THE CITY AND BOROUGH OF JUNEAU, ALASKA

Meeting Minutes - April 11, 2016

MEETING NO. 2016-17: The Regular Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Ken Koelsch.

I. ROLL CALL

Assembly Present: Mary Becker, Jamie Bursell, Maria Gladziszewski, Loren Jones, Jesse Kiehl, Ken Koelsch, Jerry Nankervis, Kate Troll and Debbie White (teleconference).

Assembly Absent: None.

Staff Present: Kim Kiefer, City Manager; Mila Cosgrove, Deputy City Manager; Amy Mead, Municipal Attorney; Laurie Sica, Municipal Clerk; Rorie Watt, Engineering and Public Works Director; Bryce Johnson, Chief of Police; Bob Bartholomew, Finance Director; Greg Chaney, Lands and Resources Manager; Dallas Hargrave, HRRM Director; Robert Steedle, Community Development Director; Carl Uchytil, Port Director; Patricia Wahto, Airport Manager; Robert Barr, Library Director; Jennifer Mannix, Risk Management Officer; Scott Ciambor, Chief Housing Officer; Mark Miller, JSD Superintendent.

II. SPECIAL ORDER OF BUSINESS

A. Proclamation - Juneau Clean Sweep

Mayor Koelsch proclaimed the month of April and the year of 2016 as Juneau Clean Sweep in recognition of 100 years since Juneau Mayor B.D. Stewart inaugurated a city wide cleanup and in recognition of three cleanup events: Downtown Business Association downtown cleanup, April 15, SEAL Trust wetlands cleanup, April 23, and Litter Free community-wide cleanup, April 30. He encouraged all residents to participate.

B. Introduction of Scott Ciambor

City Manager Kim Kiefer introduced Scott Ciambor, Chief Housing Officer for the City and Borough of Juneau.

C. Special Recognition - Kim Kiefer

Before a full audience, Mayor Koelsch provided his thanks to City Manager Kim Kiefer for 32 years of service to the City and Borough of Juneau. Former mayors Dennis Egan, Sally Smith, Bruce Botelho, Merrill Sanford, and Mary Becker all spoke about their experiences working with Ms. Kiefer. Ms. Troll read a message from former Mayor Fran Ulmer. On behalf of the Assembly, Mayor Koelsch presented Ms. Kiefer with a camera lens to go with a new camera she hoped to use after her "graduation" from CBJ. Mayor Koelsch presented flowers to her wife, Pat McClear, and thanked her for the support of Ms. Kiefer's career at CBJ. Ms. Kiefer spoke about her experience working for the community and thanked the community for its support.

III. APPROVAL OF MINUTES

A. February 8, 2016 Regular Assembly Meeting 2016-08

Hearing no objection, the minutes of the February 8, 2016 Regular Assembly Meeting 2016-08 were approved as corrected.

B. February 9, 2016 Special Assembly Meeting 2016-09

Hearing no objection, the minutes of the February 9, 2016 Special Assembly Meeting 2016-09 were approved.

C. February 10, 2016 Special Assembly Meeting 2016-10

Hearing no objection, the minutes of the February 10, 2016 Special Assembly Meeting 2016-10 were approved.

D. February 22, 2016 Special Assembly Meeting 2016-11

Hearing no objection, the minutes of the February 22, 2016 Special Assembly Meeting 2016-11 were approved as corrected.

E. February 29, 2016 Regular Assembly Meeting 2016-12

Hearing no objection, the minutes of the February 29, 2016 Regular Assembly Meeting 2016-12 were approved as corrected.

F. March 7, 2016 Special Assembly Meeting 2016-13

Hearing no objection, the minutes of the March 7, 2016 Special Assembly Meeting 2016-13 were approved.

G. March 14, 2016 Special Assembly Meeting 2016-14

Hearing no objection, the minutes of the March 14, 2016 Special Assembly Meeting 2016-14 were approved.

H. March 21, 2016 Regular Assembly Meeting 2016-15

Hearing no objection, the minutes of the March 21, 2016 Regular Assembly Meeting 2016-15 were approved.

I. April 4, 2016 Special Assembly Meeting 2016-16

Hearing no objection, the minutes of the April 4, 2016 Special Assembly Meeting 2016-16 were approved.

IV. MANAGER'S REQUEST FOR AGENDA CHANGES

Ms. Kiefer asked to add an update about the Accessory Apartment loan program.

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Kirby Day reported on Tourism Best Management Practices now in its 20th year. He thanked the CBJ for the support and guidance to implement this program. Some recent changes to the program include encouraging retail businesses to beautify their storefronts during the winter, added guidelines on disposal of litter and cigarette butts, working with cruise ship crew regarding smoking around wifi hot spots. The program would participate in the April 15 downtown cleanup.

Ms. Gladziszewski asked if there was still a hotline and Mr. Kirby said yes, gave the number of 586-6774, but said they encourage people to put comments in writing to an email address: hotline@traveljuneau.com. They ask people specifically mentioned in reports to contact people back within three days of the report.

Mr. Nankervis appreciated the program and the fact that it continued to grow with the needs of the community.

Mr. Kiehl asked what could be done to encourage businesses that were not participating in the program. Mr. Day said that in past few years there have been a handful of businesses that can make a difference that have joined and we realized that we, at times, have not operated in the most neighborly manner, and we are doing more outreach, so on many levels, we are working to improve the program.

Mr. Kirby Day thanked Kim for the great working relationship and he spoke on behalf of the late Jamie Parsons, who would have loved to be here tonight.

VI. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

None.

B. Assembly Requests for Consent Agenda Changes

None.

C. Assembly Action

MOTION, by Kiehl, to adopt the consent agenda. Hearing no objection, the consent agenda was adopted.

1. Ordinances for Introduction

a. Ordinance 2016-11(b) An Ordinance Amending Title 11 of the City and Borough of Juneau Code of Ordinances Relating to the Filling of Vacancies on the Assembly.

Upon the succession of the deputy mayor to the office of mayor in November 2015, it became apparent that an amendment to Title 11, establishing a process for mayoral succession and making other clarifying changes, would be appropriate. This ordinance amends Title 11 with respect to the filling of vacancies on the assembly as follows:
1. It provides that in the event of a vacancy in the office of mayor, the deputy mayor would succeed to the mayoral office.
2. It specifies that if a vacancy in the office of mayor occurs with more than eight months before the next regular election, that a special election would be called.
3. It would require that upon the succession of deputy mayor to the office of mayor, the Assembly fill the vacancy left by the deputy mayor's succession by majority vote.
4. It provides that the deputy mayor may return to his or her seat once a new mayor is elected.
5. It amends current code to delete the provision allowing the assembly to call a special election to fill a vacancy other than a mayoral vacancy.

At the March 14, 2016 Committee of the Whole meeting, the Assembly considered Ordinance 2016-11, suggesting a number of changes to the ordinance. Those changes were made and are reflected in version (b) of the ordinance. Included in your packet is a memorandum from the City Attorney dated April 5, 2016, with a marked-up copy of version (b) showing the changes made by the C.O.W. in italics. The ordinance for introduction is a "clean copy" of version (b).

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

b. Ordinance 2016-12 An Ordinance Authorizing the Manager to Lease Office Space in the Juneau Medical Center Building at 3268 Hospital Drive to the Bartlett Regional Hospital Foundation.

At its joint meeting on March 14, 2015, the BRH Board recommended to the Assembly that the Assembly support a proposed lease agreement between the CBJ and the Bartlett Regional Hospital Foundation for the lease of administrative space in the Juneau Medical Center building for less than fair market value. The Board proposed a $1.00 per year lease payment, in accordance with CBJ 53.02.270(b) given the Foundation's role in providing resources to enhance and support quality health care for the community. This ordinance would authorize the negotiation and execution of a lease to the Foundation consistent with the Board's recommendation.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

c. Ordinance 2016-13 An Ordinance Authorizing the Manager to Negotiate and Execute a Lease with the Juneau Arts and Humanities Council for the Use of the Juneau Arts and Culture Center Building.

CBJ 59.09.270 authorizes the lease of City and Borough land for less than fair market value when the property is to be used for the purpose of providing a service to the public which could or should reasonably be provided by the state or the City and Borough. The CBJ first leased the former National Guard Armory (renamed the Juneau Arts and Cultural Center or JACC) to the Juneau Arts and Humanities Council (the JAHC) in 2007. The stated purpose was to alleviate a "chronic need for performance and exhibit space" and to allow the JAHC to manage the facility as a community arts facility. The JAHC has provided that service to the CBJ ever since.

The key terms of the lease being proposed are as follows:

1. The monthly rental amount would be equal to the CBJ's actual expenses for building maintenance services. The JAHC will remain responsible for all utilities, landscaping, snow removal, and any sales or property tax required by law.

2. The lease would require that the premises be used for the public purpose of providing a community arts facility. User fees charged by the JAHC would be agreed upon and pre-approved by the CBJ.

3. The lease would allow the JAHC to enter into sublease arrangements with vendors when the purpose of the sublease is to either provide the community with a service related to the public use of the facility, or where the sublease is designed to increase community awareness of, and visitation to, the facility. Sublease agreements would need to be pre-approved by the CBJ. Sublease rents would be held by the JAHC in trust for the CBJ, and remitted on an annual basis. It is the intent that the CBJ use these funds for deferred maintenance of the facility, subject to appropriation for that purpose.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

d. Ordinance 2016-14 An Ordinance Amending the Land Use Code Relating to Senior Housing and Assisted Living Facilities.

The purpose of this ordinance is to update the Table of Minimum Space and Parking Standards (TMP) in Title 49 in light of recent changes made to the Table of Permissible Uses, and to update the parking requirements such that they more accurately reflect the parking needs presented by senior housing and assisted living facilities:

1. The ordinance establishes parking standards for "assisted living facilities," a use recently added to the Table of Permissible Uses.
2. It defines "senior housing," and establishes parking standards for that use, which, although similar in concept to a multi-family house, has parking requirements that significantly differ.
3. The ordinance would delete "convalescent home" from the table establishing parking standards, as it no longer exists as a use in the Table of Permissible Uses.

On March 8, 2016, the Planning Commission adopted the analysis and findings listed in the Community Development Department's staff report dated February 26, 2016, and recommended that the City and Borough Assembly adopt staff's recommendation for approval.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Bid Award

a. BID E16-016 Capital Transit Facility Renovation and Addition

This project consists of selective interior and exterior renovations at the existing CBJ Capital Transit Facility, demolition of existing bus wash building and equipment, erection of a pre-engineered metal building system for a new bus wash facility and heated bus storage garage and removal of existing underground fuel storage systems, and other miscellaneous work.

Bids were opened on the subject project on April 5, 2016. The bid protest period expired at 4:30 p.m. on April 6, 2016. Results of the bid opening are as follows:

Responsive Bidders	Base Bid	Additive Alternate No. 1	Additive Alternate No. 2	Total Bid
Alaska Commercial Contractors	$3,486,836	$ 7,500	$24,385	$3,518,721
Dawson Construction	$3,724,000	$83,000	$24,000	$3,831,000
North Pacific Erectors	$3,869,373	($ 2,500)	$24,731	$3,891,604
F&W Construction	$3,849,968	$ 23,820	$24,840	$3,898,628
Architect's Estimate	$3,750,000	$65,000	$40,000	$3,855,000

Alternate Bid 1: Radiant floor heat
Alternate Bid 2: High bay LED lights

The Manager recommends award of the base bid and Alternate 1 and Alternate 2 to Alaska Commercial Contractors for the total amount bid of $3,518,721.00.

3. Transfers

a. Transfer T-976 Transfers $50,228 from High School Mendenhall Valley (S02-083), Glacier Valley Elementary Renovation (S02-088), and Harborview Elementary Renovation (S02-089) to Auke Bay School Renovation (S02-095).

This transfer request will move Alaska Department of Education and Early Development (DEED) bond funds of $50,228 from the following Capital Improvement Projects (CIPs) into the Auke Bay School Renovation CIP (S02-095). This action will close out the three projects below:

a) High School/Mendenhall Valley CIP (S02-083), approximately $34,306 in bond funds available.

b) Glacier Valley Elementary Renovation CIP (S02-088), approximately $6,871 in bond funds available

c) Harborview Elementary Renovation CIP (S02-089), approximately $9,051 in bond funds available.

The School Board recommended these transfers at its September 15 meeting.

The Public Works and Facilities Committee approved these transfers at its September 28 meeting.

DEED approval of these transfers is pending final authorization from the CBJ Bond Counsel. If the approval is not received by the date of this meeting this transfer will be pulled and introduced and adopted at a later date.

The Manager recommends approval of these transfers.

b. Transfer T-977 Transfers $4,542,042 from Fourteen Capital Improvement Projects to Provide Funding for Seven Ongoing Capital Improvement Projects

This transfer request will move $4.542 million from 12 completed and 2 nearly completed Capital Improvement Projects to provide funding for 7 ongoing Capital Improvement Projects.

The transferred funds will be distributed to provide necessary funding for on-going Capital Improvement Projects. The transfers are tabulated below:

CIPs to be closed - transfer from:	Transfer Amount	Status
R72-031 Pioneer Avenue Repairs	$ 159,865	Complete - close CIP
R72-063 Bayview Roads Improvement	$ 342,119	Complete - close CIP
R72-065 Tanner's Terrance LID	$ 97,942	Complete - close CIP
R72-100 Northland Reconstruction	$ 135,455	Complete - close CIP
R72-104 Lakewood Subdivision Reconstruction	$ 815,000	* final phase completion end of 2016
R72-105 Riverside Drive DOT/PF Match	$ 111,576	Complete - close CIP
R72-106 Lemon Road Reconstruction	$ 172,856	Complete - close CIP
R72-113 Scott Drive Improvements	$ 450,000	* final phase completion end of 2016
U76-003 Lawson Creek Lift Station Desi	$ 105,261	Complete - close CIP
U76-005 West Juneau Sewer	$ 146,767	Complete - close CIP
U76-006 Auke Lake Sewer	$ 1,678	Complete - close CIP
U76-084 Lwr W. Mend VllySwer LID	$ 444,229	Complete - close CIP
U76-086 N Douglas Sewer Areas D,E & F	$ 1,210,736	Complete - close CIP
U76-091 Lwr W Mend- Pederson Phase	$ 348,558	Complete - close CIP
Total $	**4,542,042**	

* - adequate funding has been left to complete final phase of project

Transfer To	Transfer Amount	Status
D14-051 Peterson Hill Land Srvy & Plan	$ 2,257,228	ongoing
R72-053 Eagles Edge Utility LID	$ 172,856	ongoing
R72-058 2nd Street- Douglas	$ 25,000	final change order / closeout
R72-061 Industrial Boulevard ADOT Match	$ 1,165,428	ongoing
R72-114 Blueberry Hills Road	$ 359,954	ongoing
R72-123 West 8th Street Reconstruction	$ 450,000	ongoing
W75-048Back Loop Rd Auke Bay Waterline- ADOT	$ 111,576	ongoing
Total $	**4,542,042**	

The Public Works and Facilities Committee reviewed this request at its March 14, 2016 meeting.

The Manager recommends approval of this transfer.

VII. PUBLIC HEARING

A. Ordinance 2015-20(AJ)(b) An Ordinance Transferring $85,777 of Unexpended FY15 Marine Passenger Fees from the General and Roaded Service Area Funds to the Manager's Office for Tug Assists and to the Open Space Waterfront Land Acquisition Capital Improvement Project.

This ordinance would transfer $85,777 of unexpended Marine Passenger Fee (MPF) revenues budgeted for specific purposes in FY15 and not expended by the fiscal year end, to the Manager's Office FY16 budget for Tug Assists ($30,000) and the Open Space Waterfront Land Acquisition CIP ($55,777).

The amounts below are the result of monies appropriated from the Marine Passenger Fee Fund for specific purposes in the FY15 budget but were not fully expended by the end of FY15.

From: Unexpended Marine Passenger Fees:

Downtown Sidewalk Cleaning	$	14,613
Seasonal BLS-EMS Transport Program		10,203
Franklin Dock Enterprises		60,961
Total	$	85,777

To:	Open Space Waterfront Land Acquisition	$ 55,777
	Manager's Budget for Tug Assists	30,000
		$ 85,777

For accounting purposes, the funds will first be refunded to the Marine Passenger Fee Fund and then be transferred to the Manager's Office to fund Tug Assists and the Open Space Waterfront Land Acquisition CIP.

At its April 6, 2016 meeting, the Assembly Finance Committee approved this action be forwarded to the Assembly for approval.

The Manager recommends this ordinance be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Kiehl, to adopt Ordinance 2015-20(AJ)(b). Hearing no objection, it was so ordered.

B. Ordinance 2015-20(AK) An Ordinance Appropriating to the Manager the Sum of $70,500 as Funding for the Juneau Convention and Visitors Bureau's (JCVB) Upgraded Juneau Travel Website; Funding Provided by the Hotel Tax Fund's Fund Balance.

Juneau Convention and Visitors Bureau (JCVB) needs $141,000 to supplement its budget for FY16. This amount provides for the cost to develop and implement an upgraded Juneau Travel website. The CBJ agrees to provide one half of the funding, $70,500, from the Hotel Tax Fund's Fund Balance and JCVB would provide its $70,500 funding out of its own Fund Balance.

The Assembly Finance Committee recommended approval of this supplemental request at its regular meeting on February 10, 2016.

The Manager recommends this ordinance be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Keihl, to adopt Ordinance 2015-20(AK). Hearing no objection, it was so ordered.

C. Ordinance 2016-05 An Ordinance Authorizing the Port Director to Lease Lot 2, Alaska Tidelands Survey 7 to Channel Construction, Inc.

Channel Construction currently leases 2.117 acres from Docks & Harbors for its barge landing. The lease expires on April 25, 2016. In accordance with the terms of its current lease, Channel Construction has a preference right for a new 35-year lease and has indicated a desire to exercise this right. An appraisal was conducted which established $0.15/S.F. as the market rate; the proposed annual lease rate would be $13,828.95.

The Docks & Harbors regular board approved the lease at its January 28, 2016, meeting. The Assembly Lands Committee moved to approve and forward this lease to the full Assembly at its February 22, 2016, meeting.

The Manager recommends this ordinance be adopted.

Public Comment: None.

Assembly Action:

MOTION, by Keihl, to adopt Ordinance 2016-05. Hearing no objection, it was so ordered.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

A. Regulation Docks and Harbors Small Boat Harbor Fees and Charges

The Docks & Harbors Board approved the proposed regulation changes at its regular meeting on March 31, 2016. The proposed changes were initiated through a Harbor Fee Review Committee process, which analyzed all fees associated within the Harbor Enterprise. The proposed changes were also publicly noticed at the Docks & Harbors standing committees and publicly noticed during a 21-day newspaper advertisement. This regulation change would reduce the special annual moorage fee for skiffs from $600 to $300 and would remove a yearly consumer price index (CPI) adjustment. This regulation change would also codify a $1.00 hourly rate for parking lot fees, which was inadvertently removed when the regulation was amended in August 2015. Docks & Harbors received no comments from the public.

In reviewing proposed regulations, CBJ 01.60.260 provides that the Assembly may: approve the regulation; decline to consider the regulation, in which case the regulation is deemed approved; or disapprove the regulation. If the Assembly disapproves the regulation, the Assembly may state its reasons for disapproval, but it may not specify explicit conditions for subsequent approval or direct the requesting department to adopt any particular amendments to the regulation. Alternatively, the Assembly may direct that an ordinance or resolution in lieu of the regulation be prepared for its consideration.

The Manager recommends the regulations be approved.

Public Comment: None.

Assembly Action:

MOTION, by Kiehl, for orders of the day. Hearing no objection, it was so ordered, and the regulations were allowed to become effective.

X. STAFF REPORTS

A. Deadlines for the October 4, 2016 Regular Municipal Election

Ms. Sica noted the upcoming dates and deadlines for the October 4, 2016 election and encouraged the Assembly to contact her with any questions.

B. Special Election Election Workers

Ms. Sica provided the Assembly with a copy of the thank you ad in the Juneau Empire listing the number of people it took to put on the March 15 election so that the Assembly and public could thank their friends and neighbors for their efforts.

C. Accessory Apartment Grant Program Update

Ms. Cosgrove said that staff looked into the issue that Ms. Hatch and Mr. Voelkers. brought forward to the Assembly at it's last meeting about seeking a way to apply for the program retroactively. Ms. Cosgrove said staff reviewed the specific circumstances in light of the program as a whole and determined after review that there was no way to "look backwards" and grant their request to submit an application. The requestors had been so notified. There were 29 other applications for the grant program.

Ms. Troll said she appreciated and was satisfied with the response.

XI. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Koelsch reported on meetings with Governor Walker and Lt. Governor Mallot, Speaker of the House and the President of the Senate, several senators and representatives and attending the Public Works quarterly gathering.

B. Committee Reports

Committee of the Whole: Chair Keihl said the committee met on April 4 and amended Ordinance 2015-38 regarding marijuana establishments to emphasize the accessory nature of marijuana businesses in D-1 residential zones and increase the side yard setbacks and forwarded the ordinance to a public hearing by the full Assembly on May 2. The next COW meeting was set for April 25.

Finance Committee: Chair Nankervis said the committee met on April 6 and received a budget presentation, heard from the school district and heard a recommendation on the Marine Passenger Fee program. The next meeting was set for April 13.

Public Works and Facilities Committee: Chair Gladziszewski said the last meeting was cancelled and the next meeting was set for April 25.

Lands and Resources Committee: Chair Troll said the committee met on April 4 and received an update on the Renninger Subdivision, the Lena land sale, and a presentation on the GIS system. The next meeting was set for April 25.

Human Resources Committee: Chair Jones said the HRC met prior to this Assembly meeting and spoke with a current and two former members of the Juneau Human Rights Commission about their plans and how the Assembly could assist.

MOTION, by Jones, to accept the HRC recommendation and appoint Kyle Schmitz to a term on the Juneau Human Rights Commission expiring May 31, 2018. Hearing no objection, it was so ordered.

MOTION, by Jones, to accept the HRC recommendation and appoint Kenneth Southerland and reappoint Nancy Sutch to management seats on the Personnel Board with terms expiring 1/31/2019. Hearing no objection, it was so ordered.

MOTION, by Jones, to revise the Juneau Commission on Sustainability resolution 2718 to change the membership from seven public members to nine.

Mr. Nankervis said he thought seven members was sufficient and he was not sure they will have success filling all nine seats.

Ms. Troll said as liaison, they have been good at soliciting public participation, supported their request and said if they could not fill the positions the membership number could change again.

Ms. Gladziszewski said she agreed that seven members were sufficient but the matter had been confusing from the start and she supported the JCOS request.

Roll call:
Aye: Becker, Bursell, Jones, Gladziszewski, Kiehl, Troll, White, Koelsch
Nay: Nankervis
Motion passed, 8 ayes, 1 nay.

MOTION, by Jones, to move Resolution 2751 to the full Assembly at the May 2 meeting to support the Fisheries Development Committee request to reduce its membership from seven to five. Hearing no objection, it was so ordered.

Chair Jones reported on meeting with members of the Bartlett Regional Hospital Board to review proposed changes to Ordinance 2016-06 amending Title 40 regarding hospital operations. This ordinance was introduced at the March 21 meeting and referred to the HRC for review.

MOTION, by Jones, to move Ordinance 2016-06 to the full Assembly for public hearing on May 2. Hearing no objections, it was so ordered.

C. Liaison Reports

Local Emergency Planning Committee: Liaison Bursell said CERT courses are scheduled for April and May, and the next meeting was set for April 13.

Eaglecrest Board: Liaison Bursell said the board was addressing a budget shortfall and would approach the Assembly for some assistance at a future meeting. The next meeting was set for May 5.

Juneau Convention and Visitors Bureau: Liaison White said the next meeting was April 14 to adopt its budget.

Aquatics Board: Liaison White said the next meeting was set for April 27.

Planning Commission: Liaision White said the next meeting was set for April 12.

Juneau Economic Development Council: Liaison Jones said the council met April 6 and discussed the budget and the funding for the economic development plan. Liaison Troll said it would be good to get updates on progress on the economic development plan. Ms. Kiefer said she planned to provide an update report at a future COW meeting.

Downtown Business Association: Liaison Jones said the next meeting was set for April 26 and for the future would be the fourth Tuesday at Noon.

Juneau Commission on Aging: Liaison Jones said the next meeting was set for April 14.

Airport Board: Liaison Jones said he met with Airport board chair and manager and got an overview of operations and the board next meets April 12.

Affordable Housing Commission: Liaison Troll said the commission was seeking feedback on the Housing Action Plan at meetings downtown and in the valley and comments were due in by May 2.

Hospital Board: Liaison Gladziszewski said the board met and BRH has hired a new OB/GYN physician, a new pediatrician, and is interviewing candidates for a patient quality safety director position. They discussed impacts of medicaid. Chuck Bill will meet with Amy Mead to discuss shared legal services.

Parks and Recreation Advisory Committee: Liaison Gladziszewski said the committee met and discussed Cope Park, Melvin Park, the Seawalk, cemeteries, and Chris Mertl was re-elected as chair. A long term temporary employee has been hired to facilitate the Parks and Recreation Comprehensive Plan.

Docks and Harbors Board: Liaison Nankervis said the board met and reviewed annual moorage fees, passenger for hire payments, waived the CPI increase for FY17 and are entering into lease discussions for Fisherman's Bend. The next meeting was set for April 28.

Chamber of Commerce: Liaison Becker said the Chamber was meeting every Thursday at Noon.

Alaska Committee: Liaison Becker said the next meeting was set for April 20.

School Board: Liaison Kiehl said the board met and finalized its budget as much as possible without knowing the results of the legislature session and the next meeting was set for April 12.

UAS Campus Council: Liaison Kiehl said the university was being creative by using its frequent flyer miles in student recruitment activities. He spoke about the testing center available to the community as well as the campus in the Egan Library, and also the creation of the Cyril George Alaska Native Knowledge Center in the library.

D. Presiding Officer Reports

None.

XII. ASSEMBLY COMMENTS AND QUESTIONS

Mr. Nankervis thanked Mary Becker for her service in the role of mayor. He had faith in Ms. Becker and Mr. Keihl in their abilities to step into that role if needed. He found the Assembly's decision to not thank and support Ms. Becker for service by not re-electing her Deputy Mayor unfortunate and the action by a majority vote was crass. He said Litter Free is great and is making things look great. Mr. Nankervis thanked Ms. Kiefer for the time she has devoted to the city, the dedication and for caring.

Ms. Bursell thanked Ms. Kiefer for setting a fine example for all.

Ms. Becker said the Sweetheart Lake hydro project has momentum, she has testified twice, and she will do so again before the Energy and Senate Finance Committee.

Mr. Kiehl thanked Airlift Northwest for the open house and he appreciated the business' service to the community. He thanked the Alaska Committee and city staff for working on contingency plans if a special session is called. He said the array of Mayors was impressive and he thanked each one for their service and he added thanks to Ms. Kiefer for her service.

Ms. Troll said she appreciated the role Ms. Becker took in stepping in as Mayor. She thanked Ms. Kiefer for being very good at delivering bad news and for helping the Assembly through the difficult budget decisions we have made.

Ms. White wished Ms. Kiefer a happy retirement and happy gardening.

Ms. Gladziszewski thanked all the volunteers that put on the Alaska Folk Festival. It costs $60,000 to host the event and much of that is donations and in-kind services. She thanked Ms. Kiefer and said many people don't know how many hours were worked and how much effort it took.

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XIV. EXECUTIVE SESSION

A. Executive Session - Contract Negotiations

MOTION, by Kiehl, to enter into executive session, to discuss a matter, the immediate knowledge of which could have a detrimental effect on municipal finances, specifically, contract negotiations.

Hearing no objection, the Assembly entered into executive session at 8:55 p.m. and returned to regular session at 9:30 p.m.

Upon returning to regular session, Mr. Kiehl noted that the Assembly gave staff direction on contract negotiations.

XV. ADJOURNMENT

There being no further business to come before the Assembly, the meeting adjourned at 9:32 p.m.

Signed:_____ Signed:_____
Laurie Sica, Municipal Clerk Kendell D. Koelsch, Mayor

XVI. SUPPLEMENTAL MATERIALS