ASSEMBLY REORGANIZATION AGENDA
THE CITY AND BOROUGH OF JUNEAU, ALASKA

October 16, 2017 7:00 PM

City Hall - Assembly Chambers
Regular Meeting 2017-19

Submitted By:

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Duncan Rorie Watt
City and Borough Manager

I. SPECIAL ORDER OF BUSINESS ASSEMBLY REORGANIZATION

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

A. Proclamation: Honoring Rudy and Judy Ripley
B. Proclamation: Bahai Anniversary
C. Acknowledgement of Community Partners in Lemon Creek Cleanup Event

IV. APPROVAL OF MINUTES

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

a. Ordinance 2017-06(H) An Ordinance Appropriating to the Manager the Sum of $281,020 as Funding for the Juneau International Airport RSA IIB (NW Quad Design & Construction) Capital Improvement Project; Funding Provided by Passenger Facility Charges.

This ordinance would appropriate $281,020 to the RSA IIB (NW

Quad Design & Construction) capital improvement project. Funding is provided as follows:

Passenger Facility Charges (Application#8): $281,020

The Airport Board approved this action at its April 27, 2017, meeting.

This ordinance was introduced at the September 23, 2017, Assembly meeting. It is being reintroduced due to a title change to reflect the correct funding source.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

b. Ordinance 2017-06(K) An Ordinance Appropriating to the Manager the Sum of $816,000 as Funding for the Juneau International Airport Float Pond Improvements Capital Improvement Project; Funding Provided by the Federal Aviation Administration, and Sales Tax Revenue.

This ordinance would appropriate $816,000 to the Float Pond Improvements capital improvement project. Funding is provided as follows:

Federal Aviation Administration (FAA) grant:	$765,000
Sales Tax Revenue:	$ 51,000

The FAA funds 93.75% of the project with the remainder being provided by Sales Tax Revenue.

The Airport Board approved this action at its October 10, 2017, meeting. The Public Works and Facilities Committee is scheduled to consider this ordinance at its October 23, 2017, meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

c. Ordinance 2017-06(M) An Ordinance Appropriating to the Manager the Sum of $11,200,000 as Funding for the Juneau International Airport RSA 2C—NE/NW Quad Apron Construction Capital Improvement Project; Funding Provided by the Federal Aviation Administration and Sales Tax Revenue.

This ordinance would appropriate $11,200,000 to the Airport RSA 2C —NE/NW Quad Apron Construction capital improvement project.

Funding is provided as follows:

Federal Aviation Administration (FAA) grant:	$10,125,000
Sales Tax Revenue:	$ 1,075,000

The FAA funds 93.75% of the project with the remainder being provided by Sales Tax Revenue.

The Airport Board approved this action at its October 10, 2017, meeting. The Public Works and Facilities Committee is scheduled to consider this ordinance at its October 23, 2017, meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

d. Ordinance 2017-06(N) An Ordinance Appropriating to the Manager the Sum of $5,145,121 as Funding for the Juneau International Airport Snow Removal Equipment Capital Improvement Project; Funding Provided by the Federal Aviation Administration, and Sales Tax Revenue.

This ordinance would appropriate $5,145,121 to the Airport Snow Removal Equipment capital improvement project. Funding is provided as follows:

Federal Aviation Administration (FAA) grant:	$4,823,551
Sales Tax Revenue	$ 321,570

The Airport will purchase snow removal equipment to replace aging, maintenance-intensive units.

The FAA funds 93.75% of the project with the remainder being provided by Sales Tax Revenue.

The Airport Board approved this action at its October 10, 2017, meeting. The Public Works and Facilities Committee is scheduled to consider this ordinance at its meeting on October 23, 2017.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

e. Ordinance 2017-06(O) An Ordinance Appropriating to the Manager the Sum of $256,000 as Funding for the Juneau International Airport Ramp LED Lighting Capital Improvement Project; Funding Provided

by the Federal Aviation Administration, and Sales Tax Revenue.

This ordinance would appropriate $256,000 to the Airport Ramp LED Lighting capital improvement project. Funding is provided as follows:

Federal Aviation Administration (FAA) grant:	$240,000
Sales Tax Revenue:	$ 16,000

The FAA funds 93.75% of the project with the remainder being provided by Sales Tax Revenue.

The Airport Board approved this action at its October 10, 2017, meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

f. Ordinance 2017-06(L) An Ordinance Appropriating to the Manager the Sum of $75,000 as Funding to Work With Existing Emergency Shelter Providers to Establish a Warming Center to be Operated When the Temperature Drops Below 32 Degrees During the Winter; Funding Provided by the Tobacco Tax Fund's Fund Balance.

This ordinance would appropriate $75,000 to work with existing emergency shelter providers to establish a warming center to be operated when the temperature drops below 32 degrees during the winter. (November 2017 - April 2018). Funding in the amount of $75,000 is provided from the Tobacco Tax Fund's Fund Balance.

The Committee of the Whole is scheduled to discuss this issue at its October 23, 2017, meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

g. Ordinance 2017-06(P) An Ordinance Appropriating to the Manager the Sum of $226,300 as Funding for the Juneau Police Department's Comprehensive Traffic Safety Plan; Grant Funding Provided by the State of Alaska, Department of Transportation and Public Facilities, Alaska Highway Safety Office.

The Juneau Police Department has received $226,300 in grant funding from the State of Alaska, Department of Transportation and Public Facilities, Alaska Highway Safety Office to help fund part of JPD's Comprehensive Traffic Safety Plan activities. This includes $183,700 for a 3D scanner, supporting equipment, software and training. In

addition, the remaining $42,600 of grant funds will be used to purchase LIDAR guns for speed enforcement and speed boards that tell drivers when they're driving at unsafe speeds.

There is a match requirement for this grant of $23,600. JPD plans to use equipment replacement funds for the radars and will find funds within its operating budget for the $16,300 of training.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

h. Ordinance 2017-06(Q) An Ordinance Appropriating to the Manager the Sum of $59,667 as Funding for the 2017 State Homeland Security Program / SHSP; Grant Funding Provided by the State of Alaska Department of Military and Veterans Affairs.

These funds are provided to reimburse the City and Borough of Juneau for expenses incurred in direct support of the goals and activities of the SHSP Program. Funding from this program is provided to support, build, and sustain the ability of states, territories, and urban areas to prevent, protect against, mitigate, respond to, and recover from terrorist attacks and other all-hazard events through planning, training, exercise, and equipment procurement within the grant performance period from September 01, 2017 to September 30, 2019.

Projects funded:

1. Purchase and installation of Security Fencing at the Emergency Operations Center (EOC) and Police Department. This fencing will better protect the buildings from breaches and lower their vulnerabilities. $40,000
2. Fund overtime and backfill for Police and Fire to support the Coast Guard D17 Area Maritime Security Exercise. The primary purpose of funding this exercise is to allow Juneau to conduct a full scale Mass Casualty Incident (MCI) exercise using Alternate Care Facilities. $10,037
3. Travel funds for representatives to attend the planning meetings for the 2019 Alaska Shield Exercise. $9,630

There is no match requirement for this grant.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

i. Ordinance 2017-06(R) An Ordinance Appropriating to the Manager

the Sum of $160,000 as Funding for the Emergency Management Performance Grant; Funding Provided by the State of Alaska, Department of Military and Veterans Affairs.

This ordinance appropriates $160,000 from the Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management (DHS&EM) under the 2017 Emergency Management Performance Grant (EMPG), awarded to the City and Borough of Juneau, AK.

These funds are provided to reimburse the City and Borough of Juneau for payroll and benefit costs incurred in direct support of the goals and activities of the Emergency Management Performance Grant for CBJ Emergency Programs, Police, and Fire staff in the performance of Emergency Management functions in planning, training, exercise, and equipment procurement within the grant performance period.
Required dollar-for-dollar, in-kind match is provided through staff personnel services in CBJ Emergency Management, Police, and Fire budgets.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

j. Ordinance 2017-25 An Ordinance Amending the Land Use Code Relating to Panhandle Subdivisions.

This ordinance would amend the panhandle subdivision requirements of CBJ Title 49 to encourage development.
The ordinance would reduce the minimum lot sizes for panhandle subdivisions and reduce the width of the stem. The amendment provides the opportunity for each lot to have a driveway (as opposed to requiring the lots to share one driveway), amends the driveway grade to be consistent with other sections of Title 49, clarifies the parking requirements, and provides an illustration to clarify the setbacks for both front and rear lots. Under this amendment, panhandle lots would still be required to have frontage on a public right-of-way.
The Planning Commission reviewed the ordinance on August 8, 2017, and September 12, 2017, and recommended forwarding it to the full Assembly for adoption.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

k. Ordinance 2017-31 An Ordinance Amending the Comprehensive Plan

Land Use Maps of the City and Borough of Juneau to Change the Land Use Designation of Block 25, Juneau Townsite, Entirely Bounded by Fifth and Sixth Streets and Gold and Harris Streets in Downtown Juneau, from Medium Density Residential to Traditional Town Center.

This ordinance would amend the land use maps of the Comprehensive Plan to correct a discrepancy that was discovered during the analysis of a rezone request.

On July 11, 2017, the Planning Commission reviewed a rezone requested by the Corporation of the Catholic Bishop of Juneau for property in downtown Juneau. Although the Planning Commission recommended the rezone from D-18 to Mixed Use under the Medium Density Residential Comprehensive Plan designation, the Commission also discussed whether a Comprehensive Plan amendment was necessary.

On September 12, 2017, the Commission unanimously recommended that the Assembly consider and approve adoption of this ordinance to amend the Comprehensive Plan maps for the entirety of Block 25, Juneau Townsite, from Medium Density Residential (MDR) to Traditional Town Center (TTC).

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

l. Ordinance 2017-28 An Ordinance Amending the Official Zoning Map of the City and Borough to Change the Zoning of Block 25, Juneau Townsite, Entirely Bounded by Fifth and Sixth Streets and Gold and Harris Streets in Downtown Juneau, from D-18 to MU.

In January 2017, the applicant filed to have the entirety of Block 25 of the Juneau Townsite rezoned from D-18 to MU. The Planning Commission adopted staff's findings and analysis after hearing the matter at its meeting on July 11, 2017, finding that the proposed rezone substantially conformed to the current land use designation of MDR as identified in the land use maps of the Comprehensive Plan.The Commission recommended an ordinance be forwarded to the Assembly for its consideration. The staff report considered by the Commission is included in your packet.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

m. Ordinance 2017-30 An Ordinance Amending the Official Zoning Map

of the City and Borough to Change the Zoning of Millsite Addition to Douglas Townsite, Block 32, Tract A, Located at 824 Front Street, from WI to LC.

This ordinance would rezone a lot near the Douglas Harbor.

On September 12, 2017, the Planning Commission adopted the analysis and findings in the Community Development Department's staff report and recommended the Assembly rezone 824 Front Street in Douglas from Waterfront Industrial to Light Commercial. This rezone, which would expand an existing Light Commercial district, conforms to the maps of the CBJ Comprehensive Plan.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Resolutions

   a. Resolution 2805 A Resolution Dissolving the Friends of the Flag Committee and Repealing Resolution No. 2054.

   In 1977, Mayor Bill Overstreet requested Rudy Ripley take on a project to organize a group of individuals who might be willing to raise funds and be responsible for flying flags of all 50 states along Egan Drive. Mr. Ripley contacted DOT and local community members and the Friends of the Flag non-CBJ volunteer group was formed. This group operated independently from CBJ until October 2, 2000, at which time Resolution 2054 was adopted and the Friends of the Flag (CBJ) Committee was formed so they could be covered by CBJ for insurance purposes.
   Rudy Ripley, along with Judy Ripley and other long term committee members, felt it was time to request others to take up the duties of the committee. Assembly HRC Chair Loren Jones worked with the committee and members of the community to identify possible alternate groups willing to take on the duties of the committee. As a result of that work, Travel Juneau, Tourism Best Management Practices, and the Downtown Business Association have agreed to take on the flag flying duties following the final removal of the flags by the Friends of the Flag Committee on September 30, 2017. Now that the Friends of the Flag Committee has completed their work for the year, this Resolution 2805 officially dissolves the committee and recognizes the members for all their years of dedicated service to our community.

   The City Manager recommends this resolution be adopted.

3. Bid Award

   a. Bid Award Approval - B 18-023 - Term Contract for Junk Vehicle Disposal

      Bids were opened on September 7, 2017. One responsive and responsible bid was received, from Channel Construction.

      The City Manager recommends the bid be awarded to Channel Construction, Inc. in the amount of $157,643.70.

4. Other Items for consent

   a. Marijuana License Renewals for Rainforest Farms, LLC AMCO Licenses 10026 and 10050

      The Alcohol Marijuana Control Office (AMCO) sends local governing bodies notice of marijuana license applications which allows local governing bodies the opportunity to protest or waive its right to protest the issuance or renewal of these licenses.
      CBJ received notice of the following marijuana license renewal applications:

      Standard Marijuana Cultivation Facility License #10026
      Rainforest Farms, LLC
      Location: 5763 Glacier Hwy., Juneau, AK 99801

      Retail Marijuana Store License #10050
      Rainforest Farms, LLC
      Location: 216 2nd Street, Juneau, AK 99801

      CBJ staff from the Police, Fire, Finance, and Community Development (CDD) departments reviewed these renewal applications for compliance with CBJ laws and regulations and recommends that the Assembly waive its right to protest the issuance of these licenses. CDD staff noted that both of the above licensee's CBJ marijuana licenses are good through December 31, 2017.
      Your packets contain the following documents pertaining to these renewals with additional documents available upon request from the Municipal Clerk's Office during regular business hours.

      - Notice to Local Governing Body of the renewal by the State of Alaska Alcohol & Marijuana Control Office (AMCO)
      - AMCO Marijuana Renewal application form (redacted)
      - Form MJ-20: Renewal Application Certifications

License # 10026 Standard Marijuana Cultivation Facility

In the event the Assembly does protest the issuance of this license, CBJ Code 20.30 requires notice, with specificity regarding the nature and basis of the protest, to be sent to the licensee and provides the licensee an opportunity to exercise its right to an informal hearing before the Assembly. The sixty-day comment period for local governing body action will expire as of Saturday, October 28, 2017.

License # 10050 Retail Marijuana Store

In the event the Assembly does protest the issuance of this license, CBJ Code 20.30 requires notice, with specificity regarding the nature and basis of the protest, to be sent to the licensee and provides the licensee an opportunity to exercise its right to an informal hearing before the Assembly. The sixty-day comment period for local governing body action will expire as of Tuesday, October 31, 2017.

The City Manager recommends the Assembly waive its right to protest the marijuana license renewals for Rainforest Farms, LLC, AMCO license numbers 10026 and 10050.

5. Transfers

   a. Transfer T-991 Transfer of $100,000 from the Wastewater SCADA CIP to the Maier Drive Forcemain Emergency Repair

      A transfer request of $100,000 from the Wastewater SCADA CIP to create a new CIP to design a repair for the broken Maier Drive Forcemain.

      The Maier Drive Forcemain conveys wastewater from the west side of the Mendenhall River (Industrial Boulevard area, Pederson Hill, Wildmeadow etc.) to the Mendenhall Waste Water Treatment Plant (MWWTP). The forcemain across the Mendenhall River to the MWWTP broke on Saturday, September 2 due to high flows. This pipe was installed in 2007, but has been recently exposed and undermined by Jökulhlaups flooding and continued down-cutting of the river channel due to glacial uplift.

      Design work needs to begin immediately to implement a new river crossing repair as soon as possible. In the event of the repair not being covered by insurance, staff requests a transfer of $100,000 from the Wastewater SCADA (Supervisory Control and Data Acquisition) CIP to a new CIP to fund the design of the work for the Maier Drive Forcemain repair.

If insurance will cover this work, the funding will be returned to the Wastewater SCADA Improvements CIP.

The Public Works & Facilities Committee recommended forwarding this transfer to the full Assembly at its September 18, 2017, meeting.

The City Manager recommends this transfer be approved.

b. Transfer T-992 Transfer of $300,000 from the Douglas Highway Waterline Replacement CIP to the Salmon Creek Filtration CIP

A transfer request of $300,000 from the Douglas Highway Waterline Replacement CIP to the Salmon Creek Filtration CIP to provide matching funds for an existing Alaska Department of Environmental Conservation (ADEC) grant.

The Salmon Creek Filtration project was a successful installation. The filtration plant is producing drinking water continuously and water staff have identified some older, related equipment needing upgrades and replacement. These work items were not completed during the original project due to funding concerns, since the majority ($3 million) of the ADEC grant funding was received after the project was bid. There is $990k in remaining ADEC Grant funding that ADEC has authorized us to use for the related upgrades and improvements.

The ADEC grant requires a 40% local match to expend these funds, which equates to $300k. This transfer would provide the matching funds from the Douglas Highway Waterline Replacement CIP which was the fortunate recipient of a very low bid. This transfer of $300k will leave greater than $1 million remaining in the Douglas Highway Waterline Replacement CIP to cover inspection and construction contingency for unforeseen conditions.

The Public Works & Facilities Committee agreed to forward this transfer request to the full Assembly at its meeting on September 18, 2017.

The City Manager recommends this transfer be approved.

VIII. PUBLIC HEARING

A. Resolution 2809 A Resolution Establishing the Fees for Animal Control and Protection Services, and Repealing Resolution No. 2767.

Gastineau Human Society (GHS) has reviewed the current fee schedule for

animal control and sheltering services and is recommending changes to the impound and impound boarding fees. The changes will allow for a slightly higher revenue base to support operations and the fee changes requested are in line with other Alaskan communities.

Impound Fees: GHS recommends an increase in impound fees to more closely mirror impound fees charged in other Alaskan communities. The current fees are $30 first time, $50 second time, $75 third time and $100 fourth time. The requested fees are $50 first time, $60 second time, $75 third time, and $100 fourth and subsequent times. Impound fees were last increased March 19, 2001, by Resolution No. 2081. GHS projects an approximate $4,250 in annual revenue.

Impound Boarding Fees: The existing resolution establishes impound fees at $10 per day until the owner is contacted and then $15 per day thereafter. The fees currently being charged by GHS are in excess of that amount. GHS is not seeking an increase to the current fees being charged. Impound boarding fees were last increased March 19, 2001, by Resolution No. 2081. Should fees not be adjusted in keeping with current charges, GHS projects a loss of $6,500 in annual revenue.

While there are no recommended changes to licensing fees which were adjusted in 2016, GHS does recommend eliminating the $2.50 license transfer fee for regular dog licenses as the fee is an administrative burden and discourages people from transferring dog licenses.

The proposed changes were discussed at the September 13, 2017, Assembly Finance Committee meeting. The AFC recommended that the draft resolution be forwarded to the Assembly for action. At the September 18, 2017, regular Assembly meeting, in response to public request, the Assembly directed that this resolution be set for public hearing at the next regularly scheduled Assembly meeting.

The City Manager recommends that this resolution be adopted.

B. Ordinance 2017-19 An Ordinance Amending the Uniform Sales Tax Code to Expand the Senior Citizen Sales Tax Exemption.

After introduction of this ordinance the City Manager received public comments from business representatives that were not submitted during the Finance Committee process. The concerns raised are that this ordinance change would create new administrative burdens on businesses.

The City Manager recommends that you consider this issue as you deliberate on this ordinance. He has no recommendation at this time.

C. Ordinance 2017-26 An Ordinance Authorizing the Manager to Dispose of Lots 4 and 5 of the Renninger Subdivision.

This ordinance would authorize the sale of two of the Renninger Subdivision lots through either a sealed competitive bid process, or, if that process proves unsuccessful, an over-the-counter sale.
The Lands Committee heard this issue at its May 1, 2017, meeting, passing a motion of support for the sale. The Planning Commission considered the proposal at its meeting on July 25, 2017, also recommending approval.
This sale would create opportunities for additional multi-family development.

The City Manager recommends this ordinance be adopted.

D. Ordinance 2017-27 An Ordinance Authorizing the Manager to Convey Lot 2 of the Renninger Subdivision to the Alaska Housing Development Corporation.

This ordinance would authorize the City Manager to sell Lot 2 of the Renninger Subdivision to the Alaska Housing Development Corporation. On May 15, 2017, the Assembly authorized the City Manager to directly negotiate the terms of sale with AHDC.

This ordinance would authorize the sale of the lot for fair market value with 5% down, and the balance to be paid over a 10 year term at 10% interest.

The City Manager recommends that this ordinance be adopted.

E. Ordinance 2016-09(AS) An Ordinance Appropriating to the Manager the Sum of $3,206,100 as Partial Funding for Various Departments' Fiscal Year 2017 Operating Budgets; Funding Provided by the General Fund's Fund Balance and Other Funds' Fund Balances.

This ordinance would appropriate $3,206,100 for increases in FY17 operations among four CBJ departments.

The Hospital anticipates exceeding its FY17 Assembly authorized spending authority by $2.7M. Funding will be provided by FY17 revenues. Hospital utilization for emergency room, cardiology, and overall patient days was above original projections. The increased expenses were offset by increased revenues.

Docks' supplemental request would increase the Docks Enterprise spending authority in FY17 by $176,400. Funding will be provided by FY17 revenues.

The majority of the increases can be attributed to personnel costs predominantly due to increased FTE, the unbudgeted MEBA negotiated lump sum payout, and pulling (out of convenience) $25,000 for a FEMA Port

Security Grant from operating expenses rather than from the Docks Fund Balance.

The Docks & Harbors Board approved the supplemental request at its August 31, 2017, regular Board meeting.

The Human Resources and Risk Management Department, Human Resources Division is anticipating a $10,100 shortfall in the current fiscal year operating budget. This shortfall is due to the impact of activities not included in the base budget: the lump sum negotiated wage payment & employee parking passes. Also HR staff didn't take leave at the estimated level, which increases payroll costs. It is difficult for the smallest CBJ department to absorb these costs. The anticipated funding for this increase is the General Fund's Fund Balance.

The Risk Management Division anticipates exceeding its FY17 Assembly authorized spending authority by $319,600. The increase is attributable to higher than budgeted claims experienced for the workers' compensation, property, and health insurance lines. Funding will be provided by FY17 Risk fund revenues.

The Assembly Finance Committee reviewed the increases at its meeting on September 13, 2017, and forwarded them to the full Assembly for approval.

The City Manager recommends this ordinance be adopted.

F. Ordinance 2016-09(AT) An Ordinance Appropriating to the Manager the Sum of $1,707,389 to Fund the City and Borough of Juneau's Fiscal Year 2017 Public Employee Retirement System Contribution; Funding Provided by the Alaska Department of Administration.

This ordinance would appropriate $1,707,389 which is the State's FY17 4.14%, for each FY17 employer payroll, on-behalf PERS benefit paid for CBJ. Funding is provided by the Alaska Department of Administration and was authorized by passage of House Bill 256 during the 2016 legislative session.

This is a housekeeping ordinance to properly account for this on-behalf payment and has no impact on the CBJ's finances.

The City Manager recommends this ordinance be adopted.

G. Ordinance 2016-09(AU) An Ordinance Appropriating to the Manager the Sum of $1,525,643, to Fund Bartlett Regional Hospital's Fiscal Year 2017 Public Employee Retirement System Contribution; Funding Provided by the Alaska Department of Administration.

This ordinance would appropriate $1,525,643, which is the State's FY17 on-behalf rate of 4.14% for each FY17 employer payroll, on-behalf PERS benefit paid for Bartlett Regional Hospital. Funding is provided by the Alaska Department of Administration and was authorized by passage of House Bill 256 during the 2016 legislative session.

This is a housekeeping ordinance to properly account for this on-behalf payment and has no impact on BRH's finances.

The City Manager recommends this ordinance be adopted.

H. Ordinance 2016-09(AV) An Ordinance De-appropriating the Sum of $180,000 of the Parks and Recreation Program's Fiscal Year 2017 Operating Budget; Such Funds to be Returned to the General Fund's Fund Balance.

On June 5, 2017, the Assembly adopted Ordinance 2016-09(AP) appropriating $180,000 in supplemental funding for Parks and Recreation's FY17 operating budget. At the time Parks & Rec wasn't certain that a supplemental would be needed, but submitted one as a precaution.

Parks and Recreation's year end balance for fiscal year 2017, as of September 6, 2017 is $5,940. Two divisions had negative balances, which were offset by all other divisions' positive ending balances. As a result the supplemental appropriation of $180,000 is not needed, as Parks and Rec was able to balance the budget without the supplemental funding.

Staff recommends de-appropriating Ordinance 2016-09(AP), via Ordinance 2016-09(AV). This will provide for more accurate trend analysis and management reporting.

The Assembly Finance Committee reviewed this at its meeting on September 13, 2017, and forwarded it to the full Assembly for approval.

The City Manager recommends this ordinance be adopted.

I. Ordinance 2017-06(F) An Ordinance Appropriating to the Manager the Sum of $6,600 as Funding for the Juneau Public Libraries; Grant Funding Provided by the Alaska State Library.

This ordinance appropriates $6,600 in grant funding to the Juneau Public Libraries, for the purpose of implementing the *NASA@ My Library* STEM education initiative. *NASA@ My Library* is offered by the National Center for Interactive Learning at the Space Science Institute in partnership with the American Library Association Public Programs Office, the Pacific Science Center, Cornerstones of Science, and the Education Development Center.

Grant funding is provided by the Alaska State Library. This grant has a dollar for dollar matching requirement and is matched by staff time and expenditures on books and e-books that are already part of the library's FY18 budget.

The City Manager recommends this ordinance be adopted.

J. Ordinance 2017-06(G) An Ordinance Appropriating to the Manager the Sum of $7,842 as Funding for the Planning and Design of Historical Interpretive Sign Panels at the Treadwell Mine Historic Park; Grant Funding Provided by the Alaska Department of Natural Resources, Office of History and Archeology.

The proposed project is to plan and design historical interpretive signs to be located on the interior wall of the Treadwell Office Building at the Treadwell Mine Historic Park. This grant would support phase I of the project. Phase II of the project would manufacture the sign panels and install them on the interior wall of the building.

The work of the project would be performed through the combined efforts of a graphic designer and representatives of the Treadwell Historic Preservation and Restoration Society (Treadwell Society). The Juneau Historic Resources Advisory Committee would review the draft and final products. The total project budget is $13,070. Sixty percent of the cost, or $7,842, would be funded from a federal Historic Preservation Fund Grant administered by the Alaska Office of History and Archaeology. The required 40% match for the project, or $5,228, would be provided through in-kind services of volunteers of the Treadwell Society.

The City Manager recommends this ordinance be adopted.

K. Ordinance 2017-06(I) An Ordinance Appropriating to the Manager the Sum of $100,000 as Funding for the Housing and Homelessness Services Coordinator; Grant Funding Provided by the Alaska Mental Health Trust Authority.

The Alaska Mental Health Trust Authority approved a grant request submitted by CBJ staff for $100,000. This funding will allow the city to hire a housing and homelessness service coordinator who would work at the direction of the Chief Housing Officer in the Manager's Office. This person will work to build a coordinated entry program so that housing and homeless services provided by various Juneau non-profits meet community needs.

Upon demonstrated successful use of the funding, it is anticipated that the Trust will grant an additional two years of funding.

The City Manager recommends this ordinance be adopted.

L. Ordinance 2017-06(J) An Ordinance Appropriating to the Manager the Sum of

$2,011,000 as Funding for the Juneau International Airport Taxiway A Rehabilitation Design and Taxiways E and D-1 Re-alignment Design Capital Improvement Project; Funding Provided by the Federal Aviation Administration and the Juneau International Airport.

This ordinance would appropriate $2,011,000 to the Design Taxiway A Rehabilitation and Re-alignment of Taxiway E and D-1 capital improvement project. Funding is provided as follows:

Federal Aviation Administration AIP Grant	$1,979,062
Airport Fund's Fund Balance	$ 31,938

The FAA funds 93.75% of the project with the remainder being provided by Juneau International Airport. At the August 21, 2017, Assembly meeting, a transfer (T-990) of $100,000 from RSA IIb CIP to Taxiway Design CIP was approved. The funding source for local match is Airport Fund's Fund Balance. Total local match is $131,938.

The Airport Board approved this action at its September 12, 2017, meeting.

The City Manager recommends this ordinance be adopted.

IX. UNFINISHED BUSINESS

A. Proposed Comment to Onside Marijuana Consumption Endorsement Regulations Proposed by the Marijuana Control Board

X. NEW BUSINESS

A. Supplemental Agreement - West Douglas Road

This supplemental agreement will increase the West Douglas road construction contract by $600,000 or approximately 40% of the original contract award amount. CBJ Code 53.50.040 allows for supplemental agreements on existing contracts and requires Assembly approval, if the amount is greater than $250,000, and a public interest finding. The public interest finding shows that cost savings will be realized in construction, contract administration, and expedited schedule to allow construction to begin this fall. Additional benefits include accelerating the construction timeline to allow for the project to be constructed in the fall and winter with an early summer completion date, prior to the expiration date of the Alaska legislative grant funds.

The proposed work under this supplemental agreement would extend the West Douglas pioneer road an additional 1.1 miles to Middle Creek. This project, including the proposed work under the supplemental agreement, is solely

funded by a $3 million legislative grant through the Department of Commerce, Community and Economic Development (DCCED) that is specific to this project only, the construction of the West Douglas pioneer road. Unexpended funds are required to be surrendered back to the DCCED; they cannot be used for another purpose. These funds are set to expire in June 2018.

The Assembly Public Works and Facilities Committee reviewed this request on September 18, 2017, and forwarded it to the Assembly for approval.

The City Manager recommends that you approve this supplemental agreement.

B. Senate Bill 54

XI. STAFF REPORTS

XII. ASSEMBLY REPORTS

A. Mayor's Report

B. Committee and Liaison Reports

C. Presiding Officer Reports

XIII. ASSEMBLY COMMENTS AND QUESTIONS

XIV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

XVII. SUPPLEMENTAL MATERIALS

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org