THE CITY AND BOROUGH OF JUNEAU, ALASKA

Meeting Minutes - July 21, 2014

MEETING NO. 2014-21: The Regular Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Merrill Sanford.

I. ROLL CALL

Assembly Present: Karen Crane, Loren Jones, Jesse Kiehl, Jerry Nankervis (teleconference), Merrill Sanford, Kate Troll and Randy Wanamaker.

Assembly Absent: Mary Becker, Carlton Smith.

Staff Present: Kim Kiefer, City Manager; Rob Steedle, Deputy City Manager; Amy Mead, City Attorney; Laurie Sica, Municipal Clerk; Bob Bartholomew, Finance Director; Robert Barr, Library Director; Brent Fischer, Parks and Recreation Director; Myiia Whato, Recreation Superintendent; Patricia DeLaBruere, Airport Manager; Matt Lillard, Eaglecrest Ski Area Manager; Gary Gillette, Port Engineer.

II. SPECIAL ORDER OF BUSINESS

None.

III. APPROVAL OF MINUTES

A. June 30, 2014 Regular Assembly Meeting 2014-18 Minutes

Hearing no objection, the minutes of the June 30, 2014 Regular Assembly Meeting 2013-18 were approved.

IV. MANAGER'S REQUEST FOR AGENDA CHANGES

Ms. Kiefer asked the Assembly to remove Ordinance 2014-38(b) An Ordinance Repealing the Civil Fine Procedure and Re-establishing Certain Parking and Other Violations as Infractions, from the agenda, under Public Hearing. She asked the Assembly to set the ordinance for Public Hearing at the Regular Assembly Meeting on August 25. She said the staff had found a procedural issue that required additional work prior to that time.

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

VI. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

None.

B. Assembly Requests for Consent Agenda Changes

Mr. Nankervis requested that Resolution 2689 be removed from the consent agenda.

C. Assembly Action

MOTION, by Kiehl, to adopt the consent agenda, with the removal of Resolution 2689. Hearing no objections, the consent agenda was adopted.

1. Ordinances for Introduction

   a. Ordinance 2014-24(B) An Ordinance Appropriating to the Manager the Sum of $9,939 as Additional Funding for the Juneau International Airport Runway Safety Area Capital Improvement Project, Grant Funding Provided by the Federal Aviation Administration.

      This ordinance would appropriate an additional $9,938.55 for the Runway Safety Area (RSA) capital project. The original appropriation 2013-11(AM) was less than what the FAA had actually awarded. This increases the FAA Airport Improvement Program grant to match the grant agreement. Funding is provided as follows:

      Federal Aviation Administration Grant: $9,938.55

      This phase of the RSA project includes a construction contract (SECON), contract administration costs, and a pass-through payment to FAA for FAA facilities installation.

      The FAA funds 93.75% of the project with the remainder being split between Alaska DOT/PF and Juneau International Airport.

      The Airport Board reviewed this action at its July 9, 2014 meeting, and recommended forwarding to the full Assembly for approval.

      The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Resolutions

   a. Resolution 2689 A Resolution Re-establishing the Juneau Local Emergency Planning Committee, Amending its Membership and Bylaws, and Repealing Resolution 2135.

      The Juneau Local Emergency Planning Committee (LEPC) requested an additional seat and alternate be added to its membership for an individual representing vulnerable populations. In addition to adding those seats to the committee, this resolution would also amend both the committee's governing resolution and bylaws.

      The draft resolution and bylaws were approved by the Assembly Human Resources Committee at its meeting of June 30, 2014, and the Juneau Local Emergency Planning Committee at its July 9, 2014 meeting. If approved by the Assembly, the final documents will be forwarded to the State of Alaska Emergency Response Commission for final approval.

      The resolution included in your packet indicates the substantive changes between this resolution and the resolution that would be repealed.

      The Manager recommends this resolution be adopted.

Removed from the Consent Agenda:

Public Comment: None.

Assembly Action:

MOTION, by Wanamaker, to adopt Resolution 2689.

Mr. Nankervis objected. He said that he had served on the LEPC, and one of its primary missions was to locate and map hazardous materials in the community, and the change to add additional members will further dilute and further postpone of the primary tasks of the committee. This change was a feel-good measure only.

Ms. Kiefer said that some of this mapping had been done but was not sure that the work had been done by LEPC.

Mr. Kiehl said he was not sure if the LEPC had a comprehensive map of all the Federal Right-to-Know Act hazardous materials in the CBJ, but the representatives from Capital City Fire and Rescue and the Police Department who sat on the committee were pleased with the mapping that existed and if the committee needed to be encouraged to do a more thorough job he was confident the committee would be responsive. He had sat on this committee and was impressed with its work, particularly working with the emergency broadcasting system to tailor it to the local level, working on the airport emergency drills, and all of the seats had consistently been filled. He understood that advocates of the disabled community had requested to be represented, and the LEPC agreed. He supported the resolution.

Roll call:
Aye: Crane, Jones, Kiehl, Troll, Wanamker, Sanford
Nay: Nankervis
Motion passed, 6 ayes, 1 nay. Resolution 2689 was adopted.

3. Liquor License

a. New Liquor License Applications located at Juneau International Airport

The following are applications for two new Beverage Dispensary - Tourism liquor licenses located at the Juneau International Airport. Since they are Beverage Dispensary - Tourism licenses issued in accordance with AS 04.11.400(d), they are not subject to the population limitations by which other Beverage Dispensary liquor licenses are limited.

New Beverage Dispensary - Tourism License #5340: Jacobsen/Daniels Associates, LLC d/b/a The Annex, Location: 1873 Shell Simmons Drive, Suite 220a, Juneau, AK 99801

New Beverage Dispensary - Tourism License #5341: Jacobsen/Daniels Associates, LLC d/b/a Romeo's Tap Room, Location: 1873 Shell Simmons Drive, Suite 220, Juneau, AK 99801

The Beverage Dispensary - Tourism licenses are before the Assembly to either protest or waive its right to protest the issuance of these new licenses. The Assembly may protest a license application for any of the reasons listed in CBJ

20.25.025. The Finance, Police, Fire, Public Works, and Community Development Departments have reviewed the applications and found them to be in compliance with CBJ Code.

In the event the Assembly does protest the issuance of this license, CBJ Code 20.25 requires notice, with specificity regarding the nature and basis of the protest, to be sent to the licensee and provides the licensee an opportunity to exercise their right to an informal hearing before the Assembly.

In addition to the Beverage Dispensary-Tourism licenses, each application is accompanied by an application for a Restaurant Designation Permit (RDP). The RDP's are subject to Assembly approval and allow for persons 16-20 years of age to dine unaccompanied, persons under 16 years of age to dine accompanied by a person 21 years of age or older, and persons 16-20 years of age to be employed. Neither the permit, nor the license allows persons under 16 years of age to be unaccompanied on the "licensed premises." The applicants have been working with CBJ staff to make accommodations so each of the leased locations have some area that will be considered outside the "licensed premises" covered by the liquor licenses to allow unaccompanied persons under 16 years of age to purchase food and non-alcoholic beverages from the licensee.

For the Romeo's Tap Room RDP, the darker sections in the attached map indicates those areas open to the public at which alcoholic beverages may be sold and served. The lighter shaded areas marked from the doorway to the cash register and all portions to the left of that line are areas where alcoholic beverages will not be sold or served.

For The Annex RDP, the original application as considered by the Alcohol Beverage Control Board at its meeting on July 8 indicated the entire leased area was to be designated as licensed premises. Following that ABC meeting, CBJ staff discussed the concern with the licensees that no unaccompanied minors under 16 years of age would be allowed on the premises if the license was approved as originally proposed. Following those discussions, the licensee submitted a revised map for the The Annex licensed premises to allow for only a portion of their leased premises to be considered "licensed premises" for the purposes of selling and serving alcoholic beverages. The revised map is attached for your approval.

The Airport Board has been following the progress of these licenses at a number of meetings during the last four months. These licenses were on the July 8 Alcohol Beverage Control Board agenda and were approved with delegated consent pending the decisions by CBJ.

The Manager recommends the Assembly waive its right to protest the issuance of the above liquor licenses and approve the Restaurant Designation Permit applications as modified per the attached revised map.

b. Liquor License Transfer of Ownership

This liquor license transfer is before the Assembly to either protest or waive its right to protest the transfer.

Ownership Transfer FROM: Allan Ahlgren and Michael Corcoran d/b/a Breeze-In Liquor TO: Breeze-In Corporation d/b/a Breeze-In Liquor Location: 2200 Trout Street, Juneau, AK 99801

The Assembly may protest a license application for any of the reasons listed in CBJ 20.25.025. The Finance, Police, Fire, Public Works, and Community Development Departments have reviewed the above business and found it to be in compliance with CBJ Code.

In the event the Assembly does protest the transfer of this license, CBJ Code 20.25 requires notice, with specificity regarding the nature and basis of the protest, to be sent to the licensee and provides the licensee an opportunity to exercise their right to an informal hearing before the Assembly.

The Manager recommends the Assembly waive its right to protest this liquor license transfer.

4. Transfers

    a. Transfer T-955 Transferring $610,759 of Temporary Sales Tax from Terminal Expansion CIP to Runway Rehab CIP.

    This would transfer $610,759 from the Airport Terminal Expansion CIP to the Runway Rehabilitation CIP.

    Funds are provided by Sales Tax funds from the Terminal Expansion CIP, on a temporary basis, to match a Federal Aviation Administration (FAA) construction grant. The funds will be transferred back when the final royalty payments are claimed on the fill material from the float pond.

    The Runway Rehabilitation project is funded by FAA (93.75%), State of Alaska match (3.125%), Local match (3.125%).

    At its July 14, 2014 special meeting, the Airport Board approved this transfer.

    The Manager recommends approval of this transfer.

VII. PUBLIC HEARING

A. Ordinance 2014-08 An Ordinance Amending Title 20 of the City and Borough Code to Provide for the Regulation of Secondhand Dealers and Providing for a Penalty.

This ordinance would impose certain record-keeping obligations on secondhand dealers, and would require dealers to retain property purchased for resale for a period of 30 days. This ordinance would codify a similar reporting and hold requirement for secondhand dealers as the State imposes upon pawnshops.

The Assembly Human Resources Committee reviewed this ordinance at its June 30, 2014 meeting, and at a special meeting held on July 17, 2014, and recommends that public hearing on the ordinance be moved to the August 11, 2014 regular meeting to allow the public time to review the amendments being recommended by the Committee.

The Manager recommends public hearing on this ordinance be moved to the August 11, 2014 meeting.

Assembly Action:

MOTION, by Kiehl, to refer Ordinance 2014-08 to the Human Resources Committee in advance of consideration at the August 11 Regular Assembly meeting.

Mr. Kiehl set a special Human Resources Committee meeting for Thursday, July 31, at 4:45 p.m. in the City Hall Assembly Chambers.

Hearing no objection, it was so ordered.

B. Ordinance 2014-38(b) An Ordinance Repealing the Civil Fine Procedure and Re-establishing Certain Parking and Other Violations as Infractions.

This ordinance would repeal the civil fine process adopted by the City and Borough in 2013, re-establishing the civil violations as criminal infractions. With the adoption of SB 116 by the State legislature, the reason behind enacting the civil fine process - to avoid the need to personally serve certain citations - has been eliminated.

Last year, when the Alaska Court System's Minor Offense rules were updated, the Court System reviewed the municipal codes for conflicts with the new rules. That review was not done for the CBJ because the CBJ adopted a civil fine process instead. With the impending repeal of the civil fine process, the Court went forward with its review and contacted the CBJ with suggested changes to Ordinance 2014-38. Version (b), included in your packet, reflects those changes recommended by the Court System, with the newly amended text shown in italics.

Other necessary housekeeping amendments will be brought forward in the ordinance that will result from the code review process currently underway.

The Manager recommends this ordinance be adopted.

Assembly Action:

Mayor Sanford pulled Ordinance 2014-38(b) from the agenda at the manager's request for additional work, and set it for public hearing at the August 25 Regular Assembly meeting.

C. Ordinance 2014-41 An Ordinance Proposing an Amendment to Section 3.20 of the Charter of the City and Borough Relating to the Ski Area Board.

This ordinance would create a ballot proposition to amend section 3.20 of the Home Rule Charter of the City and Borough. The effect of the amendment, if approved by voters, would be to grant the Ski area board the additional authority to manage and oversee the municipally-owned ice rink.

The Assembly Finance Committee reviewed this ordinance at its July 9, 2014 meeting, and recommended forwarding to the full Assembly for approval.

Section 14.2 of the City Charter requires six Assembly votes to change the charter.

As this is a policy decision, the Manager has no recommendation.

Public Comment:

Chris Mertl, Vice Chair of the Parks and Recreation Advisory Committee (PRAC) spoke as a citizen. He served on the PRAC but he knew very little about this issue. He understood the budget concerns, but if the people on the PRAC did not understand the details, how would the public know enough to vote on the issue. There had not been a lot of information about this and existing resources needed to be utilized to study the issue. The PRAC was working on updating the PRAC Comprehensive Plan. Perhaps an empowered board was the way to go but this seemed premature without and understanding of the larger Parks and Recreation situation. He asked the Assembly to grant a year to the PRAC to work on the Comp Plan and to address budget concerns.

Mike Stanley, President of the Eaglecrest Board, referred the Assembly to a letter provided by the board. the Ski Area's letter. The Board passed a motion 6 aye, 1 nay, NOT to support this issue going on this year's ballot. There were too many unknown issues. They wanted to approach this as a company might in doing due diligence - to learn about the facility, the staff, the constituents, and what it meant for Eaglecrest and Treadwell. They generated a list of questions that we would like addressed. They understood that all of the questions would not be able to be answered immediately, but they are very different facilities and not an obvious fit. As a board they were available to assist work through the decision making process and there could be opportunities for further dialogue.

Jeff Wilson, Chair of the PRAC, said the PRAC was available to assist with this discussion. They felt they did not have sufficient information to move forward positively or negatively on both of the charter amendment questions. They need to look at what impacts empowered boards had - the management lost control over the facilities, and what did that mean? PRAC would like to work with Eaglecrest to get more information and they would like to remain neutral. How many empowered boards should there be? He worked with Mr. Fischer to do some public outreach to assess the public's needs for Parks and Rec due to changing demographics and where the P&R dollars should go. They needed information to assist with budgeting, as did the Assembly. If the Assembly implemented this, they would like to delay the implementation for a year to allow PRAC to do information surveying.

Ms. Crane said the Assembly would be working on the budget this summer, and any input needed to be early in the process.

Pete Hubert, said he was a user of the ski area and the pool. He also worked for Eaglecrest from 1985 - 1988, at a time when the Assembly was very concerned about costs. Eaglecrest had been an enterprise board since its inception. He was concerned that by taking on the skating rink, there would need to be a careful transition for the employees. He urged a delay in this implementation.

Matt Boline, President of the Juneau Douglas Ice Association for hockey said they initially supported an empowered board but after speaking with Eaglecrest, had heard that the board was not welcoming the change at this time as it was not familiar with ice arena operation. They were not opposed to an empowered board, but did support waiting a year to take up this question. Some questions to answer were who would make up the board, how many members, and if it fell under Eaglecrest, how would Treadwell be represented.

Darryl Tseu, represented the Adult Hockey Association Board, and as a user of the facility said they were all concerned about the facility. Many don't know the repercussions of such a decision and taking it to the public could be premature. He support looking at the budget, looking at the hockey and skating associations and other users.

Sigrid Dahlberg, President of the Juneau Skating Club, said they were all very concerned about what happened to the arena. Eaglecrest had taken years to get where it was with 70% cost recovery. It would take time for Treadwell to be developed to the point to do that. Juneau was a great place to live with great programs and they want to keep those going. They recommended more discussion, saying we don't know enough to make such a change at this time.

Assembly Action:

MOTION, by Wanamaker, to forward Ordinance 2014-41 for purposes of discussion.

Mr. Wanamaker said it was clear that people did not support this change, but he had not heard any ideas of how to manage the city's budget.

Mr. Kiehl said this was similar to the interest in an Aquatic board. There was a deadline to get this on the ballot, as a charter amendment. He thought the conversation was just beginning and there was no great advocate trumpeting this. He had concerns about the empowered board approach. It had some potential benefits for the ardent users, and some risks to the public. The Assembly needed to think hard about this for the public. We do not want to price out the general public, and that was a red flag. This was a conversation that needed to go on longer, regarding how do we want to treat our recreation facilities, from an approach towards total cost recovery or a public good, accessible to all. He spoke in favor of delaying this matter until after the time for this year's ballot.

Ms. Troll said at first she thought this made some sense for finding synergies, but as discussion continues it is apparent this may not be a good fit. She supported delaying this idea for a year, but if we delay everything until receiving a Comp Plan for Parks and Recreation, that may be too late. She understood the skating community could help with ideas to generate revenue. If there were concrete proposals to save funds and generate revenues, she'd like to hear them soon.

MOTION, by Wanamaker, to table Ordinance 2014-41 to the first regular meeting of the Assembly in March 2015. Hearing no objection, it was so ordered.

D. Ordinance 2014-42(b) An Ordinance Proposing an Amendment to the Charter of the City and Borough Authorizing the Creation of an Empowered Board to Operate and Manage the Municipally-Owned Aquatics Facilities.

This ordinance would create a ballot proposition to amend the Home Rule Charter of the City and Borough to establish an empowered Aquatics board. The proposed Charter language is the same that is currently used for the Docks and Harbors board and Airport board. The effect of the amendment, if approved by voters, would be to allow the Assembly to create an "empowered" board free of the restrictions imposed on boards by Charter section 3.16.

Version (b) amends the ordinance by replacing all references to "pools" with references to "aquatics facilities." The revisions are shown in italics.

Section 14.2 of the City Charter requires six Assembly votes to change the charter.

As this is a policy decision, the Manager has no recommendation.

Public Comment:

Sandra Delong, said she was a patron of the pool for 36 years on a five day a week basis. Pool management was exemplary. Pools were money pits. She could understand the concern due to the budget crisis but she did not see how this action could help. The creation of this board may reduce qualified management staff, it won't make up for lost revenue. She asked the Assembly to move carefully.

Patty Ray, President, Board of Trustees, Glacier Swim Club. She believed that the establishment of the empowered board was critical. The current cost structure was unsustainable into the future. The community needed to think about running the pools differently and cited the success of the Eaglecrest model. When the Augustus Brown Pool was considered for closure, an empowered board would be suited to problem solving more than the present structure. Every year their fees increased and their access was reduced. An empowered board could review how pool time was allocated and could look at redundant positions. This was not a GSC issue, it was a community issue and many groups and users were affected. Keep the pools viable.

Bob Storer, Vice Chair, Aquatic Facilities Advisory Board, said the concept of an empowered board was not new with the pools. About five years ago this was considered, and an advisory board was chosen instead. The AFAB believed, not unanimously, but all supported moving to an empowered board. He was not talking about cutting staff but there were opportunities to create additional revenue through an empowered board system. This would decrease the contribution the city made. He said the decisions made by an empowered board would be more public. There would be more opportunities for any conflicts in use to be heard in public. AFAB supported this and he asked the Assembly to give the public an opportunity to vote on this.

Ms. Troll asked Mr. Storer what level of cost recovery did he think would be possible. Mr. Storer said over time there was the potential for 30 - 45%.

Lance Stevens, Chamber of Commerce President Elect, referred to a letter sent by the Chamber of Commerce supporting this concept. This ordinance gave the people the opportunity to vote and it was essentially a slow process. This put the question to the public whether the Assembly should have the option to create such a board. The model should be looked at for operating efficiencies and possible improved revenue. CBJ was at significant risk of losing a pool. There was a passionate group of people at the pool that wanted to see things change and with that good things could happen with public support.

Tom Rutecki, said the idea of an empowered board had been around for some time and Glacier Swim Club had about 300 members currently, and there were others who had kids who had been in the program. We don't need any vetting by the PRAC. The PRAC never sent a letter of support when the AB pool was going to close. He urged the Assembly to take this to the voters. He was a member of the PRAC and the AFAB and it was frustrating that the Dimond Park Pool could not be rented. People want to rent it and it doesn't happen. An empowered board would increase transparency. He encouraged six votes to pass this ordinance. The affordability of the pool was the AFAB's mission and they tried to get everyone who wanted to get in the pool to use it, focusing on kids and scholarships.

Reed Stoops, spoke in support of an empowered board. I've used the AB pool ever since it was built, supported the Dimond Park Pool as an addition, not to supplant the AB pool. The move to close the pool took him by surprise and an empowered board would do a more effective job of reducing the subsidy, which would help to keep both facilities open. It was doubtful to have a break even proposition but the subsidy could be substantially reduced. He spoke about the field house operation that had used a variety of ways to increase revenue, by using volunteers, allowing advertising, and there could be swims with higher and lower fees. He urged support of the charter amendment and said there would be a number of details that would need to be worked out.

Assembly Action:

MOTION, by Wanamaker, to approve Ordinance 2014-42(b).

Mr. Wanamaker spoke in favor of the motion and he encouraged the Assembly to allow the voters to decide.

Ms. Crane said she felt the proposal had merit, but she was not happy with the push to get this immediately done. There were a lot of details to work out. If this passed she could start working on it tomorrow. She would like to have the information to provide voters with the maintenance costs of the facilities, the expectations we will have of the board, what kind of revenue we expect. Working with the public we would have more information. She would reluctantly vote for this, but would not vote for an ordinance until all the details were worked out.

Ms. Troll said she was in support as the situation with the pool was more worked out and was happy with the detailed information from the Glacier Swim Club. The Assembly was driven by the timeline to get the measure on the ballot. The question is a "may" not a "shall" for establishment of an empowered board, and additional analysis would be needed. The pool issue was ripe for this consideration.

Mr. Nankervis said he was in support of the ordinance.

Mr. Kiehl said he was wrestling with this issue and was nervous about the approach. He was concerned that the success of the Eaglecrest Board had become a beacon but the Assembly took a board that had met its goals and whacked their operating and capital budgets. The pools were not protected by an enterprize board. The Assembly had to think hard whether the only way to manage better was with a board. The letter from GSC was great, had good suggestions and it did not take an empowered board to bring those recommendations forward. These were the kinds of considerations the Assembly needed to make - what was the public good, what gets funded and what gets cut. He was willing to put this in front of the voters, but this took the community down the road of the expensive facilities in Juneau and the non-expensive facilities. He looked forward to a robust debate.

Hearing no objection, Ordinance 2014-42(b) passed.

E. Ordinance 2013-11(BB) An Ordinance Appropriating to the Manager the Sum of $7,830 as Funding to Provide For Commercial Motor Vehicle Inspections, Grant Funding Provided by the Alaska Department Of Transportation and Public Facilities.

This ordinance would appropriate a $7,830 grant from the Alaska Department of Transportation and Public Facilities to provide commercial motor vehicle inspections (CMV).

The inspections are intended to determine the appropriateness of driver credentials as well as road worthiness of commercial vehicles with the ultimate goal of improving commercial vehicle safety in Juneau.

There is no match requirement for this grant.

The Manager recommends this ordinance be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Troll, to adopt Ordinance 2013-11(BB). Hearing no objection, it was so ordered.

F. Ordinance 2013-11(BC) An Ordinance Appropriating to the Manager the Sum of $19,042 as Partial Funding for the Alaska Juneau Gold Mine Power Tower Stabilization Project. Grant Funding Provided by the Alaska Department of Natural Resources, Office of History and Archaeology.

This ordinance would appropriate $19,042.00 to the Alaska Juneau Gold Mine Power Tower stabilization project.

Two historic power structures located in Last Chance Basin are leaning and need foundation repairs to assure they do not fall over. One of the two towers supplies power to the Last Chance Mining Museum. CBJ was awarded a matching grant from the Alaska Office of History and Archaeology to perform the work. The required 40% match would be provided through in-kind services of volunteers of the Gastineau Channel Historical Society. The work would begin in the summer of 2014 and be completed by fall of 2015.

The Historic Resources Advisory Committee reviewed the project and recommended applying for the grant.

The Manager recommends this ordinance be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Kiehl, to adopt Ordinance 2013-11(BC).

Mr. Jones asked for more information about how the work of the project would be managed.

Mr. Gillette said he was the Chair of the Historic Resources Advisory Committee and the Gastineau Channel Historic Society, and they had done many similar projects with a combination of volunteer and contracted labor. An engineer would provide the design of the structural repairs and safety considerations would determine what labor could be done by volunteers or by a hired contractor. No CBJ employees would be working on the project. CBJ had a term contract for contractors for work under $50,000 and the work would be performed under that CBJ contract.

Hearing no objection, it was so ordered.

G. Ordinance 2013-11(BD) An Ordinance Appropriating to the Manager the Sum of $3,137,500 as Partial Funding for the Statter Harbor Launch Ramp; Grant Funding Provided by the Alaska Department of Fish and Game.

This ordinance would appropriate a federal grant of $3,137,500 administered through the Alaska Department of Fish and Game into the Statter Harbor CIP.

This grant would provide construction funding for the new two-lane launch ramp at Statter Harbor. CBJ is required to provide a 25% match or not less than $1,045,833.34 of non-federal funds. The construction phase is projected to cost approximately $10M and is fully funded with the ADF&G contribution. The CBJ match is currently in the Statter Harbor CIP account provided by city sales tax proceeds.

With the ADF&G grant construction of the project would begin in fall of 2014 and be completed by spring of 2016.

The Docks and Harbors Board reviewed this ordinance, and its requirement for matching funds, at its June 26, 2014 meeting and recommended forwarding to the full Assembly for approval.

The Manager recommends this ordinance be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Jones, to adopt Ordinance 2013-11(BD).

Ms. Crane asked if the work would begin this fall. Ms. Kiefer said yes.

Mr. Keihl asked for an explanation of the funding in the Economic Impact Note.

Mr. Gillette said this CIP had started 5 years ago, originally as the Statter Harbor Commercial Loading Facility. It was determined that it was not the appropriate location, the facility further out in Auke Bay was developed, and the funding from State Fish and Game and federal funding was used for many planning aspects of the project. He did not have a specific breakdown.

Mr. Keihl asked if this CIP funded other Auke Bay projects in addition to the ramp, and Mr. Gillette said that was correct.

Hearing no objection, it was so ordered.

H. Ordinance 2014-24(A) An Ordinance Appropriating to the Manager the Sum of $130,700 as Additional Grant Funding for the Alaska Mail Services Program; Grant Funding Provided by the Alaska State Library.

This ordinance would appropriate an additional $130,700 in grant funds from the Alaska State Library to the CBJ Library Department for the staffing, materials, services, and supplies needed to provide library services by mail to Alaskan residents who live in communities that lack public library services.

The current grant budget in operating is $97,700, this ordinance would increase the grant budget to $228,400.

The Alaska State Library is directed to provide public library services to residents of the State without access to a public library in Alaska Statute 14.56.030(4) and the Library has been participating in this program in differing manners since its inception. This grant would fund 2.75 FTE positions and there is no matching requirement.

The Assembly Finance Committee reviewed this ordinance at its May 21, 2014 meeting, and recommended forwarding to the full Assembly approval.

The Manager recommends this ordinance be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Crane, to adopt Ordinance 2014-24(A). Hearing no objection, it was so ordered.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

None.

X. STAFF REPORTS

None.

XI. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Sanford announced the first meeting of the Tax Exemption Review Committee on Thursday, July 24, at 5 p.m. in the City Hall Conference Room 224. Ms. Crane would substitute for Ms. Becker and Mr. Keihl would Chair the meeting. He asked that the idea of a hardship exemption for utility billing be added to the work of the committee.

B. Committee Reports

Committee of the Whole: The next meeting was set for Monday, July 28.

Public Works and Facilities Committee: Chair Wanamaker said the next meeting was set for Monday, August 18.

Lands and Resources Committee: The next meeting was set for Monday, August 25.

Human Resources Committee: Chair Keihl said the next meeting was a special HRC worksession regarding the Second-Hand Ordinance, set for Thursday, July 31 at 4:45 p.m.

C. Liaison Reports

Docks and Harbors Board: Liaison Jones said he next meeting was set for Thursday, July 31.

Downtown Business Association: Liaison Jones said the next meeting was set for Friday, August 1, and the DBA would be participating in the downtown cleanup on Friday, July 25.

Juneau Commission on Sustainability: Liaison Troll said the JCOS participated in the 4th of July parade with electric cars and would be forwarding a letter of thanks to the Assembly.

Bartlett Hospital Board: Liaison Crane said the next meeting was set for Tuesday, July 22.

Affordable Housing Commission: Liaison Keihl said the next meeting was set for Tuesday, August 5.

School Board: Liaison Keihl said

Juneau Economic Development Council: Liaison Wanamaker said he attended a recent meeting and the JEDC performed the annual executive director evaluation session.

D. Presiding Officer Reports

Zenk et.al v Planning Commission: Presiding Officer Jones said one more brief was due and then the record would be distributed, with the hearing set for Monday, August 18, at 4:30 p.m. in the Assembly Chambers.

Vick v Animal Hearing Board: Presiding Officer Kiehl said the hearing was held prior to the Assembly meeting and the Assembly anticipated a written decision would be distributed to the parties in a timely manner.

XII. ASSEMBLY COMMENTS AND QUESTIONS

Mayor Sanford thanked all who attended the Empty Chair program. It was an important event that was very well done, and he encouraged all to visit the sculpture in Capitol School Park. The chair is a reminder and is situated so that it can watch over all three branches of government in Juneau.

Mr. Wanamaker said the Assembly took an important step to initiate a dialogue with Eaglecrest and Treadwell Arena. He recommended the Assembly appoint a task force to conduct the public dialogue and gather information to bring back to the Assembly with a recommendation. He suggested membership of a member from the Eaglecrest Board, one member from a skating group, one member from the PRAC, one member of the general public and one member of the Assembly. Before the appointment there should be a well defined mission outlining the information they need to secure, public hearings are held, and by the deadline a report with solid recommendations are provided to the Assembly. He suggested early February for completion of the work.

Ms. Troll recommended that a member of the staff be also appointed to the committee, not as a resource person but as an active member of the committee. Ms. Crane suggested the staff member should be the Manager or Deputy Manager.

The Assembly discussed the idea and generally agreed. There was some discussion about the timing of appointing the committee soon or after the October election and it was determined to start the work sooner.

Hearing no objections to the establishment of the task force, Mr. Wanamaker volunteered to draft the charge to the task force and Mr. Jones agreed to assist.

Mr. Keihl thanked John Henry Venables for the reminder that July 21 is Jay Hammond Day. He also said he recently attended the Ha Aani Oyster Fest and it was a well managed event. He attended an ad hoc informal group that met to discuss downtown issues and short and long term approaches to chronic issues in the downtown area. The Governor's Picnic is Juneau is July 23 at Sandy Beach.

Ms. Crane attended the National Association of County Officials meeting in New Orleans in her role as President of the Alaska Municipal League and would provide a report to the Mayor.

Ms. Troll would like to hear from staff how to lower the general fund contribution to the pools. She said she would attend the Tongass Advisory Council meeting in Ketchikan on August 6 as an alternate member and Mayor Sanford asked her to familiarize herself with the CBJ Assembly positions regarding the Tongass.

Mayor Sanford referred to the recent press release on the upcoming city election on October 7, with candidate filing open from August 8 - 18.

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XIV. EXECUTIVE SESSION

MOTION*, by Keihl, to enter executive session, to discuss a matter, the immediate knowledge of which could have an adverse effect on the finances of the city and borough, namely, an update from the City Attorney on the Gastineau Apartments, and to also conduct the Municipal Attorney's evaluation.* Hearing no objection, it was so ordered. The Assembly entered executive session at 9 p.m.

A. Gastineau Apartments - information update from City Attorney

B. City Attorney Evaluation

The Assembly returned to regular session at 10:04 p.m.

Mr. Kiehl said that during the Executive Session, the Assembly provided staff direction with regard to the Gastineau Apartments issue, and finalized the Municipal Attorney's evaluation.

XV. ADJOURNMENT

There being no further business to come before the Assembly, the meeting adjourned at 10:05 p.m.

Signed:__________________________ Signed:______________________________

Laurie Sica, Municipal Clerk Merrill Sanford, Mayor