

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

August 25, 2014 7:00 PM

Assembly Chambers - Municipal Building
Regular Meeting No. 2014-23

Submitted by: _____
Kimberly A. Kiefer
City and Borough Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

A. **Public Works Administrative Officer II, Maggie (Ford) Swanson**

IV. APPROVAL OF MINUTES

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

- a. **Ordinance 2014-24(D) An Ordinance Appropriating to the Manager the Sum of \$495,000 as Additional Funding for the Mendenhall Valley Public Library Capital Improvement Project; Grant Funding Provided by the Rasmuson Foundation.**

This ordinance would appropriate an additional \$495,000 for the furniture, fixtures, and equipment for the Mendenhall Valley Public Library, currently under construction.

Grant funding is provided by the Rasmuson Foundation. There is no CBJ match requirement for this grant.

At its April 7, 2014 meeting the Assembly approved Resolution 2684, authorizing the application for this grant.

The Public Works and Facilities Committee reviewed this ordinance at its August 18, 2014 meeting and recommended forwarding to the full Assembly for approval.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- b. **Ordinance 2014-24(H) An Ordinance Appropriating to the Manager the Sum of \$1,574,466 as Funding for the Evaluation and Construction of Joint City, State, and Federal Parking Improvements in the Willoughby District, Grant Funding Provided by Alaska Department of Commerce, Community and Economic Development.**

This ordinance would appropriate \$1,574,465.52 of an Alaska Department of Commerce, Community and Economic Development legislative grant to the new Willoughby District Parking Capital Improvement Project (CIP). CBJ received this grant to evaluate, and partially fund CBJ, State of Alaska, and Federal employee parking improvements in the Willoughby District.

The Public Works and Facilities Committee reviewed this ordinance at its August 18, 2014 meeting, and recommended forwarding to the full Assembly for approval.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Transfer

- a. **Transfer T-957 This ordinance transfers \$163,000 from CIP S02-089 (Harborview Renovation) to CIP S02-094 (Gastineau Elementary Renovation).**

This ordinance would transfer \$163,000 from CIP S02-089 (Harborview Renovation) to CIP S02-094 (Gastineau Elementary Renovation).

This transfer will allow payment of all remaining claims on the Gastineau renovation project.

The Manager recommends approval of this transfer.

- b. **Transfer T-958 transfers \$7,772 from CIP P41-059 (Parks & Playground Improvements) to CIP P46-093 (Trailhead Information Kiosks).**

This would transfer \$7,772 from CIP P41-059 (Parks & Playground Improvements) to CIP P46-093 (Trailhead Information Kiosks).

In February 2012 CBJ received a \$36,380 grant from State of Alaska – DNR for the construction of information kiosks for approximately 15 CBJ trailheads. It was adopted with ordinance 2011-11(AD). A \$10,211 match was required which was to be met with staff time provided by CBJ employees and volunteer labor from SAGA. SAGA was unable to meet the volunteer requirement.

To close this project and finalize the grant a transfer of \$7,772 from the Parks & Playgrounds CIP to the Trailhead Kiosk CIP is required as a match.

The Manager recommends approval of this transfer.

- c. **Transfer T-959 transfers \$90,000 from CIP P46-090 (OHV Park Site Analysis) to CIP NEW P46-099 (Parks & Rec Department Review).**

In pursuit of an Assembly goal, the Manager has asked for assistance in locating

sufficient funds to do a review of the Parks and Recreation, Police, and Fire Departments.

Due to the difficulties of finding an acceptable site, the OHV planning CIP has stalled. Given our financial situation, it does not appear likely that this CIP goal will move forward in the near future. Given that, it was recommended to transfer funds from the OHV CIP to a new CIP which would fund the departmental review effort.

The OHV project holds approximately \$240K of sales tax. A preliminary estimate provided by a consultant to the Manager's Office for a department review totaled approximately \$90K.

The Public Works and Facilities Committee reviewed this transfer at its July 14, 2014 meeting, and recommended forwarding funding for the Parks and Recreation Department review to the full Assembly for approval.

The Manager recommends approval of this transfer.

VIII. PUBLIC HEARING

A. Ordinance 2013-11(BE) An Ordinance Appropriating to the Manager the Sum of \$11,900 as Funding for the Purchase of Artwork for the Juneau-Douglas City Museum; Grant Funding Provided by the Rasmuson Foundation Art Acquisition Fund.

This ordinance would appropriate a private grant of \$11,900 administered through the Rasmuson Foundation Art Acquisition Fund.

The grant provided for the purchase of the following artwork: Boat in Berners Bay, Trophy Bear # 1, Under the Canopy, Observatory, Alaskan Devil Jungle, Keet Gweili, and Woven Octopus Bag.

There is no CBJ match requirement for this grant.

The Manager recommends this ordinance be adopted.

B. Ordinance 2014-24(C) An Ordinance Appropriating to the Manager the Sum of \$2,266,000 as Funding for the State of Alaska's Designated Legislative Grant Projects; Grant Funding Provided by Alaska Department of Commerce, Community and Economic Development.

This ordinance would appropriate \$2,266,000 for 4 Alaska Department of Commerce, Community and Economic Development legislative grants to the below new or existing programs or Capital Improvement Projects (CIP's). These projects were requested as part of the 2014 State Legislative Requests.

Last Chance Basin Well Field Upgrades: \$1,350,000

Project Description: Last Chance Basin Well Field needs critical infrastructure upgrades for Juneau's primary water source. This includes drilling 2 new production wells and if funding remains, re-drilling/rehabbing existing wells to meet system capacity needs that will allow wells to cycle and regenerate.

At its June 2, 2014 meeting the Public Works and Facilities Committee reviewed this request and recommended forwarding to the full Assembly for approval.

Salmon Creek Water Treatment Facility Secondary Disinfection: \$650,000

Project Description: Salmon Creek Water Treatment Facility secondary disinfection system improvements to meet ADEC/EPA LT2 rule by October 2015. Not only will this meet the disinfection requirement but it will allow the plant to operate during high turbidity related times when it has to be shut down. This will make the Salmon Creek facility a more reliable source of treated water for the Borough.

At its June 2, 2014 meeting the Public Works and Facilities Committee reviewed this request and recommended forwarding to the full Assembly for approval.

Fire Department Mobile Data Terminals \$66,000:

Project Description: Install 9 mobile data terminals in first response fire department apparatus.

School District Curriculum Materials: \$200,000

Project Description: To purchase new texts and related materials for elementary students.

At its April 28, 2014 meeting the School Board reviewed and approved this request.

The Manager recommends this ordinance be adopted.

C. Ordinance 2014-24(E) An Ordinance Appropriating to the Manager the Sum of \$110,000 as Funding for the Emergency Management Performance Grant; Grant Funding Provided by the State of Alaska, Department of Military and Veterans Affairs.

This ordinance would appropriate \$110,000.00 for the 2014 Emergency Management Performance Grant (EMPG) from the Alaska Department of Military and Veterans Affairs for the City and Borough of Juneau Alaska.
State Grant Number: 14EMPG-GR35586

These funds would be provided to reimburse the City and Borough of Juneau, Emergency Programs Division, for costs incurred in direct support of the goals and activities of the Emergency Management Performance Grant. This includes employee payroll for three CBJ Staff members in the performance of Emergency Management functions in planning, training, and exercise within the grant performance period.

EMPG Performance includes, but is not limited to the following tasks:

- 1 Preparing the jurisdictions Local Capability Assessment (LCA) Document for the State.
- 1 Required attendance at the Bi-Annual Conference State's Multi-Year Training and Exercise Plan Workshop (TEPW), and development of a local jurisdiction Multi-Year Training and Exercise Plan be submitted to DHS&EM at the TEPW.
- 1 Participation in exercises during the performance period.
- 1 Continued utilization and work towards compliancy with the National Incident

Management System (NIMSCAST).

- 1 Completion of the FEMA Independent Study Professional Development Series.
- 1 Timely submission of quarterly progress reports.

There is a dollar-for-dollar, in-kind match requirement which is provided through CBJ Emergency Management staff personnel services.

The Manager recommends this ordinance be adopted.

D. Ordinance 2014-24(F) An Ordinance Appropriating to the Manager the Sum of \$18,448 as Funding for the Local Emergency Planning Committee; Grant Funding Provided by the State of Alaska, Department of Military and Veterans Affairs.

This ordinance would appropriate \$18,448 for the 2015 LEPC Grant from the Alaska Department of Military and Veterans Affairs for the Local Emergency Planning Committee. State Grant Number- 15LEPC- GR35602

These funds are slated to support the goals and activities of the Juneau Local Emergency Planning Committee (LEPC). Activities funded by this grant include:

- 1 LEPC Support Services (Admin Labor)
- 1 LEPC Support Services (Postal Services, Printing/Copying)
- 1 LEPC Equipment
- 1 Outreach Projects and Media Campaigns
- 1 Emergency Preparedness Brochures/ Handouts/ and Flyers
- 1 Local Training Events
- 1 Community Emergency Response Team Training Support.

There is no CBJ match requirement for this grant.

The Manager recommends this ordinance be adopted.

E. Ordinance 2014-24(G) An Ordinance Appropriating to the Manager the Sum of \$93,750 as Funding for the Juneau International Airport Runway 26 MALSR Capital Improvement Project; Grant Funding Provided by the Alaska Department of Commerce, Community and Economic Development.

This ordinance would appropriate \$93,750 for the Runway 26 MALSR (Medium-Intensity Approach Lighting System with Runway Alignment Indicator Lights) capital project. Funding is provided by a Designated Legislative Grant from the Department of Commerce, Community, and Economic Development (DCCED). This funding was part of the 2014 State/Federal Project Funding Requests.

Additional project funding is anticipated from the Federal Aviation Administration (FAA).

The Airport Board reviewed this action at its August 13, 2014 meeting, and recommended forwarding to the full Assembly for approval.

The Manager recommends this ordinance be adopted.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. Late Filed Senior Citizen Hardship Exemption Application - Marion Simpson

On August 11, 2014, Marion Simpson filed a late application for the 2014 Senior Citizen Real Property Hardship Exemption. The code places the authority of approving late claims with the Assembly.

Per 69.10.020(C): The assembly, for good cause shown, may waive the claimant's failure to a make timely application for an exemption under subsection (A) or CBJ 69.10.0210 and authorize the assessor to accept the application as if filed timely.

Ms. Simpson states that she filed late due to the fact that she is eighty-six years old and that her memory fails her on some important issues. The approval of this late filing would result in a loss of \$2,569.31 in revenue to the City. The Assessor's Office has reviewed the application and has determined Ms. Simpson has an income ratio that would qualify her for the exemption had it been filed in a timely manner.

The Manager recommends the Assembly authorize the assessor to accept the application as if filed timely.

XI. STAFF REPORTS

XII. ASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee Reports
- C. Liaison Reports
- D. Presiding Officer Reports

1. Joyce and Jody Vick vs. Animal Control Board Appeal before the Assembly

On July 21, 2014, the Assembly heard the appeal of the “dangerous animal” designation of the appellants’ dog Sushi. The final decision is before the Assembly for adoption.

CBJ Code 01.50.140, Decisions on Appeal, provides that the proposed decision and any objections to the proposed decision shall be placed before the appeal agency at the first regular meeting at which the matter may be scheduled or at a special meeting called for that purpose. No written objections were received from the parties.

XIII. ASSEMBLY COMMENTS AND QUESTIONS

XIV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XV. EXECUTIVE SESSION

A. APARC Litigation Update

XVI. ADJOURNMENT

Note: Agenda packets are available for review online at www.juneau.org.

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city_clerk@ci.juneau.ak.us