

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

March 5, 2018 7:00 PM

City Hall, Assembly Chambers
Regular Meeting 2018-6

Submitted By:

Mila Cosgrove
City and Borough Deputy City Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

IV. APPROVAL OF MINUTES

A. **February 12, 2018 Regular Assembly Meeting 2018-05**

B. **January 22, 2018 Regular Assembly Meeting 2018-03**

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

- a. **Ordinance 2018-09 An Ordinance Providing for the Issuance and Sale of a General Obligation School Refunding Bond in the Aggregate Principal Amount of Not to Exceed \$5,500,000; and Providing for the Form and Terms of the Bond and for Unlimited Tax Levies to Pay the Bond.**

This ordinance would authorize the issuance of up to \$5.5 million in

bonds to refund (refinance) the 2008A & B general obligation school bonds. The original \$39.5 million in bonds were sold in July 2008. The bonds were sold directly into the financial markets by CBJ but the refunding is being done via a “direct placement” with a national bank, Wells Fargo.

If CBJ issues the refunding bonds in May 2018 the refunding will result in an estimated total savings of \$262,000, after all costs, over the remaining life of the bonds. The savings is shared between the State of Alaska and CBJ. The term of the new issue will be the same as the original (final payment June 2023).

These bonds qualify for 70% reimbursement under the state’s School Construction Bond Debt Reimbursement Program. However, the reimbursement under the state’s Debt Reimbursement Program is subject to annual appropriation by the Legislature. The debt service component of the property tax mill rate, as currently set, raises sufficient revenue to pay the remaining CBJ portion of the debt service.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regularly scheduled Assembly meeting.

b. Ordinance 2018-13 An Ordinance Creating Local Improvement District No. 200 for a Riverbank Stabilization Project along the Mendenhall River between 9399 Rivercourt Way and 3463 Meander Way and Appropriating the Sum of \$2,935,000.

Twenty-seven properties along the Mendenhall River between Rivercourt Way and the north end of Meander Way are threatened by severe riverbank erosion. Many of the property owners asked the CBJ to assist with securing funding for a riverbank stabilization project through the National Resources Conservation Service Emergency Watershed Protection program. NRCS would fund the design, inspection, and construction administration, plus 75 percent of the estimated \$8.5 million construction costs.

This ordinance would create a Local Improvement District to provide the local sponsorship as required by NRCS for the project to use federal funds. The CBJ estimates its contribution to the project will be \$2.94 million plus the costs associated with maintaining the riverbank protection structure for a period of ten years. The property owners’ combined contribution, through the LID, would be fixed at \$2.160 million or \$80,000 per property. The allocation of the property owners’ assessment would be borne equally by all of the affected properties. Because the CBJ will be absorbing a large portion of the costs, and as the property owners’

contribution is capped at a value that is lower than could properly be assessed against the properties otherwise, equal apportionment is warranted.

At its Committee of the Whole meeting on November 20, 2017, the Assembly directed staff to proceed with the proposed LID ordinance and recommended fixing the property owner assessments at \$80,000 per lot.

CBJ code (15.10.040(b)) requires that notice of the public hearing be mailed to the property owners at least 30 days prior. The CBJ mailed notices to the twenty-seven property owners on March 1, 2018.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regularly scheduled Assembly meeting.

- c. **Ordinance 2017-06(AG) An Ordinance Appropriating to the Manager the Sum of \$800,000 as Partial Funding for the Construction of Valley Transit Transfer Center; Grant Funding Provided by Alaska Department of Transportation and Public Facilities.**

This ordinance appropriates \$800,000 from the Alaska Department of Transportation and Public Facilities for Phase I of the new valley transit center.

The CBJ will match these funds at a level of 20% with existing transit center capital appropriations.

The Public Works and Facilities Committee forwarded this request at its February 26, 2018, regular meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- d. **Ordinance 2017-06(AH) An Ordinance Appropriating to the Manager the Sum of \$700,000 as Partial Funding for Rainforest Recovery Center Detox Addition Capital Improvement Project; Funding Provided by Sales Tax Fund's Fund Balance.**

This ordinance appropriates \$700,000.00 of FY18 1% sales tax monies for partial funding to a new project, *Bartlett Regional Hospital (BRH) – Rainforest Recovery Center Upgrades*. This appropriation of FY18 1% sales tax conforms with the allocation of 1% sales tax monies approved by the CBJ Finance Committee on January 10, 2018.

This new project will renovate and provide an addition to the existing Rainforest Recovery Center on the BRH campus. Additional funding of \$1,800,000.00 of FY19 1% sales tax is scheduled for FY19 in the Draft

FY 19-FY24 Capital Improvement Plan.

The Public Works and Facilities Committee forwarded this request at its February 26, 2018, regular meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- e. **Ordinance 2017-06(AK) An Ordinance Appropriating to the Manager the Sum of \$600,000 as Funding for the RecycleWorks / Waste Management Program; Funding Provided by Sales Tax Fund's Fund Balance.**

The voters approved \$2 million in temporary sales tax in the 2017 election for the RecycleWorks/Waste Management program. This appropriation of \$600,000 from sales tax will go to the RecycleWorks/Waste Management Enterprise Fund.

The Public Works and Facilities Committee forwarded this request at its February 26, 2018, regular meeting.

The City Manager recommends this appropriation ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- f. **Ordinance 2017-06(AI) An Ordinance Appropriating to the Manager the Sum of \$2,603 as Partial Funding for Temporary Staffing Assistance at the City Museum; Funding Provided by the Friends of the Juneau-Douglas City Museum.**

This ordinance appropriates \$2,603 in grant funding to the Library Department, for the purpose of providing temporary staffing assistance during the summer at the city museum.

Grant funding is provided by the Friends of the Juneau-Douglas City Museum. There is no matching requirement for this grant. These funds will be used to provide supplemental front desk assistance during the summer months that fall in FY18 when the museum is busier due to tourism. This grant fully funds salaries and benefits for this 0.25 FTE (0.07 FTE in the FY18 period); there is no impact to support from the general fund.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- g. **Ordinance 2018-07(A) An Ordinance Appropriating and De-Appropriating Funds from the Treasury for FY18 School District Operations.**

The FY2018 school enrollment is below the level originally used to determine the Juneau School District (JSD) funding for the FY18 approved school budget.

This results in \$726,277 less of state revenue and a reduction of \$167,000 to the contribution amount that CBJ is allowed to fund under the state cap. The CBJ funding can be reduced or reallocated to other needs. The school board and Assembly Finance Committee have recommended reallocating the CBJ funding of \$167,000 to the Kinder Ready Program.

The Board of Education passed a budget revision for the FY18 District's Operating Fund at its December 12, 2017, meeting.

The Assembly Finance Committee approved this action at its meetings on December 13, 2017, and February 7, 2018.

The City Manager recommends this appropriation ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- h. **Ordinance 2017-06(AJ) An Ordinance Appropriating to the Manager the Sum of \$1,801,875 as Funding for the Juneau International Airport Gate 2 Passenger Boarding Bridge Capital Improvement Project; Funding Provided by the Airport Fund's Fund Balance.**

This ordinance would appropriate \$1,801,875 to the Airport Gate 2 Passenger Boarding Bridge (PBB) capital improvement project (A50-095). Funding is provided as follows:

Airport Fund's Fund Balance:
\$1,801,875

This action will forward fund the Gate 2 PBB project until a Federal Aviation Administration grant is received; the grant is anticipated in mid to late April. Forward funding the project will allow timely issuance of the Notice to Proceed, which will allow the contractor to complete pre-construction activities so that use of the critical summer construction season can be maximized, and operational impacts to air carriers minimized.

The Airport Board will review this action at its March 13, 2018, meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- i. **Ordinance 2017-06(AL) An Ordinance Appropriating to the Manager**

the Sum of \$235,000 as Partial Funding for the Project Playground Rebuild Capital Improvement Project; Funding Provided by Community Donations Collected by the Juneau Community Foundation.

Various community members and organizations are donating \$235,000 to the CBJ for the reconstruction of Project Playground. The Juneau Community Foundation has been receiving these funds and will donate the funding to the CBJ. These donated funds will be appropriated into the Playground Rebuild CIP, P41-095.

The Public Works and Facilities Committee forwarded this request at its February 26, 2018, regular meeting.

The City Manager recommends this appropriation ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Resolutions

a. **Resolution 2820 A Resolution Reestablishing the Youth Activities Board, and Repealing Resolution 2761.**

This resolution repeals Resolution 2761 and reestablishes the Youth Activity Board with a slightly different membership. This resolution would remove the requirement that a board member be from the Juneau Sports Association. The Juneau Sports Association sent a letter asking for this change because it tried to fill the seat for the last ten months to no avail, and that has created a quorum problem each month. This resolution would not prohibit a member of the Juneau Sports Association from filling a general public seat.

The Assembly Human Resources Committee considered this request at its meeting on February 12, 2018, and forwarded it to the Assembly for adoption.

The City Manager recommends this resolution be adopted.

3. Bid Award

a. **JNU Gate 2 Passenger Boarding Bridge**

This project would construct building modifications and install passenger boarding bridge at the Juneau International Airport Terminal, gate 2.

Bids on this project were opened on February 15, 2018. The bid protest period expired on February 16, 2018. Results of the bid opening were as follows:

Bidders	Total Bid
Carver Construction, LLC	\$1,222,700
Dawson Construction	\$1,289,000
Island Contractors, Inc.	\$1,315,145
Alaska Commercial Contractors, Inc.	\$1,416,000
Engineer's Estimate	\$2,260,000

The City Manager recommends that this project be awarded to Carver Construction, LLC for the total amount bid of \$1,222,700, contingent upon receipt of Federal Aviation Administration grant award and Assembly appropriation of grant award.

4. Liquor License

a. **Liquor License Renewals 2018-2019**

The following list of 2018-2019 liquor license renewal applications are before the Assembly for one of the following actions: to protest or waive its right to protest. Due to the Assembly's meeting schedule and the timing at which these licenses were received, the 60-day local governing body comment period will expire prior to the next regular Assembly meeting on April 2. If the Assembly wishes to postpone action on any of the below licenses, a special Assembly meeting would be required for action within the 60-day comment period.

Beverage Dispensary License #550 Imperial Bar, Inc. d/b/a Imperial Bar; Location: 241 Front Street, Juneau

Beverage Dispensary Tourism License #5340 Jacobsen-Daniels Associates LLC d/b/a The Annex;

Location: 1873 Shell Simmons Drive, Suite 220a (Juneau International Airport-inside of security area)

Beverage Dispensary Tourism License #5341 Jacobsen-Daniels Associates LLC d/b/a Romeo's Tap Room Location: 1873 Shell Simmons Drive, Suite 220a (Juneau International Airport-outside of security area)

Beverage Dispensary Tourism License #5430 Mac Ventures, LLC d/b/a McGivney's Sports Bar and Grill; Location: 51 Egan Drive, Juneau

Package Store License #3507 Carr-Gottstein Foods Co. d/b/a Oaken Keg Spirit Shops #1820; Location: 3011 Vintage Blvd., Juneau

Restaurant-Eating Place License #5278 Abigail May LaForce Roha d/b/a Zerelda's Bistro; Location: 9351 Glacier Hwy., Juneau

Restaurant-Eating Place License #851 Rodfather's LLC d/b/a Papa Rod's; Location: 356 S. Franklin Street, Juneau

Restaurant-Eating Place License #1416 Taku Glacier Lodge Inc.

d/b/a Taku Glacier Flightseeing/Salmon Bake; Location: Taku Valley,

Lot 75 (City and Borough of Juneau)

Restaurant-Eating Place License #848 V's Grinders, LLC d/b/a V's Cellar Door; Location: 222 Seward Street, Juneau

General Wholesale Liquor License #3166 The Odom Corporation d/b/a The Odom Corporation; Location: 5452 Shaune Drive Bay 1, Juneau

Wholesale Malt Beverage and Wine Liquor License #4715 The Odom Corporation d/b/a The Odom Corporation; Location: 3143 Channel Drive, Juneau

Wholesale Malt Beverage and Wine Liquor License #5495 White Mountain Beverage LLC d/b/a K&L Distributors Alaska; Location: 8420 Airport Blvd., Suite 201, Juneau

Restaurant-Eating Place License #5231 Suwanna Café, LLC d/b/a Suwanna Cafe; Location: 8800 Glacier Hwy., Suite 100, Juneau

Staff from the Finance, Fire, Public Works/Utilities, Police, and Community Development departments has reviewed the above list of renewals and recommends the Assembly waive its right to protest these renewals. CBJ Code 20.25.025 sets out the basis by which the Assembly may protest a license renewal.

Initially, the Finance/Sales Tax Division recommended protest of the Suwanna Cafe Restaurant/Eating Place License #5231 due to unfiled sales tax returns. The licensee has now satisfied those requirements and the Finance Department has removed its protest recommendation.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license renewals for the 2018-2019 renewal period.

5. Other Items for consent

a. **Always Redeye LLC Standard Marijuana Cultivation Facility License AMCO#11605**

Staff from the Police, Fire, Finance, Public Works/Utilities, and Community Development departments have reviewed this marijuana license. Public Works/Utilities and Finance staff initially recommended protest of this license due to water utility shut-off and non-payment. They have now withdrawn their protest as of February 28, 2018 as the licensee has brought its accounts current.

CBJ Code 20.30.020 provides the applicant with a right to an abbreviated informal hearing before the Assembly to defend the application.

20.30.020(b) If the assembly or committee or a subcommittee thereof recommends protest of the issuance, renewal, transfer, or continued

operation of a license it shall state the basis of the protest and the applicant shall be afforded notice and an opportunity to be heard at an abbreviated informal hearing before the assembly to defend the application. For the purposes of this subsection, notice shall be sufficient if sent at least ten days prior to the hearing by certified first class mail to the applicant's address identified on the state license application. At the conclusion of the hearing, the assembly decision to protest the application shall stand unless the majority of the assembly votes to withdraw the protest.

The Community Development Department noted that the license was granted a Conditional Use Permit as of October 26, 2017 but the licensee does not yet have a CBJ marijuana license to operate.

An appeal of the issuance of the Conditional Use Permit was accepted by the Assembly on December 18, 2017. CBJ Code provides that unless otherwise ordered, the decision being appealed (in this case the Conditional Use Permit) shall not be stayed. (CBJ 01.50.030(h): "Stay pending appeal. Unless ordered otherwise by the appeal agency, the decision being appealed shall not be stayed pending appeal but action by any person in reliance on the decision shall be at the risk that the decision may be set aside on appeal.") CDD staff recommends allowing the applicant to move forward to obtain the state license.

Due to the large quantity of documents associated with each marijuana license, your paper packets have been limited to the following documents:

- State of Alaska AMCO – Initiating License Application #11605
- Form MJ-01 Operating Plan
- Form MJ-02 Premises Diagram
- Form MJ-04 Cultivation Supplemental
- CBJ Planning Commission Conditional Use Permit USE2017-22

The full set of documents is available to Assemblymembers electronically using the NOVUS BoardView portal in your online packets. Original paper copies of all the documents relating to this license are available for public review in the office of the Municipal Clerk during regular business hours.

The City Manager recommends the Assembly waive its right to protest the issuance of this license.

6. Transfers

- a. **Transfer T-997 Transfer of \$300,000 from Bartlett Regional Hospital Roof Replacement Rainforest Recovery Center Capital Improvement**

**Project to the Bartlett Regional Hospital Robert F. Valliant
Administration Building Siding Capital Improvement Project.**

This transfer of \$300,000 of BRH funds will provide funding for work to begin on the siding at BRH's Robert F. Valliant (RFV) Admin Building.

This \$300,000 was allocated to the BRH Roof Replacement CIP, however is no longer needed because of the decision to remodel the Rainforest Recovery Center.

These funds will be transferred into the BRH RFV Admin Build-Siding CIP, B55-077N.

The Hospital Board forwarded this request at their meeting on January 23, 2018.

The Public Works and Facilities Committee forwarded this request at its February 26, 2018, regular meeting.

The City Manager recommends this transfer be approved.

VIIIPUBLIC HEARING

A. Ordinance 2017-06(AC) An Ordinance Appropriating to the Manager the Sum of \$200,000 as Funding for Auke Bay Marine Station Maintenance and Improvements CIP; Funding Provided by the Harbor Fund's Fund Balance.

This ordinance would transfer \$200,000 from the Harbor Fund to a new CIP for Auke Bay Marine Station Maintenance and Improvements. Establishment of this CIP would fund a variety of preventative maintenance and repair projects. In addition a small addition of 100 lineal feet of floats would be installed to improve mooring opportunities in Statter Harbor.

The Harbor Fund has a current balance of \$1,485,517. Subsequent to the transfer there would remain \$1,285,517 in the Harbor Fund.

The Docks and Harbors Board, at its regular meeting on January 25, 2018, adopted a recommendation that the Assembly approve this appropriation ordinance.

The City Manager recommends this ordinance be adopted.

B. Ordinance 2017-06(AD) An Ordinance Appropriating to the Manager the Sum of \$480,000 as Funding for the Accessory Apartment Grant Incentive Program, Funding Provided by the Juneau Affordable Housing Fund's Fund Balance.

This ordinance would appropriate \$480,000 from the Juneau Affordable Housing Fund to the CBJ Accessory Apartment Grant Incentive Program to be used over a five-year period.

The CBJ Accessory Apartment Grant Incentive Program provides \$6,000 incentive grants to homeowners for new accessory apartment units that pass a final inspection and receive a Certificate of Occupancy.

The Juneau Affordable Housing Fund has a current balance of \$749,261. Beginning in FY18, the Juneau Affordable Housing Fund will receive \$400,000 per year for five years from the 1% sales tax fund to pursue housing activities noted in the CBJ Housing Action Plan and the Juneau Economic Development Plan. Subsequent to the transfer the Juneau Affordable Housing Fund fund balance would be \$269,261 until the 1% sales tax funds are made available.

At its January 2, 2018, meeting the Juneau Affordable Housing Commission made a motion to recommend the appropriation for the Accessory Apartment Grant Incentive Program.

At its January 10, 2018, meeting the Finance Committee recommended that an ordinance be drafted and forwarded to the Assembly for consideration.

The City Manager recommends this ordinance be adopted.

C. Ordinance 2017-06(AE) An Ordinance Appropriating to the Manager the Sum of \$200,000 as Funding for Archipelago Property Development CIP; Funding Provided by the FY18 Dock's Licenses/Fees Revenue.

This ordinance would transfer funds from the FY18 operating budget to a new CIP for Archipelago Property Development. The funds would be used to develop a preliminary design from plan concepts; generate cost estimates for implementation of the designs; prepare a draft purchase agreement; and include other associated tasks to answer questions regarding the acquisition and development of the Archipelago property.

As this funds transfer would exceed the budgetary authority for the Docks enterprise in FY2018, the Assembly is asked to approve a supplemental budget in the amount of \$200,000.

The Docks and Harbors Board considered this supplemental budget request at a special meeting on February 8, 2018 and recommended that it be forwarded to the Assembly for approval.

The City Manager recommends this ordinance be adopted.

D. Ordinance 2017-23(c) An Ordinance Amending the Land Use Code Relating to Essential Public Facilities.

This ordinance would provide a process for permitting a facility that will provide an essential public service in a location not otherwise authorized under the Table of Permissible Uses and that would otherwise be extremely difficult to site.

The proposed permitting process closely follows the conditional use permit process. The key distinguishing differences are the proposed facility does not have to be a permissible use as specified in the Land Use Code, and the process is reserved for only those developments that will be providing an essential public service.

The Planning Commission reviewed the ordinance at its August 8, 2017, and September 12, 2017, meetings and recommended the Assembly adopt it. The Assembly Committee of the Whole considered the ordinance at its March 20, 2017, October 23, 2017, and January 29, 2018, meetings.

At its meeting on January 29, 2018, the committee recommended amendments, which are identified by the italicized language in version (c) of the ordinance.

The City Manager recommends this ordinance be adopted.

E. Ordinance 2018-06 An Ordinance Amending the Land Use Code Relating to Setbacks for Energy Efficiency Improvements.

A significant number of buildings in the community are built to the maximum setback line, and many older homes encroach into setbacks. Many of those property owners have requested to add exterior insulation to their homes and offices in order to increase their energy efficiency, but under current code, setback encroachments are generally prohibited.

The code does, however, provide for certain exceptions to that general rule for things like roof eaves, sheds, and decks. This ordinance would amend that provision, CBJ 49.25.430, to add a setback exception for exterior insulation to encroach up to eight inches into a setback. (Eight inches was determined to be a reasonable number given our climate, insulation materials, and types of existing buildings.) On balance, this ordinance would increase the energy efficiency of buildings and help the community achieve its sustainability goals without significantly impacting adjacent property owners.

The Title 49 Committee discussed this ordinance in the fall of 2017. The Planning Commission recommended the Assembly adopt this ordinance at its meeting on January 23, 2018.

The City Manager recommends this ordinance be adopted.

F. Ordinance 2018-07 An Ordinance Amending Title 72 of the City and Borough of Juneau Code Relating to Driving Without a License.

Alaska Statute 28.01.010 prohibits municipalities from enacting traffic ordinances that are inconsistent with state law.

AS 28.01.010, the state law requiring drivers to be licensed, was amended from a

misdemeanor offense to an infraction.

This ordinance would amend the corresponding CBJ offense (CBJ 72.10.065), from a B misdemeanor to an infraction, as required by state law.

The City Manager recommends this ordinance be adopted.

G. Ordinance 2018-08 An Ordinance Amending the Land Use Code Related to Roadway Construction Standards.

This ordinance would amend Title 49 to establish a process by which the Community Development director and the Planning Commission can waive street standards for street reconstruction projects when warranted by the circumstances.

The Planning Commission recommended that the Assembly adopt this ordinance at its meeting on February 13, 2018. The Public Works and Facilities Committee reviewed the ordinance at its meeting on February 26, 2018 and recommended it be forwarded to the Assembly for approval.

The City Manager recommends this ordinance be adopted.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. STAFF REPORTS

XII. ASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee Reports, Liaison Reports, Assembly Comments and Questions
- C. Presiding Officer Reports
 - 1. **Juneau Seventh-Day Adventist Christian School Administrative Appeal**

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XIV. EXECUTIVE SESSION

- A. **CLIA Litigation Update**

XV. ADJOURNMENT

XVI. SUPPLEMENTAL MATERIALS

- A. Ordinance 2017-07(A)
- B. Bid Award Revised Language

C. Ordinance 2017-06(AC)

D. 7th Day Adventist Christian School Appeal-Revised Assembly Order Granting Motion to Dismiss

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

THE CITY AND BOROUGH OF JUNEAU, ALASKA

Meeting Minutes - February 12, 2018

MEETING NO. 2018-05: The Regular Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Ken Koelsch.

I. FLAG SALUTE**II. ROLL CALL**

Assembly Present: Mary Becker, Rob Edwardson, Maria Gladziszewski, Norton Gregory, Loren Jones, Jesse Kiehl, Ken Koelsch, Jerry Nankervis, and Beth Weldon.

Assembly Absent: None.

Staff Present: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Amy Mead, Municipal Attorney; Laurie Sica, Municipal Clerk; Carl Uchytel, Port Director; Bob Bartholomew, Finance Director; Tim Felsted, Planner; Roger Healy, Engineering and Public Works Director.

III. SPECIAL ORDER OF BUSINESS**A. Proclamation - National Engineers Week**

Mayor Koelsch proclaimed February 18 - 24, 2018 as National Engineers Week in Juneau. Michael Story, Carl Uchytel and Rorie Watt were present to accept the proclamation. Mr. Story spoke about the activities of the Engineers Association in Juneau and said there is a "Discover Tech" exhibit currently in the valley library. He encouraged children of all ages to take a look.

IV. APPROVAL OF MINUTES**A. January 19, 2018 Special Meeting 2018-02**

Hearing no objection, the minutes of the January 19, 2018 special Assembly meeting were approved as corrected.

B. January 30, 2018 Special Meeting 2018-04

Hearing no objection, the minutes of the January 30, 2018 special Assembly meeting were approved.

V. MANAGER'S REQUEST FOR AGENDA CHANGES

None from Mr. Watt. Mr. Jones asked to address the appeal under unfinished business to Presiding Officer Reports.

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Don Bremner said he did not believe the annexation petition proposed contained sufficient justification in order for CBJ to submit a successful petition to the Local Boundary Commission. The petition raises more questions than solutions to CBJ's economic issues. There is no mutual ground that justifies the petition and I don't believe that you can even get 10% of the community to support the petition. The opposition outweighs further action. This is blatant exploitation that just benefits CBJ and the people of Kootznoowoo are justified in their opposition.

Pauline Jim said she was recently appointed to be the Mayor of Angoon and had served on the council in the past. She said Public Law 101-378 adopted by the Congress approved Admiralty Island National Monument in 1990. Angoon also passed a resolution opposing any movement to deface our island, Kootznoowoo and IRA passed it as well, based upon the subsistence lifestyle we have on Admiralty. Angoon has also supported Juneau in many ways, including during the Capital moves. There are no real projects coming in to all of the small communities and it is tough in the outlying areas.

Frank Jim said he is from Angoon, he is a fisherman, and his parents made Admiralty Island a national monument. He spoke for the old timers that created the monument. The Navajo had a national monument that prohibited hunting in their land, and the president has now signed an agreement to allow hunting. Our native people have lived on the land for a long time without rules and we have been told to watch for things that will happen to you. There are many villages stepping in to back up Angoon. We stand behind you, we shop here. Much of the money in Juneau comes from the villages. He spoke about concerns regarding the loss of good ferry service. We are concerned about our elderly people.

Matthew Carlson said he lives in Juneau and was raised in Angoon, and he urged the Assembly to support a motion to be made by Mr. Edwardson to revise the resolution on annexation. He said that the city received significant revenues from the villages during special events including Gold Medal Basketball, Celebration, and year round. He spoke about the importance of hearing voices during this discussion. There are no incentives to allowing these lands to become part of the Juneau Borough and he spoke about concerns about subsistence hunting. We oppose this annexation.

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

None.

B. Assembly Requests for Consent Agenda Changes

None.

C. Assembly Action

MOTION, by Nankervis, to adopt the consent agenda. Hearing no objections, the consent agenda was adopted.

1. Ordinances for Introduction

- a. Ordinance 2017-06(AC) An Ordinance Appropriating to the Manager the Sum of \$200,000 as Funding for Auke Bay Marine Station Maintenance and Improvements CIP; Funding Provided by the Harbor Fund's Fund Balance.

This ordinance would transfer \$200,000 from the Harbor Fund to a new CIP for Auke Bay Marine Station Maintenance and Improvements. Establishment of this CIP would fund a variety of preventative maintenance and repair projects. In addition a small addition of 100 lineal feet of floats would be installed to improve mooring opportunities in Statter Harbor.

The Harbor Fund has a current balance of \$1,485,517. Subsequent to the transfer there would remain \$1,285,517 in the Harbor Fund.

The Docks and Harbors Board, at its regular meeting on January 25, 2018, adopted a recommendation that the Assembly approve this appropriation ordinance.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- b. Ordinance 2017-06(AD) An Ordinance Appropriating to the Manager the Sum of \$480,000 as Funding for the Accessory Apartment Grant Incentive Program, Funding Provided by the Juneau Affordable Housing Fund's Fund Balance.

This ordinance would appropriate \$480,000 from the Juneau Affordable Housing Fund to the CBJ Accessory Apartment Grant Incentive Program to be used over a five-year period.

The CBJ Accessory Apartment Grant Incentive Program provides \$6,000 incentive grants to homeowners for new accessory apartment units that pass a final inspection and receive a Certificate of Occupancy.

The Juneau Affordable Housing Fund has a current balance of \$749,261. Beginning in FY18, the Juneau Affordable Housing Fund will receive \$400,000 per year for five years from the 1% sales tax fund to pursue housing activities noted in the CBJ Housing Action Plan and the Juneau Economic Development Plan. Subsequent to the transfer the Juneau

Affordable Housing Fund fund balance would be \$269,261 until the 1% sales tax funds are made available.

At its January 2, 2018, meeting the Juneau Affordable Housing Commission made a motion to recommend the appropriation for the Accessory Apartment Grant Incentive Program.

At its January 10, 2018, meeting the Finance Committee recommended that an ordinance be drafted and forwarded to the Assembly for consideration.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- c. Ordinance 2017-06(AE) An Ordinance Appropriating to the Manager the Sum of \$200,000 as Funding for Archipelago Property Development CIP; Funding Provided by the FY18 Dock's Licenses/Fees Revenue.

This ordinance would transfer funds from the FY18 operating budget to a new CIP for Archipelago Property Development. The funds would be used to develop a preliminary design from plan concepts; generate cost estimates for implementation of the designs; prepare a draft purchase agreement; and include other associated tasks to answer questions regarding the acquisition and development of the Archipelago property.

As this funds transfer would exceed the budgetary authority for the Docks enterprise in FY2018, the Assembly is asked to approve a supplemental budget in the amount of \$200,000.

The Docks and Harbors Board is scheduled to consider this supplemental budget request at a special meeting on February 8, 2018.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- d. Ordinance 2017-06(AF) An Ordinance Appropriating to the Manager the Sum of \$75,000 as Funding for Intervention in Docket U-17-097 with the Regulatory Commission of Alaska, Funding Provided by the General Fund's Fund Balance.

This Ordinance would appropriate \$75,000 to fund the costs associated with CBJ's participation as an Intervenor, in the matter before the Regulatory Commission of Alaska, where Hydro One Limited is seeking authority to acquire control of Alaska Electric Light & Power Company. AEL&P is the power utility for Juneau. On July 1, 2014, Avista Corp, based in Washington bought out AEL&P's parent Alaska Energy and Resources Company. On July 20, 2017, Avista Corp. announced they

would join forces with Hydro One.

The Assembly Finance Committee took up this matter at its meeting on January 10, 2018.

The Assembly Committee of the Whole unanimously recommended this at their meeting of February 5, 2018.

The City Manager recommends this ordinance be introduced on February 12, 2018, and set for public hearing at a Special Assembly meeting on February 26, 2018.

- e. Ordinance 2017-23(c) An Ordinance Amending the Land Use Code Relating to Essential Public Facilities.

This ordinance would provide a process for permitting a facility that will provide an essential public service in a location not otherwise authorized under the Table of Permissible Uses and that would otherwise be extremely difficult to site.

The proposed permitting process closely follows the conditional use permit process. The key distinguishing differences are the proposed facility does not have to be a permissible use as specified in the Land Use Code, and the process is reserved for only those developments that will be providing an essential public service.

The Planning Commission reviewed the ordinance at its August 8, 2017, and September 12, 2017, meetings and recommended the Assembly adopt it. The Assembly Committee of the Whole considered the ordinance at its March 20, 2017, October 23, 2017, and January 29, 2018, meetings.

At its meeting on January 29, 2018, the committee recommended amendments, which are identified by the bold italicized and strike-through language in version (c) of the ordinance.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- f. Ordinance 2018-06 An Ordinance Amending the Land Use Code Relating to Setbacks for Energy Efficiency Improvements.

A significant number of buildings in the community are built to the maximum setback line, and many older homes encroach into setbacks. Many of those property owners have requested to add exterior insulation to their homes and offices in order to increase their energy efficiency, but under current code, setback encroachments are generally prohibited.

The code does, however, provide for certain exceptions to that general rule for things like roof eaves, sheds, and decks. This ordinance would amend that provision, CBJ 49.25.430, to add a setback exception for exterior insulation to encroach up to eight inches into a setback. (Eight inches was determined to be a reasonable number given our climate, insulation materials, and types of existing buildings.) On balance, this ordinance would increase the energy efficiency of buildings and help the community achieve its sustainability goals without significantly impacting adjacent property owners.

The Title 49 Committee discussed this ordinance in the fall of 2017. The Planning Commission recommended the Assembly adopt this ordinance at its meeting on January 23, 2018.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- g. Ordinance 2018-07 An Ordinance Amending Title 72 of the City and Borough of Juneau Code Relating to Driving Without a License.

Alaska Statute 28.01.010 prohibits municipalities from enacting traffic ordinances that are inconsistent with state law.

AS 28.01.010, the state law requiring drivers to be licensed, was amended from a misdemeanor offense to an infraction.

This ordinance would amend the corresponding CBJ offense (CBJ 72.10.065), from a B misdemeanor to an infraction, as required by state law.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- h. Ordinance 2018-08 An Ordinance Amending the Land Use Code Related to Roadway Construction Standards.

This ordinance would amend Title 49 to establish a process by which the Community Development Director and the Planning Commission can waive street standards for street reconstruction projects when warranted by the circumstances.

The Planning Commission is scheduled to review this ordinance on February 13, and the Public Works and Facilities Committee is scheduled to review it on February 26.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Resolutions

- a. Resolution 2808 A Resolution Adopting the Juneau Renewable Energy Strategy.

This resolution would adopt the Juneau Renewable Energy Strategy as an aspirational document to be used to inform future decision-making and policy. Adoption of this strategy is not intended to commit the City and Borough to a particular action, schedule, or methodology.

On July 25, 2015, a draft version of the Renewable Energy Strategy was presented to the Assembly. This draft was the basis for public consultation, and a series of well-attended public information and education sessions on a variety of energy-related topics that are relevant to the strategy document. The Juneau Commission on Sustainability and staff have further refined the strategy document taking into account public feedback. At its June 13, 2017, meeting, the Juneau Commission on Sustainability voted to move the amended Juneau Renewable Energy Strategy to the Assembly for support. The Assembly Committee of the Whole considered the plan at its meeting on January 29, 2018, and approved forwarding the plan to the Assembly for adoption by resolution.

The City Manager recommends this resolution be adopted.

3. Bid Award

- a. Bid Award - Waterfront Facilities Corrosion Control

This project provides corrosion protection for the steel sheet pile wall and associated metal elements of the Marine Park bulkhead. The work includes installation of an impressed current cathodic protection system; electrical improvements; and other associated work.

A public bid opening occurred on February 2, 2018. The Docks and Harbors Board was scheduled to review the bids at a special Board Meeting on February 8, 2018.

The City Manager recommends the bid be awarded to Island Contractors, Inc. in the amount of \$228,440.

4. Liquor License

- a. Liquor License Renewals 2018/2019

The following 2018/2019 liquor license renewal applications received from the Alcohol Beverage Control Board are before the Assembly for one of the following actions: to protest, waive its right to protest, or refer

this matter to the Assembly Human Resources Committee for additional review and recommendation.

The local governing body's 60-day comment period expires as of March 10 and March 12 respectively for the below licenses. If the Assembly should choose to take action other than waive its right to protest, special meetings would need to be scheduled to take action prior to the expiration of the 60-day comment period.

License #3695 South of the Bridge, LLC d/b/a Louie's Douglas Inn (Beverage Dispensary License); Location: 915 3rd Street, Douglas

License #4943 Specialty Imports Inc. d/b/a Specialty Imports (General Wholesale License); Location: 540 W. 8th Street, Juneau

Staff from the Finance, Fire, Public Works/Utilities, Police, and Community Development departments have reviewed the above renewals and recommend the Assembly waive its right to protest these renewals. CBJ Code 20.25.025 sets out the basis by which the Assembly may protest a license renewal.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license renewals for the 2018/2019 renewal period.

5. Transfers

- a. Transfer T-996 Transfer of \$1,160,282 from 14 CIPs to 6 Existing CIPs and 3 New CIPs.

This transfer is the result of closing 10 CIPs. These funds will be transferred to similar projects in need of funding. The highlights are as follows:

- 10 CIPs will be closed following the transfer of funds.
- Three new CIPs are being created – Transit Electronic Fare Boxes, Glacier Fire Station HVAC Improvements and Sitka Street Reconstruction.
- Funds are being transferred to six existing CIPs to provide additional funds necessary to complete the projects.

These transfer requests were forwarded by the Assembly Public Works and Facilities Committee on January 8, 2018, and January 29, 2018.

The City Manager recommends these transfers and closeouts be

approved.

VIIIPUBLIC HEARING

- A. Ordinance 2017-06(AB) An Ordinance Appropriating to the Manager the Sum of \$74,918 as Funding for the 2015 State Homeland Security Program/SHSP; Grant Funding Provided by the State of Alaska Department of Military and Veterans Affairs.

These funds are being provided to reimburse the CBJ for additional expenses incurred in direct support of the goals and activities of the State Homeland Security Program. The grant performance period is from September 1, 2015 to March 31, 2018.

There is no match requirement for this grant.

The City Manager recommends this ordinance be adopted.

Public Comment:

None.

Assembly Action:

MOTION, by Edwardson, to adopt Ordinance 2017-06(AB). Hearing no objection, it was so ordered.

- B. Ordinance 2018-02 An Ordinance Authorizing the Manager to Convey Property Located on Egan Drive between West 10th Street and Main Street to the Alaska Department of Transportation and Public Facilities.

The Alaska Department of Transportation & Public Facilities applied for a direct negotiated sale of 507 square feet (a fraction of Lot 3, USS 3566) across Egan Drive from Centennial Hall in order to facilitate the state's reconstruction of Egan Drive between Tenth Street and Main Street. Along with the negotiated sale, ADOT&PF requested the CBJ grant the State eight permanent easements and ten temporary easements along Egan Drive for the same purpose.

The Assembly passed a motion authorizing the manager to negotiate the sale at its July 31, 2017, meeting. The Harbor Board heard the issue at its August 7, 2017, meeting and adopted the Lands Division's recommendation for approval. The City/State Project proposal in its entirety (encompassing both the sale and the easements) was brought to the Planning Commission at its August 8, 2017, meeting. The Commission voted to recommend to the Assembly approval of the project with two conditions to the disposals of land (both the negotiated sale and the easements.)

After the Commission considered the project and while negotiating the direct sale, it

was determined that in lieu of the eight permanent easements, it was in the best interest of both parties for the CBJ to instead sell the property that had been contemplated for the permanent easements. (ADOT&PF's federal grant requires it to have exclusive control over the property. If that condition were granted the State as part of an easement, the CBJ would carry liability exposure for property over which it would have no control.)

This ordinance would authorize the sale of all property previously identified for disposal by permanent easement, as well as the fraction of Lot 3, USS 3566 originally sought by ADOT&PF, for the appraised, fair market value.

The City Manager recommends this ordinance be adopted.

Public Comment:

None.

Assembly Action:

MOTION, by Gregory, to adopt Ordinance 2018-02.

Mr. Jones asked where the funds from the sale would be deposited. Mr. Watt said that the funds for lands under the Lands Division purview would go into the lands fund. Some of the lands are managed by the Docks and Harbors Board and those funds would be deposited to their accounts.

Hearing no objection, it was so ordered.

- C. Resolution 2810 A Resolution Authorizing the Manager to Convey Easements to the Alaska Department of Transportation and Public Facilities along Egan Drive from 10th Street to Main Street.

The Alaska Department of Transportation & Public Facilities requested ten temporary construction easements across CBJ property to facilitate the reconstruction of Egan Drive between Tenth Street and Main Street. The project will include the widening of sidewalks to ADA standards, adding bike lanes where appropriate and updating intersections and pedestrian facilities. These easements are part of a larger disposal, identified in Ordinance 2018-02.

The Lands Committee reviewed this request and approved a motion of support in favor of granting the easements at its August 7, 2017, meeting. The Planning Commission provided a recommendation to the Assembly for granting these easements at its August 8, 2017, meeting.

The fair market value of the easements was determined by appraisal to be \$13,785.

The City Manager recommends this resolution be adopted.

Public Comment:

None.

Assembly Action:

MOTION, by Weldon, to adopt Resolution 2810. Hearing no objection, it was so ordered.

- D. Ordinance 2018-05 An Ordinance Authorizing the Manager to Execute Approach Road Approval to Construct Permit Agreement (#27037) with the Alaska Department of Transportation and Public Facilities.

In order to complete construction of a road leading from the Pederson Hill Subdivision to Glacier Highway as required by Title 49, the CBJ must obtain approval (an approach road permit) from the Department of Transportation and Public Facilities (ADOT&PF).

State regulations (17 AAC 10.020(c)) require ADOT&PF to include an indemnity provision from the permittee to the State in all approach road permits.

Normally the CBJ is prohibited by Charter section 9.13(a)(which is substantially similar to Article IX, section 13 of the Alaska Constitution) from contractually agreeing to indemnify another party. (Charter sec. 9.13 prohibits the CBJ from incurring an obligation absent an appropriation for that purpose. An indemnity provision is an agreement to compensate the other party for any harm or loss arising out of the agreement, such as paying any judgment or damages, and oftentimes defending the other party in any legal action.) The Charter carves out a limited exception, however, allowing the Assembly, by ordinance, to require the payment of funds from appropriations of a later year (or for more than one year) for any federal or state grant, contract, lease, program, etc., without which the municipality would not be able to participate.

This ordinance would allow the City Manager to execute the approach road permit, which includes an indemnity provision, in accordance with Charter section 9.13(c), as required by 17 AAC 10.020(c).

Version (b) of the ordinance attaches the State's January 25, 2018, letter on the indemnification letter as an exhibit to the ordinance. The Committee of the Whole considered this ordinance at its January 29, 2018, meeting and approved forwarding it to the full assembly for public hearing.

The City Manager recommends this ordinance be adopted.

Public Comment:

None.

Assembly Action:

MOTION, by Gladziszewski, to adopt Ordinance 2018-05 (b).

Mr. Gregory clarified that the ordinance under discussion was Ordinance 2018-05 (b).

Hearing no objection, it was so ordered.

IX. UNFINISHED BUSINESS

A. Juneau Seventh-Day Adventist Christian School v. CBJ Assessor Office

Additional motions were received after this agenda packet was closed and printed. The Presiding Officer will provide updated information at the meeting.

Mr. Jones deferred the discussion on this matter to "Presiding Officer Reports."

X. NEW BUSINESS

A. Regulation Vessel Anchoring Requirements - Docks and Harbors

The Docks & Harbors Board held a public hearing at its January 25, 2018, regular board meeting to establish new regulations pertaining to anchoring on CBJ-owned tidelands. 05 CBJAC 40.065 (Anchoring Out Requirements) would assert authority to regulate vessels anchored on submerged lands owned by the City & Borough of Juneau. The drafted regulations would allow vessels to anchor for a 24-hour period without restriction. Anchoring for longer periods would require either a short-term or long-term permit issued by Docks & Harbors.

The proposed regulations were vetted through the Docks & Harbors Operations-Planning Committee and publicly advertised for a minimum of 21 days prior to the board hearing and action. The board received no written comments on the new regulation; one member of the public provided testimony at the public hearing.

In reviewing proposed regulations, CBJ 01.60.260 provides that the Assembly may:

1. Take affirmative action to approve the regulation.
2. Take affirmative action to disapprove the regulation. (If the Assembly disapproves the regulation, the Assembly may state its reasons for doing so, but it may not specify explicit conditions for subsequent approval or direct the requesting department to adopt any particular amendments to the regulation.)
3. Allow the regulation to take effect and be deemed approved by not actively considering the regulation. (The Assembly's historical practice is to move 'orders of the day,' requiring the body to consider the next item on its agenda without active consideration of the regulation in order to allow the regulation to take effect without

explicit Assembly action.)

4. Direct that an ordinance or resolution in lieu of the regulation be prepared for its consideration.

Public Comment:

Zach Worrell spoke about the applicability of the regulations to submerged tidelands in the borough, and if annexation is to take place, he has a float cabin in the area of proposed annexation and asked if CBJ be telling him that he needed to move his float house.

Mr. Watt said that regulations would be applied to tidelands owned or managed by CBJ and CBJ does not own or manage tidelands in the Hawk Inlet area. If the LBC completes the review of annexation and the legislature approves it, this does not convey any lands or tidelands to the CBJ. CBJ only passes regulations regarding lands it owns and manages.

Dennis Watson spoke about a short term permit, item 9.1, to be allowed for up to 14 days, for no fee, no proof of sanitation, and he was concerned about potential loopholes on this. He gave an example of the need for him to provide proof of insurance, and the harbor can sublet his slip if he leaves for an extended period of time, and the sub-lessee does not have to provide the proof of insurance. If the person decides not to move, and eviction is required, there is a problem. He felt all harbor users should be required to provide proof of insurance.

Mr. Edwardson asked if the regulation should be amended to add a requirement for insurance. Mr. Watson said yes, he spoke to the Harbor Board about this and no amendment was made.

Assembly Action:

Ms. Gladziszewski asked for an explanation of the areas where these regulations would be effective. Mr. Uchtyl said the submerged lands suitable for anchorage are limited to the area 200 yards seaward of Aurora and Harris Harbor breakwaters, 300 yards off the Statter Harbor breakwater, the submerged lands along Douglas from Douglas Bridge to Douglas Harbor, so the authority is limited. Ms. Gladziszewski said that the parcel viewer map on the CBJ website www.juneau.org has a feature called "managed lands by department" and can illustrate the areas that Docks and Harbors controls.

Ms. Weldon asked about the lack of a requirement for insurance. Mr. Uchtyl said Docks and Harbors does not require insurance for transient boaters, and insurance is not required for anyone using the harbor, however, there was a fine of \$.25 per linear foot per month for the lack of insurance. SB92 is before the legislature and addresses abandoned and derelict vessels. Insurance is very important but very controversial, and the current

version before the legislature had the insurance requirement removed in hopes to aid the legislation to be passed. He would like to work towards requiring all vessels in the harbor to require insurance coverage for salvage and pollution response.

MOTION, by Jones, for orders of the day.

Mr. Nankervis objected and said he had some concerns regarding insurance, the time allowed to be anchored, questions about moving the vessel two miles and in the long term permit a \$.25 per foot daily fee. If there is a \$100 non-refundable application fee the per foot fee did not seem necessary.

MOTION, by Jones, to approve the regulations as written.

Mr. Nankervis maintained his objection.

Mr. Edwardson said the regulations mirrored the use of state-owned land in certain areas for 14 days. Two miles was a standard so that people don't move just short distances and stay permanently in an area. He supported the regulations.

Mr. Gregory was concerned about the cost to remove contaminants from the tug that was abandoned in the harbor. He asked if the insurance to be required is available locally. Mr. Uchytel said he would bring back information to the board, and there is salvage and oil spill insurance available locally.

Mr. Uchytel said the regulations were modeled after those at the Department of Natural Resources.

Roll call:

Aye: Becker, Edwardson, Gladziszewski, Gregory, Jones, Kiehl, Weldon, Koelsch

Nay: Nankervis

Motion passed 8 ayes, 1 nay.

XI. STAFF REPORTS

Mr. Watt said the Regulatory Commission of Alaska (RCA) issued order #2 and the Assembly asked the manager to meet with AEL&P. We communicated the policy goals the Assembly identified, the meeting was collegial and productive, and I am hoping for a draft back from AEL&P as early as tomorrow.

Ms. Mead said the timing of the RCA second order is proving difficult for the schedule of the public hearing and the adoption of the appropriating ordinance to pay for counsel for intervention. She asked to confirm the direction from the Assembly - to file for intervention now and placeholder, and she was not sure what that meant for the negotiation with AEL&P. Ms. Gladziszewski asked for an explanation of what had changed since the last meeting.

Ms. Mead said with the petition to intervene, we would also file a petition for an investigatory hearing. The RCA has set February 26 as a date for additional public comment. She was informed that the timing would be difficult if the intervention petition were filed close to that date or after that date. If you approve the funds for intervention on the 26th, the public hearing is the 27th, and that leaves a very small window to move forward unless we file it now. Mr. Jones asked if there was 30 days from the 2nd order. Ms. Mead said RCA has not set a different time frame or mentioned intervention in the second order. The regulations provide for 30 days from the hearing. In this case they have not set a hearing, they have set another public comment period. They have narrowed the scope of the process in response to the public comment and directed that they will not be considering Snettisham or the open access issues within the context of this proceeding. Ms. Mead said RCA set a new hearing here in Juneau to receive additional public comment. Ms. Mead was told by outside counsel that if CBJ waits until after the public comment hearing, the likelihood that the petition to be entertained is lessened.

Mr. Kiehl said the Assembly had a desire to move down both paths simultaneously - to proceed to the intervention to leave us in a strong point of negotiations, and to reach an amicable solution. It seems worth doing this. If we step up our schedule a bit - don't stop talking, but maintain the route to intervention, this puts us in a good position.

Mr. Edwardson asked if CBJ is properly funded for this action. Ms. Mead said CBJ is not properly funded for the entire process. Most of the cost would come after RCA accepts CBJ as an intervenor and she has not gotten the costs clearly from outside counsel based on guidance to Ms. Mead to do the work or for outside counsel to do the work.

Ms. Gladziszewski said that now Snettisham is off the table and the open access tariffs, what is left? Mr. Watt said integrated resources planning, a hearing in Juneau and the 55 conditions. Mr. Watt said there were other comments from the Assembly looking for information on land holdings and the relevance of a performance bond.

Mr. Jones said there was discussion of the unitization agreement. He supported having the application in to RCA for intervention.

MOTION, by Weldon, to support a petition for intervention into the RCA process.
Hearing no objection, it was so ordered.

XII. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Koelsch reported that he met with Mayor Clay Koplin of Cordova, met with the Admiral of the Coast Guard regarding the fast response cutters, met with Best Starts

representatives, welcomed the Alaska Fire Chiefs Association, will welcome Southeast Conference for their meetings in Juneau, and there will be an observation for Elizabeth Peratrovich on February 16 in the Egan Library.

B. Committee Reports, Liaison Reports, Assembly Comments and Questions

Docks and Harbors Board: Liaison Edwardson said the Docks and Harbors Board has good plans for the NOAA lands in Auke Bay and he hopes to hear more soon. The next regular board meeting is set for February 22.

Local Emergency Planning Committee: Liaison Edwardson - the next meeting is set for February 14.

MOTION, by Edwardson, to amend the resolution previously adopted, Resolution 2817, A Resolution Authorizing the Filing of an Annexation Petition with the Local Boundary Commission, to remove areas B, C and D from the annexing petition.

Mayor Koelsch confirmed that the motion is debatable and it requires a 2/3 affirmative vote to pass. If it is passed, the motion stands on its own merits and if it fails, the original motion stands.

Mr. Edwardson said he believed the Assembly may have been in error in adopting the resolution. He outlined all of the laws and authorities regarding annexation, and in reading them, it is clear that if we are to annex areas, there has to be something in it for that area. We can annex them and tax them, but that is not the spirit of the law. The model boroughs were started in 1989. One of the catalysts for this were four pending annexations, including the CBJ Greens Creek annexation. Those four petitions were not popular and the idea came up for model boroughs to be a framework for the DCRA, to have a structured way to discuss boroughs and to build a body of public comment. They were never meant to be the ideal boroughs. It is OK if a lot of undeveloped areas stay in the unorganized borough. There is clear criteria when you read through the constitution, statutes, regulations and LBC instructions, reading the entire body of law, we are supposed to have a handshake with the annexed areas. We have not articulated a reason for a petition. There is supposed to be a cost calculation, which I've asked for but have not seen.

Ms. Gladziszewski asked if this vote is for the specific motion. Ms. Mead said the result of passing the motion would be to remove the areas B, C and D from the petition.

Mr. Kiehl asked if this motion was divisible and amendable and Ms. Mead said yes.

Mr. Kiehl asked if that motion to amend required a super-majority. Ms. Mead said a normal majority to amend, a super majority to divide, and the final motion required a super majority.

Ms. Weldon asked for a description of the areas. Mr. Watt said area B was Glass Peninsula/Seymour Canal, area C is south of the borough boundary to the west and south of Green's Creek mine and area D is the Mansfield Peninsula. Ms. Weldon asked for a map of the monument and Ms. Gladziszewski shared it.

Mr. Edwardson said that public involvement and public buy in is a big issue. Before the last meeting there was opposition and during the last meeting opposition grew, and has grown since the last meeting. There are times when governing bodies can and should deviate from the public will, but this is not one of those situations. The law expects there to be public buy-in and public participation in the planning process from the areas being annexed.

Ms. Weldon said during her research, LBC looked at the model boundaries in 1986 and formed them in 1989, and the lines were not drawn arbitrarily, and the lands have been used by people from Juneau. Mr. Edwardson said the model boroughs were not to meant to be hard and fast, they are a framework for discussion.

Mr. Kiehl objected to the entire motion, but not to all of the parts, and preferred to vote on the separate areas for removal. Mr. Kiehl said there are a lot of points to consider, comparable resources, comparable economic activities, adjustment of an existing line or not. We have heard that you cannot cross a body of water and the vast majority of boroughs have a body of water crossed. There are some important reasons for CBJ to pursue annexing area C - the extension of the area from the model borough boundary south - to avoid multiple taxing jurisdictions for any further mine development. He could support removing the other two areas. He supported annexing area C for Juneau's long term future.

MOTION, by Kiehl, to divide the question and vote on each area, B, C and D, separately. Hearing no objection, the question is divided. Ms. Mead said each question would require a super majority.

Mr. Gregory asked to project a map of the areas. No image was available for projection. Ms. Gladziszewski provided Mr. Gregory with a map.

Mr. Edwardson asked if there is CBJ owned land or taxable land in Area C. Mr. Watt said there was no CBJ owned land in area C and he believed there was some privately owned land and the USFS and perhaps Shee Atika lands in that area. Area C is near the southern boundary of CBJ's borough and near the Greens Creek Mine.

Mr. Edwardson said that people want to hear the Assemblymembers reasons for voting for annexation.

Mayor Koelsch said the motion is to remove Area B from the Annexation petition.

Ms. Gladziszewski said area B can be argued to be the least connected to Juneau. There was a case with the packers in the area, but that is part of the National Monument. To speak to all of the questions, it is not a clear slam dunk in any direction.

Mr. Nankervis opposed the motion and disagreed with removing any area. I don't believe the LBC arrived at the model borough boundaries willy-nilly. We have discussed this for two years based on the discussion with Petersburg. We learned a lesson that being second to put in a request does not put you in first place. We are not annexing Angoon. This doesn't change subsistence or monument status with annexation. I could not find that any concerns cited by the Angoon resolution would be affected by annexation. Annexation will not affect ferry service in any way. Hoonah is currently working on annexation of areas and there is a good chance that Hoonah would try to annex areas D - I don't know that for sure. If we are out to lunch on this request, LBC will tell us. He would not support removing B, C or D from the petition.

Mr. Edwardson said that the LBC made the boundaries as a framework and a tool for comparison when considering annexation petitions, and we are assigning the model a status that they are not made to bear. They are only a model. Most people understand we are not annexing Angoon, but what most people feel we are doing is that we are not being good neighbors.

Ms. Weldon said CBJ is not proposing to take ownership or manage the land in annexation. I too have heard that there are other communities coming together to form a borough. I am still thinking about B.

Mr. Edwardson showed the area of the Glacier Bay model borough boundaries. Ms. Gladziszewski said the LBC is the arbiter of this question - the Assembly can only argue the best interest of Juneau.

Mr. Nankervis said his intent is not to irritate his neighbors in Angoon. We tried for six months to have a meeting with annexation. I know this vote will irritate some people, but we are advocating for the best interest of the people of Juneau.

Roll call on removing area B:

Aye: Edwardson, Gladziszewski, Gregory, Jones, Kiehl

Nay: Becker, Nankervis, Weldon, Koelsch

Motion failed to achieve a super majority, 5 ayes, 4 nays.

Roll call on removing area C:

Aye: Edwardson, Gregory, Jones

Nay: Becker, Gladziszewski, Kiehl, Nankervis, Weldon, Koelsch

Motion failed to achieve a super majority, 3 ayes, 6 nays.

Roll call on removing area D:

MOTION, by Weldon, to amend area D to to remove the Funter Bay watershed from inclusion in area D.

Ms. Gladziszewski spoke against carving out the exception and said all of D should remain in the application.

Mr. Edwardson said no one is speaking in support and saying what we are doing this for.

Ms. Gladziszewski said this is equity to other property owners that are inside the borough and the because of the connection that those lands have to Juneau.

Mayor Koelsch asked about the amendment to the amendment. Ms. Mead said the result of this amendment would be to remove that area from the petition, and a super majority vote would be required.

Mr. Kiehl recalled Albert Shaw's testimony on the closeness of economic ties of Funter Bay cabins to CBJ. With one or two exceptions, all cabin owners have residences in Juneau. The ties are closer than in B and C. I appreciate the fees that the residents pay but CBJ does not fund government on a user fee basis. I believe this area will eventually be in a borough. I will take it on faith that the people in Funter Bay prefer to be in a borough with Angoon.

Mr. Edwardson said he would vote for it, but wanted to remove it all.

Mr. Gregory said he will vote yes on the amendment and on the main motion - we have not made our case for annexation.

Mr. Nankervis objected.

Roll call to amend area D to remove the Funter Bay watershed from area D:

Aye: Edwardson, Gregory, Jones, Kiehl, Weldon, Koelsch

Nay: Becker, Nankervis

Motion passed with a super majority, 6 ayes, 3 nays.

Roll call to remove the remaining portion of area D from the Annexation petition:

Aye: Edwardson, Gregory, Jones, Kiehl

Nay: Becker, Gladziszewski, Nankervis, Weldon, Koelsch

Motion failed to achieve a super majority, 4 ayes, 5 nays.

The final result was to amend Resolution 2817 to remove the Funter Bay watershed portion of area D from the annexation petition to be submitted to the Local Boundary Commission.

Eaglecrest Board: Liaison Gregory reported on activities at the Eaglecrest Ski Area including the change of ownership of the zipline business, evening skiing, snowmaking and motorized uses.

Parks and Recreation Advisory Committee: Liaison Gregory said the PRAC worked to draft its annual report to the HRC and discussed the creation of a dog free trail in Juneau.

Mining Committee: Chair Gregory said the committee met and received a draft revised mining ordinance from the City Attorney. The committee is seeking feedback from the community on the ordinance and set a date of February 26 for comments. The next meeting is set for March 1. Southeast Alaska Conservation Council (SEACC) will be granted a 20 minute presentation time as Mr. Jim Clark was provided time to present his arguments to the committee.

Mr. Norton spoke about outdoor activities in the Glacier this weekend due to the good weather.

Planning Commission: Liaison Weldon said the PC has discussed the Auke Bay plan, setbacks for energy improvements, revising its rules of order and the next meeting would be a joint worksession with the Assembly on February 13 at 6:30 p.m., followed by a regular meeting at 8 p.m.

Aquatics Board: Liaison Weldon said the Board is holding public comment meeting around town are various community groups including the Chamber of Commerce and the next meeting is set for February 20.

Ms. Weldon attended the Alaska Fire Chiefs Association meeting, a Girl Scout fundraiser, a presentation about the new JACC at the city museum and she reported on the JDHS hockey team which won a game in the state tournament for the first time.

Human Resources Committee: Chair Gladziszewski said the HRC met, heard annual reports from the Affordable Housing Commission, and made recommendations for appointments. Hearing no objection, the following appointments were made:

Banner Project Art Selection Panel:

Dana Gunderson, Downtown Business Association
John Fox, Historic Resources Advisory Committee
Donald Gregory, Sealaska Heritage Institute
Rachael Juzeler and Nimmy Phillips, Juneau Arts and Humanities Council
Chip Verrelli, Public Member
Christianne Carrillo, Filipino Community

Affordable Housing Commission:

Reappointment of Wayne Coogan, Russ McDougal and Tamara Rowcroft to terms expiring January 31, 2021

Juneau Commission on Sustainability

Appointment of Gretchen Keiser to a vacated term and an additional term expiring June 30, 2021.

Ms. Gladziszewski said the HRC also recommended forwarding Resolution 2028 to the full Assembly at its next regular meeting, to change the membership to change the Juneau Sports Association seat a public seat.

Bartlett Board: Liaison Gladziszewski said the BRH Board met in retreat on February 10.

Affordable Housing Commission: Liaison Gladziszewski said the next meeting was set for March 6.

Public Works and Facilities: Chair Jones said the PWFC discussed the "Volkswagon settlement," ideas for federal expenditure projects, Recycleworks, an analysis of electric buses in cold weather and associated charging stations, and the FY19 Capital Improvement program. The next meeting is set for February 26.

School Board: Liaison Jones said the next meeting is set for February 13, with a meeting to evaluate the superintendent at 4:30 p.m. followed by a regular board meeting at 6 p.m.

Downtown Business Association: Liaison Jones said the DBA is discussing available housing downtown and how to incentivize property owners to create more housing. The DBA is working in cooperation with Rotary on parks.

Mr. Jones said there will be a public meeting for affected property owners within the area of Phase 2 of Downtown Street Improvements at the Senate Building on February 13 at 9 am.

Mr. Jones would like to see the information on the parking plan for the Willoughby area and asked to schedule a discussion on this matter due to pending disruption from the summer project work on Egan.

Finance Committee: Chair Kiehl said the committee met on February 7 and redirected school district funds to the Pre-K program, received an update on the Juneau Parks Foundation, fully funded Gavel to Gavel in FY18 and in future years, reviewed the Marine Passenger Fee recommendations, and directed staff to proceed in a statewide effort to seek fairness with network transportation companies regarding sales tax.

Alaska Municipal League: Liaison Kiehl said the AML Winter Conference will be held in Juneau February 21 - 22.

UAS Campus Council: Liaison Kiehl said the council discussed career tech programs, increased enrollments, increased credit hours per student, a new fixed plant maintenance mechanic position, budget issues and ongoing efforts at hiring staff.

Mr. Kiehl complimented the League of Women Voters for their efforts to ensure every 8th grade student in Juneau visits the capitol, meets with legislators, and participates in a mock hearing. This is an all volunteer program.

Mr. Kiehl reported on a successful Girl Scout fundraiser in which he and former Mayor Sally Smith were auctioneers.

Lands Committee: Chair Becker said the committee met and heard presentations from proposers regarding the use of the Cornerstone property. The committee will meet on February 26 at 4:30 to continue deliberations on the matter.

Chamber of Commerce: Liaison Becker said the Chamber retreat is set for February 26.

Travel Juneau: Liaison Becker said the Travel Juneau retreat is set for February 15.

Alaska Committee: Liaison Becker said the next meeting is February 13.

Committee of the Whole: Chair Nankervis said the COW met on February 5 to discuss the proposed purchase of AEL&P by Hydro One, on Feb 1 to meet with the School Board and the Docks and Harbors Board, on January 29 to discuss RecycleWorks, the renewable energy strategy, Meander Way, indemnification and essential public facilities. He thanked the Assembly for their attendance at all meetings. The next meeting is set for February 13 at 6:30 pm to meet with the Planning Commission.

Mr. Nankervis also congratulated the JDHS hockey team. He said he attended a seafood festival for a KTOO fundraiser, the Canvas fundraising dinner and would be in attendance at the Southeast Conference for the next two days at the ANB Hall. He gave a heads up to the Assembly that he would like to propose a lower mill rate for non-roaded areas and will bring this forward during budget worksessions.

C. Presiding Officer Reports

Juneau Seventh-Day Adventist Christian School v CBJ Assessor: Presiding Officer Jones noted that the Assessor filed a motion to dismiss the appeal, however the 7th-Day filed a motion to object to the dismissal, stating that it would like the Assembly to rule on the underlying law. Mr. Jones has given the Assessor until Friday to reply to the motion and then he will meet with the CBJ attorney's office to determine the next course

of action. At this time he is maintaining the March 5 hearing date.

XIII CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Matthew Carlson spoke about reestablishing communication with Angoon and said there are some new people on the council. He asked the Assembly to consider meeting the people in Angoon half-way with a reduced or eliminated sales tax rate.

XIV. EXECUTIVE SESSION

A. Update on CBJ's Open Litigation

MOTION, by Nankervis, to enter into executive session to discuss a matter, the immediate knowledge of which could have an adverse affect on the finances of the borough, namely open litigation cases.

Hearing no objection, the Assembly entered executive session at 10 p.m. and returned to regular session at 10:13 p.m. Mr. Nankervis said the Assembly received an update on open litigation before the CBJ.

XV. ADJOURNMENT

There being no further business to come before the Assembly, the meeting adjourned at 10:15 p.m.

Signed: _____
Laurie Sica, Municipal Clerk

Signed: _____
Kendell D. Koelsch, Mayor

THE CITY AND BOROUGH OF JUNEAU, ALASKA

Meeting Minutes - January 22, 2018

MEETING NO. 2018-03: The Regular Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Ken Koelsch.

I. FLAG SALUTE**II. ROLL CALL**

Assembly Present: Mary Becker, Rob Edwardson, Maria Gladziszewski, Norton Gregory, Loren Jones, Jesse Kiehl, Ken Koelsch, Jerry Nankervis, and Beth Weldon.

Assembly Absent: None.

Staff Present: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Amy Mead, Municipal Attorney; Laurie Sica, Municipal Clerk;

III. SPECIAL ORDER OF BUSINESS

None.

IV. APPROVAL OF MINUTES

A. January 8, 2018 Regular Meeting 2018-1

Hearing no objection, the minutes of the January 8, 2018 Regular Assembly Meeting 2018-01 were approved as corrected.

V. MANAGER'S REQUEST FOR AGENDA CHANGES

Mr. Watt requested that the two appropriating ordinance for public hearing be taken up before the resolution on annexation. Hearing no objection, it was so ordered.

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Mandy Cole, Executive Director of AWARE, spoke about Project Homeless Connect on Wednesday, January 24, from 9 a.m. - 3 p.m. at the Juneau Arts and Culture Center. This even is the annual "one-stop shop" for homelessness services, with many providers, services, and offerings from those who are homeless in the community.

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

None.

B. Assembly Requests for Consent Agenda Changes

None.

C. Assembly Action

MOTION, by Nankervis, to adopt the consent agenda. Hearing no objections, the consent agenda was adopted.

1. Ordinances for Introduction

- a. Ordinance 2018-02 An Ordinance Authorizing the Manager to Convey Property Located on Egan Drive between West 10th Street and Main Street to the Alaska Department of Transportation and Public Facilities.

The Alaska Department of Transportation & Public Facilities applied for a direct negotiated sale of 507 square feet (a fraction of Lot 3, USS 3566) across Egan Drive from Centennial Hall in order to facilitate the State's reconstruction of Egan Drive between Tenth Street and Main Street.

Along with the negotiated sale, ADOT&PF requested the CBJ grant the State eight permanent easements and ten temporary easements along Egan Drive for the same purpose.

The Assembly passed a motion authorizing the manager to negotiate the sale at its July 31, 2017, meeting. The Harbor Board heard the issue at its August 7, 2017, meeting and adopted the Lands Division's recommendation for approval. The City/State Project proposal in its entirety (encompassing both the sale and the easements) was brought to the Planning Commission at its August 8, 2017, meeting. The Commission voted to recommend to the Assembly approval of the project with two conditions to the disposals of land (both the negotiated sale and the easements.)

After the Commission considered the project and while negotiating the direct sale, it was determined that in lieu of the eight permanent easements, it was in the best interest of both parties for the CBJ to instead sell the property that had been contemplated for the permanent easements. (ADOT&PF's federal grant requires it to have exclusive control over the property. If that condition were granted the State as part of an easement, the CBJ would carry liability exposure for property over which it would have no control.)

This ordinance would authorize the sale of all property previously identified for disposal by permanent easement, as well as the fraction of Lot 3, USS 3566 originally sought by ADOT&PF, for the appraised, fair market value.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- b. Ordinance 2018-05 An Ordinance Authorizing the Manager to Execute Approach Road Approval to Construct Permit Agreement (#27037) with the Alaska Department of Transportation and Public Facilities.

In order to complete construction of a road leading from the Pederson Hill Subdivision to Glacier Highway as required by Title 49, the CBJ must obtain approval (an approach road permit) from the Department of Transportation and Public Facilities (ADOT&PF).

State regulations (17 AAC 10.020(c)) require ADOT&PF to include an indemnity provision from the permittee to the State in all approach road permits.

Normally the CBJ is prohibited by Charter section 9.13(a)(which is substantially similar to Article IX, section 13 of the Alaska Constitution) from contractually agreeing to indemnify another party. (Charter sec. 9.13 prohibits the CBJ from incurring an obligation absent an appropriation for that purpose. An indemnity provision is an agreement to compensate the other party for any harm or loss arising out of the agreement, such as paying any judgment or damages, and oftentimes defending the other party in any legal action.) The Charter carves out a limited exception, however, allowing the Assembly, by ordinance, to require the payment of funds from appropriations of a later year (or for more than one year) for any federal or state grant, contract, lease, program, etc., without which the municipality would not be able to participate.

This ordinance would allow the City Manager to execute the approach road permit, which includes an indemnity provision, in accordance with Charter section 9.13(c), as required by 17 AAC 10.020(c).

The City Manager recommends this ordinance be introduced and referred to the Committee of the Whole.

- c. Ordinance 2017-06(AB) An Ordinance Appropriating to the Manager the Sum of \$74,918 as Funding for the 2015 State Homeland Security Program/SHSP; Grant Funding Provided by the State of Alaska Department of Military and Veterans Affairs.

These funds are being provided to reimburse the CBJ for additional expenses incurred in direct support of the goals and activities of the State Homeland Security Program. The grant performance period is from September 1, 2015 to March 31, 2018.

There is no match requirement for this grant.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

2. Resolutions

- a. Resolution 2816 A Resolution Certifying that the City and Borough of Juneau Suffered Significant Effects During Calendar Year 2016 from Fisheries Business Activities Occurring within the Northern Southeast Fisheries Management Area.

This resolution would facilitate the CBJ's participation in the State's FY2018 shared fisheries business tax program by certifying to the State that the CBJ suffered significant effects during calendar year 2016 from fisheries business activities within the CBJ's qualifying area. Pursuant to this program, the State distributes to each participating community in the affected management area a share of state fishery revenues.

It is anticipated that the CBJ's share this year will be approximately \$5,610.

The City Manager recommends this resolution be adopted.

- b. Resolution 2818 A Resolution Urging the United States Coast Guard and the Alaska Congressional Delegation to Assign Sentinel-class Fast Response Cutters to Facilities within the City and Borough of Juneau.

This resolution reaffirms the CBJ's support for Coast Guard units to be homeported within the City & Borough of Juneau. The Coast Guard Cutter LIBERTY has been homeported in Juneau since 1988 and is expected to be decommissioned in FY2023. The Coast Guard has not revealed whether a replacement cutter will be homeported in Juneau to assume the search & rescue, law enforcement and protection of natural resources in the northern end of the Alaska Panhandle. Two new 154 foot fast response cutters have recently been homeported in Ketchikan.

Several other Alaskan communities have indicated their desire to have the four remaining new fast response cutters homeported in their respective ports. This resolution would signal to the US Coast Guard and our federal delegation that Juneau continues to be an optimal location to support the operational needs of the future fast response cutters in Alaska.

The City Manager recommends this resolution be adopted.

3. Liquor License

a. Liquor License Renewals 2018/2019

The following is a list of 2018/2019 liquor license renewal applications that have been received from the Alcohol Beverage Control Board and are before the Assembly for one of the following actions: to protest, waive its right to protest, or refer this matter to the Assembly Human Resources Committee for additional review and recommendation. Those licenses marked by an asterisk (*) must be acted upon at the January 22 Assembly meeting in order to fall within the 60-day local governing body comment period. Any license without an asterisk may be continued to the next meeting on February 12 and still meet the 60-day deadline for comment.

License #2541 MGO, Inc. d/b/a Juneau Airport Travel Lodge; 9200 Glacier Hwy., Juneau (Beverage Dispensary Tourism License)

***License #3755 Tailwind, Inc. d/b/a Hangar on the Wharf;** #2 Marine Way, Juneau (Beverage Dispensary License)

***License #4788 Tailwind, Inc. d/b/a Pizzeria Roma;** #2 Marine Way, Ste. 106, Juneau (Beverage Dispensary Duplicate License)

***License #4797 Tailwind, Inc. d/b/a Hangar on the Wharf Ballroom;** #2 Marine Way, Ste. 105, Juneau (Beverage Dispensary Duplicate License)

License #648 YC Juneau Hotel d/b/a Westmark Baranof Hotel; 127 N. Franklin Street, Juneau (Beverage Dispensary License)

***License #271 Alaska Cache Liquor, Inc. d/b/a Alaska Cache Liquor;** 156 S. Franklin Street, Juneau (Package Store License)

License #661 Thibodeau's Market Inc. d/b/a Kenny's Liquor Market; 619 Willoughby Ave., Juneau (Package Store License)

License #1129 Thibodeau's Market Inc. d/b/a Liquor Barrel; 5235 Glacier Hwy., Juneau (Package Store License)

License #4422 Thibodeau's Market Inc. d/b/a Thibodeau's Valley Liquor; 9106 Mendenhall Mall Road, Juneau (Package Store License)

License #521 Thibodeau's Market Inc. d/b/a Home Liquor; 465 W. Willoughby Ave., Juneau (Package Store License)

***License #5482 Alaska Sustainable Seafoods, LLC d/b/a Deckhand Dave's;** 356 S. Franklin St., Juneau (Restaurant Eating Place Public Convenience Seasonal License)

***License #3733 Catapult, Inc. d/b/a Flight Deck;** #2 Marine Way, Ste. 128, Juneau (Restaurant Eating Place License)

***License #4192 Jeong Hee Kim d/b/a Seongs Sushi Bar;** 740 W. 9th Street, Juneau (Restaurant Eating Place License)

Staff from the Finance, Fire, Public Works/Utilities, Police, and Community Development departments have reviewed the above list of renewals and recommend the Assembly waive its right to protest these renewals. CBJ Code 20.25.025 sets out the basis by which the Assembly may protest a license renewal.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license renewals for the 2018/2019 renewal period.

VIIIPUBLIC HEARING

- A. Ordinance 2017-06(Z) An Ordinance Appropriating to the Manager the Sum of \$290,765 as Funding for the Juneau International Airport Construct Snow Removal Equipment Building Capital Improvement Project; Funding Provided by the Federal Aviation Administration.

This ordinance would appropriate \$290,765 to the Construct Snow Removal Equipment Building (SREB) capital improvement project A50-086. Funding is provided as follows:

Federal Aviation Administration grant: \$290,765

Local matching funds of 6.25% have previously been appropriated.

The Airport Board approved this action at its October 10, 2017, regular meeting.

The City Manager recommends this ordinance be adopted.

Public Comment:

None.

Assembly Action:

MOTION, by Edwardson, to adopt Ordinance 2017-06(Z). Hearing no objection, it was so ordered.

- B. Ordinance 2017-06(AA) An Ordinance Appropriating to the Manager the Sum of \$131,938 as Funding for the Juneau International Airport Taxiway A Rehabilitation Design and Taxiways E and D-1 Re-Alignment Design Capital Improvement Project; Funding Provided by Sales Tax Revenue.

This ordinance would appropriate \$131,938 to the Taxiway A Rehabilitation Design and Taxiways E and D-1 Re-alignment Design capital improvement project A50-090. Funding is provided as follows:

Sales Tax Revenue: \$ 131,938

This funding represents the customary 6.25% to match for the Federal Aviation Administration grant.

The Public Works and Facilities Committee approved this action at its November 20, 2017, meeting.

The City Manager recommends this ordinance be adopted.

Public Comment:

None.

Assembly Action:

MOTION, by Gregory, to adopt Ordinance 2017-06(AA). Hearing no objection, it was so ordered.

- C. Resolution 2817 A Resolution Authorizing the Filing of an Annexation Petition with the Local Boundary Commission.

This resolution would authorize the Manager to amend (or refile, if warranted) the CBJ's pending annexation petition before the Local Boundary Commission to narrow the current petition to unincorporated property between the CBJ's southern boundary and Petersburg's northern boundary, and to expand the petition to include the following areas, identified on the map attached as an exhibit to the resolution:

- Lands abutting and in Seymour Canal beginning with the Pack Creek watershed and including all lands to the north that drain into Seymour Canal;
- The Glass Peninsula;
- All of the lands on Admiralty Island to the north of Hawk Inlet, including Horse and Colt Islands;
- An area south of the Greens Creek Mine and the existing Borough boundary that encompasses all lands that drain into Wheeler Creek and lands to the west of the Wheeler Creek basin that drain directly into Chatham Strait (identified on the map included in your packet).

This resolution directs that the petition be filed under the legislative review process.

The City Manager recommends this resolution be adopted.

Mr. Watt spoke about the efforts to reach out to Angoon elected officials and citizens. The Assembly has received comments from the Angoon City Council in the fall and last week.

Ms. Mead said for a legislative review petition, CBJ is required to prepare a draft, which goes through a public hearing process before it is submitted to the Local Boundary Commission (LBC). The LBC conducts a technical review and if approved, there is public notice and service of the petition on any parties in the area. Individuals have a

time for comment, LBC issues a preliminary decision, the public then has a comment period on the preliminary decision, then there is a public hearing held by the LBC. The LBC then holds a decisional meeting after the public meeting. There is a written decision issued, there is a reconsideration timeline and if the LBC approves the petition, the LBC submits it to the legislature for approval.

-
Public Comment:

Janet Clarke Kennedy, spoke in opposition to the proposed annexation. She lives in Juneau and has a place in Funter Bay. She spoke about the 2006 annexation study commission and the process at that time, and said that a final recommendation of that discussion was to not include Funter Bay in any annexation and to consult Angoon before proposing any annexation of Admiralty Island. There are many reasons to oppose this resolution, including a lack of geographical commonality, a unique history separate from Juneau, the wilderness nature of the area, and the subsistence lifestyle. She distributed her comments to the Assembly which stated that Juneau was the hub for many Southeast communities, so that was not an adequate reason for annexation. Her comments also said model borough boundaries are not rigid or unchangeable.

Phillip Gray was opposed to including areas B, C, and D into the annexation petition. There will be no benefits for the taxes they will pay, and said he was concerned that people with Forest Service cabins may not have heard about this potential annexation. Providing services to the potential annexed areas will be too costly. Leave remote property areas B, C, and D alone until future mineral discoveries are made or needs are determined.

Charley Musielak said that properties in these remote areas can qualify for certain rural home development loan programs that would not be available to property owners if they were in an "urban" designated area. Annexation would identify the remote areas as "urban." She and her family live in Juneau and they are planning to transition to the area to be annexed and their goal is to live off the land with a subsistence lifestyle. If they had known they would need to pay taxes, they might have purchased property elsewhere. They have trouble now to balance their costs and this is unfair to Funter Bay and Angoon.

Melissa Kookesh, Chair of the Board of Directors of Kootznoowoo Incorporated. Kootznoowoo was established through the Alaska Native Claims Settlement Act in 1971 and it is the Alaska native village corporation for the indigenous people of Angoon. She spoke on behalf of the shareholders to oppose the CBJ resolution for further annexation of Admiralty Island. They are in solidarity with the City of Angoon, the Angoon Community Association and the Sealaska Corporation. Sealaska management requests the record remain open so they may be able to provide testimony on this issue. The cities of Hoonah, Angoon, Kake, Gustavus, Elfin Cove, Pelican and residents of Funter Bay and respective ANCSA corporations, and federally recognized tribal governments

in those communities are in discussion to form a borough. A borough formed by these communities is potentially more appropriate for the areas under consideration. Angoon is limited in borough formation as there are no state lands in the national monument. Funter Bay has a stronger connection to Admiralty Island and the residents of Juneau have no interest in Admiralty Island except for further taxation of resources and land. She asked Juneau to be good neighbors and read the last whereas of the Kootznoowoo Inc. resolution, " that Kootznoowoo, Inc. in cooperation with the City of Angoon, Angoon Community Association and residents of Funter Bay by this resolution formally oppose the annexation of any portion of Admiralty Island, and, as the only permanent, year-round recognized establishment on Admiralty Island, the residents of Angoon reserve the rights to claim borough status to Admiralty Island on behalf of the residents of Angoon and Admiralty Island."

Pat Harmon, said he lives in North Douglas and has a cabin between Hawk Inlet and Funter Bay, and is currently paying CBJ taxes on his Juneau home and did not believe CBJ could provide any services for any taxation on his remote property. He said he could accept borough status if his property was not taxed, but more regulation in that area did not make sense. He thanked the Assembly for their work on difficult subjects.

Steve Gilbertson asked the Assembly to table the resolution. He is a Juneau resident and a cabin owner at Wheeler Creek since mid-70's. He worked as CBJ Lands Manager during the annexation of Greens Creek. There are many remote places where there are minimal or no government services and he did not believe that all land needed to be within a borough. There is no reasonable need for government services in that area. The mill rate would not be commensurate with any services that could be provided. Greens Creek was specifically done to include the mine. I've heard concerns that Greens Creek Mine could expand and CBJ would lose revenue but this expansion would go into federal property. If they do this, only annex that specific area and leave the rest alone.

David Sevdý said he lives in Juneau and is 20% owner of property in the area of proposed annexation. He opposes annexation and supported the comments of previous speakers.

Skiff Lobaugh, Juneau resident and property owner on Mansfield Peninsula, said that although Funter Bay residents use CBJ as a shopping hub, it is no different than many other Southeast communities which are not proposed to be annexed. He objected to annexation of all the Mansfield Peninsula and said there is no rational reason to include it in CBJ boundaries.

Jason Murdoch resides in Juneau and also Funter Bay. They built a family cabin to hand down through generations and annexation would turn this asset into a potential liability if the family was not able to pay the taxes on the property. He said if they had to sell, the property could be sold potentially to tourists and people in Funter Bay do not want to see commercialization. They keep the area clean and are responsible property

owners.

Lillian Woodbury read a letter from Albert Howard, President of the Angoon Community Association, the local IRA established in 1932 and ratified in 1935. The letter expressed concerns that the Alaska Constitution wording states that in order for a city to annex lands, the land should be contiguous and not cross over waterways. Juneau should not be allowed to further annex lands in Admiralty National Monument. In 1978 the Admiralty Island National Monument was established and within that authority, Congress declared that the continuation of the opportunity for subsistence uses by rural residents of Alaska, including both Natives and non-Natives, on the public lands and by Alaska Natives on Native lands is essential to Native physical, economic, traditional, and cultural existence and to non-Native physical, economic, traditional and social existence. The letter stated that if the land was put into borough status, it would disallow natives and non-natives their right to subsist, as CBJ is not recognized as a rural community and therefore does not have subsistence rights.

Delbert Carnes said he and his wife Constance live in Juneau and have had a cabin in Funter Bay for 30 years. They provide own power, water, and sewer there and pay taxes in Juneau, pay to launch a boat in Auke Bay, fly through Ward Air, and all materials taken there have been charged CBJ sales tax. Emergency services are provided by state troopers or the Coast Guard. They totally oppose annexation of area D and agree with Angoon that no part of Admiralty Island should be annexed. He supported the annexation of area A.

Reed Stoops resides in Juneau and has owned a cabin in Funter Bay for 27 years and he supported the previous speakers' testimony. He asked the Assembly to table the resolution for the Funter Bay portion of the annexation.

Pauline Jim, City Council member of the City of Angoon, opposed the annexation. She spoke about Angoon and said that many residents have left as there is no economic base and has limited transportation. Angoon is getting an airport constructed. The population is 95% native and lives a subsistence lifestyle. There is very little income that comes in and we are unable to provide employment to the people of Angoon. We cannot match anything that Juneau has. You have taken a little portion of our land already - and if you do this, you will be back for more. We fought the Greens Creek annexation and lost. We have our traditional ways of living, we live off the land. She said the Greens Creek mine has done damage to wildlife. She submitted City of Angoon Resolution 1801 for the Assembly's consideration.

Maxine Fred Thompson from Angoon said her parents lobbied in DC to protect their land. Their culture is unique and there would not have been an ANCSA if there hadn't been for the Tlingit people of Southeast. We are long-time warriors. We are territorial. We lost land in the territorial days. We lost land in statehood. Through this history it was not uncommon for people to be told that they no longer owned their cabins and to

pick up and leave their homes. She spoke about some of the old history. Her father was made the repository of ancient stories. The receipt of property was to mark a rock. When someone wants to lay claim to property it is very insulting. She spoke about clans and about respect. Angoon survived a bombing. There are no commonalities with our community and Juneau and the standards of annexation are not met. We are unique indigenous people surrounded completely by federal land.

Brian Blomquist resides in Juneau and has Funter Bay family property. He opposed petitioning the LBC. Once the petition is put in, there is a long costly process. The cart is before the horse. When the Assembly discussed this matter in January, there was no reference the 2007 Annexation Report that had significant amount of information, including the finding to not include Funter Bay in any annexation. Nothing has changed in Funter Bay since that time, and the Assembly has not done its work on how to back up its proposal. The Assembly should spend some time to educate themselves and the work done in 2007 is sufficient. Many people travelled from Angoon at their own time and expense and it is not worth fighting with our neighbors to squeeze blood from a turnip.

Thom Buzzard resides in Juneau and said he does not have any property in the areas to be annexed but he opposed annexation. The city government is too large and taxes its citizens too much. The greed to grab more land and to go after future tax revenues for future mining is too much. He spoke for the constitution to limit the government. We all need to practice limited government. We are wealthy upon our means and should reduce the size of government. If it is not on the road system, there is no argument for taxation.

Joel Bennett, Juneau resident and property owner in Funter Bay, supported the previous testimony about a concern for lack of services to be received for any taxes paid if Funter Bay were annexed. He spoke about the nature of Funter Bay. We have not seen a financial blue print of the costs the city might have to bear in annexing areas B, C and D. Please table and ask the city staff to return a cost analysis for a future annexation.

Kurt Fredriksson, Juneau resident and property owner in the proposed area of annexation, said that he purchased the property to be outside of government control. He spoke against annexation of the area D and Funter Bay.

Dan Kirkwood, General Manager of Pack Creek Bear Tours, which offers seasonal daily tours of the Pack Creek area, said he stands in solidarity with people of Angoon and opposes the annexation.

John Demuth said his wife's family started mining in the Funter Bay area and there is a lot of history there. It is difficult enough to maintain his property financially in Juneau and now the property in Funter Bay has fallen to them to maintain. It would be a hardship to pay taxes and he did not understand the action to annex property before all the costs area known.

Sharon Love, a member of the Board of Directors of Kootznoowoo Corporation, said a majority of shareholders stand in opposition to this resolution and asked that the resolution be tabled.

Assembly Action:

Ms. Weldon asked if it is possible to annex non-contiguous land. Ms. Mead said it was not a barrier to annexation.

Ms. Weldon asked about the affect on subsistence rights. Ms. Mead said annexation should not have an affect on subsistence unless an urban center there and change the characteristic of the area. If there are federal and state lands, there are two entities that can dictate if subsistence can happen in those areas and what their standards are, she was not sure. Annexation in and of itself does not change subsistence rights.

Ms. Gladziszewski said Juneau is a non-subsistence area and if the annexed property were inside the borough it would be a non-subsistence area and not a federally qualified user, but you would have to live in Funter Bay and be a resident to be a federally qualified subsistence user. Ms. Mead said that if nothing else changed in the development, subsistence would not change.

Mr. Edwardson said he was very concerned about lack of clarity on the subsistence issue. Ms. Mead said if subsistence were an issue that came up during the petition process and CBJ was advised by the state or federal government that that would be a change that would result from annexation, there is nothing that stops the Assembly from seeking to amend the petition and carve that out and not move forward.

Ms. Weldon said that anyone can get a subsistence petition for Taku River. Ms. Mead said that the federal government makes a distinction between urban and rural, the state is not supposed to do that, they need to treat people equally, but they do take into consideration historic uses. Annexation does not change the historical use of an area.

Ms. Gladziszewski spoke about federally qualified users.

Mr. Kiehl asked if anything before us would have any affect on the change of ownership of land - would there be an impact on who owns what? Ms. Mead said no, and nothing would become owned by CBJ due to annexation. There is a process to allow CBJ to seek state owned land.

Mr. Nankervis asked if the proposed annexation would affect anything in regards to ANILCA or the National Monument or the administration of those? Ms. Mead said no.

Mr. Edwardson asked for the cost of the lawsuit to Juneau that arose due to the Petersburg annexation. Ms. Mead said the reason for the lawsuit was based on the

process conducted by the LBC, not the merits of the case. The cost was attorney time and the process took a few years.

Ms. Weldon asked how much is the cost to petition for annexation. Ms. Mead said it depends on whether the petition is prepared in-house or contracted out. The cost could be staff time, the public service, public hearings notices, etc.

Ms. Gladziszewski asked if borough boundaries can cross over water. Ms. Mead said there is a presumption that lands should be contiguous, but a finding needs to be made to cross water and it was allowed in the annexation of Greens Creek.

Mr. Watt clarified that the borough does not enforce building codes in remote cabin properties. A permit to build a remote cabin is free. The borough does planning and zoning in remote areas and there are limits to commercial development. There is commercial activity on Horse and Colt island developed without public process because there is no zoning. If areas are annexed, the comprehensive plan would be updated and appropriate zoning districts would be applied. Shelter Island is Residential D-1.

Ms. Weldon asked how would property tax be assessed. Mr. Watt said the assessor is required to assess property at fair market value based on the information they are able to obtain.

Mr. Edwardson said there are places on admiralty with conservation easements - will annexation recognize all rights such as these? Ms. Mead said she believed so. Mr. Edwardson asked how that property would be assessed. Ms. Mead said all property is assessed at fair market value and it depended upon what the property was used for, if an exemption would apply. Conservation easement land is covered by property tax statute at full and true value, in CBJ the assessment is a reduction of 90% of the assessed value.

Mr. Nankervis asked how property assessments are conducted in remote areas. Mr. Watt said it is similar to any property in the borough - the assessor compiles information about individual parcels and looks at similarly situated properties and through their normal method, determine the value, the owner is notified, there is an appeal period. They do not normally visit remote areas but use GIS mapping, surveys and other available information.

Mr. Nankervis asked what government services come with annexation. Ms. Mead said the municipalities are required to provide school, land use and zoning and taxation.

Mr. Nankervis said that it has been said that the mill rate would be 75% of the current rate. What would the mill rate be on the remote properties? Can the Assembly modify the mill rate for remote areas in the borough? Mr. Watt said the Assembly sets the mill rate every year and last year the rate was 2.3 mills for a roaded service area, which

would not apply to remote areas, the fire service area of 3.6 mills, which would not apply to remote areas, and the areawide mill rate of 6.7 mills would apply. Also, the debt service mill rate of 1.3 mills would apply, so the mill rate in remote areas in 2017 was 8 mills.

Ms. Gladziszewski said in 1998 the operational mill rate was 3.95 mills and the roaded service area mill rate was 5.7 mills, so it is possible to modify the mill rate. Mr. Watt said as long as there is a rational basis, the Assembly has the discretion to set the rates.

Mr. Edwardson said he was still struggling with finding the public interest in annexing these areas. Mr. Watt said that every tax payer does not get a one to one benefit in the apportionment of services. The benefit to the remote properties is that Juneau maintains many core services that are available to all of those residents - a hospital, an airport, a harbor and those properties rely on those services. You have heard that they pay taxes in town and other various fees. The argument is that if someone pays a harbor boat ramp fee that goes to the operations of the harbor. The improvement to Statter Harbor is not paid by fees. Maintaining services in the urban area is a benefit that those residents rely on - those core services.

Ms. Becker asked if a lodge were to go in, would they be required to charge the tax on the sales. Mr. Watt said if the property was in the borough, yes.

Mr. Edwardson asked if CBJ had a better historical claim than the other areas that are considering borough formation. Ms. Mead said most of the property sought to be annexed is part of the model borough boundary done by the LBC after years of public testimony - the purpose was to identify the most appropriate borough boundaries. The historical connection is one of the things that is looked at in the petition process. The LBC at the time found a historical connection. She was not sure of the facts used to identify the model borough boundaries.

Mr. Edwardson said he saw an inevitable fight over any annexation and asked how tough is the fight going to be?

Ms. Gladziszewski said the model borough boundaries were established and then the municipalities go out and petition. Some of Petersburg's claim was inside the Juneau model borough and was given to Petersburg because they made a claim to it. This process is designed to do areas one at a time. Ms. Mead explained Petersburg's claim, which was not considered concurrently with Juneau's petition. CBJ was not "competing" head to head, but only was allowed to provide comments as to whether Petersburg had met the standards for borough incorporation.

Mr. Kiehl said the LBC, in that case, made it important to go first, not to "be right."

Ms. Gladziszewski asked if another borough can petition for some of CBJ's already

incorporated property. Ms. Mead said yes, as long as the LBC can make the proper findings according to standards.

Ms. Weldon asked if the purpose of this proposal was to go first, so other boroughs would not claim the areas.

Ms. Mead said there is a CBJ annexation petition pending with the LBC, which is waiting for a decision from CBJ on how to proceed with the pending petition.

MOTION, by Weldon, to adopt Resolution 2817.

Mr. Edwardson objected. He said that this will not make a more efficient process to go after areas A, B, C, and D. We should move forward with area A. We don't know the costs. We don't know the revenue it will generate for Juneau. We are asking for a lot of problems for potentially little money. Now that the ice is broken, we could discuss the matter with other communities about who has a stronger claim to these areas. If they have a stronger claim, we could go through litigation and lose money.

Mr. Gregory said he could not support annexation of Admiralty Island and Funtier Bay based upon the testimony. The people who have submitted comments have made a strong case. He was willing to reconsider his position in the future but only when we are able to convince those speaking tonight that annexation is the right thing to do.

Mr. Kiehl seymore canal glass peninsula - not really a case made for annexation - I would like to amend this resolution to remove the references to Glass Peninsula and Seymour canal drainage.

MOTION, by Kiehl, to remove area B, consisting of the Seymour Canal drainage and Glass Peninsula.

Mr. Kiehl said that he did not hear a case being made for inclusion of that area.

Mr. Jones objected.

Roll call:

Aye: Edwardson, Gregory, Kiehl

Nay: Becker, Gladziszewski, Jones, Nankervis, Weldon, Koelsch

Motion to amend failed, 3 ayes, 6 nays.

Roll call on the main motion:

Aye: Becker, Gladziszewski, Nankervis, Weldon, Koelsch

Nay: Edwardson, Gregory, Jones, Kiehl

Motion passed, 5 ayes, 4 nays.

IX. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

A. Appoint City Manager to the Snettisham Committee

MOTION, by Gladziszewski, to appoint the city manager to serve on the Snettisham Committee. Hearing no objection, it was so ordered.

XI. STAFF REPORTS

A. Staffing Update for New Assembly Goals and Priorities

Ms. Cosgrove said there were four additional projects added to the 2018 list of Assembly goals and priorities and staff was assigned to give an update on those. The update to the Comprehensive Plan was assigned to the Community Development Department. Staff will review a strategy and timeframe for updating the plan. The project to create a business case for a new City Hall was assigned to the Engineering and Public Works Department. Staff will review models and financing to see if this idea pencils out. The issue of first responder recruitment and retention was assigned to the Human Resources and Risk Management Department in collaboration with JPD, CCFR and the Public Safety Task Force. The investigation into whether the \$22 million in state funding potentially identified for transportation issues in the region can be redirected for good purposes was discussed at the Legislative Delegation meeting.

B. Assembly Options Related to Proposed Sale of AEL&P/AVISTA to Hydro One

Mr. Watt referred to a memo he distributed before the meeting. On the question on what stance the Assembly should take on the ongoing RCA process on the proposed purchase of AEL&P / AVISTA by HydroOne, the Assembly received substantial comments from the public, and most request that CBJ seek intervention status in the process. It is important for the Assembly to determine its stand on the project to steer towards the goals to be achieved. In the report from PFM Financial Advisors LLC by Fred Eoff, he gave advise towards that end. Mr. Watt said his memo was not exhaustive but gave an outline of where he felt the Assembly should direct its energy. Recent public comments have been primarily directed at obtaining intervention status, which sounds simple, but it begs the question - "and why?" and "for what." The Assembly needs to identify its goals. I have drafted 7 goals that I see are major concerns of the public. Before we can participate, we need to discuss the goals. This is a complicated issue and you have not had time to digest this memo, not in the packet, and the public would want to weigh in on this. If the assembly wishes to take up the question of involvement in the RCA process, you will need to find time to identify goals and a method to achieve the goals.

Public Comment:

Randy Sutak said he forwarded his comments to the RCA to the Assembly. He urged CBJ to intervene. If you don't have the seat at the table you get the scraps that fall. You are here to serve the public interest and the public has spoken. The city or the state should take steps to ensure Snettisham's future. Snettisham is a \$.5 Billion asset and it can be leveraged if there are any catastrophic needs. If the CBJ does nothing, that increases that opportunity. CBJ can "protect" Snettisham. There are 55 protections afforded the other utilities in Washington, Oregon and Idaho, and they gave us "practical" and "applicable." The person who made those guarantees is part of a political party that has 17% in Canada and come next election, he is gone. His guarantees mean nothing when he is not there to back up his word. RAPA may be involved, but Mr. Sutak said he had asked questions of RAPA that had not been answered.

Duff Mitchell, Managing Director of Juneau Hydropower and Juneau District Heating said they have worked on the hydropower project since 2009. People said we were crazy, but we have done it. We have had a lot of hurdles, but we have every tideland permit, the Army Corps of Engineers 404 permit, a CBJ conditional use permit, and there is nothing more to do regarding regulations. They would like to be in construction, but can not get financing as they don't have an interconnection agreement. The Department of Energy and banks who want to provide us money say that it is great we have a contract with the Kensington Mine, and you have a project, but there is no interconnection agreement, that we have been working on since 2012. FERC has expiration dates on licenses. I will have an expiration date of a license coming up. I could probably get an extension based on our \$.5 million investment in completing the geo-tech last year. HydroOne exports 21 Terrawatts of power to the United States each year. Alaska only generates 6.9 Terrawatts. We want to be treated fairly and have a commitment that he can move his power to Kensington at a fair rate. I will pay for the studies, but I don't want shifting goal posts. I want to put \$140 million worth of construction jobs into the community. This is economic development and transmission here should be treated the same here as in the lower 48. CBJ's intervention would be very helpful.

Karla Hart was concerned about the Assembly's vote on the annexation issue in the face of the testimony at this meeting. She said everyone and every business in Juneau is impacted by electric service and she asked the Assembly to make this issue a priority and to make sure that CBJ has a seat at the table for the community.

Jim Powell thanked the Assembly for its service. He said he was on the Assembly when we voted to decline the option of managing the entire Snettisham project and I felt comfortable telling AEL&P to manage it because we all knew Bill Corbus. We have now gone to AVISTA, and now to another company even further away. I know this is a hard decision, but if you can slow this down a bit - if CBJ can be an intervener and be part of the process with RCA, he encouraged that.

Corey Baxter, Operating Engineers Local 302, supports the jobs that would come for the Sweetheart Creek project and I would like to see CBJ intervene - we need local jobs.

Assembly Action:

Ms. Gladziszewski asked if Regulatory Affairs and Public Advocacy (RAPA) is involved and spoke about their expertise - what do they say and can we talk with them? Mr. Watt said he spoke to Jason Hart with RAPA to understand their role and their view of this transfer case. Mr. Hart said that he did not anticipate that based on the current information, he did not anticipate that RAPA would become involved. Based on a shortened process that the commission has established, they don't see this as a complicated issue. RAPA spends most of their time on rate cases and not on transfer cases. Mr. Hart said that if RAPA did become involved, it would not carry Juneau's water, but would be interested in the best interest of all parties, which includes the utilities, and said low rates are not necessarily in the best interest of utilities or the rate payers, as they can lead to underfunding maintenance of the infrastructure. I don't think they could stand in for Juneau and assume a similar vantage point. Mr. Hart said that in October when there was an initial transfer filing, they did not get involved at that time, then there was a technical flaw, a re-issuance, and based on the information they have, they have not changed their stance. They are always open to more information but it sounds like they did not see a reason to get involved.

Mr. Jones agreed that the Assembly needs to set goals and thought the manager's memo laid out a case for non-intervention, which Mr. Jones thought was wrong. He asked Mr. Watt for clarification of his memo. Mr. Watt said there are consequences and they are hard to see them. A power company looking at the bottom line of profit and loss is different from a public entity. He acknowledged that he had put editorial comments on his memo in order to push the Assembly as it was late in the process if Juneau was to take a stance in the RCA process, so this was a point of departure. Mr. Jones supported intervention in order to be able to comment on the development of alternative energy developments and also he was concerned about the "55 conditions" that have been mentioned and he would like more information.

Mr. Kiehl said the Assembly is looking to define the public interest. No one has said to lower rates, but they are concerned about rates going up. Open access, non-discriminatory tariffs are important. I was surprised at the comment that was made by AVISTA that Juneau's power is "islanded" is a good thing. Requiring open access tariffs and allowing someone with a business plan to connect can serve the public interest. Our economic development plan has principles - and broad distribution of economic benefits is a key that plays into this situation. We have a climate action plan and references to the use of electricity and this is part of the public interest. This is a monopoly. Protection of the public interest is important and is a good reason to intervene.

MOTION, by Nankervis, to refer the matter to the Committee of the Whole in order to set policy goals and objections as it relates to the proposed sale of AEL&P/AVISTA to HydroOne.

Ms. Becker asked about the timeframe to make a decision to intervene.

Following discussion, Ms. Mead said the deadline could be early March and that she had spoken with a potential contractor for doing work in this on behalf of CBJ.

Mr. Jones said the point of intervention is to lay out the public case for why we want to intervene, to get standing to negotiate with AEL&P and discuss - take agreement to RCA, or if no agreement -

Mr. Watt said staff will need good information so the Assembly can make good decisions. He has heard that an "integrated resource plan" is important. I would push the proposers of that idea to present a position paper and to provide a copy of it to Ms. Hulbert, so that the pros and cons are available to the Assembly. Without that there can be frustration. The open transmission issue needs to be understood from all parties, based on good information. He will seek the best information he can to provide it to the Assembly.

Hearing no objection, it was so ordered.

XII. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Koelsch spoke at the Martin Luther King Day celebration and commended the other speakers. He said the Legislative Reception was well attended and thanked all that hosted for their efforts. He attended a reception for Canadian Consulate Brandon Lee. He wore a bright orange Whitehorse hat to fulfill a bet with the Mayor of Whitehorse due to Juneau's loss to Whitehorse in tennis. He reported on the Legislative Delegation breakfast. He noted Pam Varni's retirement from the Legislative Affairs Agency and congratulated her. He also congratulated Christy Becker Germain for her statewide award in Region 5 Vice Principal of the Year at DZMS.

B. Committee Reports, Liaison Reports, Assembly Comments and Questions

Committee of the Whole: Chair Nankervis said the next meeting was set for January 29 to discuss RecycleWorks, Essential Public Facilities, the Energy Strategy, and Meander Way. On January 31 there will be a joint meeting with the School Board and Docks & Harbors Board.

Public Safety Task Force: Chair Nankervis said the next meeting is set for January 30 to finalize a list of recommendations.

Airport Board: Liaison Becker said the Board signed a contract with Tailwind for the food and beverage concession at the Airport, heard about inspections and is recruiting an engineer and an architect.

Chamber of Commerce: Liaison Becker said the Chamber has heard presentations from the School District and from DOTPF about the Fred Meyer intersection. The Chamber will hold its retreat on January 26.

Alaska Committee: Liaison Becker said the committee held its annual meeting and discussed its projects, including the Alaska Roundtable, the Southeast Conference mid-session summit and annual meeting, the Chamber Fly-In and helping with the commissioning ceremony for the USCG Cutter Baily Barco. The committee supports the League of Women Voter sponsored student visits to the capitol and Gavel to Gavel coverage. Returning Board members elected for another term include Wayne Jensen, Mary Becker, Dru Fenster, Samantha Dye, and Norton Gregory is newly elected.

Ms. Becker acknowledged the MLK Day celebration and the Legislative Welcome Reception as great events.

Finance Committee: Chair Kiehl said the next meeting is set for February 7.

Mr. Kiehl said he attended the ANB/ANS Glacier Camp 70 installation of officers.

Public Works and Facilities Committee: Chair Jones said the next meeting is set for January 29.

Downtown Business Association: Liaison Jones said the next meeting is set for February 6. Ms. Weldon said she attended the last meeting and the DBA is working on an "umbrella sharing" program between downtown businesses and incentives to get people to "look local first."

School Board: Liaison Jones said the school board held a work session on Jan 9 with UAS and discussed the relationship between the UAS and JSD teacher program. The Chancellor thanked CBJ for the \$1 million contribution. There was a discussion about the decline in a need to teach remedial math to incoming students. He attended the JSD Facilities Committee and they are identifying routine maintenance projects separate from CIP project. He attended the board retreat at which time the equity policy was discussed and it was noted that JSD is the only district in the state with an equity policy. The next meeting is set for February 13.

Juneau Commission on Aging: Mr. Jones said he attended the first meeting of the newly re-formed commission and all but two members were in attendance. They elected officers, set the next meeting for February 20, and he encouraged any other Assemblymember to attend as the commission would like a liaison from the Assembly.

Mr. Jones attended the swearing-in ceremony of three new police officers.

Mr. Jones said he attended a Docks and Harbors Operations Committee and the Assembly needs to pay close attention to the work being done on the lease and land management policy by the Board.

Mr. Jones asked for clarification about Assembly attendance and participation at meetings such as the Alaska Committee. Ms. Mead said that three members could attend but a fourth would constitute a meeting and would need notice for compliance with the Open Meetings Act.

Bartlett Board: Liaison Gladziszewski said the next meeting is January 23.

Affordable Housing Commission: Liaison Gladziszewski said the next meeting is February 6.

Human Resources Committee: Chair Gladziszewski said the full Assembly will sit as the HRC on January 30 to interview candidates for the Hospital Board and the Planning Commission.

Planning Commission: Liaison Weldon said the next meeting is set for January 23.

Aquatics Board: Liaison Weldon said the next meeting is set for January 23.

Ms. Weldon said North Pole visited Juneau and the local hockey team beat them twice, and Whitehorse was here and they played four games in 24 hours.

Ms. Weldon said there would be significant opportunity for public comment in the annexation petition process. She reminded people about the Project Homeless Connect event January 24.

Mining Subcommittee: Chair Gregory said the committee met on January and the next meeting is set for January 25 to hear the history of the existing mining ordinance and to hear from Mr. Jim Clark on why he and his colleagues have proposed an amendment.

Eaglecrest Board: Liaison Gregory said the next meeting is set for February 1.

Parks and Recreation Advisory Committee: Liaison Gregory said the next meeting is set for February 6.

Local Emergency Planning Committee: Liaison Edwardson said the next meeting is set for February 14.

Juneau Commission on Sustainability: Liaison Edwardson said the JCOS held its retreat on January 20.

Docks and Harbors Board: Liaison Edwardson said the next meeting is January 25.

C. Presiding Officer Reports

Presiding Officer Jones said the 7th Day Adventist Church School v CBJ Assessor appeal hearing was set for March 5.

XIII CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XIV. EXECUTIVE SESSION

A. Executive Session - Gastineau Apartments

MOTION, by Nankervis, to enter into executive session to discuss a matter, the immediate knowledge of which could have an adverse affect on the finances of the city, specifically, the Gastineau Apartments. Hearing no objection, the Assembly recessed into executive session at 10:20 p.m. Upon returning to regular session at 10:57 p.m., Mr. Nankervis stated that the Assembly received information and provided staff with direction on the Gastineau Apartment litigation.

XV. ADJOURNMENT

There being no further business to come before the Assembly, the meeting adjourned at 10:59 p.m.

Signed: _____
Laurie Sica, Municipal Clerk

Signed: _____
Kendell D. Koelsch, Mayor

Presented by: The Manager
 Introduced: 03/05/18
 Drafted by: Bond Counsel

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2018-09

An Ordinance Providing for the Issuance and Sale of a General Obligation School Refunding Bond in the Aggregate Principal Amount of Not to Exceed \$5,500,000; and Providing the Form and Terms of the Bond and for Unlimited Tax Levies to Pay the Bond.

WHEREAS, the City and Borough of Juneau (the “City and Borough”) issued its General Obligation School Bonds, 2008A, under date of July 9, 2008 (the “2008A Bonds”) pursuant to Ordinance Serial No. 2008-16(b) and Resolution Serial No. 2447 (together, the “2008 Bond Ordinance”), currently outstanding in the principal amount of \$7,760,000 and maturing in principal amounts as follows:

Maturity Years (June 1)	Principal Amounts	Interest Rates
2018	\$3,970,000	4.50%
2019	695,000	4.50
2020	725,000	4.50
2021	755,000	4.50
2022	790,000	4.60
2023	825,000	4.60

; and

WHEREAS, the 2008A Bonds maturing on and after June 1, 2019 are callable in whole or part on June 1, 2018 (the “2008A Refunded Bonds”), and on any date thereafter at a price of par plus accrued interest to the date of redemption; and

WHEREAS, the City and Borough issued its General Obligation School Bonds, 2008B (Taxable), under date of July 9, 2008 (the “2008B Bonds”) pursuant to the 2008 Bond Ordinance, currently outstanding in the principal amount of \$1,415,000 and maturing in principal amounts as follows:

Maturity Years (June 1)	Principal Amounts	Interest Rates
2018	\$ 200,000	5.875%
2019	215,000	5.875
2020	230,000	5.875
2021	245,000	5.875
2022	255,000	5.875
2023	270,000	5.875

; and

WHEREAS, the 2008B Bonds maturing on and after June 1, 2019 are callable in whole or part on June 1, 2018 (the “2008B Refunded Bonds,” and together with the 2008A Refunded Bonds, the “Refunded Bonds”), and on any date thereafter at a price of par plus accrued interest to the date of redemption; and

WHEREAS, the Charter and Code of the City and Borough permit the City and Borough to issue refunding bonds without an election; and

WHEREAS, the Assembly has received the term sheet of Wells Fargo Bank, N.A. (the “Bank”) and finds that it is in the best interest of the City and Borough to sell the bond herein authorized to the Bank on the terms and conditions set forth therein and herein to refund the Refunded Bonds;

NOW, THEREFORE, BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Definitions. As used in this ordinance, the following words shall have the following meanings:

Acquired Obligations means the Government Obligations acquired by the City and Borough under the terms of this ordinance and the Escrow Agreement to effect the defeasance and refunding of the Refunded Bonds.

Assembly means the Assembly of the City and Borough of Juneau, Alaska as the same shall be duly and regularly constituted from time to time or any successor body.

Bank means Wells Fargo Bank, N.A., or any other wholly owned subsidiary of Wells Fargo Bank, N.A., or its permitted assigns.

Bank Qualified Adjustment Date means the date of (a) any determination, decision, decree or advisement by the Commissioner of Internal Revenue, or any District Director of Internal Revenue or any court of competent jurisdiction to the effect that the Bond no longer qualifies as a “qualified tax exempt obligation” under Section 265(b)(3) of the Code, or (b) the

delivery to the Bank or the City and Borough of an opinion of counsel delivered by Bond Counsel to the effect that the Bond no longer qualifies as a “qualified tax exempt obligation” under Section 265(b)(3) of the Code.

Bank Qualified Adjustment Rate shall have the meaning given such term in the Resolution.

Base Rate means the greatest of (i) the Bank’s Prime Rate plus 1%, (ii) the Federal Funds Rate plus 2%, or (iii) 7%.

Bond Fund means the “Debt Service Fund” of the City and Borough maintained pursuant to this ordinance.

Bond Interest is Taxable means that interest paid or to be paid on the Bond is or will be includable for federal income tax purposes in the gross income of the Bank or any other Registered Owner thereof, but excluding the inclusion of interest on such Bond as an item of tax preference for purposes of the calculation of an alternative minimum tax imposed on the Bank or such other Registered Owner.

Bond Register means the registration books for the Bond, maintained by the Bond Registrar, for the purpose of complying with the requirements of Section 149 of the Code and listing, inter alia, the names and addresses of all registered owners of the Bond.

Bond Registrar means the Finance Director, for the purposes of registering and authenticating the Bond, maintaining the Bond Register, and paying the principal of and interest on the Bond.

Bond means the City and Borough of Juneau, Alaska General Obligation School Refunding Bond, 2018, issued pursuant to this ordinance.

Bond Year means each one-year period that ends on the date selected by the City and Borough. The first and last Bond Years may be a shorter period. If no day is selected by the City and Borough before the earlier of the final maturity dates of the Bond or the date that is five years after the date of issuance of the Bond, Bond Years end on each anniversary of the date of issue and on the final maturity date of the Bond.

City and Borough means City and Borough of Juneau, Alaska, a municipal corporation duly organized and existing under and by virtue of the laws of the State of Alaska.

City Manager means the city manager or interim city manager of the City and Borough.

Code means the federal Internal Revenue Code of 1986, as amended from time to time, and the applicable regulations thereunder.

Default Rate means a rate per annum equal to the Base Rate plus 3% per annum.

Determination of Taxability means (a) any determination, decision, decree or advisement by the Commissioner of Internal Revenue, or any District Director of Internal Revenue or any court of competent jurisdiction to the effect that Bond Interest is Taxable, or (b) the delivery to the Bank or any Registered Owner of an opinion of counsel, delivered by Bond Counsel, to the effect that Bond Interest is Taxable. A ***Determination of Taxability*** also shall be deemed to have occurred on the first to occur of the following:

- (i) the date when the City and Borough files any statement, supplemental statement, or other tax schedule, return or document, which discloses that Bond Interest is Taxable;
- (ii) the effective date of any federal legislation enacted or federal rule or regulation promulgated after the date of this ordinance which has the effect that Bond Interest is Taxable; or
- (iii) if upon sale, lease or other deliberate action within the meaning of Treas. Reg. § 1.141 2(d), the failure to receive an approving opinion.

Escrow Agreement means the Escrow Deposit Agreement, if any, entered into by the City and Borough with the Escrow Agent to be dated as of the date of closing and delivery of the Bond.

Escrow Agent means the financial institution, if any, selected pursuant to the conditions set forth in Section 10 of this ordinance.

Event of Default means the occurrence of any of the following:

- (i) a failure to pay principal or interest on the Bond when due, as provided in this ordinance, and the Bond; or
- (ii) a failure by the City and Borough to comply with any of its obligations, or to perform any of its duties, under this ordinance or the Bond, which failure continues, and is not cured, for a period of more than 60 days after the Registered Owner has made written demand on the City and Borough to cure such failure; or
- (iii) a material misrepresentation to the Bank by the City and Borough in this ordinance or the Bond, as reasonably concluded by the Bank after investigation and discussion with the City and Borough; or
- (iv) the City and Borough shall in writing claim, or repudiate its obligations under, or initiate any legal proceedings to seek an adjudication that, any of the provisions that provide for the payment of principal of or interest on the Bond is not binding upon the City and Borough; or
- (v) any court of competent jurisdiction or other governmental authority with jurisdiction to rule on the validity of this ordinance or the Bond shall find or rule that any material provision of this ordinance or the Bond is not valid and binding on the City and Borough; or

(vi) An Event of Insolvency shall have occurred with respect to the City and Borough.

Event of Insolvency means, with respect to the City and Borough, the occurrence of one or more of the following events:

(i) the issuance, under the laws of any state or under the laws of the United States of America, of an order of rehabilitation, liquidation or dissolution of the City and Borough;

(ii) the commencement by or against the City and Borough of a case or other proceeding seeking liquidation, reorganization or other relief with respect to the City and Borough or its debts under any bankruptcy, insolvency or other similar state or federal law now or hereafter in effect, including, without limitation, the appointment of a trustee, receiver, liquidator, custodian or other similar official for the City and Borough or any substantial part of its property or there shall be appointed or designated with respect to it, an entity such as an organization, board, commission, authority, agency or body to monitor, review, oversee, recommend or declare a financial emergency or similar state of financial distress with respect to it or there shall be declared or introduced or proposed for consideration by it or by any legislative or regulatory body with competent jurisdiction over it, the existence of a state of financial emergency or similar state of financial distress in respect of it;

(iii) the making of an assignment for the benefit of creditors by the City and Borough;

(iv) the inability or failure of the City and Borough to generally pay its debts as they become due;

(v) the declaration of a moratorium with respect to the payment of the debts of the City and Borough;

(vi) the City and Borough shall admit in writing its inability to pay its debts when due;

(vii) the City and Borough is “insolvent” as defined in Section 101(32) of the United States Bankruptcy Code; or

(viii) the initiation of any action in furtherance of or to authorize any of the foregoing by or on behalf of the City and Borough.

Finance Director means the director of the finance department of the City and Borough.

Government Obligations means:

(a) Cash (United States currency or demand deposits insured at all times by the Federal Deposit Insurance Corporation or otherwise collateralized with obligations described in subparagraph (b)), or

(b) Noncallable indirect obligations of (including obligations issued or held in book-entry form on the books of) the Department of the Treasury of the United States of America, the payment of which is guaranteed by the United States of America.

Net Proceeds, when used with reference to the Bond, means the principal amount of the Bond, plus accrued interest and original issue premium, if any, and less original issue discount.

Private Person means any natural person engaged in a trade or business or any trust, estate, partnership, association, company or corporation.

Private Person Use means the use of property in a trade or business by a Private Person if such use is other than as a member of the general public. Private Person Use includes ownership of the property by the Private Person as well as other arrangements that transfer to the Private Person the actual or beneficial use of the property (such as a lease, management or incentive payment contract or other special arrangement) in such a manner as to set the Private Person apart from the general public. Use of property as a member of the general public includes attendance by the Private Person at municipal meetings or business rental of property to the Private Person on a day-to-day basis if the rental paid by such Private Person is the same as the rental paid by any Private Person who desires to rent the property. Use of property by nonprofit community groups or community recreational groups is not treated as Private Person Use if such use is incidental to the governmental uses of property, the property is made available for such use by all such community groups on an equal basis and such community groups are charged only a de minimis fee to cover custodial expenses.

Redemption Date means June 1, 2018.

Refunded Bonds means any or all of the 2008A Refunded Bonds and/or the 2008B Refunded Bonds.

Registered Owner means the person in whose name ownership of a Bond is identified in the Bond Register, initially Wells Fargo Bank, N.A., or wholly owned subsidiary of Wells Fargo Bank, N.A.

Resolution means the resolution of the Assembly adopted pursuant to Section 12 of this ordinance, prescribing the additional terms relating to the Bond, relating, *inter alia*, to the rate or rates of interest, including the additional payments to be made with respect to interest upon the prepayment of the Bond.

Rule means the SEC's Rule 15c2-12 under the Securities Exchange Act of 1934, as the same may be amended from time to time.

Savings Target means a dollar amount at least equal to three percent (3.0%) of the principal amount of the Refunded Bonds.

SEC means the United States Securities and Exchange Commission.

Taxable Date means the date on which interest on the Bond is first includable in gross income of a Registered Owner (including, without limitation, any previous Registered Owner) thereof as a result of a Determination of Taxability.

Taxable Rate shall have the meaning given such term in the Resolution..

2008 Bond Ordinance means, collectively, Ordinance Serial No. 2008-16(b), passed by the Assembly on May 12, 2008 and Resolution Serial No. 2447, passed by the Assembly on June 23, 2008.

2008A Bonds means the General Obligation School Bonds, 2008A, of the City and Borough issued under date of July 9, 2008, and presently outstanding in the aggregate principal amount of \$7,760,000.

2008B Bonds means the General Obligation School Bonds, 2008B (Taxable), of the City and Borough issued under date of July 9, 2008, and presently outstanding in the aggregate principal amount of \$1,415,000.

2008A Refunded Bonds means any or all of the 2008A Bonds maturing on or after June 1, 2019, designated by the Finance Director pursuant to Section 12.

2008B Refunded Bonds means any or all of the 2008B Bonds maturing on or after June 1, 2019, designated by the Finance Director pursuant to Section 12.

Interpretation and Rules of Interpretation.

(a) Unless the context otherwise indicates, words expressed in the singular shall include the plural and vice versa and the use of the neuter, masculine, or feminine gender is for convenience only and shall be deemed to mean and include the neuter, masculine or feminine gender, as appropriate.

(b) Headings of articles and sections herein and the table of contents hereof are solely for convenience of reference, do not constitute a part hereof and shall not affect the meaning, construction or effect hereof.

(c) All references herein to “Articles,” “Sections” and other subdivisions are to the corresponding Articles, Sections or subdivisions of this ordinance; the words “herein,” “hereof,” “hereby,” “hereunder” and other words of similar import refer to this ordinance as a whole and not to any particular Article, Section or subdivision hereof.

Section 3. Authorization of Bond. For the purpose of refunding the Refunded Bonds and paying the costs of issuance of the Bond, the City and Borough shall issue its general obligation school refunding bond in the aggregate principal amount of not to exceed \$5,500,000, but in any event providing no more than \$5,500,000 in net proceeds (principal amount plus premium, if any, less costs of issuance) (the “Bond”). The Bond shall be dated as of the date established pursuant to Section 12, shall be fully registered as to both principal and interest, shall

be issued as a single fully registered bond, and shall be numbered in such manner and with any additional designation as the Bond Registrar deems necessary for purposes of identification, and shall bear interest from its date payable on the dates and rate set forth in the Bond, and shall come due on the dates set forth in the Bond of the following years in the following estimated principal installments:

Maturity Year	Amount
2019	\$ 955,500
2020	987,500
2021	1,013,500
2022	1,037,000
2023	1,064,000

Total: \$5,057,500*

* Principal maturities do not add to \$5,500,000, as that is a not to exceed amount.

At the time of sale, the City Manager or his/her designee may increase or decrease the foregoing estimated principal amounts in any year by 25%, *provided, however*, in the aggregate, the Bond shall be issued in principal amounts that provide no more than \$5,500,000 (principal amount plus premium, if any, less costs of issuance) in net proceeds or \$5,500,000 in principal amount, whichever is less.

If an Event of Default is continuing, the Registered Owner may increase the interest rate on the Bond to the Default Rate by notice to the City and Borough and the Bond Registrar. The Default Rate will be in effect while the Event of Default is continuing. In addition, in the Event of Default the Registered Owner may exercise any remedy available at law or in equity, other than acceleration. No remedy shall be exclusive. The Registered Owner may waive any Event of Default, but no such waiver shall extend to a subsequent Event of Default. If the Registered Owner reasonably incurs any expenses in connection with enforcing its rights under this Section, the City and Borough shall pay to the Registered Owner, on demand, the Registered Owner's reasonable costs and reasonable attorneys' fees, whether at trial, on appeal or otherwise, including any allocated costs of in-house counsel.

Notwithstanding anything to the contrary herein, (i) from and after any Taxable Date, the interest rate on the Bond shall be established at a rate equal to the Taxable Rate, (ii) from and after any Bank Qualified Adjustment Date, the interest rate on the Bond shall be established at a rate equal to the Bank Qualified Adjustment Rate, and (iii) subject to the interest rate limitations above of this Ordinance, upon the occurrence and continuation of any Event of Default, from and after the effective date of such Event of Default, the interest rate on the Bond shall be established at a rate equal to the Default Rate. In the event that more than one of a Taxable Date, a Bank Qualified Adjustment Date and an Event of Default have occurred, the interest rate on the Bond shall be established at a rate equal to the greatest of (a) the Default Rate, if any Event of Default has occurred, (b) the Taxable Rate, if a Taxable Date has occurred, (c) the Bank Qualified Adjustment Rate, if a Bank Qualified Adjustment Date has occurred, and (d) the interest rate that otherwise would be applicable to the Bond but for the provisions of this paragraph.

Additional provisions relating to the interest rate on the Bond may be set forth in the Resolution.

The determination of the interest rate on the Bond, and its calculation of the amount of interest due for any period, by the Bank shall be conclusive and binding upon the City and Borough and the Registered Owner absent manifest error.

Section 4. Registration, Exchange and Payments. The Finance Director shall act as authenticating agent, paying agent and registrar for the Bond (collectively, the “Bond Registrar”). Both principal of and interest on the Bond shall be payable in lawful money of the United States of America. Interest on the Bond shall be calculated on the basis of a 360-day year and twelve 30-day months. Payments of principal of and interest on the Bond will be made by check or draft of the Bond Registrar mailed on the date such principal and interest is due or by electronic funds transfer made on such due date to the registered owner at the address appearing on the Bond Register. Upon payment of the final installment of principal of and interest on the Bond, the Bond shall be presented and surrendered by the Registered Owner at the principal office of the Bond Registrar for cancellation.

The Bond may only be transferred in whole and must be in compliance with the securities laws of the United States of America and only to (i) an affiliate of the Bank, (ii) a trust or other custodial arrangement established by the Bank, the owners of the beneficial interests in which are limited to “qualified institutional buyers” as defined in Rule 144A promulgated under the Securities Act of 1933, as amended, or (iii) a person that is a qualified institutional buyer and a commercial bank having capital and surplus, determined as of the date of any transfer, of \$5,000,000,000 or more that has executed and delivered to the Bank and City and Borough investor letters in the form of Exhibit A hereto. The persons and entities identified in clauses (i) and (ii) of the foregoing sentence shall be referred to as the “Eligible Transferee(s).” Notwithstanding the foregoing, if the principal amount of the outstanding Bond is less than \$250,000.00, the Bond may not be transferred to any Eligible Transferee without the prior written consent of the City and Borough.

The City and Borough covenants that, until the Bond has been surrendered and canceled, it will maintain a system for recording the ownership of the Bond that complies with the provisions of Section 149 of the Code.

The City and Borough may deem the person in whose name the Bond is registered to be the absolute owner thereof for the purpose of receiving payment of the principal of and interest on such Bond and for any and all other purposes whatsoever.

Section 5. Prepayment. The City and Borough reserves the right to prepay principal of the Bond, in whole, at any time upon the payment of the Prepayment Fee (as calculated pursuant to Exhibit B hereto); provided, however, that a Prepayment Fee shall not be required in the event that the City and Borough optionally prepays the Bond due to and following the occurrence of a Taxable Date or a Bank Qualified Adjustment Date. The City and Borough shall provide the Bank with at least 30 (but not more than 60) days prior notice of any such prepayment.

Section 6. Form of Bond. The Bond shall be in substantially the following form:

NO. _____ UNITED STATES OF AMERICA \$ _____

STATE OF ALASKA

CITY AND BOROUGH OF JUNEAU

GENERAL OBLIGATION SCHOOL REFUNDING BOND, 2018

INTEREST RATE: _____%

MATURITY DATE: JUNE 1, 2023

REGISTERED OWNER: WELLS FARGO BANK, N.A.

TAX IDENTIFICATION #: _____

PRINCIPAL AMOUNT: _____ THOUSAND AND NO/100 DOLLARS

THE CITY AND BOROUGH OF JUNEAU, ALASKA (the “City and Borough”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount indicated above in accordance with the installment payment schedule set forth below (unless prepaid prior thereto as provided herein) and to pay interest thereon from _____, 20__, or the most recent date to which interest has been paid or duly provided for until payment of this bond at the interest rates set forth below, payable on _____ 1, 20__ and semiannually thereafter on the first day of each _____ and _____.

Date	Principal Amount	Interest Amount	Total
	\$		

Both principal of and interest on this bond are payable in lawful money of the United States of America. Installments of principal of and interest on this bond shall be paid to the Registered Owner at the address appearing on the Bond Register as set forth in the Bond Ordinance (as defined below), and principal of this bond shall be payable upon presentation and surrender of this bond by the Registered Owner at the principal office of the Finance Director of the City and Borough of Juneau, Alaska (the “Bond Registrar”).

The interest rate on this bond is subject to increase upon an Event of Default, Determination of Taxability or the occurrence of a Bank Qualified Adjustment Date, as set forth in the Bond Ordinance.

This bond is a general obligation bond of the City and Borough and is issued pursuant to Ordinance Serial No. 2018-09 of the City and Borough (the “Bond Ordinance”) for the purpose of refunding certain outstanding general obligation school bonds of the City and Borough. Capitalized terms used in this bond and not otherwise defined herein have the meanings given such terms in the Bond Ordinance.

This bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Ordinance until the Certificate of Authentication hereon shall have been manually signed by or on behalf of the Bond Registrar.

This bond is issued under and in accordance with the provisions of the Constitution and applicable statutes of the State of Alaska and ordinances duly adopted by the Assembly, including the Bond Ordinance.

This bond is subject to prepayment as stated in the Bond Ordinance.

This Bond may only be transferred in whole to (i) an affiliate of the Bank, (ii) a trust or other custodial arrangement established by the Bank or one of its affiliates, the owners of the beneficial interests in which are limited to “qualified institutional buyers” as defined in Rule 144A promulgated under the Securities Act of 1933, as amended, or (iii) a person that is a qualified institutional buyer and a commercial bank having capital and surplus, determined as of the date of any transfer, of \$5,000,000,000 or more that has executed and delivered to the Bank and City and Borough investor letters in the form of Exhibit A to the Bond Ordinance. The persons and entities identified in clauses (i) and (ii) of the foregoing sentence shall be referred to as the “Eligible Transferee(s).” Notwithstanding the foregoing, if the principal amount of the outstanding Bond is less than \$250,000, the Bond may not be transferred to any Eligible Transferee without the prior written consent of the City and Borough.

The City and Borough has obligated and bound itself to make annual levies of ad valorem taxes upon all the taxable property within the City and Borough, without limitation as to rate or amount, in amounts sufficient, together with such other moneys of the City and Borough available for such purposes as the Assembly of the City and Borough may, from time to time, appropriate and make available to pay the principal of and interest on this bond as the same shall become due. The full faith, credit and resources of the City and Borough are hereby irrevocably pledged for the levy of such taxes and the prompt payment of such principal and interest. The pledge of tax levies for payment of principal of and interest on the bond may be discharged prior to maturity of the bond by making provision for the payment thereof on the terms and conditions set forth in the Bond Ordinance.

The bond is not a “private activity bond” as such term is defined in the Internal Revenue Code of 1986, as amended (the “Code”). The City and Borough has designated the bond as a

“qualified tax-exempt obligation” under Section 265(b) of the Code for investment by banks, thrift institutions and other financial institutions.

It is hereby certified that all acts, conditions and things required by the Constitution and statutes of the State of Alaska to exist, to have happened, been done and performed precedent to and in the issuance of this bond have happened, been done and performed and that the issuance of this bond does not violate any constitutional, statutory or other limitation upon the amount of bonded indebtedness that the City and Borough may incur.

IN WITNESS WHEREOF, the City and Borough of Juneau, Alaska has caused this bond to be executed by the manual or facsimile signature of its City Manager or his/her designee and attested by the manual or facsimile of the Clerk, and the official seal of the City and Borough to be impressed, imprinted or otherwise reproduced hereon, as of this ____ day of _____, 2018.

CITY AND BOROUGH OF
JUNEAU, ALASKA

By _____ /s/ manual or facsimile
City Manager or Designee

ATTEST:

_____/s/ manual or facsimile
Clerk

The Certificate of Authentication for the Bond shall be in substantially the following form:

CERTIFICATE OF AUTHENTICATION

Date of Authentication:

This bond is the General Obligation School Refunding Bond, 2018 of the City and Borough of Juneau, Alaska, dated _____, 2018, and described in the within-mentioned Bond Ordinance.

Finance Director, City and Borough of Juneau,
Alaska, as Bond Registrar

By _____
Authorized Signer

Section 7. Execution of Bond. The Bond shall be executed on behalf of the City and Borough with the manual or facsimile signature of the City Manager or his/her designee, shall be attested by the manual or facsimile signature of the City and Borough Clerk, and the seal of the

City and Borough shall be impressed or a facsimile thereof imprinted or otherwise reproduced thereon.

Only such Bond as shall bear thereon a Certificate of Authentication in the form hereinbefore recited, manually executed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this ordinance. Such Certificate of Authentication shall be conclusive evidence that the Bond so authenticated have been duly executed, authenticated and delivered hereunder and are entitled to the benefits of this ordinance.

In case either of the officers who shall have executed the Bond shall cease to be officer or officers of the City and Borough before the Bond so signed shall have been authenticated or delivered by the Bond Registrar, or issued by the City and Borough, such Bond may nevertheless be authenticated, delivered and issued and upon such authentication, delivery and issuance, shall be as binding upon the City and Borough as though those who signed the same had continued to be such officers of the City and Borough. Any Bond may also be signed and attested on behalf of the City and Borough by such persons who are at the actual date of delivery of such Bond the proper officers of the City and Borough although at the original date of such Bond any such person shall not have been such officer of the City and Borough.

Section 8. Lost, Stolen, Destroyed or Mutilated Bond. In case the Bond shall at any time become mutilated or be lost, stolen or destroyed, the City and Borough in the case of a mutilated Bond shall, and in the case of a lost, stolen or destroyed Bond in its discretion may, execute and deliver a new Bond of the same interest rate and maturity and of like tenor and effect in exchange or substitution for and upon the surrender and cancellation of such mutilated Bond, or in lieu of or in substitution for such destroyed, stolen or lost Bond, or if such stolen, destroyed or lost Bond shall have matured, instead of issuing a substitute therefor, the City and Borough at its option pay the same without the surrender thereof. Except in the case where a mutilated Bond is surrendered, the applicant for the issuance of a substitute Bond shall furnish to the City and Borough evidence satisfactory to it of the theft, destruction, or loss of the original Bond, and of the ownership thereof, and also such security and indemnity as may be required by the City and Borough, and no such substitute Bond shall be issued unless the applicant for the issuance thereof shall reimburse the City and Borough for the expenses incurred by the City and Borough in connection with the preparation, execution, issuance, and delivery of the substitute Bond, and any such substitute Bond shall be equally and proportionately entitled to the security of this ordinance with all other bonds issued hereunder, whether or not the Bond alleged to have been lost, stolen or destroyed shall be found at any time or be enforceable by anyone.

Section 9. Pledge of Taxes and Credit. The City and Borough hereby irrevocably covenants that, unless the principal of and interest on the Bond are paid from other sources, it will make annual levies of taxes without limitation as to rate or amount upon all of the property in the City and Borough subject to taxation in amounts sufficient to pay such principal and interest as the same shall become due. The full faith, credit and resources of the City and Borough are hereby irrevocably pledged for the annual levy and collection of such taxes and for the prompt payment of such principal and interest. There is maintained in the office of the Finance Director a special fund of the City and Borough known as the "Debt Service Fund" (the "Bond Fund"), for the sole purpose of paying the principal of and interest on the Bond and all

other general obligation bonds of the City and Borough. Accrued interest, if any, received at the time of delivery of the Bond shall be paid into the Bond Fund.

The City and Borough hereby irrevocably covenants and pledges for as long as the Bond is outstanding that it will make provision for the payment of the principal of and interest on the Bond in its annual budgets and further covenants that it will make annual levies of ad valorem taxes, for payment into the Bond Fund, upon all the property within the City and Borough subject to taxation, without limitation as to rate or amount, in amounts sufficient, with such other moneys available for such purposes as the Assembly from time to time may appropriate and order transferred to the Bond Fund, to pay the principal of and interest on the Bond as the same shall be come due and payable.

Section 10. Refunding Plan and Call For Redemption of the Refunded Bonds.

(a) *Refunding Plan.* A portion of the proceeds of sale of the Bond in the dollar amount certified by the City and Borough shall be delivered either to the Escrow Agent or the bond registrar for the Refunded Bonds for the purpose of defeasing the Refunded Bonds. The remaining portion of the proceeds of the sale of the Bond shall be delivered to the City and Borough for the purpose of paying related costs of issuance of the Bond.

Money received by the Escrow Agent or bond registrar for the Refunded Bonds from Bond proceeds and other money provided by the City and Borough, shall be used immediately upon receipt thereof in accordance with the terms of the Escrow Agreement, if any, or the letter of the City and Borough to defease the Refunded Bonds as authorized by the 2008 Bond Ordinance. The City and Borough shall defease the Refunded Bonds and discharge such obligations by the use of money deposited with the Escrow Agent, or the bond registrar for the Refunded Bonds, held as cash or used to purchase certain Government Obligations (which obligations so purchased, are herein called “Acquired Obligations”), bearing such interest and maturing as to principal and interest in such amounts and at such times which, together with any necessary beginning cash balance, will provide for the payment of each of the following bonds that have been designated as “Refunded Bonds”:

- (1) interest on the Refunded Bonds coming due on each date on which interest is due and payable, to and including the Redemption Date; and
- (2) the redemption price of the Refunded Bonds (100% of the principal amount thereof) on the Redemption Date.

If needed, the Finance Director is hereby requested and directed to solicit proposals from financial institutions to serve as the Escrow Agent for the Refunded Bonds (the “Escrow Agent”) and to select a financial institution to serve as Escrow Agent.

In order to carry out the purposes of this section, the Finance Director is authorized and directed to execute and deliver to the Escrow Agent an Escrow Deposit Agreement when the provisions thereof have been fixed and determined.

(b) *Call for the Redemption of the Refunded Bonds.* The City and Borough hereby irrevocably sets aside sufficient funds out of the cash or purchase of Acquired Obligations from proceeds of the Bond to make the payments described in Section 10(a) of this ordinance.

The City and Borough hereby irrevocably calls the Refunded Bonds for redemption on the Redemption Date, in accordance with the provisions of the 2008 Bond Ordinance authorizing the redemption and retirement of the Refunded Bonds prior to their fixed maturities.

Said call for redemption of the Refunded Bonds shall be irrevocable after the bond registrar for the Refunded Bonds has received the Bond proceeds or after the final establishment of the escrow account and delivery of the Acquired Obligations to the Escrow Agent.

The Escrow Agent or bond registrar for the Refunded Bonds is hereby authorized and directed to provide for the giving of a notice of the redemption of the Refunded Bonds in accordance with the applicable provisions of the 2008 Bond Ordinance. The Finance Director is authorized and requested to provide whatever assistance is necessary to accomplish such redemption and the giving of notice therefor. The costs of publication of such notice shall be an expense of the City and Borough.

The City and Borough will take such actions as are found necessary to see that all necessary and proper fees, compensation and expenses of the Escrow Agent shall be paid when due.

Section 11. Tax Covenants.

(a) *Arbitrage Covenant.* The City and Borough hereby covenants that it will not make any use of the proceeds of sale of the Bond or any other funds of the City and Borough which may be deemed to be proceeds of the Bond pursuant to Section 148 of the Code and the applicable regulations thereunder which, if such use had been reasonably expected on the dates of delivery of the Bond to the initial purchasers thereof, would have caused such Bond to be "arbitrage bonds" within the meaning of said section and said regulations. The City and Borough will comply with the requirements of Section 148 of the Code and the applicable regulations thereunder throughout the term of the Bond.

(b) *Private Person Use Limitation for the Bond.* The City and Borough covenants that for as long as the Bond is outstanding, it will not permit:

(1) More than 10% of the Net Proceeds of the Bond to be used for any Private Person Use; and

(2) More than 10% of the principal or interest payments on the Bond in a Bond Year to be directly or indirectly (A) secured by any interest in property used or to be used for any Private Person Use or secured by payments in respect of property used or to be used for any Private Person Use, or (B) derived from payments (whether or not made to the City and Borough) in respect of property, or borrowed money, used or to be used for any Private Person Use.

The City and Borough further covenants that, if:

(3) More than five percent of the Net Proceeds of the Bond is to be used for any Private Person Use; and

(4) More than five percent of the principal or interest payments on the Bond in a Bond Year are (under the terms of this ordinance or any underlying arrangement) directly or indirectly: (A) secured by any interest in property used or to be used for any Private Person Use or secured by payments in respect of property used or to be used for any Private Person Use, or (B) derived from payments (whether or not made to the City and Borough) in respect of property, or borrowed money, used or to be used for any Private Person Use, then, (i) any Private Person Use of the projects described in subsection (3) hereof or Private Person Use payments described in subsection (4) hereof that is in excess of the five percent limitations described in such subsections (3) or (4) will be for a Private Person Use that is related to the state or local governmental use of the projects refinanced by the Bond, and (ii) any Private Person Use will not exceed the amount of Net Proceeds of the Bond used for the state or local governmental use portion of the project to which the Private Person Use of such portion of the project relates. The City and Borough further covenants that it will comply with any limitations on the use of the projects refinanced by the Bond by other than state and local governmental users that are necessary, in the opinion of its bond counsel, to preserve the tax status of the Bond. The covenants of this section are specified solely to assure the continued exemption from regular income taxation of the interest on the Bond. To that end, the provisions of this section may be modified or eliminated without any requirement for formal amendment thereof upon receipt of an opinion of the City and Borough's bond counsel that such modification or elimination will not adversely affect the tax status of the Bond.

(c) *Special Designation.* The City and Borough hereby designates the Bond as a "qualified tax-exempt obligation" for purchase by financial institutions pursuant to Section 265(b) of the Code. The City and Borough does not anticipate that it will issue more than \$10,000,000 in qualified tax-exempt obligations during the year 2018 (excluding obligations permitted by the Code to be excluded for purposes of the City and Borough's qualification as a qualified small issuer).

Section 12. Designation of Refunded Bonds; Sale of Bond.

(a) *Designation of Refunded Bonds.* As outlined in Section 2 and Section 10 of this ordinance, the 2008A Refunded Bonds and the 2008B Refunded Bonds may be called for redemption prior to their scheduled maturities. All or some of the 2008A Refunded Bonds and/or 2008B Refunded Bonds may be refunded with the proceeds of the Bond authorized by this ordinance. The City Manager or his/her designee may select some or all of the 2008A Refunded Bonds and/or 2008B Refunded Bonds and designate those 2008A Refunded Bonds and 2008B Refunded Bonds as the "Refunded Bonds" if and to the extent that the net present value aggregate savings with respect to all Refunded Bonds to be realized as a result of the refunding of the Refunded Bonds, after payment of all costs of issuance of the allocable Bond, is at least equal to the Savings Target.

(b) *Sale of Bond.* The City and Borough hereby ratifies and confirms its acceptance of the Bank's term sheet dated February 21, 2018, to purchase the Bond on the terms specified therein, but subject to the terms of this ordinance. The City Manager or his/her designee is authorized to negotiate and complete the sale of the Bond to the Bank on terms and conditions consistent with this ordinance and the Bond. Such terms and conditions, including the final principal amount, date, principal installment payment schedule, interest rates, and payment dates, all as provided for in this ordinance, shall be set forth in the Bond, all subject to the Assembly's approval by resolution (the "Resolution"), which Resolution may, at the option of the Assembly, provide for delegation within parameters approved by the Assembly. The proper City and Borough officials are hereby authorized and directed to do everything necessary for the prompt execution and delivery of the Bond to the Bank and for the proper application and use of the proceeds of the Bond.

Section 13. Additional Covenants and Agreements of the City and Borough.

(a) *Loan Treatment.* In addition to any other covenants and agreements of the City and Borough contained in this ordinance, the City and Borough further covenants and agrees that no placement agent or underwriter shall be involved in the sale and purchase of the Bond and that the Bond shall not be (i) assigned a rating by any credit rating agency, (ii) registered with The Depository Trust Company or any other securities depository, (iii) offered for sell pursuant to any type of offering document or official statement, or (iv) assigned a CUSIP number by Standard & Poor's CUSIP Service. The City and Borough further covenants that no prospectus, official statement, offering memorandum or other disclosure document shall be prepared and delivered in connection with the issuance and purchase of the Bond.

(b) *Information to Bank.* The City and Borough shall provide the Bank with a copy of the following: (i) as soon as available, and in any event within 210 days after the close of each fiscal year of the City and Borough, the audited financial statements of the City and Borough which shall be certified to the City and Borough by a certified public accountant as (A) having been prepared in accordance with GAAP (applied on a basis consistent with that of the preceding fiscal year) and (B) fairly presenting the financial condition of the City and Borough as of the end of such fiscal year and reflecting its operations during such fiscal year and (C) showing all material liabilities, direct or contingent, and disclosing the existence of any off-balance sheet liability, and shall include, without limitation, balance sheets, profit and loss statements and statements of cash flows, together with notes and supporting schedules, all on a consolidated and consolidating basis and in reasonable detail and including a copy of any management letter or audit report provided to the City and Borough by such certified public accountant within 30 days of receipt; (ii) as soon as available and in any event within 45 days of the beginning of each fiscal year, the annual operating budget of the City and Borough for such upcoming fiscal year. The operating budget shall include all amounts expected to be payable to the Bank in connection with the Bond in such fiscal year. Additionally, promptly after the adoption thereof, any amendments to the annual operating budget which may have an impact on any amount expected to be payable to the Bank; and (iii) as soon as available, any other relevant information reasonably requested by the Bank. Such information shall be made available to the Bank in the manner and form agreed upon to be acceptable to the Bank.

(c) *Right of Entry; Communication with State Auditor.* The City and Borough shall permit the duly authorized agents or representatives of the Bank during normal business hours and upon reasonable notice to visit and inspect any of the premises of the City and Borough, or any parts thereof, and to examine its financial and corporate books, records and accounts and to make copies thereof and extracts therefrom, and to discuss the City and Borough's affairs, finances, business and accounts with its officers, employees and agents.

(d) *Amendments.* The City and Borough shall not amend, modify or supplement, nor agree to any amendment or modification of, deviation from, or supplement to this Ordinance without the prior written consent of the Bank, or, if the Bank no longer owns the Bond, without the prior written consent of the Registered Owner of a majority of the outstanding principal amount of the Bond.

Section 14. Severability. If any one or more of the covenants or agreements provided in this ordinance to be performed on the part of the City and Borough shall be declared by any court of competent jurisdiction to be contrary to law, then such covenant or covenants, agreement or agreements, shall be null and void and shall be deemed separable from the remaining covenants and agreements of this ordinance and shall in no way affect the validity of the other provisions of this ordinance or of the Bond.

Section 15. Effective Date. This ordinance shall become effective thirty days after adoption.

ADOPTED this 2nd day of April, 2018.

Ken Koelsch, Mayor

ATTEST:

Laurie J. Sica, Clerk

CERTIFICATE

I, the undersigned, Clerk of the City and Borough of Juneau, Alaska (the “City and Borough”), Do HEREBY CERTIFY:

1. That the attached ordinance is a true and correct copy of Ordinance Serial No. 2018-09 (the “Ordinance”) of the City and Borough as finally passed at a regular meeting of the Assembly of the City and Borough (the “Assembly”) held on the 2nd day of April, 2018, and duly recorded in my office.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of such special meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Assembly voted in the proper manner for the passage of the Ordinance; that all other requirements and proceedings incident to the proper passage of the Ordinance have been duly fulfilled, carried out and otherwise observed; and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of April, 2018.

Laurie J. Sica, Clerk
City and Borough of Juneau

EXHIBIT A

FORM OF INVESTOR LETTER

The undersigned, an authorized representative of the Bank, hereby represents to the City and Borough of Juneau, Alaska (“City and Borough”):

1. The Bank has sufficient knowledge and experience in financial and business matters, including purchase and ownership of municipal obligations, to be able to evaluate the risks and merits of the investment represented by the purchase of the City and Borough’s General Obligation School Refunding Bond, 2018 (“Bond”).

2. The Bank has authority to purchase the Bond and to execute this letter and any other instruments and documents required to be executed by the Bank in connection with the purchase of the Bond.

3. The undersigned is a duly appointed, qualified and acting representative of the Bank and is authorized to cause the Bank to make the certifications, representations and warranties contained herein by execution of this letter on behalf of the Bank.

4. The Bank is (a) an affiliate of Wells Fargo Bank, N.A., (b) a trust or other custodial arrangement established by Wells Fargo Bank, N.A. or one of its affiliates, the owners of the beneficial interests in which are limited to “qualified institutional buyers” as defined in Rule 144A promulgated under the Securities Act of 1933, as amended (the “1933 Act”), or (c) a qualified institutional buyer that is a commercial bank with capital and surplus of \$5,000,000,000 or more. The persons and entities identified in (a) and (b) of the foregoing sentence shall be referred to as the “Eligible Transferee(s)”.

5. The Bank understands that no official statement, prospectus, offering circular, or other comprehensive offering statement is being provided with respect to the Bond. The Bank has made its own inquiry and analysis with respect to the City and Borough, the Bond and the security therefor, and other material factors affecting the security for and payment of the Bond.

6. The Bank acknowledges that it has either been supplied with or been given access to information, including financial statements and other financial information, regarding the City and Borough, to which a reasonable investor would attach significance in making investment decisions, and has had the opportunity to ask questions and receive answers from knowledgeable individuals concerning the City and Borough, the Bond and the security therefor, so that as a reasonable investor, it has been able to make its decision to purchase the Bond.

7. The Bank understands that the Bond (i) is not registered under the 1933 Act and is not registered or otherwise qualified for sale under the “Blue Sky” laws and regulations of any state, (ii) is not listed on any stock or other securities exchange, and (iii) carries no rating from any credit rating agency.

8. The Bond is being acquired by the Bank for investment for its own account and not with a present view toward resale or distribution; provided, however, that the Bank reserves

the right to sell, transfer or redistribute the Bond, but agrees that any such sale, transfer or distribution by the Bank shall be to a Person:

- (a) that is an affiliate of Wells Fargo Bank, N.A.;
- (b) that is a trust or other custodial arrangement established by Wells Fargo Bank, N.A. or one of its affiliates, the owners of any beneficial interest in which are limited to qualified institutional buyers or accredited investors; or
- (c) that is a qualified institutional buyer and a commercial bank having capital and surplus of \$5,000,000,000 or more.

9. Notwithstanding the foregoing, the Bond may not be transferred to any Eligible Transferee if the outstanding principal is less than \$250,000 without the prior written consent of the City and Borough.

By _____
Name _____
Title _____

EXHIBIT B

CALCULATION OF PREPAYMENT FEE

The Prepayment Fee applicable to each Prepayment (as defined below) shall be calculated as set forth in this Exhibit B.

1. Capitalized terms used in this Exhibit B and not otherwise defined herein have the meanings assigned thereto in the Ordinance.

The following defined terms are used in this Exhibit B:

Calculation Agent means Wells Fargo Bank, National Association or its affiliates or such other entity designated by the Bank.

Day Count Fraction is the anticipated basis on which interest is to be computed on the Bond. The Day Count Fraction utilizes 30-day months and 360-day years.

Interest Payment Frequency is the anticipated frequency of interest payments under the Bond. The Interest Payment Frequency is semi-annually, with interest to be paid on the each ____ 1 and ____ 1, commencing on ____ 1, 2018.

Maturity Date means June 1, 2023.

Prepayment means each optional redemption of all or any portion of the Bond prior to the Initial Index Rate Purchase Date.

Prepayment Date means the date fixed for any Prepayment.

Prepayment Fee means the premium required to be paid by the City and Borough in connection with any Prepayment, calculated as provided in this Exhibit B.

Reference Rate means ____% per annum.

Scheduled Date means each date specified on Schedule 1 hereto in the columns labeled Scheduled Date.

Schedule of Principal Amounts means the anticipated principal amount of the Bond scheduled to be outstanding on the date the Bond is funded and on the Scheduled Dates. The Schedule of Principal Amounts for the Scheduled Dates is specified in Schedule 1 to this Exhibit B.

2. In connection with any Prepayment, a premium shall be paid by the City and Borough to the Bank if the Prepayment Fee is a positive number. No Prepayment Fee shall be

payable for a Prepayment if the Prepayment Fee for that Prepayment is a negative number. Prepayment Fees will be determined by the Calculation Agent, on the Business Day next preceding the Prepayment Date, as follows:

“**Prepayment Fee**” for any Prepayment is the difference of:

(i) the sum of the present values of a series of amounts computed for each Scheduled Date after the Prepayment Date through the Maturity Date, each of which amounts is equal to the product of (A) the Affected Principal Amount for the Affected Principal Period ending on that Scheduled Date, times (B) the Reference Rate times (C) the Day Count Fraction for such Affected Principal Period,

minus

(ii) the sum of the present values of a series of amounts computed for each Scheduled Date after the Prepayment Date through the Maturity Date, each of which amounts is equal to the product of (A) the Affected Principal Amount for the Affected Principal Period ending on that Scheduled Date, times (B) the Prepayment Rate, times (C) the Day Count Fraction for such Affected Principal Period,

where:

(1) the Calculation Agent computes such present values by discounting each such series of amounts described in clauses (i) and (ii) above from their respective Scheduled Date to the Maturity Date using a series of discount factors corresponding to those Scheduled Dates as determined by the Calculation Agent from the swap yield curve that the Calculation Agent would use as of the Prepayment Date in valuing a series of fixed rate interest rate swap payments similar to such series of amounts;

(2) the “**Affected Principal Amount**” for an Affected Principal Period is the principal amount of the Bonds reflected in the Schedule of Principal Amounts scheduled to be outstanding during that Affected Principal Period determined as of the relevant Prepayment Date by reference to such Schedule of Principal Amounts before giving effect to any Prepayment on that Prepayment Date, and for any Prepayment, multiplying each such principal amount times the Prepayment Fraction;

(3) the “**Affected Principal Period**” is each period from and including a Scheduled Date to but excluding the next succeeding

Scheduled Date; provided, however, if the Prepayment Date is not a Scheduled Date, the initial Affected Principal Period shall be the period from and including the Prepayment Date to but excluding the next succeeding Scheduled Date and the Affected Principal Amount for such initial Affected Principal Period shall be the amount stated in the Schedule of Principal Amounts Outstanding for the Scheduled Date next preceding the Prepayment Date;

(4) the “***Prepayment Fraction***” means, for each Scheduled Date, a fraction the numerator of which is the amount of the credit to be applied pursuant to the applicable provisions of the Bonds and the Agreement to reduce the amount of the payment otherwise due on such date and the denominator of which is the amount of the payment otherwise due on such date (without regard to such credit); and

(5) the “***Prepayment Rate***” for any Prepayment Date is the fixed rate the Calculation Agent determines is representative of what swap dealers would be willing to pay to the Calculation Agent (or, if required to be cleared under the Commodity Exchange Act or a Commodity Futures Trading Commission rule or regulation promulgated thereunder, to a swap clearinghouse) as fixed rate payors semi-annually in return for receiving one month LIBOR based payments monthly under interest rate swap transactions that would commence on such Prepayment Date, and mature on, or as close as commercially practicable to, the Maturity Date.

3. The Calculation Agent shall determine the Prepayment Fee hereunder with respect to each Prepayment reasonably and in good faith. The Calculation Agent’s determination in good faith shall be conclusive and binding except (i) in the case of manifest error or (ii) if the City and Borough demonstrates that the Calculation Agent has erred or used an unreasonable basis for determination of the Breakage Payment.

SCHEDULE 1 TO EXHIBIT B

Scheduled Dates	Schedule of Principal Amounts
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____

Presented by: The Manager
Introduced:
Drafted by: R. Palmer

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2018-13

An Ordinance Creating Local Improvement District No. 200 for a Riverbank Stabilization Project along the Mendenhall River between 9399 Rivercourt Way and 3463 Meander Way and Appropriating the Sum of \$2,935,000.

WHEREAS, the Assembly intends to make a local improvement at the expense of the owners of the property benefitted; and

WHEREAS, the Assembly finds that each lot in the proposed local improvement district shall be equally benefitted by the assessment; and

WHEREAS, the United States Department of Agriculture's Natural Resource Conservation Service (NRCS) through the Emergency Watershed Protection Program (EWP) has offered to assist in the design and construction of the riverbank protection for the affected properties; and

WHEREAS, the NRCS, through the EWP, will provide design, construction inspection, administration, and 75 percent of the funding for construction costs for the project; and

WHEREAS, the NRCS EWP requires a supplemental budget appropriation by the United States Congress to provide funding for the EWP, at which time the projects are funded by NRCS prioritization; and

WHEREAS, the United States Congress has not passed a supplemental budget appropriation to provide EWP funds for this project; and

WHEREAS, the NRCS requires the local community to sponsor the project, which includes guaranteeing the 25 percent match for construction funding, acquiring permits, acquiring easements and access for the project, and providing maintenance of the project for ten years after completion of construction; and

WHEREAS, the Assembly of the City and Borough of Juneau, at the November 20, 2017, Committee of the Whole meeting moved that each property within LID 200 will be assessed \$80,000.

NOW THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Public Interest Finding. The Assembly of the City and Borough of Juneau, having considered all material factors, including the deterrence to property development, maintenance of property values, health, safety and welfare of the businesses, employees, and property owners in the proposed local improvement district, finds that the formation of a local improvement district covering property described in Exhibit “A” attached to this ordinance, to be known as Local Improvement District No. 200 of the City and Borough of Juneau, is in the public interest.

Section 3. Creation and Boundaries. There is created Local Improvement District No. 200 (hereinafter “L.I.D. No. 200”). The boundaries of L.I.D. No. 200 are shown in Exhibit “A” attached to this ordinance and made a part hereof and consists of twenty-seven

1
2 parcels along Mendenhall River between and including 9399 Rivercourt Way and 3463
3 Meander Way in the Mendenhall Valley.
4

5 **Section 4. Improvements to Be Constructed.** The improvements to be
6 constructed consist of riverbank shoreline protection for the benefiting properties included in
7 the LID boundaries. The improvements will be designed and constructed by the NRCS EWP,
8 provided the United States Congress approves a supplemental appropriation for the EWP that
9 allows the NRCS portion of this project to be funded.
10

11
12 **Section 5. Estimated Cost.** The estimated cost of the project is \$11,350,000.
13

14 **Section 6. Source of Funds.** The portion of project costs to be met with City and
15 Borough funds is estimated to be \$2,935,000. The portion of the project costs to be met by the
16 NRCS EWP is \$6,330,000. The project costs to be met from the assessments against the
17 properties specially benefitted, is \$2,160,000. Special assessment district bonds will not be
18 issued or sold to provide funds to pay the cost of improvements.
19

20
21 **Section 7. Direction That Work Be Done.** The Manager is hereby ordered to do
22 or cause to be done all things necessary and useful to plan, acquire, construct, and install the
23 improvements described in Section 4 if the NRCS EWP receives funding through United States
24 Congressional appropriation.
25

Section 8. Authorization to Acquire Land. The Manger is hereby authorized to acquire, in the name of the City and Borough, any lands or rights in land necessary or useful for the project.

Section 9. Authorization for Eminent Domain. The Manager and Municipal Attorney are hereby authorized to commence any eminent domain proceedings required in connection with the improvements, with provision made for assessment proceedings that may be required to pay any eminent domain awards and where the costs of any property so acquired shall be added to the project cost.

Section 10. Appropriation. There is hereby appropriated the sum of \$2,935,000 for the cost of the project including the acquisition of property and the construction of the improvements described in Section 4.

Section 11. Special Assessment Fund. There is created within the central treasury a special fund of the City and Borough known as Special Assessment Fund No. 200. Such fund shall be used for the purposes of paying the costs of the project, the payment of principal and interest on the bonds, if any, and any other cost of the project. City and Borough funds, assessments and all other receipts shall be paid into the fund.

Section 12. Finding of Special Benefit. The Assembly of the City and Borough of Juneau hereby finds that the property within L.I.D. No. 200 described in Exhibit "A" will be

1
2 specially benefitted by the improvement and each lot or tract within such district will be
3 specially benefitted in proportion to the amount separately assessed to each lot or tract.
4

5 **Section 13. Method of Apportioning Costs.** Costs to be borne by the properties
6 specially benefitted within the LID boundaries shall be apportioned as follows: each property
7 will be assessed \$80,000.
8

9
10 **Section 14. Prepayment in Full Discount.** No prepayment in full discount is
11 provided.
12

13 **Section 15. Charter 9.13(c) Authority.** Federal regulation (7 C.F.R. 624.6(a)(2)(iii))
14 requires the CBJ to operate and maintain the improvements as required, which the NRCS has
15 determined to be for ten years. Because the CBJ would not be eligible to participate in the
16 NRCS EWP without agreeing to operate and maintain such improvements, which may require
17 payment of funds from appropriations of a later fiscal year, the Assembly authorizes the
18 Manager to execute the necessary documents for the CBJ to participate in the NRCS EWP.
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25 **Section 16. Effective Date.** This ordinance shall be effective 30 days after its
adoption.

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Adopted this _____ day of _____, 2018.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk



3463 Meander Way

Proposed LID 200 Boundary

9399 Rivercourt Way

MEANDER WAY RIVERBANK EROSION
PROTECTION PROJECT
PROPOSED LID 200
MARCH 2018
ORDINANCE NO. 2018-13 - EXHIBIT A

Mendenhall River Erosion - Meander and Rivercourt LID Number: 200

Parcel	Owner	Assessment
5B2101190160 9399 RIVERCOURT WAY LAKEWOOD I BL A LT 16	JOHN R TABER & SHARON A TABER PO BOX 210768 AUKE BAY AK 99821	\$80,000.00
5B2101200010 9391 RIVERCOURT WAY LAKEWOOD I BL B LT 1	SCOTT W HEATON & TRACI S HEATON 9391 RIVERCOURT WAY JUNEAU AK 99801	\$80,000.00
5B2101200020 9387 RIVERCOURT WAY LAKEWOOD I BL B LT 2	LORETTA BESSIE NEAL PO BOX 032537 JUNEAU AK 99803	\$80,000.00
5B2101200030 3311 MEANDER WAY LAKEWOOD I BL B LT 3	JOHN J HEUEISEN JR 3311 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101200040 3315 MEANDER WAY LAKEWOOD I BL B LT 4	CHRISTINE R SHAW & ADAM J SHAW 11422 OLYMPIA DR HOUSTON TX 77077	\$80,000.00
5B2101200050 3319 MEANDER WAY LAKEWOOD I BL B LT 5	LOUIS BONNETT & EDITH M BONNETT 3319 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101200060 3323 MEANDER WAY LAKEWOOD I BL B LT 6	BRIAN J GOETTLER & KIMBERLY D GOETTLER 3323 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101200070 3327 MEANDER WAY LAKEWOOD I BL B LT 7	CAROLE A MYERS FAMILY LMT PARTNERSHIP 19020 22ND AVE NW SHORELINE WA 98177	\$80,000.00
5B2101200080 3333 MEANDER WAY LAKEWOOD I BL B LT 8	DENNIS M EGAN & MARGARET I EGAN 3062 MCKINNON WAY OAKTON VA 22124	\$80,000.00
5B2101200090 3335 MEANDER WAY LAKEWOOD I BL B LT 9	BJORN AND STEFANE WOLTER LIVING TRUST & C/O BJORN H 3335 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101200100 3339 MEANDER WAY LAKEWOOD I BL B LT 10	WILLIAM F RACE & SARA M RACE 3339 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101200110 3343 MEANDER WAY LAKEWOOD I BL B LT 11	ALAN AND JOANN STEININGER LIVING TRUST & ALAN JOHN 3343 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101200120 3361 MEANDER WAY LAKEWOOD I BL B LT 12	CURTIS D GOEHRING & JOYCE A GOEHRING 3361 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101200130 3377 MEANDER WAY LAKEWOOD I BL B LT 13	MICHAEL J WISE & JODI M WISE 3377 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101200140 3379 MEANDER WAY LAKEWOOD I BL B LT 14	WILLIAM R HUDSON & LUCY DIANE HUDSON 3379 MEANDER WAY JUNEAU AK 99801	\$80,000.00

Mendenhall River Erosion - Meander and Rivercourt LID Number: 200

Parcel	Owner	Assessment
5B2101200150 3401 MEANDER WAY LAKEWOOD I BL B LT 15	MATTHEW F MICKLE & ANGELA M MICKLE 3401 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101200160 3425 MEANDER WAY LAKEWOOD I BL B LT 16	JOSHUA A HAMILTON & ANDREA L HAMILTON 3425 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101210010 3429 MEANDER WAY LAKEWOOD II BL B LT 17A	RAY VIDIC & SHERI A VIDIC 3429 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101210020 3433 MEANDER WAY LAKEWOOD II BL B LT 18A	NICOLAAS W BUS & SUSAN M BUS 3433 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101210030 3437 MEANDER WAY LAKEWOOD II BL B LT 19	MARK S BUNESS & RHONDA L BUNESS 3437 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101210040 3441 MEANDER WAY LAKEWOOD III BL B LT 20	GREGORY A WAGNER & SANDI N WAGNER PO BOX 241564 ANCHORAGE AK 99524	\$80,000.00
5B2101210050 3445 MEANDER WAY LAKEWOOD III BL B LT 21	NORMAN E STATON & DONNA M STATON 3445 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101210060 3451 MEANDER WAY LAKEWOOD III BL B LT 22	HOWARD R JAEGER & ROBERTA J JAEGER 3451 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101210070 3455 MEANDER WAY LAKEWOOD III BL B LT 23	JOSEPH FLORES 3455 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101210080 3459 MEANDER WAY LAKEWOOD III BL B LT 24	JEFFREY M RUD & LORI L RUD 3459 MEANDER WAY JUNEAU AK 99801	\$80,000.00
5B2101210090 3463 MEANDER WAY LAKEWOOD III BL B LT 25	RUSSELL AND THYES SHAUB LIVING TRUST PO BOX 032517 JUNEAU AK 99803	\$80,000.00

Presented by: The Manager
Introduced: March 5, 2018
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2017-06(AG)

An Ordinance Appropriating to the Manager the Sum of \$800,000 as Partial Funding for the Construction of Valley Transit Transfer Center; Grant Funding Provided by Alaska Department of Transportation and Public Facilities.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the manager the sum of \$800,000 as partial funding for the construction of Valley Transit Transfer Center.

Section 3. Source of Funds

Alaska Department of Transportation and Public Facilities \$800,000

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2018.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

Presented by: The Manager
Introduced: 3/5/2018
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2017-06(AH)

An Ordinance Appropriating to the Manager the Sum of \$700,000 as Partial Funding for Rainforest Recovery Center Detox Addition Capital Improvement Project; Funding Provided by Sales Tax Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$700,000 for the Rainforest Recovery Center Detox Addition Capital Improvement Project.

Section 3. Source of Funds

Sales Tax Fund's Fund Balance	\$700,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2018.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

Presented by: The Manager
Introduced: 3/5/2018
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2017-06(AK)

An Ordinance Appropriating to the Manager the Sum of \$600,000 as Funding for the RecycleWorks / Waste Management Program; Funding Provided by Sales Tax Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$600,000 to the RecycleWorks / Waste Management Program.

Section 3. Source of Funds

Sales Tax Fund's Fund Balance	\$600,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2018.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

Presented by: The Manager
Introduced: 3/5/2018
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2017-06(AI)

An Ordinance Appropriating to the Manager the Sum of \$2,603 as Partial Funding for Temporary Staffing Assistance at the City Museum; Funding Provided by the Friends of the Juneau-Douglas City Museum.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriate. There is appropriated to the Manager the sum of \$2,603 for partial funding temporary staff assistance at the City Museum during the summer of FY18.

Section 3. Source of Funds.

Friends of the Juneau-Douglas City	\$ 2,603
Museum Grant	

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this __ day of _____, 2018.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

Presented by: The Manager
 Introduced: March 5, 2018
 Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2017-07(A)

An Ordinance Appropriating and De-Appropriating Funds from the Treasury for FY18 School District Operations.

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Estimated Funding Sources. This Ordinance will make the following changes to the City and Borough of Juneau School District Operating Budget for the fiscal year beginning July 1, 2017, and ending June 30, 2018.

Estimated Revenue

State Support: \$ (726,277)

CBJ Transfers

Operations: \$ (167,000)

Special Revenue: \$ 167,000

Section 3. Appropriation and De-Appropriation. The following amounts are hereby changed for the fiscal year beginning July 1, 2017, and ending June 30, 2018.

General Operations: \$ (167,000)

Kinder Ready Program: \$ 167,000

Section 4. Effective Date. This ordinance shall become effective immediately upon adoption.

Adopted this _____ day of _____, 2018.

 Kendell D. Koelsch, Mayor

Attest:

 Laurie J. Sica, Municipal Clerk

Presented by: The Manager
Introduced: 3/5/2018
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2017-06(AJ)

An Ordinance Appropriating to the Manager the Sum of \$1,801,875 as Funding for the Juneau International Airport Gate 2 Passenger Boarding Bridge Capital Improvement Project; Funding Provided by the Airport Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$1,801,875 as Funding for the Juneau International Airport Gate 2 Passenger Boarding Bridge Capital Improvement Project.

Section 3. Source of Funds

Airport Fund's Fund Balance: \$1,801,875

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2018.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

Presented by: The Manager
Introduced: 3/5/2018
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2017-06(AL)

An Ordinance Appropriating to the Manager the Sum of \$235,000 as Partial Funding for the Project Playground Rebuild Capital Improvement Project; Funding Provided by Community Donations Collected by the Juneau Community Foundation.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$235,000 as Partial Funding for the Project Playground Rebuild Capital Improvement Project.

Section 3. Source of Funds:

Juneau Community Foundation	\$235,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2018.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

Presented by: The Manager
Introduced:
Drafted by: A. G. Mead

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2820

**A Resolution Reestablishing the Youth Activities Board, and
Repealing Resolution 2761.**

WHEREAS, the Assembly wishes to acknowledge the continuing support of CBJ voters for youth programs through voter approval of sales tax levies; and

WHEREAS, it is the Assembly's policy to expend a portion of sales tax funds each year to provide supplementary funding for youth activities in the community, including artistic, cultural, athletic, and other extra-curricular academic pursuits; and

WHEREAS, the Assembly intends that these funds be distributed among various community organizations which sponsor youth activities in a manner that best serves our youth; and

WHEREAS, the Assembly believes the most appropriate way to allocate these funds among various community groups is to maintain a citizen board to accept and evaluate proposals; and

WHEREAS, the Assembly first implemented these policies by adopting Resolution No. 1804 establishing the Youth Activities Board, Resolution No. 2033 amending its membership, Resolution No. 2071 extending the Board sunset date, Resolution 2410 repealing the sunset date entirely and providing for the indefinite continuation of the Board, and Resolution 2761 setting criteria for allocation of funds for youth activity programs.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Youth Activities Board Reestablished. There is hereby reestablished the Youth Activities Board.

Section 2. Youth Activities Board Membership.

(a) The Board shall consist of nine members who shall serve without compensation. The Board membership shall consist

- (1) One member from the Parks and Recreation Advisory Committee, nominated by the Committee;
- (2) One member 18 years old or younger;
- (3) One member from the Juneau Arts and Humanities Council, nominated by the Council; and
- (4) Six members of the general public.

(b) Board members serving at the time of the adoption of this resolution shall serve out their terms. Nominations for appointment shall be made by the Assembly Human Resources Committee. To the extent practicable, general public nominees should not be employees or board members of organizations which exist for the purpose of providing athletic, artistic, cultural, or extra-curricular academic pursuits intended primarily for youths.

(c) Nominations pursuant to (a)(1)-(4) shall be submitted to the Assembly Human Resources Committee and forwarded to the Assembly for approval.

(d) The Board shall be organized as follows:

- (1) The Board shall elect annually from its members a chair and vice-chair and such other officers as it deems necessary. The Board may establish such committees as it deems necessary.
- (2) A vacancy on the Board shall exist:
 - (A) If a person appointed to membership fails to qualify and take office within 30 days of appointment;
 - (B) If a member departs from the City and Borough with the intent to remain away for a period of 90 or more days;
 - (C) If a member submits his or her resignation to the Assembly;
 - (D) If a member is physically unable to attend Board and standing committee meetings for a period of more than 90 days; or
 - (E) If a member misses more than 40 percent of the Board and standing committee meetings in a 12-month period.
- (3) The chair of the Board shall notify the Assembly of any vacancy on the Board. Upon notification, the Assembly shall appoint a new member for the unexpired term.

- (4) The Board shall meet as necessary to carry out the business of the Board but no fewer than four times per year.
- (5) Any member of the Board who participates in or volunteers for, or who has an immediate family member who participates in or volunteers for a program applying for funds shall declare a conflict of interest. A Board member who has declared a conflict may not evaluate or participate in any discussion regarding that program. Immediate family includes the person's spouse, minor child, dependent, or regular member of the person's household.

Section 3. Youth Activities Board Purposes. The purposes of the Board are as follows:

- (a) To prepare a Request for Proposals annually for the purpose of soliciting proposals for providing youth activities of an athletic, cultural, artistic, or academic nature. The amount of funding available will be determined by the Assembly annually as part of the adoption of the City and Borough budget.
- (b) To adopt procedures for evaluating proposals received for providing youth activities.
- (c) Subject to the limitations established in Section 4, to make recommendations to the Assembly in April of each year for allocating funds among proposals selected by the Board. Recommendations should reflect the intrinsically equal value to youth of athletic, cultural, artistic and academic types of activities, and reflect the range of needs identified by the qualified proposals submitted.
- (d) With the assistance of staff as assigned by the Manager, to evaluate the use of the funds by each organization and to report annually to the Assembly on the expenditure of those funds.

Section 4. Criteria for Decisions. The Board shall use the following criteria when considering the allocation of funds among youth activity programs:

- (a) Programs shall serve the needs of minors no older than 19 years of age, provided that programs intended for disabled youth may serve minors no older than 20 years of age.
- (b) The Board shall annually place in a contingency account a sum equal to five percent of the total youth activity grant funding allocated by the Assembly. The purpose of the contingency account shall be to fund unanticipated events, purchases, or travel for youth who qualify by competition to attend advanced level competition before the end of the fiscal year. In the last six months of the fiscal year, the Board may allocate unexpended contingency funds to a qualifying community organization

in accordance with this section. At the end of each fiscal year any funds remaining in the contingency fund shall revert to the general fund.

(c) All proposals considered by the Board under this program shall include a proposed method for evaluating the effectiveness of the activity. The Board, in evaluating effectiveness, may apply additional methods related to these criteria.

(d) All proposals must meet the following requirements:

- (1) The program starting date must occur prior to June 30 of the fiscal year for which funding is provided.
- (2) Programs may not be funded retroactively.
- (3) Funding will not be awarded for administrative costs, operational costs of facilities, capital costs for facilities, or salaries and benefits for coaches or instructors, except for a guest artist, educator, or coach offering a special program in Juneau. Facility rental for a special program is allowed.
- (4) All promotional or printed material must include the following statement: "This program is partially funded by the Citizens of the City and Borough of Juneau through sales tax revenues."
- (5) All programs are subject to City and Borough financial audits.

(e) The Board shall evaluate proposals through a scoring method applying the following factors in order of importance:

- (1) Number of hours of participation per youth.
- (2) Low program cost per participant hour.
- (3) Number of youth actively participating in the program.
- (4) Instructor or coach's relevant experience in providing the youth program.
- (5) High adult per youth ratio to support the program.
- (6) Organization's past history of providing successful youth programs.
- (7) Financial management of organization as indicated by overall budget.
- (8) Amount of the direct and indirect support provided to the organization from other CBJ funding sources.

- (9) Amount of volunteer support for the program.
- (10) Existence of scholarship fund for qualified youth within the program.
- (11) Provision of transportation, equipment, and other practical assistance to youth in need.
- (12) Cooperative efforts with other local youth organizations.
- (13) Proposals for or evidence of or acknowledgment of the CBJ grant funded from CBJ voter-approved sales tax.

Section 5. Rules for Procedure. The Rules of Procedure for Assembly Advisory Boards reestablished by Resolution No. 2686, as amended from time to time, shall govern the conduct of business by the Board.

Section 6. Administrative Support. Staff support shall be provided by the recreation superintendent or alternate designee of the Manager.

Section 7. Repeal of Resolution. Resolution 2761 is repealed.

Section 8. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2018.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

AID PROJECT DESCRIPTION FOR

REQUEST FOR BIDS

City and Borough of Juneau

JNU Gate 2 Passenger Boarding Bridge

BID BE18-033

DESCRIPTION OF WORK. Building modifications to the JNU airport terminal and installation of a passenger boarding bridge at Gate 2.

ARCHITECT'S ESTIMATE: Approximately \$2,240,000.

MEMORANDUM

CITY/BOROUGH OF JUNEAU

155 SOUTH SEWARD STREET, JUNEAU, ALASKA 99801

TO: Rorie Watt
City and Borough Manager

FROM: Greg Smith *GS*
Contract Administrator

DATE: February 21, 2018

FILE: 1952.40

SUBJ: BID RESULTS:
JNU Gate 2 Passenger Boarding Bridge
CBJ Contract No. BE18-033

Bids were opened for the subject project on February 15, 2018. The bid protest period expired at 4:30 p.m. on February 16, 2018. Results of the bid opening are as follows:

BIDDERS	TOTAL BID
Carver Construction, LLC	\$1,222,700.00
Dawson Construction	\$1,289,000.00
Island Contractors, Inc.	\$1,315,145.00
Alaska Commercial Contractors, Inc.	\$1,416,000.00
<i>Engineer's Estimate</i>	<i>\$2,260,000.00</i>

Project Manager: Catherine Fritz, AIA

Project Description: Project consists of building modifications to the JNU airport terminal and installation of a passenger boarding bridge at Gate 2.

Funding Source: JNU 2013 Bond Proceeds, Passenger Facility Charges, FAA Grant

Total Project Funds: \$6,947,783.86

CIP No.: A50-085

Construction Encumbrance: \$1,222,700

Construction Contingency: \$122,270

Consultant Design: \$196,937

Consultant Contract Administration/Inspection: \$97,816

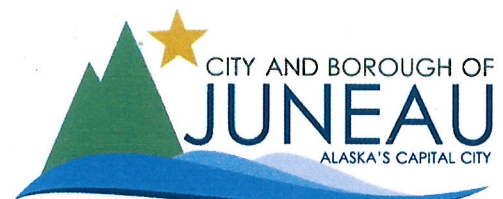
CBJ Administrative costs: \$36,681

Staff recommends award of this project to Carver Construction for the total amount bid of \$1,222,700, contingent upon receipt of Federal Aviation Administration grant award and Assembly appropriation of grant award.

Approved: _____
Duncan Rorie Watt
City & Borough Manager

Date of Assembly Approval: _____

c: CBJ Purchasing





THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

February 5, 2018

City & Borough of Juneau

Attn: Beth McEwen

Via Email: beth.mcewen@juneau.org

Cc: City.Clerk@juneau.org

Re: Notice of 2018/2019 Liquor License Renewal Application

License Type:	Beverage Dispensary	License Number:	550
Licensee:	Imperial Bar, Inc.		
Doing Business As:	Imperial Bar		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Master Checklist: Renewal Liquor License Application

License Type:	BD	License Number:	550
Doing Business As:	Imperial Bar		
Examiner:	Carrie	Transaction #:	1020873

Document	Received	Completed	Notes
AB-17: Renewal Application	1/3	1/2	
App and License Fees	1/3	1/2	

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
Fingerprint Cards & Fees / AB-08a: Crim. History			
Late Fee			

Names on FP Cards:	
--------------------	--

	Yes	No
Selling alcohol in response to written order (package stores)?	☐	☒
Mailing address different than one in database?	☐	☒
In "Good Standing" with CBPL (skip this and next question for sole proprietor)?	☒	☐
Officers and stockholders match CBPL and database (if "No", determine if transfer necessary)?	☒	☐



Alaska Alcoholic Beverage Control Board

Form AB-17: 2018/2019 Renewal License Application

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	Imperial Bar, Inc.	License #:	550
License Type:	Beverage Dispensary	Statute:	AS 04.11.090
Doing Business As:	Imperial Bar		
Premises Address:	241 Front Street		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

Mailing Address:	241 Front St.				
City:	Juneau	State:	AK	ZIP:	99801

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	Rob Daniels		
Contact Phone:	208 891 6930	Business Phone:	907 586 1960
Contact Email:	rdaniels2323@yahoo.com		

Seasonal License? ☐ Yes ☒ No
If "Yes", write your six-month operating period: _____





Alaska Alcoholic Beverage Control Board

Form AB-17: 2018/2019 Renewal License Application

Section 2 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☐☒

If "Yes", disclose the name of the individual and the reason for this authorization:

--

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					





Alaska Alcoholic Beverage Control Board

Form AB-17: 2018/2019 Renewal License Application

Section 4 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>
Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	20223 D
-----------------------	---------

You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.



This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official Name:	Robert R Daniels				
Title(s):	President, V.P., Secretary	Phone:	208 891 6930	% Owned:	100
Mailing Address:	241 Front St				
City:	Juneau AK	State:	AK	ZIP:	99801

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	





Alaska Alcoholic Beverage Control Board

Form AB-17: 2018/2019 Renewal License Application

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated: 2016 2017

The license was regularly operated continuously throughout each year, for 8 or more hours each day. ☒ ☒

The license was regularly operated during a specific season each year, for 8 or more hours each day. ☐ ☐

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day. ☐ ☐

If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years. ☐ ☐

If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2016 and 2017: Yes No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017? ☐ ☒

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017? ☐ ☒

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Alcohol Server Education

This section must be completed only by the holder of a beverage dispensary, club, or pub license or conditional contractor's permit. The holders of all other license types should skip to Section 8.

Read the line below, and then sign your initials in the box to the right of the statement: Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.





Alaska Alcoholic Beverage Control Board

Form AB-17: 2018/2019 Renewal License Application

Section 8 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.



I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.



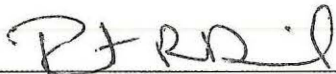
I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.



I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.



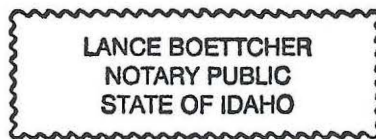
As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.


Signature of licensee

Robert R Daniels
Printed name of licensee


Signature of Notary Public

Notary Public in and for the State of Idaho



My commission expires: 12/05/2020

Subscribed and sworn to before me this 28 day of December, 2017.

License Fee:	\$ 2500.00	Application Fee:	\$ 200.00	TOTAL:	\$ 2700.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					



Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional
Licensing

State of Alaska > Commerce > Corporations, Business, & Professional Licensing > Search & Database Download > Corp. > Corporation Details

NAME(S)

Type	Name
Legal Name	THE IMPERIAL BAR, INC.

ENTITY DETAILS

Entity Type: Business Corporation
 Entity #: 20223D
 Status: Good Standing
 AK Formed Date: 6/13/1979
 Duration/Expiration: Perpetual
 Home State: ALASKA
 Next Biennial Report Due: 1/2/2019
 Entity Mailing Address: 241 FRONT ST, JUNEAU, AK 99801
 Entity Physical Address: 241 FRONT ST, JUNEAU, AK 99801

REGISTERED AGENT

Agent Name: ROBERT DANIELS
 Registered Mailing Address: 241 FRONT ST, JUNEAU, AK 99801
 Registered Physical Address: 241 FRONT ST, JUNEAU, AK 99801

OFFICIALS

AK Entity #	Name	Titles	Owned
	Robert Daniels	Director, President, Shareholder, Secretary, Treasurer, Vice President	100

☐ Show Former (None on file)

FILED DOCUMENTS

Date Filed	Type	Filing	Certificate
6/13/1979	Creation Filing		
2/02/1987	Biennial Report		
2/01/1989	Biennial Report		
2/01/1991	Biennial Report		
2/01/1993	Biennial Report	Click to View	
1/09/1995	Biennial Report	Click to View	
12/11/1996	Biennial Report	Click to View	
5/12/1999	Biennial Report	Click to View	
1/08/2001	Biennial Report	Click to View	
1/02/2003	Biennial Report	Click to View	
1/04/2005	Biennial Report	Click to View	
12/27/2007	Biennial Report	Click to View	
1/11/2011	Biennial Report	Click to View	
1/11/2011	Biennial Report	Click to View	
1/08/2013	Biennial Report	Click to View	



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 12, 2018

City & Borough of Juneau

Attn: Beth McEwen

Via Email: beth.mcewen@juneau.org

Cc: City.Clerk@juneau.org

Re: Notice of 2018/2019 Liquor License Renewal Application

License Type:	Beverage Dispensary – Tourism	License Number:	5340
Licensee:	Jacobsen/Daniels Associates, LLC		
Doing Business As:	The Annex		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing beverage dispensary – tourism liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04 11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO

Licensee:	Jacobsen/Daniels Associates, LLC	License #:	5340
License Type:	Beverage Dispensary - Tourism	Statute:	AS 04 11.400(d)
Doing Business As:	The Annex		
Premises Address:	1873 Shell Simmons Drive, Ste 220a		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

Mailing Address:	121 Pearl Street		
City:	Ypsilanti	State:	Michigan
		ZIP:	48197

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	Brad Jacobsen (and/or) Darryl Daniels		
Contact Phone:	734-961-3200	Business Phone:	734-961-3200
Contact Email:	brad@jacobsendaniels.com (and/or) darryl@jacobsendaniels.com		

Seasonal License? Yes ☐ No ☒ If "Yes", write your six-month operating period: _____





Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 2 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

David Brown - Director of Operations (314 435-4192)

Section 3 – Sole Proprietor Ownership InformationThis section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4.

If more space is needed, please attach a separate sheet with the required information.

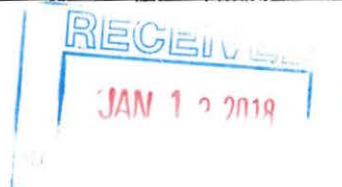
The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					





Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 4 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>. Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	10019599
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You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official Name:	Darryl H. Daniels				
Title(s):	Member	Phone:	734-961-3200	% Owned:	51%
Mailing Address:	121 Pearl Street				
City:	Ypsilanti	State:	MI	ZIP:	48197

Entity Official Name:	Bradley T. Jacobsen				
Title(s):	Member	Phone:	734-961-3200	% Owned:	49%
Mailing Address:	121 Pearl Street				
City:	Ypsilanti	State:	MI	ZIP:	48197

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	





Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone 907 269.0350

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated: 2016 2017

The license was regularly operated continuously throughout each year, for 8 or more hours each day. ☒ ☒

The license was regularly operated during a specific season each year, for 8 or more hours each day. ☐ ☐

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.
If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application. ☐ ☐

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.
If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement. ☐ ☐

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2016 and 2017: Yes No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017? ☐ ☒

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017? ☐ ☒

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Alcohol Server Education

Read the line below, and then sign your initials in the box to the right of the statement: Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.





Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board
Beverage Dispensary – Tourism License
Form AB-17d: 2018/2019 Renewal License Application

Section 8 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I am submitting as part of this application a written statement that meets the attached Tourism Statement Guidelines, for review by the Alcoholic Beverage Control Board.

Initials

☒
☒
☒
☒
☒

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Bradley T. Jacobsen

Printed name of licensee

Signature of Notary Public

Notary Public in and for the State of Michigan

My commission expires: 11-15-2020

Subscribed and sworn to before me this 9th day of January, 2018.

License Fee:	\$ 2500.00	Application Fee:	\$ 200.00	TOTAL:	\$ 2700.00
Late Fee of \$500.00 – If received or postmarked after 01/02/2018:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					



SUZAN P. GLESNER
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF WASHTENAW
My Commission Expires 11-15-2020
Acting in the County of Washtenaw





THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

January 18, 2018

City & Borough of Juneau

Attn: Beth McEwen

Via Email: beth.mcewen@juneau.org

Cc: City.Clerk@juneau.org

Re: Notice of 2018/2019 Liquor License Renewal Application

License Type:	Beverage Dispensary - Tourism	License Number:	5341
Licensee:	Jacobsen/Daniels Associates, LLC		
Doing Business As:	Romeo's Tap Room		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Master Checklist: Renewal Liquor License Application

License Type:	BD-Tourism	License Number:	5341
Doing Business As:	Romeo's Tap Room		
Examiner:	Carrie	Transaction #:	1017863

Document	Received	Completed	Notes
AB-17: Renewal Application	12/21/17	1/12	
App and License Fees	12/21/17	1/12	

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
Fingerprint Cards & Fees / AB-08a: Crim. History			
Late Fee			

Names on FP Cards:	
--------------------	--

Yes No

Selling alcohol in response to written order (package stores)?

☐ ☒

Mailing address different than one in database?

☐ ☒

In "Good Standing" with CBPL (skip this and next question for sole proprietor)?

☒ ☐

Officers and stockholders match CBPL and database (if "No", determine if transfer necessary)?

☒ ☐



Alaska Alcoholic Beverage Control Board

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907 269 0350

Beverage Dispensary – Tourism License**Form AB-17d: 2018/2019 Renewal License Application****What is this form?**

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing beverage dispensary – tourism liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	Jacobsen/Daniels Associates, LLC	License #:	5341
License Type:	Beverage Dispensary - Tourism	Statute:	AS 04.11.400(d)
Doing Business As:	Romeo's Tap Room		
Premises Address:	1873 Shell Simmons Drive, Ste 220		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

Mailing Address:	121 Pearl Street				
City:	Ypsilanti	State:	Michigan	ZIP:	48197

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	Brad Jacobsen (and/or) Darryl Daniels		
Contact Phone:	734-961-3200	Business Phone:	734-961-3200
Contact Email:	brad@jacobsendaniels.com (and/or) darryl@jacobsendaniels.com		

Seasonal License? ☐ Yes ☒ No ☐ If "Yes", write your six-month operating period: _____





Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Section 2 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☒ ☐

If "Yes", disclose the name of the individual and the reason for this authorization:

Darryl Daniels, Bradley Jacobsen – Firm partners

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4.
If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					





Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Section 4 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>
 Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	10019599
-----------------------	----------

You must ensure that you are able to certify the following statement before signing your initials in the box to the right:

Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.



This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official Name:	Darryl H. Daniels				
Title(s):	Member	Phone:	734-961-3200	% Owned:	51%
Mailing Address:	121 Pearl Street				
City:	Ypsilanti	State:	MI	ZIP:	48197

Entity Official Name:	Bradley T. Jacobsen				
Title(s):	Member	Phone:	734-961-3200	% Owned:	49%
Mailing Address:	121 Pearl Street				
City:	Ypsilanti	State:	MI	ZIP:	48197

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	





Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:	2016	2017
The license was regularly operated continuously throughout each year, for 8 or more hours each day.	☒	☒
The license was regularly operated during a specific season each year, for 8 or more hours each day.	☐	☐
The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day. <i>If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.</i>	☐	☐
The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years. <i>If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.</i>	☐	☐

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2016 and 2017:	Yes	No
Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?	☐	☒
Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?	☐	☒

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Alcohol Server Education

Read the line below, and then sign your Initials in the box to the right of the statement:

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.

Initials





Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907 269.0350

Section 8 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

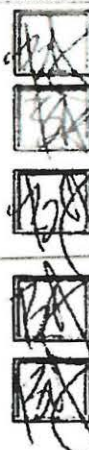
I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I am submitting as part of this application a written statement that meets the attached Tourism Statement Guidelines, for review by the Alcoholic Beverage Control Board.

Initials



As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Bradley T. Jacobsen

Printed name of licensee

Signature of Notary Public

Notary Public in and for the State of Michigan

My commission expires: 11-15-2020

Subscribed and sworn to before me this 11th day of January, 2018.

License Fee:	\$ 2500.00	Application Fee:	\$ 200.00	TOTAL:	\$ 2700.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					

SUZAN P. GLESNER
 NOTARY PUBLIC - STATE OF MICHIGAN
 COUNTY OF WASHTENAW
 My Commission Expires 11-15-2020
 Acting in the County of Washtenaw





November 14, 2017

Alaska Alcohol and Marijuana Control Office
550 W. 7th Avenue, Suite 1600
Anchorage, AK 99501

Re: AMCO Licenses 5340 & 5341 – “Tourism Statement”

1. Pursuant to AMCO Board guidelines for AS.04.11.400.(d)(2), we are serving as the master food and beverage concessionaire at the Juneau International Airport which allows for liquor licenses to be granted for the airport pre and post security bars/lounges.
2. Operating under current, approved & filed CBJ facility layouts (JNU Airport)
3. Jacobsen|Daniels Associates, LLC – 121 Pearl Street, Ypsilanti, MI 48197
4. No – room rentals
 - b. Both licenses 5340 & 5341 – are located at the JNU International Airport
5. Seated dining (Grab-N-Go) seating section provided.
6. No other tourism activities are provided in this location.

We thank you in advance for your attention to the renewals of the above-mentioned liquor licenses. Should you require any further information or documentation, please feel free to contact me (314) 435-4192 or email at david.brown@jacobsendaniels.com.

Sincerely,

A handwritten signature in black ink that reads 'David M. Brown'. The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

David M. Brown

Director of Operations (GM, Concessions)
Jacobsen Daniels Associates, LLC



Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional
Licensing

State of Alaska > Commerce > Corporations, Business, & Professional Licensing > Search & Database Download > Corp. > Corporation Details

NAME(S)

Type	Name
Legal Name	Jacobsen/Daniels Associates, LLC

ENTITY DETAILS

Entity Type: Limited Liability Company
Entity #: 10019599
Status: Good Standing
AK Formed Date: 3/20/2014
Duration/Expiration: Perpetual
Home State: MICHIGAN
Next Biennial Report Due: 1/2/2018 [File Biennial Report](#)
Entity Mailing Address: 121 PEARL STREET, YPSILANTI, MI 48197
Entity Physical Address: 121 PEARL STREET, YPSILANTI, MI 48197

REGISTERED AGENT

Agent Name: BUSINESS FILINGS INCORPORATED
Registered Mailing Address: 9360 GLACIER HIGHWAY, JUNEAU, AK 99801
Registered Physical Address: 9360 GLACIER HIGHWAY, JUNEAU, AK 99801

OFFICIALS

AK Entity #	Name	Titles	Owned	
	Bradley Jacobsen	Member	49	
	Darryl Daniels	Member	51	

☐ Show Former (None on file)

FILED DOCUMENTS

Date Filed	Type	Filing	Certificate
3/20/2014	Creation Filing	Click to View	Click to View
1/29/2016	Biennial Report	Click to View	

Juneau Mailing Address

P.O. Box 110806
Juneau, AK 99811-0806

Physical Address

333 Willoughby Avenue
9th Floor
Juneau, AK 99801-1770

Phone Numbers

Main Phone: (907) 465-2550
FAX: (907) 465-2974

Anchorage Mailing/Physical Address

550 West Seventh Avenue
Suite 1500
Anchorage, AK 99501-3567

Phone Numbers

Main Phone: (907) 269-8160
FAX: (907) 269-8156



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

February 2, 2018

City & Borough of Juneau

Attn: Beth McEwen

Via Email: beth.mcewen@juneau.org

Cc: City.Clerk@juneau.org

Re: Notice of 2018/2019 Liquor License Renewal Application

License Type:	Beverage Dispensary - Tourism	License Number:	5430
Licensee:	Mac Ventures, LLC		
Doing Business As:	McGivney's Sports Bar and Grill		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Master Checklist: Renewal Liquor License Application

License Type:	BD - Tourism	License Number:	5430
Doing Business As:	McGivney's Sports Bar and Grill		
Examiner:	Garrie	Transaction #:	1020839

Document	Received	Completed	Notes
AB-17: Renewal Application	1/2	1/30	
App and License Fees	1/2	1/30	

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement	1/2	1/30	
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
Fingerprint Cards & Fees / AB-08a: Crim. History			
Late Fee			

Names on FP Cards:	
--------------------	--

	Yes	No
Selling alcohol in response to written order (package stores)?	☐	☒
Mailing address different than one in database?	☐	☒
In "Good Standing" with CBPL (skip this and next question for sole proprietor)?	☒	☐
Officers and stockholders match CBPL and database (if "No", determine if transfer necessary)?	☒	☐



Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

Form AB-17d: 2018/2019 Renewal License Application

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing beverage dispensary – tourism liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	Mac Ventures, LLC	License #:	5430
License Type:	Beverage Dispensary - Tourism	Statute:	AS 04.11.400(d)
Doing Business As:	McGivney's Sports Bar and Grill		
Premises Address:	51 Egan Drive		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

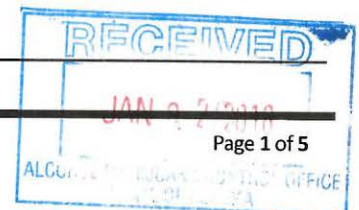
Mailing Address:	P.O. Box 21082		
City:	JUNEAU	State:	AK
		ZIP:	99802

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	DAVID MCGIVNEY		
Contact Phone:	907-723-9187	Business Phone:	907-586-2086
Contact Email:	DAVID@MCGIVNEYS.COM		

Seasonal License? Yes ☐ No ☒

If "Yes", write your six-month operating period: _____





Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Section 2 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?



If "Yes", disclose the name of the individual and the reason for this authorization:

ELTON DUMAS BUSS. PARTNER

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4.
If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					





Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 4 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>
Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	10030946
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You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

DMK

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

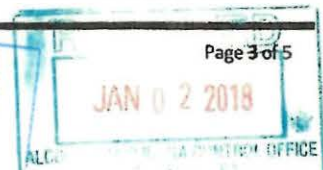
Entity Official Name:	DAVID MCGIVNEY		
Title(s):	Member	Phone:	907-723-9187 % Owned: 90
Mailing Address:	P.O. Box 21082		
City:	JUNEAU	State:	AK ZIP: 99802

Entity Official Name:	ELTON DUMAS		
Title(s):	Member	Phone:	907-465-7690 % Owned: 10
Mailing Address:	9304 TURN ST		
City:	JUNEAU	State:	AK ZIP: 99801

Entity Official Name:			
Title(s):		Phone:	% Owned:
Mailing Address:			
City:		State:	ZIP:

[Form AB-17d] (rev 10/16/2017)

License #5430 DBA McGivney's Sports Bar and Grill



Page 3 of 5



Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:

2016 2017

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

☒	☒
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The license was regularly operated during a specific season each year, for 8 or more hours each day.

☐	☐
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The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.

☐	☐
--------------------------	--------------------------

If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.

☐	☐
--------------------------	--------------------------

If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2016 and 2017:

Yes No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?

☐	☒
--------------------------	-------------------------------------

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?

☐	☒
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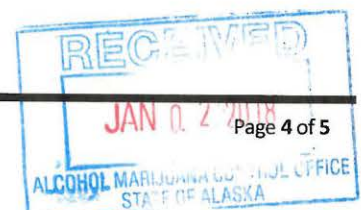
If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Alcohol Server Education

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.





Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Section 8 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

[Signature]

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

[Signature]

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

[Signature]

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

[Signature]

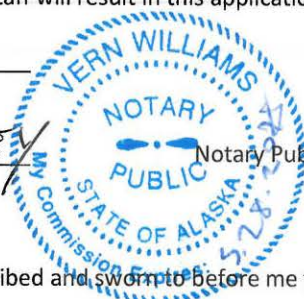
I am submitting as part of this application a written statement that meets the attached Tourism Statement Guidelines, for review by the Alcoholic Beverage Control Board.

[Signature]

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

DAVID MCGIVNEY
Printed name of licensee



Signature of Notary Public

[Signature]
Notary Public in and for the State of Alaska

My commission expires: 5-28-2018

Subscribed and sworn to before me this 29 day of December, 2017.

License Fee:	\$ 2500.00	Application Fee:	\$ 200.00	TOTAL:	\$ 2700.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					2700 —





December 26, 2017

AMCO Board

Tourism License #5430

MAC Ventures LLC DBA McGivney's Sports Bar & Grill Downtown

RE: Tourism Statement

To Whom It May Concern:

MAC Ventures LLC DBA McGivney's Sports Bar & Grill Downtown, 51 Egan Dr. Juneau, AK, operates tourism license #5430, as it is in the 4 Stars by Sheraton Hotel (Starwood Brand). The hotel has 106 rooms and contains no kitchenettes.

This facility has been operating since February 2016. This space was fully renovated at a cost of \$1.2 million dollars to encourage and enhance tourism at the 4 Stars by Sheraton Hotel, which includes a full-service restaurant and bar. Room service and stocked bars are not offered at this time.

We are a designated stop for local food tour company Juneau Food Tours, servicing locals and tourists. We also offer pre and post tour meals for Uncruise guests.

Sincerely,

A handwritten signature in black ink, appearing to be "David McGivney", written over a circular stamp or seal.

David McGivney, Member



Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional
Licensing

State of Alaska > Commerce > Corporations, Business, & Professional Licensing > Search & Database Download > Corp. > Corporation Details

NAME(S)

Type	Name
Legal Name	Mac Ventures, LLC
Previous Legal Name	Mack Ventures, LLC

ENTITY DETAILS

Entity Type: Limited Liability Company
Entity #: 10030946
Status: Good Standing
AK Formed Date: 7/21/2015
Duration/Expiration: Perpetual
Home State: ALASKA
Next Biennial Report Due: 1/2/2019
Entity Mailing Address: PO BOX 21082, JUNEAU, AK 99802
Entity Physical Address: 51 EGAN DRIVE, JUNEAU, AK 99801

REGISTERED AGENT

Agent Name: NATIONAL REGISTERED AGENTS, INC.

Registered Mailing Address: 9360 GLACIER HWY STE 202, JUNEAU, AK 99801

Registered Physical Address: 9360 GLACIER HWY STE 202, JUNEAU, AK 99801

OFFICIALS

☐ Show Former

AK Entity #	Name	Titles	Owned
	DAVID MCGIVNEY	Member	90
	Elton Dumas	Member	10

FILED DOCUMENTS

Date Filed	Type	Filing	Certificate
7/21/2015	Creation Filing	Click to View	Click to View
8/26/2015	Initial Report	Click to View	
8/28/2015	Amendment	Click to View	Click to View
10/05/2015	Change of Officials	Click to View	
12/12/2016	Biennial Report	Click to View	
5/30/2017	Agent Change	Click to View	
8/21/2017	Change of Officials	Click to View	
11/21/2017	Change of Officials	Click to View	

Juneau Mailing Address

P.O. Box 110806
 Juneau, AK 99811-0806

Physical Address

333 Willoughby Avenue
 9th Floor
 Juneau, AK 99801-1770

Anchorage Mailing/Physical Address

550 West Seventh Avenue
 Suite 1500
 Anchorage, AK 99501-3567

Phone Numbers

Main Phone: (907) 269-8160
 FAX: (907) 269-8156



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 30, 2018

City & Borough of Juneau

Attn: Beth McEwen

Via Email: beth.mcewen@juneau.org

Cc: City.Clerk@juneau.org

Re: Notice of 2018/2019 Liquor License Renewal Application

License Type:	Package Store	License Number:	3507
Licensee:	Carr-Gottstein Foods Co.		
Doing Business As:	Oaken Keg Spirit Shops #1820		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Package Store License

Form AB-17b: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing package store liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	Carr-Gottstein Foods Co.	License #:	3507
License Type:	Package Store	Statute:	AS 04.11.150
Doing Business As:	Oaken Keg Spirit Shops #1820		
Premises Address:	3011 Vintage Blvd		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

Mailing Address:	PO Box 29096 MS 6531		
City:	PHOENIX	State:	AZ
		ZIP:	85038

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	ROBERT GORDON		
Contact Phone:	208.395.3856	Business Phone:	
Contact Email:	NASC.TAX@SAFEWAY.COM		

Seasonal License? Yes ☐ No ☒ If "Yes", write your six-month operating period: _____





Alaska Alcoholic Beverage Control Board

Package Store License

Form AB-17b: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 2 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☒ ☐

If "Yes", disclose the name of the individual and the reason for this authorization:

PLEASE SEE ENCLOSED POA

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

[Form AB-17b] (rev 10/16/2017)
License #3507 DBA Oaken Keg Spirit Shops #1820





Alaska Alcoholic Beverage Control Board

Package Store License

Form AB-17b: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 4 -- Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by using the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>. Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	10023528
-----------------------	----------

You must ensure that you are able to certify the following statement before signing your initials in the box to the right:

Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official Name:	PLEASE SEE ENCLOSED LIST OF OFFICIALS			
Title(s):		Phone:		% Owned:
Mailing Address:				
City:		State:		ZIP:

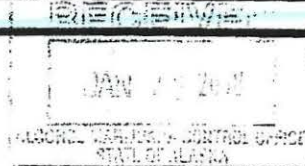
Entity Official Name:				
Title(s):		Phone:		% Owned:
Mailing Address:				
City:		State:		ZIP:

Entity Official Name:				
Title(s):		Phone:		% Owned:
Mailing Address:				
City:		State:		ZIP:

[Form AB-17b] (rev 10/16/2017)

License #3507 DBA Oaken Keg Spirit Shops #1820

Page 3 of 5



NAME(S)

Type	Name
Legal Name	Carr-Gottstein Foods Co

ENTITY DETAILS

Entity Type: Business Corporation

Entity #: 10023528

Status: Good Standing

AK Formed Date: 9/16/2014

Duration/Expiration: Perpetual

Home State: DELAWARE

Next Biennial Report Due: 1/2/2020

Entity Mailing Address: 5918 STONERIDGE MALL ROAD, TAX DIVISION, PLEASANTON, CA 94588-3229

Entity Physical Address: 5918 STONERIDGE MALL ROAD, TAX DIVISION, PLEASANTON, CA 94588-3229

REGISTERED AGENT

Agent Name: C T Corporation System

Registered Mailing Address: 9360 GLACIER HWY, SUITE 202, JUNEAU, AK 99801

Registered Physical Address: 9360 GLACIER HWY, SUITE 202, JUNEAU, AK 99801



NAME	TITLE	MAILING ADDRESS	CITY	STATE	ZIP	PHONE	% OWNED
SSI-AK Holdings, Inc	Shareholder	C/O Tax Division					100
Gary Morton	Treasurer, Vice President	5918 Stoneridge Mall Rd	Pleasanton	CA	94588	925-467-3000	0
Laura Donald	Director, Assistant Secretary, Vice President	5918 Stoneridge Mall Rd	Pleasanton	CA	94588	925-467-3000	0
Robert A Gordon	Director, Secretary, Vice President	5918 Stoneridge Mall Rd	Pleasanton	CA	94588	925-467-3000	0
Robert Miller	President	5918 Stoneridge Mall Rd	Pleasanton	CA	94588	925-467-3000	0



Alaska Alcoholic Beverage Control Board

Package Store License

Form AB-17b: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated: 2016 2017

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

☒	☒
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The license was regularly operated during a specific season each year, for 8 or more hours each day.

☐	☐
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The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.

☐	☐
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If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.

☐	☐
--------------------------	--------------------------

*If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.***Section 6 – Violations and Convictions**

Applicant violations and convictions in calendar years 2016 and 2017: Yes No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?

☒	☐
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Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?

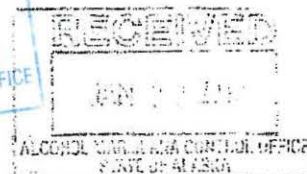
☐	☒
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If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Alcohol Server Education

Read the line below, and then sign your initials in the box to the right of the statement: Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.





Asset Protection Department
1121 124th Avenue NE
Bellevue, WA 98005

March 21, 2016

Cynthia Franklin, Director
Alcohol & Marijuana Control Office
550 W. 7th Ave, Suite 1600
Anchorage, AK 99501

Re: Number: AB16-0213
Licensee: Carr-Gottstein Foods Co.
License Number: 4334

Dear Ms. Franklin,

This letter is Carr-Gottstein Foods' response to the Notice of Violation addressed to Carr-Gottstein Foods Co. DBA Oaken Keg #2728 located at 1907 Seward Hwy, Seward, AK. As part of a compliance check inspection, employees Doris Paul, Steven Brown and Sharyll Higbee were found to be working/scheduled to work without current TIPS cards. Subsequent investigation was conducted by Safeway's Asset Protection Department.

In order to prevent future violations, the following steps will be taken:

- Increased number of certified trainers across the state – we currently have six and will look to add more this year.
- A review of cards and expiration dates monthly by the Liquor Managers with written verification to the Store Director and Keri Rochon (Training Specialist) going forward.
- Request for training to occur within 60 days of expiry from 90 days.
- An in-house Master Trainer (Keri Rochon) will be able to train other facilitators in the TIPS program.

Store management will coordinate with Safeway's training department for any additional retraining needed.

Thank you for bringing this matter to our attention. Should you have any questions please feel free to contact me.

Sincerely,

Rick J. Whidden
Director, Asset Protection
Albertsons/Safeway, Seattle Division





Alcohol & Marijuana Control Office
550 W. 7th Ave, Suite 1600
Anchorage, AK 99501

Date: 3-16-16
Number AB16-0213
Page 1 of 1 Page

Notice of Violation

(3AAC 304.525)

Licensee	License Number	Type of License
Carr-Gottstein Foods Co.	4334	Package Store
D.B.A. Oaken Keg #2728 1907 Seward Hwy	How Delivered Via e-mail to tariq.jackson@safeway.com	Law Enforcement Agency Seward Police Department
Street or P.O. Box PO Box 29096 MS 6531	City, State Phoenix, AZ	Zip 85038-9096

This is a notice to you as licensee that an alleged violation has occurred. If the Alcoholic Beverage Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

Note: This is not an accusation or a criminal complaint.

VIOLATION: On 3-10-16, an inspection was conducted at the above store. Liquor manager Steven L. Brown was asked to provide proof of current server education. Brown presented an expired TIPS card, #2259301. The card had expired on 11-6-15. Brown was allowed to continue operating the liquor store without current server education. Another clerk was identified to take over the store but her temporary issued TIPS card had expired also. It was later learned that the clerk had failed her tips class and the store had been notified by TIPS instructor Keri Rochon of the failure. This employee was also allowed to sell alcoholic beverages. These are violations of Title IV.

Your attention is directed to AS04.21.015 & 3AAC304.465: Server education

You are directed to respond to the Director of the Alcohol Beverage Control Board in writing to this Notice of Violation within 10 days of receipt to explain what action you have taken to prevent a reoccurrence of this violation. FAILURE TO RESPOND TO THIS NOTICE OF VIOLATION WITHIN 10 DAYS WILL RESULT IN YOUR APPEARANCE, EITHER IN PERSON OR TELEPHONICALLY, BEFORE THE ABC BOARD OF DIRECTORS AT THEIR NEXT REGULARLY SCHEDULED BOARD MEETING. *Please include your Alcohol License Number in your response.

Cynthia Franklin, Director
Alcohol & Marijuana Control Office
550 W. 7th Ave, Suite 1600
Anchorage, Alaska 99501

A Response is Required

3 AAC 304.525 (B) provides that upon receipt of a Notice of Violation, a licensee may request to appear before the Director and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice and the Director must grant an appearance within ten days after receipt of a request. A Licensee shall respond, either orally or in writing, to the Notice.

Receipt:	Violation Observed By: F.R. Hamilton
Filed By: <i>F.R. Hamilton</i>	Title: Investigator III





Alaska Alcoholic Beverage Control Board

Package Store License

Form AB-17b: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 8 – Written Orders

Written orders in calendar years 2016 and 2017:

Yes No

Did you sell alcoholic beverages in response to written orders in calendar years 2016 or 2017?

☐ ☒

Section 9 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

mg

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

mg

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

mg

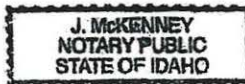
I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

mg

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304; and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Robert Gordon
Signature of licensee

ROBERT GORDON
Printed name of licensee



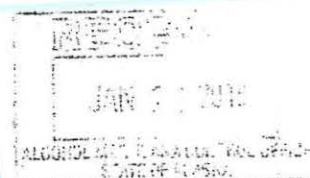
J. McKenney
Signature of Notary Public

Notary Public in and for the State of IDAHO

My commission expires: 12/15/22

Subscribed and sworn to before me this 19 day of JAN 2018

License Fee:	\$ 1500.00	Application Fee:	\$ 200.00	TOTAL:	\$ 1700.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					\$ 1700.00





THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

February 1, 2018

City & Borough of Juneau

Attn: Beth McEwen

Via Email: beth.mcewen@juneau.org

Cc: City.Clerk@juneau.org

Re: Notice of 2018/2019 Liquor License Renewal Application

License Type:	Restaurant/Eating Place	License Number:	5278
Licensee:	Abigail May LaForce Roha		
Doing Business As:	Zerelda's Bistro		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing restaurant or eating place liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	Abigail May LaForce Roha	License #:	5278
License Type:	Restaurant/Eating Place	Statute:	AS 04.11.100
Doing Business As:	Zerelda's Bistro		
Premises Address:	9351 Glacier Highway		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

Mailing Address:	9351 Glacier Hwy				
City:	Juneau	State:	AK	ZIP:	99801

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	Abby LaForce Roha		
Contact Phone:	907-209-5062	Business Phone:	907-500-7096
Contact Email:	abby_laforce@hotmail.com		

Seasonal License? ☐ Yes ☒ No ☐ If "Yes", write your six-month operating period: _____





Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Packet Page 151 of 266
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 2 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☐☒

If "Yes", disclose the name of the individual and the reason for this authorization:

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4. If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☒ applicant ☐ affiliate
X

Name:	Abby LaForce Roha				
Mailing Address:	9351 Glacier Hwy				
City:	Juneau	State:	AK	ZIP:	99801
Email:	abby_laforce@hotmail.com				
Contact Phone:	907-209-5062				

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					





Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Section 4 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>
Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	
-----------------------	--

You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

--

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	





Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:	2016	2017
The license was regularly operated continuously throughout each year, for 8 or more hours each day.	☒	☒
The license was regularly operated during a specific season each year, for 8 or more hours each day.	☐	☐
The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day. <i>If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.</i>	☐	☐
The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years. <i>If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.</i>	☐	☐

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2016 and 2017:	Yes	No
Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?	☐	☒
Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?	☐	☒

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Alcohol Server Education

Read the line below, and then sign your initials in the box to the right of the statement:	Initials
I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.	ALR





Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Section 8 – Gross Receipts

Enter the dollar amounts of the food and gross (food + alcohol) receipts on the licensed premises, and calculate the percentage of gross receipts that are from food sales on the licensed premises for each calendar year. (Food Receipts ÷ Gross Receipts x 100 = %)

2016 Food Receipts:	\$ 146,975.26	2016 Gross Receipts:	\$ 173,362.76	% From Food:	84.7 %
2017 Food Receipts:	\$ 414,814.60	2017 Gross Receipts:	\$ 470,468.87	% From Food:	88.17 %

Section 9 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

☒

ALR

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

☒

ALR

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

☒

ALR

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

☒

ALR

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Abby LaForce Roha

Signature of licensee

Abby LaForce Roha

Abby LaForce Roha

Printed name of licensee

[Signature]

Signature of Notary Public

Notary Public in and for the State of

Alaska

My commission expires:

8/25/2019

Subscribed and sworn to before me this

31 day of

January

2018

License Fee:	\$ 600.00	Application Fee:	\$ 200.00	TOTAL:	\$ 800.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					\$800.00

[Form AB-17a] (rev 10/16/2017)

License #5278 DBA Zerelda's Bistro

STATE OF ALASKA
OFFICIAL SEALKim M. Gibb
NOTARY PUBLIC

My Commission Expires



Page 5 of 5

RECEIVED
JAN 31 2018
ALCOHOL MARIJUANA CONTROL OFFICE
STATE OF ALASKA



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

February 8, 2018

City & Borough of Juneau

Attn: Beth McEwen

Via Email: beth.mcewen@juneau.org

Cc: City.Clerk@juneau.org

Re: Notice of 2018/2019 Liquor License Renewal Application

License Type:	Restaurant/Eating Place	License Number:	851
Licensee:	Rodfather's, LLC		
Doing Business As:	Papa Rod's		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing restaurant or eating place liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	Rodfather's, LLC	License #:	851
License Type:	Restaurant/Eating Place - Seasonal	Statute:	AS 04.11.100
Doing Business As:	Papa Rod's		
Premises Address:	356 South Franklin St		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

Mailing Address:	2617 ENGINEERS CUTOFF RD		
City:	JUNEAU	State:	AK
ZIP:	99801		

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	ROD MORRISON		
Contact Phone:	(907) 321-3366	Business Phone:	
Contact Email:	rodjm1948@yahoo.com		

Seasonal License? ☐ Yes ☒ No

If "Yes", write your six-month operating period:

going to year round





Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Section 2 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☐ ☒

If "Yes", disclose the name of the individual and the reason for this authorization:

Section 3 – Sole Proprietor Ownership Information

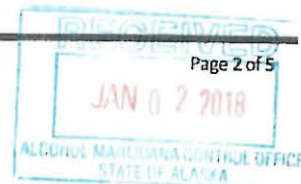
This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4. If more space is needed, please attach a separate sheet with the required information. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☒ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					





Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 4 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>. Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	86888D
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You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

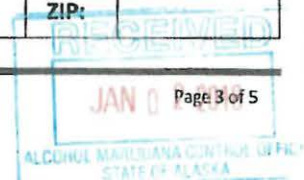
Entity Official Name:	ROD MORRISON			
Title(s):	MEMBER	Phone:	(907) 321-3366	% Owned: 100
Mailing Address:	2617 ENGINEERS CUTOFF RD			
City:	JUNEAU	State:	AK	ZIP: 99801

Entity Official Name:				
Title(s):		Phone:		% Owned:
Mailing Address:				
City:		State:		ZIP:

Entity Official Name:				
Title(s):		Phone:		% Owned:
Mailing Address:				
City:		State:		ZIP:

[Form AB-17a] (rev 10/16/2017)

License #851 DBA Papa Rod's



Page 3 of 5



Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:	2016	2017
The license was regularly operated continuously throughout each year, for 8 or more hours each day.	☐	☐
The license was regularly operated during a specific season each year, for 8 or more hours each day.	☐	☒
The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day. <i>If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.</i>	☐	☐
The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years. <i>If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.</i>	☒	☐

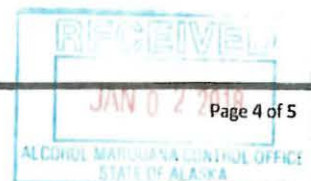
Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2016 and 2017:	Yes	No
Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?	☐	☒
Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?	☐	☒

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Alcohol Server Education

Read the line below, and then sign your initials in the box to the right of the statement:	Initials
I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.	





Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Section 8 – Gross Receipts

Enter the dollar amounts of the food and gross (food + alcohol) receipts on the licensed premises, and calculate the percentage of gross receipts that are from food sales on the licensed premises for each calendar year. (Food Receipts ÷ Gross Receipts x 100 = %)

2016 Food Receipts:	\$ 0	2016 Gross Receipts:	\$ 0	% From Food:	0 %
2017 Food Receipts:	\$ 134,742	2017 Gross Receipts:	\$ 140,944	% From Food:	95.6 %

Section 9 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Rod Morrison

Printed name of licensee



Signature of Notary Public

Notary Public in and for the State of Alaska

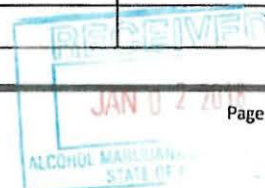
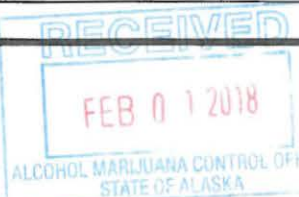
My commission expires: 01/20/2021

Subscribed and sworn to before me this 28th day of December, 2017.

License Fee:	\$ 300.00	Application Fee:	\$ 200.00	TOTAL:	\$ 500.00 800.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					

[Form AB-17a] (rev 10/16/2017)

License #851 DBA Papa Rod's



Page 5 of 5



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 19, 2018

City & Borough of Juneau

Attn: Beth McEwen

Via Email: beth.mcewen@juneau.org

Cc: City.Clerk@juneau.org

Re: Notice of 2018/2019 Liquor License Renewal Application

License Type:	Restaurant/Eating Place	License Number:	1416
Licensee:	Taku Glacier Lodge, Inc.		
Doing Business As:	Taku Glacier Flightseeing / Salmon Bake		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Packet Page 162 of 266
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing restaurant or eating place liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	Taku Glacier Lodge, Inc.	License #:	1416
License Type:	Restaurant/Eating Place	Statute:	AS 04.11.100
Doing Business As:	Taku Glacier Flightseeing / Salmon Bake		
Premises Address:	Taku Valley, Lot 75		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

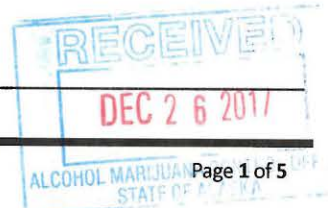
Mailing Address:	Box 33597				
City:	JUNEAU	State:	AK	ZIP:	99803

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	KENNETH R. WARD		
Contact Phone:	907-723-8636	Business Phone:	907-586-6275
Contact Email:	KMTAKU@YAHOO.COM		

Seasonal License? ☐ Yes ☒ No

If "Yes", write your six-month operating period: _____





Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Packet Page 163 of 266
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 2 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?



If "Yes", disclose the name of the individual and the reason for this authorization:

MICHAEL C. WARD, MANAGER, TAKU GLACIER LODGE, INC

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4. If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					





Alcohol and Marijuana Control Office
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Anchorage, AK 99501
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Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Section 4 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>. Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	50786D
-----------------------	--------

You must ensure that you are able to certify the following statement before signing your initials in the box to the right:

Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official Name:	KENNETH ROBERT WARD AND MICHELLE NORA WARD ALASKA COMMUNITY PROPERTY TRUST				
Title(s):	SHAREHOLDER	Phone:	907-586-8258	% Owned:	100%
Mailing Address:	Box 33597				
City:	JUNEAU	State:	ALASKA	ZIP:	99803

Entity Official Name:	MICHELLE WARD				
Title(s):	DIRECTOR, PRESIDENT	Phone:	907-723-8492	% Owned:	
Mailing Address:	Box 33597				
City:	JUNEAU	State:	AK	ZIP:	99803

Entity Official Name:	KENNETH WARD				
Title(s):	DIRECTOR, VICE PRESIDENT SECRETARY, TREASURER	Phone:	907-723-8636	% Owned:	
Mailing Address:	Box 33597				
City:	JUNEAU	State:	AK	ZIP:	99803



Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:	2016	2017
The license was regularly operated continuously throughout each year, for 8 or more hours each day.	☐	☐
The license was regularly operated during a specific season each year, for 8 or more hours each day.	☒	☒
The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day. <i>If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.</i>	☐	☐
The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years. <i>If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.</i>	☐	☐

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2016 and 2017:	Yes	No
Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?	☐	☒
Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?	☐	☒

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Alcohol Server Education

Read the line below, and then sign your initials in the box to the right of the statement:	Initials
I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.	



Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Packet Page 166 of 266
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 8 – Gross Receipts

Enter the dollar amounts of the food and gross (food + alcohol) receipts on the licensed premises, and calculate the percentage of gross receipts that are from food sales on the licensed premises for each calendar year. (Food Receipts ÷ Gross Receipts x 100 = %)

2016 Food Receipts:	\$ 910,576 ⁰⁰	2016 Gross Receipts:	\$ 940,152 ⁰⁰	% From Food:	97 %
2017 Food Receipts:	\$ 1,040,595 ⁰⁰	2017 Gross Receipts:	\$ 1,072,991 ⁰⁰	% From Food:	97 %

Section 9 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.



I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.



I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

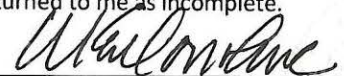


I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.



As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.


Signature of licensee


Signature of Notary Public

KENNETH R. WARDS
Printed name of licensee

Notary Public in and for the State of Alaska

My commission expires: 6-15-2019

Subscribed and sworn to before me this 20th day of December, 2017.

License Fee:	\$ 600.00	Application Fee:	\$ 200.00	TOTAL:	\$ 800.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					





THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 31, 2018

City & Borough of Juneau

Attn: Beth McEwen

Via Email: beth.mcewen@juneau.org

Cc: City.Clerk@juneau.org

Re: Notice of 2018/2019 Liquor License Renewal Application

License Type:	Restaurant/Eating Place	License Number:	848
Licensee:	V's Grinders, LLC		
Doing Business As:	V's Cellar Door		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Master Checklist: Renewal Liquor License Application

License Type:	REP	License Number:	848
Doing Business As:	V's Cellar Door		
Examiner:	Carrie	Transaction #:	1020843

Document	Received	Completed	Notes
AB-17: Renewal Application	1/2	1/30	
App and License Fees	1/2	1/30	

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
Fingerprint Cards & Fees / AB-08a: Crim. History			
Late Fee			

Names on FP Cards:	
--------------------	--

	Yes	No
Selling alcohol in response to written order (package stores)?	☐	☒
Mailing address different than one in database?	☐	☒
In "Good Standing" with CBPL (skip this and next question for sole proprietor)?	☒	☐
Officers and stockholders match CBPL and database (if "No", determine if transfer necessary)?	☒	☐



Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing restaurant or eating place liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	V's Grinders, LLC	License #:	848
License Type:	Restaurant/Eating Place	Statute:	AS 04.11.100
Doing Business As:	V's Cellar Door		
Premises Address:	222 Seward Street		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

Mailing Address:	222 Seward St		
City:	Juneau	State:	AK
ZIP:	99801		

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	Venietia Santana		
Contact Phone:	586-6870	Business Phone:	586-6870
Contact Email:	info@vscellardoor.com		

Seasonal License? ☐ Yes ☒ No
If "Yes", write your six-month operating period:





Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Section 2 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☐☒

If "Yes", disclose the name of the individual and the reason for this authorization:

--

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					





Alaska Alcoholic Beverage Control Board

Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Restaurant or Eating Place License**Form AB-17a: 2018/2019 Renewal License Application****Section 4 – Entity Ownership Information**

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>
 Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:

10004063

You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

VS.

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official Name:	Venetia Santana			
Title(s):	Owner Member	Phone:	907 723 2762	% Owned: 100
Mailing Address:	222 Seward St			
City:	Juneau	State:	AK	ZIP: 99801

Entity Official Name:				
Title(s):		Phone:		% Owned:
Mailing Address:				
City:		State:		ZIP:

Entity Official Name:				
Title(s):		Phone:		% Owned:
Mailing Address:				
City:		State:		ZIP:





Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:

2016 2017

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

☒	☒
-------------------------------------	-------------------------------------

The license was regularly operated during a specific season each year, for 8 or more hours each day.

☐	☐
--------------------------	--------------------------

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.

☐	☐
--------------------------	--------------------------

If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.

☐	☐
--------------------------	--------------------------

If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2016 and 2017:

Yes No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?

☐	☒
--------------------------	-------------------------------------

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?

☐	☒
--------------------------	-------------------------------------

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Alcohol Server Education

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.

V.S.





Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Section 8 – Gross Receipts

Enter the dollar amounts of the food and gross (food + alcohol) receipts on the licensed premises, and calculate the percentage of gross receipts that are from food sales on the licensed premises for each calendar year. (Food Receipts ÷ Gross Receipts x 100 = %)

2016 Food Receipts:	\$ 240690	2016 Gross Receipts:	\$ 293017	% From Food:	82.1 %
2017 Food Receipts:	\$ 279933	2017 Gross Receipts:	\$ 327000	% From Food:	85.6 %

Section 9 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

V.S.

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

V.S.

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

V.S.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

V.S.

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Venietra Santana
Signature of licensee

[Signature]
Signature of Notary Public

Venietra Santana
Printed Name of Licensee
OFFICIAL SEAL
Andrew Q. Snow
NOTARY PUBLIC
My Commission Expires 08/31/2021

Notary Public in and for the State of ALASKA

My commission expires: 08-31-2021

Subscribed and sworn to before me this 21 day of DECEMBER, 20 17.

License Fee:	\$ 600.00	Application Fee:	\$ 200.00	TOTAL:	\$ 800.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					



Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional
Licensing

State of Alaska > Commerce > Corporations, Business, & Professional Licensing > Search & Database Download > Corp. > Corporation Details

NAME(S)

Type	Name
Legal Name	V's Grinders, LLC

ENTITY DETAILS

Entity Type: Limited Liability Company
Entity #: 10004063
Status: Good Standing
AK Formed Date: 3/27/2012
Duration/Expiration: Perpetual
Home State: ALASKA
Next Biennial Report Due: 1/2/2018 [File Biennial Report](#)
Entity Mailing Address: 222 SEWARD STREET, JUNEAU, AK 99801
Entity Physical Address: 222 SEWARD STREET, JUNEAU, AK 99801

REGISTERED AGENT

Agent Name: BAXTER BRUCE & SULLIVAN P.C.
Registered Mailing Address: P.O. BOX 32819, JUNEAU, AK 99803
Registered Physical Address: 9309 GLACIER HIGHWAY, SUITE A201, JUNEAU, AK 99801

OFFICIALS

AK Entity #	Name	Titles	☐ Show Former
			Owned
	Venietia Mary Aurora Elizabeth Santana	Member	100

FILED DOCUMENTS

Date Filed	Type	Filing	Certificate
3/27/2012	Creation Filing	Click to View	Click to View
4/19/2012	Initial Report	Click to View	
1/16/2014	Biennial Report	Click to View	
1/19/2016	Biennial Report	Click to View	

Juneau Mailing Address

P.O. Box 110806
Juneau, AK 99811-0806

Physical Address

333 Willoughby Avenue
9th Floor
Juneau, AK 99801-1770

Phone Numbers

Main Phone: (907) 465-2550
FAX: (907) 465-2974

Anchorage Mailing/Physical Address

550 West Seventh Avenue
Suite 1500
Anchorage, AK 99501-3567

Phone Numbers

Main Phone: (907) 269-8160
FAX: (907) 269-8156



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

February 7, 2018

City & Borough of Juneau

Attn: Beth McEwen

Via Email: beth.mcewen@juneau.org

Cc: City.Clerk@juneau.org

Re: Notice of 2018/2019 Liquor License Renewal Application

License Type:	Wholesale - General	License Number:	3166
Licensee:	The Odom Corporation		
Doing Business As:	The Odom Corporation		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

Packet Page 176 of 266
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing beverage dispensary – tourism liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	The Odom Corporation	License #:	3166
License Type:	Wholesale - General	Statute:	AS 04.11.160(a)
Doing Business As:	The Odom Corporation		
Premises Address:	5452 Shaune Drive - Bay 1		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

Mailing Address:	11406 SE 8 th street, Suite 300				
City:	Bellevue	State:	WA	ZIP:	98004

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	Randy Halter		
Contact Phone:	425-456-3572	Business Phone:	
Contact Email:	Camille.Payment@odomcorp.com		

(executive assistant to Randy Halter)

Seasonal License? ☐ Yes ☒ No

If "Yes", write your six-month operating period:





Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

Section 2 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☐☒

If "Yes", disclose the name of the individual and the reason for this authorization:

--

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4.

If more space is needed, please attach a separate sheet with the required information.

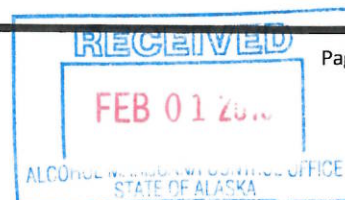
The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					





Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

Section 4 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>
Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	4652F
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You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official Name:	See attached list				
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	



THE ODOM CORPORATION
Officer List

Name	Home Address	Title	% of Ownership	Home Phone
Odom, John Paul	7 Enatai Drive Bellevue, WA 98004-7409	Shareholder, Director	31.2%	(425) 450-0080
Odom, William Lee	1701 W. 11th Avenue Anchorage, AK 99501-4205	Shareholder, Vice-President, Director	31.0%	(907) 229-0221
Odom, James Randolph	6072 155th Street, S.E. Bellevue, WA 98006-5124	Shareholder, Vice-President, Director	32.1%	(425) 562-1849
Halter, Randy Edward	16869 SE 56th Place Bellevue, WA 98006-5524	Vice-President, Treasurer		(425) 603-9635
Dexter, Jerry Jay	2122 E. Huckleberry Lane Spokane, WA 98104-8470	Vice President		(509) 443-9015
Hilpert, Adam	24120 East Broadway Ct Liberty Lake, WA 99019-9671	President		(509) 927-1324





Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:

2016 2017

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

☒	☒
-------------------------------------	-------------------------------------

The license was regularly operated during a specific season each year, for 8 or more hours each day.

☐	☐
--------------------------	--------------------------

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.

☐	☐
--------------------------	--------------------------

If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.

☐	☐
--------------------------	--------------------------

If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2016 and 2017:

Yes No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?

☐	☒
--------------------------	-------------------------------------

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?

☐	☒
--------------------------	-------------------------------------

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.





Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

RKH

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

RKH

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

RKH

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

RKH

I have submitted a completed Form AB-25: Supplier Certification for each distiller, brewer, vintner, or importer of each product line of alcoholic beverages that I have purchased or intend to purchase, offer for sale, or sell. Additionally, I have submitted as part of this application the required supplier fee, following the attached Supplier Fee Schedule.

RKH

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Printed name of licensee

Signature of Notary Public

Notary Public in and for the State of

My commission expires:

Subscribed and sworn to before me this

20th

day of

December

2017

License Fee:	\$ 2000.00	Application Fee:	\$ 200.00	TOTAL:	\$ 2200.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					
Miscellaneous Fees: <i>Supplier Fee</i>					\$ 1,000.00
GRAND TOTAL (if different than TOTAL):					\$ 3,200.00





THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

February 7, 2018

City & Borough of Juneau

Attn: Beth McEwen

Via Email: beth.mcewen@juneau.org

Cc: City.Clerk@juneau.org

Re: Notice of 2018/2019 Liquor License Renewal Application

License Type:	Wholesale - General	License Number:	4715
Licensee:	The Odom Corporation		
Doing Business As:	The Odom Corporation		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

Packet Page 183 of 266
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing beverage dispensary – tourism liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	The Odom Corporation	License #:	4715
License Type:	Wholesale - Malt Beverage & Wine	Statute:	AS 04.11.160(b)
Doing Business As:	The Odom Corporation		
Premises Address:	3143 Channel Drive		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

Mailing Address:	11400 SE 8 th Street, Suite 300		
City:	Bellevue	State:	WA
ZIP:	98004		

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	Randy Halter		
Contact Phone:	(425) 456-3577	Business Phone:	
Contact Email:	Lamille.Daymeat@odomcorp.com		

(executive assistant to Randy Halter)

Seasonal License? ☐ Yes ☒ No

If "Yes", write your six-month operating period: _____





Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

Packet Page 184 of 266
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 2 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☐☒

If "Yes", disclose the name of the individual and the reason for this authorization:

--

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					





Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

Section 4 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by using the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>
Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	41652 F
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You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official Name:	See attached list				
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	



THE ODOM CORPORATION
Officer List

Name	Home Address	Title	% of Ownership	Home Phone
Odom, John Paul	7 Enatai Drive Bellevue, WA 98004-7409	Shareholder, Director	31.2%	(425) 450-0080
Odom, William Lee	1701 W. 11th Avenue Anchorage, AK 99501-4205	Shareholder, Vice-President, Director	31.0%	(907) 229-0221
Odom, James Randolph	6072 155th Street, S.E. Bellevue, WA 98006-5124	Shareholder, Vice-President, Director	32.1%	(425) 562-1849
Halter, Randy Edward	16869 SE 56th Place Bellevue, WA 98006-5524	Vice-President, Treasurer		(425) 603-9635
Dexter, Jerry Jay	2122 E. Huckleberry Lane Spokane, WA 98104-8470	Vice President		(509) 443-9015
Hilpert, Adam	24120 East Broadway Ct Liberty Lake, WA 99019-9671	President		(509) 927-1324





Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

Packet Page 187 of 266
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:

2016 2017

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

☒	☒
-------------------------------------	-------------------------------------

The license was regularly operated during a specific season each year, for 8 or more hours each day.

☐	☐
--------------------------	--------------------------

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.

☐	☐
--------------------------	--------------------------

If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.

☐	☐
--------------------------	--------------------------

If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2016 and 2017:

Yes No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?

☐	☒
--------------------------	-------------------------------------

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?

☐	☒
--------------------------	-------------------------------------

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.





Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

Packet Page 188 of 266
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

[Handwritten initials]

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

[Handwritten initials]

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

[Handwritten initials]

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

[Handwritten initials]

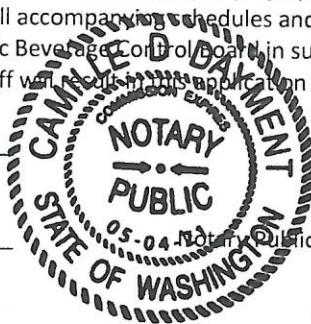
I have submitted a completed Form AB-25: Supplier Certification for each distiller, brewer, vintner, or importer of each product line of alcoholic beverages that I have purchased or intend to purchase, offer for sale, or sell. Additionally, I have submitted as part of this application the required supplier fee, following the attached Supplier Fee Schedule.

[Handwritten initials]

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Printed name of licensee



Signature of Notary Public

Notary Public in and for the State of Washington

My commission expires: May 4, 2021

Subscribed and sworn to before me this 20th day of December, 20 17.

License Fee:	\$ 400.00	Application Fee:	\$ 200.00	TOTAL:	\$ 600.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					
Miscellaneous Fees: <u>None - this location is for the storage of keys</u>					<u>—</u>
GRAND TOTAL (if different than TOTAL):					<u>\$ 600.00</u>



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

January 26, 2018

City & Borough of Juneau

Attn: Beth McEwen

Via Email: beth.mcewen@juneau.org

Cc: City.Clerk@juneau.org

Re: Notice of 2018/2019 Liquor License Renewal Application

License Type:	Wholesale – Malt Beverage & Wine	License Number:	5495
Licensee:	White Mountain Beverage LLC		
Doing Business As:	K & L Distributors Alaska		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing beverage dispensary – tourism liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	White Mountain Beverage LLC	License #:	5495
License Type:	Wholesale - Malt Beverage & Wine	Statute:	AS 04.11.160(b)
Doing Business As:	K & L Distributors Alaska		
Premises Address:	8420 Airport Blvd. Ste. 201		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

Mailing Address:	PO Box 9300		
City:	Renton	State:	WA
		ZIP:	98057

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	Tonda Lakous		
Contact Phone:	2064548814	Business Phone:	
Contact Email:	tonclalakous@kldistributor.com		

Seasonal License? ☐ Yes ☒ No If "Yes", write your six-month operating period: _____





Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Section 2 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☒ ☐

If "Yes", disclose the name of the individual and the reason for this authorization:

Donald Grasse, President

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4. If more space is needed, please attach a separate sheet with the required information. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					





Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 4 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by using the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>. Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	10037633
-----------------------	----------

You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

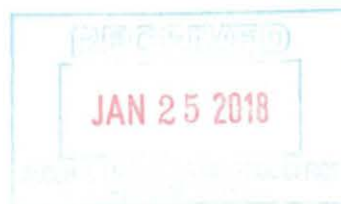
This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official Name:	Luther Martin Johnson			
Title(s):	member	Phone:	6062332919	% Owned: 25.5
Mailing Address:	PO Box 9300			
City:	Renton	State:	WA	ZIP: 98057

Entity Official Name:	Theresa Hammonds Johnson			
Title(s):	member	Phone:	6062332859	% Owned: 25.5
Mailing Address:	PO Box 9300			
City:	Renton	State:	WA	ZIP: 98057

Entity Official Name:	William F Fields			
Title(s):	member	Phone:	6064381831	% Owned: 49
Mailing Address:	PO Box 9300			
City:	Renton	State:	WA	ZIP: 98057





Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

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<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:	2016	2017
The license was regularly operated continuously throughout each year, for 8 or more hours each day.	☒	☒
The license was regularly operated during a specific season each year, for 8 or more hours each day.	☐	☐
The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day. <i>If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.</i>	☐	☐
The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years. <i>If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.</i>	☐	☐

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2016 and 2017:	Yes	No
Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?	☐	☒
Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?	☐	☒

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.





Alaska Alcoholic Beverage Control Board

Wholesale License

Form AB-17f: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

[Handwritten initials]

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

[Handwritten initials]

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

[Handwritten initials]

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

[Handwritten initials]

I have submitted a completed Form AB-25: Supplier Certification for each distiller, brewer, vintner, or importer of each product line of alcoholic beverages that I have purchased or intend to purchase, offer for sale, or sell. Additionally, I have submitted as part of this application the required supplier fee, following the attached Supplier Fee Schedule.

[Handwritten initials]

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Printed name of licensee

THERESA H. JOHNSON

Signature of Notary Public

Notary Public in and for the State of

Kentucky

My commission expires:

1-12-2021

Subscribed and sworn to before me this

29

day of

December

2017

License Fee:	\$ 400.00	Application Fee:	\$ 200.00	TOTAL:	\$ 600.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					
Miscellaneous Fees:					2000
GRAND TOTAL (if different than TOTAL):					2600





THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

January 22, 2018

City & Borough of Juneau

Attn: Beth McEwen

Via Email: beth.mcewen@juneau.org

Cc: City.Clerk@juneau.org

Re: Notice of 2018/2019 Liquor License Renewal Application

License Type:	Restaurant/Eating Place	License Number:	5231
Licensee:	Suwanna Café, LLC		
Doing Business As:	Suwanna Café		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing restaurant or eating place liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	Suwanna Cafe, LLC	License #:	5231
License Type:	Restaurant/Eating Place	Statute:	AS 04.11.100
Doing Business As:	Suwanna Cafe		
Premises Address:	8800 Glacier Highway, Ste 100		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

Mailing Address:	PO BOX 33601				
City:	Juneau	State:	AK	ZIP:	99803

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	Sittthida Sukkarnon		
Contact Phone:	907-723-7146	Business Phone:	907-789-1250
Contact Email:	suwannacafe@yahoo.com		

Seasonal License? ☐ Yes ☒ No If "Yes", write your six-month operating period: _____





Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Section 2 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☐☒

If "Yes", disclose the name of the individual and the reason for this authorization:

--

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4.

If more space is needed, please attach a separate sheet with the required information.

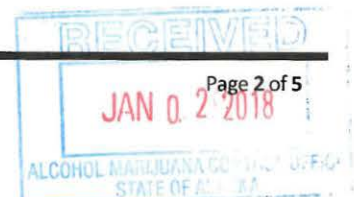
The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					





Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Section 4 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>. Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	132539
-----------------------	--------

You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

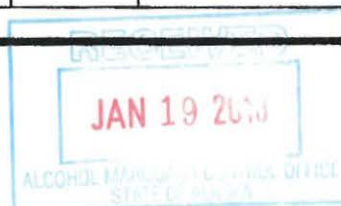
This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official Name:	Sittthida Sukkamon				
Title(s):	member	Phone:	907-723-7146	% Owned:	100
Mailing Address:	PO. Box 33064				
City:	Juneau	State:	AK	ZIP:	99803

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:	AK	ZIP:	

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	





Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:

2016 2017

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

☒ ☒

The license was regularly operated during a specific season each year, for 8 or more hours each day.

☐ ☐

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.

If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.

☐ ☐

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.

If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.

☐ ☐

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2016 and 2017:

Yes No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?

☐ ☒

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?

☐ ☒

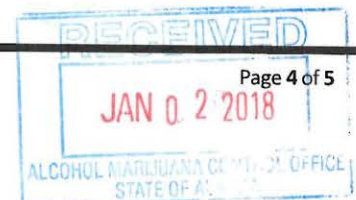
If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Alcohol Server Education

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.





Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

Section 8 – Gross Receipts

Enter the dollar amounts of the food and gross (food + alcohol) receipts on the licensed premises, and calculate the percentage of gross receipts that are from food sales on the licensed premises for each calendar year. (Food Receipts ÷ Gross Receipts x 100 = %)

2016 Food Receipts:	\$421,015.93	2016 Gross Receipts:	\$422,409.93	% From Food:	99%
2017 Food Receipts:	\$446,190.97	2017 Gross Receipts:	\$447,808.97	% From Food:	99%

Section 9 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

SW

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

SW

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

SW

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

SW

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Sittthida Sukkamon

Signature of licensee

Christina L. Reel

Signature of Notary Public

Sittthida Sukkamon

Printed name of licensee

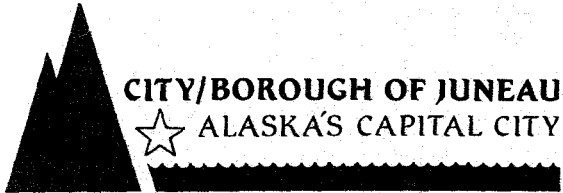
Notary Public in and for the State of Alaska

My commission expires: 1/20/2021

Subscribed and sworn to before me this 27 day of December, 2017.

License Fee:	\$ 600.00	Application Fee:	\$ 200.00	TOTAL:	\$ 800.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					<i>0</i>
Miscellaneous Fees:					<i>0</i>
GRAND TOTAL (if different than TOTAL):					800.00





OFFICE OF THE MUNICIPAL CLERK

Ph: (907)586-5278 Fax: (907)586-4552

e-mail: Beth.McEwen@juneau.org

February 23, 2018

Via certified & regular mail

Attn: Sitthida Sukkamon

Suwanna Café, LLC d/b/a Suwanna Café

P.O. Box 33601

Juneau AK 99803

Re: Restaurant/Eating Place Liquor License #5231 Renewal Protest

Dear Ms. Sukkamon,

City and Borough of Juneau is in receipt of your liquor license renewal from the Alcohol Beverage Control Board which is being forwarded to the Assembly for local governing body action.

As is our practice in these matters, staff from the Fire, Finance, Police, and Community Development Departments has reviewed your establishment to insure compliance with city code.

The Finance Department is recommending the Assembly protest this license renewal due to a balance due on the 3rd quarter 2017 Sales Tax return in the amount of \$5,934.38 as well as the unfiled sales tax return for the 4th quarter 2017 plus the associated unremitted sales taxes, liquor taxes, late filing fees, penalties and interest.

CBJ Code 20.25.025 provides you with the right to an informal hearing before the Assembly to address this issue. This matter will be considered at the Monday, March 5, 2018 Assembly Human Resources Committee (HRC) meeting at 6:00p.m. in the Assembly Chambers and the HRC will then forward a recommendation to the Assembly for action at its regular meeting that same evening at 7:00p.m. in the Assembly Chambers. You will be given the opportunity to participate in an informal hearing before the Assembly during these meetings if you wish to do so.

Copies of the CBJ Code and Alaska Statutes pertaining to the protest process are enclosed for your reference. In the meantime, I would urge you to work with CBJ Sales Tax staff to ensure all filings and outstanding balances are resolved prior to this appearing before the Assembly on March 5. Sales Tax Administrator Clinton Singletary can be reached at 586-5265.

Sincerely,

Beth McEwen

Deputy Clerk

Enclosures

cc via email: Assembly & Staff Reviewers

155 So. Seward Street, Juneau, Alaska 99801-1397

7011 1570 0002 3703 7134

U.S. Postal Service™	
CERTIFIED MAIL™ RECEIPT	
(Domestic Mail Only; No Insurance Coverage Provided)	
For delivery information visit our website at www.usps.com	
OFFICIAL USE	
Postage \$	Postmark Here
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Attn: Sitthida Sukkamon Suwanna Café, LLC d/b/a Suwanna Café P.O. Box 33601 Juneau AK 99803	
PS Form 3800, August 2006 See Reverse for Instructions	

2/28/2018
 Sales Tax Staff withdrew protest
 recommendation as the licensee filed
 all the outstanding sales tax returns
 and paid their account current.



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

January 8, 2018

City & Borough of Juneau

Attn: City Clerk

Via Email: mcb_notice@juneau.org

License Number:	11605
License Type:	Standard Marijuana Cultivation Facility
Licensee:	Always Redeye LLC
Doing Business As:	ALWAYS REDEYE LLC
Physical Address:	2001 Anka St Juneau, AK 99801
Designated Licensee:	Casey Wilkins
Phone Number:	907-957-3877
Email Address:	alwaysredeyellc@gmail.com

☒ **New Application** ☐ **Transfer of Ownership Application** ☐ **Onsite Consumption Endorsement**

AMCO has received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under 3 AAC 306.025(d)(2).

To protest the approval of this application(s) pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.010, 3 AAC 306.080, and 3 AAC 306.250 provide that the board will deny an application for a new license if the board finds that the license is prohibited under AS 17.38 as a result of an ordinance or election conducted under AS 17.38 and 3 AAC 306.200, or when a local government protests an application on the grounds that the proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the marijuana establishment, unless the local government has approved a variance from the local ordinance.

This application will be in front of the Marijuana Control Board at our January 34-26, 2018 meeting.

Sincerely,

Erika McConnell

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan**What is this form?**

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38 of Alaska Statutes** and **Chapter 306 of the Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05, or Form MJ-06**) to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Always Redeye LLC	License Number:	11605		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	Always Redeye LLC				
Premises Address:	2001 Anka St				
City:	Juneau	State:	ALASKA	ZIP:	99801

Mailing Address:	PO Box 240588				
City:	Douglas	State:	ALAS	ZIP:	99824

Primary Contact:	Casey Wilkins				
Main Phone:	907-957-3877	Cell Phone:	907-957-3877		
Email:	alwaysredeyellc@gmail.com				



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

The single exterior access point to the premise (the exterior door) will remain locked, using commercial grade locks, at all times. A security system will be continuously active to ensure no unauthorized access is left unnoticed. Required signage stating "Restricted access area. Visitors must be escorted." will be posted on the exterior door, as well as on the door from the 3rd floor non-licensed dry attic space. Video of the entrance area will be provided by the required surveillance system, while a video intercom system will provide detailed imagery to identify potential entrants and to inspect ID before entry. A video camera will also provide visual coverage of the door leading from the 3rd floor non-licensed dry attic space. There will be no exterior access to the 3rd floor non-licensed space.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

After initial verification of identity and age (all visitors must be 21 years of age or older) of the visitor(s), the licensee, an employee, or an agent of the establishment will unlock the door and escort visitor(s) into the premise. Each visitor will be given a visitor identification badge. No more than five visitors will be escorted by any one licensee, employee or agent. Anyone escorting visitors must have a marijuana handler's card. Visitors will be escorted at all times. Required information (name, date, and time of entry) will be recorded in a log book.

If contractors or other persons need to access the 3rd floor dry attic space, they will need to register as visitors (using the procedures described in the above paragraph), be escorted through the restricted access areas, and upon entering the dry attic space, have the door to the restricted access area be secured and locked behind them if they are not continually accompanied by the licensee, employees or agents of the establishment. Upon completion of their work in the dry attic space, they will need to contact the licensee, employees, or agents of the establishment to unlock the door, permit them entry into the restricted access area, and escort them through and out of the restricted access area.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Packet Page 206 of 266

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Describe your recordkeeping of visitors who are escorted into restricted access areas:

Each visitor to the premise will have their name, and date and time of entry recorded into a logbook. This logbook will be placed in the secured media/record room at the end of the workday when the last licensee, employee or agent leaves.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

Please see the attached example.

Photo ID

Always Redeye LLC

Standard Marijuana Cultivation Facility

AMCO License # 11605

Logo

Name: John A Doe

Title: Employee

Marijuana Handler's Card #: 5678

Signature



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Packet Page 208 of 266

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Above the single exterior entrance point (an ADA-compliant door), a light fixture will provide illumination sufficient to identify persons at least 20 feet from the entrance or more. The fixture will be selected to resist weather conditions and tampering.

Additional exterior lighting placed around the perimeter of the building will discourage loitering or burglary.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

Motion detection alarms will be installed throughout the facility. There will also be sensors on unblocked doors and windows. These alarms will notify law enforcement if any intruders are detected. Additionally, panic buttons will be installed throughout the facility. If any sensor is tripped by unauthorized entry, interior and exterior sirens will sound. A keypad will allow for activation or deactivation of the security system.

In the case of equipment failure, a notification alarm will alert appropriate personnel. Real-time monitoring of security systems will be provided by a professional security company. The main security monitoring equipment will be stored in the locked media/security room.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

All exterior doors and windows that are not boarded/secured will be connected to the alarm system. Additionally, motion sensors will provide another layer of security for the facility. This system will be activated whenever the business is closed or no employees are present.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

The use of industry best practices will help prevent diversion of marijuana. These efforts include:

- video surveillance of all areas where grown, processed, packaged, or stored, or where marijuana waste is destroyed;
- the use of plant tracking RFID tags, transportation manifests, and a cannabis inventory tracking system;
- inventory best practices, including multiple employees present during inventory, and the use of certified scales;
- appropriate and secure storage of marijuana on-premise and during transportation; and
- security and video surveillance systems and appropriate exterior lighting to discourage unauthorized entry.

Describe your policies and procedures for preventing loitering:

Appropriate signage will be posted around the facility informing persons that loitering is prohibited. Persons found loitering will be asked to leave. If they do not, local law enforcement will be notified. Additionally, bright exterior lighting should discourage loitering.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Motion detectors and panic buttons will be installed in the facility for an additional layer of security. Employees will be trained in the proper use of these systems.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Packet Page 210 of 266
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

An on-call cell phone will be kept by a designated employee or licensee at all times. Local law enforcement and the security provider will have the number for this phone. In the event of any unauthorized breach of security, the on-call person will contact local law enforcement and arrive to the site, while following best practices to maintain safety. An incident report will be completed and a record of the incident will be maintained.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:

Yes No

Each restricted access area and each entrance to a restricted access area

☒ ☐

Both the interior and exterior of each entrance to the facility

☒ ☐

Each point of sale area

☒ ☐

Each video surveillance recording:

Yes No

Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing

☒ ☐

Clearly and accurately displays the time and date

☒ ☐

Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated

☒ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Video equipment will be procured to meet identification standards required by state law and regulation. Numerous cameras in each room will ensure that any area where marijuana is grown, processed, packaged, or stored, or where marijuana waste is destroyed, is video recorded and free from obstructions of equipment.

An exterior camera will record video of an area 20' from the facility entrance. Camera(s) will record video of the interior of the facility entrance.

Please see the attached plan showing proposed camera placements to meet state requirements.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

The video surveillance equipment and records will be stored in a secured media/records room located on the first floor. It will be locked at all times. The only people with access to this room will be the authorized employees of the facility and the licensee. A designated person will be available 24/7/365 via an on-call cell phone. Video recordings will be maintained for at least 40 days, and will be remotely viewable.

Location of Surveillance Equipment and Video Surveillance Records:

Yes No

Surveillance room or area is clearly defined on the premises diagram

☒ ☐

Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area

☒ ☐

Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board

☒ ☐

Video surveillance records are stored off-site

☐ ☒



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Packet Page 212 of 266
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:

Yes No

All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises

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A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment

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The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises

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Records related to advertising and marketing

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A current diagram of the licensed premises including each restricted access area

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A log recording the name, and date and time of entry of each visitor permitted into a restricted access area

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All records normally retained for tax purposes

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Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed

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Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)

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A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records.

Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All required records maintained in paper format will be housed in the secure media/records room. Any documents dating back to more than a year may be transferred to an off-site location for archiving.

All electronic records will be maintained on a local hard drive, as well as backed up at least weekly to a cloud-based document storage site (e.g. Dropbox or Google Drive).

Critical files and documents will be placed in a fire safe cabinet.



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Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:

Yes No

A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used

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All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745

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Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

We will use Franwell's METRC tracking system, which integrates with the system requirements of the board.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer “Yes” to all items below.

Marijuana Handler Permit:

Yes No

Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment

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Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises

☒☐

Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired

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Describe how your establishment will meet the requirements for employee qualifications and training:

All employees will be required to provide documentation that they are 21 years of age or older, and that they possess a marijuana handler permit. Copies of these records, as well as other employment information, will be kept on-site in the secured media/records room.



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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:

Yes

No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it



Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

There will not be liquid waste, as the amount of nutrient enriched water mixed will match the needs of the plants and will be entirely taken up. Any excess nutrient enriched water that does exist will be utilized on-site for landscaping. Water from dehumidifiers will be utilized on-site for landscaping, though this amount of water is expected to be very low (<5 gallons per week).

Expired growing medium will be mixed with marijuana waste in at least an equal amount and taken off-site for composting. When making the marijuana waste unusable, we will comply with state law by ensuring all activity is captured on the video recording system, giving proper notification to the board, and recording the final destination of the marijuana waste.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Ground marijuana waste will be mixed with expired growing medium and composted.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

Plant material will be mixed with expired soil medium at a ratio of no more than 1:1 (equal parts). Depending on best practices and amounts of expired soil medium, we may add more expired soil medium to render marijuana waste unusable. Making the marijuana plant material unusable will occur in a restricted area and be recorded by the video recording system. Once material is mixed with expired medium, it can then be moved out of the restricted access and stored in a secured bin on-site. It will be removed from the site as needed.



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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:

Yes No

The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700

☒☐

The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle

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The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport

☒☐

During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport

☒☐

Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment

☒☐

When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received

☒☐

The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest

☒☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

Before shipping marijuana, we will use the marijuana inventory tracking system to record the required shipping information and prepare a printed transport manifest, which will be kept with the marijuana at all times.

During transport, the marijuana or marijuana product will be in a sealed, durable bag and placed in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

The vehicle transporting marijuana will have a locked and secure compartment within the vehicle. Only the person transporting the marijuana will have access to this compartment.



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Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

To maintain security and discretion, it is not anticipated that there will be significant signage identifying the facility as a marijuana cultivation establishment. If signage is needed, it is anticipated that there will be one small sign (approx. 24" H x 36" W) with the business name and a phone number that will be placed near the entrance to the facility.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:

Agree Disagree

Is false or misleading

☒	☐
-------------------------------------	--------------------------

Promotes excessive consumption

☒	☐
-------------------------------------	--------------------------

Represents that the use of marijuana has curative or therapeutic effects

☒	☐
-------------------------------------	--------------------------

Depicts a person under the age of 21 consuming marijuana

☒	☐
-------------------------------------	--------------------------

Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana

☒	☐
-------------------------------------	--------------------------



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No advertisement for marijuana or marijuana product will be placed:

Agree Disagree

Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21

☒☐

On or in a public transit vehicle or public transit shelter

☒☐

On or in a publicly owned or operated property

☒☐

Within 1000 feet of a substance abuse or treatment facility

☒☐

On a campus for post-secondary education

☒☐

Signage and Promotional Materials:

Agree Disagree

I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)

☒☐

The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products

☒☐

All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)

☒☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

Required signage stating "Restricted access area. Visitors must be escorted." will be posted on the exterior door of the facility, as well as the door from the 3rd floor non-licensed dry attic. Since no person under 21 years of age may enter a restricted access area, additional signage stating "No persons under 21 years of age allowed" or something similar. Video of the entrance area will be provided by the required surveillance system, while a video intercom system will provide detailed imagery to identify potential entrants and to inspect ID before entry. A video camera will also provide visual coverage of the door leading from the 3rd floor non-licensed dry attic space.

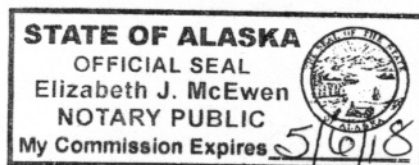
After initial verification of identity and age (all visitors must be 21 years of age or older) of the visitor(s), the licensee, an employee, or an agent of the establishment will unlock the door and escort visitor(s) into the premise.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements; and to the best of my knowledge and belief find it to be true, correct, and complete.

Casey Wilkins
Signature of licensee

Casey Wilkins
Printed name

Subscribed and sworn to before me this 2 day of January, 2018.



Elizabeth J. McEwen
Notary Public in and for the State of Alaska.

My commission expires: 5/6/18



Alaska Marijuana Control Board

Form MJ-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). Your diagram must show all entrances and boundaries of the premises, restricted access areas, and storage areas, and dimensions. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex. For those applying for a limited marijuana cultivation license, the proposed area(s) for cultivation must be clearly delineated.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.



Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Always Redeye LLC	License Number:	11605		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	Always Redeye LLC				
Premises Address:	2001 Anka St				
City:	Juneau	State:	ALASKA	ZIP:	ALASKA



Alaska Marijuana Control Board

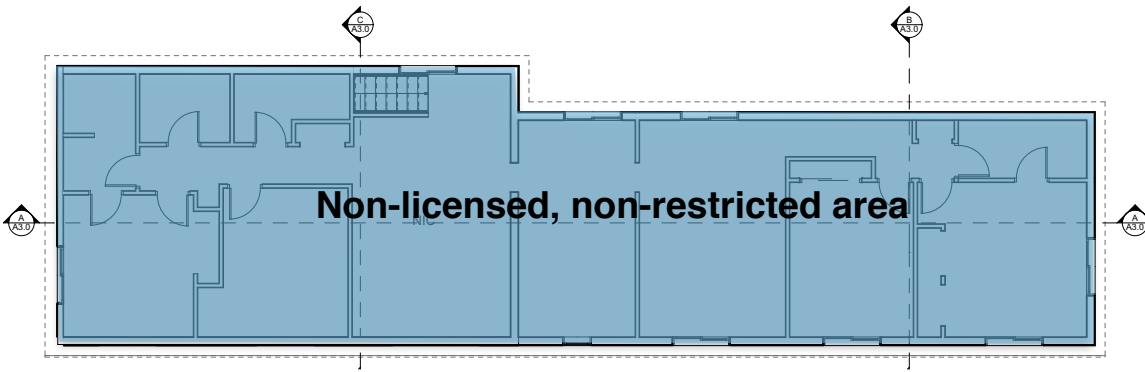
Form MJ-02: Premises Diagram

Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances, walls, partitions, counters, windows, areas of ingress and egress, restricted access areas, and storage areas. Include dimensions in your drawing. Use additional copies of this form or attached additional documents as needed.

Please see attached premise diagrams:

- ARE security (camera and lighting) floor plan final
- ARE lighting and ventilation floor plan final
- ARE site plan final



THIRD FLOOR PLAN PHASE II

SCALE: 3/32" = 1'-0"



SECOND FLOOR PLAN PHASE I

SCALE: 3/32" = 1'-0"



FIRST FLOOR PLAN PHASE I

SCALE: 3/32" = 1'-0"

FLOOR PLAN GENERAL NOTES

1. VERIFY EXISTING CONDITIONS IN THE FIELD PRIOR TO STARTING WORK NOTIFY ARCHITECT & OWNER IMMEDIATELY IF THERE ARE DISCREPANCIES.
2. COORD REQUIRED NEW PENETRATIONS TO ACCOMMODATE NEW MECH. AND ELECT. SYSTEMS.
3. PATCH EXISTING CONST TO MATCH ADJACENT WHERE FINISH AND / OR SUBSTRATE HAS BEEN REMOVED OR DAMAGED TO ACCOMMODATE NEW WORK.
4. ALL DIMENSIONS FOR NEW WORK ARE TO CENTER OF STUD UNO. ALL DIMENSIONS TO (E) CONSTRUCTION ARE TO FINISH UNO.
5. INSTALL VB AND 5/8" DRYWALL AT INTRIOR OF PERIMETER WALLS WHERE EXIST HAS BEEN REMOVED AS PART OF THIS PROJECT WHERE (E) INSULATION IS MISSING OR DAMAGED, REPLACE.
6. D01 DOOR ARE 3'X7' SOLID CORE - NOTE 3" MIN DOOR JAMB FRAMING
7. PHASE II - NO NEW WORK ON THIRD FLOOR

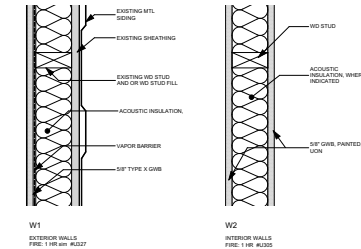
FLOOR PLAN KEY NOTES

- 1 NEW STAIR, SEE A4.0 FOR DETAILS
- 2 TEMPORARY WALL TO ENCLOSE THE THIRD FLOOR ATTIC. PROVIDE DOOR WITH DOOR LOCK HARDWARE.
- 3 PROVIDE HANDICAP BATHROOM SIGN, 48" ABOVE FINISH FLOOR
- 4 W01 WINDOW - 5'X5' OPERABLE SLIDER WINDOW W/ SILL HEIGHT 38" ABOVE FINISH FLOOR

FLOOR PLAN LEGEND

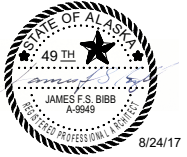
- EXISTING - NO NEW WORK
- EXISTING - SEE SCHEDULE
- NEW - SEE SCHEDULE

WALL TYPES SCHEDULE



WALL TYPES NOTES:

1. W1 - COMPLETE EXISTING EXTERIOR WALL WITH INSULATION, VAPOR BARRIER AND 5/8" TYPE X GWB. MATCH NEW WALL INFILL AS INDICATED TO ADJACENT WALLS WHICH INCLUDES: 2X FRAMING, SHEATHING, INSULATION, VAPOR BARRIER AND 5/8" TYPE X GWB.
2. W2 - COMPLETE EXISTING INTERIOR WALL WITH INSULATION AND 5/8" TYPE X GWB ON BOTH SIDES OF WALL. NEW INTERIOR WALLS TO MATCH.
3. WALL ASSEMBLY TO EXTEND ABOVE EXISTING CEILING FINISH TO UNDERSIDE OF DECK, TYP
4. EXTEND GWB AND INSULATION FROM FLOOR DECK TO CEILING DECK. APPLY ACoustICAL SEALANT AT ALL JOINTS, UNDERSIDE OF SILL PLATE AND UPPER SIDE OF TOP PLATE.
5. APPLY FIRE SEALANT AROUND MECH AND ELECTRICAL WALL PENETRATIONS. COORDINATE WITH MECH AND ELECTRICAL.
6. PROVIDE WOOD BLOCKING WHERE EQUIPMENT AND FIXTURES ARE TO BE INSTALLED FOR FIRM ANCHORAGE AND SECURE INSTALLATION.
7. EXISTING WALL STUD SIZE, TYPE AND SHEATHING VARY. MATCH EXISTING WALL THICKNESS WHERE INFILLING WALLS (MAINTAIN ALL EXISTING FIRE AND ACoustIC SEPARATIONS).
8. COORDINATE WALL WIDTHS W/ MECHANICAL EQUIPMENT & SUPPORT REQTS.



NorthWind Architects LLC
126 Seward St
Juneau, AK 99801
Ph #907.586.6150
www.northwindarch.com

1" ACTUAL
IF THE ABOVE DIMENSION DOES NOT MEASURE ONE INCH (1") EXACTLY, THIS DRAWING WILL HAVE BEEN ENLARGED OR REDUCED, AFFECTING ALL LABELED SCALES.

Always Red Eye Renovation
NWA - 1721
2005 Anka St.
Juneau, Alaska 99801

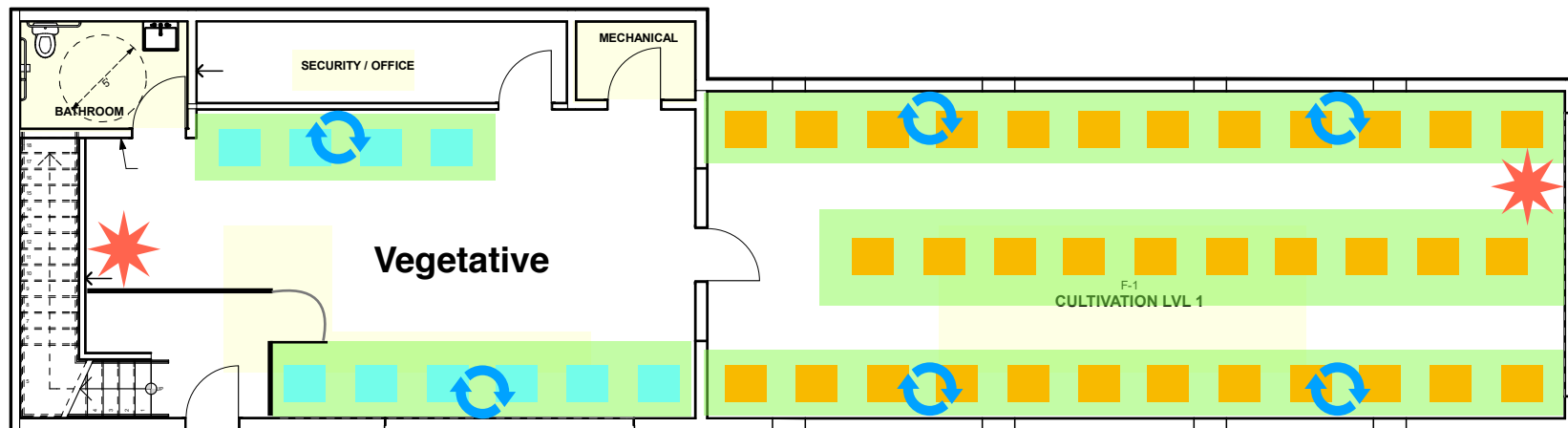
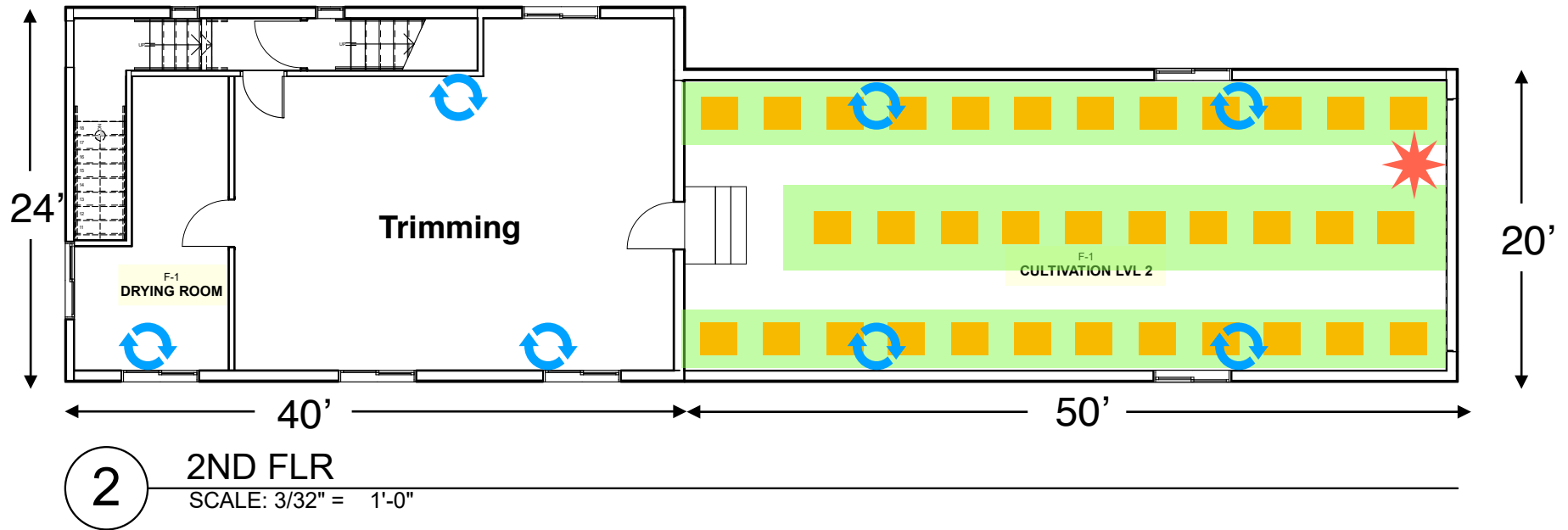
SHEET TITLE:
FLOOR PLANS

CHECKED JB
DRAWN RE

SHEET #
A2.0
PLOT DATE 8/31/2017
ISSUE DATE 8/24/2017

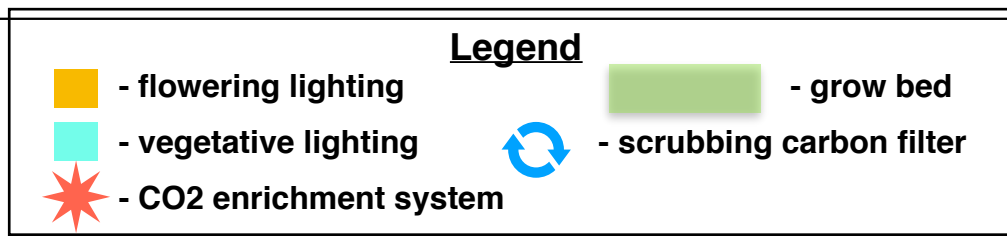


Always Redeye LLC
Licensed & Restricted Access Area
Floor plan



1 1ST FLR
SCALE: 3/32" = 1'-0"

Always Redeye LLC **Cultivation Lighting & Ventilation Plan**



ALWAYS RED EYE

Permit Set

ARCHITECT



NorthWind Architects, LLC
126 Seward St
Juneau, AK 99801
907-586-6150
James Bibb, AIA

MECHANICAL ENGINEER

Modern Mechanical
11001 Black Bear Rd.
Juneau, AK 99801
907-789-9320
Shane Hooden PE

ELECTRICAL ENGINEER

Gorman Engineers
10761 Horizon Dr.
Juneau, AK 99801
907-463-6721
Pat Gorman PE

GENERAL REQUIREMENTS:

1. THE CONTRACTOR IS RESPONSIBLE FOR THE FABRICATION AND INSTALLATION OF ALL MATERIALS AND EQUIPMENT IN ACCORDANCE WITH THE INTERNATIONAL BUILDING CODE (IBC 2009 EDITION, AS AMENDED BY THE CSJ) AND ALL ITS RELATED DOCUMENTS AND AMENDMENTS. ALL MATERIALS SHALL BE STORED, HANDLED, AND INSTALLED PER MANUFACTURERS' OR MATERIAL ASSOCIATIONS' INSTRUCTIONS AND RECOMMENDATIONS.
2. THE CONTRACTOR SHALL COORDINATE AND VERIFY ALL CONDITIONS AFFECTING THE PROJECT SCOPE OF WORK, AND WILL NOTIFY THE OWNER OF ANY DISCREPANCIES, AND/OR VARYING CONDITIONS. THE CONTRACTOR SHALL COORDINATE ALL CONSTRUCTION RELATED ACTIVITIES WITH THE OWNER PRIOR TO EXECUTING ANY WORK OF THIS CONTRACT.
3. CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL DIMENSIONS AND CONDITIONS IN THE FIELD PRIOR TO THE FABRICATION AND INSTALLATION OF ANY MATERIALS. CONTRACTOR SHALL PROTECT ALL WORK AREAS FROM DAMAGE DUE TO CONSTRUCTION, RELATED WORK, AND WEATHER. DAMAGED AREAS WILL BE RESTORED TO THEIR ORIGINAL CONDITION AT NO ADDITIONAL COST TO THE OWNER.
4. CONTRACTOR IS RESPONSIBLE FOR THE DESIGN OF ALL ROOF, CEILING, AND FLOOR MOUNTED CONSTRUCTION RIGGING. CONTRACTOR WILL BE RESPONSIBLE FOR ALL TEMPORARY SHORING AND ANY TEMPORARY WORK OPENINGS IN THE BUILDING ENVELOPE. ALL OPENINGS WILL BE REPAIRED WITH MATERIALS AND ASSEMBLIES TO MATCH EXISTING.
5. UTILITIES: OWNER WILL FURNISH ELECTRICAL POWER (120V AND 220V) FOR EQUIPMENT AND LIGHTING. CONTRACTOR IS REQUIRED TO FURNISH ALL TEMPORARY SERVICES, CONSTRUCTION LIGHTING AND HEAT. CONTRACTOR SHALL PROVIDE AND MAINTAIN SEPARATE TOILET FACILITIES DURING CONSTRUCTION.
6. THE CONTRACTOR SHALL PROVIDE TO THE OWNER AT THE TIME OF CONTRACT CLOSE-OUT, THE PRODUCTS, SPARE PARTS, EXTRA STOCK, AND MAINTENANCE MATERIALS IN QUANTITIES SPECIFIED, IN ADDITION TO THAT USED FOR CONSTRUCTION OF THE WORK.
7. THE CONTRACTOR SHALL ENSURE COORDINATION AND CONTINUITY BETWEEN TRADES, AND SHALL CONFIRM ALL CONDITIONS NECESSARY TO PROCEED WITH ANY COMPONENT OF THE WORK, INCLUDING PREPARATION OF ANY NEW OR EXISTING MATERIAL SUBSTRATE OR SURFACE TO RECEIVE FINISHES AND/OR EQUIPMENT.
8. ALL ITEMS IDENTIFIED FOR SALVAGE BUT NOT REINCORPORATED IN THE WORK ARE TO BE TURNED OVER TO OWNER UNLESS OTHERWISE NOTED OR DIRECTED.
9. DRAWING SCALE: THIS SET OF DRAWINGS HAS BEEN PRODUCED WITH SCALE INDICATORS AND BARS.

Zoning Review:

CBJ Title 49 Land Use

Zoning - Industrial

Proposed use - Marijuana product manufacturing facility subject to be reviewed and approved by planning commission.

Legal Description - RSH Subdivision III LT 16

Lot Area - 1, 2738 sq ft

Building Height - 3 stories

Building Gross Area	5,880 sq ft
1 st floor Cultivation Facility 1	1,960 sq ft
2 nd floor Cultivation Facility 2	1,960 sq ft
3 rd floor Attic	1,960 sq ft

Front yard setbacks - 10 ft

Side yard setbacks - 0 ft

Lemon creek/ Rear yard setback - OHW 50 ft

Table 49.40.210 Parking Requirements:	
Manufacturing facility	4 spaces
ADA	1 space

Parking space dimensions:

Standard - 8'-6" x 17'

Standard - 6-1/2' x 22'

ADA - 13' x 17' w/ 5' width access aisle

Code Analysis of Existing Building:

IBC 2012

Occupancy Classification:

Factory F1 - Level 1 & 2 Phase I

TBD - Level 3 Phase II

Construction - Type VA

Allowable Building Height and Areas Table 503

F-1: 2 stories, 14,000 sq ft

Sprinkled - Yes (Phase I)

Required separation of occupancies - None

SHEET INDEX

GENERAL

G00 COVER, SHEET INDEX, GENERAL NOTES, ANALYSIS, SITE PLAN

ARCHITECTURAL

A1.0 DEMOLITION PLAN
A2.0 FLOOR PLANS
A3.0 BUILDING SECTIONS
A4.0 INTERIOR ELEVATIONS, DETAILS

MECHANICAL

M-1 FIRST FLOOR PLAN
M-2 SECOND FLOOR PLAN
M-3 THIRD FLOOR PLAN
M-4 HEATING PIPING DIAGRAM

ELECTRICAL

E1.0 LEGEND, NOTES & SPECIFICATION, SINGLE LINE
E2.0 FIRST & SECOND FLOOR ELECTRICAL PLAN, SHEET NOTES
E2.1 THIRD FLOOR ELECTRICAL PLAN, PANEL SCHEDULES, SHEET NOTES



ALWAYS RED EYE
2005 Anka St
Juneau, AK 99801
NWA - 1721

SHEET #

G00

PLOT DATE 8/31/2017
ISSUE DATE ** ISSUE DATE **

Always Redeye LLC Cultivation Site Plan

Legend



- Restricted access area



- Vegetated area

*Note - the entire facility is a restricted access area



Alaska Marijuana Control Board

Operating Plan Supplemental Form MJ-04: Marijuana Cultivation Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4 of the Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Odor control
- Testing procedure and protocols
- Security

This form must be submitted to AMCO's main office before any marijuana cultivation facility license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Always Redeye LLC	License Number:	11605		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	Always Redeye LLC				
Premises Address:	2001 Anka St				
City:	Juneau	State:	ALASKA	ZIP:	ALASKA



Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

Section 2 – Prohibitions

Applicants should review 3 AAC 306.405 – 3 AAC 306.410 and be able to answer “Agree” to all items below.

The marijuana cultivation facility will not:

Agree Disagree

Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation

☒
☐

Allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on its licensee's premises or within 20 feet of the exterior of any building or outdoor cultivation facility

☒
☐

Treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana

☒
☐

Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

The total gross square footage of the facility to be used for marijuana cultivation or cultivation activities (trimming, drying, storage, secured media/records room, rest rooms, etc.) is 3,920 square feet (1,960 square feet on each floor). The third floor of the building will remain a dry attic and not be used for marijuana cultivation or marijuana cultivation activities.

Total area of rooms used for cultivation is as follows:

1st floor: flowering room - 20' x 50' = 1,000 square feet; vegetation room - 24' x 30' = 720 square feet

2nd floor: flowering room - 20' x 50' = 1,000 square feet;

Total area of rooms for cultivation: 2,720 square feet

Canopy size, or area of the grow beds, is as follows:

1st floor: flowering room - two 4' x 50' grow beds = 400 square feet, and one 5' x 36' grow bed = 180 square feet; vegetation room - one 4' x 24' grow rack = 96 square feet, and one 4' x 16' grow rack = 64 square feet

2nd floor: flowering room - two 4' x 50' grow beds = 400 square feet, and one 5' x 36' grow bed = 180 square feet

Total flowering canopy size: 1,160 square feet. Total vegetative canopy size: 160 square feet

Total cultivation canopy size: 1,320 square feet.



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

Packet Page 230 of 266

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Describe the marijuana cultivation facility's growing medium(s) to be used:

A soil-less coconut medium will be used for growing.

Describe the marijuana cultivation facility's fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used:

Please see page 8 of this document for a list of fertilizers and chemicals to be used during the cultivation process.

Cultivation areas will be enriched with carbon dioxide (CO₂) that is generated by burning propane. Detection sensors, automated shut-off valves, and fire suppression systems will ensure that this system is safe for employees and the general public and comply with state and local requirements, as well as building codes.

Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

A nutrient enriched solution will be mixed in a large trough and distributed, via pumps, to the coconut mixture growing beds. This watering solution will be delivered at the levels required by the plants, so there will be no waste water by design.



Alaska Marijuana Control Board
**Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility**

Packet Page 231 of 266

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Phone: 907.269.0350

Describe the marijuana cultivation facility's waste disposal arrangements:

Non-marijuana waste will be picked up by the local waste hauler weekly.

Marijuana waste made unusable (by mixing with expired growing medium) will be collected by a local composting company as needed.

Section 4 – Odor Control

Review the requirements under 3 AAC 306.430, and identify how the proposed premises will meet the listed requirement.

Describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

As currently designed, there will not be a continuously running exhaust system for the cultivation facility. Additionally, to improve efficiency, the building envelope will be very tight to prevent significant amounts of air from escaping the building. Continuously running carbon filter "scrubbers" will cycle the air and eliminate odors. In the event than an exhaust fan is required, an additional carbon filter will treat the exhausted air as well.



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

Packet Page 232 of 266
Alcohol and Marijuana Control Office
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Phone: 907.269.0350

Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the item below.

I understand and agree that:

Agree Disagree

The board will or the director shall from time to time require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks



Describe the testing procedure and protocols the marijuana cultivation facility will follow:

Each batch of marijuana will be tested by a licensed marijuana testing facility before any transportation or sale. A batch consists of marijuana from an individual strain of numerous plants cultivated in the same time period.

A designated employee will randomly select a sample from each batch and complete the required forms. A copy of these forms will be maintained as a business record.

Until the sample has been transported and the results reported, each batch of marijuana will be segregated in a cool, dry, and secure location. The testing results will be maintained as a business record.



Alaska Marijuana Control Board
**Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility**

Packet Page 233 of 266
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 6 – Security

Review the requirements under 3 AAC 306.430 and 3 AAC 306.470 – 3 AAC 306.475, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer “Agree” to the two items below.

The marijuana cultivation facility applicant has:

Agree Disagree

Read and understands and agrees to the packaging of marijuana requirements under 3 AAC 306.470

☒☐

Read and understands and agrees to the labeling of marijuana requirements under 3 AAC 306.475

☒☐

Restricted Access Area (3 AAC 306.430):

Yes

No

Will the marijuana cultivation facility include outdoor production?

☐☒

If “Yes”, describe the outdoor structure(s) or the expanse of open or clear ground fully enclosed by a physical barrier:



Alaska Marijuana Control Board
**Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility**

Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility cannot be observed by the public from outside the facility:

All ground floor windows will be boarded and secured. The exterior access point will be a commercial grade metal door. An arctic entry will prevent observation when the exterior door is open. The building envelope will be very tight, preventing outside observation.

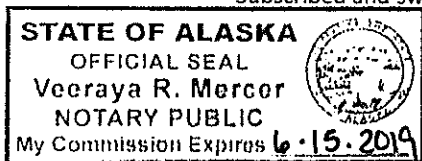
I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Casey Wilkins
Signature of licensee

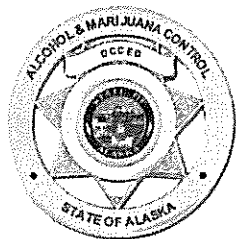
Casey Wilkins
Printed name

Subscribed and sworn to before me this 5 day of September, 2017.



Veeraya Mercer
Notary Public in and for the State of Alaska.

My commission expires: 6-15-2019



Alaska Marijuana Control Board
 Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

(Additional Space as Needed):

Product	Class	Manufacturer
Green Cleaner	Insecticide, fungicide	Central Coast Garden Products
Organocide	Fungicide	Plant Doctor
AzaMax	Insecticide	General Hydroponics
Pure Neem Oil	Preventative spray	Dyna-Gro
Eliminator	Insecticide, fungicide	Doctor Zymes
Forge	Bacteria additive	Blacksmith Bioscience
Cal-Mag Plus	Supplement	Botanicare
Pure Blend Pro Grow	Nutrient - vegetative	Botanicare
Silica Blast	Supplement	Botanicare
Pure Bloom Pro Bloom	Nutrient - flowering	Botanicare



Planning Commission

(907) 586-0715
PC_Comments@juneau.org
www.juneau.org/plancomm
155 S. Seward Street • Juneau, AK 99801

PLANNING COMMISSION NOTICE OF DECISION

Date: October 26, 2017
File No.: USE2017 0022

Always Redeye LLC
ATTN: Casey Wilkins
PO Box 240588
Juneau, AK 99802

Proposal: A Conditional Use Permit for a Marijuana Cultivation Facility
Property Address: 2001 Anka Street
Legal Description: Lot 16, RSH III
Parcel Code No.: 5B1201330160
Hearing Date: October 24, 2017

The Planning Commission, at its regular public meeting, adopted the analysis and findings listed in the attached memorandum dated October 12, 2017 and approved the marijuana cultivation facility to be conducted as described in the project description and project drawings submitted with the application and with the following conditions:

1. All waste containing marijuana product shall be stored in a locked enclosure.

Attachments: October 12, 2017 memorandum from Chrissy McNally, Community Development Department, to the CBJ Planning Commission regarding USE2017 0022.

This Notice of Decision does not authorize construction activity. Prior to starting any project, it is the applicant's responsibility to obtain the required building permits.

This Notice of Decision constitutes a final decision of the CBJ Planning Commission. Appeals must be brought to the CBJ Assembly in accordance with CBJ 01.50.030. Appeals must be filed by 4:30 P.M. on the day twenty days from the date the decision is filed with the City Clerk, pursuant to CBJ 01.50.030 (c).

Always Redeye LLC
File No.: USE2016 0022
October 26, 2017
Page 2 of 2

Any action by the applicant in reliance on the decision of the Planning Commission shall be at the risk that the decision may be reversed on appeal (CBJ 49.20.120).

Effective Date: The permit is effective upon approval by the Commission, October 24, 2017.

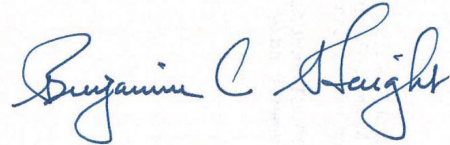
Expiration Date: The permit will expire 18 months after the effective date, or April 24, 2019, if no Building Permit has been issued and substantial construction progress has not been made in accordance with the plans for which the development permit was authorized. Application for permit extension must be submitted thirty days prior to the expiration date.

Conditional use permits issued to marijuana establishments under CBJ chapter 49.65.1245(e) shall be subject to review by the commission every five years from the date of issuance. Such review shall be subject to CBJ 49.15.330 except that the commission may only amend or add conditions if necessary to ensure compliance with this title.

Project Planner:



Chrissy McNally, Planner
Community Development Department



Benjamin Haight, Chair
Planning Commission



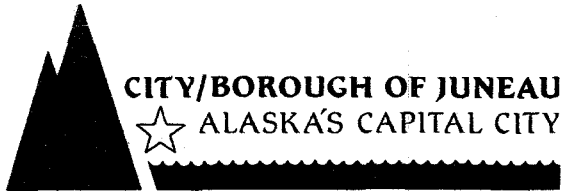
Filed With City Clerk

November 3, 2017

Date

cc: Plan Review

NOTE: The Americans with Disabilities Act (ADA) is a federal civil rights law that may affect this development project. ADA regulations have access requirements above and beyond CBJ-adopted regulations. Owners and designers are responsible for compliance with ADA. Contact an ADA - trained architect or other ADA trained personnel with questions about the ADA: Department of Justice (202) 272-5434, or fax (202) 272-5447, NW Disability Business Technical Center (800) 949-4232, or fax (360) 438-3208.



OFFICE OF THE MUNICIPAL CLERK
Ph: (907)586-5278 Fax: (907)586-4552
e-mail: Beth.McEwen@juneau.org

February 23, 2018

Via certified & regular mail

Attn: Casey Wilkins
 Always Redeye LLC
 10385 Dock Street
 Juneau AK 99801

Re: AMCO Standard Marijuana Cultivation License #11605 Protest Recommendation

Dear Mr. Wilkins,

City and Borough of Juneau has received notice of your Standard Marijuana Cultivation License #11605 located at 2005 Anka Street, Juneau AK 99801 from the Alcohol Marijuana Control Office. (Please note, the location number was changed from 2001 Anka to 2005 Anka Street after notice was received from the licensees as well as our Community Development staff.)

As is our practice in these matters, staff from the Fire, Finance, Police, Community Development and Engineering/Public Works Departments has reviewed your establishment to insure compliance with CBJ Code 20.30.020.

Staff from the Police, Fire, Finance departments recommend the Assembly waive its right to protest the issuance of these licenses.

The Engineering/Public Works Department recommends the Assembly protest the issuance of this license based on the water utility being turned off on December 26, 2017 due to non-payment and will maintain the protest recommendation until that utility billing has been brought current.

The Community Development Department noted that the license was granted a Conditional Use Permit as of October 26, 2017 but the licensee does not yet have a CBJ marijuana license to operate.

An appeal of the issuance of the Conditional Use Permit was accepted by the Assembly on December 18, 2017. CBJ Code provides that unless otherwise ordered, the decision being appealed (in this case the Conditional Use Permit) shall not be stayed. (CBJ 01.50.030(h): "Stay pending appeal. Unless ordered otherwise by the appeal agency, the decision being appealed shall not be stayed pending appeal but action by any person in reliance on the decision shall be at the risk that the decision may be set aside on appeal." CDD staff recommends allowing the applicant to move forward to obtain the state license.

February 23, 2018

Page 2 of 2

Letter to Always Redeye, LLC re: Marijuana License Protest

CBJ Code 20.30 provides you with the right to an informal hearing before the Assembly to address this issue. This matter will be considered at the Monday, March 5, 2018 Assembly Human Resources Committee (HRC) meeting at 6:00 p.m. in the Assembly Chambers and the HRC will then forward a recommendation to the Assembly for action at its regular meeting that same evening at 7:00 p.m. in the Assembly Chambers. You will be given the opportunity to participate in an informal hearing before the Assembly during these meetings if you wish to do so.

Copies of the CBJ Code and Alaska Statutes pertaining to the protest process are enclosed for your reference. In the meantime, I would urge you to work with Engineering/Public Works staff to ensure all the utility billing (UB) issue is resolved prior to this appearing before the Assembly on March 5. UB Accounting Technician Suzanne Crabtree can be reached at 586-0895.

Sincerely,

Beth McEwen

Beth McEwen
Deputy Clerk

Enclosures

cc via email: Assembly & Staff Reviewers

2/28/2018
Utility Billing
withdrew protest
due to licensee
bringing account
current. B. McEwen

U.S. Postal Service™		CERTIFIED MAIL™ RECEIPT	
(Domestic Mail Only; No Insurance Coverage Provided)			
For delivery information visit our website at www.usps.com ®			
OFFICIAL USE			
Postage	\$	Postmark Here	
Certified Fee			
Return Receipt Fee (Endorsement Required)			
Restricted Delivery Fee (Endorsement Required)			
Total Postage & Fees			
Sent To		Attn: Casey Wilkins Always Redeye LLC 10385 Dock Street Juneau AK 99801	
Street, Apt. No., or PO Box No.			
City, State, ZIP+4			
PS Form 3800, August 2006 See Reverse for Instructions			

7011 1570 0002 3703 7127

Presented by: The Manager
Introduced: 3/5/2018
Drafted by: Finance

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU,
ALASKA

SERIAL NUMBER T-997

It is hereby ordered by the Assembly of the City and Borough of Juneau,
Alaska, that \$300,000 be transferred:

From: CIP

B55-076	BRH Roof Replace-RRC	\$300,000
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To: CIP

B55-077N	RFV Admin Build-Siding(NEW)	\$300,000
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The \$300,000 consists of:

F550	BRH Funding	\$300,000
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Moved and Approved this _____ day of _____, 2018.

D. Rorie Watt, City Manager

Attest:

Laurie J. Sica, Municipal Clerk

Presented by: The Manager
Introduced: 2/12/2018
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2017-06(AC)

An Ordinance Appropriating to the Manager the Sum of \$200,000 as Funding for Auke Bay Marine Station Maintenance and Improvements CIP; Funding Provided by the Harbor Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$200,000 to fund the Auke Bay Marine Station Maintenance and Improvements CIP.

Section 3. Source of Funds

Harbor Fund's Fund Balance	\$200,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2018.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

Presented by: The Manager
Introduced: 2/12/2018
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2017-06(AD)

An Ordinance Appropriating to the Manager the Sum of \$480,000 as Funding for the Accessory Apartment Grant Incentive Program, Funding Provided by the Juneau Affordable Housing Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriate. There is appropriated to the Manager the sum of \$480,000 as funding for the Accessory Apartment Grant Incentive Program. The intent of the Assembly is to use these funds based on review and recommendation by the Affordable Housing Commission, in annual installments of \$96,000.

Section 3. Source of Funds.

Juneau Affordable Housing Fund's Fund Balance	\$ 480,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this ___ day of _____, 2018.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

Presented by: The Manager
Introduced: 2/12/2018
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2017-06(AE)

An Ordinance Appropriating to the Manager the Sum of \$200,000 as Funding for Archipelago Property Development CIP; Funding Provided by the FY18 Dock's Licenses/Fees Revenues.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$200,000 to fund the Archipelago Property Development CIP.

Section 3. Source of Funds

FY18 Dock's Licenses/Fees Revenues	\$200,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2018.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

Presented by: The Manager
Introduced:
Drafted by: A. G. Mead

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2017-23(c)

An Ordinance Amending the Land Use Code Relating to Essential Public Facilities.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Chapter. Chapter 49.15 Permits, is amended by adding a new article to read:

Article IX. ESSENTIAL PUBLIC FACILITIES

49.15.900 Purpose.

(a) The purpose of this article is to provide a permitting process that does not rely on CBJ 49.25, Article III, the Table of Permissible Uses, to allow the siting of essential public facilities. This chapter establishes the process and criteria the department and the planning commission will use in making a decision on an application for an essential public facility. *This chapter should not be used if the use proposed is an allowable use under the Table of Permissible Uses.*

(b) For the purposes of this article, an “essential public facility” means any facility owned or operated by a unit of local or state government or by any entity providing a public service as its primary mission. An essential public facility is characterized by the following:

(1) It provides or is necessary to provide a public service; and

(2) It may be difficult to site because of significant opposition.

49.15.910 Determination of applicability.

(a) The manager may request in writing that a proposed facility be reviewed through the essential public facilities siting process. The manager's request shall address the criteria in subsection (b) of this section. ~~The assembly may determine by resolution that a proposed facility is an essential public facility and direct the manager to submit an application in accordance with CBJ 49.15.920.~~

(b) The director shall review the request and approve it if the criteria in subsections (b)(1) and (b)(2) of this section are met.

(1) The facility or site will be used to provide a service to benefit the health, safety, and welfare of the public and will be delivered by a government agency or private or nonprofit organization under contract to or with substantial funding from a government agency.

(2) The facility is a type difficult to site because of one or more of the following:

(a) The facility needs a type of site of which there are few sites;

(b) The facility can locate only near another public facility;

(c) The facility has or is generally perceived by the public to have significant adverse impacts that make it difficult to site; or

(d) There is need for the facility in a particular location.

49.15.920 Application Process.

- (a) An application, on a form specified by the director, and a site plan for the proposed essential public facility shall be submitted to the director for consideration.
- (b) After accepting the application and determining it is complete, the director shall schedule it for a hearing before the commission and shall give notice to the developer and the public in accordance with section 49.15.230.
- (c) The department shall hold a neighborhood meeting at least 30 days prior to the public hearing before the planning commission. The purpose of the neighborhood meeting is to provide the public with a means of obtaining information about the application and an opportunity to comment on it in advance of the public hearing. Public notice of the meeting shall be published in a newspaper of general circulation a minimum of ten days prior to the date of the meeting.
- (d) The director shall forward the application to the planning commission together with a report setting forth the director's recommendation for approval or denial, with or without conditions together with the reasons therefor. In determining whether to recommend approval or denial of an application, the director shall consider:
 - (1) Whether the proposed use will materially endanger public health or safety;
 - (2) Whether the proposed use will substantially decrease the value of or be out of harmony with property in the neighboring area; and
 - (3) Whether the development as proposed is consistent with the goals and policies of the City and Borough's Comprehensive Plan.
- (e) Copies of the application or the relevant portions thereof shall be transmitted to interested agencies as specified on a list maintained by the director for that purpose. Referral

agencies shall be invited to respond within 15 days unless an extension is requested and granted in writing for good cause by the director.

49.15.930 Decision criteria.

(a) At the hearing on the essential public facility, the planning commission shall review the proposal to consider:

(1) Whether the proposed facility is for an essential public facility;

(2) Whether the application is complete; and

(3) Whether the development as proposed will comply with the requirements of this title, other than the Table of Permissible Uses at CBJ 49.25, Article III.

(b) The commission shall adopt the director's determination on items (a)(1) – (3) of this section unless it finds, by a preponderance of the evidence, that the director's determination was in error, and states its reasoning for each finding with particularity.

(c) Even if the commission adopts the director's recommendations pursuant to subsection (a) of this section, it may nonetheless deny or condition the permit if it concludes, based upon its own independent review of the information submitted at the hearing, that the development will more probably than not:

(1) Materially endanger the public health or safety;

(2) Substantially decrease the value of or be out of harmony with property in the neighboring area; or

(3) Lack general conformity with the comprehensive plan, thoroughfare plan, or other officially adopted plans.

~~(1) Whether the development as proposed is consistent with the goals and policies of the City and Borough's Comprehensive Plan;~~

~~(2) Whether the proposed use will materially endanger public health or safety; and~~

~~(3) Whether the application is complete.~~

(d) The commission may alter the director's proposed permit conditions, impose its own, or both. ~~approve an application for a proposed essential public facility, with or without conditions.~~

Conditions may include one or more of the following:

(1) *Development schedule.* A reasonable time limit may be imposed on construction activity associated with the development, or any portion thereof, to minimize construction-related disruption to traffic and neighborhood, to ensure that development is not used or occupied prior to substantial completion of required public or quasi-public improvements, or to implement other requirements.

(2) *Use.* Use of the development may be restricted to that indicated in the application.

(3) *Owners' association.* The formation of an association or other agreement among developers, homeowners or merchants, or the creation of a special district may be required for the purpose of holding or maintaining common property.

(4) *Dedications.* Conveyance of title, easements, licenses, or other property interests to government entities, private or public utilities, owners' associations, or other common entities may be required.

(5) *Performance bonds.* The commission may require the posting of a bond or other surety or collateral approved as to form by the city attorney to guarantee the satisfactory

completion of all improvements required by the commission. The instrument posted may provide for partial releases.

(6) *Commitment letter.* The commission may require a letter from a public utility or public agency legally committing it to serve the development if such service is required by the commission.

(7) *Covenants.* The commission may require the execution and recording of covenants, servitudes, or other instruments satisfactory in form to the city attorney as necessary to ensure permit compliance by future owners or occupants.

(8) *Revocation of permits.* The permit may be automatically revoked upon the occurrence of specified events. In such case, it shall be the sole responsibility of the owner to apply for a new permit. In other cases, any order revoking a permit shall state with particularity the grounds therefor and the requirements for reissuance. Compliance with such requirements shall be the sole criterion for reissuance.

(9) *Landslide and avalanche areas.* Development in landslide and avalanche areas, designated on the landslide and avalanche area maps dated September 9, 1987, consisting of sheets 1—8, as the same may be amended from time to time by assembly ordinance, shall minimize the risk to life and property.

(10) *Habitat.* Conditions may be imposed to minimize impact on wildlife.

(11) *Sound.* Conditions may be imposed to limit adverse impacts from noise on surrounding properties.

(12) *Traffic mitigation.* Conditions may be imposed on development to mitigate existing or potential traffic problems on arterial or collector streets.

(13) *Water access.* Conditions may be imposed to require dedication of public access easements to streams, lake shores and tidewater.

(14) *Screening.* The commission may require construction of fencing or plantings to screen the development or portions thereof from public view.

(15) *Lot size or development size.* Conditions may be imposed to limit lot size, the acreage to be developed or the total size of the development.

(16) *Drainage.* Conditions may be imposed to improve on and off-site drainage over and above the minimum requirements of this title.

(17) *Lighting.* Conditions may be imposed to control the type and extent of illumination.

(18) *Other conditions.* Such other conditions as may be reasonably necessary to enhance public health and safety.

(c) A development permit issued under this section shall be subject to the provisions of CBJ 49.15.

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2018.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

Presented by: The Manager
Introduced:
Drafted by: A. G. Mead

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2018-06

An Ordinance Amending the Land Use Code Relating to Setbacks for Energy Efficiency Improvements.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJ 49.25.430 Yard setbacks, is amended to read:

49.25.430 Yard setbacks.

...

(4) *Projections into required yards.*

...

(O) Energy efficiency. Energy efficiency improvements that do not increase interior square footage, such as exterior insulation, may project up to eight inches into a required yard. An energy efficiency improvement may not be approved under this section if it projects into the right-of-way or across a property line.

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Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2018.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

Presented by: The Manager
Introduced:
Drafted by: A. G. Mead

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2018-07

**An Ordinance Amending Title 72 of the City and Borough of Juneau Code
Relating to Driving Without a License.**

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJ 72.10.065 Drivers must be licensed, is amended to read:

72.10.065 Drivers must be licensed.

(a) A person may not be denied the privilege to drive a motor vehicle upon a highway in this municipality, except as prescribed by law.

(b) Every person exercising the person's privilege to drive, or exercising any degree of physical control of a motor vehicle upon a highway, vehicular way or area, or other public property in this municipality, is required to have in the possession of the person a valid state driver's license issued under the provisions of this chapter for the type or class of vehicle driven, unless expressly exempted by law from this requirement.

(c) A person licensed under the provisions of this chapter may exercise in this municipality the privilege to drive a motor vehicle and is subject to the restrictions prescribed by this chapter.

(d) A person convicted for a violation of this section is guilty of an infraction:

(1) ~~An infraction~~ Punishable by a fine of \$75.00 if the person's license has been expired less than one year; or

(2) ~~A class B misdemeanor~~ Punishable by a fine of not more than \$300.00 if the person's license has been expired for one year or more. \$500.00, or by imprisonment for not more than 90 days, or by both. In addition, the privilege to drive may be lost as a result of the accumulation of points under AS 28.15.221 – AS 28.15.261, or the registration of vehicles may be suspended or revoked.

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2018.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

Presented by: The Manager
Introduced:
Drafted by: A. G. Mead

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2018-08

An Ordinance Amending the Land Use Code Related to Roadway Construction Standards.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJ 49.35.240 Improvement standards, is amended to read as follows:

49.35.240 Improvement standards.

...

(i) *Street waivers.* ~~The director, after considering the recommendations of the director of the engineering and public works department and of the fire marshal, may waive the following and no other street improvement requirements:~~

...

(4) Roadway construction standards waivers. Roadway construction standards identified in Table 49.35.240 may be waived in accordance with this subsection for any street reconstruction project, not including routine maintenance; or any new street construction project located in a right-of-way platted before 1987. Waivers shall be in writing.

(A) Roadway construction standards may be waived by the director if:

(i) The existing roadway does not comply with the roadway construction standards identified in Table 49.35.240;

(ii) There are unique circumstances that make compliance with the requirements of the table unreasonable;

(iii) The proposed project will not aggravate the intent of the requirements of this chapter; and

(iv) The proposed project complies with the American Association of State Highway and Transportation Official guidelines.

(B) Roadway construction standards may be waived by the commission if:

(i) The existing roadway does not comply with the roadway construction standards identified in Table 49.35.240;

(ii) There are unique circumstances that make compliance with the requirements of the table unreasonable;

(iii) The proposed project will not aggravate the intent of the requirements of this chapter; and

(iv) Unique circumstances make compliance with the American Association of State Highway and Transportation Official guidelines unreasonable, and the commission requires sufficient safeguards to protect public health, safety, and welfare under the circumstances.

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Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2018.

Attest: _____
Kendell D. Koelsch, Mayor

Laurie J. Sica, Municipal Clerk

BEFORE THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU

JUNEAU SEVENTH-DAY ADVENTIST
CHRISTIAN SCHOOL,

Appellant,

vs.

CBJ ASSESSOR OFFICE

Appellee.

ORDER GRANTING MOTION TO DISMISS

Having reviewed and considered the CBJ Assessor's Motion to Dismiss with Proposed Order, the Appellant's Opposition to Motion to Dismiss and the CBJ Assessor's Reply brief, the following is the order of the Assembly:

1. The motion is GRANTED for the reasons set out by the Assessor. Appellant has been given the relief requested in its challenge to the Assessor's 2017 tax liability determination, and would not be entitled to further relief if it prevailed in the appeal. The appeal is therefore moot.

2. The March 5, 2018 hearing is canceled and this appeal is DISMISSED in its entirety.

3. The CBJ shall refund to Appellant its property taxes in the amount of \$1,845.55, plus 8% interest accrued from the date of payment, plus costs in the amount of \$500. Payment shall be made within 30 days of this Order.

4. This is the final order and decision of the appeal agency, per CBJ 01.50.190.

DATED this _____ day of March 2018.

ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

By: Loren Jones
Presiding Officer

Presented by: The Manager
 Introduced: March 5, 2018
 Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2017-07(A)

An Ordinance Appropriating and De-Appropriating Funds from the Treasury for FY18 School District Operations.

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Estimated Funding Sources. This Ordinance will make the following changes to the City and Borough of Juneau School District Operating Budget for the fiscal year beginning July 1, 2017, and ending June 30, 2018.

Estimated Revenue	
State Support:	\$ (726,277)
CBJ Transfers	
Operations:	\$ (167,500)
Special Revenue:	\$ 167,500

Section 3. Appropriation and De-Appropriation. The following amounts are hereby changed for the fiscal year beginning July 1, 2017, and ending June 30, 2018.

General Operations:	\$ (167,500)
Kinder Ready Program:	\$ 167,500

Section 4. Effective Date. This ordinance shall become effective immediately upon adoption.

Adopted this _____ day of _____, 2018.

 Kendell D. Koelsch, Mayor

Attest:

 Laurie J. Sica, Municipal Clerk

Ordinance 2017-07(A)

Manager's Report

The FY2018 school enrollment is below the level originally used to determine the Juneau School District (JSD) funding for the FY18 approved school budget.

This results in \$726,277 less of state revenue and a reduction of \$167,050 to the contribution amount that CBJ is allowed to fund under the state cap. The CBJ funding can be reduced or reallocated to other needs. The school board and Assembly Finance Committee have recommended reallocating the CBJ funding of \$167,050 to the Kinder Ready Program.

The Board of Education passed a budget revision for the FY18 District's Operating Fund at their December 12, 2017, meeting.

The Assembly Finance Committee approved this action at their meetings on December 13, 2017, and February 7, 2018.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular assembly meeting.

The bid award recommendation should read:

The City Manager recommends that this project be awarded to Carver Construction, LLC for the total amount bid of \$1,222,700, contingent upon appropriation of funding.

- A. Ordinance 2017-06(AC) An Ordinance Appropriating to the Manager the Sum of \$200,000 as Funding for Auke Bay Marine Station Maintenance and Improvements CIP; Funding Provided by the Harbor Fund's Fund Balance.

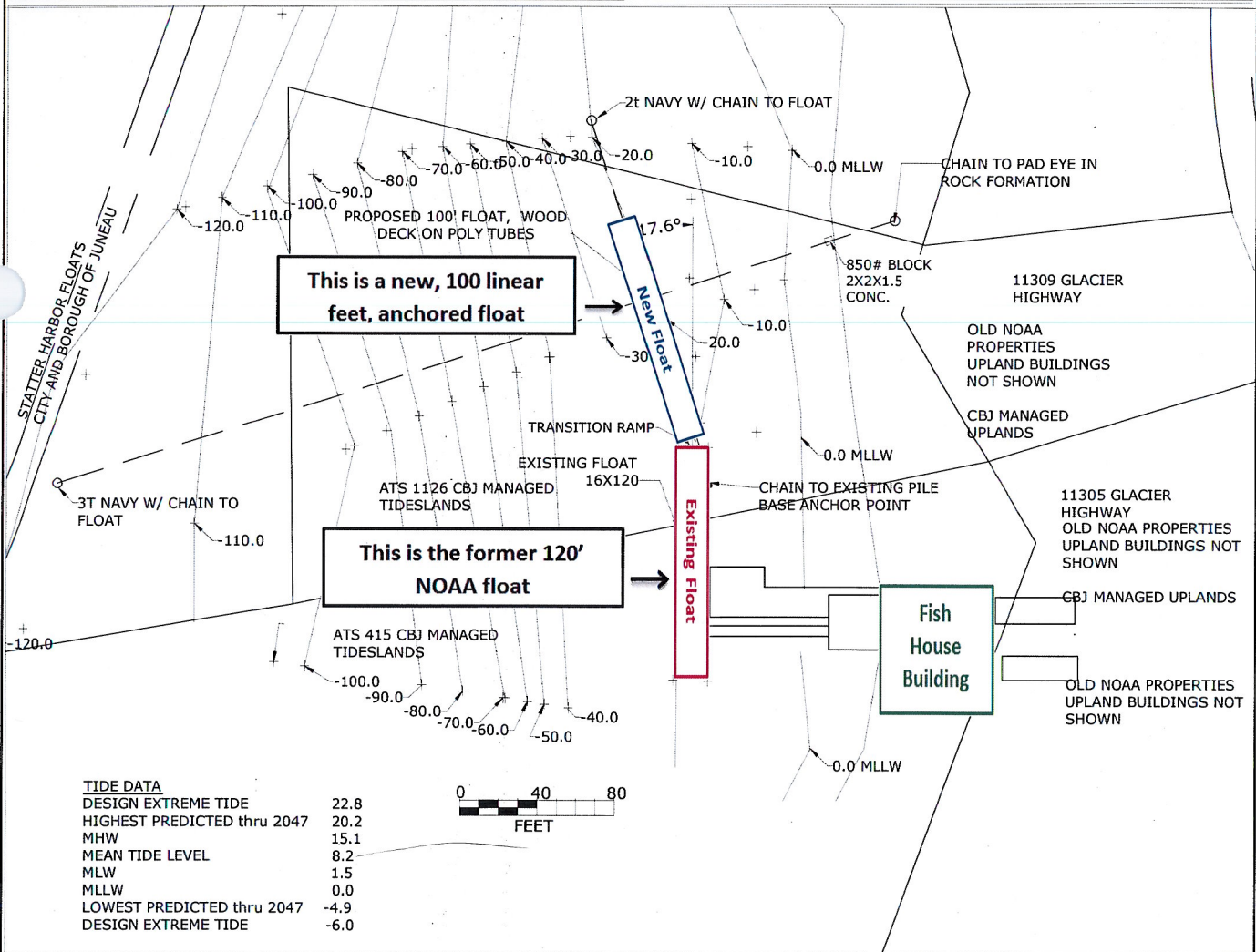
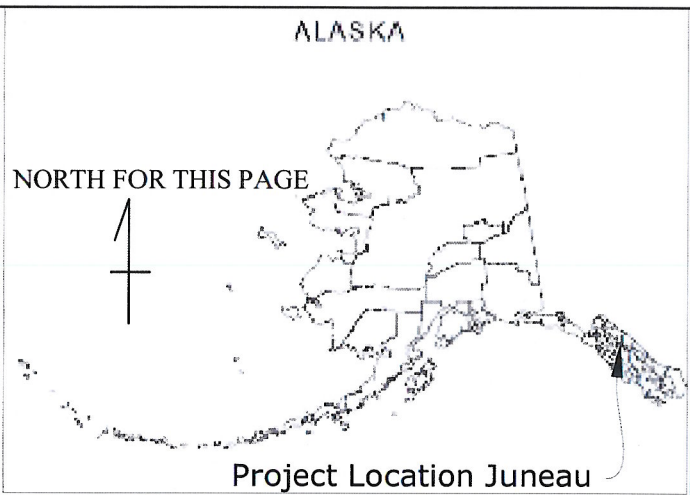
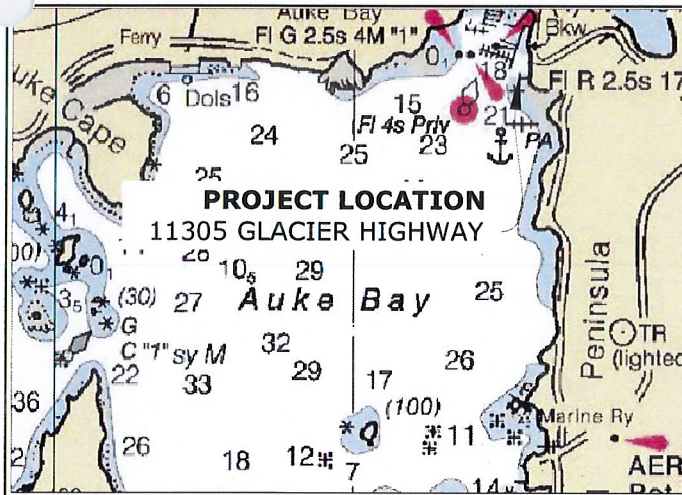
This ordinance would transfer \$200,000 from the Harbor Fund to a new CIP for Auke Bay Marine Station Maintenance and Improvements. Establishment of this CIP would fund a variety of preventative maintenance and repair projects. In addition a small addition of 100 lineal feet of floats would be installed to improve mooring opportunities in Statter Harbor. The Port Director has consulted with UAS regarding this proposed improvement.

The Harbor Fund has a current balance of \$1,485,517. Subsequent to the transfer there would remain \$1,285,517 in the Harbor Fund.

The Docks and Harbors Board, at its regular meeting on January 25, 2018, adopted a recommendation that the Assembly approve this appropriation ordinance.

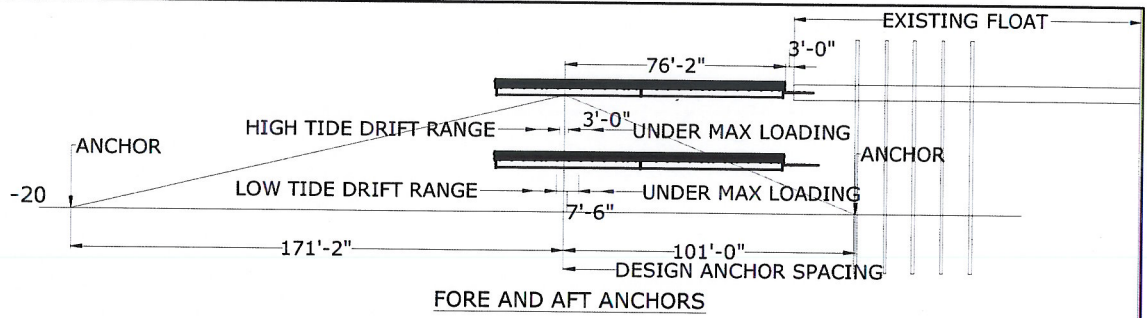
The City Manager recommends this ordinance be adopted

Auke Bay Marine Station

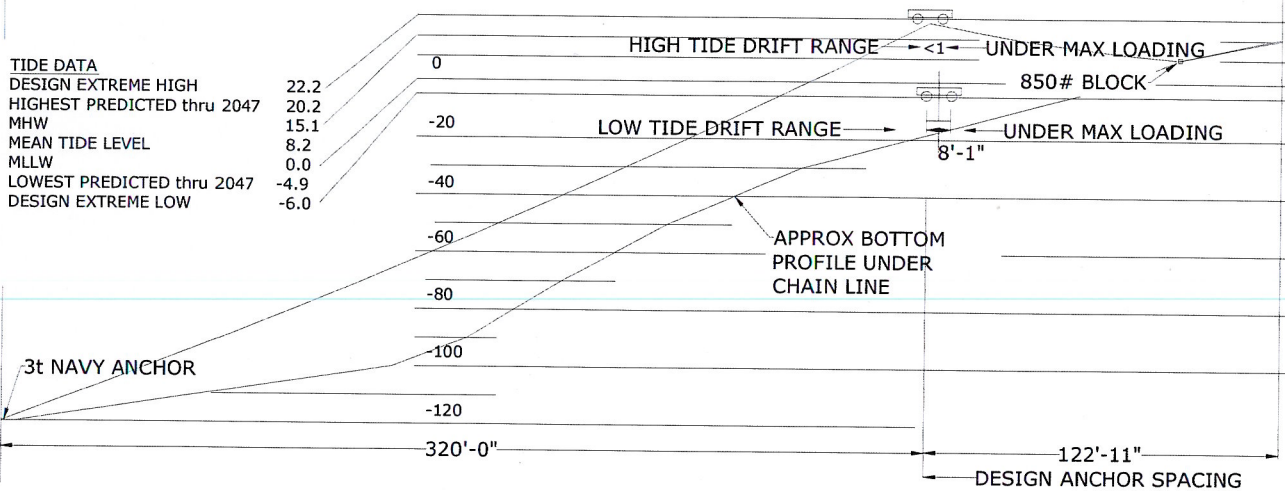


Applicant: City and Borough of Juneau
Docks and Harbors
File No.:M
Waterway: Auke Bay 126
Proposed Activity: Add 102' float to existing facility
Section 22 Township 40 S R 65 E CRM
Lat: 58°22.9142' N Long: 134°38.7772W'
Sheet 1 of 3 Date:2-19-2018

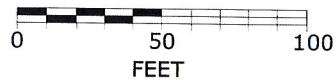
City and Borough of Juneau, Alaska
Project site is located at 11305 Glacier Highway



PAD EYE ANCHOR POINT IN
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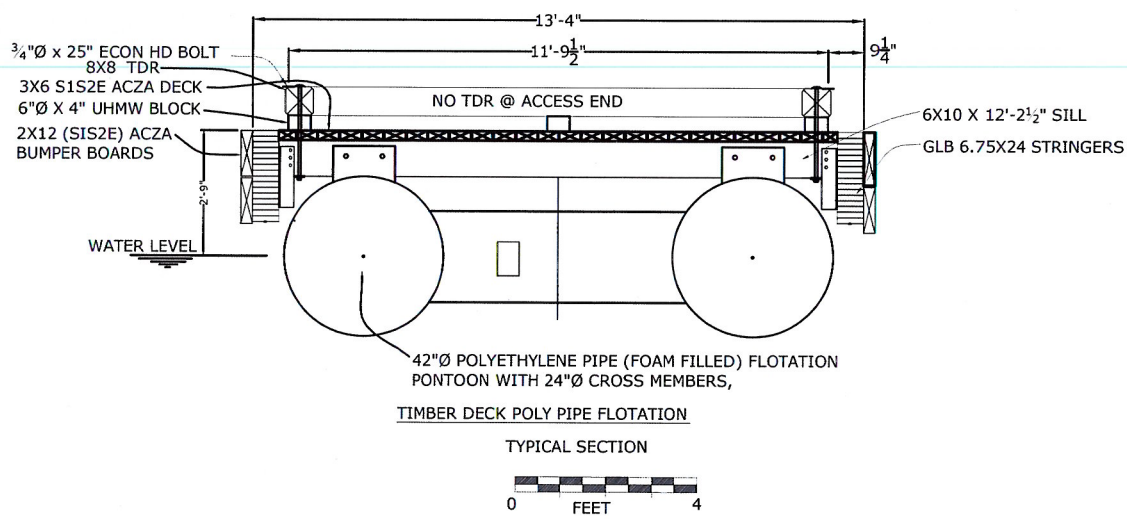
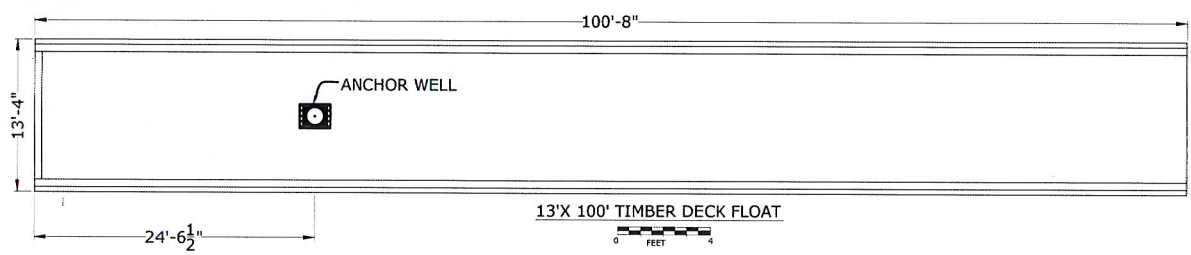
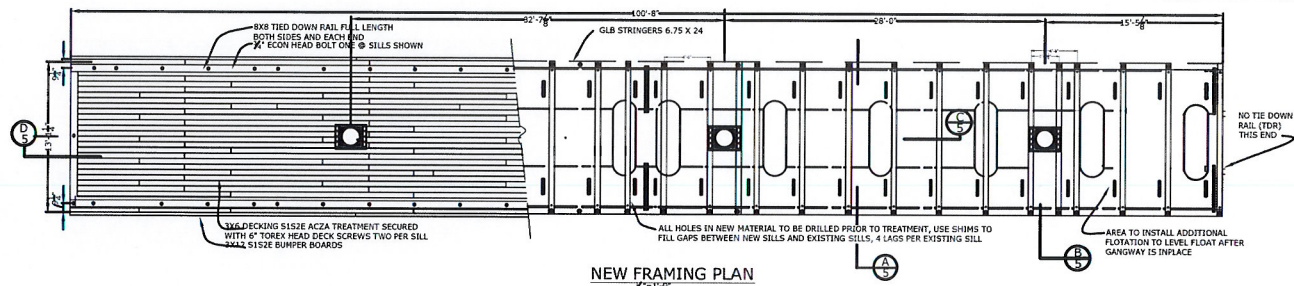


PORT AND STARBOARD ANCHORS



City and Borough of Juneau, Alaska
Project site is located at 11305 GLACIER HIGHWAY

Applicant: City and Borough of Juneau
Docks and Harbors
File No.:
Waterway: Auke Bay 126
Proposed Activity: Add 100' float to existing facility
Section 22 Township 40 S R 65 E CRM
Lat: 58°22.9142' N Long: 134°38.7772W
Sheet 2 of 3 Date: 2-19-2018



City and Borough of Juneau, Alaska
Project site is located at 11305 GLACIER HIGHWAY

Applicant: City and Borough of Juneau
Docks and Harbors
File No.:
Waterway: Auke Bay 126
Proposed Activity: Add 100' float to existing facility
Section 22 Township 40 S R 65 E CRM
Lat: 58°22.9142' N Long: 134°38.7772W'
Sheet 3 of 3 Date: 2-19-2018

BEFORE THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU

JUNEAU SEVENTH-DAY ADVENTIST
CHRISTIAN SCHOOL,

Appellant,

vs.

CBJ ASSESSOR OFFICE

Appellee.

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4. This is the final order and decision of the City and Borough of Juneau, per CBJ 01.50.190. It may be appealed to the Superior Court, by filing a Notice of Appeal, per the Alaska Rules of Court, within 30 days from the date this Order is distributed to the parties.

DATED this _____ day of March 2018.

ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

By: Loren Jones
Presiding Officer