

**ASSEMBLY REORGANIZATION AGENDA
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

October 14, 2019 7:00 PM

Assembly Chambers
Regular Meeting 2019-32

Submitted By:

Duncan Rorie Watt
City and Borough Manager

I. FLAG SALUTE

II. SPECIAL ORDER OF BUSINESS ASSEMBLY REORGANIZATION

III. ROLL CALL

IV. APPROVAL OF MINUTES

- A. June 3, 2019 Assembly Meeting 2019-23 Draft Minutes
- B. June 24, 2019 Assembly Meeting 2019-25 Draft Minutes

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

- A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction
- B. Assembly Requests for Consent Agenda Changes
- C. Assembly Action

- 1. Ordinances for Introduction

- a. Ordinance 2019-13 An Ordinance Amending Ordinance 2018-37 Related to the City and Borough's RecycleWorks Program.

On July 11, 2018, Ordinance 2018-37 authorized an alternative

procurement method related to the City and Borough's RecycleWorks program. That ordinance allowed consolidation of recycling, household hazardous waste and future composting programs at the Capital Landfill to realize public convenience and operational efficiencies. Staff is finalizing negotiations for the recycle contract and household hazardous waste lease, but the global recycling market has constricted since July 2018.

This ordinance amends the payment terms of Ordinance 2018-37 to reflect changes in the global recycling market, which would enable staff to execute the agreements with Waste Management. The recycle contract term remains ten years with four, five-year renewal options for a total of thirty years. Waste Management has constructed the new recycling building at Capital Landfill and this new facility will receive, process, bale, and ship recyclable materials from residential and commercial sources.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- b. Ordinance 2019-44 An Ordinance Correcting Certain Customer Classes and Rates for Water and Wastewater Utility Services in Ordinance 2019-31.

Ordinance 2019-31 was recently adopted and increased the water and wastewater utility rates. Shortly after adoption, inadvertent Customer Class and Rate errors were identified in the ordinance. This ordinance corrects those inadvertent errors to be consistent with the intent of Ordinance 2019-31.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Public Works and Facilities Committee, and set it for public hearing at the next regular Assembly meeting.

- c. Ordinance 2019-45 An Ordinance Amending the Sales Tax Code Related to the Out of Borough Exemption.

This housekeeping ordinance clarifies the sales tax exemption for out-of-borough sales, which will allow the Sales Tax Office to continue its historic interpretation and application of the exemption. Since its inception, the out-of-borough sales tax exemption has been interpreted to apply when the buyer makes an order from outside the borough and the goods are shipped outside the borough, regardless of

whether the buyer or the seller arranged and paid for the shipping.
The ordinance clarifies and supports that interpretation of the code, which does not change current practice.

The Assembly Finance Committee recommended this change at its meeting on September 25, 2019.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- d. 2019-06(G) An Ordinance Appropriating to the Manager the Sum of \$1,000,000 as Funding for Various Capital Improvement Projects at the Juneau International Airport; Funding Provided by Passenger Facility Charge Fees.

This ordinance would appropriate \$1,000,000 to the Capital Improvement Projects (CIPs) listed below.

Terminal Reconstruction \$587,723

Taxiway A, E, D-1 \$412,277

Funding is provided by Passenger Facility Charge (PFC9) collections. It will be used to provide new construction funds for Taxiway Rehabilitation, and Terminal Reconstruction CIPs.

The Airport Board approved this action at its October 8, 2019, meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- e. Ordinance 2019-06(H) An Ordinance Appropriating to the Manager the Sum of up to \$35,292 as Funding for Multiple Training Events for the Juneau Police Department; Grant Funding Provided by the United States Department of Justice, Office of Justice Programs, FY19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

The Juneau Police Department has been awarded \$35,292 in grant funding for various training opportunities.

The JPD leadership team has identified the following training opportunities: advanced crime prevention through environmental design, explosive ordnance device, Microsoft boot camp, national incident-based reporting, and report building.

No local match is required for this grant.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- f. Ordinance 2019-06(I) An Ordinance Appropriating to the Manager the Sum of \$1,324,150 as Funding for a Negotiated Wage Increase and an Additional Lump Sum Payment for Marine Engineers Beneficial Association (MEBA) and Unrepresented Employees; Funding Provided by the General Fund's Fund Balance and Various Enterprise Fund's Fund Balances.

This ordinance appropriates \$1,324,150 in FY20 for the negotiated wage increase, increase to employer contribution to health insurance and additional lump sum payment of \$500 for Marine Engineers Beneficial Association (AFL-CIO) (MEBA) and unrepresented employees. Funding is provided by General Fund's Fund Balance, and the Enterprise Fund Balances of Lands and Resources, Airport, Harbors, Docks, Waste Management, Water, Wastewater, Fleet and Risk.

Resolutions 2859 and 2860 were reviewed and adopted by the Assembly at its meeting on July 22, 2019. Resolution 2859 ratified the labor agreement between the CBJ and MEBA. Resolution 2860 adopted changes to the Personnel Rules to align them with the labor agreement ratified in Resolution 2859.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- g. Ordinance 2019-06(J) An Ordinance Appropriating to the Manager the Sum of \$570,847 as Funding for a Negotiated Wage Increase and an Additional Lump Sum Payment for Public Safety Employees Association (PSEA) Employees; Funding Provided by the General Fund's Fund Balance.

This ordinance appropriates \$570,847 in FY20 for the negotiated wage increase, increase to employer contribution to health insurance and additional lump sum payment of \$500 for Public Safety Employees Association (PSEA) employees. Funding is provided by the General Fund's Fund Balance.

Resolution 2858 was reviewed and adopted by the Assembly at its

meeting on July 22, 2019. Resolution 2858 ratified the labor agreement between the CBJ and PSEA.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- h. Ordinance 2019-06(K) An Ordinance Appropriating to the Manager the Sum of \$166,000 as Funding for a Negotiated Wage Increase for International Association of Fire Fighters (IAFF) Employees; Funding Provided by the General Fund's Fund Balance.

This ordinance appropriates \$166,000 in FY20 for the negotiated wage increase, and increase to employer contribution to health insurance for International Association of Fire Fighters (IAFF) employees. Funding is provided by the General Fund's Fund Balance.

Resolution 2870 is being presented to the Assembly at this evening's meeting. If approved by the Assembly, Resolution 2870 would ratify the terms of the tentative labor agreement between the CBJ and IAFF.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

2. Resolutions

- a. Resolution 2864 A Resolution Authorizing the Manager to Apply for and Enter Into a Loan Agreement with the State of Alaska Department of Environmental Conservation Through its Alaska Drinking Water Fund for the Douglas Highway Water Replacement Phase II.

The loan authorized by this resolution would provide partial funding of \$4 million for Phase II of the Douglas Highway Water System Replacement - David Street to Sayéik: Gastineau Community School. This action was reviewed and forwarded to the full Assembly by the Public Works and Facilities Committee at its September 23, 2019, meeting.

The City Manager recommends the Assembly adopt this resolution.

- b. Resolution 2866 A Resolution Providing for Interest Rates for the General Obligation Bond Being Issued Through the Alaska Municipal Bond Bank.

On November 21, 2019, CBJ is scheduled to sell, via the Alaska Municipal Bond Bank, approximately \$5.95 million in General Obligation Bonds. This bond sale is the final portion of the \$25 million authorized by the voters in October 2012 and pursuant to Ordinance 2012-44 and Ordinance 2019-21. The proceeds will be used to fund a portion of the Juneau International Airport North Terminal Reconstruction Project.

The final Assembly action, per CBJ Charter, related to these bonds is to prescribe, by resolution, the interest rates and annual principal maturity dollar amounts. Schedule A of the resolution lists the years and amounts when the bonds will mature and sets the maximum interest rates authorized. The coupon rate for all the bonds cannot exceed 5.5%, and the total aggregate interest cost for all bonds is estimated to be 2.1% - 2.6%. The interest cost varies depending on tax treatment.

The Assembly Finance Committee referred this to the full Assembly for adoption at its meeting on September 25, 2019.

The City Manager recommends the Assembly adopt this resolution.

- c. Resolution 2867 A Resolution Providing for Interest Rates for the Airport Revenue Bonds Being Issued Through the Alaska Municipal Bond Bank.

On November 21, 2019, CBJ is scheduled to sell, via the Alaska Municipal Bond Bank, approximately \$18.0 million in Airport Revenue Bonds. The issuance of the bonds was authorized by Ordinance 2019-22. The proceeds will be used to fund a portion of the Juneau International Airport North Terminal Reconstruction Project.

The final Assembly action, per CBJ Charter, related to these bonds is to prescribe, by resolution, the interest rates and annual principal maturity dollar amounts. Schedule A of the resolution lists the years and amounts when the bonds will mature and sets the maximum interest rates authorized. The coupon rate for all the bonds cannot exceed 5.5% and the total aggregate interest cost for all bonds is estimated to be 2.0% - 2.5%. The interest cost varies depending on tax treatment.

The Assembly Finance Committee referred this to the full Assembly

for adoption at its meeting on September 25, 2019.

The City Manager recommends the Assembly adopt this resolution.

- d. Resolution 2868 A Resolution Authorizing the City and Borough of Juneau to Apply for a Community Development Block Grant from the Alaska Department of Commerce, Community and Economic Development, with St. Vincent de Paul, To Be Used For Renovations to House a Transitional Services Center.

Project ideas were solicited from the community for a grant from the federal Community Development Block Grant (CDBG) program administered in Alaska by the State Department of Commerce, Community, and Economic Development (DCCED). Grant proposals must be sponsored by a local government and sent to DCCED by December 6, 2019, where the proposals will be reviewed and compete against each other on a statewide basis. A local government has the choice of generating its own project ideas or soliciting ideas from the general public. CBJ has successfully used this method in the past. This year we received two proposals: from Tlingit Haida Regional Housing Authority and from St. Vincent de Paul. Staff's recommendation is to apply on behalf of St. Vincent de Paul.

The Assembly Human Resources Committee reviewed the proposal at its meeting on September 16, 2019 and made a recommendation to the Assembly to support the St. Vincent de Paul application and submit a CDBG application to the State.

St. Vincent de Paul's proposal is a modified version of last year's CDBG application. The new proposal addresses all of the areas that lost points in the previous competition. In addition, St. Vincent de Paul also requested a lower amount of funding this year. The CDBG funds will be utilized to renovate an existing building into a transitional support services center, which will house services for low to moderate income individuals especially those experiencing homelessness or with disabilities.

Staff recommends the Assembly adopt the attached resolution supporting St. Vincent de Paul's application for the CDBG program.

The City Manager recommends the Assembly adopt this resolution.

- e. Resolution 2870 A Resolution Ratifying the Economic Terms Tentative Agreement between the City and Borough and the International Association of Fire Fighters, Local 4303, AFL-CIO.

This resolution would provide Assembly ratification, as required by CBJ 44.10.020, of the terms of the tentative agreement negotiated between the City and Borough of Juneau and the International Association of Fire Fighters (IAFF) for a collective bargaining agreement that will go into effect on July 1, 2019, and expire on June 30, 2022.

The tentative agreement includes economic modifications to the pay plan and to the employer's contribution for health insurance. The total costs of this tentative agreement are estimated to be \$166,000 in fiscal year 2020, \$219,000 in fiscal year 2021, and \$281,000 in fiscal year 2022.

In addition, there are minor operational changes that will increase administrative efficiencies and facilitate a more harmonious and cooperative workplace. An overview of the agreement is included in your packet.

This tentative agreement has been ratified by the IAFF membership and the economic terms are in keeping with Assembly direction.

The City Manager recommends the Assembly adopt this resolution.

3. Bid Award

- a. Bid Award - Bid No. 20-090 - Cold Weather Emergency Shelter and Operations

This project would provide facility space, management, and staffing for the CBJ Cold Weather Emergency Shelter for this winter.

Bids on this project were opened on September 19, 2019. Only one bid was received. Results of the bid opening were as follows:

Responsive Bidders	Total Bid
St. Vincent de Paul Society	
Diocesan Council of	
Southeast Alaska, Inc.	\$125,000.00

Estimate \$125,000.00

The City Manager recommends the Assembly award this bid to the St. Vincent de Paul Society for the total amount bid of \$125,000.00.

b. Juneau International Airport Taxiway A, E, D-1 Bid Award

Bids were opened on the project on August 22, 2019. SECON was the sole bidder. The bid protest period expired on August 23, 2019. Results of the bid opening are included in your packet.

The City Manager recommends this bid be awarded to SECON for the total bid amount of \$21,801,430.

4. Other Items for consent

a. AMCO Marijuana License Renewals for the following Licenses: #13222, #13217, #15246, #16213, #12176, #13221, #15245

CBJ received notice of the following Alcohol Marijuana Control Office (AMCO) marijuana license renewal applications [Copies of all documents relating to a license are available upon request from the Municipal Clerk's Office]:

MARIJUANA LICENSE RENEWALS

Marijuana Product Manufacturing Facility, License #13222, ForgetMeNot Enterprises, Inc., d/b/a Southeast Essentials located at: 8505 Old Dairy Road Suite 3, Juneau
(60-day comment period ends Friday, October 18, 2019)

Retail Marijuana Store, License #13217, ForgetMeNot Enterprises, Inc., d/b/a Glacier Valley Shop located at: 8505 Old Dairy Road Suite 1, Juneau
(60-day comment period ends Friday, October 18, 2019)

Retail Marijuana Store, License #15246, Borealis Mountain, Inc., d/b/a Thunder Cloud 9 located at: 5310 Commercial Blvd 2B, Juneau
(60-day comment period ends Tuesday, October 15, 2019)

Retail Marijuana Store, License #16213, Alaskan Kush Company, LLC, d/b/a Alaskan Kush Company located at: 159 S Franklin Street, Juneau
(60-day comment period ends Tuesday, October 15, 2019)

Standard Marijuana Cultivation Facility, License #12176, Taku Horticulture Company, LLC, d/b/a Taku Horticulture Company, LLC located at: 1758 Anka Street Building B Suite A1, Juneau (60-day comment period ends Friday, October 18, 2019)

Standard Marijuana Cultivation Facility, License #13221, ForgetMeNot Enterprises, Inc., d/b/a Green Valley Enterprises located at: 8505 Old Dairy Road Suite 2, Juneau (60-day comment period ends Friday, October 18, 2019)

Standard Marijuana Cultivation Facility, License #15245, North Star Gardens, Inc., d/b/a North Star Gardens located at: 5310 Commercial Blvd 2A, Juneau (60-day comment period ends Tuesday, October 15, 2019)

CBJ staff from the Police, Fire, Finance, and Community Development departments reviewed these applications for compliance with CBJ laws and regulations and recommends the Assembly waive its right to protest the issuance of these licenses. In the event the Assembly does protest the issuance of a license, CBJ Code 20.30 requires notice, with specificity regarding the nature and basis of the protest, to be sent to the licensee and provides the licensee an opportunity to exercise its right to an informal hearing before the Assembly.

The City Manager recommends the Assembly waive its right to protest the renewal of the following AMCO Marijuana Licenses: #13222, #13217, #15246, #16213, #12176, #13221, #15245.

5. Transfers

- a. Transfer T-1022 A Transfer of \$80,000 from the 'Douglas Highway Water Replacement Capital Improvement Project' CIP W75-054 to the 'Salmon Creek Filtration Capital Improvement Project' CIP W75-055.

This transfer would move \$80,000 of Water Utility funds from the Douglas Highway Water replacement project CIP to provide the additional CBJ grant match funds needed to complete the remaining work on the Salmon Creek Filter plant improvements CIP.

The additional funding provided by the transfer will cover costs due to the project coming in approximately \$200,000 over the engineer's estimate and unplanned costs that were not eligible for grant funding.

The project was partially funded by an Alaska Department of Environmental Conservation (ADEC) Municipal Matching Grant which requires a 40% match. This project is completing the plant upgrade work not completed during the original Salmon Creek Filter Plant project due to budget concerns. The work will bring the Salmon Creek controls and equipment to 21st century technology.

The transfer of \$80,000 of Water Utility funds from the Douglas Highway Water replacement CIP will not impede the completion of the current project, with approximately \$520k of contingency funds remaining to cover any additional work and/or unforeseen conditions in the project.

The Public Works and Facilities Committee reviewed this request at its July 29, 2019 meeting.

The City Manager recommends the Assembly approve this transfer.

VIIIPUBLIC HEARING

- A. Ordinance 2019-38 An Ordinance Amending Ordinance No. 87-28 Vacating the Reversion Clause Relating to the Conveyance Agreement and Quit Claim Deed for Property Located at 1968 Lemon Creek Road, Further Described as Lot 20, Block D, Glacier View Subdivision.

Ordinance 87-28 authorized the CBJ to convey property to JAMHI Health and Wellness, Inc. so it could provide housing for people receiving mental health services. Ordinance 87-28 included a reversion clause that required title to revert back to the CBJ if JAMHI ceased to use the property.

JAMHI requests that the reversion clause be removed because it is considering selling the property and using the sale proceeds to provide better community housing and support services in more suitable locations in town. The CBJ has not identified another public use for this property and due to recent State funding reductions, allowing JAMHI to retain and sell this property would be a simple way for CBJ to provide support to help the program relocate to better locations.

At its August 26, 2019, meeting, the Lands Committee unanimously passed a motion of support to remove the reversion clause.

The City Manager recommends the Assembly adopt this ordinance.

- B. Ordinance 2019-39 An Ordinance Amending the Official Zoning Map of the

City and Borough to Change the Zoning of Lot 1, Glacier Lands Subdivision, Located Near 5611 Montana Creek Road, from D3 to D5.

The Planning Commission, at its regular meeting held on August 13, 2019, recommended that the Assembly approve a request to rezone approximately 17.34 acres from D3 to D5. The Planning Commission found that the proposed rezone to D5 substantially conforms to the Urban Low Density Residential designation of the land use maps of the Comprehensive Plan and Title 49. Furthermore, the proposed rezone is consistent with the Comprehensive Plan vision, policies and its implementing actions, standard operating procedures, and development guidelines, which support increased residential densities when appropriate infrastructure is in place to serve the development.

The City Manager recommends the Assembly adopt this ordinance.

- C. Ordinance 2018-11(AQ) An Ordinance Appropriating to the Manager the Sum of \$2,322,800 to Fund the City and Borough of Juneau's Fiscal Year 2019 Public Employee Retirement System Contribution; Funding Provided by the Alaska Department of Administration.

This ordinance would appropriate \$2,322,800, which is the State's FY19 5.58% on-behalf PERS benefit rate paid for CBJ. Funding is provided by the Alaska Department of Administration, which was authorized by passage of HB286 during the 2018 legislative session.

This is a housekeeping ordinance to properly account for this on-behalf payment and has no impact on the CBJ's finances.

The City Manager recommends the Assembly adopt this ordinance.

- D. Ordinance 2018-11(AR) An Ordinance Appropriating to the Manager the Sum of \$2,176,791 to Fund Bartlett Regional Hospital's Fiscal Year 2019 Public Employee Retirement System Contribution; Funding Provided by the Alaska Department of Administration.

This ordinance would appropriate \$2,176,791, which is the State's FY19 5.58% on-behalf PERS benefit rate paid for Bartlett Regional Hospital. Funding is provided by the Alaska Department of Administration, which was authorized by passage of House Bill 286 during the 2018 legislative session.

This is a housekeeping ordinance to properly account for this on-behalf payment and has no impact on BRH's finances.

The City Manager recommends the Assembly adopt this ordinance.

- E. Ordinance 2018-11(AT) An Ordinance Appropriating to the Manager the Sum

of \$2,200,000, as Partial Funding for Bartlett Regional Hospital's Fiscal Year 2019 Operating Budget; Funding Provided by Hospital Revenues, and Hospital Fund's Fund Balance.

This ordinance will appropriate an additional \$2,200,000 to Bartlett Regional Hospital for FY19 operations. BRH experienced increased patient activity that required both additional staff and supplies. This appropriation is being funded from FY19 hospital revenues in excess of the budget of \$1,700,000 and Hospital Fund's fund balance of \$500,000.

The Bartlett Finance Committee was informed of the year-end operating expense authorization shortfall, and the need to obtain Assembly budget authorization, at its September 30, 2019, meeting.

The City Manager recommends the Assembly adopt this ordinance.

- F. Ordinance 2019-06(B)(d) An Ordinance Appropriating to the Manager the Sum of \$4,500,000 in Grant Funding for the Juneau Arts and Culture Center, Funding Provided by the Sales Tax Fund Balance.

This ordinance would appropriate \$4,500,000 in grant funding for the JACC. At its June 15, 2019, meeting, the Assembly Committee of the Whole approved funding for the JACC grant. Direction from the Committee was to use funds from the 2017 voter approved 1% sales tax. Since the sales tax funds will be received during the next four years it is necessary to initially use fund balance and then reimburse the fund as revenues come in.

On August 19, 2019, the Assembly amended the grant conditions and then adopted Ord. 2019-34(c)(am), which authorized an advisory ballot proposition for grant funding to the New JACC. Consistent with the amended grant conditions in Ordinance 2019-34, the Assembly requested an amendment so the grant conditions in this ordinance would be consistent with Ordinance 2019-34. Accordingly, the Manager has proposed version 2019-06(B)(d). Because version (c) was introduced and Charter 5.3 does not allow substantive amendments to an ordinance at introduction, the Assembly would need to make the amendments depicted in version (d) and then consider adopting version (d).

At the election on October 1, 2019, the voters recommended not providing this grant.

The City Manager recommends the Assembly indefinitely postpone this ordinance.

- G. Ordinance 2019-06(D) An Ordinance Transferring \$147,000 from the Juneau Renewable Energy Strategy (JRES) Implementation Capital Improvement Project, to the Manager for the Purpose of Providing a Grant to HeatSmart.

This ordinance would transfer \$147,000 of Areawide Street Sales Tax funding from the JRES Implementation CIP D12-083 to the Mayor & Assembly's budget, providing a grant to HeatSmart, a newly organized non-profit established to assist Juneau households reduce energy costs. The program would provide critical data and experience needed to successfully accelerate heat pump usage in Juneau.

The Assembly Committee of the Whole approved this action, and forwarded it to the Assembly for action at its August 26, 2019, meeting,

The City Manager recommends the Assembly adopt this ordinance.

- H. Ordinance 2019-06(E) An Ordinance Appropriating to the Manager the Sum of \$25,402,903 as Funding for the Juneau International Airport Taxiways A, E, & D-1 Capital Improvement Project; Funding Provided by the Federal Aviation Administration Airport Improvement Program Grant.

This funding is provided by a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant and covers 93.75% of the project. Matching funds in the amount of \$1,693,277 (6.25%) will be provided by Passenger Facility Charge (PFC) collections; \$1,281,000 was appropriated at the August 13, 2018 meeting, and the remaining \$412,277 will be temporarily funded with a transfer of airport revolving funds at the next meeting and reimbursed later from an amendment to PFC9 collections.

The project will rehabilitate Taxiway A pavement, realign Taxiway E, and relocate Taxiway D-1, replace the remaining section of the Jordan Creek culvert as required by the EIS Record of Decision, as well as improve drainage and replace lighting.

The Public Works and Facilities Committee (PWFC) reviewed this action at its April 8, 2019 and September 23, 2019, meetings.

The Airport Board approved this action at its September 10, 2019, meeting,

The City Manager recommends the Assembly adopt this ordinance.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- A. Renewal of AMCO Marijuana Licenses #10026 & #10050 for Rainforest Farms, LLC - Protest Recommended

The following marijuana license renewal applications are being recommended for protest by the Finance Department/Sales Tax Division.

Retail Marijuana Store, License #10050, Rainforest Farms, LLC, d/b/a Rainforest Farms, LLC located at: 216 2nd Street, Juneau
(60-day comment period ends Tuesday, October 15, 2019)

Standard Marijuana Cultivation Facility, License #10026, Rainforest Farms, LLC, d/b/a Rainforest Farms, LLC located at: 5763 Glacier Hwy., Juneau
(60-day comment period ends Friday, October 18, 2019)

On September 26, 2019 Rainforest Farms LLC was notified by the City Clerk's office via certified mail & email that the Finance Department was recommending protest of Rainforest's two marijuana license renewals based on a sales tax balance due of \$25,112.24 as well as the unremitted taxes, penalties & interest that were due with its delinquent July 2019 sales tax return.

That same day, Rainforest Farms LLC submitted its July 2019 sales tax return, establishing an updated total balance due of \$34,808.74. This updated balance due quote was emailed to Rainforest Farms LLC on September 26, 2019.

The City Manager recommends protest until the licensee's tax accounts are brought into full compliance.

XI. STAFF REPORTS

- A. Annexation Update

XII.ASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee and Liaison Reports
- C. Presiding Officer Reports

XIIIASSEMBLY COMMENTS AND QUESTIONS

XIV.CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XV. EXECUTIVE SESSION

XVIADJOURNMENT

XVIESUPPLEMENTAL MATERIALS

- A. 2019-2020 Proposed Assembly Committee and Liaison Assignment List

B. Visitor Industry Task Force - Charging Document

C. Eaglecrest Summer Operations Task Force - Charging Document

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org