THE CITY AND BOROUGH OF JUNEAU, ALASKA

Meeting Minutes - November 27, 2017

MEETING NO. 2017-21: The Regular Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Ken Koelsch.

I. FLAG SALUTE

II. ROLL CALL

Assembly Present: Mary Becker, Rob Edwardson, Maria Gladziszewski, Norton Gregory, Loren Jones (teleconference), Jesse Kiehl, Ken Koelsch, Jerry Nankervis, and Beth Weldon.

Assembly Absent: None.

Staff Present: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Amy Mead, Municipal Attorney; Laurie Sica, Municipal Clerk; Roger Healy, Engineering and Public Works Director; Carl Uchytil, Port Director; Gary Gillette, Port Engineer; Ed Foster, PW Operations Superintendent; Lindsey Foster, Parks and Recreation Administrative Officer; Bob Bartholomew, Finance Director; Patty Wahto, Airport Manager; Teresa Bowen, Assistant Attorney.

III. SPECIAL ORDER OF BUSINESS

A. Municipal Employee of the Year Gary Gillette

Mayor Koelsch and Port Director Carl Uchytil recognized Port Engineer Gary Gillette upon receiving the Alaska Municipal League "Municipal Employee of the Year" Award for outstanding dedication to the City and Borough of Juneau. Mr. Gillette has been a CBJ employee for over 25 years, the most recent eight have been with the Port of Juneau. He has overseen numerous projects for Docks and Harbors, including the cruise ship berths, Statter Harbor and Douglas Harbor reconstruction, and master planning for Aurora and Harris Harbor. He has served on the CBJ Historic Resources Advisory Committee and is passionate about Juneau history, as further demonstrated by he and his wife, Renee Hughes' work to operate and maintain the Last Chance Mining Museum and as caretakers for the Sentinel Island Lighthouse. Mr. Gillette said it was an incredible honor and he thanked Carl Uchytil for making it a surprise for him at AML. He has enjoyed his work for CBJ.

Ms. Mead introduced Teresa Bowen to the Law Department, previously working for the North Slope Borough where she was an Assistant District Attorney, Acting and Assistant Borough Attorney, and managed the Capital Improvements project. She will be working with Engineering, the School District and Airport.

IV. APPROVAL OF MINUTES

A. November 6, 2017 Regular Meeting 2017-20

Hearing no objection, the minutes of the November 6, 2017 Regular Assembly Meeting 2017-20 were approved.

V. MANAGER'S REQUEST FOR AGENDA CHANGES

Mr. Watt said Ordinance 2017-32, regarding transfer of property to DOT/PF for an Egan Drive project and scheduled for public hearing, needed to be pulled as DOT/PF and the CBJ Lands Division has arrived at a more efficient course of action requiring this ordinance be amended and re-introduced. He requested this ordinance be pulled from the agenda, and hearing no objection, it was so ordered.

Mr. Watt requested removal of Ordinance 2017-35, regarding electric vehicles, on the consent agenda for introduction, to be forwarded to the Public Works and Facilities Committee for further work and returned to the Assembly at a future date.

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Vikki Jo Kennedy said she has been in Juneau for a month and was last here in 1988 working in tourism. She said she was concerned about the snow accumulation on South Franklin during a busy shopping time downtown. She said the streets are plowed but the snow is in the gutters and on the sidewalk. It is difficult to park and get out of the cars, and it is slick on the sidewalk and it is hard to climb over the berms.

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

Robert Sewell asked to remove the Douglas Depot Package Store License #828 from the consent agenda for discussion.

B. Assembly Requests for Consent Agenda Changes

None.

C. Assembly Action

MOTION, by Nankervis, to adopt the consent agenda, introducing Ordinance 2017-35 and referring the matter to the Public Works and Facilities Committee, and removing the liquor license #828 for public hearing. Hearing no objections, the consent agenda was adopted.

1. Ordinances for Introduction

    a. Ordinance 2017-35 An Ordinance Amending the Traffic Code Relating to

Electric Vehicles and Providing for a Penalty.

This ordinance would authorize the manager to issue permits for use of the municipal-owned electric charging stations. The permit would allow the use of the station while the vehicle is being actively charged, but would not excuse the driver from complying with any and all other parking regulations applicable in the area where the vehicle is parked.

Revenue collected from the EV permit would be used to help offset the cost of future EV charging operations and infrastructure.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Bid Award

   a. Pederson Hill Subdivision - Phase 1

   This project will construct a new residential subdivision in the Mendenhall Valley.

Bidders	Total Bid
Coogan Construction	$2,566,547.00
Arete Construction Corp.	$2,656,048.00
CBC Construction, Inc.	$2,658,401.13
Glacier State Contractors	$2,664,434.50
K & E Alaska, Inc.	$2,753,427.00
Engineer's Estimate	$3,219,106.00

The City Manager recommends that the project be awarded to Coogan Construction for the total amount bid of $2,566,547.

3. Liquor License

   a. Liquor License Transfer Thibodeau's Douglas Depot Package Store License #828

   The below liquor license transfer is before the Assembly to either protest or waive its right to protest.

Package Store Liquor License #828 Transfer
From: Thibodeau's Market Inc. d/b/a Thibodeau's Liquor, Location: No Premises

To: Thibodeau's Market Inc. d/b/a Thibodeau's Douglas Depot, Location: 1017 3rd Street, Douglas, AK 99824

The Finance, Police, Fire, and Community Development Departments have reviewed the above liquor license and found it to be in compliance with CBJ Code.

In the event the Assembly does protest the transfer of this license, CBJ Code 20.25 requires notice, with specificity regarding the nature and basis of the protest, to be sent to the licensee and provides the licensee an opportunity to exercise their right to an informal hearing before the Assembly. The sixty-day comment period for local governing body action on this license will expire as of Monday, December 25, 2017.

The City Manager recommends the Assembly waive its right to protest the above liquor license transfer.

REMOVED from Consent Agenda for public comment:

Public Comment:

Robert Sewell said he lives in the proximity of the license application location. He serves as president of the Douglas Island Neighborhood Association but spoke as an individual on this topic. He said his main concern is the process by which such decisions are made and there is some concern by Douglasites that there was not useful notification of this action. There is little evidence that the residents of Douglas were consulted. There is a general perception that planning for Douglas Island in general and for the old townsite has grown lax and is not current. Various kinds of developments are being offered that have been a surprise to the residents most affected. This license is one and there are some residents who don't want this corner to look like the Breeze In at the bridge. We have been surprised by other developments, such as discussion about a pre-trial facility being potentially located near the Montessori School. We are now concerned about the tourism business requesting access to the zipline in South Douglas through Treadwell. We should focus more on public process. He asked that the matter be referred to the Human Resources Committee (HRC) for further public discussion.

Assembly Action:

Mr. Kiehl asked about the HRC's responsibility to review liquor licenses. Ms. Mead and Mr. Jones explained that the HRC reviews only those licenses which have had issues raised through the staff review process which are pending protest.

Ms. Gladziszewski asked if the business would require a conditional use permit from the Planning Commission. Mr. Watt said no, it was an allowable retail use in a General

Commercial zoning district and only required a building permit.

Mr. Kiehl asked if the distance from the permit location met the distance requirements from schools and churches. Ms. Gladziszewski said the application stated that the distance is met. Mr. Watt said he believed that was part of the staff review of a license.

MOTION, by Kiehl, to move the matter to the Human Resources Committee on December 18, 2017.

Mr. Jones objected. The state law states 200 feet from the business to a church. He discussed with the city attorney the distance measuring for applying the state law to the local review.

Roll call:
Aye: Becker, Edwardson, Gladziszewski, Gregory, Kiehl
Nay: Jones, Nankervis, Weldon, Koelsch
Motion passed, 5 aye, 4 nay.

4. Transfers

   a. Transfer T-995 Transfer of $200,000 from the Statter Harbor Breakwater Safety CIP to the Harris Harbor Restrooms CIP.

      The CBJ Docks and Harbors Board requests a transfer of funds from CIP account H51-106 (Statter Breakwater Safety Improvements) to a new CIP H51-115 titled Harris Harbor Restrooms.

      The request is to transfer $200,000 to a new CIP to allow rehabilitation of the former toilet facility to provide two ADA compliant restrooms with showers near the top of the access ramp to Harris Harbor.

      The first phase of the Statter Breakwater Safety Improvements project is currently under contract. The Board desires to complete the first phase prior to embarking on further phases of this project and has determined that the lack of restroom and shower facilities at Harris Harbor has long been a deficiency in providing adequate services to harbor users and is a high priority.

      Currently there is $587,684 in the H51-106 account. If the transfer is approved the account balance would be $387,684.

      The Docks and Harbors Board approved this transfer request at its regular meeting of November 2, 2017.

      The City Manager recommends this transfer be approved.

VIIIPUBLIC HEARING

A. Ordinance 2017-06(S) An Ordinance Appropriating to the Manager the Sum of $1,513,730 as Funding for the Replacement of Buses for Capital Transit; Grant Funding Provided by Alaska Department of Transportation and Public Facilities, and by the Equipment Replacement Reserve's Fund Balance.

This ordinance would appropriate $1,513,730 for the replacement of three buses and four Care-a-Van vehicles for Capital Transit. Grant funding in the amount of $1,210,985 is provided by federal funds through the Alaska Department of Transportation and Public Facilities and the local match requirement of $302,745 funded from Equipment Replacement Reserve Fund Balance. This funding will replace three 35' New Flyer Buses (model year 2003) purchased in FY03, which have each provided over 13 years of service and over ½ million miles. The funds are from the Federal Transit Administration and come through the State of Alaska Department of Transportation and Public Facilities. The replacement of these buses is in the Capital Transit 2014 Transit Development Plan and adopted by the Statewide Transportation Improvement Plan (STIP). It is planned to replace these three buses from our current contract with GILLIG, LLC.

The Public Works and Facilities Committee reviewed this appropriation ordinance at its November 20, 2017, meeting and recommended forwarding it to the Assembly for approval.

The City Manager recommends this ordinance be adopted.

Public Comment:

Duff Mitchell spoke about the benefits of electric buses and the savings over a life cycle of an electric bus, even though the initial capital outlay is higher. He did not object to the ordinance but said he was under the understanding that there was going to be more research into the opportunities of electric vehicles, and that there were only going to be three more diesel buses purchased, but it appears now to be several more. He wants to encourage CBJ to consider integrating electric buses into the system and he knows that CBJ received a grant and is purchasing one electric bus. Juneau is a very progressive electric vehicle community and the recent EV charger issue has made national news. Studies show this is fiscally responsible.

Assembly Action:

Ms. Gladziszewski asked Mr. Watt to update the Assembly on the staff discussion on electric buses. Mr. Watt said there are 18 buses and the fleet is all diesel. The buses are paid for with 80 (federal funds) /20 (local funds).This federal grant is for new diesel buses with an exhaust system. Staff did apply for a grant for one electric bus and it is on order. CBJ is a favorable environment for electric buses. The initial cost of an electric bus is twice the cost of a diesel bus. We are incentivized through the grant program to

purchase diesel buses. Our best option is to comment on the federal grant program specifications to allow for electric buses.

Ms. Weldon asked about where Juneau is in the cue for the electric bus. Mr. Watt said it takes 16-18 months from the time of order to receive an electric bus. There are a small number of bus manufacturers in the US.

Mr. Kiehl asked if the "twice the cost" was upfront or life cycle. Mr. Watt said upfront. Mr. Kiehl asked what the life cycle cost was. Ed Foster said CBJ does not have a good sense of life cycle costs, he is working with the manufacturer to determine this. There is not an electric bus in Alaska yet. The electric and maintenance costs are unknown. The manufacturer is working with 28 communities and we have ordered only one bus. The manufacturer recommended list of replacement parts is very long. The unknown is how the electric bus will operate and if we can maintain the service we have with electric buses. We will try it on all routes - some are longer routes than others and the manufacturer is telling us we can make it one day with one charge. The experience will give us an idea of how many more electric buses can be deployed. The next three buses are scheduled for replacement in 2021.

Ms. Gladziszewski asked if there were no other similarly situated towns with electric buses for some information. Mr. Foster said that climate was only one factor, and the route stop and starts are another.

Mr. Gregory asked if diesel or electric were less expensive to operate. Mr. Foster said he suspected the electric were less expensive but he had no idea of how the maintenance would work or cost, as he was going to have to retrain mechanics on the electric bus operations.

Ms. Gladziszewski asked if this was the last set of diesel buses on order. Mr. Foster referred to the next ordinance which was the next set.

MOTION, by Edwardson, to adopt Ordinance 2017-06(S). Hearing no objection, it was so ordered.

B. Ordinance 2017-06(T) An Ordinance Appropriating to the Manager the Sum of $2,148,195 as Funding for the Replacement of Buses for Capital Transit; Grant Funding Provided by Alaska Department of Transportation and Public Facilities, and by the Equipment Replacement Reserve's Fund Balance.

   This ordinance would appropriate $2,148,195 for the replacement of three buses, four Care-a-Van vehicles and three electric support vehicles for Capital Transit. Grant funding in the amount of $1,718,556 is provided by federal funds through the Alaska Department of Transportation and Public Facilities and the local match requirement of $429,639 funded from Equipment Replacement Reserve Fund Balance. This funding will replace three 35' New Flyer Buses (model year 2006)

purchased in FY06, which have each provided their useful service life of 12 years of service and ½ million miles. The funds are from the Federal Transit Administration and come through the State of Alaska Department of Transportation and Public Facilities. The replacement of these buses is in the Capital Transit 2014 Transit Development Plan and adopted by the Statewide Transportation Improvement Plan (STIP) under the FTA Section 5339 monies available for capital expenses. It is planned to replace these three buses from our current contract with GILLIG, LLC.

The Public Works and Facilities Committee reviewed this appropriation ordinance at its November 20, 2017, meeting and recommended forwarding it to the Assembly for approval.

The City Manager recommends this ordinance be adopted.

Public Comment:

Duff Mitchell said that he has read that maintenance for electric buses is lower and there are fewer working parts. He spoke about his experience with his electric vehicle. Electric buses today are competing handsomely with diesel, and the costs are going down. He asked for a window of opportunity to keep electric buses in the on-ramp to 2021.

Assembly Action:

MOTION, by Nankervis, to adopt Ordinance 2017-06(T).

Mr. Kiehl said he is concerned that 2021 is the next possible window for purchase of electric buses. The pace of technological change in this arena is impressive. If this ordinance is for purchase of buses next year, he asked if there is an opportunity with these funds to do anything with electric buses. Mr. Watt said if there are grant openings with Federal Transportation Administration (FTA), we could go through the same process, and similar to the current electric bus on hold, we re-purposed some of the grant funds for the electric bus. Mr. Watt said staff can be on the lookout for opportunities, but at some point we will have the grant in hand and the FTA will be looking for us to make a purchase. The cost is approximately an additional $400,000 per bus and that is a big lift if we were to pay into that local match.

Mr. Edwardson asked the impact to CBJ if this ordinance did not pass. Mr. Watt said CBJ literally runs our buses into the ground. If we don't appropriate the grant and get new buses, we lose a grant opportunity, could have mechanics trying to maintain buses beyond their life cycle, and our fleet is larger than the buses on the road at any one time, so we would be doing a lot of work on old buses.

Mr. Gregory asked about the grant for one electric bus - did it take into account the

existing fleet - will this preclude any grant to bring on more electric buses? Mr. Watt said the electric bus will be one of the 18 in the fleet. Mr. Watt said the first time the grant opportunity came up we had a lot of community participation, the JCOS, and a private expert volunteered - we were not successful at that time. The manufacturing capacity for electric buses is limited at this time due to the popularity of these buses. At the end of the day we have an old fleet and he recommended this opportunity for an upgrade.

Ms. Gladziszewski asked if CBJ was required to buy diesel buses with these grant funds. Mr. Watt said in order to keep eligible for FTA funding (CBJ receives operational, equipment and bus grants) we need to comply with regulations and submit to audit of maintenance of the fleet and its size. Mr. Foster said the grant money was requested to replace existing buses with like vehicles and that is what was granted. We could probably ask for something different, but there were now three buses with over 600,000 miles on them that have been on the road for over 14 years and mechanics working diligently to keep them on the road. There are four more buses that he is trying to replace next year that are over 500,000 miles and have been on the road for over 12 years. The life cycle for a diesel bus is 12 years, 500,000 miles, so that is seven buses in the fleet that are vulnerable. He understands the desire to go to electric buses but CBJ needs a working fleet. We can ask for grant funds for electric buses in the future. We will find out if the electric buses will meet our needs and we will gain this information from the one we obtain once we get it on the road. Mr. Foster said the request can only be made during the grant window, which is closed until next fall. The no-low emission grant was separate and we had to demonstrate a need. We have to show that we have buses at the end of their life cycle. By 2021 we will have buses at the end of their life cycle. The funds in the state grant program have to be shared among all communities and the grant program has been very supportive of Juneau.

Roll call:

Aye: Becker, Edwardson, Gregory, Jones, Nankervis, Weldon, Koelsch

Nay: Gladziszewski, Kiehl

Motion passed 7 ayes, 2 nays.

C. Ordinance 2017-06(U) An Ordinance Transferring $55,449 of Unexpended FY17 Marine Passenger Fees from the General Fund to the Open Space Waterfront Land Acquisition Capital Improvement Project.

This ordinance would transfer $55,449 of unexpended Marine Passenger Fee revenues, budgeted for specific purposes in FY17 and not expended by the fiscal year end, to the Open Space Waterfront Land Acquisition CIP. This transfer is consistent with the Assembly's direction on the disposition of unexpended MPF funds.

The amounts below are the result of monies appropriated from the Marine Passenger Fee Fund for specific purposes in the FY17 budget but were not fully expended by the end of FY17.

Franklin Dock Enterprises	$ 20,285
Downtown Business Association	1,738
Capital City Fire Rescue	33,426
Total	**$55,449**

For accounting purposes, the funds will first be refunded to the Marine Passenger Fee Fund and then be transferred to the Open Space Waterfront Land Acquisition CIP.

The City Manager recommends this ordinance be adopted.

Public Comment:

None.

Assembly Action:

MOTION, by Gregory, to adopt Ordinance 2017-06(U). Hearing no objection, it was so ordered.

D. Ordinance 2017-06(V) An Ordinance Appropriating to the Manager the Sum of $1,334,074 to begin Reconstruction of the Project Playground Rebuild Capital Improvement Project; Funding Provided by a Partial Insurance Settlement from Lexington Insurance Company.

This appropriation will create a new CIP to design and construct a new playground. This is the initial property insurance reimbursement and represents the total loss value of our insurance claim from the April fire. There are no requirements by the insurance company for how these funds may be spent.

Since our property insurance policy covers replacement costs, CBJ is also eligible for additional insurance funds, if needed as the project progresses. Additional funds may be reimbursed by our insurance company for reconstruction of "like kind and quality" to the original playground facility. CBJ Risk Management is working closely with Engineering and Parks and Recreation staff to ensure that we make the most of our available insurance coverage.

The Assembly Public Works and Facilities Committee forwarded this request to the full Assembly at its October 23, 2017, meeting.

The City Manager recommends this ordinance be adopted.

Public Comment:

None.

Assembly Action:

MOTION, by Weldon, to adopt Ordinance 2017-06(V). Hearing no objection, it was so ordered.

E. Ordinance 2017-06(W) An Ordinance Appropriating to the Manager the Sum of $15,500 as Funding for the Local Emergency Planning Committee; Grant Funding Provided by the State of Alaska, Department of Military and Veterans Affairs.

This ordinance appropriates $15,500 from the Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management under the FY2018 Local Emergency Planning Committee grant (LEPC), awarded to CBJ.
These funds are provided to reimburse the City and Borough of Juneau for Juneau LEPC program implementation expenses incurred in direct support of the goals and activities of this grant. Funding supports payroll, benefits, increasing community awareness, involvement, and planning for chemical, and all-hazards events through outreach supplies, media campaigns, training, and event room rentals to help our community prepare for and mitigate through planning and preparedness for potential events. There is no match requirement for this grant.

The City Manager recommends this ordinance be adopted.

Public Comment:

Vicki Jo Kennedy said she was concerned about chemical alerts and the expenditures of the Department of Military and Veterans Affairs. She asked the Assembly to be cautious.

Assembly Action:

MOTION, by Gladziszewski, to adopt Ordinance 2017-06(W).

Mr. Kiehl asked Mr. Watt to clarify the type of chemical hazards that the LEPC program monitors. Mr. Watt said CBJ's biggest exposure are fuels spills or refrigerants at the fish plants. We no longer have chlorine gas in the water treatment. The chemicals used in Juneau for industrial processes are relatively limited.

Hearing no objection, it was so ordered.

F. Ordinance 2017-32 An Ordinance Authorizing the Manager to Convey a Fraction of Lot 3, USS 3566, Located across Egan Drive from Centennial Hall, to the Alaska Department of Transportation and Public Facilities.

The Alaska Department of Transportation and Public Facilities has applied for a

direct, negotiated sale of 507 square feet (a fraction of Lot 3, USS 3566) across Egan Drive from Centennial Hall in order to facilitate the State's reconstruction of Egan Drive between Tenth Street and Main Street. The project is intended to widen the sidewalks to ADA standards, add bike lanes as appropriate, and update intersections and pedestrian facilities.

The Assembly approved the negotiation of this disposal pursuant to CBJ 53.09.260 at its July 31, 2017, meeting. The Lands Committee confirmed its support of the project at its meeting on August 7, 2017. The Planning Commission provided a recommendation to the Assembly for the sale of this lot at its August 8, 2017, meeting.

If this ordinance is approved, the City will dispose of this property to the DOT for $15,210, fair market value as determined by appraisal.

The City Manager recommends that this ordinance be pulled. The Department of Transportation and Public Facilities and the Lands Department have decided on a revised, more efficient course of action that will ultimately require this ordinance be amended and re-introduced.

This ordinance was removed from the Assembly's agenda at the direction of the attorney and manager.

IX. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

A. Supplement Agreement with F & W Construction for the Juneau International Airport Snow Removal Equipment Building Phase 1b

The Juneau International Airport is requesting approval of a supplemental agreement with F & W Construction for Phase 1b of the Snow Removal Equipment Building (SREB). Phase 1a had a contract amount of $13.5m, primarily funded by the FAA. Phase 1b adds a vehicle wash bay and maintenance area, which are not eligible for FAA funding. They will be funded from existing sales tax funding, and a State legislative grant.

The Airport Board and Public Works and Facilities Committee have concurred with the public interest finding for a supplemental agreement with F&W Construction for Phase 1b of the SREB. The Airport Board approved this action at its November 14, 2017, meeting. The Public Works and Facilities Committee approved this action at its November 20, 2017, meeting.

The City Manager recommends this supplemental agreement be approved.

Public Comment:

None.

Assembly Action:

MOTION, by Kiehl, to approve a supplemental agreement as describe by the manager.

Mr. Edwardson asked how much of the funding source was local sales tax and how much was from the state.

Ms. Wahto said the funds used for the supplemental agreement included $300,000 from the 2012 sales tax and $2.3 million from the legislative grant.

Hearing no objection, it was so ordered.

XI. STAFF REPORTS

None.

XII. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Koelsch said he attended the Christmas Tree Lighting event in Douglas and the upcoming Friday was Gallery Walk. The US Coast Guard holiday dinner for seniors was set for December 3.

B. Committee and Liaison Reports

Local Emergency Planning Committee: Liaison Edwardson said the National Guard gave a presentation of rescue abilities with their helicopters, the committee received good information on flu vaccines and held a discussion on the work to open the warming shelter.

Juneau Commission on Sustainability: Liaison Edwardson said the next meeting was set for December 13.

Eaglecrest Board: Liaison Gregory said the next meeting was set for November 30.

Parks and Recreation Advisory Committee: Liaison Gregory said the PRAC received a report about community gardens, the Adair Kennedy Park master plan, the opening of Overstreet Park on May 31, improvements to Brotherhood Bridge train, playground equipment for Rotary Park on Riverside Drive, the Arboretum parking lot and Project Playground. A five year lease with SAIL for use of the Eagle Valley Center is under review.

Assembly Mining Committee: Chair Gregory said the committee met and offered recommendations for the following additional members to be appointed: Ben Haight and Paul Voelkers from the Planning Commission and Kyle Mosselle and Roman Motyka as public members.

Mr. Jones said he did not object to the nominations but asked to discuss the voting status of the additional members.

MOTION, by Jones, to allow full voting rights for all members appointed to the committee.

Mr. Edwardson agreed with Mr. Jones and asked the purpose of having additional members on the committee if their voice is not heard or recorded.

Ms. Gladziszewski said she supported voting rights for the additional members. Having non-voting members on a committee does not have precedence and she anticipated the committee would have respectful discussion and seek consensus. The work will require full engagement from all members for a complicated discussion.

Ms. Weldon said the purpose of the committee was to review the proposed ordinance and to determine if the existing code was duplicative of federal and state laws. As the Assembly has authority regarding ordinances, she said the Assembly should be the ones to take any votes, and the other members were present to provide advice. The work can likely be done by consensus but she thought seven was a bulky number.

Mr. Gregory said that the homeless task force worked by consensus and the final vote on any ordinance will be done by the Assembly so he saw no reason to limit voting on the committee and he could support Mr. Jones' motion.

Ms. Becker said it would likely be more difficult to gain consensus with this topic. All members can participate, but ultimately the assembly will be responsible for a contentious issue. She would like input from the members but any vote limited to the three Assembly members.

Roll call:
Aye: Edwardson, Gladziszewski, Gregory, Jones, Kiehl
Nay: Becker, Nankervis, Weldon, Koelsch
Motion passed, 5 aye, 4 nay.

MOTION, by Gregory, to appoint Ben Haight and Paul Voelkers from the Planning Commission and Kyle Mosselle and Roman Motyka as public members to the Assembly Mining Committee.

Mr. Nankervis objected to establishing a committee in which the Assembly members

were the minority.

Ms. Gladziszewski said that seven members was a manageable number and the ultimate decision belonged to the Assemlby.

Mr. Kiehl said those nominated provided expertise and had a reputation for hard work.

Roll call:
Aye: Becker, Edwardson, Gladziszewski, Gregory, Jones, Kiehl, Weldon
Nay: Nankervis, Koelsch
Motion passed, 7 ayes, 2 nays.

Planning Commission: Liaison Weldon said the next meeting was set for November 28.

Aquatics Board: Liaison Weldon said the next meeting was set for November 28.

Human Resources Committee: Liaison Gladziszewski said the HRC met prior to the Assembly meeting and made the following recommendations for appointments. Hearing no objections, the following persons were appointed:

Douglas Advisory Board:
- Reappointment of Marchetta Moulton and Joyce Vick to terms expiring December 30, 2020.

Building Code Advisory Committee:
- Appointment of Alan Wilson and Heidi Ceruto to terms expiring November 30, 2020.

Building Code Board of Appeals:
- Reappointment of Michael Story and Darrell Wetherall to terms expiring August 31, 2020.
- Appointment of Heidi Ceruto to a term expiring August 31, 2019.

Juneau Commission on Aging:
- Appointment of Katrina Lee, Joann Flora, Andy Hughes (65+) and Carol Trebian (65+) to a one-year term expiring December 31, 2018.
- Appointment of Emily Kane, Paul Douglas (65+), Eileen Hosey (65+), Susan Warner, and Tisket Seslar (65+) to two-year terms expiring December 31, 2019.

Bartlett Regional Hospital: Liaison Gladziszewski said the next meeting was set for November 28.

Affordable Housing Commission: Liaison Gladziszewski said the AHC met and discussed participation at the Juneau Housing Forum on January 18, uses of the

affordable housing fund and establishment of the warming shelter and hiring of a homeless coordinator. The next meeting was set for December 5.

Public Works and Facilities Committee: Liaison Jones said the PWFC met and reviewed a proposed schedule for distribution of the 1% sales tax funds to CIPs and referred the matter to the Finance Committee. The next meeting is set for December 4.

Downtown Business Association: Liaison Jones said the DBA heard a presentation from Integra Realty Resources, representing the Morris Group, regarding the Archipelago property. The next meeting was set for December 12.

School Board: Liaison Jones said he has not been able to attend, but has reviewed the board packets. The Board is addressing shortfalls in anticipated enrollment and the effect on the budget. The matter will come before the Finance Committee for discussion at a future meeting. The next meeting is set for December 12.

Alaska Municipal League: Liaison Kiehl said the annual AML conference was excellent, important issues were discussed and he would provide the resolutions passed at the business meeting to the Assembly when they are available.

Finance Committee: Chair Kiehl said the committee met and discussed purchase/transfer of the electric utility, received a major revenue update, and heard a report on the Eagle Valley Center. The next meeting is set for December 13.

Airport Board: Liaison Becker said the next meeting is set for December 12.

Chamber of Commerce: Liaison Becker said the next meeting is set for December 13.

Travel Juneau: Liaison Becker said the next meeting is set for November 30.

CBJ/JSD Joint Facilities Committee: Chair Becker said the next meeting is set for December 13 at 4:30, immediately preceeding the Assembly Finance Committee meeting.

Lands Committee: Chair Becker said the committee met and discussed the eagle nest buffer code, the Juneau Youth Services move of their operations to the Back Loop Road property and vacating the lease of the Cornerstone Building (CBJ property). The next meeting is set for December 4.

Committee of the Whole: Chair Nankervis said the next meeting is set for December 4. He called a special meeting of the COW on December 19 at 2 p.m. to meet with Scott Morris of AVISTA and Mayo Schmidt of Hydro One.

C. Presiding Officer Reports

7th Day Adventist Church School v CBJ Assessor: Presiding Officer Jones said both parties requested a delay and the hearing date has been changed from January 22 to March 5, 2018 at 5 p.m. in the Assembly Chambers.

XIIIASSEMBLY COMMENTS AND QUESTIONS

Mayor Koelsch distributed an agenda for the Assembly Retreat on Saturday, December 2, from 8 am to Noon at the Bartlett Regional Hospital Administrative Board Room.

Mayor Koeslch spoke about his concern regarding the report on the back log to process rape kits in Alaska and asked the Public Safety Task Force to investigate and return information to the Assembly. Mr. Nankervis said the next meeting schedule was pending

Ms. Becker said she also enjoyed attending the AML Conference. Assemblymembers took turns wishing Ms. Becker a happy birthday.

Mr. Kiehl said he would attend the next Public Safety meeting and said he is interested in making sure as many rape kits get tested as possible. It is a state issue. He welcomed Ms. Bowen to the staff.

Ms. Gladziszewski said she was also interested in the rape kit issue.

Ms. Weldon said she was looking forward to the retreat and encouraged people to attend hockey at the Treadwell Arena - the West Valley Wolf Pack would be in Juneau Friday night and Saturday morning.

Mr. Gregory asked about clearing sidewalks of snow. Mr. Watt noted that the State DOT and the CBJ Streets Division have separate responsibilities for streets depending on if they are state or city maintained. There are established priorities for plowing based on safety and available resources. CBJ Code requires property owners to clear sidewalks adjacent to their property. He described plowing methods.

Mr. Gregory asked about street lights and how to report outages. Mr. Watt said each city pole has a number, and a call to CBJ Streets division with the number and/or the location would start the repair process. The Street Division could forward state pole outage reports to the state.

Mr. Edwardson said the Drug Task Force presentation at AML was valuable in that they spoke about recovery from drug addiction. He noted a successful Public Market over the past weekend. He congratulated Gary Gillette on his award and said he was pleased to see so many CBJ people receive awards from their peers across the state.

XIV.CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XV. EXECUTIVE SESSION

A. Attorney Evaluation

MOTION, by Nankervis, to enter into executive session, to discuss matters, the immediate knowledge of which might have an impact on city finances and also a personnel matter. Hearing no objection, the Assembly entered executive session at 9:25 p.m. and returned to regular session at 10:25 p.m.

Upon returning to open session, Mr. Nankervis said that the Assembly discussed the municipal attorney's evaluation, got input from the attorney and provided input back to the attorney regarding that evaluation.

XVI. ADJOURNMENT

There being no further business to come before the Assembly, the meeting adjourned at 10:27 p.m.

Signed:_____ Signed:_____
Laurie Sica, Municipal Clerk Kendell D. Koelsch, Mayor