THE CITY AND BOROUGH OF JUNEAU, ALASKA

Meeting Minutes - October 15, 2018

MEETING NO. 2018-30: The Regular Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Ken Koelsch.

I. SPECIAL ORDER OF BUSINESS ASSEMBLY REORGANIZATION

Recognition of outgoing Assemblymembers & Swearing In New Members

Mayor Ken Koelsch recognized former Assemblymember Norton Gregory for his service on the Assembly for the past two years. Mr. Gregory thanked the Mayor and the community for the opportunity to serve on the Assembly.

Mayor Koelsch recognized outgoing Deputy Mayor Jerry Nankervis for his two terms on the Assembly. Mr. Nankervis thanked the Mayor, staff, his wife Lisa, and the community and he wished the Assembly well as they continue the work ahead.

City Attorney Rob Palmer then conducted the swearing in service of Mayor Beth Weldon and Assemblymembers Michelle Bonnet Hale, Wade Bryson, and Carole Triem.

Mayor Beth Weldon then recognized Mayor Kendell D. Koelsch for his many years of community service in Juneau beginning with his work as a teacher in the Juneau School District in 1968 through his service on the Assembly as an Assemblymember and then as Mayor for the past two years. Mayor Koelsch thanked everyone and gave a recap of the work done by and issues that came before the Assembly during his term of service as Mayor. Mayor Koelsch recognized the media representatives, the staff, the Assemblymembers and thanked them for their service and dedication. He then presented Mayor Beth Weldon with a copy of her graduating JDHS yearbook from 1983.

Municipal Clerk Beth McEwen presented each of the outgoing members with gifts from the Assembly in recognition of their service to the community.

Mayor Weldon asked the Clerk to call the role in order of seniority so that members could choose their seats.

Mary Becker, Jesse Kiehl, Loren Jones, Maria Gladziszewski, Rob Edwardson, Carole Triem, Michelle Bonnet Hale, Wade Bryson.

Election of Deputy Mayor

Ms. Becker nominated Maria Gladziszewski to the office of Deputy Mayor.

MOTION by Mr. Kiehl to close the nominations and for Maria Gladziszewski to be declared Deputy Mayor and asked for unanimous consent. *Hearing no objection, the motion carried.*

II. ROLL CALL

Assemblymembers Present: Mayor Beth Weldon, Mary Becker, Jesse Kiehl, Loren Jones, Maria Gladziszewski, Rob Edwardson, Carole Triem, Michelle Bonnet Hale, Wade Bryson.

A quorum was present.

Staff present: City Manager Rorie Watt, Deputy Manager Mila Cosgrove, City Attorney Rob Palmer, Municipal Clerk Beth McEwen, Police Chief Ed Mercer, Fire Chief Rich Etheridge, Deputy Clerk Diane Cathcart, Finance Director Bob Barthlomew, HRRM Director Dallas Hargrave, Chief Housing Officer Scott Ciambor, Housing & Homelessness Coordinator Irene Gallion, Community Development Director Jill Maclean, Lands Manager Greg Chaney.

III. SPECIAL ORDER OF BUSINESS

A. Proclamation: Commemorating the Princess Sophia Shipwreck

Mayor Weldon read a proclamation commemorating the 100th anniversary of the sinking of the SS Princess Sophia.

B. Proclamation: Domestic Violence Awareness Month

Mayor Weldon read a proclamation commemorating Domestic Violence Awareness Month and presented it to an AWARE board member.

They invited everyone to attend the AWARE celebration on October 23 at the Elizabeth Peratrovich Hall at 5:30 p.m.

IV. APPROVAL OF MINUTES

None.

V. MANAGER'S REQUEST FOR AGENDA CHANGES

None.

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Mr. William Quayle spoke requesting that they make the necessary changes to allow pedicabs to operate at nighttime.

Mr. Kirby Day representing the Tourism Best Management Practices (TBMP) program spoke about the 1.3+ million cruise visitors anticipated to come to Juneau next year. He said that the local tourism industry and TBMP is committed to making the increased number of tourists work for Juneau. They would like to look for better ways to move pedestrians and vehicles in the downtown area. He encouraged anyone with ideas or concerns to come to him and Liz Perry at Travel Juneau.

Ms. Gladziszewski asked Mr. Day if they would be doing more planning during the upcoming winter months to address the fears that 1.3 million visitors is more than Juneau can handle.

Mr. Day responded that that they have been meeting with Manager Watt and Mayor Koelsch to discuss those fears and that there were additional plans being discussed on how they might be about to alleviate some of the congestion downtown.

Mr. Jones congratulated Mr. Day for receiving the Chamber of Commerce Citizen of the Year Award.

Mr. Edwardson asked if TBMP was discussing helicopter routes in the valley to address citizen concerns. Mr. Day replied that was one of the initial areas of concern when TBMP was formed and although they have not had those discussions recently, they will be looking at the full TBMP document and determining areas for improvement or change.

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

None.

B. Assembly Requests for Consent Agenda Changes

None.

C. Assembly Action

MOTION by Ms. Gladziszewski to adopt the Consent Agenda and asked for unanimous consent. *Hearing no objection, the motion carried.*

1. Ordinances for Introduction

    a. Ordinance 2018-46 An Ordinance Extending the Sunset Date Relating to Licenses to Use Certain Rights-of-Way for the Selling of Food and Beverages and Related Uses.

    This ordinance would extend the sunset date three more years for two CBJ codes. Ordinance 2017-02 authorized the Manager to issue licenses for food and beverage vendors to operate on pedestrian rights-of-way. Section 5 of Ordinance 2017-02 imposed a sunset clause that will automatically repeal that ordinance on December 31, 2018. Ordinance 2017-02 appears to be providing benefits for the community, and it should be extended three more years. This ordinance would allow the Manager to continue issuing licenses for food and beverage vendors until December 31, 2021.

    The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

    b. Ordinance 2018-41 An Ordinance Amending the Land Use Code Relating to Alternative Residential Subdivisions.

    This ordinance would amend the land use code to allow for a new housing option. Existing code generally limits housing options to multifamily or single-family developments on a traditional-sized lot. This ordinance creates reasonable minimum standards and procedures for small-lot residential communities in which all or some of the lots do not substantially conform to the minimum requirements for a traditional subdivided lot. This ordinance also permits flexibility in the use of land desired by the community; encourages small-lot residential developments that are designed and developed to function as a small community; encourages a different type of housing option; encourages development of quality affordable housing; facilitates the adequate and economical provisions of access and utilities; and encourages developments that are in harmony with the surrounding area

    Other communities, like Anchorage, have recently authorized this type of housing option. This new housing option would also allow prospective buyers to obtain traditional financing instead of condominium style financing and it helps bridge the gap between traditional condominiums and single-family housing options.

    The Title 49 Committee and the Planning Commission held multiple hearings on this ordinance. On September 25, 2018, the Planning Commission recommended the Assembly adopt this ordinance.

The City Manager recommends this ordinance be introduced and referred to the Committee of the Whole.

2. Resolutions

a. Resolution 2836 A Resolution Authorizing the City and Borough of Juneau to Apply for a Community Development Block Grant with St. Vincent de Paul from the Alaska Department of Commerce, Community and Economic Development To Be Used For Renovations to House a Transitional Services Center.

Project ideas were solicited from the community for a grant from the federal Community Development Block Grant (CDBG) program administered in Alaska by the State Department of Commerce, Community and Economic Development (DCCED). Grant proposals must be sponsored by a local government and sent to DCCED by December 7, 2018, where the proposals will be reviewed and compete against each other on a statewide basis. A local government has the choice of generating its own project ideas or soliciting ideas from the general public. CBJ has successfully used this method in the past. This year we received three proposals: a proposal from Bartlett Regional Hospital, from the Juneau Housing First Collaborative, and from St. Vincent de Paul. Staff's recommendation is to apply on behalf of St. Vincent de Paul.

The Assembly Human Resources Committee reviewed the proposal at its meeting on September 17, 2018, and made a recommendation to the Assembly to support the St. Vincent De Paul application and submit a CDBG application.

St. Vincent de Paul proposes to use CDBG funds to renovate an existing building into a transitional support services center which will house services for low to moderate income individuals, especially those experiencing homelessness or extreme disability.

Printed grant applications, with original signatures must be received in Fairbanks by 5 p.m. December 7, 2018.

The City Manager recommends the Assembly adopt the attached resolution supporting St. Vincent de Paul's application for a CDBG grant.

b. Resolution 2837 A Resolution in Recognition of National Community

Planning Month.

The month of October is designated as National Community Planning Month throughout the United States of America and its territories. Change is constant and affects all cities, towns, suburbs, counties, boroughs, townships, rural areas, and other places. Community planning and plans can help manage this change in a way that provides better choices for how people work and live. Community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of our community.

The City Manager recommends that this resolution be adopted.

3. Liquor License

a. Liquor Licenses: Transfers (Various) and New (One Recreational Site)

The below liquor license actions are before the Assembly to either protest or waive its right to protest each license action.

Transfer for Beverage Dispensary Liquor License
Beverage Dispensary License #447
Transferor: Alaska Promotions, LLC., d/b/a NONE (Ethan Billings Licensee-former Suite 907 License)
Transferee: d/b/a NONE (David McGivney Licensee)
This license is a transfer of owner and location; however, no location or Doing Business As has been identified.

Transfer for Package Store Liquor License
Package Store License #4742
Transferor: Glacier Hwy LLC. d/b/a Glacier Hwy LLC
Location: 6525 Glacier Hwy, Juneau
Transferee: Thibodeau's Market Inc., d/b/a Thibodeau's Liquor
Location: No Premises Currently
This license is a transfer of owner and location; however, no location has been identified.

Transfer for Restaurant/Eating Place Liquor License
Restaurant/Eating Place License #5231
Transferor: Suwanna Café LLC, d/b/a Suwanna Café
Location: 8800 Glacier Hwy Suite 100, Juneau
Transferee: Capitol Ventures LLC., d/b/a Neptune

Location: No Premises Currently
This license is a transfer of owner and location; however, no location has been identified.

Location Transfer for Brewery Liquor License
Brewing License #5524 Barnaby Brewing Company LLC., d/b/a Barnaby Brewing Company
Location Transfer From: 2016-1 N Franklin Street, Juneau
Location Transfer To: 165 Shattuck Way, Juneau

New License& Application for a Recreational Site Liquor License
Recreational Site License #5711
South of the Bridge, LLC., d/b/a The Old Tower @ Eaglecrest
Location: 3000 Fish Creek Road, Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above licenses and recommend the Assembly waive its right to protest these applications. Copies of the documents associated with each license are in the Assembly's e-packet or available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license applications.

VIIIPUBLIC HEARING

A. Ordinance 2017-06(AZ) An Ordinance Appropriating to the Manager the Sum of $1,248,099 to Fund the City and Borough of Juneau's Fiscal Year 2018 Public Employee Retirement System Contribution; Funding Provided by the Alaska Department of Administration.

This ordinance would appropriate $1,248,099 which is the State's FY18 3.01% on-behalf PERS benefit paid for CBJ. Funding is provided by the Alaska Department of Administration which was authorized by passage of HB57 during the 2017 legislative session.

This is a housekeeping ordinance to properly account for this on-behalf payment and has no impact on the CBJ's finances.

The City Manager recommends this ordinance be adopted.

Public Comment:

None

<u>Assembly Action:</u>
<u>MOTION</u> by Mr. Bryson to adopt Ordinance 2017-06(AZ) and asked for unanimous consent. *Hearing no objection, the motion carried.*

B. Ordinance 2017-06(BA) An Ordinance Appropriating to the Manager the Sum of $1,201,249 to Fund Bartlett Regional Hospital's Fiscal Year 2018 Public Employee Retirement System Contribution; Funding Provided by the Alaska Department of Administration.

This ordinance would appropriate $1,201,249 which is the State's FY18 on-behalf rate of 3.01% for each FY18 employer payroll and 25.01% on-behalf PERS benefit paid for Bartlett Regional Hospital. Funding is provided by the Alaska Department of Administration which was authorized by passage of House Bill 57 (HB57) during the 2017 legislative session.

This is a housekeeping ordinance to properly account for this on-behalf payment and has no impact on BRH's finances.

The City Manager recommends this ordinance be adopted.

<u>Public Comment:</u>
None

<u>Assembly Action:</u>
MOTION by Ms. Hale to adopt Ordinance 2017-06(BA) and asked for unanimous consent. *Hearing no objection, the motion carried.*

C. Ordinance 2017-06(BB) An Ordinance Appropriating to the Manager the Sum of $659,700 as Partial Funding for Various Departments' Fiscal Year 2018 Operating Budgets; Funding Provided by Sales Tax Revenue, and Docks' Revenue.

The attached ordinance would appropriate $659,700 for increases in FY18 operations among several CBJ departments. Funding is provided by the sales tax revenues exceeding budget, and Docks' revenues exceeding budget.

<u>Parks & Recreation</u>
Parks & Recreation anticipates exceeding its FY18 Assembly authorized spending authority by $195,000. The need is due to a shortfall in revenue collected from the Pools & Centennial Hall and Parks/Landscape Maintenance exceeding expenditure authority. Funding will be provided by FY18 sales tax revenues exceeding budget.

Docks

The supplemental request would increase the Docks Enterprise spending authority in FY18 by $35,000. Funding will be provided by FY18 revenues exceeding budget.

The Docks & Harbors Board approved the supplemental request at its August 30, 2018, regular board meeting.

Engineering

The Engineering Department is anticipating a $15,300 shortfall due to allocating fewer costs to CIPs than projected in the FY18 operating budget. The anticipated funding for this increase is from sales tax revenues exceeding budget.

Community Development

CDD is anticipated to exceed its bottom line budget by $30,200 in the current fiscal year. This shortfall is due to the $80,000 less revenues coming in less than was anticipated, and expenditures were more than $50,000 under the expenditure budget. The anticipated funding for this increase is sales tax revenues exceeding budget.

Capital City Fire & Rescue

The Fire Department is anticipating a shortfall of $384,200 in the FY18 operating budget. This is due to ambulance billing shortfalls. The FY18 budgeted revenue was increased by $330,000 (17%) from FY17 budget while actual billable activity was flat. The anticipated funding for this increase is sales tax revenues exceeding budget.

The Assembly Finance Committee reviewed this ordinance at its meeting on September 5, 2018.

The City Manager recommends this ordinance be adopted.

Public Comment:

None

Assembly Action:

MOTION by Ms. Triem to adopt Ordinance 2017-06(BB) and asked for unanimous consent. *Hearing no objection, the motion carried.*

D. Ordinance 2018-11(I) An Ordinance Appropriating to the Manager the Sum of $5,000 as Funding for the Larry Carlson Memorial Bench at Overstreet Park; Donation Provided by the Late Larry Carlson's Wife, Shirley Carlson.

This appropriation of $5,000 from Mrs. Shirley Carlson to the Manager provides for the fabrication and installation of the Larry Carlson Memorial Bench at Overstreet Park.

The Public Works and Advisory Committee recommended this funding be approved during its meeting on August 6, 2018.

The City Manager recommends this ordinance be adopted.

Public Comment:
None

Assembly Action:
MOTION by Mr. Edwardson to adopt Ordinance 2018-11(I) and asked for unanimous consent. *Hearing no objection, the motion carried.*

E. Ordinance 2018-11(K) An Ordinance Appropriating to the Manager the Sum of $634,735 as Funding for the Juneau International Airport Design/Construct Terminal Reconstruction Capital Improvement Project; Funding Provided by the Federal Aviation Administration.

This ordinance would appropriate $634,735 to the Design/Construct Terminal Reconstruction Capital Improvement Project (CIP). Funding is provided by a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant.

Local matching funds, and project elements that are determined to be ineligible for federal funding, will be funded with previously appropriated bond proceeds, sales tax, and Passenger Facility Charges.

This project was presented at the August 6, 2018, Public Works and Facilities Committee meeting.

The Airport Board approved this action at its September 11, 2018, meeting.

The City Manager recommends this ordinance be adopted.

Public Comment:
None

Assembly Action:
MOTION by Mr. Jones to adopt Ordinance 2018-11(K) and asked for unanimous consent. *Hearing no objection, the motion carried.*

F. Ordinance 2018-11(L) An Ordinance Appropriating to the Manager the Sum of $529,688 as Funding for the Juneau International Airport Snow Removal

Equipment Building Capital Improvement Project; Funding Provided by the Federal Aviation Administration.

This ordinance would appropriate $529,688 to the Snow Removal Equipment Building (SREB) Capital Improvement Project (CIP). Funding is provided by a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant.

This funding will be used to design the second phase of the Snow Removal Equipment Facility, consisting of the sand/chemical storage building and fueling station. Project funding is 93.75% FAA, 6.25% local. Local match is provided by sales tax previously appropriated to this CIP.

The Airport Board approved this action at its July 10, 2018, meeting,

This project was presented at the August 6, 2018, Public Works and Facilities Committee meeting.

The City Manager recommends this ordinance be adopted.

Public Comment:
None

Assembly Action:
MOTION by Mr. Kiehl to adopt Ordinance 2018-11(L) and asked for unanimous consent. *Hearing no objection, the motion carried.*

G. Ordinance 2018-11(M) An Ordinance Appropriating to the Manager the Sum of $9,985,312 as Funding for the Juneau International Airport Construct Sand/Chemical Building & Fueling Station Capital Improvement Project; Funding Provided by the Federal Aviation Administration.

This ordinance would appropriate $9,985,312 to the Construct Sand/Chemical Building & Fueling Station Capital Improvement Project (CIP). Funding is provided by a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant.

This funding will be used to construct the second phase of the Snow Removal Equipment Facility, consisting of the sand/chemical storage building and fueling station. Total project funding is 93.75% FAA, 6.25% local. Local match is provided by Passenger Facility Charges (PFC) recently appropriated to this CIP, as well as Airport CIP revolving funds that will be transferred temporarily until a PFC amendment is approved.

This project was approved by the Public Works and Facilities Committee at its August 6, 2018, meeting. The Airport Board approved this action at its August 14, 2018, meeting.

The City Manager recommends this ordinance be adopted.

Public Comment:
None

Assembly Action:
MOTION by Ms. Becker to adopt Ordinance 2018-11(M) and asked for unanimous consent. *Hearing no objection, the motion carried.*

H. Ordinance 2018-11(N) An Ordinance Appropriating to the Manager the Sum of $140,000 as Partial Funding for the Douglas Harbor Pile Anodes Capital Improvement Project; Grant Funding Provided by the State of Alaska, Department of Transportation and Public Facilities.

The Alaska Department of Transportation and Public Facilities has agreed to fund a $140,000 FY19 Harbor Facilities Grant.

CBJ Docks & Harbors successfully submitted the grant application for installation of zinc anodes on the pilings in Mike Pusich Douglas Harbor which will extend the useful life of the facility. The Harbor Facilities Grant is a 50-50 match program and Docks & Harbors will match $140,000 from Harbor Fund Balance to complete the project.

The Docks & Harbors Board recommended approval of this action at its August 30, 2018, meeting.

The City Manager recommends this ordinance be adopted.

Public Comment:
None

Assembly Action:
MOTION by Ms. Gladziszewski to adopt Ordinance 2018-11(N) and asked for unanimous consent. *Hearing no objection, the motion carried.*

I. Ordinance 2018-11(O) An Ordinance Transferring $30,945 of Unexpended FY18 Marine Passenger Fees from the General Fund to the Open Space Waterfront Land Acquisition Capital Improvement Project.

This ordinance would transfer $30,945 of unexpended Marine Passenger Fees (MPF) revenues, budgeted for specific purposes in FY18 and not expended by the fiscal year end, to the Open Space Waterfront Land Acquisition CIP. This transfer is consistent with the Assembly's direction on the disposition of unexpended MPF funds.

The amounts below are the result of monies appropriated from the Marine Passenger Fee Fund for specific purposes in the FY18 budget but were not fully expended by the end of FY18.

Franklin Dock Enterprises	$ 8,013
Downtown Business Association	3,000
City Manager	6,120
Capital City Fire Rescue	13,812
Total	**$ 30,945**

For accounting purposes, the funds will first be refunded to the Marine Passenger Fee Fund and then be transferred to the Open Space Waterfront Land Acquisition CIP.

The City Manager recommends this ordinance be adopted.

Public Participation:
None.

Assembly Action:
MOTION by Mr. Bryson to adopt Ordinance 2018-11(O) and asked for unanimous consent.
Hearing no objection, the motion carried.

J. Ordinance 2018-44 An Ordinance Amending the Penal Code General Provisions Relating to Avoidance of Ignition Interlock Device, and Providing for a Penalty.

The CBJ has code provisions that require the use of an ignition interlock device upon a conviction for certain offenses. However, the CBJ does not have a code provision to penalize the failure to use an ignition interlock device when required. This ordinance would amend the penal code by creating a code section relating to avoidance of ignition interlock device, which is consistent with state law (AS 11.76.140 and AS 12.55.102).

The City Manager recommends this ordinance be adopted.

Public Participation:
None.

Assembly Action:
MOTION by Ms. Hale to adopt Ordinance 2018-44 and asked for unanimous consent. *Hearing no objection, the motion carried.*

K. Ordinance 2018-45(b) An Ordinance Amending the Traffic Code Relating to Duties and Responsibilities of Drivers and Others, and Providing for a Penalty.

This ordinance would amend the traffic code by making the code sections relating to duty of an operator to give information and render assistance consistent with State law (AS 28.35.050 and AS 28.35.060), and by making the penalties to be imposed consistent with State law.

After introduction, staff realized a minor amendment would be helpful to clarify the penalty for violating this ordinance would be a class B misdemeanor. The amendment is reflected in the first sentence of 72.10.030(c).

The City Manager recommends the Assembly amend this ordinance consistent with version (b) and then adopt it.

Public Participation:
None.

Assembly Action:
MOTION by Mr. Edwardson to amend Ordinance 2018-45 as reflected in version (b) as provided by staff. *Hearing no objection, the version (b) was substituted for the original Ordinance 2018-45.*

MOTION by Mr. Edwardson to adopt Ordinance 2018-45(b) as amended. *Hearing no objection, Ordinance 2018-45(b) was adopted.*

IX. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

A. Senior Citizen/Disabled Veteran Late Filed Hardship Exemption Application

The Assessor received the below referenced Senior Citizen/Disabled Veteran Real Property Hardship Exemption application which is being forwarded to the Assembly for consideration. The action required by the Assembly is to determine whether or not the late-filed tax assessment appeal will be heard. Evidence on the assessment itself or the merit of the appeal is not relevant. The Assembly should consider each request separately and determine whether or not the property owner was unable to comply with the 30-day filing requirement.

2018 Senior Citizen/Disabled Veteran Exemption

1) Applicant: David J. Parish Parcel ID: 5B250151C001
Physical Address: 4401 Riverside Drive C1, Juneau

Legal Description: Riverside Condominiums Unit C1

> The burden of proof is upon the property owner to show the inability to file a timely appeal. In this context, the word "unable" does not include situations in which a property owner forgot about, or overlooked, the assessment notice, was out of town during the period for filing an appeal, or similar situations. Rather, it covers situations that are beyond the property owner's control and would prevent a property owner from recognizing what is at stake and dealing with it. Examples of this would include physical or mental disability serious enough to prevent a person from dealing rationally with their private affairs. Disagreeing with the amount of the assessment does not constitute inability to submit a timely appeal, nor does a notice of assessment being sent to a wrong address. The property owner is responsible for keeping a current, correct address on file with the assessor's office.
>
> If the Assembly decides to accept one or more late-filed appeals, those assessment appeals will be referred to the Assessor for review and action.

The Senior Citizen/Disabled Veteran Exemption before the Assembly is for the following parcel:

Applicant: David J. Parish Parcel ID: 5B250151C001
Physical Address: 4401 Riverside Drive C1, Juneau
Legal Description: Riverside Condominiums Unit C1

MOTION by Ms. Becker to accept the appeal and refer it back to the Assessor for further review.

Mr. Jones asked about the process for the sale of property and purchase of another property and if/when the exemption follows the senior citizen rather than their property. Mr. Bartholomew explained the process upon which the Senior Citizen exemptions are applied by the Finance. The exemption doesn't follow the homeowner; they applied for it for the residence they were in but they then need to apply for an exemption for any new home. He explained that in this instance, they would likely have seen the assessment notice for the new property in March. He said that the Assessor's office looks at properties as of January 1 and would likely have reached out to any new property owners had they seen a change of ownership then. As of January 1, the appellant still owned the previous property so it would not have triggered the Assessor's office to reach out to the owner about an exemption change.

Hearing no objection, the motion carried.

B. Bid Award JNU Sand/Chemical Building and Fueling Station

This project will construct a new, one-story sand and chemical storage building of approximately 21,700 square feet and a fueling station with canopy in the northwest quadrant of the airport. Bids were opened on this project on August 31, 2018. The bid protest period expired at 4:30 p.m. on September 3, 2018. Results of the bid opening are as follows:

Bidders	Total Bid
Dawson Construction, LLC	$ 9,255,000
F&W Construction Co., Inc.	$10,001,595
Roger Hickell Contracting, Inc.	$10,695,000
Alaska Commercial Contractors, Inc.	$10,924,000
Architect's Estimate	$ 9,365,275

The City Manager recommends award of this project to Dawson Construction, LLC for the total bid amount of $9,255,000.

Mr. Jones asked staff to explain the timing of the bid as well as the appropriation of the ordinance. Ms. Wahto gave an explanation of the timing of the funding received as well as the timelines involved with the RFP, the forward funding for design, and the previous appropriations done earlier in the year.

MOTION by Mr. Kiehl to approve the bid award as recommended by the City Manager of to Dawson Construction LLC for the total bid amount of $9,255,000. Hearing no objection, the motion carried.

XI. STAFF REPORTS

Mr. Watt said that the Assembly asked for an update on the status of the *Lumberman* vessel which is anchored up in the channel and regularly goes aground during low tide. He said that the vessel is on State tidelands and managed by Dept. of Natural Resources (DNR). He contacted Mr. Jardell and asked Mr. Jardell to follow-up with the Commissioner of DNR about their non-action since CBJ is receiving a number of questions and comments from the public. He has not received any response on it from DNR yet. He also noted that the U.S. Coast Guard has removed oils and other fluids from the vessel so it is not in danger of causing any oils spills. However, it is just rising and lowering with the tide at this time and is under the jurisdiction of DNR to do anything with.

In other matters, Mr. Watt noted that the Charter requires the Assembly to meet twice a year with the Board of Education (School Board) and an invitation has been received from the interim Superintendent and School Board President for the Assembly to join them for a lunchtime meeting the afternoon of November 3 following their School Board Retreat Worksession.

XII. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Weldon welcomed the new Assemblymembers Hale, Bryson, and Triem and welcomed back Mr. Jones. She noted that there had been an orientation session on Saturday, October 13 for the new Assemblymembers. Mayor Weldon noted that there is a draft 2019 Assembly Calendar that was handed out at the new orientation session and will be sent out to all the members from the Clerk's office.

She polled all the members about their wishes to serve on Assembly Standing Committees and Liaisons. She distributed a draft Assembly Standing Committee and Liaison list and asked if any members had any changes they wished to make. No one requested any changes.

MOTION by Mr. Kiehl to ratify Mayor Beth Weldon's Assembly Standing Committee and Liaison List as presented and asked for unanimous consent. *Hearing no objection, the motion carried.*

Ms. Weldon noted that the Assembly needs to set the date for the Full Assembly sitting as the Human Resources Committee to interview applicants for the Hospital Board and Planning Commission so they can begin to advertise for those open seats. Advertising for the open board seats needs to be for a minimum of 30 days. Mr. Edwardson as the new HRC Chair chose Monday, December 3 to hold the meeting starting at 5:30 p.m.

Ms. Weldon also asked if members could attend the November 3 joint meeting with the School Board. Mr. Kiehl, Ms. Gladziszewski and Ms. Becker are not able to attend. Additional discussion took place regarding this meeting and it was decided that those who could attend would.

Mayor Weldon set the Assembly Retreat for Saturday, December 1. She asked members to send input to her on format and what they wish to cover and she will determine the time and length of the retreat based on the input she received from members.

Mayor Weldon said that for those involved in running in the recent election, they heard lots of community concerns relating to child care. In accordance with the Assembly Rules of Order, Mayor Weldon said she is creating a Special Assembly Committee on Childcare which will be charged with the following two questions: 1) Should Childcare be part of the core municipal activities? and 2) Should education be part of Childcare? She noted that the Assembly will ultimately be tasked with making any final decisions relating to this topic but what the committee can do is research and provide recommendations for different approaches and different cost options. It is her intention to have four Assemblymembers on the committee, a person from a child care business, a school administration representative, and one of the major employers in town. She distributed a memo from Mr. Watt with some of the issues to be worked on by the committee. She asked for anyone wishing to serve on the committee to let her know by Wednesday, October 17.

Mayor Weldon thanked everyone who ran for office for their willingness to serve and thanked everyone for coming out to vote. She noted various events she's attended recently including the League of Women Voters' gala, the Indigenous People's Day gathering at the Elizabeth Peratrovich Hall. She went to a number of public forums for state candidates and attended the new Assemblymember orientation. She attended the Chamber of Commerce gala and noted that Jean and Steve Sztuck were given Lifetime Achievement awards as was Senator Dennis Egan at that gala. She noted two upcoming events: a SAIL event on October 19 at which they will be honoring former CBJ employees Kim Kiefer and Jeffra Clough and October 26, Amy Mead will be installed into her new position as judge with the State of Alaska.

B. Committee and Liaison Reports

Ms. Gladziszewski reported that the Hospital Board (BRH) met on Sept. 25 at the Hospital. The new City Attorney was introduced and met the board. The good news is that the financial report showed a gain of $400,000 over July. They then promptly spent some of that by giving the CEO a raise. The next BRH meeting is on October 23. She reported that the Juneau Affordable Housing Commission met on election day, October 2 and their new meeting location is at the JEDC boardroom on the first Tuesday of each month. She also thanked everyone who ran for public office and congratulations not only to those who won but also to those who ran for office. She thanked Mr. Koelsch, Nankervis, and Gregory for their service and she thanked the Assembly for electing her to the Deputy Mayor position. She looks forward to working with everyone over this next year.

Ms. Becker reported that the next Lands Committee meeting was scheduled for October 22. The Alaska Committee meets every month and the next meeting is November 14. At the last Alaska Committee meeting, they agreed to fund, in conjunction with the League of Women Voters, student visits to the Capitol. She said the Alaska Committee discussed the Fairbanks and Palmer Fairs. The Alaska Committee gave financial support to the UAS School of Education Endowment Fund. She said that the Legislative Reception is scheduled for January 16, 2019 and the Alaska Committee annual meeting is January 28. She encouraged anyone wishing to serve on the Alaska Committee to contact Wayne Jensen or Rosemary Hagevig.

Ms. Becker reported that the Chamber of Commerce meets every Thursday for lunch and that former UA President Mark Hamilton who is now working for Pebble Mine has said that Pebble Mine has reduced its footprint to be more environmentally friendly.

Ms. Becker reported that they had a number of Airport ordinances on tonight's agenda. She also noted that Alaska Day is on October 18 and the Juneau Senior Center has its annual breakfast fundraiser on that day.

Mr. Kiehl reported that the Assembly Finance Committee (AFC) has not met since the last Assembly meeting but that the next AFC meeting is on November 7. He reported that the Alaska Municipal League (AML) is in the hiring process for its new lobbyist since Ray Gilespie retired. The AML Board will hold a special meeting prior to the annual meeting. He encouraged everyone to attend the AML meetings in November and especially the new members to attend the Newly Elected Officials training.

Mr. Kiehl reported that with the UAS Campus Council, while enrollment has been down across the university system, the Juneau campus has the lowest rate of reduced enrollment. He reported on a number of other program and facility updates at UAS.

Mr. Jones reported that the Assembly Public Works & Facilities Committee (PWFC) cancelled its last meeting and the next meeting is on October 22 at Noon. The Juneau School Board had its first meeting of the new board at which it recognized outgoing members Andi Story, Emil Mackey, and Josh Keaton who chose not to run for reelection. City Attorney Rob Palmer was present at that meeting and sworn in the new School Board Members Elizabeth Siddon, Paul Kelly, and Kevin Allen. They elected the following officers: Brian Holst, President; Dan DeBartolo, Vice-President; and Jeff Short, Clerk. He said that among other business they agreed to the appointment of a special sub-committee for the purpose of selecting the new Superintendent. He talked about their audit and that process. He noted the School Board retreat on November 3 to which the Assembly was invited to the joint meeting for lunch.

Mr. Jones' other liaison reports included the Downtown Business Association (DBA) meeting on October 2 and noted that Gallery Walk is on December 7, the kids downtown day is December 15 with Santa Claus present. He noted that the infrastructure committee of the DBA met on Friday, October 12 and George Schaaf was there to answer a lot of questions and had some pretty heavy debates about downtown parking, the use of parking structures, and the plaza/brick yard parking.

Mr. Jones said that he was not able to go to the Juneau Commission on Aging (JCOA) meetings and he encouraged any new members who might wish to be involved that the JCOA will begin holding meetings relating to its 10-year senior survey. On Oct. 23, the Planning Commission will be seating the Downtown Blueprint Steering Committee. The next public meeting on the Downtown Blueprint topic will be on October 30.

He asked the City Attorney and Risk Manager to give the Assembly some updates about the liquor sales at Eaglecrest.

Mr. Jones welcomed the new Assemblymembers and shared some insights on what lays before them as Assemblymembers and for the Assembly as a body. He thanked the outgoing members Jerry Nankervis, Mayor Koelsch, and Norton Gregory.

Mr. Jones noted that the Juneau Commission on Sustainability recently changed their meetings to Tuesdays at noon which is the same time as the Juneau Commission on Aging meetings and that Mayor Weldon assigned Ms. Hale as liaison to both those entities so there may need to be some adjustments needed to one or more of those appointments or meeting schedules.

Ms. Triem thanked staff for the Assembly onboarding session on October 13. She thanked the other Assemblymembers for their advice and she looks forward to serving on the Assembly.

Ms. Hale echoed Ms. Triem's thanks to staff and Assembly and shared that she has attended a large number of events over the course of the past few months and looks forward to getting to work as an Assemblymember.

Mr. Bryson echoed the previous comments and expressed his appreciation for the opportunity to serve our community in this capacity.

Mayor Weldon noted two items she forgot to mention earlier. She attended the memorial service of Harriett Botelho who was a long time resident of Juneau and mother of former Mayor Bruce Botelho. Mrs. Botelho was a tireless advocate for the animal shelter and will be missed greatly.

Mayor Weldon also offered her congratulations to the JDHS Girls Cross Country Team on winning the State Championship.

Mr. Watt asked to recognize the work of the Municipal Clerk, Deputy Clerk, Election Boards for their work during this past election. He noted that this election cycle threw in just about every curve ball possible and he congratulated them for a flawless election in light of all the challenges. Ms. McEwen noted that it was truly a team effort and was built upon an incredibly solid foundation left by former Clerk Laurie Sica.

C. Presiding Officer Reports

XIII. ASSEMBLY COMMENTS AND QUESTIONS

XIV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Mr. William Quayle asked the Assembly to make it a top priority to get access from the A.J. Dock to the B Dock.

XV. EXECUTIVE SESSION

A. General Litigation Update

MOTION by Ms. Gladziszewski to recess into Executive Session to discuss pending litigation matters with the City Attorney.

There being no objection, the Assembly recessed at 9:32 p.m. into Executive Session.

The Assembly returned from Executive Session at 10:24 p.m.

XVI. ADJOURNMENT

There being no further business to come before the body, Mayor Weldon adjourned the meeting at 10:25 p.m.

Signed:______________________	Signed:__________________________
Elizabeth J. McEwen, Municipal Clerk	Beth A. Weldon, Mayor