THE CITY AND BOROUGH OF JUNEAU, ALASKA

Meeting Minutes - April 1, 2019

I. FLAG SALUTE

MEETING NO. 2019-18: The Regular Meeting of the City and Borough of Juneau Assembly held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Beth Weldon.

II. ROLL CALL

Assembly Members Present: Mayor Beth Weldon, Maria Gladziszewski, Loren Jones, Rob Edwardson, Wade Bryson, Carole Triem (telephonic), Michele Hale and Alicia Hughes-Skandijs

Assembly Absent: Mary Becker

Staff Present: City Manager Rorie Watt, City Attorney Robert Palmer, Deputy City Manager Mila Cosgrove, Municipal Clerk Beth McEwen, Finance Director Bob Bartholomew, Incoming Finance Director Jeff Rogers, Housing/Homelessness Coordinator Irene Gallion, Engineering/Public Works Director Mike Vigue, Deputy Parks and Recreation Director Michele Elfers, Port Director Carl Uchytil, Lands Manager Greg Chaney, Superintendent of Schools Dr. Bridget Weiss, and School District Finance Officer Sarah Jahn

III. SPECIAL ORDER OF BUSINESS

A. US Forest Service Certificate of Appreciation

Mayor Weldon read a Certification of Appreciation from the U.S. Department of Agriculture/Forest Service awarded to the City of Juneau dated February 28, 2019 which stated the following:

"We wanted to take this opportunity to share our heartfelt appreciation for all of the extraordinary support shown to our family of federal employees during the partial government shutdown and beyond. We are humbled and honored by the outpouring of support from neighbors, businesses, non-profits, schools, spousal clubs, associations and many others. Whether you provided a helping-hand, resources or just someone to talk to, it was appreciated by all."

Signed by M. Earl Stewart, Forest Supervisor, Tongass National Forest

IV. APPROVAL OF MINUTES

<u>MOTION</u> by Mr. Edwardson to approve the minutes of the Assembly meetings of January 7, 14, 22, March 6, 11, 13, and 15, 2019 with some minor grammatical corrections and asked for unanimous consent. *Hearing no objection, the minutes were approved.*

A. January 7, 2019 Draft Regular Assembly Meeting #2019-01

B. January 14, 2019 Draft Special Assembly Meeting #2019-02

C. January 22, 2019 Draft Special Assembly Meeting #2019-04

D. March 6, 2019 Draft Special Assembly Meeting #2019-10

E. March 11, 2019 Draft Special Assembly Meeting #2019-11

F. March 13, 2019 Draft Special Assembly Meeting #2019-12

G. March 15, 2019 Draft Special Assembly Meeting #2019-14

V. MANAGER'S REQUEST FOR AGENDA CHANGES

None.

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Mr. William Quayle thanked the Assembly for making changes to the regulations which will be coming back to the Assembly for approval on April 22.

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

None.

B. Assembly Requests for Consent Agenda Changes

None.

C. Assembly Action

<u>MOTION</u> by Ms. Gladziszewski to adopt the Consent Agenda and asked for unanimous consent. *Hearing no objection, the motion carried.*

1. Ordinances for Introduction

    a. Ordinance 2019-12 An Ordinance Prohibiting Commercial Rental or

Provision of Dockless Vehicles and Imposing a Permit Moratorium and Sunset Date.

Dockless transportation devices (scooters and e-bikes) have become a growing management and policy concern in communities in the lower 48. The dockless nature of these devices mean that they are randomly distributed cluttering sidewalks, rights of way, and other public spaces. This impairs pedestrian access and has raised concerns about ADA access. In addition, there are significant safety concerns. Scooters in particular are viewed as potentially hazardous to the riders, pedestrian traffic and vehicular traffic in the area. The scooters operate at speeds of up to 15MPH. While they can be operated in a more nimble fashion than bikes, they are not well designed for use on uneven surfaces which can result in riders being thrown from the devices at high speeds. There are positives to dockless transportation devices as well; they can extend the comfortable range of pedestrian commutes, supplement transit routes by effectively closing gaps in routes, they can help reduce automobile traffic, and they are perceived as a cleaner form of transportation than fuel burning alternatives. This proposed ordinance would institute a moratorium for dockless vehicles to give the community an opportunity to develop reasonable regulations for dockless vehicles.

The City Manager recommends this ordinance be introduced, referred to the Planning Commission for consideration, and then set for public hearing.

b. Ordinance 2019-15 An Ordinance Authorizing the Manager to Amend the Wireless Communications Site Lease with Vertical Bridge S3 Assets, LLC at 3000 Jackson Road.

Vertical Bridge has requested to lease an additional 144 square feet from the CBJ. This lease will provide space for additional ground equipment to utilize open space on the tower. This lease amendment will update the contact information, extend the lease by adding an additional lease term of five years, and update the rent schedule to include increased rent for an additional sub-lessee. The Lands Committee passed a unanimous motion of support for the lease amendment at its January 14, 2019 meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

c. Ordinance 2019-16 An Ordinance Authorizing the Manager to Convey Approximately 600 Square Feet of Property Located at Lot 1, USS 3559 to the Owners of the Adjacent Property Located at 9223 North Douglas Highway.

Thomas Daugherty requested to purchase a small fraction of City owned property in order to have enough area to subdivide his existing lot into two residential lots. Mr. Daugherty's lot is approximately 512 square feet below the minimum size needed to subdivide and requests buying approximately 600 square feet of City property. The Land Management Plan allows for this type of disposal. The Lands Committee and the Planning Commission recommended that the Assembly approve the sale. The value of this property has been determined by the Manager and Assessor to be $2,400. The applicant will pay market value and all surveying, subdivision, recording and closing costs.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

d. Ordinance 2019-17 An Ordinance Authorizing the Sale of Four City and Borough Parcels Located at Lena Point Near 16550 Ocean View Drive and 16550 Pt. Lena Loop Road and Establishing the Terms and Conditions Related to the Sale.

The South Lena Subdivision was recorded in 2006 and set aside as a large lot to protect an eagle nest. The plat included a note describing that if the eagle nest was abandoned, the lot may be subdivided and developed. In 2017, the United States Fish and Wildlife Service determined the eagle's nest had been abandoned. The lot was then subdivided into four lots. The four lots were appraised and determined to have the following fair market values:

Lot 1A	0.600 acres	$101,000
Lot 1B	0.549 acres	$100,000
Lot 1C	0.645 acres	$ 94,000
Lot 1D	0.554 acres	$ 90,000

If any lot remains unsold after the sealed competitive bid sale, an over-the-counter sale of the remaining lots would be authorized.

The Lands Committee passed a unanimous motion of support to sell these lots at its meeting on January 14, 2019.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

e. Ordinance 2018-11(AG) An Ordinance Appropriating to the Manager the Sum of $800,000 as Partial Funding for the Upgrade of the City and Borough of Juneau's Land Management and Revenue Enterprise System; Funding Provided by Lease Proceeds.

This ordinance provides up to $800,000 in funding for the project to upgrade the core Land Management & Revenue Enterprise Software system (MS Govern). The funding for this increase will be provided through our master lease arrangement with Key Bank. We are planning on entering into a 4 year lease. A 4-year lease would result in annual lease payments of approximately $200,000 plus interest. The actual interest cost and total lease amount will be determined at the time of leasing. The total projected project cost is between $900,000 and $1.08 million. There is $280,000 of funding remaining in a technology upgrade CIP, which will be transferred to this project.

The lease payments are proposed to be funded from the voter approved (2017 election) 1% sales tax program. The voters approved $2 million to be allocated to CBJ technology infrastructure upgrades.

Staff is currently negotiating with the vendor, MS Govern. Negotiations are anticipated to be complete by the end of April. In order to sign the contract full funding needs to be secured. The lease provides an immediate source of project cash and the repayment can be spread out over 4 years, while the sales tax is being collected.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Liquor License

a. Liquor License Renewals for Licenses: 644, 2728, 4034, 300, 1690, 2175, 4493

These liquor license actions are before the Assembly to either protest or waive its right to protest each license action.

<u>Renewal of Liquor Licenses</u>
_License Type: Beverage Dispensary, License #644
Wolfpack Ventures, LLC. d/b/a Salt Alaska
Location: 200 Seward Street, Juneau

License Type: Beverage Dispensary, License #2728
Molly Ventures, Inc., d/b/a McGivney's Sports Bar & Grill
Location: 9101 Mendenhall Mall Rd, Juneau

License Type: Club, License #4034
Juneau Moose Lodge #700, d/b/a Loyal Order of Moose #700
Location: 8335 Airport Blvd, Juneau

License Type: Package Store, License #300
DeHart's, LLC. d/b/a DeHarts Grocery

Location: 11735 Glacier Highway, Juneau

License Type: Restaurant or Eating Place, License #1690
Bullwinkle's, Inc., d/b/a Bullwinkle's Pizza
Location: 9108 Mendenhall Mall Rd, Juneau

License Type: Restaurant or Eating Place, License #2175
Midnight Ninja Ventures Inc., d/b/a Lupo
Location: 120 Second St. Suite B, Juneau

License Type: Restaurant or Eating Place, License #4493
Kwang LLC, d/b/a Little Tokyo
Location: 140 Seward St., Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above licenses and recommend the Assembly waive its right to protest these applications. Copies of the documents associated with each license are in the Assembly's e-packet or available in hard-copy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above listed liquor license renewal applications.

3. Transfers

a. Transfer 1008 A Transfer of $100,000 from the Cultural Gateway Capital Improvement Project to the Downtown Wayfinding and Interpretive Signs Capital Improvement Project.

This transfer of $100,000 of Marine Passenger Fees from D12-027, Cultural Gateway CIP, to D12-097, Downtown Wayfinding and Interpretive Signs, will provide funding to support the fabrication and installation of gateway markers in the downtown core as part of a signage system to guide cruise ship passengers between the waterfront and downtown.

The Public Works and Facilities Committee recommended this transfer at its meeting on December 10, 2018.

The City Manager recommends this transfer be approved.

b. Transfer 1009 A Transfer of $130,000 from the Waterfront Seawalk Capital Improvement Project to the Downtown Wayfinding and Interpretive Signs Capital Improvement Project.

This transfer of $130,000 of Marine Passenger Fees from H51-113, Waterfront Seawalk CIP, to D12-097, Downtown Wayfinding and Interpretive Signs, will provide funding to support the fabrication and installation of waterfront signage as part of a system to guide cruise ship passengers along the waterfront and into downtown.

The Public Works and Facilities Committee recommended this transfer at its meeting on December 10, 2018.

The City Manager recommends this transfer be approved.

VIII PUBLIC HEARING

A. Ordinance 2019-09 An Ordinance Amending the Public Finance Code Relating to Investments and Collateral.

This ordinance would amend the CBJ investment code. The CBJ investment code and policy were last updated in 2007 and 2009. The CBJ operates a "Central Treasury" for the management of all municipal finances including the school district and enterprise funds. Over the past few years the amount of cash in Central Treasury has varied from $170 - $220 million; a portion of those funds are deemed available for longer term investments in order to maximize additional earnings potential. The existing code requires that an external manager be contracted for managing a portion of intermediate term portfolio, and the remaining portion to be managed by the Finance Director/staff internally.

Using policies from the Government Finance Officers Association (GFOA) and other Alaskan communities as a guide, this ordinance revises CBJ 57.25 to allow more effective management of CBJ investments, directs the Finance Director to implement investment code, requires an independent third party custodian to control investment securities, and prioritizes the investment objectives. This code also sets up the rules for investment of Long Term/Endowment Funds managed by CBJ.

The Assembly Finance Committee reviewed these amendments at its meetings on November 7, 2018, and January 9, 2019, and recommended adoption of these code amendments.

The City Manager recommends this ordinance be adopted.

Public Comment:
None.

Assembly Action:
MOTION by Mr. Bryson to adopt Ordinance 2019-09 and asked for unanimous consent. *Hearing no objection, the motion carried.*

B. Ordinance 2019-10 An Ordinance Authorizing the Manager to Lease up to an Acre of City and Borough Property Located at Lot 4, HDK Subdivision, Near Anka Street and the South Lemon Creek Material Source, to Juneau Composts! LLC for a Composting Facility.

This ordinance would authorize the City Manager to lease CBJ property behind Home Depot to Juneau Composts! LLC for a composting facility. The Lands Committee and the Planning Commission passed motions of support for the proposal. The Assembly, at its November 5, 2018 meeting, authorized the City Manager to negotiate a fair market value lease with Juneau Composts! LLC. The proposed ordinance will authorize a lease term for 5 years at the current market value of $200.00 per month per quarter acre.

The City Manager recommends this ordinance be adopted.

Public Comment:
None.

Assembly Action:

MOTION by Ms. Hale to adopt Ordinance 2019-10 and asked for unanimous consent.

Mr. Jones objected for purposes of asking some questions. He asked about the electric fencing requirements as found in the Planning Commission's conditions on page 1 of the ordinance. He asked why an electric fence was being required for a composting facility. Lands Manager Greg Chaney said this was put in through an abundance of caution from a request from the State of Alaska Division of Fish and Game. They were concerned that bears would be attracted to the compost facility. The applicant has several years of experience with composting and has never had a problem with bears but they would rather be safe than sorry so the Planning Commission recommended this condition and the applicant did not object and has already purchased the equipment to put in the electric fence.

Mr. Jones asked about .25 acres where the applicant can expand overtime, will the electric fence requirement be negotiable if the applicant chose to expand its operation. He said there is a dump and all kinds of other things in the city that are not fenced and this seemed to be burdensome, cumbersome and doesn't do much. On another matter, Mr. Jones asked about the lease terms and how the terms are being charged.

Mr. Chaney and Mr. Watt addressed the leasing terms as found on page 2 of the ordinance. Mr. Jones noted the language on page 2, item C that allows for expansion of the composting lease of the land - up to one acre in one-quarter increments. Mr. Watt said CBJ is thrilled to lease property to this business. It is something the community wants and it helps divert material from the land fill. He said that as a policy matter, they really want to make this work and to work with this business to make it successful. Mr. Jones agreed and said that with some of these conditions, we weren't being as helpful as we could have been, therefore he removed his objection.

Hearing no objection, the motion carried.

C. Ordinance 2019-11 An Ordinance Authorizing the Manager to Lease Property known as Gunakadeit Park (Pocket Park) and Located at Juneau Townsite, Block 13, Lot 9, Near 139 S. Franklin Street to Franklin Foods LLC.

This lease application was initially submitted by Dave McCasland for Alaska Sustainable Seafoods LLC (dba Deckhand Dave's), but was modified on March 14 by Mr. McCasland to change the lessee name to Franklin Foods LLC. The applicant plans to use the leased land for outdoor food sales with portable restrooms and a seating area.

On November 5, 2018, the Assembly passed a motion to direct the City Manager to negotiate a fair market value lease of the lot, formerly known as Gunakadeit Park, to the applicant.

The Planning Commission recommended leasing the lot to the applicant for a term of one year. The term of the lease in the proposed ordinance is for one year and fair market value has been determined, by appraisal, to be $3,250 per month from May through September and $1,000 per month for the remaining months of the year.

The City Manager recommends this ordinance be adopted.

Mr. Bryson said he would like to declare a potential conflict of interest. He is the owner of a downtown restaurant. He understands there are approximately 43 other food vendors downtown and he does not have a significant financial interest in the outcome of this ordinance. He stated that he has consulted with the City Attorney who has described that a class of 43 food vendors in the downtown area is a large enough group such that Mr. Bryson would not have a conflict of interest. He asked if the Mayor required him to step down from considering this ordinance.

Mayor Weldon asked if the public or Assembly had any objections for Mr. Bryson sitting and hearing this ordinance. Seeing and hearing no objections, Mayor Weldon ruled that there is no conflict of interest and thanked Mr. Bryson for consulting with the attorney and for bringing this matter to the Assembly's attention.

<u>Public Comment:</u>
Mr. David McCasland thanked everyone for their time and consideration on this matter. He said that two days prior to this meeting, he signed a lease with the Gastineau Apartments owner so he will be leasing the other half of the property. He has five other vendors ready to move onto the lot and he is asking for the Assembly's support and appreciates all their help.

<u>Assembly Action:</u>

<u>MOTION</u> by Ms. Hughes-Skandijs to adopt Ordinance 2019-11 and asked for unanimous consent and asked to speak to her motion.

Mr. Jones objected for purposes of asking some questions. Mr. Jones said the Manager mentioned that this lease has two different periods for costs and he asked if there was any provision in the ordinance that would allow Mr. McCasland or any of his sub-lessees to operate in the months during which there is cheaper rent. Mr. Watt said that yes, they could choose to operate throughout the year if they wished under the terms of the lease.

Mr. Jones asked about the hold harmless clause on page 2, line 25. He asked if this exempts the city from any problems that go on here vs. putting the risk on Mr. McCasland and his sub-lessees. Mr. Palmer pointed primarily to the last two lines on page 2 of the ordinance in which the hold harmless clause states that this is "for any claim related to or arising out of Franklin Foods LLC use, operation, maintenance, or sublease of the leased premises." If, whatever the act that occurred there is not related to the lease or a sublease as a general rule, Franklin Foods would not have to indemnify the city.

Mr. Jones withdrew his objections.

Ms. Hughes-Skandijs thanked the manager and that they were able to find a home and solution and she thanked Mr. McCasland for his efforts in getting this done in time for this next tourist season.

Mayor Weldon said that since unanimous consent was requested and hearing no further objection, Ordinance 2019-11 has been adopted.

D. Resolution 2851 A Resolution Repealing Resolution 1950, Prohibiting Alcohol in Jackie Renninger Park and the Hank Harmon Rifle Range, and Allowing Alcohol in Gunakadeit Park with a Food Vendor Lease.

   Franklin Foods LLC's business plan involves operating an outdoor food service at Gunakadeit Park that includes the sale of beer and wine. The original intent for the alcohol prohibition at this park was to prevent unregulated consumption of alcohol in public parks. If the park is leased to a food vendor like Franklin Foods LLC, the food vendor would be responsible for controlling where alcohol is consumed and responsible for maintaining the park.

   The Lands Committee passed a motion recommending the Assembly remove Gunakadeit Park from Resolution 1950 only if the Park is leased to a food vendor like Franklin Foods LLC. The removal of the prohibition on alcohol possession should only be for the duration of the lease and be reinstated when the lease is terminated. The prohibition will remain in effect until a lease is signed, and will be reinstated upon completion of the lease.

The City Manager recommends this resolution be adopted.

Public Comment:
None.

Assembly Action:
MOTION by Mr. Edwardson to adopt Resolution 2851 and asked for unanimous consent.

AMENDMENT by Ms. Hale to make some grammatical corrections to the resolution so page 2 of the resolutions replace the word "be" with "best" such that those whereas clauses would correctly read:

"Whereas, the public health, safety, and welfare is **best** served by keeping an alcohol prohibition in Jackie Renninger Park and the Hank Harmon Rifle Range; and

"Whereas, the public health, safety, and welfare is **best** served by keeping an alcohol prohibition in Gunakadeit Park when the Park is not leased by a food vendor."

Hearing no objection, the amendment passed.

Hearing no further objection, Resolution 2851 was adopted as amended.

E. Ordinance 2018-11(AE) An Ordinance Appropriating to the Manager the Sum of $600,000 as Funding for the Bartlett Regional Hospital Rainforest Recovery Center Detox Addition Capital Improvement Project; Funding Provided by Bartlett Regional Hospital Fund's Fund Balance.

This ordinance would appropriate $600,000 from the Bartlett Regional Hospital (BRH) fund balance to supplement CIP B55-078 Rainforest Recovery Center (RRC) Detox Addition. The additional $600,000 will increase the funds in this CIP to $3,100,000, allowing the project to be advertised for construction in the spring of 2019.

The RRC Detox Addition project will demolish approximately 2400 SF of the west wing of the existing facility and will construct approximately 4400 SF of new space in its place. The new addition will house a four-patient detox suite, an ADA compliant main entry, a waiting area, an addiction assessment area, and five administrative staff offices. The project also includes roof replacement for the entire facility and a new power supply from the BRH main electrical room, eliminating the need for a separate back-up generator at the facility.

The project will allow detox and addiction treatment to be removed from BRH and integrated adjacent to the Rainforest Recovery Center's residential care program creating a coordinated, full continuum of addiction care in a single facility.

The Public Works and Facilities Committee referred this ordinance to the Assembly for approval at its meeting on February 25, 2019.

The City Manager recommends this ordinance be adopted.

Public Comment:
None.

Assembly Action:
MOTION by Mr. Jones to adopt Ordinance 2018-11(AE) and asked for unanimous consent. *Hearing no objection, the motion carried.*

F. Ordinance 2018-12(B) An Ordinance Appropriating and De-Appropriating Funds from the Treasury for FY19 School District Operations.

The FY2019 school enrollment is above the level originally used to determine the Juneau School District (JSD) funding for the FY19 approved school budget.

This results in $536,284 more of state revenue and an increase of $122,714 to the contribution amount that CBJ is allowed to fund under the state cap. The Board of Education passed a budget revision increasing state and local funding for the FY19 District's Operating Fund at its January 8, 2019, meeting.

The Assembly Finance Committee approved this action at its meeting on February 6, 2019.

In the FY19 CBJ budget proceedings, the Assembly also approved additional funding of $140,000 to JSD for Kinder Ready. As a housekeeping measure, the funding is now being appropriated for FY19 school district operations.

The total increase in expenditures authorized in this ordinance is $798,998. $536,284 is funded with state revenue and $262,714 is funded from local general government revenues.

The City Manager recommends this ordinance be adopted.

Public Comment:
None.

Assembly Action:
MOTION by Ms. Gladziszewski to adopt Ordinance 2018-12(B) and asked for unanimous consent. *Hearing no objection, the motion carried.*

IX. UNFINISHED BUSINESS

Mayor Weldon recessed the meeting for a five minute break.

X. NEW BUSINESS

A. Mountainside Estates Homeowners Association and Dawn Wolfe, et. al. vs. CBJ Planning Commission, Assembly Appeal #2019-03

The Clerk's Office received a timely filed appeal from Mountainside Estates Neighborhood Association and Dawn Wolfe, et. al. regarding the Planning Commission's decision on SMP 2018-0002 a preliminary plat for a phased major subdivision to include 12 single-family lots and 1 large tract (13 lots total).

In accordance with the Appeals Code, the Assembly must decide whether to accept or reject the appeal. If you determine, after liberally construing the notice of appeal in order to preserve the rights of the appellant, that there has been a failure to comply with the appellate rules, or if the notice of appeal does not state grounds upon which any of the relief requested may be granted, you may reject the appeal. If the appeal is accepted, you must decide whether the Assembly will hear the appeal itself or if it will assign the appeal to a hearing officer. If you decide to hear the appeal yourselves, a presiding officer should be appointed.

In hearing an appeal, the Assembly sits in its quasi-judicial capacity and must avoid discussing the case outside of the hearing process. (See CBJ 01.50.230, Impartiality.)

Mayor Weldon asked the Assembly if there were any objections to the Assembly accepting the appeal. Hearing no objection, she ruled that the appeal had been accepted.

Mayor Weldon then stated that the next decision was whether the Assembly would hear the appeal itself and assign a Presiding Officer or assign it to a Hearing Officer. Mayor Weldon noted that at the advice of the City Attorney, since this is a matter from the Planning Commission, it might be best to appoint a Presiding Officer. She stated that she has asked Ms. Gladziszewski to serve as the Presiding Officer in this matter if that is the will of the Assembly. Hearing no objections from the Assembly, Ms. Gladziszewski will serve as the Presiding Officer in this matter.

B. Export Manufacturing Property Tax Exemption

Property owners seeking a Manufacturing Property Tax Exemption must file a request with the Assessor's Office on or before January 31 of each year. The code places the authority for approving the manufacturing exemption requests with the Assembly.

For 2019, two companies have requested the tax exemption: Alaska Glacier Seafood Inc. and AKBEV Group, LLC (Alaska Brewery).

CBJ 69.10.020(1)(c) provides for exempting qualifying manufacturing property from assessment and taxation. Qualifying property may receive a declining five-year percentage exemption from the property's market value as follows:

100% exemption in year 1
80% exemption in year 2
60% exemption in year 3
40% exemption in year 4
20% exemption in year 5

The total property value requested for exemptions this year is $858,630. This would result in a tax loss of $9,181. Individual company amounts are detailed in the meeting packet materials.

The Assessor's Office reviewed the exemption applications and determined that the properties met the code requirements. The Assembly Finance Committee reviewed this issue at its March 13, 2019, meeting, and recommended forwarding the tax exemptions for 2019 to the full Assembly for approval.

The City Manager recommends approval of these exemptions.

Public Comment:
None.

Assembly Action:
MOTION by Mr. Bryson to grant the Export Manufacturing Property Tax Exemption and asked for unanimous consent.

Ms. Hale objected for purposes of a comment. She said she didn't know how many business might be aware of this but she advocated that we might explore making this more visible to the business community.

Hearing no objection, the exemptions were granted.

XI. STAFF REPORTS

Deputy Manager Cosgrove reported that there were some questions regarding potential modifications to Alaska StatutesTitle 4 relating to alcohol licenses and we were informed by our lobbyist that Senate Bill 16 which modifies the recreational site licenses passed out of Senate Finance and is on its way to the Senate Floor. The amendments look rosy and it looks like there is good support for them. It will add ski areas, specifically allowing Eaglecrest a recreational site license and also grandfathers in Taku Lanes among other modifications.

XII. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Weldon thanked everyone involved in the Lion's Gold Medal Basketball Tournament and she congratulated the following winning teams:

- B Bracket - Haines Team

- C Bracket - Hydaburg Team
- Master's Bracket - Kake Team
- Women's Basketball Tournament - Skagway Team

She also extended congratulations to the Ketchikan boys basketball team for winning state for the first time in 45 years. Although they are our rivals, we support a Southeast team winning the state title anytime!

She congratulated the Juneau Capital's 18-U Hockey Team for their Championship win at the Alaska state Tier 8 tournament.

She reported that she has been reasonably busy and attended a Human Resources Seminar at KTOO. She met with School Board member Paul Kelly and she appreciated him reaching out to her and all the Assemblymembers.

She said the Assembly held a Q&A town hall meeting on the impacts of the Governor's proposed budget to Juneau finances with all the Assembly in attendance. They appreciated the interest of the people who showed up and they were glad to answer questions. She stated that she has been up to Capitol Building a couple of times and she last testified at House Finance on the impacts of the budget for Juneau.

Mayor Weldon reported on the joint meetings they've held with the empowered boards this past month having met with the School Board, Docks and Harbors, Hospital Board, and the Airport Board.

Mayor Weldon attended the senior pancake feed at the Mt. View Senior Center, enjoyed delicious blueberry pancakes and had a chance to visit with some great members of the community.

She stated there will be some committee shuffling for the Assembly and Mr. Jones will be speaking about those committee re-assignments.

Mayor Weldon said on a personal note that she sent her eldest son to Marine boot camp and she went with her youngest son on a university visit this past weekend.

In looking ahead, the M/V Fairweather will be decommissioned on Thursday, April 4. After nearly 15 years of service, there will be a small ceremony to celebrate ship's service at 6:30am on Thursday before it sails on to Ketchikan. The ship has served a key role in keeping Juneau accessible and serving as a key link in our Southeast and Southcentral system. The ceremony will be to both honor the ship and show gratitude to her and her crew. Mayor Weldon noted that she will unfortunately be out of town that day so would appreciate it if any of the other members may be able to attend to show our support.

B. Committee Reports, Liaison Reports, Assembly Comments and Questions

Ms. Gladziszewski reported that they have not held a Committee of the Whole (COW) meeting since the last Assembly meeting. The next COW meeting will be held April 8. The Parks and Recreation Master Plan was going to be on the agenda but they are in the process of making a few amendments so it will be on the following COW agenda. She also attended some of the same things the Mayor mentioned. Ms. Gladziszewski said she attended the Alaska Native Youth Olympics that were held here in Juneau within the last few weeks and Team Juneau won 13 medals and that included students from J-D, Thunder Mountain, and Yakoos. She said it was an amazing display of strength and tenacity and it hurt just to look at them. She reported that yesterday was the last day of the Eaglecrest season and there was a great party and it was nice to see all the young people on the mountain.

Mr. Jones reported that the Assembly Finance Committee (AFC) met on March 13 and primarily dealt with the Manufacturing Tax Credit which they dealt with at this meeting. They also went over the schedule for the next two months in terms of AFC meetings. The next meeting is on Wednesday, April 3 which will be a Special Assembly meeting at 5:30 p.m. followed by the regular AFC meeting. They will receive the budget, numbers, and bills ordinances for introduction and referred to the AFC. He reminded members that most of the material will be handed out on Wednesday night and they can settle in for weekly AFC meetings through May. He said they will likely not hold a meeting on May 1 but will meet weekly for the rest of April and May.

Mr. Jones reported that the Childcare Committee met on March 15 and they cancelled the meeting of March 22 but will be meeting again Friday, April 5. They are as close to a final initial draft as they will be able to get to. He anticipates they will be wrapping that up on April 5. Mr. Robert Barr has been their staff member so Ms. McEwen will be staffing the meeting on April 5 since Mr. Barr will be attending Incident Command Training. He reported that the Juneau School District (JSD) met on March 12 and held a worksession on their pre-K program. He said a couple of members from the Child Care Committee attended. JSD also did their first reading of the budget and they are scheduled to do their budget presentation to the AFC on April 3. The next regular JSD Board meeting is scheduled for April 9.

Mr. Jones reported that the Downtown Business Association (DBA) met on March 5 and their next meeting is April 9. He stated that he will be stepping away as the liaison to the DBA and Ms. Hughes-Skandijs has agreed to be the new liaison to the DBA. The Mayor, Ms. Hughes-Skandijs and Mr. Jones will all be attending the April 9 meeting.

Mr. Jones stated that he met with the Docks and Harbors Operations Committee on March 20 at which he reviewed with them the ordinance that the Assembly had agreed that he could work on relating to the Planning Commission review of leases. He said that he will be meeting with the Planning Commission on April 23 about that same issue.

He reminded those on the Assembly who may have been concerned with the Amalga Harbor Fish Cleaning Station that Docks and Harbors will be holding a public meeting April 2 at the Mendenhall Library. He said that conflicting with that meeting is the Willoughby District stakeholder meeting which JEDC is holding at the JACC 5:00-6:30p.m.

Mr. Jones said that he was in Seattle attending the Alaska Municipal League (AML) board meeting and they discussed a number of items related to the state budget. AML decided to hold its regular May board meeting in Juneau rather than Anchorage as they figure the legislature will still be working in Juneau at that time. The AML summer meeting is scheduled in Soldotna August 13-15 and he believes that in addition to him attending as a member of the AML Board, the Mayor will be attending that meeting along with the Manager and Deputy Manager possibly. He encouraged anyone else interested in attending to contact Susan Phillips in the City Manager's office to make the necessary arrangements. While in Seattle, he attended the Main Street USA meeting along with Jill Maclean and Allison Eddins from CDD and Jill Ramiel from the DBA and Brian Holst from JEDC. Juneau is now an official Main Street Community which gives us some access to potential funding and technical assistance and he said it will be interesting to see how that will translate with the DBA and the Downtown Blueprint project.

Mr. Edwardson said the Assembly Human Resources Committee (HRC) met just before this meeting and based on the HRC recommendations, they wish to forward the following board appointments for Assembly approval:

- Ryan Bear to the Wetlands Review Board for a term beginning immediately and expiring December 31, 2021.
- Roger Healy to the Bidding Review Board for a term beginning immediately and expiring May 31, 2020.
- Norton Gregory to the Douglas Advisory Board for a term beginning immediately and expiring September 30, 2020.

Hearing no objections, the Assembly made the appointments as recommended above.

Mr. Edwardson noted that the Douglas Advisory Board submitted its annual report tonight to the HRC. He reported the Local Emergency Planning Committee met on March 13. Mr. Edwardson noted that the Incident Command System (ICS) training Mr. Barr will be attending is the ICS 300 training. He said that everyone who participates in the Incident Command has to take ICS 100, ICS 200, ICS 700, and ICS 800 and that the rest of the trainings in between are for specific duties such as documentation units. Along with Mr. Barr, there are a lot of people from the LEPC who will also be attending the training. They do so on their own time and not on work time and they have pretty dedicated board members. He noted that BRH had a mass casualty tabletop exercise and it went well. He went on to describe the various levels of exercises that are conducted in the ICS system to help prepare responders for disasters. The UAS full scale exercise is scheduled in June but that will depend on the state budget. In other LEPC news, the LEPC is reviewing its bylaws this year and are close to being done. He noted that August 1 will be this year's Health Fair.

Ms. Triem reported that the Aquatics Board met on March 19 and they are continuing to work on recruitment for seats that will be vacant this summer. Current board members are working on ways to transfer their knowledge to new board members. She encouraged anyone interested in serving on the board to please contact her. In other cool news, Glacier Swim Club is hosting Southeast Champs this weekend. She reported that Travel Juneau met on March 28 and she noted the following dates for them to add to their calendars:

- April 28 - First large cruise ship arriving in Juneau and there will be a little celebration to welcome them.
- April 20 - Travel Fair

Ms. Triem stated that at the last Travel Juneau meeting, the board heard the results of the Destination Next Survey and the results of that survey will be up on the Travel Juneau Website. She said she was sick last month so didn't get to attend as many events as she wanted and she reminded everyone to continuously wash hands as it is still flu season.

She attended the Homelessness 101 workshop put on by Irene Gallion and it was very informative. She also took some lunch hours in March to testify to both the House Transportation Committee and to attend rallies in support of the Alaska Marine Highway System since that is so important to Juneau and Southeast Alaska.

Ms. Hughes-Skandijs reported that she attended the Juneau Commission on Aging (JCOA) meeting on March 12. They discussed how to fill the vacant seats that they have currently and how to reach some of the subsets of Juneau that they may not currently be reaching. They formed a subcommittee to work on the senior survey that will be taking place over the next year. She was appointed to the Sister Cities Committee by the Mayor as a liaison and she looks forward to her first meeting with them. She has also now been assigned as liaison to the DBA as noted by Mr. Jones. She also took time, where possible, to testify about the effects of the state budget on Juneau and on the ferry system.

Ms. Hughes-Skandijs said she had the opportunity to attend Perseverance Theater's production of Guys and Dolls and she gave kudos to Perseverance for all the great art they bring to the capital city. She has been spending lots of time with the Alaska Folk Festival Board and they are gearing up for th 45th Annual Folk Festival April 8-14. After the joint Assembly/Airport Board meeting, she spoke with some of the board members and is looking forward to getting a tour of the airport from the Airport Manager when their schedules allow.

Ms. Hale reported that the Public Works and Facilities Committee (PWFC) met on March 18 and there have been two Special PWFC meetings on the new JACC project on March 11 and 27. They had scheduled one for this week but that was cancelled to allow for some more preparations. She noted that at the next PWFC meeting on April 8, she will talk some more about how that is going and what they have planned for those special meetings. She reported that the Juneau Commission on Sustainability (JCOS) is going strong and is a very dedicated and energetic group. She said they should be seeing an air source heat pump change out proposal coming from them. It will likely go to PWFC before being forwarded to the Assembly. They are also set to review LEED information from the Airport and that was a topic of discussion at the Assembly's joint meeting with the Airport Board.

Ms. Hale reported that the Hospital Board met on March 26. They have been looking hard at possibly adding robotic surgery to their suite of surgery options. They hired an outside consultant to look at this and she felt they did a good analysis of whether it makes sense for a place like Juneau. One consideration is that young doctors whom they wish to hire have all been trained in robotic surgery so not having that makes it harder to attract the employee pool. However, right now we don't have that large of a volume of surgery so for now they will let that sit for a period of time and pick it up at a later date. She said BRH has been working very hard to fill the ophthalmology hole that occurred in Juneau when Dr. Breffeilh left. It looks like they have found someone who is willing to come up, at least part time.

Ms. Hale reported that she will be out of town at a Hospital Governance Conference April 13-18 and she is looking forward to that. Several members of the BRH Board will also be going. BRH Board and staff have been working on changes to Title 40 which is their governing legislation and those changes will be coming to the Assembly soon.

Ms. Hale reported that she attended a Town Hall meeting that the State Delegation held at Centennial Hall. She also attended the AMHS rally and spoke at that and she will be going to AMHS decommissioning. (Early on Thursday morning). Lastly, she will be performing at the Alaska Folk Festival and looks forward to doing some gardening.

Mr. Bryson reported that the Parks and Recreation Advisory Committee (PRAC) met at the beginning of last month. They had a presentation from the Jensen-Olson Arboretum and the arboretum has a National Certified Collection. He stated that all the vegetables that are grown at the arboretum are donated to the Glory Hall. He stated that JEDC met on March 6 and discussed the Innovation Summit and heard from Senator Jesse Kiehl about the state budget. Mr. Bryson said he met with Finance Director Bob Bartholomew about the CBJ budget process and was very grateful to Mr. Bartholomew for taking the time to explain it all to him.

Mr. Bryson said he attended the AWARE Women of Distinction dinner and also the Homelessness 101 workshop by Irene Gallion. On March 12, the Planning Commission

(PC) met and discussed urban agriculture and livestock. He asked about the rules regarding monkeys and big cats. At that meeting, the PC heard that Riverside Drive will get a four way light stop rather than the initially proposed round about. At that same meeting, Forbidden Peak Brewery got its initial approval.

Mr. Bryson reported that on March 19, while the Assembly was meeting with the Hospital Board, he was having dinner with Congressman Don Young. He also spent about five minutes with Governor Dunleavy where they discussed the budget. The best phrase that came out of that meeting was common enemies/common goals and that the reaction from the legislature was what the Governor was expecting.

Mr. Bryson said that on March 22 after the signing of the documents at the end of the lawsuit, he went to the Top Hat/Tracy's Crab Shack after hours and he won a Top Hat gift bag.

Mr. Bryson reported that the PC met again on March 26 and considered the Alaska Legacies Senior Housing Facility which got approved. The Airport Reconstruction received an approval at that same PC meeting and the rezone of Thunder Mountain Trailer Park lots are coming to the Assembly in the future. They have requested a correction to an error in the Comprehensive Plan maps on some of their properties. On March 29, Keith Comstock with Juneau Hydro held a discussion about local ownership of electric systems and the Sweetheart Lake project.

Mr. Bryson thanked Mr. Watt and Ms. Cosgrove for meeting with him on the budget process. He also met today with Forest Davis about reducing single-use plastic bags in Juneau. For this week of Spring Break his daughter was home from college so for the week he had all his family members home together.

Ms. Gladziszewski noted that Monkeys and Tigers are not allowed in Alaska so there doesn't need to be a local law about that on the books.

Mr. Jones said he was reminded that one of the JEDC cluster groups is meeting tomorrow about the Egan Drive resurfacing. He said there are quite a few construction projects coming up but he has been looking for details on the Egan Drive project. Mr. Watt said that DOT has negotiated that project but the details are not yet known at this time.

Mr. Edwardson also reported that there is a movie showing at the Goldtown Nickelodeon "Edge of the Knife" which is a Haida Language movie that has won several awards around the world and he encouraged the public to go see it.

Ms. Hale noted that she and Mr. Bryson attended the Juneau Chamber of Commerce luncheon where they heard from Senate Finance Co-Chair Natasha VonImhof.

C. Presiding Officer Reports

Mr. Palmer said that other than the appeal under New Business on this agenda, he would provide updates on two others that are pending.

1) Harris Homes LLC Appeal (#2019-02) is an appeal of a Planning Commission decision of a CDD Director's decision. The Assembly referred that to a hearing officer, Scott Brandt-Erichsen, and the Pre-Hearing Conference has been set for April 15.

2) The Juneau 1 VOA is a property tax appeal where the Deputy Mayor is the Presiding Officer and they are working on scheduling a Pre-Hearing Conference to get that case moving.

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XIV. EXECUTIVE SESSION

None.

XV. ADJOURNMENT

There being no further business to come before the Assembly, the meeting was adjourned at 8:15 p.m.

Signed: ____________________________ Signed:_________________________

Elizabeth J. McEwen, Municipal Clerk — Beth A. Weldon, Mayor