

THE CITY AND BOROUGH OF JUNEAU, ALASKA

Meeting Minutes - March 16, 2020

MEETING NO. 2020-08: The Regular Meeting of the City and Borough of Juneau Assembly held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Beth Weldon.

I. FLAG SALUTE

II. ROLL CALL

Assemblymembers Present: Mayor Beth Weldon, Loren Jones, Maria Gladziszewski, Michelle Hale, Rob Edwardson, Carole Triem, Wade Bryson, Alicia Hughes-Skandijs, and Greg Smith.

Assemblymembers Absent: None.

Staff Present: City Manager Rorie Watt, City Attorney Robert Palmer, Deputy City Manager Mila Cosgrove, Municipal Clerk Beth McEwen, Deputy Clerk Diane Cathcart, CDD Director Jill Maclean, Interim Engineering/Public Works Director Robert Barr, Assistant City Attorney Emily Wright, and MIS Director Matt Scranton.

III. SPECIAL ORDER OF BUSINESS

Mayor Weldon thanked Management Information Services (MIS) Director Matt Scranton and his team for their work in making the Facebook Live broadcast available for the first portion of the meeting that was focused on the COVID-19 update.

A. Special Recognition: Dan Beason, Juneau-Douglas City Museum Volunteer

Due to COVID-19, Special Recognition of Mr. Beason was postponed and will be delivered by alternative methods.

B. Census Message

Ms. Cosgrove reported that people can go online and start taking the Census which opened on March 12. Taking the Census online is the main way they are trying to have citizens fill out their census forms. Juneau relies on the Census to get accurate numbers which in turn provides the basis for federal funding, election district configurations, education funding and much more. Ms. Cosgrove urged everyone to Stand Up and Be Counted, practice social distancing and complete the 2020 Census online.

C. COVID-19 Update

Mr. Watt reported that there have been no confirmed cases of COVID-19 in Juneau. There have been several tests in town, and all have tested negative. There is one confirmed case of a cargo pilot in the state of Alaska so far.

Mr. Watt advised the members of the public to continue to take this situation seriously; the most effective and combative method of stopping the spread is individual action: wash your hands, practice social distancing, and stay at home. New guidance this past weekend encourages those who have recently travelled to an area that is experiencing community transmission to self-quarantine for fourteen days.

Mr. Watt's message for the community is that we are all in this together, and it is up to everyone to protect their friends and neighbors. We are all starting to feel the economic effects as a community. Many small businesses are concerned about cash flow and now is the time to start focusing on supporting local businesses.

At the national level, today the CDC released an outline titled "Fifteen Days to Slow the Spread" located

on the CDC webpage and at Coronavirus.gov. The message on the CDC webpage is similar to the local message, highlighting the importance of individual health actions and social distancing guidelines, particularly for the elderly and those with underlying health conditions.

At the statewide level, the Division of Public Health releases daily updates on the state page on Coronavirus.Alaska.gov.

In Anchorage, Mayor Berkowitz closed bars and restaurants. Mr. Watt does not recommend that for the CBJ at this time, based on the fact that Juneau has no confirmed cases. Not suggesting that for CBJ at this time. In accordance with the Governor's decision on Friday to close schools, the CBJ has decided to close similar facilities which include libraries, pools, the Zac Gordon Youth Center, and other facilities.

This weekend, the State Emergency Operation Center activated to a Level 3, per DHSS, Department of Military and Veterans Affairs, the Department of Homeland Security. Mr. Watt would describe Juneau as being between a Level 2 and 3. Juneau is currently in the planning phases starting to move into operations. Tomorrow, a group is going to work on developing a drive-through testing center. It is recommended that anyone experiencing flu-like symptoms get in contact with their medical provider in advance.

The CBJ is expecting to receive ten quarantine housing trailers (the placement and location of these trailers is TBD) that will be activated if and when it is necessary.

The CBJ has spent a significant amount of time considering quarantine and care strategies for those in the community who are experiencing homelessness. CBJ is working on how to ensure that shelter providers, public health facilities, and hospital staff are able to properly provide for people experiencing homelessness. There has also been focus on providing respite housing for individuals who have health care needs.

Mr. Watt acknowledges that the community is beginning to focus on the economic impacts of the reality of the upcoming cruise ship season. Cruise ships have been in the news in several ways over the past week: from the partial temporary closure on the Port of Seattle in early April, to Canada not allowing cruise ships until July 1 which effectively disallows cruise ships to Alaska.

Update on Westerdam: The ship has changed its plans and is not coming to Juneau.

The cruise ship industry is currently considering how and where to lay up ships until next steps are identified. The Westerdam initially proposed to come to Juneau early for the beginning of the Alaska cruise season. However, the Alaska cruise season will not be beginning in April as anticipated, and is likely to not happen until at least July 1, or possibly not happen this summer at all.

Mr. Watt anticipates a lot of discussion within the community about the economic impacts of Coronavirus and loss of cruise ship visitations. The CBJ is beginning to collect information and bring it to the congressional delegation so that their efforts in passing federal legislation can be as helpful as possible to Juneau and its small businesses.

As a result of closure to public facilities – pools, libraries, museums, etc. – the CBJ will be reassigning staff to work at other facilities as needed. All work-related travel has been cancelled for the foreseeable future. Staff are modeling potential economic impacts to budget and municipal revenues for future budget discussions. The CBJ is continuing to release as much information as best they can to the public via: social media, newspaper advertisements, PSAs, information releases, radio spots featuring Assemblymembers, etc...

The first wave of radio spots primarily focused on sanitation and health safety messages. Mr. Watt

stated that it is important for the next wave of informational spots to reinforce the feeling and truth that we are all in this together as a community.

Ms. Hale thanked the City Manager and the staff for all of their work. She reported that she has heard that testing is hard to get in Juneau and asked for Mr. Watt to speak on the criteria for testing and the requirements needed to receive testing.

Mr. Watt stated that he does not have the state protocol memorized, although he does know that there has been some frustration. All of the people who wanted to get tested have not all been able to receive tests. He has asked ASHNA – the state nursing home association – to work through that with the state. He believes that a lot more testing is expected to be available soon. He could not answer what the exact requirements were to be able to receive the test, because he believes those requirements may be evolving. Ms. Hale expressed her appreciation and thanked him for his efforts.

Mr. Smith asked the City Manager to speak on the term “flattening the curve” and why it is important that younger, healthy people should actively seek to not spread the virus.

Mr. Watt recognizes that “flattening the curve” has become a popular term, and the idea behind it is as the virus progresses, it will either have a high peak or a flattened curve by following preventative measures. When the virus spreads, if we take precautions to prevent the spread all at once, it will not overwhelm our health care facilities and staff – like we have seen in Italy. By taking these preventative measures, we can help slow the transmission and ensure that healthcare facilities will be able to care for those in need without being overwhelmed.

Ms. Gladziszewski also added that flattening the curve, the concern is big across the whole nation, not just here in Juneau. She stated that she has heard some concern about Bartlett Regional Hospital, and asked if Mr. Watt could speak to the number of ventilators. She reported that Mr. Bill spoke last week and said they had two ventilators and those were the “new, fancy ones”. There are actually more than two – some that are portable, and some that remain in the operating room – which makes the number of ventilators closer to ten rather than two. Mr. Watt mentioned an email that described that there will be about twelve ventilators in total once they are all assembled.

Mr. Bryson recalled a previous meeting in which the ventilator question was asked before, and at that meeting it was said that the State of Alaska had a supply of respirators, so that we were not just dependent on Bartlett’s supply but the State’s supply as well. Mr. Mattice confirmed that the State Department of Health does have a warehouse with limited resources available including ventilators, but they have yet to confirm the number of ventilators available. They would be available for regional distribution as the need arises.

Ms. Gladziszewski asked Mr. Mattice if he could speak on the questions and concerns regarding the Emergency Operations Center and its logistical plans for the future.

Mr. Mattice stated that the Emergency Operations Center has created a logistics hotline for medical supplies for providers; those in need of supplies can email covid.logistics@juneau.org and tell the Local Emergency Planning Committee what they currently have, what they have on backorder and when they expect that, what their daily “burn rate” is, and what they need from the LEPC. The LEPC will work with the State through the EOC to provide the medical resources to those in need as best they can. The LEPC is also working with providers to ensure that they have the PPE and other resources necessary so that they can be able to continue to respond to the pandemic.

Ms. Gladziszewski asked a follow-up question about other logistical plans outside of healthcare needs, things such as when the barges are coming.

Mr. Mattice said that barges and similar facilities are currently being handled on a State operational level, whereas locally the LEPC is working with several different groups such as Meals on Wheels, meals for school kids, meals on a local level, things that will help address individual logistics challenges and needs.

Mr. Smith said that he saw a press release today that Lynden will continue to provide regularly scheduled barge service, and that air cargo will continue to provide resources.

Ms. Gladziszewski asked if there are teams who are meeting regularly regarding the logistics planning. Mr. Mattice confirmed that there are already several small working groups and there will continue to be additions made to those working groups, such as the local Rotary club. As more support organizations reach out and show interest, LEPC will continue to make additions to the teams and network issues to them.

Ms. Gladziszewski asked how someone would go about giving their information to the LEPC if they are willing to help volunteer. Mr. Mattice responded that the LEPC is currently still working on volunteer coordination. They have been working with the State's Alaska Respond program – a pre-credentialing system for potential volunteers – and require volunteers to register through that resource. They are still currently exploring all avenues, both statewide and locally.

Mr. Watt informed the assembly that Fairbanks was about to hold a press conference shortly, as they had just identified a positive case in the area.

The Mayor acknowledged that several businesses in town have laid off their employees, and addressed the growing concern regarding upcoming rent and mortgage payments, and asked who a good resource for them would be.

Mr. Watt mentioned the Alaska Housing and Development Corporation at Gruening Park, has a short-term rental assistance program already in place. However, he is unsure about the level of funding for the program, and guessed that it will quickly be hit hard and would most likely look for funding support. Mayor Weldon responded that the Assembly could potentially look at the Affordable Housing Fund and provide financial assistance to that program through a grant.

Mr. Smith brought up the avalanche crisis and how the CBJ provided program assistance with funding in an effort to aid local businesses. Mr. Smith asked if the CBJ would be open or willing to provide similar aid and resources during this time. Ms. Cosgrove acknowledged that the Assembly did in fact provide aid and assistance at that time, and that there was a considerable amount of community understanding about the economic hardships faced in the aftermath of the avalanche.

Mayor Weldon stated that she had received several calls from owners of local businesses concerned about their businesses being potentially shut down, and asking how the CBJ could help them or refer them to resources that could help them.

Mr. Watt recognized the uncertainty facing the community and understood the need to take action at this time. He believes that this problem is big enough that it will require significant federal action to address. The Assembly has provided the congressional delegation with a list of ideas to ensure that proper assistance is addressed and included within national legislation.

Ms. Gladziszewski mentioned the Governor's press conference held that afternoon, in which he expressed primary concern towards health impacts and reducing the spread of the virus; and conversations regarding economics will be addressed at a later time. The (paraphrased) message for now

is “flatten the curve”.

Mr. Edwardson referenced previous times in his career field in which he experienced times of disaster, and recalls having seen some people panic and seen some people doing well. Mr. Edwardson believes that he has not personally witnessed anybody who is currently panicking. Ms. Hale thanked Mr. Edwardson and agreed with his message.

Mr. Smith mentioned that there are “triggers” recommended by the CDC that must take place in order for CDC guidelines and restrictions to be enacted, and he believes that Juneau as a community is not there yet.

Mr. Watt said that he would not necessarily call them “triggers” and as a community we are trying to follow mandates issued by the state such as closure of schools. There are other advisory issues that CDC put out. Today, the CDC recommended avoiding bars, restaurants, unnecessary travel, and gathering in groups with more than 10 persons.

Mr. Watt believes the best position would be to follow the state’s lead. He also mentioned many people who asked about Eaglecrest staying open despite the CDC social distancing guidelines. Mr. Watt said that outdoor recreation is healthy and beneficial, and he recommends that Eaglecrest imposed social distancing measures while remaining open. He believes that Juneau’s “go to” position should be to follow the state’s direction.

Ms. Gladyszewski mentioned that she wished that Goldilocks was on her team, but Goldilocks is not an Assemblymember, so they must rely upon information collected from science, medicine, and data. Going forward, she would rather advocate for decisions to be made “too soon” rather than too late. She believes the State of Alaska has effectively done that through school and facility closures. Determining how soon is “too soon” is something she sees as a judgment call, one best determined by analyzing information provided by science, data, Dr. Zink, and the CDC.

The Mayor acknowledged that CBJ staff is constantly working on actively seeking and providing information regarding the pandemic and public health, and that the staff deserve thanks for all of their hard work.

D. Resolution 2883: A Resolution Temporarily Amending Resolution 2862 Related to the Assembly Rules of Procedure and COVID-19.

In light of the public health social distancing recommendations, this resolution would temporarily amend the Assembly Rules of Procedure to do three things (1) allow up to five Assemblymembers to participate by telephone, (2) encourage seating for members of the public to be three to six feet apart, and (3) encourage CBJ public meetings with substantial public interest to be live broadcast, like with Facebook Live. Members of the public will still be provided a public comment opportunity at meetings. However, members of the public are encouraged to email the Assembly or use the online Assembly Contact Form to provide public comments.

The social distancing recommendations for COVID-19 were discussed at the Special Committee of the Whole on March 9. Additional COVID-19 updates were provided at the Assembly Finance Committee meeting on March 11.

The City Manager recommended the Assembly adopt this resolution.

Mr. Palmer explained the affects as set out in his memo that this resolution would have if adopted.

Public Comment

None.

MOTION by Mr. Bryson to pass Resolution 2883 to amend the Assembly Rules of Procedure to adhere

to social distancing guidelines due to COVID-19.

Objection by Mr. Jones for purposes of a question. Mr. Jones spoke to the sections that only apply to the Assembly and those that apply to other boards and commissions, specifically he asked if this would apply to the Planning Commission. Mr. Palmer explained that the Planning Commission does not follow the Assembly rules, the CBJ Code provides for the Planning Commission to set their own rules. Mr. Jones said that since we are in emergency mode, couldn't the Assembly override the rules of the Planning Commission. Mr. Palmer responded that they could but that it would have to be done via ordinance rather than resolution.

Mr. Jones had additional questions regarding the inability of a committee to overrule the chair of a board/commission, per section 2. Rule 18 D. that has some flawed language with which a chair can decide to not hold a meeting and the remaining members don't have the ability to override that language.

Mr. Jones expressed his concerns about this resolution language holding up the business of the city and doesn't allow for redress. Ms. Gladziszewski also expressed concern about some of the language in the resolution with respect to only 5 members participating remotely vs. all 9 members being able to participate remotely.

Mr. Palmer provided additional information as to the reasons the language is currently drafted as is but that it is open to change from the Assembly.

Additional discussion took place about Mr. Jones and Ms. Gladziszewski's concerns about the language as well as discussion regarding the sunset date in November, and the technical challenges that they face as well as how to possibly facilitate the public testimony element. The Assembly took a break to give Mr. Palmer some time to come up with some suggested language for an amendment to address the concerns of the members.

Mr. Palmer said he came up with the following language for Amendment #1 to adjust language under Section D, Page 2: "Essential agenda items only" this amendment would go just before the sentence that states: "Non-essential public meetings must be cancelled." And the new language would read:
"An agenda with an item the chair proposes to be non-essential shall be publicly posted a reasonable time prior to the meeting. A majority of members of the body may call the proposed nonessential item for consideration at that meeting within 24 hours of agenda posting."

Mr. Palmer then provided illustrative examples on how this would work.

Additional discussion took place regarding the manner in which this would work for the board and commissions as well as the practical need for this resolution to ensure continuity of government process were followed in the midst of the pandemic.

Amendment #1 moved by Ms. Gladziszewski as proposed by Mr. Palmer.
Hearing no objection Amendment #1 passed by unanimous consent.

Mr. Jones had a question regarding the current sunset date set for November 24th, 2020. He was concerned that it might be sunset two months with reinstatement longer if needed. Mr. Palmer provided information regarding why he drafted it with the November 24th, 2020 sunset date and that the Assembly could make an amendment to change the sunset date if they wanted.

Mr. Edwardson said that he asked for it to be drafted with the sunset date after the election to provide for less work for staff and greater continuity of government and that if the Assembly wished, they could take action at any meeting to rescind the resolution and thereby end it before its sunset date.

Amendment #2 moved by Mr. Jones to move Sunset Date from November 24th, 2020 to May 1st, 2020.

Objection was noted by Ms. Hale, Ms. Hughes-Skandijs, and Ms. Gladziszewski.

Roll call vote on Amendment #2:

Ayes: Jones, Triem

Nays: Bryson, Edwardson, Gladziszewski, Hale, Hughes-Skandijs, Smith, Weldon

Motion failed. Two (2) Ayes, Seven (7) Nays.

Roll call vote on the Main Motion to adopt Resolution 2883 as amended.

Objection by Mr. Jones.

Ayes: Bryson, Edwardson, Gladziszewski, Hale, Hughes-Skandijs, Smith, Triem, and Weldon.

Nays: Jones

Motion passed. Eight (8) Ayes, One (1) Nay.

E. Resolution 2884 A Resolution of the City and Borough of Juneau Declaring a Local Emergency in Response to COVID-19 and a Request for State and Federal Assistance.

The health and safety of our community is priority one. This resolution would allow the CBJ to access State and Federal resources to help support Bartlett Regional Hospital, Capital City Fire and Rescue, Juneau Police Department, and open financial support options for businesses and local government. For example, this declaration can expedite hiring of medical providers and procurement of supplies for the hospital and fire department. This declaration can also initiate the process for businesses to qualify for federal loans and grants. This declaration would also allow the City & Borough of Juneau to seek reimbursement for its costs in addressing COVID-19.

The City Manager recommends the Assembly adopts this Resolution.

MOTION by Ms. Hughes-Skandijs for the Assembly to adopt Resolution 2884 and asked for unanimous consent.

Hearing no objection, the motion passed by unanimous consent.

IV. APPROVAL OF MINUTES

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

Mayor Weldon noted that the Facebook Live broadcast was being ended at this point in the meeting as the purpose of broadcasting it was to share the COVID updates.

Ms. Hale ask in light of the resolutions that were just passed if it was appropriate to look at the current agenda any make any changes related to non-essential items. Mayor Weldon stated that the consent agenda items should go quickly and that there were essential time-critical items up for public hearing/adoption and she suggested the Assembly may want to accept the agenda as presented.

MOTION by Mr. Bryson to pull Ordinance 2019-07(A) *An Ordinance Appropriating and De-Appropriating Funds from the Treasury for FY20 School District Operations* and refer it back to the Assembly Finance Committee.

Mayor Weldon asked for procedural clarification from Mr. Palmer and Mr. Palmer explained the options that the rules provide for an ordinance before the Assembly on the consent. Agenda.

Mr. Bryson expressed concern about the decision to increase the budget by \$279,000, and stipulated that the CBJ has lost more than that amount in loss of sales and revenue. Mr. Bryson mentioned that the condition of the financial situation was “different” at the time of the decision, and the impending impact that COVID-19 will have on finances should be put into further consideration. Mr. Bryson believes it might be appropriate to bring this Ordinance back to the AFC to determine if this is the best time to give \$579,000 to the school district when there is uncertainty regarding the financial future.

Mr. Jones responded that Ordinance 2019-07(A) passed with unanimous consent at the Assembly Finance Committee meeting on March 11, five days prior. Mr. Jones recalled a robust discussion taking place before the decision was made at the meeting regarding any potential impact it may have on finances. There were no objections made during that discussion or during the vote. The AFC and the Assembly did not object to this Ordinance, and Mr. Jones would object to returning to it.

Mr. Edwardson agreed with Mr. Jones, and also believed that this Ordinance has been discussed and approved. He believes that it is important to fund schools and its programs, even in the face of financial uncertainty.

Ms. Hale pointed out that the next Regular Assembly meeting will be set for public hearing, and the Ordinance will be voted on at that time, so there would not be a need to send the item back to the AFC to re-vote. The next meeting will be the opportunity to discuss and vote on the Ordinance.

Ms. Hughes-Skandijs said that she did not see a reason to refer the item back to the AFC, considering that there will be an upcoming opportunity to discuss and vote on the matter. Ms. Triem agreed with Ms. Hughes-Skandijs, and believe that this is the wrong time and place to be discussing this budget ordinance.

Mr. Bryson responded that at the time of the previous AFC meeting, the Canadian Prime Minister had not yet restricted cruise ships from Juneau, only three cruise were listed as a loss at the time of the meeting. Mr. Bryson noted that a substantial amount of financial loss has transpired within the five days since the last meeting. He does not believe it is financially responsible at this time to give the Juneau School District the entirety of the budget which was initially proposed at the AFC meeting.

Mayor Weldon agreed with Mr. Bryson in theory, to carefully look at all of the money being spent at this time. However, she believes that this is not the appropriate time for that discussion, mentioning that the public will be able to weigh in on the Ordinance at the future Regular Assembly meeting.

Roll call vote to refer Ordinance 2019-07(A) back to the Assembly Finance Committee:

Ayes: Bryson

Nays: Edwardson, Gladziszewski, Hale, Hughes-Skandijs, Jones, Smith, Triem, and Weldon.

Motion failed. One (1) Aye, Eight (8) Nays.

a. Assembly Action

Ordinances for Introduction Ordinance 2019-07(A) *An Ordinance Appropriating and De- Appropriating Funds from the Treasury for FY20 School District Operations*

The FY2020 school enrollment is above the level originally used to determine the Juneau School District (JSD) funding for the FY20 approved school budget.

This results in \$1,215,000 more of state revenue and an increase of \$279,500 to the contribution amount that CBJ is allowed to fund under the state cap. The Board of Education passed a budget revision increasing state and local funding for the FY20 District’s Operating Fund at its February 11, 2020, meeting.

Additionally, JSD has received notice from DEED that it will receive \$16,600 as a supplemental grant derived from proceeds from the PFD Education Raffle Fund.

Lastly, in the FY20 CBJ Budget proceedings, the Assembly also approved additional funding of \$300,000 to JSD for Kinder Ready. As a housekeeping measure, the funding is now being appropriated for FY20 School District Operations.

The total increase in expenditures authorized in this ordinance is \$1,811,100. \$1,231,600 is funded with state revenue and \$579,500 is funded from local general government revenues.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

MOTION by Ms. Gladziszewski to move the Consent Agenda, and asked for Unanimous Consent.

Hearing no objection, the Consent Agenda was approved with unanimous consent.

1. Ordinance 2019-06(V) An Ordinance Appropriating to the Manager the Sum of \$1,583,735 as Funding for the Replacement of Buses for Capital Transit; Grant Funding Provided by Alaska Department of Transportation and Public Facilities, with Local Match Funding Provided by the Equipment Replacement Reserve Fund's Fund Balance.

This ordinance would appropriate grant funding in the amount of \$1,350,000 as provided by federal funds through the Alaska Department of Transportation and Public Facilities. A local match requirement of \$233,735 will be funded from the Equipment Replacement Reserve fund balance.

These funds will be used by Capital Transit for the purchase of electric buses and associated charging infrastructure. The Public Works and Facilities Committee reviewed this topic at its meeting on January 15, 2020 and referred it to the Assembly.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

2. Bid Award

DH20-032 Douglas Harbor Anode Installation

This project would install zinc anodes to each steel piling in Douglas Harbor as part of a maintenance plan to extend the longevity at all Docks & Harbor facilities. The zinc anodes are welded on the piles below the surface and provide a sacrificial benefit to the galvanized steel piling.

Funding for this project is provided by the Alaska DOT Harbor Grant program and the CBJ Harbor Enterprise operating funds.

Bids were opened on March 12, 2020. The bid protest period expired at 4:30 p.m. on March 13. Results of the bid opening are as follows:

RESPONSIVE BIDDERS	TOTAL BID
Alaska Commercial Divers, Inc. \$177,279.00	Global Diving & Salvage, Inc.
\$148,108.00 <i>Engineer's Estimate</i>	\$248,000.00

The Docks and Harbors Board recommended this bid award at a special public meeting held on March 13, 2020.

The City Manager recommends award of this project to Global Diving & Salvage, Inc. in the total bid amount, for a total award of \$148,108.

3. Liquor License

Liquor License Transfer of License 5095 and Renewals for Licenses: 3695, 5706, 848 & 2812

These liquor license actions are before the Assembly to either protest or waive its right to protest the license action.

Transfer of Liquor License

License Type: Recreational Site, License #5095

From: **Taku Lanes LLC d/b/a Taku Lanes** To: **Pins, LLC d/b/a PINZ**

Location: 608 W Willoughby Ave., Juneau

2020-2021 Renewal of Liquor Licenses

License Type: Beverage Dispensary, License #3695 **South of the Bridge, LLC**

d/b/a Louie's Douglas Inn Location: 915 3rd Street, Douglas

License Type: Restaurant Eating Place, License #5706 **Canton Asian Bistro, LLC**

d/b/a Canton Asian Bistro Location: 8585 Old Dairy Rd #105, Juneau

License Type: Restaurant Eating Place, License #848 **V's Grinders, LLC**

d/b/a V's Cellar Door Location: 222 Seward Street, Juneau

License Type: Restaurant Eating Place-Seasonal, License #2812 **Genuine Ventures, LLC**

d/b/a Tracy's King Crab Shack Location: 432 S. Franklin Street, Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above licenses and recommend the Assembly waive its right to protest the applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license transfer and liquor license renewals.

4. Transfers

Transfer T-1027 A Transfer of \$4,024,000 from Various Capital Improvement Projects to CIP R72-141 Hospital Drive Reconstruction, W75-057 Lee St. Pump Station Replacement, U76-123 Delta Drive Reconstruction, and R72-147 Goodwin Road Reconstruction

This transfer of \$4,024,000 of Sales Tax and Water funds from three CIPs to R72-141 Hospital Drive Reconstruction, W75-057 Lee St. Pump Station Replacement, U76-123 Delta Drive Reconstruction, and R72-147 Goodwin Road Reconstruction.

Hospital Drive: to provide additional funds as the project estimate in the FY20 CIP was substantially low as well as the discovery of additional storm drainage and other improvements that were required in addition to water system and pavement replacement.

Delta Drive Reconstruction: This is a priority as both the water and wastewater systems require replacement. The project was listed as a priority in FY21, however did not receive funding. This project would be designed during the summer of 2020, with construction beginning in spring of 2021.

Goodwin Road Reconstruction: This project was prioritized next after Delta Drive and requires \$1.218 million to proceed. The project design would occur during the summer of 2020, with construction beginning in spring of 2021.

Lee Street Pump Station: The Water Utility recently received a \$4 million loan that will be used to complete the Douglas Highway Water system replacement, David Street to I Street, making \$4 million of water utility funds, originally appropriated for the water system replacement, available to complete other Water Department priorities. The next identified priorities requiring funding are Lee Street and Bonnie Brae Pump Stations.

The Public Works and Facilities Committee recommended approval of this transfer at its February 26, 2020, regular meeting.

The City Manager recommends approval of this transfer.

VIII. PUBLIC HEARING

A. Ordinance 2020-12 An Ordinance Authorizing the Manager to Convey City and Borough Property Located in Lemon Creek to the Alaska Department of Transportation and Public Facilities.

The State of Alaska Department of Transportation & Public Facilities has requested to purchase four small fractions of lots totaling 2,368 square feet along the Glacier Highway right-of-way in the vicinity of Renninger Street in Lemon Creek. The ADOT intends to improve Glacier Highway from Vanderbilt Road towards the old Walmart property. The PRAC provided a positive recommendation for this proposal at its November 2, 2019 meeting. On January 8, 2020 the Planning Commission found the project consistent with CBJ adopted plans. The Lands Committee reviewed the request on February 10, 2020 and provided a motion of support to the Assembly. The City will dispose of this property to the DOT for fair market value as determined by appraisal and waiver valuation.

The City Manager recommends the Assembly adopt this ordinance.

MOTION by Mr. Jones for the Assembly to adopt Ordinance 2020-12, and asked for Unanimous Consent.

Hearing no objections the motion passed.

B. Resolution 2880 A Resolution Authorizing the Manager to Convey Easements Located Along Glacier Highway in the Lemon Creek Area to the Alaska Department of Transportation and Public Facilities.

The State of Alaska Department of Transportation & Public Facilities has requested five temporary construction easements and one permanent easement. The easements would be used to improve Glacier Highway from Vanderbilt Road towards the old Walmart property.

The PRAC provided a positive recommendation for this proposal at its meeting on November 2, 2019. On January 8, 2020, the Planning Commission found the project consistent with CBJ adopted plans. The Lands Committee reviewed this request on February 10, 2020, and provided a motion of support to the Assembly.

The City Manager recommends the Assembly adopt this resolution.

MOTION by Ms. Gladziszewski for the Assembly to adopt Resolution 2880, and asked for unanimous consent.

Hearing no objection the motion passed.

C. Ordinance 2020-13 An Ordinance Authorizing the Manager to Convey City and Borough Property Located in the Mendenhall Valley to the Alaska Department of Transportation and Public Facilities.

The State of Alaska Department of Transportation & Public Facilities has requested to purchase 25,050 square feet of city property for Mendenhall Loop Road improvements for traffic flow, safety and to meet current standards. The Planning Commission reviewed this project on June 11, 2019 and found it consistent with CBJ adopted plans. On January 7, 2020 the PRAC provided a positive recommendation with conditions. The Lands Committee reviewed this on February 10, 2020 and provided a motion of support to the Assembly. The City will dispose of this property to the ADOT for fair market value as determined by appraisal.

The City Manager recommends the Assembly adopt this ordinance.

MOTION by Mr. Edwardson for the Assembly to adopt Ordinance 2020-13, and asked for unanimous consent.

Hearing no objection the motion passed.

D. Resolution 2881 A Resolution Authorizing the Manager to Convey Easements Located Along Mendenhall Loop Road to the Alaska Department of Transportation and Public Facilities

The State of Alaska Department of Transportation & Public Facilities has requested three temporary construction easements and one permanent easement. The easements would be used to improve Mendenhall Loop Road near Floyd Dryden Middle School and Stephens Richards Memorial Drive.

The Planning Commission reviewed this project on June 11, 2019, and found it consistent with CBJ adopted plans. The Parks and Recreation Advisory Committee provided a positive recommendation at its meeting on January 7, 2020. The Lands Committee reviewed this request on February 10, 2020, and provided a motion of support to the Assembly.

The City Manager recommends the Assembly adopt this resolution.

MOTION by Mr. Smith for the Assembly to adopt Resolution 2881, and asked for unanimous consent.

Hearing no objection the motion passed.

E. Ordinance 2019-37 An Ordinance Amending the Land Use Code to Repeal and Replace the Nonconforming Development Code.

A nonconforming situation occurs, for example, when a house is lawfully constructed but due to an amendment to Title 49, the house could not be rebuilt today. A designation of nonconforming has caused some lenders in Juneau to require higher down payment amounts and other terms, which makes buying and selling certain property extremely difficult.

This ordinance would repeal the existing Title 49 nonconforming code and replace it with regulatory provisions that better reflect our community values. Unlike the current nonconforming code, this ordinance would emphasize that most nonconforming housing situations could be rebuilt if the residential structure was accidentally destroyed, like by a fire or avalanche. See 49.30.215(d)(1). This ordinance also codifies the current practice of Community Development to determine if a development is conforming, nonconforming, or noncompliant. See 49.30.310. This ordinance should make buying and selling most nonconforming residential developments easier while protecting the community from harmful nonconforming developments.

The Planning Commission recommended amending the nonconforming provisions of Title 49 after holding multiple public meetings including: August 27, 2019; September 17, 2019; and October 15, 2019. The Assembly Committee of the Whole reviewed this topic on December 9, 2019.

The City Manager recommends the Assembly adopt this ordinance.

MOTION by Mr. Bryson for the Assembly to adopt Ordinance 2019-37, and asked for unanimous consent.

Hearing no objection the motion passed.

F. Ordinance 2020-06 An Ordinance Amending the Land Use Code Repealing the Subdivision Review Committee.

The Subdivision Review Committee is a four-member advisory committee of the Planning Commission created to review and comment on subdivisions. However, the Subdivision Review Committee has not convened in a long time as most subdivisions are now reviewed and approved by the Community Development Department director and because the minor subdivision limit of four lots increased to 13 lots in 2015.

By repealing the requirement for the Subdivision Review Committee, this ordinance would eliminate authority conflicts between the Subdivision Review Committee and the director, and it would maintain the impartiality of Planning Commissioners to review major subdivisions and appeals of minor subdivisions.

When the Planning Commission updated its Rules of Order on December 10, 2019, it recommended the Assembly repeal the requirement to have a Subdivision Review Committee.

The City Manager recommends the Assembly adopt this ordinance.

MOTION by Ms. Hughes-Skandijs for the Assembly to adopt Ordinance 2020-06, and asked for unanimous consent.

Hearing no objection the motion passed.

G. Ordinance 2020-07 An Ordinance Amending the Comprehensive Plan Related to Historic and Cultural Preservation.

This ordinance would repeal the 1981 Downtown Historic District Development Plan and replace it with a new Historic and Cultural Preservation Plan. The new plan provides greater access to grants, greater acknowledgment of Juneau's cultural history, and greater preservation of Juneau's historical buildings and properties.

The Planning Commission reviewed this ordinance on November 12 and 26, 2019, and recommended the Assembly adopt it as part of the Comprehensive Plan. The Assembly Committee of the Whole reviewed this ordinance on February 10, 2020, and referred it to the Assembly for introduction.

The Plan is available at <https://3tb2gc2mxpvu3uwt0l20tbhq-wpengine.netdna-ssl.com/wp-content/uploads/2020/02/Historic-Preservation-and-Cultural-Plan-FINAL-VERSION-2020.02.19.pdf> Hardcopy versions of the Plan are also available at the Municipal Clerk's Office and at Community Development.

The City Manager recommends the Assembly adopt this ordinance.

MOTION by Mr. Jones for the Assembly to adopt Ordinance 2020-07, and asked for unanimous consent.

Hearing no objection the motion passed.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. STAFF REPORTS

XII. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Weldon wished to remind everybody that we are in this together as a community. Mayor Weldon mentioned a suggestion that was sent to her earlier that day – local restaurants, bars and retail businesses are hurting, the suggestion asked people to consider buying gift certificates to these businesses to help with their cash influx.

B. Committee Reports, Liaison Reports, Assembly Comments and Questions

Human Resources Committee Chair Bryson reported that the HRC forwarded Ordinance 2020-16 and Ordinance 2020-15 to the Committee of the Whole. The resolution was already addressed earlier in the meeting.

Public Works & Facilities Committee Chair Hale said she had no report.

Committee of the Whole Chair Gladziszewski reported that the Committee of the Whole (COW) met a week ago and had a panel of people talking about COVID-19. The COW held their very first Facebook Live meeting and staff has been improving on their technology since then.

Assembly Finance Committee Chair Jones reported the Assembly Finance Committee met on March 11. The committee reviewed status of the budget and some anticipation of finances going forward, while taking the economic impact of COVID-19 into consideration. The Finance Department and Manager are preparing the next two years' budget. Most meetings will be held via teleconference, and anticipates very long future AFC meetings.

Lands Committee Chair Edwardson reported the Lands Committee, held a meeting on March 2 which featured a presentation from Mr. Ciambor about the Downtown Housing Inventory. They also discussed the sale of gravel for commercial entities, however the Lands Committee was not interested in forwarding that out of committee. They discussed of the relocation of the Thane Campground to a safer location closer to town. The Lands Manager provided information on variances. Afterwards, the committee further discussed the request to expand the fire service area to the north end of town; that item was referred to the COW.

Visitor Industry Task Force Chair Triem reported that the Visitor Industry Task Force (VITF), met twice since the last Assembly meeting to work on their draft of recommendations. Ms. Triem expressed that the VITF committee has done a great job, and thanked the staff for working with them. There was a meeting scheduled for Thursday, but the meeting itself would be against social distancing guidelines, so they intend to talk to staff (and Mayor Weldon) to determine whether or not to hold that meeting. Mayor Weldon told Ms. Triem that they can talk about extending the deadline for VITF, because the world has changed.

Assembly Comments and Questions:

Mr. Bryson shared that he recently got to experience riding in a firetruck for the first time, and was very excited.

Ms. Hughes-Skandijs reported that she attended the committee meetings that she is the liaison to.

Mr. Jones reported that the Juneau School District met on March 10 for their regular meeting. The JSD approved 2021/2022 school schedule, also had their first reading on their budget. Next meeting is scheduled for March 19, to pass budget in second reading so they can present it to CBJ for AFC meeting on April 1. JSD still has to meet statutory deadlines for the budget in amongst all things happening.

Mr. Smith wanted to encourage the message of flattening the curve to prevent spread to vulnerable people, and to allow the health care system to provide for those in need.

Mr. Edwardson reported that the Airport Board met on March 10 and discussed budget, and loss of revenue due to reconstruction as well as lack of passengers due to reduced air travel in response to the pandemic. They had a finance committee meeting scheduled for March 12.

Ms. Triem reported that the Aquatics Board met on February 25 and got an overview of the upcoming Augustus Brown pool renovation. While the pools are currently closed, there is a survey available for the public to respond to regarding temporary closures later this year.

Ms. Hale reported the Downtown Business Association meetings and the Juneau Commission on Aging meetings, both meetings had concerns immediately about COVID-19. She has been hearing from a lot of constituents about closing local bars and restaurants as other cities and states have. Closing these facilities would be very economically concerning, those are also places in which the disease could potentially be transmitted. Ms. Hale would like for the Assembly and Manager to think about these potential risks, and is particularly concerned about bars.

Ms. Gladziszewski wished to amplify the message shared by Dr. Zink this afternoon, to treat this virus not with fear but with community. The more individuals can restrict movements now, the more we can flatten the curve. She encourages people to treat their friends and neighbors with more kindness than ever. The message is that your friends and neighbors are working on this 24/7. If people want to volunteer assistance, contact CBJ staff, a lot of good people with good ideas are volunteering to help.

Mayor Weldon responded that, with the two resolutions passed at the beginning of the meeting, it gives them a little bit more freedom and allows the City Manager to respond more quickly. The Assembly has just given the City Manager some tools to use if needed – while he monitors Public Health and CDC regularly – to be able to address upcoming issues with a timely response.

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

There being no further business to come before the Assembly, the meeting was adjourned at 9:37 p.m.

Clerk's Note: Special Thanks to Lacey Davis from the Juneau Public Libraries for her work on preparing these minutes for approval.

Signed: _____
Elizabeth J. McEwen, Municipal Clerk

Signed: _____
Beth A. Weldon, Mayor