ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA

February 29, 2016 7:00 PM

City Hall Assembly Chambers
Regular Meeting 2016-12

Submitted By:

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Kimberly A. Kiefer
City and Borough Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

A. **Introduction of Honorary Mayors: Mayette Peralta from Yaakoosge Daakahidi and Kevin Allen from Thunder Mountain High School**

B. **Introduction of Exchange Students from the Rotary, YES, AFS, and AMICUS programs**

IV. APPROVAL OF MINUTES

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

a. **Ordinance 2016-04 An Ordinance Authorizing a Loan in an Amount Not to Exceed $2,750,000 from the Central Treasury to the Capital Transit Maintenance Shop Renovation and Addition (CIP D71-085) for the Purpose of Providing Interim Financing.**

CBJ 57.05.045 authorizes short term loans from the central treasury to specified funds for the purpose of facilitating capital acquisitions upon approval of the assembly by ordinance. This ordinance would authorize such a loan from the central treasure to CIP D71-085 for the capital transit maintenance shop remodel.

The remodeling project will be ready to bid in March 2016, but is not scheduled to receive the remainder of its funding until July 1, 2016. In order to authorize the award of a bid, there must be sufficient funds in the CIP. If we wait until funding is received, the project will lose a construction season, resulting in inflationary cost increases.

This ordinance would therefore bind the Assembly to the appropriation of the funds three months early. The risk in doing so is that the Assembly will not have the ability to reprogram these funds to another purpose during this three month period. However, given that the facility is in substantial need of renovation, that a rational construction schedule is in the public interest, and that the funds have been programmed for some time, it is reasonable and prudent to authorize the loan.

During a meeting on February 1, 2016, the PWFC heard and forwarded this request to the Assembly.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

b. **Ordinance 2015-20(AH) An Ordinance Appropriating to the Manager the Sum of $12,500 as Funding to Provide for Commercial Motor Vehicle Inspections by the Juneau Police Department; Grant Funding Provided by the Alaska Department of Transportation and Public Facilities.**

These inspections are intended to determine the appropriateness of driver credentials as well as road worthiness of commercial vehicles with the ultimate goal of improving commercial vehicle safety in Juneau.

There is no match requirement for this grant.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

c. **Ordinance 2015-20(AI) An Ordinance Appropriating to the Manager the Sum of $300,000 as Funding for the Airport Maintenance Shop Roof; Funding Provided by the Juneau International Airport Fund's Fund Balance.**

Funding is provided as follows:

Juneau International Airport Fund's Fund Balance	$300,000

The project will consist of a complete reconstruction of the shop roof, which leaks badly. An investigation into the condition of the roof, by Jensen Yorba Lott, Inc., indicates that further patching will not be adequate.

The Airport Board approved this action at its June 10, 2015 meeting.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Resolutions

a. **Resolution 2744 A Resolution Authorizing the Manager to Apply for and Enter Into a Loan Agreement with the State of Alaska Department of Environmental Conservation Through its Alaska Clean Water Fund for the Long Term Biosolids Treatment and Disposal Project.**

The loan authorized by this resolution would provide partial funding of $10 million for the Long Term Biosolids and Treatment and Disposal project, specifically for the purchase of a biosolids dryer. This action was reviewed and forwarded to the full Assembly by the Public Works and Facilities Committee at its January 4, 2016, meeting.

The Manager recommends this resolution be adopted.

b. **Resolution 2745 A Resolution Authorizing the Manager to Apply for and Enter Into a Loan Agreement with the State of Alaska Department of Environmental Conservation Through its Alaska Clean Water Fund for the Juneau Douglas Wastewater Treatment Plant Upgrades Project.**

The $2 million loan authorized by this resolution would facilitate the Juneau Douglas Treatment Plant Upgrades project. The purpose of the project is to make major repairs and improvements to the 45 year old infrastructure, which has outlived its useful life. This action was reviewed and forwarded to the full Assembly by the Public Works and Facilities Committee at its January 4, 2016, meeting.

The Manager recommends this resolution be adopted.

3. Bid Award

a. **BID DH16-001 Douglas Harbor Renovation**

This project would install new floating infrastructure including: headwalk, main walks, and finger floats for public moorage at the south end of the harbor. New electrical lighting and power, potable water system, and fire suppression would also be installed. The bid documents identified work of the base bid and two alternates. Alternate A would fill a small uplands area and support the transfer bridge to the floats. Alternate B would not include the fill but install a wooden approach dock and the transfer bridge to the floats.

A public bid opening occurred on February 17, 2016. The Docks and Harbors Board reviewed the bids at its regular board meeting on February 25, 2016.

The results of the bid opening were as follows:

Bidders	Base Bid	Alternate A	Alternate B
Trucano Construction	$3,942,648	$953,761	$463,130
Northern Construction Svc.	$4,364,605	$976,555	$409,825
Turnagain Marine	$4,691,700	$925,200	$387,080
Pacific Pile & Marine	$4,774,750	$996,325	$499,145
Manson Construction	$6,220,150	$980,380	$420,600
Engineer's Estimate	*$4,506,040*	*$822,690*	*$497,118*

Western Dock and Bridge is deemed non-responsive.

The Manager recommends the base bid and Additive Alternate A be awarded to Trucano Construction in the amount of $4,896,409.00.

b. **BID E16-151 Whittier Street Reconstruction**

This project consists of reconstruction of Whittier Street from Willoughby Avenue through the intersection of Egan Drive and miscellaneous items of work.

Bids were opened on February 9, 2016. The protest period ended on February 10, 2016. Results of the bid opening are as follows:

Bidders	Total Bid
Arete Construction Corp.	$1,016,530.60
Miller Construction Co.	$1,074,323.65
Admiralty Construction, Inc.	$1,131,191.00
Glacier State Contractors, Inc.	$1,256,426.50
Coastal Excavation	$1,341,483.00
Enco Alaska	$1,346,262.00
Engineer's Estimate	$1,233,620.50

The Manager recommends award of this project to Arete Construction Corporation for the total bid amount of $1,016,530.60.

c. **Seawalk - Bridge to Gold Creek, Phase 2**

This project consists of pile supported walkways, an intertidal island, permanent shore connections, temporary guardrails and an overlook deck.

Bids were opened on February 18, 2016. The bid protest period expired on February 19, 2016. Results of the bid opening are as follows:

Responsive Bidders	Total Bid
North Pacific Erectors	$4,061,125.02
Engineer's Estimate	$4,282,707.00

The Manager recommends award of this project to North Pacific Erectors for the total amount bid of $4,061,125.02.

VIII. PUBLIC HEARING

A. **Ordinance 2016-01 An Ordinance Amending the Traffic Code Relating to Driving a Motor Vehicle with a Canceled, Suspended, or Revoked License, and Providing for a Penalty.**

AS 28.01.010 provides that the provisions of Title 28, Motor Vehicles, are applicable within all municipalities, and that municipalities may not enact an ordinance inconsistent with Title 28. State law provides that municipalities may adopt all or part of Title 28 by reference.

This ordinance would amend the CBJ Traffic Code to adopt by reference AS 28.15.291, Driving while license canceled, suspended, revoked or in violation of a limitation, an A misdemeanor. By this reference, the CBJ would also be adopting minimum penalties upon conviction, consistent with, and as required by, State law. A copy of AS 28.15.291

and the CBJ code being repealed and reenacted (72.10.028) are included in the packet for reference.

The Manager recommends this ordinance be adopted.

B. **Ordinance 2016-03 An Ordinance Amending the Public Ways and Property Code Relating to Street Vending.**

This ordinance would amend the Street and Sidewalk Obstructions code to allow the Manager to waive any applicable parking limitations by permit in order to allow vending from a parked vehicle in the downtown area.

The Manager recommends this ordinance be adopted.

C. **Ordinance 2015-20(AC) An Ordinance Appropriating to the Manager the Sum of $47,708 as Funding for the Juneau International Airport Part 121 Ramp Capital Improvement Project; Funding Provided by Alaska Airlines.**

This ordinance would appropriate $47,707.69 (rounded to $47,708) to the Juneau International Airport Part 121 Ramp capital improvement project (CIP A50-068). Funding is provided as follows:

Alaska Airlines: $47,707.69

This is a reimbursement from Alaska Airlines for re-paving the air cargo hardstand, which was done by SECON through a Supplemental Agreement to their runway rehabilitation contract. The re-paving expense was forward funded in the Part 121 Ramp CIP.

The Airport Board approved this action at its January 12, 2016 meeting.

The Manager recommends this ordinance be adopted.

D. **Ordinance 2015-20(AD) An Ordinance Appropriating to the Manager the Sum of $2,450 as Funding for the Local Emergency Planning Committee (LEPC) 2015 Preparedness Expo; Funding Provided by Local Donations.**

This ordinance appropriates $2,450 donated by local businesses to help fund the 2015 Preparedness Expo event held on September 11 and 12, 2015, sponsored by the Local Emergency Planning Committee (LEPC).

The Manager recommends this ordinance be adopted.

E. **Ordinance 2015-20(AE) An Ordinance Appropriating to the Manager the Sum of $2,550 as Funding for a JPD Officer to attend the Lifesavers Conference, Funding Provided by the State of Alaska, Department of Transportation and Public Facilities.**

This ordinance would appropriate $2,550 as funding for a JPD officer to attend the Lifesavers Conference in Long Beach, California in April. The Lifesavers Conference brings together professionals from around the country who are dedicated to reducing the number of deaths and injuries on the nation's roadways. Sending an officer to the conference allows JPD to stay current with topics related to highway safety. The conference includes 80+ workshops with topics such as driving while intoxicated, vehicle technologies and officer safety issues. The officer we plan to send to the conference is a DWI standardized field sobriety instructor and also teaches winter driving classes. Having the current knowledge from the conference will benefit him when he teaches law enforcement agencies, attends community events and for other job-related tasks.

The Manager recommends this ordinance be adopted.

F. **Ordinance 2015-20(AF) An Ordinance Appropriating to the Manager the Sum of $4,000,000 as Additional Funding for the Cruise Ship Berth Improvements Capital Improvement Project; Funding Provided by Port Development Fees in the amount of $2,500,000 and the Dock Fund's Fund Balance of $1,500,000.**

This ordinance would transfer $4,000,000 to the Cruise Berth Improvements Capital Improvement Project to support the project as originally budgeted in 2012. This additional funding reduces the amount of revenue bonds that would need to be sold to fully fund the project. This funding would support construction contingency, additional funding for construction administration and inspection, and CBJ project overhead costs.

Funding provided by:

Port Development Fees	$2,500,000
Dock Fund's Fund Balance	$1,500,000

The Docks and Harbors Board recommended approval at its regular meeting on January 28, 2016. The Public Works and Facilities Committee also recommended approval at its regular meeting on February 1, 2016. The Finance Committee discussed the project as an information item at its February 10, 2016 meeting.

The Manager recommends this ordinance be adopted.

G. **Ordinance 2015-20(AG) An Ordinance Appropriating to the Manager the Sum of $3,344,230 as Additional Funding for the Douglas Harbor Renovation Capital Improvement Project; Grant Funding Provided by the Alaska Department of Transportation & Public Facilities for $2,044,230 and the Harbor Fund's Fund Balance of $1,300,000.**

CBJ Docks and Harbors received notice of award of a Municipal Harbor Facility Grant for reconstruction of the south end of Douglas Harbor. The funding would be used to demolish and remove the failing infrastructure and replace with new infrastructure including: new piling, floats, electrical wiring, pedestals, water lines, and hydrants. Phase one (demolition) is complete. Phase two (funded by the Army Corps of Engineers) is scheduled for completion by March 1, 2016. Phase three would begin in May 2016 and be complete in March 2017.

The total cost estimate of phase three is $6.1 million. This ordinance would appropriate the $2 million state grant into the overall budget of the project. The grant requires a $2 million match which is already on the Douglas Harbor Renovation CIP along with the $1.3 million from the Harbor Fund's Fund Balance.

The Harbor Fund's Fund has a current balance of $3,439,607. Subsequent to this ordinance there would remain $2,139,607 in the Harbor Fund's Fund Balance.

The Docks and Harbors Board recommended approval at its regular meeting on January 28, 2016. The Public Works and Facilities Committee also recommended approval at its regular meeting on February 1, 2016.

The Manager recommends this ordinance be adopted.

IX. UNFINISHED BUSINESS

A. **Liquor License #4405 - Tides Complex Inc. d/b/a Dragon Inn; Location: 5000 Glacier Hwy.**

Finance staff recommended the above liquor license renewal application be protested due to non-compliance with the Confession of Judgment signed June 13, 2014. At the February 8, 2016 Assembly Human Resources Committee meeting, the licensee appeared and gave testimony about the payments he had made that were not reflected in the materials provided by staff. The HRC instructed the licensee to work with staff to provide an accurate account of the status of his payments on the Confession of Judgment and for staff to bring an updated status report to the next HRC meeting for recommendation to the Assembly at its next regular meeting.

This license was before the Assembly Human Resources Committee (HRC) at its meeting earlier in the evening and the Manager recommends the Assembly act in accordance with the recommendations of the HRC.

X. NEW BUSINESS

XI. STAFF REPORTS

XII. ASSEMBLY REPORTS

A. Mayor's Report

B. Committee Reports

C. Liaison Reports

D. Presiding Officer Reports

XIII. ASSEMBLY COMMENTS AND QUESTIONS

XIV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

XVII. SUPPLEMENTAL MATERIALS

A. **Ordinance 2016-03 - Parking District Map**

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org