THE CITY AND BOROUGH OF JUNEAU, ALASKA

Meeting Minutes - May 13, 2019

MEETING NO. 2019-22: The Regular Meeting of the City and Borough of Juneau Assembly held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Beth Weldon.

I. FLAG SALUTE

II. ROLL CALL

Assembly Members Present: Mayor Beth Weldon, Maria Gladziszewski, Mary Becker, Loren Jones, Rob Edwardson, Wade Bryson, Carole Triem (telephonic), Michelle Hale and Alicia Hughes-Skandijs.

Assembly Absent: None.

Staff Present: City Manager Rorie Watt, City Attorney Robert Palmer, Deputy City Manager Mila Cosgrove, Municipal Clerk Beth McEwen, Deputy Clerk Diane Cathcart, Incoming Finance Director Jeff Rogers, Port Director Carl Uchytil, Housing/Homelessness Coordinator Irene Gallion, Community Development Director Jill Maclean, Parks and Recreation Director George Schaaf, CDD Building Codes Official Charlie Ford, CDD Building Inspector III Jeff Hedges.

III. SPECIAL ORDER OF BUSINESS

Mayor Weldon requested that everyone lift up the people of Ketchikan as they just experienced a float plane collision with fatalities earlier in the day.

A. Proclamation - Building Safety Month

Mayor Weldon asked the builders in the audience to come forward. She read a proclamation recognizing May 2019 as Building Safety Month. She also recognized Community Development Department Building Inspector III Jeff Hedges and the Juneau-Douglas High School Home Build Team for their work. The JDHS Home Build Team just completed a year long program and will be receiving their certificates as Building Code Specialists in the Residential Code on Tuesday, May 14. In March 2019, they spent a week with Habitat for Humanity building three homes.

B. Proclamation - Infrastructure Week May 13-20, 2019

Mayor Weldon presented Port Director Carl Uchytil and staff with a proclamation recognizing May 13-20 as Infrastructure Week.

Mr. Uchytil noted that Infrastructure Week is a national event and today they received a briefing on the infrastructure report card for the State of Alaska. Alaska is an aviation state and Alaska Airlines flies into 20 communities, only 3 of which are on the road system. He said that one of those three is Deadhorse. In addition to being an aviation state, Alaska is a maritime state and we have unique infrastructure needs. Alaska has fewer paved highways than the state of Rhode Island.

Mr. Uchytil highlighted small ribbon cutting, mostly for maintenance projects. It has been shown that if you can maintain the infrastructure you have in place, it provides six times the cost savings over having to replace it completely.

IV. APPROVAL OF MINUTES

MOTION by Ms. Becker to approve the minutes with some minor grammatical corrections that she has already provided to the clerk. *Hearing no objection, the minutes were approved as corrected.*

A. January 17, 2019 Draft Special Assembly Meeting #2019-03

B. January 28, 2019 Draft Regular Assembly Meeting #2019-06

C. April 3, 2019 Draft Special Assembly Meeting #2019-20

V. MANAGER'S REQUEST FOR AGENDA CHANGES

None.

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Ms. Kim Metcalfe said that she is a third generation Basin Road home owner. Her family has owned their home for the past 90 years. She has concerns regarding the increase of traffic on Basin Road due to tourism; the road is a favorite of locals. During what she referred to as the the tourism wars of the 1990s, traffic was a large concern and the neighbors convinced the Gold Creek Salmon Bake to move their operation over to Salmon Creek. During that period, school buses were making 60 trips a day across the road which is virtually a one lane, no passing wood trestle. The Basin Road residents were able to get the city to install a gate near the Mt. Roberts trail head and while they didn't close it year round, they did close it from November 1 through April 15. Her goal is for the Assembly to close the gate year round to address the traffic problems. She recently put her concerns out on the Facebook page "Juneau Community Concerns" and got a tremendous amount of comments on the post. Some of the questions asked how they could consider closing down a city road. She said that the road is not stable as there has been significant erosion on the Gold Creek side of the road between the first trestle bridge and second bridge and recently there had been a car that went off the road earlier in the year. This is not the first accident that has occurred there. When it is wet, the dirt on the road turns into a clay-like substance that becomes very slippery and years ago her daughter was in an accident on that road and was very lucky not to have been killed in the accident.

Ms. Metcalfe said that Unplugged Adventures Jeep rentals has Jeeps that they rent out with this route listed as a destination for gold panning and provides gold panning equipment in their vehicles with the route loaded into the cars' GPS systems.

Assemblymembers asked Ms. Metcalfe some questions about the road conditions.

Mr. John Stuart Covington said he is a priest and has been speaking to Jesus about this issue for years. He said there has to be a better solution than just closing the road off. He is in favor of opening that area up to gold mining and being allowed to use shovels and picks and not just gold pans. He said he looked at the ordinance and there is nothing in the ordinance that says they cannot use shovels or picks but the signs up near Gold Creek say no shovels. He said the area should be open to locals and tourists alike.

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

None.

B. Assembly Requests for Consent Agenda Changes

None.

C. Assembly Action

MOTION by Ms. Gladziszewski to adopt the consent agenda and asked for unanimous consent. *Hearing no objection, the motion passed.*

1. Ordinances for Introduction

a. Ordinance 2018-11(AL) An Ordinance Appropriating to the Manager the Sum of $1,535,300 as Partial Supplemental Funding for Various Departments' Fiscal Year 2019 Operating Budgets; Funding Provided by General Fund's Fund Balance, Airport Fund's Fund Balance, Docks Fund's Fund Balance, and Lands Fund's Fund Balance.

The attached ordinance would appropriate $1,535,300 for increases in FY19 operations among several CBJ departments.

We are requesting a budget supplemental for five organizations. Of the total request, $950,000 is for CCFR and paid with general government funds. The other four requests are funded from their own operational revenues or fund balances.

Airport
Airport anticipates exceeding its FY19 Assembly authorized spending authority by $108,400. Airport staff discussed this at their budget presentation on April 10. Funding will be provided by the Airport Fund's Fund Balance.

Capital City Fire & Rescue
The Fire Department is anticipating a shortfall of $950,000 in the FY19 operating budget. This is due to approximately $250,000 in negotiated IAFF wage and benefits increases and ambulance billing shortfall of approximately $700,000. The shortfall is a result of: 1) continued decline in billable call volume, 2) over aggressive revenue projections and 3) higher than anticipated bad-debt and contractual write-offs. The anticipated funding for this increase is from General Government Fund.

Docks
The supplemental request would increase the Docks Enterprise spending authority in FY19 by $35,000. Funding will be provided by FY19 revenues exceeding budget.

The Docks & Harbors Board approved the supplemental request at its March 20, 2019 regular board meeting. The Port Director staff discussed this at the budget presentation on April 10.

Lands Department
Lands' projected expenditures are anticipated to exceed their revenue collected by $201,900 in the current fiscal year. This shortfall is due to a decrease in projected revenues from land sales. The timing of the South Lena Subdivision of Lot 1 Block B has pushed the sale of the resulting four lots into FY20. They were originally scheduled for disposal in FY19.

The anticipated funding for this increase is Lands Fund's Fund Balance.

Risk
The Risk Management Department anticipates exceeding its FY19 Assembly authorized spending authority by $240,000. This increase is due to higher than budgeted claims experience for health insurance. Funding will be provided by Health Account fund balance.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

b. Ordinance 2018-11(AM) An Ordinance Appropriating to the Manager the Sum of $620,700 as Funding for Fleet and Risk Funds; Funding Provided by General Fund's

Fund Balance.

This FY19 supplemental budget ordinance would allocate $271,200 to add funds to various departments' equipment replacement fund accounts and allocate $349,500 to the city's self-insured health care account.

Six organizations were requesting FY20 budget increments, totaling $135,000, to increase contributions to their equipment accounts. The current balance in these accounts is less than the projected upcoming equipment replacement needs. The requested deposit postpones the need for these increments for two years. Also the projected FY19 draw-down on the self-insured health account is higher than original budget projections. We are requesting $349,500 go into the health account to help offset the larger than expected draw.

The source of funding for these two requests is the projected $620,700 reimbursement, from the state Department of Administration, of past PERS Tier IV employer contributions. The funds are being returned for employees who terminated prior to having enough years of service to vest in the employer contributions.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Bid Award

a. Bid No. 19-140 - Airport Plow Trucks

This bid is to acquire three heavy duty airport runway snow removal plow trucks. Bids were opened on April 26, 2019. The bid protest period expired on April 30, 2019. Results of the bid opening are as follows:

Responsive Bidders	Total Bid
Oshkosh Airport Products LLC	$1,395,034.00
Construction Machinery Industrial, LLC	$1,463,000.00
Estimate	$1,950,000.00

The City Manager recommends award of this project to Oshkosh Airport Products, LLC for the total amount bid of $1,395,034.00.

b. Rainforest Recovery Center Detox Addition, Contract No. BE19-173

Bids were opened on this project on April 30, 2019. The bid protest period expired at 4:30 p.m. on May 1, 2019. Results of the bid opening are as follows:

Responsive Bidders	Base Bid	Alt. No. 1	Alt. No. 2	Alt. No. 3	Total Bid
Alaska Commercial Contractors Inc.	$2,114,000	$115,600	$61,900	$53,400	$2,344,900
Dawson Construction LLC	$2,389,900	$ 79,300	$83,000	$58,500	$2,610,700
F&W Construction Co., Inc.	$2,747,458	$190,263	$61,927	$60,586	$3,070,234
Architect's Estimate	$2,283,000	$115,000	$76,000	$44,000	$2,518,000

The City Manager recommends award of this project, base bid and alternates 1, 2, and 3 to Alaska Commercial Contractors, Inc. for the total amount bid of $2,344,900.

3. Liquor License

a. Liquor License Renewal for License: 4731

This liquor license action is before the Assembly to either protest or waive its right to protest the license action.

<u>**Renewal of Liquor License**</u>
License Type: Restaurant or Eating Place, License #4731
DJ LLC d/b/a Asiana Gardens
Location: 9116 Mendenhall Mall Rd., Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above license and recommend the Assembly waive its right to protest the application. Copies of the documents associated with this license are in the Assembly's e-packet or available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license renewal application.

VIII. PUBLIC HEARING

A. Ordinance 2018-11(AH) An Ordinance Appropriating to the Manager the Sum of $1,150,367 as Funding for Various Capital Improvement Projects at the Juneau International Airport; Funding Provided by Passenger Facility Charge Fees.

This ordinance would appropriate $1,150,367 to the capital improvement projects (CIPs) listed below.

Rehabilitate Runway:	$713,745
Terminal Reconstruction:	$214,634
Taxiway A, E, D-1:	$200,000
Sand/Chemical/Fuel Facility Construction:	$ 21,988

Funding is provided by Passenger Facility Charge (PFC) collections. It will be used to provide new construction funds, and reimburse forward-funded amounts in these CIPs.

The Public Works and Facilities Committee approved this action at its April 8, 2019 meeting.

The Airport Board approved this action at its April 9, 2019 meeting,

The City Manager recommends this ordinance be adopted.

<u>Public Comment:</u>
None.

<u>Assembly Action:</u>

MOTION by Mr. Bryson to adopt Ordinance 2018-11 (AH) and asked for unanimous consent.

Ms. Gladziszewski asked if someone could explain the forward funding process on this.

Mr. Bartholomew explained that the airport annually receives Passenger Facility Charge (PFC) fees from the FAA. What is before the Assembly is how the FY20 allocation should be spent. They are picking four projects that are eligible for PFC fees He explained that the airport has a fund that they are allowed to forward fund projects with when the PFC money is not available. When those monies are then funded from the PFCs, those monies are reimbursed into the revolving loan fund as well as the fund balance.

Ms. Gladziszewski removed her objection. *Hearing no further objection, the motion carried.*

B. Transfer T-1014 A Transfer of $610,759 from the 'Runway Rehabilitation' CIP A50-079 to the 'Terminal Construction' CIP A50-102 & 'Terminal Reconstr Design/Const' CIP A50-096.

In FY15, sales tax funds in the amount of $610,759 were transferred from the terminal project to the runway project (via transfer T-955) to match a Federal Aviation Administration (FAA) construction grant, with the explicit intent to repay upon appropriation of replacement funding to the runway project. The current appropriation of Passenger Facility Charges (PFC) includes those replacement funds; the original funds can be returned to the terminal project.

The Public Works & Facilities Committee approved this transfer at its April 8, 2019 meeting,

The Airport Board approved this transfer at its April 9, 2019 meeting,

The City Manager recommends this transfer be approved.

Public Comment:
None.

Assembly Action:
MOTION by Ms. Hale to approve Transfer T-1014 and asked for unanimous consent. *Hearing no objection, the motion carried.*

C. Ordinance 2018-11(AI) An Ordinance Appropriating to the Manager the Sum of $190,643 as Funding for a 3D Scanner and Thermal Imager; Funding Provided by the State of Alaska, Department of Public Safety.

The State of Alaska, Department of Public Safety was allotted funds for crime prevention and response and equipment. Through this program, they have approved reimbursing the Juneau Police Department $190,643. This includes $183,643 for a 3D scanner, supporting equipment, software and training. The remaining $7,000 funding will be used to purchase a new thermal imager.

A 3D scanner is a tool used to accurately map complex crime scenes and locations. Use of a 3D scanner significantly reduces the time spent at an investigation, and increases the accuracy of the forensic data collected, improving the efficiency and accuracy of an investigation.

Thermal imagers are used at night or in dark locations to locate suspects, or people who are unable to verbally respond. JPD has a thermal imager; however, it is near the end of its life cycle.

There is no match requirement for this reimbursement agreement.

The City Manager recommends this ordinance be adopted.

Public Comment:
None.

Assembly Action:

MOTION by Ms. Hughes-Skandijs to adopt Ordinance 2018-11 (AI) and asked for unanimous consent.

Mr. Bryson asked if there was any chance the current equipment could be sold to a smaller community who may be able to re-use it. Ms. Cosgrove responded that it is the common practice of CBJ to pass along equipment to other communities if there is any usefulness still remaining. Mr. Bryson removed his objection.

Hearing no further objection, the motion carried.

D. Ordinance 2018-11(AJ) An Ordinance Appropriating to the Manager the Sum of up to $35,000 as Funding for Visitor Information Kiosk Replacement Capital Improvement Project; Funding Provided by the Dock Fund’s Fund Balance.

   The CBJ Docks and Harbors Board requests approval of an appropriation ordinance to transfer $35,000 from the Docks Fund's Fund Balance for construction of a new visitor information kiosk. The kiosk project is currently under construction. During the course of excavation for the foundation and drainage system unknown underground utilities including phone, data, and electrical vaults and cabling were discovered. The management of these systems within the design required additional work to prepare the site for the completion of the project. The Docks Fund's Fund Balance is currently $2M.

   The Docks and Harbors Board considered this item at its regular meeting on April 24, 2019.

   The City Manager recommends this ordinance be adopted.

Public Comment:
None.

Assembly Action:

Mr. Watt noted a typo correction was needed to Section 2 to read $35,000 instead of $30,000.

MOTION by Mr. Edwardson to amend Ordinance 2018-11(AJ) Section 2 to be corrected to $35,000.
Hearing no objection, the motion carried.

MOTION by Mr. Edwardson to adopt Ordinance 2018-11(AJ) as amended and asked for unanimous consent.

Mr. Jones objected. He asked with all the construction projects that have gone into that area, how they have only now discovered a vault. When he consulted with the City Manager, the manager explained that often times construction companies do not complete the "As Builts" and they are often finding things on construction sites that they were aware of when a previous project had been done in a particular area. Mr. Jones asked about the contingency funds, if they had already been used and this is an additional $35,000 on top of that.

Mr. Uchytil explained the background on this project and that until Judge Holland's decision came out in early December, they had been planning on using Marine Passenger Fees (MPF's) for this project. He said before they had completed the design portion of the project, they moved the funding from MPFs to dock fees. They went initially went in with a $150,000 vision for the visitor's center. That was done as a stop-gap measure in light of Judge Holland's decision. They moved $200,000 into the project as that was the best guess at that time. They put it out to bid and five local contractors bid on the project and the low bid came in at $164,000. In the meantime, they had additional costs due to unknown site conditions plus there were additional costs from the Jensen-Yorba-Wall architects for contract administration and finalization of the drawings associated with the project. He said there were also costs billed out from his staff that brought the total project cost over the initial amount plus the contingency funds. Mr. Jones asked and Mr. Uchytil confirmed the final project costs totaled $235,000.

Mr Jones maintained his objection.

Ms. Hughes-Skandijs said that if Docks and Harbors is asking for money from their own fund balance and that fails, what would happen if they did not pass the ordinance since the work is already under way. Mr. Uchytil said if the Assembly didn't approve it, they would have to stop work and would likely get sued. Mr. Watt said that what would likely happen is that work would end at the point that the funding ran out and they would likely have an unfinished building as they cannot spend funds without appropriation.

Roll Call Vote
Ayes: Edwardson, Bryson, Becker, Gladziszewski, Hale, Hughes-Skandijs, Triem, Weldon
Nays: Jones
Motion passed 8:1

E. Ordinance 2018-11(AK) An Ordinance Appropriating to the Manager the Sum of $175,000 as Supplemental Funding for Waste Management's Fiscal Year 2019 Operating Budget; Funding Provided by Waste Management's Fund Balance.

Increased public use of the waste management program has resulted in higher operational costs that require supplemental funding of $175,000 in FY19. The CBJ junk vehicle disposal program, operated by Channel Construction, saw an 84% increase in vehicles surrendered to date for FY19, and we expect to see similarly higher usage April through June. $100,000 is requested to keep this program working for the remainder of FY19. The recycling program contract with Capitol Disposal Inc. has experienced increased shipping costs, and as a result of global market pressures, revenue from the sale of the recyclable material is down $75,000 from the prior year. Both of these programs are important to keeping Juneau clean and extending the remaining life of the landfill.

The City Manager recommends this ordinance be adopted.

Public Comment:
None.

Assembly Action:
MOTION by Mr. Jones to adopt Ordinance 2018-11 (AK) for purposes of asking a question.

Mr. Jones asked where JPD is in the process of impounding junk vehicles. Mr. Watt suggested this topic be taken up during the discussion under the staff report. He said the appropriation ordinance is needed to keep the program running for the remaining months of the fiscal year but there are a number of additional topics related to this issue that he will be covering later in the meeting under the staff report if they could defer that discussion to that portion of the meeting and focus on just the appropriation ordinance at this time. Mr. Jones said he agreed with that approach and removed his objection. Mr. Jones asked for adoption of Ordinance 2018-11(AK) and asked for unanimous consent. *Hearing no objection, the motion carried.*

F. Ordinance 2018-11(Q) An Ordinance Appropriating to the Manager the sum of $23,992 as Funding for Various Capital Improvement Projects and Bond Debt; Funding Provided by General Obligation Bond Interest Income.

This ordinance would appropriate $23,992.23 in bond interest income that was earned on general obligation bond proceeds allocated to the projects listed below. Per CBJ Charter and direction of

Bond Counsel, the interest income is available to: 1) cover original projects expenditures, 2) pay bond debt service & IRS arbitrage fees or 3) other eligible Capital Improvement Projects. The proposed expenditures are in compliance with the guidance.

Gastineau Elementary Reno CIP	$ 1,332.83	To Bond Debt
Eaglecrest Learning Center CIP	$ 203.50	To Bond Debt
Centennial Hall Reno CIP	$ 191.32	To Bond Debt
Dimond Loop Field Repair CIP	$ 3,033.40	To Bond Debt
Waterfront Seawalk II CIP	$13,430.24	To Bond Debt
Bond Debt Subtotal	$18,191.29	
Restrooms, Paving & Concessions CIP	$ 1,233.30	IN CIP
New Terminal Reno CIP	$ 4,567.64	IN CIP
TOTAL	$ 23,992.23	

The City Manager recommends this ordinance be adopted.

Public Comment:
None.

Assembly Action:
MOTION by Ms. Becker to adopt Ordinance 2018-11 (Q) and asked for unanimous consent.

Hearing no objection, the motion carried.

G. Ordinance 2019-07(b) An Ordinance Appropriating Funds from the Treasury for FY20 School District Operations.

This ordinance will appropriate to the school district an FY20 operating budget of $87,171,500. This is an overall decrease in the budget of $70,300 from the FY19 amended budget. The school district's operating budget is:

· General Operations	$71,122,800
· Special Revenue (pupil transportation, food service, etc.)	7,063,500
· Education Restricted Grants	5,728,700
· Student Activities/Other	3,256,500
Total Budget	**$87,171,500**

The FY20 school budget is supported with a combination of funding sources including CBJ local funding of $27,874,300. The local funding consists of: $26,497,800 for general operations, and $1,376,500 for programs and activities outside of the state funding cap. These programs and activities include: $1,181,500 million for student activities, $50,000 for pupil transportation, $50,000 for food service, and $95,000 for Community Schools. The general operations support is a decrease of $37,500 over FY19 Amended. The other program and activities funding is a decrease of $180,000 over FY19 Amended, for a net funding decrease of $217,500.

The original ordinance was introduced at the April 3, 2019, Special Assembly meeting and referred to the Assembly Finance Committee for deliberation. On April 24, 2019, a Special Assembly meeting was held to hear public comment and for the Assembly to state, by motion, the amount of local funding to be provided to the school district.

The Assembly Finance Committee approved and moved the b version of the ordinance back to the full Assembly for action, at its May 8, 2019, meeting. The charter requires adoption by May 31, 2019.

The City Manager recommends this ordinance be adopted.

Mr. Watt noted that while the Manager's Report is correct, there were two typos on the ordinance that needed correction. On packet page 68 (page 1 of the Ordinance), the amount under "Total Estimated Funding Sources" should read **"$87,171,500."** He said that same error is duplicated at the top of packet page 69 (Ordinance page 2) and the correct "Total Appropriation" should read **"$87,171,500."** The Manager's recommendation was to amend this ordinance with the corrections noted above and adopt the amended ordinance.

Public Comment:
None.

Assembly Action:

MOTION by Ms. Gladziszewski to amend Ordinance 2019-07(b) under the "Total Estimated Funding Sources" on packet page 68 to be $87,171,500 and the same number to be listed under "Total Appropriation" on packet page 69. *Hearing no objection, the amendment carried.*

MOTION by Ms. Gladziszewski to adopt Ordinance 2019-07(b) as amended for purposes of asking a question.

Ms. Gladziszewski said the Charter requires them to adopt these each year by May 31 and usually, they have more confidence in what the state will be paying. This ordinance says "appropriating funds from the treasury" and in light of the fact that it would be appropriating funds they "hope" to have in the treasury, her question asked what happens if those funds don't come through from the state.

Mr. Palmer and Mr. Bartholomew explained how the money flows from the state, the federal government and also local funding and how those individual funding sources are tracked and expended. Mr. Bartholomew also explained that if the state funds are not made available as anticipated, the Assembly could authorize spending of the federal funds and local funds while they go back to determining how to address the state spending piece. Mr. Watt said that in his reading of the CBJ Charter, it would require him to come back to the Assembly before any funds could be expended as they cannot spend any monies that are not in the treasury.

Ms. Gladziszewski said she understands the "estimated" wording being used in the ordinance but asked for clarity from the City Attorney about the legalities. Mr. Palmer read the CBJ Charter Section 9.13 (a) which states:

> *"(a) No payment may be made and no obligation incurred against the municipality except in accordance with appropriations duly made. No payment may be made and no obligation incurred against any appropriation unless the manager ascertains that there is a sufficient unencumbered balance in the appropriation and that sufficient funds are or will be available to cover the obligation."*

Mr. Palmer said that if you read that section of the Charter as it relates to this ordinance, the appropriation authorizes the spending, we are fine, if not, we would need to take action as described by Mr. Bartholomew.

Ms. Gladziszewski thanked staff and removed her objection and asked that Ordinance 2017(b) be adopted as amended and asked for unanimous consent. *Hearing no objection, the motion carried.*

H. Ordinance 2019-15 An Ordinance Authorizing the Manager to Amend the Wireless Communications Site Lease with Vertical Bridge S3 Assets, LLC at 3000 Jackson Road.

Vertical Bridge has requested to lease an additional 144 square feet from the CBJ. This lease will provide space for additional ground equipment to utilize open space on the tower. This lease amendment will update the contact information, extend the lease by adding an additional lease term of five years, and update the rent schedule to include increased rent for an additional sub-lessee. The Lands Committee passed a unanimous motion of support for the lease amendment at its January 14, 2019 meeting. The Planning Commission reviewed the lease amendment on April 23, 2019 and had no comments for the Assembly.

The City Manager recommends this ordinance be adopted.

Public Comment:
None.

Assembly Action:
MOTION by Mr. Bryson to adopt Ordinance 2019-15 and asked for unanimous consent. *Hearing no objection, the motion carried.*

Mayor Weldon recessed the meeting for a break from 8:10-8:20 p.m.

IX. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

A. Aquatics Fee Restructuring

The Aquatics Board is required to review and approve a schedule of fees and charges for use of the aquatic facilities at least annually. The Aquatics Board approved the attached schedule of fees at its meeting on January 22, 2019, and the fees are scheduled to take effect on July 1, 2019. Pursuant to CBJ Code 67.10.090(b), "The Assembly, by motion or resolution, may change any fee or charge approved by the Aquatics Board." Staff is available for questions and public participation is allowed on this item.

The City Manager recommends the Assembly move this item with "orders of the day."

MOTION by Ms. Gladziszewski to move Orders of the Day.

Ms. Hughes-Skandijs objected for purposes of asking a question. She asked about the 63% increase to the sponsored community swim fees. Aquatics Manager Kollin Monahan explained that those community sponsors pay every admission that comes through the door during those 1.5 hour sponsored swims. The fees cover up to 16 staff members during that time. If they have 200 people in the pool, by law they are required to have 12 lifeguards. They also have 4 other staff members assisting customers and taking care of the facility. Ms. Hughes-Skandijs asked if this is a frequent event and Mr. Monahan explained that it depends on the community groups willing to sponsor but that he is trying to get at least one such event each month if possible. Ms. Hughes-Skandijs removed her objection.

There being no further questions, Orders of the Day were moved.

XI. STAFF REPORTS

A. Junk/Impound Vehicles

Ms. Cosgrove gave an overview of what has been happening with respect to JPD's impound lot which was built to hold 100 vehicles; however they have been squeezing the space so tightly that they have regularly placed approximately 200 vehicles on the lot. They do not have any other space to move vehicles into and a result of that has been that there are more vehicles tagged for impoundment than they have space to hold them. Over the past three calendar years, they have impounded over 2100 vehicles. Impounds come in for a variety of different reasons. Some come in as holds and some come in as abandoned vehicles, some come in as evidence and then there is a broader category called "safe keeping" so not all the vehicles come in as having been abandoned.

Ms. Cosgrove explained that once a vehicle is impounded, there are a few ways it can go out of the lot. Of those 2100 vehicles over the last three years, they have auctioned approximately 250. Approximately 500 have been disposed of through the Skookum process. Almost 1300 were released back to their owners. 40 other vehicles were kept for miscellaneous purposes. It is difficult when vehicles are abandoned as there is a lengthy process that JPD has to go through to get to the auction and disposal process. She said that they do that as quickly as possible. In the past, they had a couple of vehicle auctions a year and they have recently been experimenting with online auctions which looks like it will assist in lowering the numbers more quickly. They have had three online auctions since March and have been able to move some vehicles and tag others for disposal so they are hoping that will help take pressure off the lot.

Mr. Palmer said that he and his staff has been working with JPD over the last year to look at ways to streamline some of the different processes for moving vehicles. As Ms. Cosgrove explained, there are some police evidentiary reasons why vehicles are held. There are some impound reasons associated with a crime such as DUI, and CBJ has a little bit of discretion on those. There are also junked and abandoned vehicles and there is a relatively straightforward process for junked vehicles but it is more tedious for abandoned vehicles. He noted that CBJ has been engaged in a land use enforcement action involving a property near the back loop road involving a large number of vehicles. He explained the details of the legal action that has occurred as result of that enforcement action. He said that staff will provide updates to the Assembly as they go forward with that case. As Ms. Cosgrove explained, the abandoned vehicle process in Juneau right now is somewhat challenging and there is a large number of vehicles ending up in low value conditions and people are struggling with what to do with them.

Ms. Gladziszewski said she didn't have a question but wanted to make sure people understand that if they have a car that they no longer want, they can bring it to Skookum and they do not need to pay any money to dispose of it. Mr. Watt also explained that they do need to be the registered owner of that vehicle. He also noted that in order to not accumulate junk cars in the community, we generally need to be disposing of 500-700 cars a year as that is the rough number of new cars that come in each year. He said the demographic age of our vehicles tends to be older.

Mr. Jones asked if the impound lot that JPD used to use by the airport was still in use. Ms. Cosgrove said they only have the lot in Lemon Creek and that the lot at the Airport was used for auction purposes and it is no longer available to us. Mr. Jones then asked about the property that Skookum leases and if that is for sale. He said he thought that Skookum had been asked for another place and he asked if they had found another place. He asked if CBJ has land that could be used by Skookum and the impound lot and expand the capacity in both. Mr. Watt said he had been approached by a representative, the owner of the property that Skookum currently occupies, knowing that they might need a location. That person asked if we would work with Skookum and he said yes. Generally, he has been looking at undeveloped gravel resources behind the Costco area as a possibly suitable location. He said that if that property sells, they would be working on a lease arrangement. With regard to consolidating the impound and the junk car activities, they are somewhat distinct. The cars in the impound lot are not affirmatively ready for recycling or disposal, they may still hold value for the property owners and they need to be kept in a secure location. Mr. Watt noted that years back, CBJ did lease some spaces in town. At that time, rents started going up because they started having break-ins on those lots and the owners did not desire us as tenants. Approximately 15 years ago, we built the bridge across Lemon Creek and built the impound lot adjacent to the jail which is a good secure location. That protects us from claims from the owners of those impounded vehicles related to damage or theft.

Additional discussion took place with staff answering a number of questions from Assemblymembers on specific details. Mr. Watt suggested they could discuss this topic in greater detail at a future Assembly Committee of the Whole meeting.

B. Supplemental Agreement – Airport, Additional Apron Paving, SECON $84,750.

By nature, these are a “no bid” procurement and can be done under limited circumstances. The airport has asked the City Manager for approval of an $84,750 supplemental agreement to their nearly $9 million runway safety area project that is underway. The project is additional paving on the apron. Practice is to bid things all the time and in limited circumstances to do supplemental agreements that the manager authorizes. When that is done, the City Manager is required to notify the Assembly at the next Assembly meeting of that action. In terms of economy, there are good reasons to do this, the only asphalt plant in town is set up at the airport and already inside the fence. The reason for this is for safety purposes. The airport had put recycled asphalt in a particular area but it has not stayed compacted and that has caused loose debris on the airfield posing a safety hazard to aviation. For that reason, he has approved their supplemental agreement to SECON for $84,750.

Mr. Watt and Ms. Wahto answered questions from Assemblymembers regarding the immediate area they are targeting which is the cause for the health and safety concerns.

Mayor Weldon asked if there was any action needed by the Assembly. Mr. Watt explained that no Assembly action was needed but that he just has a duty to report to them his approval of the supplemental agreement.

XII. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Weldon wished all the mothers out there a Happy Belated Mother’s Day.
She extended her congratulations to the UAS Class of 2019. She attended a dinner to honor their meritorious service and honorary doctorate awards. She also attended a neighborhood meeting for Glacier View Trailer Park that was quite interesting. She attended a meeting with the stakeholders for Centennial Hall and appreciated the comments and ideas about how best to move forward with anything they wish to renovate at Centennial Hall. She went to a tourism capacity meeting at Elizabeth Peratrovich Hall. She was able to attend the Rotary Pillars of America for Kikkan Randall who is an Olympic winner and cancer survivor. She also attended the Junior Olympics in Swimming in Anchorage and she gave a shout out to Spencer Holt who broke two state records during the meet. She attended a "Look Local First" event at the Juneau Radio Center and she thanked Richard and Sharon Burns for donating $150,000 in advertising to the Look Local First campaign.

Mayor Weldon said that today Manager Watt and Homelessness Coordinator Irene Gallion attended a Thunder Mountain High School (TMHS) AP Statistics Class and looked at how they compiled their numbers for homelessness and Housing First.

Mayor Weldon said she spoke at the Blessing of the Fleet and the Reading of the Names.
Upcoming Events to put on their calendars include:
Southeast Regionals for Track at the TMHS track will be taking place over the coming weekend with both

Juneau High School as well as all the other Southeast community teams.
May 14 they will welcome the Norwegian Cruise liner the "Joy"
May 14 at 2 p.m. is the certification ceremony for the Home Build ICC certification.

B. Committee Reports, Liaison Reports, Assembly Comments and Questions

Mr. Bryson said that he witnessed Officer Quinto playing cards in the Glory Hall and Mr. Bryson said he was very impressed to see Ofc. Quinto interacting with members of the community in a meaningful way and part of their world. He said he didn't know if there was a method by which they recognize CBJ staff when they observe such positive community involvement but he wished to commend Ofc. Quinto.

Mr. Bryson reported that also on April 23, the Planning Commission met and discussed the Vertical Bridge lease. They also received a very good presentation by Assemblymember Jones about removing the Planning Commission from lease review for efficiency purposes. On April 29, he attended his day job conference and he got to see a presentation by the state economist Neil Fried. He said that Juneau is now the fifth largest city in Alaska. When he moved up here, Juneau was the third largest city. Alaska no longer has a wage premium. Alaskan workers no longer get paid more than they get paid down south. He said Alaska just experienced the first quarter of growth after the longest recession in the state's history.

Mr. Bryson said that on May 4, he attended the UAS Nurse Pinning Ceremony where the 12 ladies who completed their nursing program received their pins. On May 6, he met with Connie Hulbert of AEL&P and discussed the Juneau Hydro project. On May 7, he also attended the Look Local First event put on by the Radio Center. This marked its 10th anniversary. The first year of Look Local First, then-City Manager Rod Swope credited the campaign with assisting in the balancing of the CBJ budget as they had been expecting a shortfall. Mr. Bryson also attended the Parks and Recreation Advisory Committee meeting that same night. The Aquatics Board transitions to nine members on July 1. He said that BRH does not receive its blood from the Blood Bank of Alaska but rather from Washington. He said when that contract in Washington ends in two years, Blood Bank of Alaska would really like to try for the contract to provide blood to BRH. Mr. Bryson finished his report commending Dave McCasland for his work on putting together the food court on Franklin Street and having it ready in time for the tourists.

Ms. Hale also congratulated Mr. McCasland on his work and he extended his thanks to the Assembly for leasing the property to him. Ms. Hale reported that the Public Works and Facilities Committee (PWFC) continues to hold special meetings about the new JACC and they have digressed into doing a needs assessment for Centennial Hall. MRV Architects is doing that. The reason for doing that digression, is because it became obvious while they were looking at the new JACC project, that the JACC project had been saddled with trying to deal with Centennial Hall needs but nobody had done scoping of those needs. There is a follow-up meeting on May 30 that MRV Architects is going to do. They will then be briefed on the status of those projects at the regular PWFC meetings. June 25 will have a special PWFC meeting to sum up all that has been learned. She is expecting that will be forwarded to the Assembly COW on July 1.

Ms. Hale reported that the Juneau Commission on Sustainability (JCOS) continues to work very hard and keeps her busy. The Hospital Board met on April 23. She has also been talking with a citizen who lives near a problem house and she said they are supposed to be seeing some legislation coming forward soon that will help address those types of issues. Ms. Hale said that as the cruise ships are coming in, she has taken in interest in seeing which ships' emissions are "smoking" and which ones are not smoking.

Ms. Hughes-Skandijs said that she attended the Downtown Business Association (DBA) meeting. The City Manager attended that meeting and had a presentation on a new City Hall which was also attended by Mr. Rogers. She said that DBA is working on their funding priorities and their priorities in general as they prepare for their annual meeting. Ms. Hughes-Skandijs said there has not been a Juneau Commission on

Aging meeting since the last Assembly meeting. She attended the Blessing of the Fleet and helped later that day at the Maritime Festival which was a lot of fun with a good turn out. She attended the open house on the new ferry, Tazlina. Last weekend, she had the opportunity to attend the "Becoming an Outdoor Women" event that is put on by Fish and Game and it was quite fun and she encouraged others to attend if/when they could.

Ms. Triem reported that she has not attended a Travel Juneau meeting since the last Assembly meeting but she did hear about their meeting about Centennial Hall. She reported that she attended an Aquatics Board meeting on April 23 and they are working on their annual report. On April 28, she greeted the first large cruise ship and said "Welcome to Juneau" at least 300 times. She was on "Action Line" on May 3 and then on May 7, Mr. Jones and Ms. Triem were guests on "A Juneau Afternoon" as part of Public Service Appreciation Week. She said she also attended the Tazlina open house and was really struck by how clean and shiny the paint was. She said she was very moved by the Mayor's speech at the Blessing of the Fleet. She then helped Ms. Hughes-Skandijs serve fish at the Maritime Festival. On May 7, she attended a day long workshop on "Drought in Southeast" put on by USDA. It was fascinating to be in a room full of scientists and hear about drought in Southeast Alaska.

Mr. Edwardson reported that the Assembly Human Resources Committee (HRC) met just prior to this meeting and he forwarded the following recommendations for board appointments:
To reappoint Brad Waldron to the Bidding Review Report for a term beginning June 1, 2019 and expiring May 31, 2022.
To appoint David Bartlett to the Treadwell Arena Advisory Board (TAAB) for a term beginning June 1, 2019 and expiring May 31, 2022.
Hearing no objections, those appointments were made as recommended.

Mr. Edwardson said that during that same HRC meeting, they received an annual report from the TAAB and it was a well done and concise report. He suggested the Assembly may wish to review the report. He noted that one question came up from the manager that he didn't have an answer to and he thought he might be able to ask at this meeting to see if an answer might be available. He said that the charge that created the TAAB established a 50% cost recovery goal. They had a 68% cost recovery this past year and they would like to raise the goal. He asked if the Assembly establishes the cost recovery goal or if the board establishes the goal itself.

Mayor Weldon asked Mr. Palmer if that might be something he could answer. Mr. Palmer said he doesn't have an answer available at this time but that he would get back to the Assembly on that question. Mr. Watt said he would also work on that and provide the answers to both the Assembly and Treadwell Manager.

Mr. Edwardson said that he has suggested dates for setting the full Assembly meeting as the HRC to interview and make appointments to the empowered boards. The recommended dates for interviewing Airport Board and Eaglecrest Board applicants would be June 6, 7, 8, 9, or 10 or June 13 or 26. His recommendation would be for June 13. He said there is also the possibility of June 17-21 but that is difficult for at least for one member. Mr. Edwardson said that Docks and Harbors would have its own night for interviews and he would suggest one of the following dates in July: 16, 17, 18 and 24 and his recommendation would be July 18. Times for these meetings would begin at 5:30 p.m. He said an email will go out to all the members with the finalized dates and times.

Mr. Edwardson then gave his liaison reports and said that the Airport Board has not met since the last Assembly meeting. The Eaglecrest Board met on April 25 and they have some interesting stuff going on in their reports but they aren't really ready for discussion with the Assembly at this time. The Local Emergency Planning Committee met on May 8 and their agenda included the Blood Bank of Alaska.

Mr. Edwardson said the Mayor allowed him to speak at the Maritime Festival and he spoke on Maritime Commerce in Juneau and nobody listened, not even his fellow Assemblymembers. Mayor Weldon thanked him for speaking and said she was sure it was a great speech.

Mr. Jones reported that the Assembly Finance Committee (AFC) has been meeting regularly and the next meeting is scheduled for Wednesday, May 15 at which they will discuss the Pending List and also look at the mill rate. He said they were given the AFC packet earlier and he asked all the members to bring their books with them to the meeting since it has all the back-up material for the Pending List.

Mr. Jones said that the School Board had not yet met but would be meeting on Tuesday, May 14 at 4:30 p.m. and then at 6:00 p.m. Mr. Jones reported that the Alaska Municipal League board was in Juneau on May 8 & 9 and they had lots of discussions about their activities as well as many people going to and from the legislature trying to best determine what the legislature might or might not be doing. The biggest issue for most was school debt reimbursement. There were some issues related to the crime bill. Those who visited with legislators did not come back with any clearer understanding of what to expect might happen.

Mr. Jones said he attended the Pederson Hill public meeting on Thursday, May 9. Other than the developers who were present, he said he could identify two other people as citizens. He said the Juneau Empire reporter was there to live blog it and then wrote an article. To say that it was not well received by the developers would be an understatement. Mr. Jones said that it will be interesting to see what comes up because under most of the questions about how are they going to sell lots, do this or that, Mr. Chaney said the ordinances allow us to do X or Y but that the Assembly can make changes to any of those and do what they want to do. To which the response was "What kind of fair play is that if the major developer makes me play by the rule book but can throw the rule book out if they want to?" He said it should be an interesting time when the Assembly sees the Pederson Hill come before them again.

Mr. Jones said that he attended the Centennial Hall improvement meeting. He said he didn't stay long and he didn't feel they did a very good job explaining why they were there and what their task was. He said he found out more in talking with the City Manager. He will be interested to see what comes before the PWFC.

Mr. Jones said that regarding the question on cost recovery, they had a lot of discussion over the seven years he has served on the Assembly about cost recovery as it pertained to the Aquatics Facilities, Treadwell Arena, and Eaglecrest. Each of those organizations computes their cost recovery differently. Each has a different formula by which they think they can recover costs. This Assembly has never come to an agreement on what gets included under costs vs. what expenses to come up with the cost recovery. He said that is especially true when you have a full enterprise board like Eaglecrest where you can count all of their dollars and staff which is quite different from how they did the Aquatics Board. He said he doesn't know that the Assembly has ever formally said to an enterprise fund or a recreation facility that you will recover X amount mainly due to the difficulty in figuring out how they were doing the accounting.

Mr. Jones said that at this meeting, they had an ordinance before them relating to Gastineau School getting money back to paying the bond indebtedness and he asked what the resolution of the contractor dispute was on that project. He said that when Gastineau School was completed, there was a pretty significant dispute between CBJ and the contractor.

Mr. Watt said that was correct and the dispute was resolved a long time ago. Mr. Jones thanked him and said he had never heard so he wanted to ask.

Mr. Jones said that at the Pederson Hill meeting, there was a lot of pre-discussion and the topic of Mr. Bicknell's project by the airport came up and whether he ever got cleared with the airport. His statement was that the airport was no help. He said they found an abandoned right of way and they have a different access but Mr. Jones couldn't understand exactly where they were referring to. Mr. Jones asked if that matter has been resolved as far as the airport and the Manager is concerned in terms of DOT and whether he can develop this land and have access.

Mr. Watt said that he had heard that indirectly and that people stopped calling him and asking for his help in resolving the situation so it appears to have self-resolved. Mr. Jones said he would like to know what that resolution was since there is a lot of pipe by Mapleston Way and a lot of activity going on. Mr. Watt said they will put that information on a Lands Committee meeting agenda when Lands staff can pull that information together.

Mr. Jones said that in addition to all the activities happening on May 14, there is also Coffee with a Cop at the Douglas Cafe at 2:00 p.m.

Ms. Becker reported that Docks and Harbors had a hearing for Amalga Harbor residents and it was pretty much unanimous that they were against the fish cleaning dock. However, Docks and Harbors has not given up and are continuing to look at ways that they might allow something to happen out there. UAS Campus Council met earlier in the day and there was a letter written supporting UAF research and not to have that go away no matter what happens with the university system.

Ms. Becker reported that the Joint Assembly/School Board Facilities report will be finalized and discussed and hopefully approved on Friday, May 17 at their next meeting. The Chamber of Commerce meets every Thursday and they are back at the Moose Club. Recently they received information on pot growing, the Marine Exchange Building including an after hours event there, and Travel Juneau.

Ms. Becker reported that she attended the Blessing of the Fleet, a tour of the projected senior housing site, and The Empty Bowls event. She reported that she attended the Alaska Committee meeting and most of the discussion at that meeting focused on the petition going around that is trying to move the legislature out of Juneau. She said they will need to have a lot more support for Gavel Alaska, especially if there is a Special Legislative session later on this summer. Ms. Becker said she enjoyed going to opening of the fisheries spot across from DIPAC.

Ms. Becker said she was saddened upon the passing of long time Juneau community members Charlotte Richards, Jack Cadigan, and Selena Everson who have all given so much to our community over the years.

Ms. Gladziszewski reported that the Assembly COW met on April 29 and talked about the business case for the new City Hall, the senior housing land purchase, a little bit about senior housing tax abatement, and they heard an update on the sleep off program. They took the Child Care Committee's report but they did not discuss it at all. The next COW meeting will have the Child Care Committee's report as a discussion topic as well as the senior housing tax abatement, Valley Transit Center, and the PRAC Master Plan. There will be a small addendum to the version of the plan that the Assembly currently has. The chronic nuisance property ordinance will also be on the next COW which is on Monday, May 20.

Ms. Gladziszewski said she attended many of the activities the others attended. She extended her congratulations to Kathy Ruddy, Sally Smith, Cheryl Samuel, and Allison Brown for getting Meritorious Service Awards at UAS. She said they are all stellar citizens who have done a lot for this community and the university. She said that Richard Carstensen was given an Honorary Doctorate and is someone who has done a tremendous amount for education and natural history here in Juneau. She said it was fun to go to the dinner and the commencement ceremonies to hear and see them honored.

Ms. Gladziszewski reported that she attended the TBMP and JEDC tourism discussion about tourism capacity. She was honored to attend the Alaska Committee on behalf of the Mayor at 7:00 a.m. She attended the ferry rally to advocate for ferries which are vital to our Southeast communities. She attended the Maritime Festival and ate some of the fish cooked by other Assemblymembers. She entered the sail boat race and they crossed the finish line first.

Ms. Gladziszewski said that her day job involves the "Becoming an Outdoor Woman" program and she thanked Ms. Hughes-Skandijs for the shout out. It is a great event and if any women in the community have not heard about it, it is offered every spring at Echo Ranch Bible Camp.

Ms. Gladziszewski said she greeted the tour ship and recounted a story of the surprise and delight that some of the passengers had in being welcomed to Juneau on behalf of the Mayor.

C. Presiding Officer Reports

1. Summary of Administrative Appeals

2019 Juneau I VOA v. Assessor *Appeal of tax exemption*	PO Gladziszewski	Prehearing conference held 4/25/19. Appeal hearing set for 9/12/19 with Assembly.
Harris Homes, LLC v. CDD *Appeal of PC Decision*	HO Brandt-Erichsen	HH's Opening Brief due 6/10/19. CDD Opposition Brief due 7/10/19. No hearing requested.
Mountainside Estates v. PC *Appeal of PC decision*	PO Gladziszewski	Prehearing conference held 4/23/19. Appeal hearing set for 9/9/19 with Assembly.

Ms. Gladziszewski provided the Presiding Officers (P.O.) report and asked Assemblymembers to reserve September 9 and 12 for two appeal hearings.

The Mountainside Estates Appeal Hearing will be scheduled for Monday, September 9.

The Volunteers of America (VOA) vs. Assessors Appeal Hearing will be scheduled for Thursday, September 12.

Ms. Gladziszewski noted that she held pre-hearing conferences for both those appeals during which the appeal schedules were set.

Mr. Jones said that with respect to the Harris Homes, LLC appeal, it states that there is no hearing requested and he asked if that means that nothing is to be coming to the Assembly before they receive the Hearing Officer's report. Mr. Palmer confirmed that was correct.

Mr. Jones said the Assembly will receive the Hearing Officer's report and it will be up to the Assembly to decide whether or not to accept it or not. Mr. Palmer said that is correct as that is the process before the Hearing Officer. Mr. Jones asked what the timing on that might be. Mr. Palmer said that in looking at the dates, the final briefing would be done sometime in late July and at that point the Hearing Officer has, by code, 45 days to submit the final decision to the parties. The parties would then have an opportunity to object to it. The Assembly would be looking at receiving something in late August or early September.

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Ms. Cosgrove responded to Mr. Covington's testimony provided at the beginning of the meeting relating to the signs up that are incorrect. She said that determination was made at the end of the last season just as CBJ's park rangers were getting ready to go onto their other employment. They have not had a chance to remove the signs yet. She said staff will follow up with Mr. Covington and confirm that he is correct and let him know that the signs will be removed.

Ms. Hale provided additional information about the MRV presentation relating to Centennial Hall.

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

There being no further business to come before the Assembly, the meeting was adjourned at 9:24 p.m.

Signed: ____________________________	Signed: __________________________
Elizabeth J. McEwen	Beth A. Weldon
Municipal Clerk	Mayor