

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

February 11, 2019 7:00 PM

Assembly Chambers - Municipal Building
Meeting 2019-08

Submitted By:

Duncan Rorie Watt
City and Borough Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

A. **Proclamation - National Engineers Week**

IV. APPROVAL OF MINUTES

A. **November 5, 2018 Assembly Meeting #2018-33 Minutes**

B. **November 26, 2018 Assembly Meeting #2018-34 Minutes**

C. **December 17, 2018 Assembly Meeting #2018-37 Minutes**

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

a. **2018-11(AD) An Ordinance Appropriating to the Manager the Sum of \$1,300,000 as Funding for the Bartlett Regional Hospital Pharmacy**

Cleanroom Renovation Capital Improvement Project; Funding Provided by Bartlett Regional Hospital Fund's Fund Balance.

This ordinance would appropriate \$1,300,000 from the FY19 Bartlett Regional Hospital (BRH) operational budget to a new Capital Improvement Project (CIP): BRH Pharmacy Cleanroom Renovation. This project will create a pharmacy space to safely handle drugs necessary for the oncology unit. This project is needed to bring BRH into compliance with the requirements of USP<800> Hazardous Drugs-Handling in Healthcare Settings and USP<797> Pharmaceutical Compounding – Sterile Preparations.

BRH must be in compliance with the federal requirements by December 1, 2019.

This was approved by the Public Works and Facilities Committee on February 4, 2019.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Resolutions

a. **Resolution 2847 A Resolution Affirming the City and Borough Support of and Partnership with the 2020 Census.**

The U.S. Census Bureau is preparing for Census 2020. The data collected is used to allocate legislative seats, to distribute over \$300 billion of federal dollars annually, and to distribute various sources of state funds. The private sector, likewise, uses the information for many purposes, as does the City and Borough of Juneau.

During Census 2000 and 2010, Alaska had the lowest rate of return of census forms of all fifty states, 67% and 64% respectively. When a form is not returned, the Census Bureau must recruit, hire, train, and send an employee to each household that did not respond to the initial mailing. These efforts are costly.

This resolution expresses support for the work of the U.S. Census Bureau to gain a complete and accurate count within the City and Borough of Juneau, and appeals to local organizations and groups to partner together to achieve an accurate and complete count.

The City Manager recommends this resolution be adopted.

3. Liquor License

a. **Liquor License Renewals for Licenses: 313, 2766, 5524, 5414 and**

4859

These liquor license actions are before the Assembly to either protest or waive its right to protest each license action.

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Renewal of Liquor Licenses

License Type: Beverage Dispensary - Tourism, License #313
Juneau Hospitality, LLC d/b/a Prospector Hotel/TK Maguires
Location: 375 Whittier Street, Juneau

License Type: Beverage Dispensary, License #2766
Alaska Red Dog Saloon LLC d/b/a Red Dog Saloon
Location: 278 S Franklin Street, Juneau

License Type: Brewery, License #5524
Barnaby Brewing Company, LLC d/b/a Barnaby Brewing Company
Location: 206-1 N Franklin Street, Juneau

License Type: Club, License #5414
BPO Elks Club No. 420 d/b/a Juneau Elks Club No. 420
Location: 9321 Glacier Hwy, Juneau

License Type: Wholesale – General, License #4859
Southern Glazer's Wine and Spirits of Alaska, LLC d/b/a Southern Wine & Spirits of Alaska
Location: 5452 Shaune Drive - Bay 2, Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above licenses and recommend the Assembly waive its right to protest these applications. Copies of the documents associated with each license are in the Assembly's e-packet or available in hard copy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license applications.

4. Other Items for consent

a. **New Marijuana License 15209 Limited Cultivation Facility**

CBJ received notice of the following new Alcohol Marijuana Control Office (AMCO) marijuana license application:

Limited Marijuana Cultivation Facility, License #15209, Herb'n Legends LLC., d/b/a Herb'n Legends LLC., located at: 2771 Sherwood

Lane Unit D, Juneau

CBJ staff from the Police, Fire, Finance, and Community Development departments reviewed this application for compliance with CBJ laws and regulations and recommends that the Assembly waive its right to protest the issuance of this license.

Due to the large quantity of documents associated with each marijuana license, your packets have been limited to the following documents:

- State of Alaska Alcohol & Marijuana Control Office (AMCO)
Notice to Local Governing Body
- AMCO Marijuana online application forms (redacted)

Copies of all the documents relating to this license are available upon request from the office of the Municipal Clerk during regular business hours.

In the event the Assembly does protest the issuance of this license, CBJ Code 20.30 requires notice, with specificity regarding the nature and basis of the protest, to be sent to the licensee and provides the licensee an opportunity to exercise its right to an informal hearing before the Assembly. The sixty-day comment period for local governing body action will expire as of Friday, March 8, 2019.

The City Manager recommends the Assembly waive its right to protest the issuance of AMCO marijuana license #15209.

VIIIPUBLIC HEARING

- A. **Ordinance 2018-11(AB) An Ordinance Appropriating to the Manager the Sum of \$1,474,553 as Funding for the New Recycleworks Consolidated Facility Capital Improvement Project; Funding Provided by Waste Management Fund's Fund Balance.**

This ordinance would appropriate \$1,474,553, the majority of the proceeds from the recent sale of the Shaune Drive public property, to create a new CIP that will consolidate the Recycleworks program and Household Hazardous Waste program at a central location at the Waste Management owned and operated landfill.

The Public Works and Facilities Committee reviewed this topic at its meeting on January 14, 2019, and referred it to the Assembly.

The City Manager recommends this ordinance be adopted.

- B. **Ordinance 2018-11(AC) An Ordinance Appropriating to the Manager the Sum of \$300,000 as Funding for the Deferred Building Maintenance Capital Improvement Project; Funding Provided by Waste Management Fund's Fund Balance.**

This ordinance would appropriate \$300,000, a portion of the proceeds from the recent sale of the Shaune Drive public property, to reimburse the Deferred Maintenance CIP for funding the renovations made to the old Valley Shop at 2520 Barrett Avenue to allow the Water Department to occupy the facility.

The Public Works and Facilities Committee reviewed this topic at its meeting on January 14, 2019, and referred it to the Assembly.

The City Manager recommends this ordinance be adopted.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. STAFF REPORTS

XII. ASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee Reports, Liaison Reports, Assembly Comments and Questions
- C. Presiding Officer Reports

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XIV. EXECUTIVE SESSION

- A. **CLIAA Litigation Strategy Update**
- B. **Siddon v. BRH Litigation Strategy**

XV. ADJOURNMENT

XVI. SUPPLEMENTAL MATERIALS

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org