THE CITY AND BOROUGH OF JUNEAU, ALASKA

Meeting Minutes - April 6, 2015

MEETING NO. 2015-10: The Regular Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Merrill Sanford.

I. ROLL CALL

Assembly Present: Mary Becker, Karen Crane, Maria Gladziszewski, Loren Jones, Jesse Kiehl, Jerry Nankervis, Merrill Sanford, Kate Troll and Debbie White.

Assembly Absent: None.

Staff Present: Kim Kiefer, City Manager; Rob Steedle, Deputy City Manager; Amy Mead, Municipal Attorney; Beth McEwen, Deputy Clerk; Kirk Duncan, Parks and Recreation Director; Rorie Watt, Engineering and Public Works Director; Robert Palmer, Assistant Attorney, Hal Hart, Community Development Director; Bob Bartholomew, Finance Director; Beth McKibben, Planning Manager; Greg Chaney, Lands and Resources Manager; Patricia DeLaBruere, Airport Manager.

II. SPECIAL ORDER OF BUSINESS

A. Honorary Mayors - Thunder Mountain High School

Mayor Sanford welcomed the student participants from TMHS, Chloe Varner, Justin Sleppy and Kathy Tran, and thanked them for participating in the Honorary Mayor program.

III. APPROVAL OF MINUTES

A. February 23, 2015 Regular Assembly Meeting 2015-04

Hearing no objection, the minutes of the February 23, 2015 Regular Assembly Meeting 2015-04 were approved as corrected.

IV. MANAGER'S REQUEST FOR AGENDA CHANGES

Ms. Kiefer requested removal of Transfer T-967, to be discussed following the public hearing on Ordinance 2014-24(AG). Hearing no objection, it was so ordered.

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Mindy Roggenkop, owner of the Franklin St. Barber Shop on 2nd and Franklin, said the parking lot at the corner of 2nd and Franklin owned by CBJ has been really important for her shop. Elderly people with mobility issues use that lot frequently. She said she always had 75 cents in her drawer for parking if any of her customers needed it, and the lot had been a life saver for her business. If a building were to be built on the lot she would like to see some public parking underneath the structure for the small businesses in the area.

Steve Hamilton said that Juneau did not have a long range plan for parking. He asked for input on the Economic Development Plan. You asked the community for input, and parking really did affect the businesses on North Franklin strongly. No one was anti-growth but anything a new owner could to do make parking available would be appreciated. He asked the Assembly to continue to ask for public input.

Courtney Manger, owner of the Foggy Mountain Shop on N. Franklin Street, said that many people won't shop in their store due to parking issues. She was interested to hear there was a survey out to employees and businesses.

Thomas Hanley spoke about Jackson Road in Blueberry Hills Subdivision. He was frustrated by what he called a "bad process" with the CIP with Engineering. The plan for the Blueberry Hills subdivision was to address water line issues and would involve the removal of the trees and the narrowing of the street. HE said the residents were not informed about the changes and he only found out about it through the surveyors on the project. Engineering first was going to do this as a small street project and it wasn't going to go through the Planning Commission. He said notice went only to those households on Jackson Street only even though it affected the whole subdivision. Removal of trees and narrowing of street was never mentioned. Because he knew about the trees, he went to the public meeting. The public meeting consisted of blueprints on a table with four people in attendance. Didn't know about the narrowing of the streets until it was in the staff report to the Planning Commission. The PC ruled in favor of the residents. He suggested that when Engineering does a CIP project that changes the status quo that they identify the key elements of what those changes are.

Kevin Jardell, CBJ lobbyist, spoke at the Mayor's request regarding an update on the activities of the Legislature. He said the focus was on the budget and the reductions in revenue. He said the House would need to pass an operating budget, the Senate would pass theirs, and then it went to a conference committee. The Mayor asked that he come in and give the Assembly an update on what is going on at the State Legislature. There were 13 days left in the 90 day session, and the legislature was able to go 30 days longer if necessary. He spoke about funding for the Marine Highway, DOT/PF projects, education, public broadcasting, marijuana legislation, daylight savings time, medicaid expansion, the state cruise ship head tax, municipal revenue sharing, and answered questions from the Assembly. Mayor Sanford thanked him for his report and his work.

VI. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

None.

C. Assembly Action

_MOTION_*, by Becker, to adopt the consent agenda, with the removal of Transfer T-967.*
Hearing no objections, the consent agenda was adopted.

1. Ordinances for Introduction

a. Ordinance 2014-24(AH) An Ordinance Appropriating to the Manager the Sum of $10,935 as Partial Funding for the Juneau School District Facilities Renovation and Repair Capital Improvement Project (CIP S02-101), Funding Provided by 2009 and 2012 General Obligation Bond Interest Income.

This request would authorize the appropriation of $10,724.17 in interest income from the DZ Covered Play Area CIP (S02-091) and $210.56 in interest income from the Adair-Kennedy Synthetic Turf Replacement CIP (S02-097) to the Juneau School District Facilities Renovation and Repair CIP (S02-101). This action would appropriate all remaining interest funds from the two CIPs, a total amount of $10,934.73.

Funds provided by the following:

1) Unbudgeted 2009 GO CIP Bond Interest Income of $10,724.17
2) Unbudgeted 2012 Series III GO Bond Interest Income of $210.56

The Public Works and Facilities Committee approved these appropriations at its February 9, 2015 meeting. The Juneau School Board approved these appropriations at its February 10, 2015 meeting.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

b. Ordinance 2014-24(AJ) An Ordinance Appropriating to the Manager the Sum of $4,000,000 as Partial Funding for the Salmon Creek Secondary Disinfection (Filtration) Project (W75-044), Loan Funding Provided by the State of Alaska Department of Environmental Conservation (ADEC), Alaska Drinking Water Fund (ADWF).

The Salmon Creek Secondary Disinfection Project involves the assessment of levels of disinfection required, facility permitting, and the design and construction of a secondary disinfection process at the Salmon Creek Water Treatment Facility. This project is necessary to comply with the newly mandated U.S. Environmental Protection Agency Surface Water Treatment Rule requirement to provide secondary disinfection of surface water sources, which became effective in 2013 (CBJ applied for and received an extension from ADEC to have an approved secondary disinfection system in place by no later than October 1, 2015.). This loan increase would enable the CBJ to bid the project within the next month and complete the project by the October deadline.

Resolutions 2679 and 2705 have authorized the Manager to apply for and enter into agreements for these loan monies.

The terms of the low interest loans under the Alaska Revolving Loan Fund programs are 20-year repayment at a 1.5% interest rate. The project loans will be re-paid with Water Utility customer revenues.

In the event that CBJ receives the grant funding from DEC as is listed in the Governor’s FY16 budget, and depending on contractor bidding prices, some or all of this loan will not be used and the funds will be de-appropriated from the project budget.

The Public Works and Facilities Committee reviewed and approved this action at its March 23, 2015, meeting.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular meeting.

c. Ordinance 2014-24(AI) An Ordinance Appropriating to the Manager the Sum of $23,400 as Partial Funding for the Auke Lake LID Sewer Project (U76-006), Loan Funding Provided by the State of Alaska Department of Environmental Conservation (ADEC), Alaska Clean Water Fund (ACWF).

The ADEC loan funding will provide low interest financing (1.5% for ten years) for the property owners' repayment of the LID assessments.

Resolution 2412 authorized the City Manager to apply for and enter into the agreement for this loan.

The Public Works and Facilities Committee reviewed and approved this action at its March 23, 2015, meeting.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

d. Ordinance 2014-24(AK) An Ordinance Appropriating to the Manager the Sum of $5,000 as Partial Funding for the Contractual Services of a Licensed Architectural Firm for the Auke Bay Area Plan, Funding Provided by Donations.

A group of private Auke Bay stakeholders has expressed their desire to contribute to this effort through monetary donations. The Community Development Department will make up the difference with budgeted funds in the amount of $22,000.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

e. Ordinance 2014-24(AL) An Ordinance Appropriating to the Manager the sum of $17,186 as Partial Funding for Phase I of the Historic Preservation Plan Update, Grant Funding Provided by the State of Alaska, Department of Natural Resources.

Phase I of the update to the Historic Preservation Plan will include hiring a consultant for public education about historic preservation and outreach, scoping meetings and public meetings, and to solicit input regarding historic preservation. The consultant will also evaluate the existing plan and provide a report with findings.

The work performed under this project will be a combined effort of a historic preservation consultant, the CBJ Historic Resources Advisory Committee, CBJ City Museum, CBJ Community Development Department, and the Project Manager. Total project costs are estimated to be $28,644.00 In accordance with using Certified Local Government Funds the CBJ is required to provide a 40%

match, which will be fulfilled through staff wages from the varied CBJ departments' operating budget. Total project costs include an 8.5% State administrative surcharge.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular meeting.

f. Ordinance 2014-24(AN) An Ordinance Appropriating to the Manager the Sum Of $1,018,329 as Funding for the Juneau International Airport Runway Rehabilitation Capital Improvement Project (CIP A50-079), Funding Provided by The Federal Aviation Administration and The State of Alaska Department of Transportation.

This ordinance would appropriate $1,018,328.97 for the Runway Rehabilitation capital project (CIP A50-079). Funding is provided as follows:

Federal Aviation Administration grant:	$ 985,479.65
Alaska Department of Transportation match:	$ 32,849.32

This airport capital project will resurface the runway, and install new drainage.

The FAA funds 93.75% of the project with the remainder being split between Alaska DOT and Juneau International Airport. Airport matching funds will be transferred separately, the subject of Transfer Request T-969 before the Assembly.

The Airport Board approved this action at their March 11, 2015 meeting.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

g. Ordinance 2015-22 An Ordinance Amending the Traffic Code Relating to the Minimum Sentence for Driving While Under the Influence and Refusal to Submit to a Chemical Test.

This ordinance would amend CBJ 72.10.010, Driving While Under the Influence, and 72.10.012, Refusal to Submit to Chemical Test, with respect to the requirement that the court require convicted persons to use an ignition interlock device as part of the minimum sentence imposed. The purpose of the amendment is to make CBJ code consistent with State law, which would assist the court with its effort to impose uniform sentences. The table below illustrates the difference between the sentence requirements currently specified in CBJ code versus State law:

	CBJ code	State law
Refusal to Submit (1st conviction)	12 months	6 months
Refusal to Submit (2nd conviction)	24 months	12 months
Refusal to submit (3rd conviction)	36 months	18 months
D.U.I. (1st conviction)	12 months	6 months
D.U.I. (2nd conviction)	24 months	12 months

D.U.I. (3rd conviction)	36 months	18 months

The Manager recommends this ordinance be introduced and set for public hearing at the next regular meeting.

h. Ordinance 2015-23 An Ordinance Amending the Recreation, Parks and Community Centers Title to Add a New Chapter on Aquatics Facilities.

The Juneau voters approved a proposition in October 2014 that read: "The Assembly may establish a board of directors for the municipally-owned and operated aquatics facilities, and appoint members to the board. Notwithstanding the provisions of Section 3.16 of this Charter, the board shall derive its authority and power from the Assembly by ordinance." On February 23, 2015, the Assembly Human Resource Committee directed staff to develop an ordinance creating an Aquatic Empowered Board and directed the City Manager to create a committee to answer a list of questions from the committee.

The Human Resources Committee reviewed the answers to their questions and the ordinance on March 16, 2015, and recommended forwarding it to the Assembly.

The Manager has no recommendation as this is an Assembly policy decision.

i. Ordinance 2015-25 An Ordinance Authorizing a Capital Improvement by Agreement Related to the Construction and Maintenance of Improvements on Dunn Street.

This non-code ordinance would authorize the Manager to enter into a capital improvements by agreement contract with the Dunn Street property owners, pursuant to CBJ 15.10.290. Per the agreement, the Dunn Street property owners would pay a $50,000 contribution towards the overall cost of paving and related improvements to the currently unimproved, privately maintained gravel road. The agreement allows the owners' contribution to be financed over a period of ten years, at an annual interest rate of 3.09 percent.

The property owners of Dunn Street first approached the CBJ with a request to form a paving Local Improvement District in 2013 for their non-CBJ maintained road. The Assembly Public Works and Facilities Committee (PWFC) approved a 50% cost split for the road paving improvements in June of 2014. A portion of the total cost was appropriated in the FY 2015 CIP ($250,000). The Dunn Street property owners disputed the 50% cost split for the project.

The issue was revisited at the March 23, 2015, Public Works and Facilities Committee meeting where the following was agreed upon by the Public Works and Facilities Committee and the Dunn Street property owners:

- Dunn Street property owners will contribute a total of $50,000 for the paving improvements to the Dunn Street.
- The CBJ complete the roadway improvements, including pavement, road base, curb, gutter, storm drainage, and water system.

- The CBJ agrees to maintain the asphalt pavement and underground storm drain system within the Dunn Street ROW.
- The Dunn Street property owners will continue to be responsible for snow removal and winter maintenance of the Dunn Street ROW.

CBJ 15.10.290 provides that the Assembly may authorize a contract for provision of improvements. This ordinance would authorize the Manager to enter the proposed agreement, attached as Exhibit A to the ordinance.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

j. Ordinance 2015-17 An Ordinance Amending the Uniform Sales Tax Code Relating to the Single Item and Service Tax Exemption and the Senior Citizen Tax Exemption.

Ordinance 2015-17 would amend the CBJ Sales Tax Code in two ways. First, it would change that portion of a single item or service eligible for an exemption by increasing the threshold value, which must be met before the exemption is granted, from $7,500 to $12,000, and would allow the threshold value to be adjusted every two years in accordance with Anchorage CPI. Second, it would require seniors who receive the sales tax exemption to be residents of the CBJ.

The Finance Committee considered the ordinance at its March 18, 2015, meeting and recommended forwarding it to the Assembly for its approval.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Liquor License

a. Liquor License Stock Transfer - Taku Lanes LLC

The following liquor license stock transfer of ownership and application for a Restaurant Designation Permit (RDP) is before the Assembly to either protest or waive its right to protest and approve or deny the RDP.

Recreational Site License #5095
Taku Lanes LLC d/b/a Taku Lanes LLC
Location: 600 W. Willoughby Ave., Juneau

The Assembly may protest a license application for any of the reasons listed in CBJ 20.25.025. The Finance, Police, Fire, Public Works, and Community Development Departments have reviewed the above businesses and found them to be in compliance with CBJ Code.

In the event the Assembly does protest the transfer of this license, CBJ Code 20.25 requires notice, with specificity regarding the nature and basis of the protest, to be sent to the licensee and provides the licensee an opportunity to exercise their right to an informal hearing before the Assembly.

The Manager recommends the Assembly waive its right to protest this liquor license transfer and approve the Restaurant Designation Permit.

3. Transfers

a. T-968 Transferring $75,000 from the Valley Snow Storage CIP R72-038 to Provide Funding for a New CIP Dedicated to Planning Improvements for Downtown Parking Management P48-088.

A consultant with parking management experience has been selected to work with the CBJ and the public on the selection and implementation of parking systems to replace the failed downtown parking meter kiosks. The systems available today have evolved since the purchase and implementation of the APARC kiosks. As part of their scope of work, the consultant will make written recommendations on the availability, cost, and appropriateness of parking systems that could meet CBJ's needs.

The snow storage project is nearly complete and the remaining funds after the transfer will be more than adequate to complete the modifications next construction season.

Due to an administrative error this transfer was delayed until this Assembly agenda, however, work has proceeded on the project and there will be an update on the parking management project at the PWFC meeting in May.

The Public Works and Facilities Committee heard and approved this action during their meeting on December 8, 2014.

The Manager recommends this transfer be approved.

b. T-969 Transferring $32,849.32 From the Airport Construction Contingency Reserve (CIP A50-031), to Provide Funding to Runway Rehabilitation (CIP A50-079).

Funds are provided by Sales Tax funds from the Airport Construction Contingency Reserve, on a temporary basis, to match a Federal Aviation Administration (FAA) construction grant. The funds will be transferred back when new PFC funds have been programmed and appropriated.

The Runway Rehabilitation project is funded by FAA (93.75%), State of Alaska match (3.125%), Local match (3.125%).

The Airport Board heard and approved this action during their meeting on March 11, 2015.

The Manager recommends this transfer be approved.

VII. PUBLIC HEARING

A. Ordinance 2014-24(AD) An Ordinance Appropriating to the Manager the Sum of $16,500 as Funding for the Regional Tactical Emergency Casualty Care (TECC) Course, Funding Provided by the State of Alaska, Department of Health and Social Services.

This funding is to pay half of the total cost of $33,000 for a regional Tactical Emergency Casualty Care (TECC) course. The remaining funding has been secured from the 2014 SHSP State Grant-GR34094 provided from the Alaska Department of Military and Veterans Affairs 2014 State Homeland Security Program.

There is no match or reporting requirements for this funding.

The Manager recommends this ordinance be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Crane, to adopt Ordinance 2014-24(AD). Hearing no objection, it was so ordered.

B. Ordinance 2015-02 An Ordinance Amending the Official Zoning Map of the City and Borough to Change the Remote Subdivisions Area Map for Hidden Valley Tract B, Located in the Upper Lemon Creek Valley, from "Not Remote" to Remote.

In April 2014, the applicant applied to have Hidden Valley Tract B, located in the upper Lemon Creek valley, rezoned from "Not Remote" to Remote.

On May 14, 2014, the Planning Commission recommended approval of the rezone application. The proposed ordinance was pulled from the Assembly's agenda when it was learned that the applicant had a concurrent easement application pending that would have provided road access to the property, which would appear to make the property ineligible for a "Remote" designation. It was subsequently learned that the applicant had constructed or improved a gravel roadway to the property connecting it to the roadway without the CBJ's knowledge.

On December 9, 2014, the Planning Commission reconsidered the rezone application and determined that the existence of a 12 – 16 foot gravel roadway did not mean the tract was "connected to the road system" (CBJ 49.70.1120). The Commission recommended that the Assembly approve the map amendment.

The Lands Committee heard a presentation on Ordinance 2015-02 at its January 26, 2015, meeting. After public hearing on Ordinance 2015-02 at the regular Assembly meeting on February 2, 2015, the ordinance was referred back to the Lands Committee for consideration. At the March 2, 2015, Lands Committee meeting, CDD addressed CBJ 49.15.460(5)(A), requiring that all lots in a remote subdivision have frontage on a navigable waterbody and that there be no reasonable probability that frontage on a right of way will be necessary for access. (Upstream from Glacier highway, Lemon Creek is classified as non-navigable by the State.)

If the Assembly approves Ordinance 2015-02, CBJ 49.15.650 will need to be amended (as would the proposed subdivision ordinance which articulates the same remote subdivision policy), and the Ordinance's effective date should be conditional upon that amendment. If the Assembly denies Ordinance 2015-02, the remote subdivision policies would remain unchanged.

Additionally, ATF has confirmed that should the subdivision be allowed with road access, ATF will consider the access road a "public highway" and will expect compliance with the agency's buffer requirements with respect to a number of explosive storage facilities near Hidden Valley. (See 27 CFR 555.206 imposing minimum distance buffers from explosives to inhabited buildings and public highways.)

The Manager has no recommendation as this is an Assembly policy decision.

Public Comment:

Jim Eliason said he was partners with Jim Clark and Zach Worrell in this endeavor, and was currently living in Cheyenne, Wyoming, but had spent significant time in Juneau. He said he had left a lot on Mr. Worrell's plate regarding this project. He said it was hard to figure out why anyone would have a problem with their project. CBJ CDD and Lands staff were initially all fine with the project. The partners were asking for a fair shake and they were willing to change the project with suggestions, but no one was making suggestions, they were just making lame excuses to say no. This experience had been disappointing and he did not see that this battle was one that the Assembly should choose to fight.

Jim Clark said he was the attorney for this project. He said the basic process request from them before the Assembly was a map amendment, which was the gateway to allow them to negotiate the rest of the process. The rest is for the concept of a rural set of cabins, much like forest service cabins, connected by a 14 - 16 foot trail. We have pledged to apply covenants that would prohibit future requests for full road, lights, streets, utilities. They have an idea for a covenant to run with the deeds and interlocking covenants. The neighbors would have the right to sue other neighbors if they violated the covenants. This issue would come back to the Assembly if passed to approve easements that they wanted to negotiate with CBJ staff. The easement and subdivision would be the repository of the covenants to protect the CBJ. Another concern was precedence but he said this precedent was already dealt with in the Spuhn Island subdivision. He asked the Assembly to pass the map amendment.

Zach Worrell said they had done their best to mitigate the concerns. He wanted to speak about the access route proximity to powder magazines and Mayor Sanford said that was not part of this discussion. Mr. Worrell spoke about the positive aspects of this remote subdivision. He had been to many public meetings about this project and had heard very little negative comment about the project from the public. There were many letters of support in the packet from people who want to see this project happen, and as a result of this action to allow them to move forward to create a subdivision, the city would see increased tax revenues, affordable housing for Juneau families and seasonal workers.

Mr. Jones asked him to address the remote subdivision, without road access, how viable would it be for someone not on a road system that someone would live that far away without transportation.
Mr. Worrell said access, especially in the summer, was not difficult, and he thought it was comparable to living in Tee Harbor. He was not an expert in real estate but he did have a real estate professional write a letter about the significant interest there was in this type of property. He was selling the lots and thought there was sufficient interest to proceed.

Mr. Jones asked how the access path there was not a road, as it was 16 feet wide and Mr. Worrell drove his truck on it.

Mr. Worrell said the Planning Commission determined that a 12 - 16 foot wide path used seasonally did not constitute a road. CBJ Code 49.70.110 had criteria for a remote subdivision and the criteria was suggestive and discretionary. The important part was whether the property met the intent of a remote subdivision. He said this project did meet the intent and said that the Planning Commission agreed. The property was three miles from anything.

Mr. Kiehl asked how emergency services accessed the property. Mr. Worrell said it was in Service Area 9 and was the same as living out the road beyond the fire service area. The emergency services would help but the response time would be longer, and there was no requirement for them to provide services they were not able to provide. It was the same at Shelter Island.

Ms. Troll said she was confused by the purpose of the subdivision and if it was for recreational values accessed through an industrial area and a shaky road, or if it was for affordable housing for young families. Mr. Worrell said that the site was very far from the industrial area. It felt a long way from town but was still relatively close - and did not need to be accessed by boat. Ms. Troll said she did not see the attractive recreational aspects in this property. Mr. Worrell said 95% of the land in the Juneau area eligible for remote subdivisions were actually on the mainland and inland and to say that remote subdivisions were only for waterfront lots was not supported by the code. The water lots are the most easily developed but the code supported what they were doing. The market would dictate the appeal. Ms. Troll said families would have an expectation of services. Mr. Worrell spoke to the deed restrictions that would outline that there would be no expectation of having any public utilities.

Ms. Gladziszewski asked how the code supported his definition of remote subdivision, when CBJ Code 49.70.1120 said that "...remote subdivisions should not be connected to a road system." Mr. Worrell said the intent of that was that if the parcels were coastal, an overland right-of-way is not required and boat access was sufficient. Sphun Island was the only major remote subdivision that had been implemented since this code was adopted. He summarized the code criteria: a) not in general proximity of a capital improvement, b) not in the vicinity of a growth area, c) connected to the road system, d) served by a right of way, sewer system, water system, city utility, etc. He said the language was "should not" not "shall." The Spuhn Island decision said that although Spuhn Island had city water, grid electricity, bundled cable with telephone, high speed internet, fire hydrants, which would disqualify it from meeting the charactaristics, the subdivision review committee determined that the criteria was discretionary and were suggestions, and they felt the benefits of having the services outweighed the potential negatives, and felt comfortable that 49.70.1120 was discretionary.

Ms. White said she was originally in favor of this for recreational properties but at some point it had turned into seasonal housing for people in the visitor industry. She thought lack of bathing and laundry facilities might make that difficult. She asked about the shift. Mr. Worrell said he was only trying to define more potential interested parties.

<u>MOTION</u> by Ms. Becker to adopt Ordinance 2015-02.

Mr. Jones asked Ms. Mead about precedence regarding this matter. Ms. Mead said that since this code section was adopted, it had only been applied to those areas accessible by navigable by water. There were code sections that supported that understanding that the intent of remote subdivisions were those that were accessible by navigable water. That was the question for the Assembly now, if this policy should continue or go in a different direction.

Mr. Jones asked about the need to revise the subdivision ordinance based on the decision tonight. Ms. Mead said the new subdivision ordinance under development embodied the same intent that remote subdivisions were those accessible by navigable water. There were two other amendments to be made in current code depending on the outcome of this decision.

Ms. Troll said she did not support the motion. She said she thought a fix was needed in another manner rather than making a round peg fit in a square hole. This did not fit accessible only by navigable water or not connected to a road. She did not want to corrupt the current situation and thought another fix was in order.

Mr. Jones said at first he opposed this but would support it in order to force a fix to the code.

Mr. Kiehl said he remained concerned due to future costs to the taxpayers who don't live in the new subdivision, because once there are homeowners and families there they will ask for improvements, and the 90/10 split CBJ/homeowner will likely be a factor in financing the improvements. He spoke about the concerns about ambulance access.

Ms. Gladziszewski said she felt bad that Mr. Worrell had spent so much time on this but she did not think the subdivision met the definition of remote.

Ms. Crane said she had mixed views on this and fixes were needed. If this subdivision went forward it would go before the Planning Commission. She shared the concerns expressed by the other Assemblymembers.

Ms. Becker said that the covenants placed on the property gave her comfort regarding the concern about people requesting improvements at a future date.

Roll call:
  Aye: Becker, Crane, Jones, Nankervis, White, Sanford
  Nay: Gladziszewski, Kiehl, Troll
Motion passed, 6 ayes, 3 nays

Mayor asked if additional work needed to be done. Ms. Mead said there was a provision in 49.15 that prohibited a remote subdivision without access to navigable water or a 30-foot right-of-way, so it was a policy question that neede to be answered before the ordinance could be drafted.

C. Ordinance 2014-24(AF) An Ordinance Appropriating $1,500 as Partial Funding to Send One CBJ Employee to the Managing Floodplain Development Course Through the National Flood Insurance Program and Certified Floodplain Managers Exam; Grant Funding Provided by the State of Alaska, Department of Commerce, Community and Economic Development.

   This ordinance appropriates $1,500 as partial funding to send one CBJ employee to the Managing Floodplain Development Course through the National Flood Insurance Program.

   Grant funding is provided by the State of Alaska Department Commerce, Community and Economic Development. The State of Alaska is reimbursing CBJ for conference registration fees, food (per diem), airfare, and hotel and transportation costs up to $1,500. The CBJ will cover the expense of the Certified Floodplain Manager Exam, resulting in a second CBJ Certified Floodplain Manager. This will allow for a quicker turnaround with community-wide flood assessments.

The Manager recommends this ordinance be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Gladziszewski, to adopt Ordinance 2014-24(AF). Hearing no objection, it was so ordered.

D. Ordinance 2014-24(AG) An Ordinance Appropriating $67,146 of Bond Interest Accrued Within CIP H51-084, a Fund for Douglas Harbor Improvements Phase III.

This ordinance appropriates $67,145.08 of bond interest accrued within CIP H51-084, a fund for Douglas Harbor Improvements Phase III.

This project was jointly funded by CBJ and the Army Corps of Engineers. The Corps recently completed their project close out which indicates CBJ owes the Corps $10,103.50 for its match requirement of the project. The account also currently has a deficit of $10,649.74 due to unbudgeted bond service charges.

Once this appropriation is completed, there would remain $46,391.84 in the account. Docks and Harbors requests that the remaining funds be transferred to the Harbors Deferred Maintenance account (H51-085) for use in the upcoming Old Douglas Harbor Rebuild project. Transfer T-967 is contingent upon adoption of this ordinance.

To summarize:

Amount	Description
$67,145.08	Interest to be appropriated by ordinance to account H51-084
$10,649.74	Amount retained in account to cover bonding administrative charges
$10,103.50	Amount paid to ACOE for CBJ's matching requirement
$46,391.84	Amount requested for transfer to H51-085 for Old Douglas Harbor Rebuild project

The Public Works Committee recommended this appropriation during their meeting on February 9, 2015.

The Docks and Harbors Board recommended this appropriation during their meeting on February 26, 2015.

The Manager recommends this ordinance be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Nankervis, to adopt Ordinance 2014-24(AG). Hearing no objection, it was so ordered.

E. T-967 Transferring $46,392 of Bond Interest Accrued Within CIP H51-084 for Douglas Harbor Improvements Phase III to CIP H51-085 Harbors Deferred Maintenance.

Docks and Harbors requests when Ordinance 2014-24(AG) is approved, the remaining funds totaling $46,391.84, be transferred to the Harbors Deferred Maintenance CIP (H51-085) for use in the upcoming Old Douglas Harbor Rebuild Project. This transfer is contingent upon adoption of ordinance 2014-24(AG).

Background
See Ordinance 2014-24(AG) for details.

To summarize:

Amount	Description
$67,145.08	Interest to be appropriated by ordinance 2014-24(AG) to account H51-084
$10,649.74	Amount retained in account to cover bonding administrative charges
$10,103.50	Amount paid to ACOE for CBJ's matching requirement
$46,391.84	Amount requested for transfer to H51-085 for Old Douglas Harbor Rebuild project

The Public Works Committee recommended this transfer during their meeting on February 9, 2015.

The Docks and Harbors Board recommended this transfer during their meeting on February 26, 2015.

The Manager recommends this transfer be approved.

Public Comment: None.

Assembly Action:

MOTION, by Kiehl, to approve Transfer T-967. Hearing no objection, it was so ordered.

F. Ordinance 2015-04 An Ordinance Establishing the Engineering and Public Works Department.

This ordinance would codify the December 2014 merging of the Departments of Engineering and Public Works. This organizational change was implemented for the purpose of increasing operational efficiencies, improving customer service, and reducing the overall cost of providing services.

References in the code to either "engineering" or "public works" as separate entities will be amended to reference the one department and director as part of the overall code clean up and republication being conducted by Municipal Code Corporation.

The Manager recommends this ordinance be adopted.

Public Comment: None.

Assembly Action:

<u>MOTION</u>, by Crane, to adopt Ordinance 2015-04. Hearing no objection, it was so ordered.

G. Ordinance 2015-08(c) An Ordinance Amending the Official Zoning Map of the City and Borough to Change the Zoning of 27 Parcels Along the North Douglas Highway between 4601 and 5295 North Douglas Highway, from D3 to D5 and from RR(T)D3 to D-15.

In December 2013, the Community Development Department initiated a rezone of 43 parcels along North Douglas Highway extending from mile 1.3 to 1.9. The parcels were identified at that time as transition zones, RR(T)D-3, RR(T)D-15, and D-1(T)D-3.

On June 25, 2014, staff held an informational meeting to discuss the proposed rezoning with all property owners in the affected area. No one from the public participated in the meeting.

The Planning Commission heard the rezone proposal at its August 26, 2014, regular meeting. The Planning Commission recommended approving the rezone with modifications, upzoning a portion of the lots currently zoned D-1(T)D-3 to D-5, and a portion of the lots zoned RR(T)D-3 to D-15. The Planning Commission believed the modifications were needed for consistency with the Land Use Maps of the Comprehensive Plan. Ordinance 2014-45 was forwarded to the Assembly with the Planning Commission's recommendations.

Based on public testimony at the October 20, 2014, Assembly meeting, the Assembly remanded proposed ordinance 2014-45 to the Planning Commission to solicit further public feedback and explore opportunities for higher densities.

The rezone was re-noticed for the November 25, 2014, Planning Commission hearing. Based on public testimony at the hearing, the Planning Commission reversed its earlier decision to recommend upzoning of any of the parcels except for two, located at 4605 and 4765 North Douglas Highway.

Per CBJ 49.70.700-720, once the Assembly has created a transition zone, the rezone occurs upon the Planning Commission granting the rezone to the transition zone designation. Accordingly, as the Planning Commission reversed its October 2014 decision to recommend upzoning 41 of the 43 parcels under consideration, as to those 41 parcels, the rezone of 40 parcels to D3 and one to D15 was complete. CBJ 49.70.720 (2)(B)(a).

At its meeting on February 23, 2015, the Assembly directed that the ordinance be amended to upzone all parcels originally identified in Ord. 2014-45 for upzoning. This ordinance reflects that direction. Included in your packet is a table illustrating the original zoning, current zoning, and proposed zoning of all 43 parcels originally identified in Ordinance 2014-45. The 27 parcels that are the subject of this ordinance are indicated with an asterisk.

The Manager recommends this ordinance be adopted.

<u>Public Comment</u>:

Robin Paul said this was the third time she was in this room speaking to this issue. She was a resident in the affected area and she did not get the message about the upzoning based on installation of sewer and water initially. She supported the addition of more housing in Juneau. She was also very concerned about safety. She objected to the change of D-3 to D-5 because the corner she lived on was very dangerous. The speed limit was posted at 45 mph, the line of site was terrible and increasing traffic would be a problem.

Kody Stitz asked for clarification of the ordinance. Ms. Mead said that any of the lots that were transition D-1 to D-3, happened as a matter of course after the Planning Commission hearing. He said that his house was presently D-3 and if approved, the lot would be changed to D-5. Ms. Mead said that was correct. Mr. Stitz said the Planning Commission finished its work November 25, and this matter is a rezone by the Assembly to increase the density. He said the goals seem to be to pay for the sewer and water installation and to increase housing. Three land owners hired an attorney, Dan Bruce, to review this situation. He said that Mr. Bruce determined that this rezone has no legal basis and was inappropriate. The only curve on North Douglas is in front of our house and is very dangerous. The topography of the area is steep and makes development to D-5 impractical. Further down the road are two sections of Medium Density Residential, and this seems to be spot zoning as those areas have not been initiated by the Assembly for upzoning.

Pamela Garcia, said she lived in the same area and reaffirmed the same concerns previously shared. She said the Planning Commission ruled to keep it at D-3 due to the hazardous curve there. She said it seemed odd to them that the Planning Commission made a decision and it was reversed. Ms. Garcia explained the steep driveways and how dangerous it would be to create more density.

Patty Collins said she lives at one end of this area and said that the concern is not in having more people, this is the steepest curve with the hill and driveway and the trailer park line of site is very short. She suggested putting higher density on North Douglas Highway on a straighter part of the road.

Steven Merli lives in the area and reitered that it is one of the most unsafe places where you can drive on Douglas. Zoning should stay D-3 in that area. He said it was dangerous entering North Douglas Highway in that area, especially for those coming up from the trailer park below the road.

Assembly Action:

MOTION, by Kiehl, to adopt Ordinance 2015-08(c).

Mr. Jones objected. It was remanded back to PC. The PC chose to keep it D-3. The PC acted, and Mr. Jones thought the Assembly should honor the PC decision.

Ms. Crane said this was the first she had heard that there was a legal question involved. Ms. Mead said she did not agree with Mr. Bruce, who cited to a Washington state case and his analysis was that in Washington, legislative rezone decisions are presumed not valid, however, in Alaska, rezones are legislative decisions presumed to be valid. If someone wants to challenge that legislative decision they would need to show that the decision was arbitrary and capricious and the city would need to articulate a basis for the change. Ms. Mead believed the ordinance was valid.

Mr. Kiehl said he thought Mr. Bruce had a timeline problem. The infrastructure was there, and rezone was not done to recoup costs of infrastructure to be built.The single biggest purpose of $13.8 million of city and state money is for additional housing and to address septic problems. He appreciated the safety concerns, but he favored the ordinance.

Ms. Troll said the reasons for the Planning Commission to vote 6:1 in favor of not up-zoning were safety concerns. She said the gain to be made by going from D-3 to D-5 didn't seem to be enough to override the traffic concerns and in consultation with the planning department it seemed like a total of 9 additional units. Other places on North Douglas should be considered for upzoning.

Ms. White said she had been through the driveway process and DOT/PF does look at driveway and line of site concerns. This was not forcing anyone to subdivide. She was not just looking at housing issues but things such as child care that were allowed in D-5. She favored the ordinance because it gave options.

Discussion continued on allowable and not allowable uses in D-3 and D-5.

MOTION, by Jones, to amend the ordinance on Page 3, line 8 to line 25, to delete all references of the lots transitioning D3-D5 and leaving the lots transitioning D-3-D15.

Roll call:
Aye: Jones, Troll
Nay: Becker, Crane, Gladziszewski, Kiehl, Nankervis, White, Sanford.
Motion to amend failed, 2 aye, 7 nay.

Roll call on main motion:
Aye: Becker, Crane, Gladziszewski, Kiehl, Nankervis, Whtie, Sanford.
Nay: Jones, Troll
Motion passed 7 ayes, 2 nays.

H. Ordinance 2015-18 An Ordinance Establishing the Treadwell Arena Advisory Board.

The Treadwell Ice Arena Task Force was established by the Assembly in August 2014. The task force was asked to report on the feasibility of an empowered board to reduce costs and provide services through management by the Eaglecrest Ski Area Board, the feasibility of an empowered board to reduce costs and provide services through an alternate to the management by the Eaglecrest Ski Area Board, and review alternate management structures for managing the Treadwell Arena.

The Task Force recommended that a Treadwell Arena Advisory Board be created. The Assembly Human Resource Committee reviewed the task force recommendations and directed staff to develop an ordinance creating a Treadwell Arena Advisory Board. The Human Resource Committee considered the ordinance at its March 16, 2015, meeting and recommended forwarding it to the Assembly for the Assembly's approval.

The Manager recommends this ordinance be adopted.

Public Comment:

Patty Collins said she is a board member of the Juneau Skating Club, which hoped to do their part to run a successful, cost effective facility. They were concerned about the line that "no more than two members should be employees or board members, or the immediate family member of any employee or board member, of any organization that provides activities at the Treadwell Ice Arena." she said she spoke with the arena director and they thought that the best way to get light users into regular users involved with the five main programs at the facility. Those are the people that will have intimate knowledge of the facility. She said there were three clubs, five boards, running four programs.

Assembly Action:

MOTION, by Jones, to adopt Ordinance 2015-18.

MOTION, by Jones, to amend to increase the number from two to three in the membership of the committee of employees or board members.

Mr. Nankervis expressed a concern about overloading one focus over another on the board with a 2/1 split hockey v skaters.

Mr. Kiehl said the limit on interest board members would maintain a focus on the public who are not part of a club, with specialized interests.

Roll call on amendment 1:
Aye: Becker, Jones, Troll, White, Sanford
Nay: Crane, Gladziszewski, Kiehl, Nankervis
Motion passed, 5 ayes, 4 nays.

MOTION, by Jones, to amend by adding a sunset date to the board of three years from the effective date.

Roll call on amendment 2:
Aye: Crane, Jones, Gladziszewski, Kiehl,
Nay: Becker, Nankervis, Troll, White, Sanford
Motion failed, 4 ayes, 5 nays.

MOTION, by Nankervis, to amend to change the quarterly reporting to annual reporting to the Committee of the Whole. Hearing no objection, it was so ordered.

VIII. UNFINISHED BUSINESS

A. Ord. 2014-14(c)am An Ordinance Amending the Land Use Code Relating to Rezoning Procedures.

Ordinance 2014-14, amending CBJ 49.75.130 in recognition of the legislative nature of rezone decisions, was adopted by the Assembly on September 29, 2014, with an effective date of "30 days after current, outstanding appeals are resolved."

The only relevant outstanding appeal on September 29, 2014, was the Bicknell v. Planning Commission appeal, which was understood at the time to be close to resolution. That appeal has not yet resolved and is being briefed by the parties.

The Planning Commission will be considering a new round of rezone applications on April 14, 2015. The same legal issues that precipated Ordinance 2014-14 will continue to exist until the ordinance becomes effective.

The effective date of an ordinance may be changed by motion to amend something previously adopted. If the Assembly wishes to clarify that new rezone protests be afforded the new process adopted by Ordinance 2014-14, it may do so by moving to amend previously adopted Ordinance 2014-14, and articulating a new effective date.

Public Comment: None.

Assembly Action:

MOTION, by Crane, to adopt Ordinance 2014-14(c)am.

Mr. Jones asked for clarification on the effective date being set at 30 days after the outstanding appeals are resolved. This would adopt a change to an effective date to eliminate the wording regarding outstanding appeals. He thought this was a motion to amend.

Ms. Mead said this was to make clear that the new process was in place and there were several rezoning issues before the Planning Commission, and that this ordinance would apply. Ms. Mead said a motion to amend something previously adopted and the amendment would be to change the effective date 30 days from today's date.

Ms. Crane withdrew her motion.

MOTION by Ms. Becker to amend Ordinance 2014-14(c) to make the effective date 30 days after April 6, 2015.

Mr. Kiehl objected, stating he believed there was an issue with compliance with the Charter and felt that there was insufficient notice to the public regarding this issue. Ms. Mead said this change was necessary to put the new process in place.

Roll call:
Aye: Becker, Crane, Gladziszewski, Troll, White, Sanford
Nay: Jones, Kiehl, Nankervis
Motion passed, 6 ayes, 3 nays

Additional discussion took place regarding the Planning Commission timeline on NODs, the appeal process and how the effective date would apply.

IX. NEW BUSINESS

A. Export Manufacturing Property Tax Exemption

Property owners seeking a Manufacturing Property Tax Exemption must file a request with the Assessor’s Office on or before January 31st of each year. The code places the authority for approving the manufacturing exemption requests with the Assembly.

For 2015, three companies have requested the tax exemption:
Alaska Glacier Seafood Inc., Taku Smokeries, and AKB EV Group, LLC (Alaska Brewery) .

CBJ 69.10.020(10) provides for exempting qualifying manufacturing property from assessment and taxation. Qualifying property may receive a declining five-year percentage exemption from the property's market value as follows:

- 100% exemption in year 1
- 80% exemption in year 2
- 60% exemption in year 3
- 40% exemption in year 4
- 20% exemption in year 5

The total property value requested for exemptions this year is $1,624,000. This would result in a tax loss of $17,476. Individual company amounts are detailed in the meeting packet materials.

The Assessor's Office reviewed the exemption applications and determined that the properties met the code requirements. The Assembly Finance Committee reviewed this issue at its March 18, 2015 meeting, and recommended forwarding the tax exemptions for 2015 to the full Assembly for approval.

The Manager recommends approval of these exemptions.

MOTION, by Kiehl, to approve the recommendation of the city manager:

Alaska Glacier Seafood's, Inc. - a manufacturing exemption for machinery, equipment totaling $395,424.63 ($4,254.77 in property tax).
In addition, Alaska Glacier Seafood's has $629,142.42 in property qualifying from prior years, for a total 2015 assessment exemption of $1,024,567.25 or $11,024.34 in property taxes.

Taku Smokeries - a manufacturing exemption for machinery, equipment totaling $105,480.56 ($1,124.97 in property tax).
In addition, Taku Smokeries has $164,880.30 in property qualifying from prior years, for a total 2015 assessment exemption of $504,329.14 ($2,909.08 in property taxes).

Alaskan Brewing Company, LLC - a manufacturing exemption for machinery, equipment, furniture and fixtures, computers and software, and vehicles totaling $1,123,249.31 ($12,086.16 in property tax).
In addition, Alaskan Brewing has $1,613,016.83 in property qualifying from prior years, for a total 2015 assessment exemption of $2,623,636.66 ($29,442.22 in property taxes).

Hearing no objection it was so ordered.

B. Renewal of Memorandum of Agreement for the Extension of the North Douglas Highway Between Goldbelt, Inc. and the City & Borough of Juneau.

The current Memorandum of Agreement with Goldbelt, Inc. to work cooperatively to develop a road to serve CBJ's and Goldbelt's landholdings on West Douglas Island will expire in July 2015. The Mayor and Deputy Manager met with Goldbelt's Board Chair and Chief Executive Officer in late February. Both parties agreed that the agreement should be renewed without changes.

The Manager requests the authority to enter into the agreement.

Public Comment: None.

Assembly Action:

MOTION, by Jones, to authorize the manager to renew the Memorandum of Agreement regarding the North Douglas Highway with Goldbelt, Inc., with out changes. Hearing no objection, it was so ordered.

C. Liquor License Ownership Transfer - Goldbelt Aerial Tramway to Goldbelt Incorporated

The following liquor license transfer of ownership is before the Assembly to either protest or waive its right to protest the license transfer. The Finance, Police, Fire, and Community Development Departments have reviewed the below business for compliance.

Beverage Dispensary-Seasonal License #3720
Stock Transfer From: Goldbelt Aerial Tramway, LLC d/b/a Timberline Bar & Grill
TO: Goldbelt Incorporated, Location: 490 S. Franklin Street - 1800 Foot Level, Juneau

The Finance Department is recommending the Assembly protest the license transfer due to unfiled and unpaid liquor sales taxes for the Second and Third Quarters of 2014.

In the event the Assembly does protest the transfer of the above mentioned liquor license, CBJ Code 20.25 requires notice, with specificity regarding the nature and basis of the protest, to be sent to the licensee and provides the licensee an opportunity to exercise their right to an informal hearing before the Assembly. The letter found in your packet meets that requirement and this would be the time for the licensee to address their issues to the Assembly.

The Assembly Human Resources Committee considered this issue at its meeting immediately preceding this meeting and will forward its recommendation to the Assembly.

The Manager recommends the Assembly proceed according to the recommendations of the Assembly Human Resources Committee.

Public Comment: None.

Assembly Action:

MOTION, by Jones, to waive the Assembly's right to protest the liquor license ownership transfer from Goldbelt Aerial Tramway to Goldbelt Incorporated.

Mr. Nankervis referred to concern by the Alcohol Beverage Control Board regarding leasing the license and asked if the Assembly's action might be moot. He asked why the Assembly would waive a right to protest a license when the leasing of the license could be illegal.

Ms. McEwen referred to CBJ Code 20.25.025 gave the reasons for protest, and 9 b and c referred to "any violation" of Title 4. Ms. McEwen said the review could continue within the 60-day window.

Mr. Jones withdrew his motion and would work with staff to further review the situation.

X. STAFF REPORTS

A. JNU Runway 8-26 Rehabilitation Contract No. E14-259-Supplemental Alex Holden Way

Ms. Kiefer said she had approved a supplemental to the project and the contractor would like to do work on Alex Holden road while mobilized and the work would cost $64,000. She was notifying the Assembly of her action.

Mr. Nankervis said it appeared that this would be a cover over an unfixed road. Ms. DeLaBruere said this would basically get rid of the potholes and it was a band aide approach for the interim until they could do a long term fix. She thought it would be 5 - 6 years before it would be addressed. The funds were available in the operating budget for the project.

B. Update from City Attorney on Gastineau Apartments

Ms. Mead said she provided a memo to the Assembly regarding the routes that they could choose to go. She met with Mr. Barrett and his mother and explained the memo. They requested time until July to have the building demolished so they could sell it. Ms. Mead said the Assembly could pursue a nuisance action or proceed with eminent domain, which required the Assembly to determine a public purpose for the property. She recommended a demolition agreement be signed between CBJ and the property owners. She asked for direction from the Assembly.

Mr. Barrett distributed a letter to the Attorney and said their initial intention was to restore the property, however, they have requested a bid for demolition. There are investors looking at downtown development, mostly tourism and hotel operation.

Ms. Crane said she would like to see action. Mr. Barrett said that due to the press and the political environment, the investors that were looking at restoration got scared. No one wants to buy property if the CBJ says it is only worth $50,000. He would like to see the property sold tomorrow or redeveloped. Mr. Barrett could not provide a date for action. He said he would be willing to look at a demolition agreement.

Mayor asked how the process for demolition would occur and Ms. Mead explained the process of an agreement to demolish, which would require both parties to agree and if the Barretts failed to do the demolition, there would be a lien on the property.

Ms. Crane said there could be a declaratory judgement.

Mr. Jones said the result of either of those two process is that the property remains within the ownership of the current owners. Ms. Mead said yes, unless we place a lien on it and foreclose on the lean.

Mr. Jones said it would take too long, he would like to take the property with a possibility of building a new City Hall.

Ms. Mead explained the costs associated with an the proceedings and the Assembly discussed and weighed the options.

MOTION, by Crane, to pursue eminent domain.

MOTION, by Kiehl, to identify the basic public purposes of a new city hall, affordable housing or any combination of those things.
Following further Assembly discussion, Mayor Sanford said that hearing no objection, the Assembly was directing the Attorney to move forward with eminent domain with the basic public purposes of a new city hall, affordable housing or any combination of those things. Mayor Sanford said he needed to know the costs the city was facing.

XI. ASSEMBLY REPORTS

A. Mayor's Report

None.

B. Committee Reports

Human Resources Committee:

MOTION, by Jones, to reappoint Gary Jenkins to the Sales Tax Board of Appeals, term expiring December 31, 2017. Hearing no objection, it was so ordered.

Chair Jones said he drafted a proposal related to the Social Services Advisory Board and distributed it to the Assembly.
Lands and Resources Committee:

Chair Kiehl said at the March 23 meeting the committee recommended that staff bring back a lease amendment doubling the size of the Southeast Alaska Food Bank leased area and restarting it at a 25 year term for $1 per year. It also recommended driveway easements on North Douglas Island and those would be before the Assembly at a future meeting.

Finance Committee:

Chair Crane said the agenda packet was distributred to the Assembly for the upcoming meeting.

C. Liaison Reports

None.

D. Presiding Officer Reports

The hearing for the Tall Timbers Neighborhood Association v Planning Commission re Haven House would be held on Monday, April 13, at 5 pm in the Chambers, preceding the Committee of the Whole meeting.

XII. ASSEMBLY COMMENTS AND QUESTIONS

None.

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XIV. EXECUTIVE SESSION

None.

XV. ADJOURNMENT

There being no further business to come before the Assembly, the meeting adjourned at 10:51 p.m.

Signed:__________________________
Laurie Sica, Municipal Clerk

Signed:______________________________
Merrill Sanford, Mayor