THE CITY AND BOROUGH OF JUNEAU, ALASKA

Meeting Minutes - March 21, 2016

MEETING NO.2016-15: The Regular Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Mary Becker.

I. ROLL CALL

Assembly Present: Mary Becker, Jamie Bursell, Maria Gladziszewski, Loren Jones, Jesse Kiehl, Jerry Nankervis, Barbara Sheinberg, Kate Troll and Debbie White.

Assembly Absent: None.

Staff Present: Kim Kiefer, City Manager; Mila Cosgrove, Deputy City Manager; Jane Sebens, Deputy, Municipal Attorney; Laurie Sica, Municipal Clerk; Bob Bartholomew, Finance Director; Richard Etheridge, Fire Chief.

II. SPECIAL ORDER OF BUSINESS

A. Lifesaving Recognition -- Noelani Kamahele and Madison Bargas

Chief Etheridge was present to recognize Noelani Kamahele and Madison Bargas for lifesaving efforts while working at the pool in the valley. In March, 2016, a pool patron was in distress, they jumped in the pool, and started CPR. Both received a standing ovation.

III. APPROVAL OF MINUTES

A. December 21, 2015 Regular Assembly Meeting 2015-32 - Amended to Include a Previously Omitted Section

Hearing no objection, the amended minutes of the December 21, 2015 Regular Assembly meeting 2015-32 were approved.

IV. MANAGER'S REQUEST FOR AGENDA CHANGES

None.

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Catherine Hatch asked the Assembly to consider a change to the accessory apartment grant program that would allow people who already have building permits prior to the program becoming effective. They had a pre-existing building permit to install an accessory apartment with the program in mind but said they were essentially being penalized for preparing in advance.

Ben Wilcox thanked the Assembly for the time and effort put in on the marijuana issue. He said there had been at minimum 40 meetings on the topic and he thanked the Assembly for not changing the zoning ordinance.

VI. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

None.

B. Assembly Requests for Consent Agenda Changes

None.

C. Assembly Action

MOTION, by Kiehl, to adopt the consent agenda as presented. Hearing no objection, it was so ordered.

1. Ordinances for Introduction

a. Ordinance 2015-20(AJ) An Ordinance Transferring $85,777 of Unexpended FY15 Marine Passenger Fees from the General and Roaded Service Area Funds to the Open Space Waterfront Land Acquisition Capital Improvement Project.

This ordinance would transfer $85,777 of unexpended Marine Passenger Fees (MPF) revenues budgeted for specific purposes in FY15 and not expended by the fiscal year end to the Open Space Waterfront Land Acquisition CIP. This transfer is consistent with the Assembly's direction on the disposition of unexpended MPF funds.

The amounts below are the result of monies appropriated from the Marine Passenger Fee Fund for specific purposes in the FY15 budget but were not fully expended by the end of FY15.

Downtown Sidewalk Cleaning	$	14,613
Seasonal BLS-EMS Transport Program		10,203
Franklin Dock Enterprises		60,961
Total	$	85,777

For accounting purposes, the funds will first be refunded to the Marine Passenger Fee Fund and then be transferred to the Open Space Waterfront Land Acquisition CIP.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

b. Ordinance 2015-20(AK) An Ordinance Appropriating to the Manager the Sum of $70,500 as Funding for the Juneau Convention and Visitor Bureau's (JCVB) Upgraded Juneau Travel Website; Funding Provided by the Hotel Tax Fund's Fund Balance.

Juneau Convention and Visitors Bureau (JCVB) needs $141,000 to supplement its budget for FY16. This amount provides for the cost to develop and implement an upgraded Juneau Travel website. The CBJ agrees to provide

one half of the funding, $70,500, from the Hotel Tax Fund's Fund Balance and JCVB would provide its $70,500 funding out of its own Fund Balance.

The Assembly Finance Committee recommended approval of this supplemental request at its regular meeting on February 10, 2016.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

c. Ordinance 2016-05 An Ordinance Authorizing the Port Director to Lease Lot 2, Alaska Tidelands Survey 7 to Channel Construction, Inc.

Channel Construction currently leases 2.117 acres from Docks & Harbors for its barge landing. The lease expires on April 25, 2016. In accordance with the terms of its current lease, Channel Construction has a preference right for a new 35-year lease and has indicated a desire to exercise this right. An appraisal was conducted which established $0.15/S.F. as the market rate; the proposed annual lease rate would be $13,828.95 for 2.117 acres.

The Docks & Harbors regular board approved the lease at its January 28, 2016, meeting. The Assembly Lands Committee moved to approve and forward this lease to the full Assembly at its February 22, 2016, meeting.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

d. Ordinance 2015-38 An Ordinance Amending the Land Use Code to Provide for the Regulation of Marijuana Use and Marijuana Establishments, and Providing for a Penalty.

This ordinance would amend the Land Use code to provide for the regulation of marijuana establishments in two ways:
(1) It expands upon the conditional use permit application process by requiring marijuana establishments to provide certain industry-specific information (such as odor, waste, and security plans); and
(2) It establishes certain generally applicable regulations that will apply to all establishments, such as the requirement that certain signs be posted.
In addition to the enforcement options already available under Title 49, the ordinance would require marijuana businesses to obtain a CBJ marijuana business license in order to operate. In this instance, the license acts as an enforcement mechanism to facilitate voluntary compliance with the new regulations.

The Manager recommends this ordinance be introduced and referred to the Assembly Committee of the Whole.

e. Ordinance 2016-06 An Ordinance Amending Title 40 of the City and Borough Code of Ordinances Relating to Hospitals.

This ordinance would amend Title 40 to make the hospital organization and meeting provisions more consistent with those of other enterprise boards. It removes unnecessary redundancies as well as provisions required to be in medical staff bylaws, and it updates medical staff provisions to reflect the

current healthcare industry and to comply with the requirements of The Joint Commission, the Center for Medicare and Medicaid Services, and the Alaska Department of Health and Social Services. This ordinance also brings the BRH personnel rule adoption process into conformity with the general CBJ process for adopting personnel rules.

An Ad Hoc Governance Committee of the Hospital proposed these Title 40 revisions to the Hospital Board, which at its February 23, 2016, meeting approved forwarding the proposed revisions to the Manager for an ordinance to be adopted by the Assembly. The Chief of Staff of the BRH Medical Staff has also indicated, by letter dated March 10, 2016, that the Medical Staff supports the proposed Title 40 amendments. This ordinance was a subject of discussion at the Special Assembly Meeting - Joint Meeting with Hospital Board on March 14, 2016.

The Manager recommends this ordinance be introduced and referred to the Assembly Human Resources Committee.

2. Resolutions

a. Resolution 2746 A Resolution De-Appropriating $4,700,000 from the Salmon Creek Secondary Disinfection Capital Improvement Project, Loan Funding from the Alaska Department of Environmental Conservation.

Staff requests the de-appropriation of $4.7 million of ADEC Drinking Water Loan funding from the Salmon Creek Secondary Disinfection project (W75-044). Many good things have factored into the CBJ not having to borrow $4.7 million from ADEC:

· CBJ applied for and received $4 million of ADEC Grant funding.
· CBJ received $650K from a legislative grant through the Alaska Department of Commerce.
· The low bid for the project was $700K below the engineer's estimate.
· The project is proceeding as planned with the amount of change order amounts for extra work within what was anticipated.

This housekeeping measure will de-appropriate the ADEC loan funds that were applied for and received in the event that CBJ was not successful in receiving low bids and the $4 million in ADEC grant funding.

The original loan amount is for $5.27 million. This de-appropriation will leave $570K of loan funds available.

The Public Works and Facilities Committee approved this at their February 22, 2016 meeting.

The Manager recommends the resolution be adopted.

b. Resolution 2747 A Resolution De-Appropriating $529 from the Auke Bay Interpretive Signs Capital Improvement Project, Grant Funding from the Alaska Department of Transportation and Public Facilities.

The Auke Bay Interpretive Sign Capital Improvement Project (CIP) is complete and the reimbursable grant funding from the Alaska Department of Transportation and Public Facilities (ADOTPF) is closed.

This ADOTPF grant supported the cost to design and publish copies of interpretive brochures for distribution to byway travelers. In addition the grant paid for the design, production, and installation of directional and interpretive signage at the Auke Lake Trail, AMHS Auke Bay Ferry Terminal and the Indian Point Trail. The grant amount was for $71,040. CBJ spent a total of $70,511.13 for the Auke Bay Interpretive Sign CIP.

This housekeeping measure will de-appropriate the budget authorization of the ADOTPF grant funds of $528.87 from the project and then the CIP can be closed.

The Public Works and Facilities Committee approved this at its March 14, 2016 meeting.

The Manager recommends the resolution be adopted.

c. Resolution 2748 A Resolution De-Appropriating $7,158 from the Montana Creek Access Repairs Capital Improvement Project, Grant Funding from the Alaska Department of Fish and Game.

The Montana Creek Access Repairs Capital Improvement Project (CIP) is complete and the reimbursable grant from the Alaska Department of Fish and Game (ADF&G) is closed.

This ADF&G grant for Montana Creek Access Improvements was given to the CBJ to improve public recreational sport fishing access to Montana Creek by making improvements to existing angler access trails on Montana Creek. The repairs were done to the stairs and a bridge.

The grant was for $28,000 and $20,842.16 was used for the repairs.

This housekeeping measure will de-obligate the budget authorization of the ADF&G grant funds of $7,157.84 from the project and then the CIP can be closed.

The Public Works and Facilities Committee approved this at its March 14, 2016 meeting.

The Manager recommends the resolution be adopted.

d. Resolution 2749 A Resolution De-Appropriating $327,519 from the BRH Orthopedic Unit, CT Scanner Room Renovations, and BRH Roof Capital Improvement Projects to Bartlett Regional Hospital Fund's Fund Balance.

This resolution is going to close three Bartlett Regional Hospital (BRH) Capital Improvement Projects (CIPs): BRH Orthopedic Unit, CT Scanner Room Renovations, and BRH Roof Project and transfer the remaining funds back into the BRH Fund's Fund Balance. This is for a total of $327,519.

BRH Orthopedic Unit (B55-046)	$211,746
CT Scanner Room Renovations (B55-061)	$ 40,335
BRH Roof Project (B55-062)	$ 75,438
Total to BRH Fund Balance	$327,519

After this transfer BRH's estimated fund balance at the end of FY16 will be $71,004,669.

The Public Works and Facilities Committee approved this appropriation at its March 14, 2016 meeting and recommended forwarding it to the Assembly for approval.

The Manager recommends this resolution be adopted.

e. Resolution 2750 A Resolution De-Appropriating $290,000 from the JDWW Plant Facility Plan Update and MWW Plant Facility Plan Update Capital Improvement Projects, Loan Funding from the Alaska Department of Environmental Conservation.

The JDWW Plant Facility Plan Update and MWW Plant Facility Plan Update Capital Improvement Projects are no longer needed. We are de-obligating the ADEC Loan 445211.

This housekeeping measure will de-appropriate the budget authorization of the ADEC loan funds of $290,000 from the projects which then can be closed. These loan funds are no longer necessary as staff is able to complete the work in house within the existing operating budget.

The Public Works and Facilities Committee approved this at its March 14, 2016 meeting.

The Manager recommends the resolution be adopted.

3. Liquor License

a. Liquor License #673 Renewal Peterson Pacific Holdings, Inc. d/b/a Formerly Louies Douglas Inn, No Premises & Transfer to James A. Holdings Company, LLC with the same DBA, No Premises

This renewal is for the Beverage Dispensary License #673 or Peterson Pacific Holdings, Inc. d/b/a Formerly Louies Douglas Inn, no premises (100% ownership by Pat Peterson). Over the course of the 2012-2014 liquor license cycles, CBJ protested the renewal and continued operation of this license due to outstanding balances owing on its accounts. In March 2014, Mr. Peterson paid off all outstanding balances at the time and CBJ rescinded its protest and the Alcohol Beverage Control Board granted the license as listed above under the "no premises" location.

An application for the Beverage Dispensary License #673 was received for transfer of ownership and name change from Peterson Pacific Holdings, Inc.

d/b/a Formerly Louies Douglas Inn to James A. Holdings Company, LLC d/b/a James A. Holdings Company, LLC, no premises.

Staff from the Finance, Police, Public Works, Fire, and Community Development departments have reviewed these two license actions and recommend the Assembly waive its right to protest the renewal of the Peterson Pacific Holdings, Inc. d/b/a Formerly Louies Douglas Inn license as well as the transfer of ownership to James A. Holdings Company, LLC., no premises.

b. Liquor License #1416 Transfer of stock ownership Taku Glacier Lodge, Inc. d/b/a Taku Glacier Flightseeing to Salmon Bake and application for a Restaurant Designation Permit

An application for the Restaurant Eating Place License #1416 and an application for a Restaurant Designation Permit was received for the stock transfer of ownership for Taku Glacier Lodge Inc. d/b/a Taku Glacier Flightseeing Salmon Bake located at Taku Valley, Lot 75.

Staff from the Finance, Police, Public Works, Fire, and Community Development departments have reviewed this license action and recommend the Assembly waive its right to protest the stock transfer of ownership and approve the Restaurant Designation Permit.

c. Liquor License #2175 Transfer from The Silverbow, LLC d/b/a Silverbow Bakery and Catering to Midnight Ninja Ventures d/b/a Lupo and application for a Restaurant Designation Permit

An application for the Restaurant Eating Place License #2175 and an application for a Restaurant Designation Permit was received for the transfer of ownership and name change from The Silverbow, LLC d/b/a Silverbow Bakery and Catering to Midnight Ninja Ventures d/b/a Lupo located at 120 2nd Street, Juneau.

Staff from the Finance, Police, Public Works, Fire, and Community Development departments have reviewed this license action and recommends the Assembly waive its right to protest the transfer of ownership and name change and to approve the Restaurant Designation Permit.

VII. PUBLIC HEARING

A. Ordinance 2015-20(AH) An Ordinance Appropriating to the Manager the Sum of $12,500 as Funding to Provide for Commercial Motor Vehicle Inspections by the Juneau Police Department; Grant Funding Provided by the Alaska Department of Transportation and Public Facilities.

These inspections are intended to determine the appropriateness of driver credentials as well as road worthiness of commercial vehicles with the ultimate goal of improving commercial vehicle safety in Juneau.

There is no match requirement for this grant.

The Manager recommends this ordinance be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Troll, to adopt Ordinance 2015-20(AH). Hearing no objection, it was so ordered.

B. Ordinance 2015-20(AI) An Ordinance Appropriating to the Manager the Sum of $300,000 as Funding for the Airport Maintenance Shop Roof; Funding Provided by the Juneau International Airport Fund's Fund Balance.

The project will consist of a complete reconstruction of the shop roof, which leaks badly. An investigation into the condition of the roof, by Jensen Yorba Lott, Inc., indicates that further patching will not be adequate.

Funding is provided as follows:

Juneau International Airport Fund's Fund Balance $300,000

The Airport Board approved this action at its June 10, 2015 meeting.

The Manager recommends this ordinance be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Gladziszewski, to adopt Ordinance 2015-20(AI). Hearing no objection, it was so ordered.

C. Ordinance 2016-04 An Ordinance Authorizing a Loan in an Amount Not to Exceed $2,750,000 from the Central Treasury to the Capital Transit Maintenance Shop Renovation and Addition (CIP D71-085) for the Purpose of Providing Interim Financing.

CBJ 57.05.045 authorizes short term loans from the central treasury to specified funds for the purpose of facilitating capital acquisitions upon approval of the assembly by ordinance. This ordinance would authorize such a loan from the central treasury to CIP D71-085 for the capital transit maintenance shop remodel.

The remodeling project will be ready to bid in March 2016, but is not scheduled to receive the remainder of its funding until July 1, 2016. In order to authorize the award of a bid, there must be sufficient funds in the CIP. If we wait until funding is received, the project will lose a construction season, resulting in inflationary cost increases.

This ordinance would therefore bind the Assembly to the appropriation of the funds three months early. The risk in doing so is that the Assembly will not have the ability to reprogram these funds to another purpose during this three month period. However, given that the facility is in substantial need of renovation, that a rational construction schedule is in the public interest, and that the funds have been programmed for some time, it is reasonable and prudent to authorize the loan.

During a meeting on February 1, 2016, the Public Works and Facilities Committee heard and forwarded this request to the Assembly.

The Manager recommends this ordinance be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Bursell, to adopt Ordinance 2016-04.

Mr. Nankervis asked how often funds were pulled from the Central Treasury. He understood that money was often transferred between CIP's, but this was different.

Mr. Bartholomew said the last time this was done was in 2005 when the airport was waiting for some funding. The Central Treasury is the general fund balance, and is available to the Assembly for its discretion. About six months ago, bridge financing for the Housing First project was taken from the general fund balance. Those were the two situations he was aware of in loaning general funds to construction projects.

Mr. Nankervis asked how much remained in the account. Mr. Bartholomew said there was $9 million prior to this authorization and the fund source to replace it was the 1% sales tax that came available on July 1.

Mr. Nankervis asked what the exposure was. Mr. Bartholomew said he believed it would be minimal, and the probability of collecting enough sales tax to make the allocation to this CIP was high.

Mr. Kiehl said the other project waiting was the Child Adolescent Mental Health Unit (CAMHU) project. Mr. Bartholomew said it was two fiscal years out and that the project would receive funding.

Ms. Gladziszewski said there were other sales tax projects that got funding, and asked if there were some that were not using the funds. Mr. Bartholomew said there were timing variances between projects but he would have to follow up.

Hearing no objection, Ordinance 2016-04 was adopted.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

A. Export Manufacturing Property Tax Exemption

Property owners seeking a Manufacturing Property Tax Exemption must file a request with the Assessor's Office on or before January 31 of each year. The code places the authority for approving the manufacturing exemption requests with the Assembly.

For 2016, three companies have requested the tax exemption: Alaska Glacier Seafood Inc., Taku Smokeries, and AKBEV Group, LLC (Alaska Brewery).

CBJ 69.10.020(10) provides for exempting qualifying manufacturing property from assessment and taxation. Qualifying property may receive a declining five-year percentage exemption from the property's market value as follows:

100% exemption in year 1
80% exemption in year 2
60% exemption in year 3
40% exemption in year 4
20% exemption in year 5

The total property value requested for exemptions this year is $5,789.900. This would result in a tax loss of $62,299. Individual company amounts are detailed in the meeting packet materials.

The Assessor's Office reviewed the exemption applications and determined that the properties met the code requirements. The Assembly Finance Committee reviewed this issue at its March 18, 2016 meeting, and recommended forwarding the tax exemptions for 2016 to the full Assembly for approval.

The Manager recommends approval of these exemptions.

Ms. Bursell asked about the tax exemptions that were requested last year and how they compared with this year's requests. Mr. Bartholomew said the previous year's requests were smaller than this years, there was only one company and it was not 100% eligible. There were limitations to the program. He did not have the exact number but thought it was a tax loss of $15,000 - $18,000 in the previous year. This year the exemption would result in a tax loss of $62,299.

MOTION, by Kiehl, to approve the export manufacturing property tax exemption as presented by the city manager, to include tax exemptions as follow: Alaska Glacier Seafod Inc, $10,182; SASS Co. Inc (Taku Smokeries), $1,586, and AKBEV Group LLC, $57,465. Hearing no objection, it was so ordered.

X. STAFF REPORTS

A. Commercial Cultivation of Marijuana in Residential Zones

Mila Cosgrove said the staff report regarding Commercial Cultivation of Marijuana in Residential Zones report was prepared to provide background, that the public feedback on the issue was mixed, and the report was intended to be used as a public communication piece for the website or possibly a My Turn column in the newspaper.

Ms. Troll thanked the staff for preparing the document and said it was important to communicate with the public why decisions are made. She asked who would be the most appropriate person to sign the report. Ms. Cosgrove said that this language was developed as a communication from the Assembly.

Mayor Becker asked for a preference on distribution. Mr. Nankervis suggested distributing it as a press release. Ms. White said she thought it would be appropriate as a My Turn and had no

trouble putting her name to the actions in the report. Ms. Gladziszewski suggested a My Turn column and on the website as well.

The Assembly thanked staff for preparing the report.

XI. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Becker said her mayoral duties included welcoming people at the Southeast Conference meeting, at the Poetry Out Loud event, and she testified at Senate Finance and would testify at House Finance on the resolution regarding the letter of support for Juneau Hydropower.

B. Committee Reports

Committee of the Whole: Chair Kiehl said the committee forwarded the Lands Management Plan to the full Assembly, discussed the zoning regulations regarding marijuana and left the decisions previously made in tact, and there was discussion on the ordinance to change the code regarding the filling of a vacancy on the Assembly and the succession regarding a vacancy in the Mayor's seat. The committee discussed that in a vacancy of more than 8 months a special election should be called. The next meeting was set for April 4.

Finance Committee: Chair Nankervis said the committee discussed the FY15 audit, the export manufacturing property tax exemption, taxation of goods and services sold aboard cruise ships, sales tax exemptions on licensed massage therapists, preliminary FY17 budget update and an FY18 budget process discussion, and information on a marijuana sales tax and excise tax. The next meeting was set for April 6, and would include an explanation of the FY17/18 budget.

Public Works and Facilities Committee: Chair Gladziszewski said the committee discussed the possible construction and financing for a canopy near the court plaza building.

Lands and Resources Committee: Chair Troll said information was out soliciting letters of interest in the development of the Renninger Subdivision. The next meeting was set for April 4.

Human Resources Committee: Chair Jones said the HRC met and heard annual reports from the Jensen Olsen Arboretum and the Library Endowment Board.

MOTION, by Jones, to approve the recommendations of the HRC to appoint reappoint Shawn Eisele to the Discovery Southeast seat, and reappointment of Deborah Rudis and Peter Froehlich to the Jensen Olson Arboretum Board, for terms to expire 1/31/2019. Hearing no objection, it was so ordered.

MOTION by Jones, to approve the recommendation of the HRC to appoint Donna Pierce to the Library Endowment Board, for a term to expire 1/31/2019. Hearing no objection, it was so ordered.

MOTION by Jones, to approve the the recommendation of the HRC to appoint Frances Dowd to the Parks and Recreation Advisory Committee, for a term to expire 2/28/19. Hearing no objection, it was so ordered.

Mr. Jones reported on vacancies on the Juneau Commission on Sustainability (JCOS) and the Juneau Human Rights Commission (JHRC). There are only three members on the JHRC and the HRC will discuss this matter at the April 11 meeting. A recent action to amend the membership of the JCOS placed the membership at 7 members, and they would like to have 9 voting members appointed to their commission. This issue will also be discussed at the April 11 meeting. The vacancy on the Planning Commission is advertised, and we hope to meet on May 4 prior to the Finance Committee meeting to interview applicants for the Planning Commission.

C. Liaison Reports

Juneau Economic Development Council: Liaison Jones said the JEDC board discussed the governance of the Marine Highway System with members of the Southeast Conference. The next meeting is set for April 6.

Downtown Business Association: Liaison Jones said the DBA received a report about the circulator and heard from the Juneau Convention and Visitors Bureau (JCVB) on the visitor program for summer 2016. A downtown circulator, improving the built environment, increasing housing downtown, create events and marketing to bring people downtown, parking and on-street safety are for the issues the DBA will work towards.

Juneau Commission on Aging: Liaison Jones spoke with JCOA on the role of the JCOA in the economic plan. They discussed asking more questions in their annual survey that will relate to the plan. The next meeting is set for April 14.

Airport Board: Liaison Jones said some concern was expressed about TSA wait times - the staffing is down. They are encouraging people to get to the airports early.

Eaglecrest Board: Liaison Bursell attended the March 3 meeting and they would like to meet with the Assembly about a beer and wine license for the ski area. They discussed the drone policy on their website. Eaglecrest was open this weekend, otherwise it was closed, and would reevaluate this Thursday. She spoke about the management and use of the field house and she said it was well used. The Finance Committee would meet at the ski area on March 28 and the next board meeting was set for April 7.

Local Emergency Planning Committee: Liaison Bursell said the group elected new officers: Dan Garcia is Chair, Ed Williams is the co-chair. she said she was impressed with the variety of people involved in this organization and the energy level for planning for emergencies. She reported on free classes for the public for certification as emergency responders. The next meeting is Wednesday, April 13, at the Bartlett Regional Hospital.

Affordable Housing Commission: LIaison Troll said the Housing Action Plan is done and on the website with a press release out announcing public meetings, soliciting public input, and public comments are due May 2. The comments will be incorporated into the plan before it comes to the Assembly. The group met with Scott Ciambor, the new Chief Housing Officer for CBJ, heard a report from Eric Feldt, and elected Margaret O'Niell the new chair.

Juneau Commission on Sustainability: Liaison Troll said the group has spent significant time working through the energy plan and it is in its final stages. There will be public outreach for input and it is on track to come before the Assembly at the COW in May. She thanked the CDD staff for the assistance.

Parks and Recreation Advisory Committee: Liaision Gladziszewski said at the last meeting the PRAC discussed the proposed closure of Savikko Park at 11 pm instead of 12 midnight, and this recommendation was forwarded to the Parks and Recreation Director. There are noise issues in nearby neighborhoods for some. The PRAC also discussed Savikko Park fields and the conditions that prohibit use for play. The next meeting was set for April 5.

Bartlett Regional Hospital Board: Liaison Gladziszewski said the next meeting was set for March 22 and she encouraged the public to attend the meetings.

Docks and Harbors Board: Liaison Nankervis said 16b project is on-line and will start 12 hour workdays. The south berth is scheduled to be completed by May 6. Statter Harbor is in design phase III. Aurora Harbor and the land management plan is being done by Corvis Design. Thane Ore House will be leased by Central Council Tlingit Haida and there would be a public meeting on the project on March 24. Pre-season meetings for Statter Harbor and downtown operations were scheduled. The next board meeting was set for March 31.

Aquatics Board: Liaison White said pass sales were up and the next meeting was set for March 22.

Planning Commission: Liaison White said the next meeting was set for March 22.

Juneau Convention and Visitors Bureau: Liaison White said the next meeting was set for March 24. The Folk Festival was set for April 4-10, and the count down to first cruise ship was less than 40 days.

UAS Campus Council: Liaison Kiehl said the council met March 7 with the new provost, Karen Keery. The council discussed the potential impacts of state budget cuts and there were plans for reductions that may come. The council heard a presentation on recruitment efforts - student numbers were down in the last two years that matched with the reduction in the number of high school graduates in the last two years.

School Board: Liaison Kiehl said the board built the budget from the ground up with significant testimony from the public. Both high schools have formed student advocacy committees to testify at the legislature.

D. Presiding Officer Reports

None.

XII. ASSEMBLY COMMENTS AND QUESTIONS

Mr. Jones said he toured the progress of Project 16b about two weeks ago. He said the new dock is in the harbor. He will be traveling but will call into the Senate Labor and Commerce Committee for his confirmation hearing on the Marijuana Control Board.

Ms. Bursell provided information on how the public could sign up for Community Emergency Response Training (CERT).

Ms. Troll said she appreciated the public testimony on the accessory apartment grant program and hoped that the staff could look into the issue of those who already had a building permit prior to the grant be able to find a way to apply, without opening up the flood gates. Ms. Kiefer

said there were 12 grants available, 9 were in progress under the current requirements.

Ms. Troll referred to the email about the billboard on Main Street and was sad to see an art project being mis-used. There was offensive language on the board and she asked what could be done. She said she did not have a solution but had a concern. Ms. Kiefer said she spoke to the property manager of the property after the first complaint - it is viewed as public art. The property manager is currently out of state. They attempt to clean it 3-4 times a week and have received positive national recognition for the installation. The property manager is aware of the concern and when he comes back to town she will meet with him again.

Ms. Troll said she attended the Southeast Conference meetings and found it useful. The topic of energy audits was discussed and she was interested to find out if any public improvements could be covered. She would like an update at some point on the issue of Walmart regarding the use of the property. Ms. Kiefer said Mayor Becker and Ms. Kiefer have contacted managers at Walmart without response - particularly to find out a local contact for the building in the event of an emergency.

Ms. Gladziszewski noted that work had begun on the seawalk and machinery was working in the inter-tidal zone.

Ms. Sheinberg said if she was at the next assembly meeting, it would be a brief time, so she wanted to say it had been a pleasure to sit on the Assembly for a short time. It had been very interesting and she always wondered how the Assembly knew so much about the community and she understood now it was due to the meetings, the support from staff and the emails.

Mr. Nankervis thanked Ms. Sheinberg for her service and said there was no shortage of work on the Assembly. He said he hiked Spaulding Meadows on Friday, it is mostly snow free, and did not see one single "dog mine" on the trail, which he thought was worth noting.

Ms. White would like to see if there was a way to allow Catherine Hatch to apply for the accessory apartment grant. Heard a good report from Eric Feldt, and thanked CDD for the copy of Title 49.

Mr. Kiehl noted recent legislation to make narcane available, and the Juneau Stop Heroin, Start Talking and JPD event on April 2. He spoke about the need for CBJ to consider hiring a public information officer. He asked if there is a date for the swearing in ceremony. Ms. Kiefer said there was not a date, but there will be a press conference for the swearing in, rather than an assembly meeting. This has not always been an event, but there will still be a Special Assembly meeting on April 4, prior to the Committee of the Whole to vote on deputy mayor, to do seating and a group photo and to introduce the budget ordinances.

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XIV. EXECUTIVE SESSION

None.

XV. ADJOURNMENT

There being no further business to come before the Assembly, the meeting adjourned at 8:20 p.m.

Signed:_____ Signed:_____
Laurie Sica, Municipal Clerk Mary E. Becker, Mayor

XVI. SUPPLEMENTAL MATERIALS