859.56
U76-002	Collect Sys. Fac. Plan & I&I A	\$ 130,000.00	\$ -	\$ 7,840.38	\$ 122,159.62
U76-003	Lawson Creek Lift Station Design	\$ 1,417,808.00	\$ 1,032,380.59	\$ 115,304.05	\$ 270,123.36
U76-004	Wastewater SCADA Improvements	\$ 412,284.21	\$ 190,665.00	\$ 44,093.50	\$ 177,525.71
U76-005	West Juneau Sewer	\$ 415,000.00	\$ 101,887.75	\$ 111,449.08	\$ 201,663.17
U76-006	Auke Lake Sewer	\$ 575,000.00	\$ 436,000.00	\$ 11,047.78	\$ 127,952.22
U76-007	JD Biosolids Transfer Upgrades	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
U76-008	MWWTP Safety Improvements	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
U76-009	JD Pretreatment Repairs/Upgrades	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00
U76-010	Pump & Motor Replacement	\$ 200,000.00	\$ -	\$ 95,762.00	\$ 104,238.00
U76-011	ABWWTP Headworks Improvements	\$ 125,000.00	\$ 39,698.00	\$ 1,016.92	\$ 84,285.08
U76-012	Incinerator Repairs/Biosolids	\$ 100,000.00	\$ -	\$ 22,395.80	\$ 77,604.20
U76-013	JDWWTP Monofill & Ash Pond	\$ 99,852.00	\$ 2,981.72	\$ 39,473.28	\$ 57,397.00
U76-069	Bayview Sub Sewer Outfall	\$ 2,385,000.00	\$ -	\$ 1,723,850.30	\$ 661,149.70
U76-076	MWWTP VFD/Valve Actuator Replacement	\$ 255,000.00	\$ 1,467.35	\$ 81,919.84	\$ 171,612.81
U76-080	JDTP Incinerator Repairs	\$ 2,203,900.00	\$ 24,817.76	\$ 496,704.52	\$ 1,682,377.72
U76-082	Hospital Drive Lift Station	\$ 742,000.00	\$ -	\$ 704,616.31	\$ 37,383.69
U76-084	Lower W. Mendenhall Valley Sewer LID	\$ 4,720,004.00	\$ -	\$ 4,275,531.91	\$ 444,472.09
U76-086	N Douglas Sewer Areas D,E & F	\$ 10,036,726.00	\$ 149,603.75	\$ 8,742,150.29	\$ 1,144,971.96
U76-088	Twin Lakes Pump Station	\$ 1,340,595.00	\$ -	\$ 797,791.61	\$ 542,803.39
U76-090	JDTP Jet Truck/Sept Improvements	\$ 500,000.00	\$ -	\$ 247,743.14	\$ 252,256.86
U76-091	Lower West Mendenhall - Pederson	\$ 3,919,627.00	\$ 42,323.28	\$ 2,092,987.17	\$ 1,784,316.55
U76-094	Outer Drive & North Juneau Pump Station Repairs	\$ 550,000.00	\$ 2,003.51	\$ 350,292.67	\$ 197,703.82
U76-097	JDTP Aeration Basin Repair Ph I	\$ 250,000.00	\$ -	\$ 58,528.00	\$ 191,472.00
U76-098	Biosolids Disposal Assessment	\$ 90,000.00	\$ 6,533.50	\$ 33,365.96	\$ 50,100.54
W75-031	Water Utility Meter Sys Upgrade	\$ 225,000.00	\$ -	\$ 220,828.15	\$ 4,171.85
W75-034	Pump Station and System Improvements	\$ 1,100,000.00	\$ 5,614.36	\$ 794,771.77	\$ 299,613.87
W75-035	Flow Meter Additions	\$ 338,478.00	\$ -	\$ 331,712.38	\$ 6,765.62
W75-036	Areawide Water Main Repairs	\$ 315,433.00	\$ -	\$ 213,944.29	\$ 101,488.71
W75-037	Last Chance Basin Hydro-Geo Inv	\$ 1,419,136.00	\$ 106,005.94	\$ 635,438.75	\$ 677,691.31

CAPITAL IMPROVEMENT PROJECTS Financial Summary as of May 23, 2013					
Activity	Project Name	Budget	Commitments	Actuals	Funds Available
W75-039	Jordan Creek/East Valley Res Rest	\$ 961,918.00	\$ 2,336.00	\$ 702,461.45	\$ 257,120.55
W75-041	Reservoir Painting & Repairs	\$ 850,000.00	\$ 54,605.89	\$ 642,540.90	\$ 152,853.21
W75-042	Water Bldgs Painting	\$ 100,000.00	\$ -	\$ 42,402.86	\$ 57,597.14
W75-043	Water Utility Shop & Office EE	\$ 400,000.00	\$ 41,571.00	\$ 34,682.09	\$ 323,746.91
W75-044	Salmon Crk Secondary Disinfect.	\$ 1,350,000.00	\$ 72,481.42	\$ 68,697.88	\$ 1,208,820.70
W75-046	SCADA Upgrades	\$ 220,000.00	\$ 20,000.00	\$ 43,240.00	\$ 156,760.00
W75-047	JD-Bridge Waterline	\$ 250,000.00	\$ 4,860.00	\$ 25,193.92	\$ 219,946.08
W75-048	Back Loop Rd Auke Bay Waterline	\$ 200,000.00	\$ 1,209.00	\$ 15,331.94	\$ 183,459.06
W75-049	Harbor Way Water Improvements	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	REPORT TOTALS:	\$ 582,552,813.91	\$ 34,416,490.42	\$ 430,146,540.65	\$ 117,989,782.84

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Resolution 2640(b) - A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2014 Through 2019, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2014.

SUBJECT:

BACKGROUND:

This resolution would adopt the Capital Improvement Program (CIP) for Fiscal Years 2014 through 2019, as required by Charter Section 9.4, and lists the capital projects that will be undertaken in FY 2014.

The Public Works and Facilities Committee (PWFC) reviewed the CIP at its meetings on February 4, 25, and April 8, 2013, and forwarded the plan to the Finance Committee.

The Planning Commission reviewed the CIP at its March 28, 2013 meeting, and submitted comments to the PWFC.

The Finance Committee reviewed the CIP and resolution at its April 10, 2013 meeting.

Version "b" of the resolution was introduced at the Finance Committee's May 29, 2013 meeting.

The revisions included:

- Project changes: 1) reduction in the Cruise Berth Enhancements & Seawalk SMPF funds of \$296,400, and 2) move the Water and Wastewater projects into the Unscheduled section.
- Updated the language in sections 1 (a) (b) & (c), 2 and 3.

The Finance Committee reviewed version "b" and recommended forwarding it to the full Assembly for approval.

RECOMMENDATION:

I recommend adoption of this resolution.

ATTACHMENTS:

Name:

Description:

 res_2640(b).pdf

Resolution 2640(b) - Amended

 CIP_Attachment_A.pdf

CIP Attachment A Res 2640(b)

Presented by: The Manager
Introduced: April 3, 2013
Drafted by: Finance

Ordinance of the City and Borough of Juneau

Serial No. 2013-12(b)

An Ordinance Establishing the Rate of Levy for Property Taxes
for Calendar Year 2013 for the Budget for Fiscal Year 2014.

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Rates of Levy. The following are the rates of levy on taxable property within the City and Borough of Juneau for the Calendar Year beginning January 1, 2013, based upon the proposed budget for Fiscal Year 2014 beginning July 1, 2013.

Area	Millage	Millage
Roaded Service Area (No. 9)	2.17	2.23
Fire Service Area (No. 10)	0.40	0.39
Areawide		
Operational	6.92	6.64
Debt	1.40	

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this _____ day of _____.

Merrill Sanford, Mayor

Attest:

Laurie Sica, Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2013-12(b)- An Ordinance Establishing the Rate of Levy for Property Taxes For
Calendar Year 2013 For Fiscal Year 2014.

SUBJECT:

BACKGROUND:

This ordinance would establish the mill rates for property taxes for 2013, which funds the City and Borough's FY14 operating budget. The Charter requires the Assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15, 2013.

This ordinance would adopt a total mill levy of 10.66, including 9.26 mills for operations and 1.40 mills for debt service. The debt service rate is a .11 mill increase from FY13. The operations mill rate is unchanged from FY13 and a reduction of 0.23 mills from the ordinance as originally introduced. The components of the mill rate are:

<u>Area</u>	<u>Introduced Millage</u>	<u>Amended Millage</u>
̄ Roaded Service Area	̄ 2.17	̄ 2.23
Fire Service Area	0.40	0.39
Areawide -		
Operational	6.92	6.64
Debt Service	<u>1.40</u>	<u>1.40</u>
Total	̄10.89	̄10.66

The mill levies presented in this ordinance support the Manager's FY14 Budget as amended by the Assembly Finance Committee.

The Assembly Finance Committee approved a motion on May 29, 2013 to move these proposed mill rates on to the Assembly for action on June 3, 2013.

RECOMMENDATION:

I recommend adoption of this ordinance.

ATTACHMENTS:

Name:

Description:

☐ Ord_2013-12(b)_mill_levy_amended.doc

Ordinance 2013-12(b) - Amended Mill Rate Levy for Property Taxes CY13

Ordinance of the City and Borough of Juneau

Serial No. 2013-11(b)

AN ORDINANCE APPROPRIATING FUNDS FROM THE TREASURY
FOR FY14 CITY AND BOROUGH OPERATIONS

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Estimated Funding Sources. The following amounts are the estimated funding sources for the City and Borough of Juneau, excluding the Juneau School District, for the fiscal year beginning July 1, 2013, and ending June 30, 2014. It is anticipated that these estimated funding sources will meet the appropriations set forth in Section 3 of this ordinance.

ESTIMATED REVENUE:

State Support	\$ 22,409,900	\$ 22,173,200
Federal Support	578,000	573,000
Taxes	94,266,000	93,613,200
Charges for Services	117,243,900	115,552,600
Licenses, Permits, Fees	13,809,700	13,814,700
Fines and Forfeitures	530,300	
Sales	578,200	
Investment and Interest Income	3,349,000	3,238,000
Rents and Leases	4,132,200	4,274,700
Other Miscellaneous Revenue	1,878,600	
	<u>258,775,800</u>	<u>256,226,500</u>

TRANSFERS IN:

Support From Other Funds	<u>60,378,100</u>	<u>60,152,800</u>
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FUND BALANCE (CONTRIBUTION)/USAGE:

Replacement Reserve	422,000	542,100
Fund Balance Excluding the General Fund	3,576,400	(3,369,600)
General Fund Fund Balance	(621,000)	58,500
Total Fund Balance	<u>3,377,400</u>	<u>(2,769,000)</u>

**Total Revenues, Transfers In
and Fund Balance Usage**

<u><u>\$ 322,531,300</u></u>	<u><u>\$ 313,610,300</u></u>
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Section 3. Appropriation. The following amounts are hereby appropriated for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

APPROPRIATION:

General Fund:

Mayor & Assembly	\$ 5,095,500	\$ 5,120,500
Law	1,875,500	1,819,500
Manager	1,452,700	1,450,000
Voter Information	5,500	7,000
Clerk	534,900	540,000
Management Information Systems	2,224,500	2,239,100
Libraries	2,342,400	2,374,400
Finance	5,275,600	5,306,700
Human Resources	561,900	570,800
Community Development	2,873,300	2,844,300
Capital City Rescue	4,232,700	4,279,400
General Engineering	454,300	463,800
Building Maintenance	2,453,100	2,450,500
Parks and Landscape	1,810,600	1,831,800
Capital Projects Indirect Cost Allocation	(524,300)	
Interdepartmental Charges	(4,184,200)	
Support to:		
School District	24,704,400	
Other Funds	875,000	
Total General Fund	52,063,400	52,168,700

Special Revenue Fund:

Capital Transit	6,676,600	6,735,600
Lands and Resources	950,900	964,200
Eaglecrest Ski Area	2,795,900	
Police	13,698,000	13,682,000
Streets	5,374,800	5,306,500
Capital City Fire	3,381,400	3,361,300
Parks and Recreation	5,584,100	5,558,000
Downtown Parking	604,100	604,300
Visitor Services	2,093,500	2,095,500
Sales Tax Full Cost Allocation	766,600	
Hotel Tax Full Cost Allocation	29,200	
Tobacco Excise Tax Full Cost Allocation	16,500	
Library Contributions	25,000	
Marine Passenger Fee Cost Allocation	5,500	
Port Development Fee Cost Allocation	5,500	
Interdepartmental Charges	(1,345,200)	
Support To Other Funds	59,306,400	59,123,400
Total Special Revenue Funds	99,968,800	99,729,800

Jensen-Olson Arboretum Fund	85,800	
Enterprise Funds:		
Airport	5,348,600	5,872,700
Harbors	3,254,800	3,264,000
Docks	1,383,700	1,392,300
Waste Management	1,498,400	1,500,000
Water	3,475,800	3,407,700
Wastewater	9,352,400	9,727,100
Bartlett Regional Hospital	96,004,500	87,031,400
Interdepartmental Charges	(11,000)	
Support to Other Funds	300,000	-
Total Enterprise Funds	120,607,200	112,184,200
Internal Service Funds:		
Public Works Fleet	2,554,200	2,565,000
Fleet Replacement Reserve	2,482,900	2,539,700
Self-Insurance	21,957,300	21,962,100
Interdepartmental Charges	(24,280,800)	(24,217,500)
Total Internal Service Funds	2,713,600	2,849,300
Debt Service Fund	22,946,500	
Capital Project Funds	23,260,300	22,760,300
Support to Other Funds		257,700
Total Capital Project Funds	23,260,300	23,018,000
Special Assessment Funds	374,800	
Support to Other Funds	10,900	
Total Special Assessment Funds	385,700	
Work Force:		
CIP Engineering	2,173,000	2,226,700
Public Works Administration	573,400	579,800
Interdepartmental Charges	(2,746,400)	(2,806,500)
Total Work Force	-	-
Better Capital City	500,000	
Total Appropriation	\$ 322,531,300	\$ 313,610,300

Section 4. Effective Date. This ordinance shall be effective July 1, 2013.

Adopted this ____th day of _____

Merrill Sanford, Mayor

Attest:

Laurie Sica, City Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2013-11(b) - An Ordinance Appropriating Funds From The Treasury For FY14 City
and Borough Operations.

SUBJECT:

BACKGROUND:

This ordinance would appropriate \$313,610,300 for the FY14 operating budget, excluding the School District. It is necessary to appropriate all transfers between funds that support operations, debt service, and capital projects as well as the associated expenditures within the funds themselves. These transfers account for \$85,575,700 of the FY14 operating budget. Excluding the transfers and School District, the CBJ FY14 operating budget, debt service, and capital projects is \$228,034,600.

Ordinance 2013-11 was introduced at a special Assembly meeting on April 3, 2013 and referred to the Finance Committee.

The Assembly held a public hearing on the ordinance at its April 22, 2013 meeting.

The Finance Committee held six meetings to hear presentations and review the budget details. Based on the outcome of these meetings a "b" version of the ordinance was reviewed at the May 29, 2013 Finance Committee meeting. The committee reviewed this ordinance and recommended the amended ordinance to the full Assembly for approval.

RECOMMENDATION:

I recommend adoption of this ordinance.

ATTACHMENTS:

Name:

Description:

❏ Ord_2013-11(b)_CBJ_adoption.doc

Ordinance 2013-11(b) - Amended FY14 CBJ Operations Budget



OFFICE OF THE MUNICIPAL CLERK

155 S. Seward St., Room 202
Phone: (907)586-5278 Fax: (907)586-4552
email: Beth_McEwen@ci.juneau.ak.us

MEMORANDUM

DATE: May 16, 2013

TO: CBJ Assembly

FROM: Beth McEwen, Deputy Municipal Clerk

cc: Donna Pierce, Mendenhall Library Project Manager
Gary Gillette, Juneau Cruise Berth Project Manager
Theresa Mores, Gastineau Elementary School Renovation Project Manager
Nancy DeCherney, Juneau Arts and Humanities Council

RE: Final approval of 1% for Art Selection Panel appointments

The final approval of the 1% for Art Selection Panel appointments is needed by a motion of the Assembly.

CBJ Code 62.65.040 outlines the appointment process as follows (**emphasis added**):

62.65.040 - Selection process.

For each project for the construction, remodeling or renovation of a building, school or facility falling within the provisions of this section, a selection panel shall be appointed to select works of art for inclusion in the project. The panel shall consist of two public members appointed by the Juneau Arts and Humanities Council, two members appointed by the assembly, one member appointed by the manager and one member representing the department which will be the primary user of the building, school or facility. The panel shall consult with the project architect or designer to ensure compatibility of the works of art with the design of the building, school or facility. **All selections shall be subject to final approval by the assembly.** The selection panel shall not have any authority to enter into any contract on behalf of the city.

Mendenhall Library Project

The Assembly, at its meeting on April 1, 2013, appointed Natalee Rothaus and Christine Crooks to the two public seats on the 1% Art Selection Panel for the Mendenhall Library project. The following seats appointments still need final approval by the Assembly:

- Juneau Arts & Humanities Council appointees Jeff Bush and Janet Schempf
- City Manager appointee Rai Behnert
- Department Representative Robert Barr

Juneau Cruise Berth Project

The Assembly, at its meeting on May 13, 2013, appointed Chloe Watson and Dan Fruits to the two public seats on the 1% Art Selection Panel for the Juneau Cruise Berth project. The

following seats appointments still need final approval by the Assembly:

- Juneau Arts & Humanities Council appointees Annie Calkins and Jeff Bush
- City Manager appointee Kirby Day
- Department Representative David Logan (Docks & Harbors Boardmember)

Gastineau Elementary School Project

The applications for the Gastineau Elementary School project are scheduled for consideration at the Assembly Human Resources Committee (HRC) meeting on Monday, June 3 at 12:00p.m. I recommend the Assembly give final approval of the following appointments as well as appoint those individuals whose names will be forwarded to the Assembly by the HRC.

- Juneau Arts & Humanities Council appointees Rachael Juzeler and Miah Lager (DZ Art Teacher)
- City Manager appointee Kris Dorsey (Gastineau School Teacher)
- Department Representative Brenda Edwards (Principal)

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Confirmation of 1% for Art Selection Panel Appointments

SUBJECT:

BACKGROUND:

CBJ Code 62.65.040 requires the Assembly to approve all appointments to the 1% for Art Selection Panels. Panels for approval include the Mendenhall Library, Juneau Cruise Berth, and the Gastineau Elementary School Renovation Projects. A memo is enclosed in the packet with the details regarding each panel.

RECOMMENDATION:

I recommend the Assembly approve the 1% for Art Selection Panel appointments as presented in the packet.

ATTACHMENTS:

Name:

Description:

 2013-05-16_BJM_Memo_to_Assembly_re_1Percent_for_Art_Panel_Final_Approvals.doc

McEwen Memo re 1% for Art Panels

A REGULATION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Adoption of Title 07, Juneau International Airport Chapter 10, Rates and Fees

PURSUANT TO AUTHORITY GRANTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, THE MANAGER AND THE JUNEAU INTERNATIONAL AIRPORT BOARD HEREBY ADOPT THE FOLLOWING REGULATIONS:

Section 1. Authority. These regulations are adopted pursuant to CBJ 01.60 and CBJ 05.01.080.

Section 2. Amendment of Regulations. The City and Borough of Juneau Administrative Code is amended by the adoption of a new Title 07, Chapter 10, reading:

City and Borough of Juneau Administrative Code Title 07: Juneau International Airport Chapter 10: Rates and Fees

Sections:

- 010 Policy
- 020 Rates and Fees
- 030 Definitions

07 CBJAC 10.010 Policy. The policy of the City and Borough of Juneau, Juneau International Airport Board establishing the rates and fees for the Juneau International Airport are as follows:

- (a) The rates and fees charged at the Juneau International Airport shall be structured to assure that the Airport is as financially self-sustaining as possible, while ensuring fair and reasonable rates.
- (b) The Juneau International Airport shall monitor, assess and amend such rates and fees as needed to maintain (a) above.
- (c) Revenue derived from the use of obligated Airport property must be used for the operation, maintenance, or development of the Airport.
- (d) All space designated by the Airport Manager as aviation use at the Juneau International Airport shall be available for leasing on a first-come, first-served basis, but may be allocated by the Airport Manager to insure that the reasonable needs of all users may be met. All other space may be available through competitive bid or other process.

- (e) The Juneau International Airport may be required to furnish space to a governmental agency on a “rent-free” basis in order to obtain the services of a governmental agency, or to obtain a grant or other governmental participation in the operation or cost of improving or operating the airport facility, or to honor prior grant or participation agreements.
- (f) Failure to pay applicable rates and fees outlined in this Regulation, shall be subject to citation, fines and interest on past due amount.

07 CBJAC 10.020 Rates and Fees. The following are rates and fees established by the Airport Board. These rates and fees may be subject to change by amendment and may be subject to City and Borough of Juneau Sales Tax.

- (a) **Fuel Flowage Fees.** For sales of aviation fuel and aviation fuel delivery services at the Juneau International Airport, the following fees shall apply:

- (1) Signatory.

- (A) Aircraft with maximum certificated gross weight of 12,500 lbs. or less shall pay fuel flowage fee of \$.185 per gallon.

- (B) Aircraft with maximum certificated gross weight of more than 12,500 lbs. shall pay fuel flowage fee of \$.16 per gallon.

- (2) Non-signatory.

All Non-signatory aircraft shall pay a fuel flowage fee of \$.235 per gallon.

- (3) Exemption to Fuel Flowage Fees: The Civil Air Patrol (CAP) shall be exempt from Fuel Flowage Fees on missions, practice missions and fuel purchased in bulk by the CAP.

- (b) **Landing Fees.** Landing Fees shall be based on maximum take-off weight as certified by the FAA, for all types of aircraft whether empty or loaded, as follows:

- (1) Signatory.

- (A) Under 12,500 lbs., no fee.

- (B) 12,500 lbs. and over, for each 1,000 lbs. or any fraction thereof: \$2.38 per 1,000 lbs.

- (C) Exemptions to signatory landing fees:

- i. Aircraft engaged in test flights.

- ii. Aircraft compelled to return after take-off.
 - iii. Aircraft compelled to land under an emergency diversion situation.
 - iv. Public aircraft not engaged in commercial operations.
- (2) Non-Signatory.
 - (A) Under 12,500 lbs., no fee.
 - (B) 12,500 lbs and over, for each 1,000 lbs. or any fraction thereof: \$2.98 per 1,000 lbs.
 - (C) Exemptions to non-signatory landing fees:
 - i. Aircraft engaged in test flights.
 - ii. Aircraft compelled to return after take-off.
 - iii. Aircraft compelled to land under an emergency diversion situation.
 - iv. Public aircraft not engaged in commercial operations.

(c) **Air Carrier Terminal Lease Rates.**

- (1) Signatory. Terminal rental rates for air carriers are established by the Airport Board. Lease of terminal space preference shall be given to air carriers. The rates are per Square Foot, Annually, as follows:

Space Type	Rate
Counter (North Wing) plus 7 feet	\$25.16
Counter (East Wing)	\$31.69
Office (North Wing)	\$22.88
Office (East Wing)	\$25.52
Office (Old Tower, Ops)	\$25.52
Office (AK Maintenance)	\$25.52
Baggage Claim (Public)	\$25.52
Storage/Bag Make Up (Covered Bag Well)	\$20.34
Storage/Frt Rm (North Wing)	\$20.34
Canopy Storage (North Wing)	\$12.71
Hold Room/ Departure Lounge	\$31.69

- (2) Non-Signatory.
 - (A) For non-signatory air carriers requiring the use of the terminal for one-time or occasional use (up to four times per month), the following fee schedule shall apply:

Wide Body Jets:	\$1,500 per use or turn
Narrow Body Jets:	\$ 500 per use or turn
Regional Prop (greater than 12,500 lbs)	\$ 75 per use or turn
Small carrier (12,500 lbs. or less)	\$ 25 per use or turn

- (B) Wide Body and Narrow Body jet use of the terminal shall be limited to departure lounge, available counter space, available jetway, bag claim, bag make-up and public circulation areas. Regional prop aircraft and small carrier use of terminal shall be limited to available counter space and public circulation area. Other non-signatory fees for airside use shall apply, such as landing fees, fuel flowage fees and parking or gate use also apply.

(d) **Aircraft Parking Fees.**

- (1) Assigned Parking per Month. Fees for all types of aircraft, regardless of size or weight, per month or any fraction thereof, for parking or tiedown privileges in areas designated by the Airport Manager are as follows:

- | | | |
|-----|---|-------|
| (A) | Overnight parking at Air Carrier gate | \$500 |
| (B) | Main Ramp, >12,500lbs | \$500 |
| (C) | Air Taxi (small box) | \$75 |
| (D) | Air Taxi (large box) | \$100 |
| (E) | Hard-surfaced parking areas | \$60 |
| (F) | Gravel-surfaced parking areas | \$50 |
| (G) | Privately-owned seaplane floats (North & South) | \$90 |

Privately-owned seaplane floats to be phased in as follows:

*\$67.50/month beginning July 1, 2013, then
\$90.00/month beginning July 1, 2014*

- | | | |
|-----|--|-------|
| (H) | Airport-owned seaplane floats(North & South) | \$150 |
|-----|--|-------|

Airport-owned seaplane floats (North& South) to be phased in as follows:

*\$105.00/month beginning July 1, 2013, then
\$150.00/month beginning July 1, 2014*

- | | | |
|-----|---|-------|
| (I) | Privately-owned seaplane floats (West Finger) | \$150 |
|-----|---|-------|

Privately-owned seaplane floats (West Finger) to be phased in as follows:

*\$105.00/month beginning July 1, 2013, then
\$150.00/month beginning July 1, 2014*

Seaplane floats fee based on 8 months of use/fees annually.

- (2) Transient Parking. The parking fee for transient aircraft is determined by the maximum take-off weight as certified by the FAA, as follows:

(A)	Under 6,001 lbs. (Non-commercial)	\$10 per day
(B)	Under 6,001 lbs. (Commercial)	\$25 per day
(C)	6,001 lbs. to 12,500 lbs.	\$75 per day
(D)	12,501 lbs to 100,000 lbs.	\$175 per day
(E)	100,001 lbs. and over	\$500 per day
(F)	Jetway 5 Air Carrier gate (Non-Signatory)	\$500 per use

All aircraft parking spaces are designated one aircraft per space. Any additional aircraft parked in/near/around a parking spot, or any aircraft not within an aircraft designated space will be assessed the daily transient rate for size/type of aircraft/operation.

Aircraft parking fees are assessed for the first 24 hours or any fraction thereof. Subsequent days are charged for each 24 hour period or any fraction thereof. Non-commercial aircraft are exempt for the initial two hours of aircraft parking. Rates apply to the public parking areas of the airport.

- (e) **Land Lease Rates.** Certain property at the Juneau International Airport has been designated by the Assembly as available for airport related purposes. CBJ Chapter 05.20 "Airport Lands," provides for the administration of such property and authorizes the Airport Manager to negotiate certain leases subject to Airport Board approval, and according to certain terms provided therein. Airport land lease rates shall be according to airport land type and/or use as follows:

- (1) Land Lease Rates (all rates per square foot, annually):

(A)	Non-Commercial Airfield Land Lease	\$0.47/sq ft/year
(B)	Commercial Airfield Land Lease	\$0.57/sq ft/year
	Commercial Airfield Land Lease to be phased in as follows: <i>\$0.47/sf/year beginning July 1, 2013, then \$0.52/sf/year beginning January 1, 2014; then \$0.57/sf/year beginning July 1, 2014.</i>	
(C)	SIDA Airfield Land Lease	\$0.80/sq ft/year
(D)	Landside Non-Aviation Land Lease	\$0.71/sq ft/year
(E)	Undeveloped Land Lease	\$0.19/sq ft/year

- (2) Non-aviation Land Lease Rates. Non-aviation land lease rates shall be set through competitive bid or other process, but shall not be less than the highest Airfield land lease rate plus 25%.
- (3) Land Lease Wait List Fees. The Juneau International Airport has established wait lists and application fees based on the land lease types and proposed

construction types. Tenants wishing to apply for land lease space shall fill out an annual wait list application and pay the following annual application fees:

- (A) Commercial Leases: \$25/annually
- (B) Executive Hangar Leases: \$25/annually
- (C) T-Hangar Leases: \$25/annually

(f) **Rental Car Lot.** Rental car lot spaces shall be charged at the following rate:

- (1) \$75 per space, per month or any fraction thereof.

(g) **Commercial Vehicle Access Fees.** Access fees are per vehicle, per calendar year. A numerically sequenced permit/sticker is issued for each fee paid. Permit/sticker must be properly displayed and permanently affixed to the vehicle windshield prior to operating on the Airport premises. Failure to display and affix permit to the vehicle will be considered as conducting business at the airport without a valid permit. Prior year(s) permits must be removed or current year permit will be invalid. The following fee structure applies to the categories of Ground Transportation and Access users as indicated:

- (1) Ground Transportation Fees. (Taxicab, bus, airporter, courtesy van, or limo.)

	<u>1-7 PAX</u>	<u>8-16 PAX</u>	<u>17 or MORE</u>
	<u>Rate</u>	<u>Rate</u>	<u>Rate</u>
Annual	\$150.00	\$200.00	\$250.00

For each calendar year, each tour operator permitting multiple large buses, shuttles and/or vans, may purchase as many annual vehicle permits as needed to conduct business on the Airport premises and pay the actual cost of permits per vehicle in accordance with the above table, or \$10,000, whichever is less.

- (2) **Commercial Freight Pick-up/Delivery Vehicles.** Off-Airport businesses performing a commercial pick-up or delivery of freight transitting the Airport shall be required to purchase and display a Commercial Freight Pick-up/Delivery permit on their vehicle prior to conducting such business on the airport premises. This excludes any item that an airport tenant may use or consume for their own personal or business purposes.

	<u>1st Vehicle</u>	<u>Each Additional Vehicle</u>
	<u>Rate</u>	<u>Rate</u>
Annual	\$150.00	\$25.00

- (3) Airport Operational Area (Commercial freight pick-up/delivery vehicles with inside the fence access.)

	<u>1st Vehicle</u> <u>Rate</u>	<u>Each Additional Vehicle</u> <u>Rate</u>
Annual	\$230.00	\$35.00

- (h) **Boundary Crossing Fee.** Companies or businesses conducting business within the boundaries of the Airport that do not lease property on the Airport are subject to an annual boundary crossing fee. (Separate from public ground transportation access fees and commercial access delivery fees outlined in (g) above).

Boundary Crossing Fee:	\$200 minimum per year, as negotiated based on Airport land use or boundary activity
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- (i) **International Passenger Processing Fee.** Any passenger arriving or processed through U.S. Customs who has deplaned off of a scheduled or chartered international commercial flight will be assessed an international processing fee.

International Passenger Processing Fee:	\$4 per passenger
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(j) **Employee Parking Fees.**

- (1) A company, business, or government agency conducting business on the Juneau International Airport, or an employee or association of employees thereof may park in the airport employee parking lot while on duty under the following terms and conditions:
- (A) Parking fees are paid in full prior to the beginning of the calendar month or fraction thereof, for which parking is desired.
 - (B) A 10% discount shall be given for prepayment of an entire period as described in section (3) below.
 - (C) Use of the employee parking lot for any purpose, other than parking while on duty, will forfeit access to, and fees paid for, the employee parking lot for that period.
 - (D) Vehicles may not park in the employee parking lot for more than 24 hours without Airport Management approval. If an employee has been approved for extended parking, the employee must make arrangements to have the vehicle moved upon request of the Airport. Vehicles not in compliance with the subsection will be towed and impounded at the owner's expense.

- (E) Employee vehicles must be registered with Airport Management. Vehicles parked in the employee parking lot that have not been registered will be towed and impounded at the owner's expense.
- (2) The rate for parking in the employee parking lot is \$ \$40 per space per month, or any fraction thereof.
- (3) There will be two rental periods per year. The first period shall be from October through April, and the second period shall be from May through September.
- (4) Use of a parking space may be shared between two eligible employees and a single fee charged, provided work schedules do not overlap and/or actual use is limited at all times to a single car in the single rented space.
- (k) **Concession Fees.** Concessions which operate at the airport shall be awarded through Bid process, Request For Proposal (RFP) process or as a sole responder with a Letter of Interest. Concession fees are established through contract negotiations, but will not be leased at a rate less than those established for Airfield/Aviation Use Land Lease Rates.
- (l) **Governmental Agency Rental Rates.** The Juneau International Airport may enter into an agreement with governmental agencies for the reimbursement of expenses incurred by the airport in providing services (which may include, but not be limited to: maintenance, utilities, supplies and janitorial services) to the "rent-free" space. The charge for such reimbursable expenses for services shall be based on the annual per square foot cost of providing such services to the entire area serviced.
- (m) **Airport Reimbursable Costs.** The Juneau International Airport may charge tenants, users or patrons of the Airport for costs associated with reimbursement of personnel costs, equipment costs or supplies for which a tenant, user or patron requests a special service which is not covered by a tenant or user agreement or is not a normally provided function of Airport operations. This may include damage to airport property for which the tenant, user or patron is responsible and whereby additional cost has been incurred by the Airport. A detailed breakdown of all costs will be provided after an emergency situation or an estimate will be supplied in advance to a request if appropriate.
- (n) **Fingerprint Fees.** For fingerprinting and electronic submission to the Federal Bureau of Investigation (FBI) for criminal history records check, the following fees shall apply:
 - (1) Employees, tenants, employees of tenants, or those employees of businesses and agencies directly working with/at the Juneau International Airport, the fingerprint fee shall be: \$50 per person.

(2) For all others, the fingerprint fee shall be: \$75 per person.

(o) **Badging Fees.** For access and identification badges issued at the Juneau International Airport, the following fees shall apply:

(1) Security Identification Display Area (SIDA), 135 ramp (Non-SIDA), General Aviation AOA badges, or Airport Employee identification badges, the fees shall be:

(A)	Initial Issuance (\$25) & Deposit (\$50)	\$ 75
(B)	Renewal (Annual)	\$ 25
(C)	Re-issuance for worn or damaged	\$ 25
(D)	Lost badge	\$200
(E)	Contractor Deposit	\$200
(F)	Proximity Gate Card	\$ 10
(G)	Non-Airport ID	\$ 25

Deposits shall only be refunded upon return of an individual's current access badge to Airport Security or Airport Administration. If a "lost" badge is later recovered, a refund of \$190 may be issued only if the lost badge is of the current issuance lot (color, badge design).

In lieu of a deposit, an employer may issue a written letter of guarantee for their employee(s). Such letter will be on company or business letterhead, signed by an authorized agent of the company or business, and guarantee that if an authorized employee of their company or business does not return a badge or loses a badge, the company or business shall be responsible for the non-returned/lost badge and remit the \$200 fee to the Airport.

(2) Proximity Cards (or gate access cards): \$10 per card / issuance

(3) Non-airport identification media : \$25 per card / issuance

(p) **Airline Fee for Airport Security Screening.** Each Air Carrier shall pay \$1.00/per screened, enplaned passenger for that Air Carrier's passengers subject to security screening and enplaning, at Juneau International Airport.

(q) **Lease Action Filing Fee.** For any Lease Action Request (Assignment, New Lease, Extension/Amendment, Collateral Assignment, Cancellation) at the Juneau International Airport.

\$100/per Lease Action Request

07 CBJAC 10.030 Definitions. For purposes of this chapter, unless the context plainly requires otherwise:

“Aviation Use” means the storage, operation, maintenance, or servicing of aircraft, or a use directly ancillary to such aviation use.

“Employee” a person employed by a company, business or governmental agency and who is stationed to work at the Juneau International Airport for that company, business or agency.

“Juneau International Airport” or “Airport” means the facilities and lands owned by the City and Borough of Juneau, or the administration which oversees the facilities and lands at the Airport, subject to this regulation.

“Signatory” means air carriers or aircraft owners/operators who have a written lease agreement with the Airport.

“Non-Signatory” means air carriers or aircraft owners/operators who do not have a written lease agreement with the Airport. A sublease agreement does not qualify at the “signatory” rate.

“Commercial Land” means that area of the Airport which is designed for businesses and commercial activity, but may be leased to private individuals at the commercial rate.

“Landside Non-Aviation Land” means that area of the Airport which is outside the airfield perimeter fence, and designated for any non-aviation related use.

“Non-Commercial Land” means that area of the Airport which is designed for private, non-business activities, but may be leased to commercial businesses at the commercial rate.

“SIDA Land” (or Security Identification Display Area) means that area of the Airport which is designated for SIDA activities/business, pursuant to 49 CFR 1500 series.

“Transient Aircraft” at the Airport means an aircraft that is not assigned to a permanent parking space, that is not subject to a written parking agreement with the Airport, that is not parked in its assigned permanent parking space, or that is double parked in an aircraft parking space .

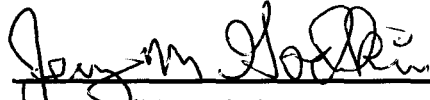
“Undeveloped Land” means raw land that has not been filled to grade or been permitted for development.

Section 3. Notice of Proposed Adoption of a Regulation. The notice requirements of CBJ 01.60.200 were followed by the agency. The notice period began on April 16, 2013, which is not less than 21 days before the date of adoption of these regulations as set forth below.

Adoption by Agency

After considering all relevant matter presented to it, the agency hereby amends these regulations as set forth above. The agency will next seek Assembly review and approval.

Date: 5/22/13

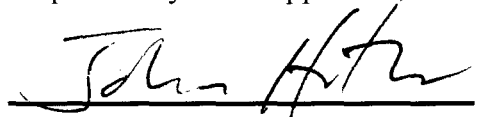

Jerry Godkin, Chairman
Juneau International Airport Board

Legal Review

These regulations have been reviewed and approved in accordance with the following standards set forth in CBJ 01.60.250:

- (1) Consistency with federal and state law and with the charter, code, and other municipal regulations;
- (2) The existence of code authority and the correctness of the required citation of code authority; and
- (3) Its clarity, simplicity of expression, and absence of possibility of misapplication.

Date: 5/28/13


John W. Hartle
City Attorney

Assembly Review

These regulations were presented to the Assembly at its meeting of _____. They were adopted by the Assembly.

Date: _____

Laurie J. Sica, Clerk

Filing with Clerk

I certify, as the clerk of the City and Borough of Juneau, that the following statements are true:

1. These regulations were accepted for filing by the office of the clerk at ____:____ a.m./p.m. on the ____ day of _____, _____.
2. After signing I will immediately deliver or cause to be delivered copies of this regulation to the attorney and the director of libraries.
3. A permanent file of the signed originals of these regulations will be maintained in this office for public inspection.
4. Effective date: July 1, 2013, or as otherwise outlined in this Regulation.

Date: _____

Laurie J. Sica, Clerk

A REGULATION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Adoption of Title 07, Juneau International Airport Chapter 10, Rates and Fees

PURSUANT TO AUTHORITY GRANTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, THE MANAGER AND THE JUNEAU INTERNATIONAL AIRPORT BOARD HEREBY ADOPT THE FOLLOWING REGULATIONS:

Section 1. Authority. These regulations are adopted pursuant to CBJ 01.60 and CBJ 05.01.080.

Section 2. Amendment of Regulations. The City and Borough of Juneau Administrative Code is amended by the adoption of new Title 07, Chapter 10, reading:

City and Borough of Juneau Administrative Code Title 07: Juneau International Airport Chapter 10: Rates and Fees

Sections:

- 010 Policy
- 020 Rates and Fees
- 030 Definitions

07 CBJAC 10.010 Policy. The policy of the City and Borough of Juneau, Juneau International Airport Board establishing the rates and fees for the Juneau International Airport are as follows:

- (a) The rates and fees charged at the Juneau International Airport shall be structured to assure that the Airport is as financially self-sustaining as possible, while ensuring fair and reasonable rates.
- (b) The Juneau International Airport shall monitor, assess and amend such rates and fees as needed to maintain (a) above.
- (c) Revenue derived from the use of obligated Airport property must be used for the operation, maintenance, or development of the Airport.
- (d) All space designated by the Airport Manager as aviation use at the Juneau International Airport shall be available for leasing on a first-come, first-served basis, but may be allocated by the Airport Manager to insure that the reasonable needs of all users may be met. All other space may be available through competitive bid or other process.

- (e) The Juneau International Airport may be required to furnish space to a governmental agency on a “rent-free” basis in order to obtain the services of a governmental agency, or to obtain a grant or other governmental participation in the operation or cost of improving or operating the airport facility, or to honor prior grant or participation agreements.
- (f) Failure to pay applicable rates and fees outlined in this Regulation, shall be subject to citation, fines and interest on past due amount.

07 CBJAC 10.020 Rates and Fees. The following are rates and fees established by the Airport Board. These rates and fees may be subject to change by amendment and may be subject to City and Borough of Juneau Sales Tax.

- (a) **Fuel Flowage Fees.** For sales of aviation fuel and aviation fuel delivery services at the Juneau International Airport, the following fees shall apply:

- (1) Signatory.

- (A) Aircraft with maximum certificated gross weight of 12,500 lbs. or less shall pay fuel flowage fee of \$ ~~.155~~ \$.185 per gallon.
- (B) Aircraft with maximum certificated gross weight of more than 12,500 lbs. shall pay fuel flowage fee of \$ ~~.125~~ \$.16 per gallon.

- (2) Non-signatory.

All Non-signatory aircraft shall pay a fuel flowage fee of \$ ~~.20~~ \$.235 per gallon.

- (3) Exemption to Fuel Flowage Fees: The Civil Air Patrol (CAP) shall be exempt from Fuel Flowage Fees on missions, practice missions and fuel purchased in bulk by the CAP.

- (b) **Landing Fees.** Landing Fees shall be based on maximum take-off weight as certified by the FAA, for all types of aircraft whether empty or loaded, as follows:

- (1) Signatory.

- (A) Under 12,500 lbs., no fee.
- (B) 12,500 lbs. and over, for each 1,000 lbs. or any fraction thereof: \$ ~~2.18~~ \$2.38 per 1,000 lbs.
- (C) Exemptions to signatory landing fees:

- i. Aircraft engaged in test flights.
 - ii. Aircraft compelled to return after take-off.
 - iii. Aircraft compelled to land under an emergency diversion situation.
 - iv. Public aircraft not engaged in commercial operations.
- (2) Non-Signatory.
 - (A) Under 12,500 lbs., no fee.
 - (B) 12,500 lbs and over, for each 1,000 lbs. or any fraction thereof: ~~\$2.73~~
\$2.98 per 1,000 lbs.
 - (C) Exemptions to non-signatory landing fees:
 - i. Aircraft engaged in test flights.
 - ii. Aircraft compelled to return after take-off.
 - iii. Aircraft compelled to land under an emergency diversion situation.
 - iv. Public aircraft not engaged in commercial operations.

(c) **Air Carrier Terminal Lease Rates.**

- (1) Signatory. Terminal rental rates for air carriers are established by the Airport Board. Lease of terminal space preference shall be given to air carriers. The rates are per Square Foot, Annually, as follows:

Space Type	Rate
Counter (North Wing) plus 7 feet	\$24.62 25.16
Counter (East Wing)	\$31.01 31.69
Office (North Wing)	\$22.39 22.88
Office (East Wing)	\$24.87 25.52
Office (Old Tower, Ops)	\$24.87 25.52
Office (AK Maintenance)	\$24.87 25.52
Baggage Claim (Public)	\$24.87 25.52
Storage/Bag Make Up (Covered Bag Well)	\$19.90 20.34
Storage/Frt Rm (North Wing)	\$19.90 20.34
Canopy Storage (North Wing)	\$12.44 12.71
Hold Room/ Departure Lounge	\$31.01 31.69

- (A) The amended rental rate for the *Counter (East Wing)* and *Hold Room/Departure Lounge* in (c) (1) above, shall apply retroactive to July 1, 2009.

(2) Non-Signatory.

- (A) For non-signatory air carriers requiring the use of the terminal for one-time or occasional use (up to four times per month), the following fee schedule shall apply:

Wide Body Jets:	\$1,500 per use or turn
Narrow Body Jets:	\$ 500 per use or turn
Regional Prop (greater than 12,500 lbs)	\$ 75 per use or turn
Small carrier (12,500 lbs. or less)	\$ 25 per use or turn

- (B) Wide Body and Narrow Body jet use of the terminal shall be limited to departure lounge, available counter space, available jetway, bag claim, bag make-up and public circulation areas. Regional prop aircraft and small carrier use of terminal shall be limited to available counter space and public circulation area. Other non-signatory fees for airside use shall apply, such as landing fees, fuel flowage fees and parking or gate use also apply.

(d) **Aircraft Parking Fees.**

- (1) Assigned Parking per Month. Fees for all types of aircraft, regardless of size or weight, per month or any fraction thereof, for parking or tiedown privileges in areas designated by the Airport Manager are as follows:

(A)	Overnight parking at Air Carrier gate	\$500
(B)	Main Ramp, >12,500lbs	\$500
(C)	Main Ramp , Air Taxi (small box)	\$75
(D)	Main Ramp , Air Taxi (large box)	\$100
(E)	Hard-surfaced parking areas	\$60
(F)	Gravel-surfaced parking areas	\$50
(G)	Privately-owned seaplane floats (North & South)	\$90
	Privately-owned seaplane floats to be phased in as follows: <i>\$67.50/month beginning July 1, 2013, then \$90.00/month beginning July 1, 2014</i>	
(H)	Airport-owned seaplane floats(North & South)	\$150
	Airport-owned seaplane floats (North& South) to be phased in as follows: <i>\$105.00/month beginning July 1, 2013, then \$150.00/month beginning July 1, 2014</i>	

- (I) Privately-owned seaplane floats (West Finger) \$150
Privately-owned seaplane floats (West Finger) to be phased in as follows:
\$105.00/month beginning July 1, 2013, then
\$150.00/month beginning July 1, 2014

Seaplane floats fee based on 8 months of use/fees annually.

- (2) Transient Parking. The parking fee for transient aircraft is determined by the maximum take-off weight as certified by the FAA, as follows:

- (A) Under 6,001 lbs. (Non-commercial) \$10 per day
(B) Under 6,001 lbs. (Commercial) \$25.00 per day
(C) 6,001 lbs. to 12,500 lbs. \$75 per day
(D) 12,501 lbs to 100,000 lbs. \$175 per day
(E) 100,001 lbs. and over \$500 per day
(F) Jetway 5 Air Carrier gate (Non-Signatory)\$500 per use

All aircraft parking spaces are designated one aircraft per space. Any additional aircraft parked in/near/around a parking spot, or any aircraft not within an aircraft designated space will be assessed the daily transient rate for size/type of aircraft/operation.

Aircraft parking fees are assessed for the first 24 hours or any fraction thereof. Subsequent days are charged for each 24 hour period or any fraction thereof. Non-commercial aircraft are exempt for the initial two hours of aircraft parking. Rates apply to the public parking areas of the airport.

- (e) **Land Lease Rates.** Certain property at the Juneau International Airport has been designated by the Assembly as available for airport related purposes. CBJ Chapter 05.20 "Airport Lands," provides for the administration of such property and authorizes the Airport Manager to negotiate certain leases subject to Airport Board approval, and according to certain terms provided therein. Airport land lease rates shall be according to airport land type and/or use as follows:

- (1) Land Lease Rates (all rates per square foot, annually):

(2)

- (A) Non-Commercial Airfield Land Lease \$0.47/sq ft/year
(B) Commercial Airfield Land Lease ~~Undeveloped~~ \$0.57/sq ft/year
Commercial Airfield Land Lease to be phased in as follows:
\$0.47/sf/year beginning July 1, 2013, then
\$0.52/sf/year beginning January 1, 2014; then
\$0.57/sf/year beginning July 1, 2014.
(C) SIDA Airfield Land Lease \$0.80/sq ft/year
(D) Landside Non-Aviation Land Lease \$0.71/sq ft/year
(E) Undeveloped Land Lease \$0.19/sq ft/year

- (3) Non-aviation Land Lease Rates. Non-aviation land lease rates shall be set through competitive bid or other process, but shall not be less than the highest Airfield land lease rate plus 25%.
- (4) Land Lease Wait List Fees. The Juneau International Airport has established wait lists and application fees based on the land lease types and proposed construction types. Tenants wishing to apply for land lease space shall fill out an annual wait list application and pay the following annual application fees:
- (A) Commercial Leases: \$25/annually
 - (B) Executive Hangar Leases: \$25/annually
 - (C) T-Hangar Leases: \$25/annually

(f) **Rental Car Lot.** Rental car lot spaces shall be charged at the following rate:

- (1) \$75 per space, per month or any fraction thereof.

(g) **Commercial Vehicle Access Fees.** Access fees are per vehicle, per calendar year. A numerically sequenced permit/sticker is issued for each fee paid. Permit/sticker must be properly displayed and permanently affixed to the vehicle windshield prior to operating on the Airport premises. Failure to display and affix permit to the vehicle will be considered as conducting business at the airport without a valid permit. Prior year(s) permits must be removed or current year permit will be invalid. The following fee structure applies to the categories of Ground Transportation and Access users as indicated:

- (1) Ground Transportation Fees. (Taxicab, bus, airporter, courtesy van, or limo.)

	<u>1-7 PAX</u>	<u>8-16 PAX</u>	<u>17 or MORE</u>
	<u>Rate</u>	<u>Rate</u>	<u>Rate</u>
Annual	\$ \$ \$150.00	\$ \$ \$200.00	\$ \$ \$250.00

For each calendar year, each tour operator permitting multiple large buses, shuttles and/or vans, may purchase as many annual vehicle permits as needed to conduct business on the Airport premises and pay the actual cost of permits per vehicle in accordance with the above table, or \$10,000, whichever is less.

- (2) Commercial Freight Pick-up/Delivery Vehicles. Off-Airport businesses performing commercial pick-up or delivery of freight transiting the Airport

shall be required to purchase and display a Commercial Freight Pick-up/Delivery permit on their vehicle prior to conducting such business on the airport premises. This excludes any item that an airport tenant may use or consume for their own personal or business purposes.

	<u>1st Vehicle</u>	<u>Each Additional Vehicle</u>
	<u>Rate</u>	<u>Rate</u>
Annual	\$ \$150.00	\$ \$25.00
(3)	Airport Operational Area (Commercial freight pick-up/delivery vehicles with inside the fence access.)	

	<u>1st Vehicle</u>	<u>Each Additional Vehicle</u>
	<u>Rate</u>	<u>Rate</u>
Annual	\$ \$230.00	\$ \$35.00

- (h) **Boundary Crossing Fee.** Companies or businesses conducting business within the boundaries of the Airport that do not lease property on the Airport are subject to an annual boundary crossing fee. (Separate from public ground transportation access fees and commercial access delivery fees outlined in (g) above).

Boundary Crossing Fee: \$200 minimum per year, as negotiated based on Airport land use or boundary activity

- (i) **International Passenger Processing Fee.** Any passenger arriving or processed through U.S. Customs who has deplaned off of a scheduled or chartered international commercial flight will be assessed an international processing fee.

International Passenger Processing Fee: \$4 per passenger

(j) **Employee Parking Fees.**

- (1) A company, business, or government agency conducting business on the Juneau International Airport, or an employee or association of employees thereof may park in the airport employee parking lot while on duty under the following terms and conditions:

- (A) Parking fees are paid in full prior to the beginning of the calendar month or fraction thereof, for which parking is desired.

- (B) A 10% discount shall be given for prepayment of an entire period as described in section (3) below.
 - (C) Use of the employee parking lot for any purpose, other than parking while on duty, will forfeit access to, and fees paid for, the employee parking lot for that period.
 - (D) Vehicles may not park in the employee parking lot for more than 24 hours without Airport Management approval. If an employee has been approved for extended parking, the employee must make arrangements to have the vehicle moved upon request of the Airport. Vehicles not in compliance with the subsection will be towed and impounded at the owner's expense.
 - (E) Employee vehicles must be registered with Airport Management. Vehicles parked in the employee parking lot that have not been registered will be towed and impounded at the owner's expense.
- (2) The rate for parking in the employee parking lot is \$ \$40 per space per month, or any fraction thereof.
 - (3) There will be two rental periods per year. The first period shall be from October through April, and the second period shall be from May through September.
 - (4) Use of parking space may be shared between two eligible employees and a single fee charged, provided work schedules do not overlap and/or actual use is limited at all times to a single car in the single rented space.
- (k) **Concession Fees.** Concessions which operate at the airport shall be awarded through Bid process, Request For Proposal (RFP) process or as sole responder with a Letter of Interest. Concession fees are established through contract negotiations, but will not be leased at a rate less than those established for Airfield/Aviation Use Land Lease Rates.
 - (l) **Governmental Agency Rental Rates.** The Juneau International Airport may enter into an agreement with governmental agencies for the reimbursement of expenses incurred by the airport in providing services (which may include, but not be limited to: maintenance, utilities, supplies and janitorial services) to the "rent-free" space. The charge for such reimbursable expenses for services shall be based on the annual per square foot cost of providing such services to the entire area serviced.
 - (m) **Airport Reimbursable Costs.** The Juneau International Airport may charge tenants, users or patrons of the Airport for costs associated with reimbursement of personnel costs, equipment costs or supplies for which a tenant, user or patron requests a special service which is not covered by a tenant or user agreement or is not a normal function of Airport operations. This may include damage to airport property for which the tenant, user or patron is responsible and whereby additional cost has

been incurred by the Airport. A detailed breakdown of all costs will be provided after an emergency situation or an estimate will be supplied in advance to a request if appropriate.

- (n) **Fingerprint Fees.** For fingerprinting and electronic submission to the Federal Bureau of Investigation (FBI) for criminal history records check, the following fees shall apply:

- (1) Employees, tenants, employees of tenants, or those employees of businesses and agencies directly working with/at the Juneau International Airport, the fingerprint fee shall be: \$50 per person.
- (2) For all others, the fingerprint fee shall be: \$75 per person.

- (o) **Badging Fees.** For access and identification badges issued at the Juneau International Airport, the following fees shall apply:

- (1) Security Identification Display Area (SIDA), 135 ramp (Non-SIDA), General Aviation AOA badges, or Airport Employee identification badges, the fees shall be:

(A)	Initial Issuance (\$25) & Deposit (\$50)	\$ 75
(B)	Renewal (Annual)	\$ 25
(C)	Re-issuance for worn or damaged	\$ 25
(D)	Lost badge	\$200
(E)	Contractor Deposit	\$200
(F)	Proximity Gate Card	\$ 10
(G)	Non-Airport ID	\$ 25

Deposits shall only be refunded upon return of an individual's current access badge to Airport Security or Airport Administration. If a "lost" badge is later recovered, a refund of \$190 may be issued only if the lost badge is of the current issuance lot (color, badge design).

In lieu of a deposit, an employer may issue a written letter of guarantee for their employee(s). Such letter will be on company or business letterhead, signed by an authorized agent of the company or business, and guarantee that if an authorized employee of their company or business does not return a badge or loses a badge, the company or business shall be responsible for the non-returned/lost badge and remit the \$200 fee to the Airport.

- (2) Proximity Cards (or gate access cards): \$5 per card / issuance
- (3) Non-airport identification media : \$10 per card / issuance

~~(p) **Airline Fee for Airport Security Screening.** Airline Fee for Airport Security Screening shall be assessed on the air carrier for each passenger enplaning at Juneau; that is subject to security screening at Juneau.~~

~~\$1.00/per screened, enplaned passenger~~

Airline Fee for Airport Security Screening. Each Air Carrier shall pay \$1.00/per screened, enplaned passenger for that Air Carrier's passengers subject to security screening and enplaning, at Juneau International Airport.

(q) **Lease Action Filing Fee.** For any Lease Action Request (Assignment, New Lease, Extension/Amendment, Collateral Assignment, Cancellation) at the Juneau International Airport.

\$100/per Lease Action Request

07 CBJAC 10.030 Definitions. For purposes of this chapter, unless the context plainly requires otherwise:

“Aviation Use” means the storage, operation, maintenance, or servicing of aircraft, or a use directly ancillary to such aviation use.

“Employee” a person employed by a company, business or governmental agency and who is stationed to work at the Juneau International Airport for that company, business or agency.

“Juneau International Airport” or “Airport” means the facilities and lands owned by the City and Borough of Juneau, or the administration which oversees the facilities and lands at the Airport, subject to this regulation.

“Signatory” means air carriers or aircraft owners/operators who have a written lease agreement with the Airport.

“Non-Signatory” means air carriers or aircraft owners/operators who do not have a written lease agreement with the Airport. A sublease agreement does not qualify at the “signatory” rate.

“Commercial Land” means that area of the Airport which is designed for businesses and commercial activity, but may be leased to private individuals at the commercial rate.

“Landside Non-Aviation Land” means that area of the Airport which is outside the airfield perimeter fence, and designated for any non-aviation related use.

“Non-Commercial Land” means that area of the Airport which is designed for private, non-business activities, but may be leased to commercial businesses at the commercial rate.

“SIDA Land” (or Security Identification Display Area) means that area of the Airport which is designated for SIDA activities/business, pursuant to 49 CFR 1500 series.

~~“Transient Aircraft” means an aircraft which is not assigned to a permanent parking space on the Airport, which is not owned/leased by a tenant who has a written agreement with the Airport for the purpose of parking, which is not parked in its assigned permanent parking space, or multiple aircraft parked in one parking space. “Transient Aircraft” at the Airport means an aircraft that is not assigned to a permanent parking space, that is not subject to a written parking agreement with the Airport, that is not parked in its assigned permanent parking space, or that is double parked in an aircraft parking space .~~

“Undeveloped Land” means raw land that has not been filled to grade or been permitted for development.

Section 3. Notice of Proposed Adoption of a Regulation. The notice requirements of CBJ 01.60.200 were followed by the agency. The notice period began on April 16, 2013, which is not less than 21 days before the date of adoption of these regulations as set forth below.

Adoption by Agency

After considering all relevant matter presented to it, the agency hereby amends these regulations as set forth above. The agency will next seek Assembly review and approval.

Date: _____

Jerry Godkin, Chairman
Juneau International Airport Board

Legal Review

These regulations have been reviewed and approved in accordance with the following standards set forth in CBJ 01.60.250:

- (1) Consistency with federal and state law and with the charter, code, and other municipal regulations;
- (2) The existence of code authority and the correctness of the required citation of code authority; and
- (3) Its clarity, simplicity of expression, and absence of possibility of misapplication.

Date: _____

John W. Hartle
City Attorney

Assembly Review

These regulations were presented to the Assembly at its meeting of _____. They were adopted by the Assembly.

Date: _____

Laurie J. Sica, Clerk

Filing with Clerk

I certify, as the clerk of the City and Borough of Juneau, that the following statements are true:

1. These regulations were accepted for filing by the office of the clerk at ____:____ a.m./p.m. on the _____ day of _____, _____.
2. After signing I will immediately deliver or cause to be delivered copies of this regulation to the attorney and the director of libraries.
3. A permanent file of the signed originals of these regulations will be maintained in this office for public inspection.
4. Effective date: July 1, 2013, or as otherwise outlined in this Regulation.

Date: _____

Laurie J. Sica, Clerk

OPERATIONAL IMPACT

(Circle One)

No~~**Yes**~~

(If Yes, Explain in Detail)

Explanation of Impact: There is no operational impact as a result of this regulation.

Adoption of this amended Rates and Fees Regulation will assist the Airport in its mandate to remain as financially self-sufficient while operating within national revenue generating norms and simplify other types of fees charged by the Airport which are otherwise for reimbursement or under written agreement. The Airport would like to implement this amended regulation as of July 1, 2013.

Changes to Rates and Fees: These proposed increases to Airport Rates and Charges will assist in balancing the Airport's FY14 budget, and fulfill its obligation to be as self-sufficient as possible in the face of increasing operational costs. The largest cost increases for Airport operations in FY14 is Airport Security costs requiring the transition from contract armed security guards to law enforcement (sworn) officers. The Airport Board has approved increases to a number of rates in the terminal, airfield, concessions and ancillary service providers.

Revenue increase:

Rate increases are throughout the Airport (and corresponding annual revenues anticipated) including: (new) Airline security fee (\$260,000), terminal rents (\$15,800), land lease rents/ reclassification (\$96,400), aircraft parking and float pond parking rates (\$43,700), landing fees (\$140,000), fuel flowage fees (\$175,700), taxi/bus/shuttle/delivery access fees (\$9,400), badging/fingerprint fees (\$15,200), (new) lease action request filing fees (\$1,000), rental car parking rates (\$22,500), and staff parking (\$3,500). The draft Airport Rates and Fees Regulation details the specific rate increases.

Total estimated revenue increase through rates and fees adjustment will be \$783,200.

FINANCIAL IMPACT

(Circle One)

~~No~~**Yes**

(If Yes, Complete the Following)

FUND:

	FY14	FY15	FY16	FY17	FY18
Expenditure Budget:					
Personal Services	\$				
Materials & Commodities					
Capital Outlay					
Other:					
Total Expenditures	\$				
Funding Sources:					
Federal Grant:					
Other: Fund Balance	\$ 783,200				
Total Funding Sources	\$ 783,200				
Personnel:					
Full-Time FTE's	No change/ cost to implement this Reg. It is absorbed in the current personnel costs.				
Part-Time FTE's					
Temporary FTE's					

CAPITAL IMPROVEMENT PROJECTS (CIP)

Project Budget:			Amounts noted at left are 100% of the project totals. Project total before Appropriation: \$ This Appropriation: \$ Total Project: \$ Comment:
Direct Project Costs	\$		
Total Project Budget	\$		
Funding Sources:			
Other:	\$		
Other:			
Total Funding Sources	\$		
Personnel:			
Full-Time FTE's			
Part-Time FTE's			
Temporary FTE's			

Prepared by: Patricia deLaBruere

Affected Depts a) Airport

(Dir/Dept): b) _____

Finance Dir: _____

City Manager: _____

Econ/Impact Note Form, Finance 10/20/94 F:\Forms\Econimp.frm

Date: May 14, 2013Date: May 14, 2013

Date:

Date:

Date:

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Regulation Regarding Juneau International Airport Rates and Fees, Title 7, Chapter 10

SUBJECT:

BACKGROUND:

In response to a projected budget deficit for FY14 and beyond, the Airport has adjusted its rates and fees to help offset the shortfall. Rates and fees are established through the Airport's financial model.

Rate increases are proposed in several revenue categories: aircraft Fuel Flowage Fees, large aircraft Landing Fees, land lease rents, terminal rents, aircraft parking rates, taxi/bus access fees, rental car parking rates, employee parking fees, and badging fees. Additionally, new fees were established for air carriers to pay an Airline Fee for Airport Security Screening. The anticipated increase to annual revenues for FY 14 is \$783,200. A detailed description of the rates and fees regulation changes is addressed in the fiscal note accompanying the regulation.

The Airport received four comments during the public comment period from April 16, 2013, through May 7, 2013. Four commercial tenants requested postponement of the increased rates. The Airport Board considered the comments and allowed further public comments at its May 8, 2013, meeting.

The Airport Board approved the proposed Rates and Fees Regulation (as presented) at its May 8, 2013, meeting.

The Airport Rates and Fees Regulation changes are budgeted to take effect July 1, 2013.

CBJ Ordinance 01.60.260 provides the Assembly with three courses of action:

1. The Assembly may take up consideration of the regulation and approve it;
2. The Assembly may choose not to take up consideration of the regulation in which case the regulation shall be deemed approved; or
3. The Assembly may disapprove the regulation. If the Assembly disapproves the regulation, it shall return the regulation to the Docks and Harbors Board or direct the regulation be considered as an ordinance or resolution.

If the Assembly returns the regulation, it may state the reasons for disapproval but shall not establish explicit conditions for subsequent approval or direct particular amendment to the regulation.

RECOMMENDATION:

ATTACHMENTS:

Name:

Description:

 2013-05-29_Airport_Rates_and_Fees_Regulation_signed_by__Airport_and_Law.PDF	Airport Rates and Fees Proposed Regulation - signed
 2013-04-16_Rates_and_Fees_RegulationDRAFTMARKUPPROPOSEDpublic_com_(4).doc	Airport Rates and Fees Proposed Regulation - marked up
 Economic_Impact_R_F_Reg_July_2013.doc	Airport Regulations - Economic Impact Statement

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Appeal of USE20120019-Lemon Creek Gravel Extraction - Continued Deliberation on Decision

SUBJECT:

BACKGROUND:

RECOMMENDATION:

ATTACHMENTS:

Name:

Description:

No Attachments Available