

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

March 16, 2020 7:00 PM

Assembly Chambers
Meeting No. 2020-08

Submitted By:

Duncan Rorie Watt
City and Borough Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

A. Special Recognition: Dan Beason, Juneau-Douglas City Museum Volunteer

B. Census Message

C. COVID-19 Update

**D. Resolution 2883: A Resolution Temporarily Amending Resolution 2862
Related to the Assembly Rules of Procedure and COVID-19.**

In light of the public health social distancing recommendations, this resolution would temporarily amend the Assembly Rules of Procedure to do three things (1) allow up to five Assemblymembers to participate by telephone, (2) encourage seating for members of the public to be three to six feet apart, and (3) encourage CBJ public meetings with substantial public interest to be live broadcast, like with Facebook Live. Members of the public will still be provided a public comment opportunity at meetings. However, members of the public are encouraged to email the Assembly or use the online Assembly Contact Form to provide public comments.

The social distancing recommendations for COVID-19 were discussed at the Special Committee of the Whole on March 9. Additional COVID-19 updates were provided at the Assembly Finance Committee meeting on March 11.

The City Manager recommends the Assembly adopt this resolution.

E. Resolution 2884 A Resolution of the City and Borough of Juneau Declaring a

Local Emergency in Response to COVID-19 and a Request for State and Federal Assistance.

The health and safety of our community is priority one. This resolution would allow the CBJ to access State and Federal resources to help support Bartlett Regional Hospital, Capital City Fire and Rescue, Juneau Police Department, and open financial support options for businesses and local government. For example, this declaration can expedite hiring of medical providers and procurement of supplies for the hospital and fire department. This declaration can also initiate the process for businesses to qualify for federal loans and grants. This declaration would also allow the City & Borough of Juneau to seek reimbursement for its costs in addressing COVID-19.

The City Manager recommends the Assembly adopt this resolution.

IV. APPROVAL OF MINUTES

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

- A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction
- B. Assembly Requests for Consent Agenda Changes
- C. Assembly Action

1. Ordinances for Introduction

- a. **Ordinance 2019-07(A) An Ordinance Appropriating and De-Appropriating Funds from the Treasury for FY20 School District Operations**

The FY2020 school enrollment is above the level originally used to determine the Juneau School District (JSD) funding for the FY20 approved school budget.

This results in \$1,215,000 more of state revenue and an increase of \$279,500 to the contribution amount that CBJ is allowed to fund under the state cap.

The Board of Education passed a budget revision increasing state and local funding for the FY20 District's Operating Fund at its February 11, 2020, meeting.

Additionally, JSD has received notice from DEED that it will receive

\$16,600 as a supplemental grant derived from proceeds from the PFD Education Raffle Fund.

Lastly, in the FY20 CBJ Budget proceedings, the Assembly also approved additional funding of \$300,000 to JSD for Kinder Ready. As a housekeeping measure, the funding is now being appropriated for FY20 School District Operations.

The total increase in expenditures authorized in this ordinance is \$1,811,100. \$1,231,600 is funded with state revenue and \$579,500 is funded from local general government revenues.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- b. **Ordinance 2019-06(V) An Ordinance Appropriating to the Manager the Sum of \$1,583,735 as Funding for the Replacement of Buses for Capital Transit; Grant Funding Provided by Alaska Department of Transportation and Public Facilities, with Local Match Funding Provided by the Equipment Replacement Reserve Fund's Fund Balance.**

This ordinance would appropriate grant funding in the amount of \$1,350,000 as provided by federal funds through the Alaska Department of Transportation and Public Facilities. A local match requirement of \$233,735 will be funded from the Equipment Replacement Reserve fund balance.

These funds will be used by Capital Transit for the purchase of electric buses and associated charging infrastructure.

The Public Works and Facilities Committee reviewed this topic at its meeting on January 15, 2020 and referred it to the Assembly.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

2. Bid Award

- a. **DH20-032 Douglas Harbor Anode Installation**

This project would install zinc anodes to each steel piling in Douglas Harbor as part of a maintenance plan to extend the longevity at all Docks & Harbor facilities. The zinc anodes are welded on the piles below the

surface and provide a sacrificial benefit to the galvanized steel piling.

Funding for this project is provided by the Alaska DOT Harbor Grant program and the CBJ Harbor Enterprise operating funds.

Bids were opened on March 12, 2020. The bid protest period expired at 4:30 p.m. on March 13. Results of the bid opening are as follows:

RESPONSIVE BIDDERS	TOTAL BID
Alaska Commercial Divers, Inc.	\$177,279.00
Global Diving & Salvage, Inc.	\$148,108.00
<i>Engineer's Estimate</i>	\$248,000.00

The Docks and Harbors Board recommended this bid award at a special public meeting held on March 13, 2020.

The City Manager recommends award of this project to Global Diving & Salvage, Inc. in the total bid amount, for a total award of \$148,108.

3. Liquor License

a. **Liquor License Transfer of License 5095 and Renewals for Licenses: 3695, 5706, 848 & 2812**

These liquor license actions are before the Assembly to either protest or waive its right to protest the license action.

Transfer of Liquor License

License Type: Recreational Site, License #5095

From: Taku Lanes LLC d/b/a Taku Lanes

To: Pins, LLC d/b/a PINZ

Location: 608 W Willoughby Ave., Juneau

2020-2021 Renewal of Liquor Licenses

License Type: Beverage Dispensary, License #3695

South of the Bridge, LLC d/b/a Louie's Douglas Inn

Location: 915 3rd Street, Douglas

License Type: Restaurant Eating Place, License #5706

Canton Asian Bistro, LLC d/b/a Canton Asian Bistro

Location: 8585 Old Dairy Rd #105, Juneau

License Type: Restaurant Eating Place, License #848

V's Grinders, LLC d/b/a V's Cellar Door

Location: 222 Seward Street, Juneau

License Type: Restaurant Eating Place-Seasonal, License #2812

Genuine Ventures, LLC d/b/a Tracy's King Crab Shack

Location: 432 S. Franklin Street, Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above licenses and recommend the Assembly waive its right to protest the applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license transfer and liquor license renewals.

4. Transfers

- a. **Transfer T-1027 A Transfer of \$4,024,000 from Various Capital Improvement Projects to CIP R72-141 Hospital Drive Reconstruction, W75-057 Lee St. Pump Station Replacement, U76-123 Delta Drive Reconstruction, and R72-147 Goodwin Road Reconstruction**

This transfer of \$4,024,000 of Sales Tax and Water funds from three CIPs to R72-141 Hospital Drive Reconstruction, W75-057 Lee St. Pump Station Replacement, U76-123 Delta Drive Reconstruction, and R72-147 Goodwin Road Reconstruction.

Hospital Drive: to provide additional funds as the project estimate in the FY20 CIP was substantially low as well as the discovery of additional storm drainage and other improvements that were required in addition to water system and pavement replacement.

Delta Drive Reconstruction: This is a priority as both the water and wastewater systems require replacement. The project was listed as a priority in FY21, however did not receive funding. This project would be designed during the summer of 2020, with construction beginning in spring of 2021.

Goodwin Road Reconstruction: This project was prioritized next after Delta Drive and requires \$1.218 million to proceed. The project design would occur during the summer of 2020, with construction beginning in spring of 2021.

Lee Street Pump Station: The Water Utility recently received a \$4

million loan that will be used to complete the Douglas Highway Water system replacement, David Street to I Street, making \$4 million of water utility funds, originally appropriated for the water system replacement, available to complete other Water Department priorities. The next identified priorities requiring funding are Lee Street and Bonnie Brae Pump Stations.

The Public Works and Facilities Committee recommended approval of this transfer at its February 26, 2020, regular meeting.

The City Manager recommends approval of this transfer.

VIIIPUBLIC HEARING

A. Ordinance 2020-12 An Ordinance Authorizing the Manager to Convey City and Borough Property Located in Lemon Creek to the Alaska Department of Transportation and Public Facilities.

The State of Alaska Department of Transportation & Public Facilities has requested to purchase four small fractions of lots totaling 2,368 square feet along the Glacier Highway right-of-way in the vicinity of Renninger Street in Lemon Creek. The ADOT intends to improve Glacier Highway from Vanderbilt Road towards the old Walmart property. The PRAC provided a positive recommendation for this proposal at its November 2, 2019 meeting. On January 8, 2020 the Planning Commission found the project consistent with CBJ adopted plans. The Lands Committee reviewed the request on February 10, 2020 and provided a motion of support to the Assembly. The City will dispose of this property to the DOT for fair market value as determined by appraisal and waiver valuation.

The City Manager recommends the Assembly adopt this ordinance.

B. Resolution 2880 A Resolution Authorizing the Manager to Convey Easements Located Along Glacier Highway in the Lemon Creek Area to the Alaska Department of Transportation and Public Facilities.

The State of Alaska Department of Transportation & Public Facilities has requested five temporary construction easements and one permanent easement. The easements would be used to improve Glacier Highway from Vanderbilt Road towards the old Walmart property.

The PRAC provided a positive recommendation for this proposal at its meeting on November 2, 2019. On January 8, 2020, the Planning Commission found the project consistent with CBJ adopted plans. The Lands Committee reviewed this request on February 10, 2020, and provided a motion of support to the Assembly.

The City Manager recommends the Assembly adopt this resolution.

C. Ordinance 2020-13 An Ordinance Authorizing the Manager to Convey City and Borough Property Located in the Mendenhall Valley to the Alaska

Department of Transportation and Public Facilities.

The State of Alaska Department of Transportation & Public Facilities has requested to purchase 25,050 square feet of city property for Mendenhall Loop Road improvements for traffic flow, safety and to meet current standards. The Planning Commission reviewed this project on June 11, 2019 and found it consistent with CBJ adopted plans. On January 7, 2020 the PRAC provided a positive recommendation with conditions. The Lands Committee reviewed this on February 10, 2020 and provided a motion of support to the Assembly. The City will dispose of this property to the ADOT for fair market value as determined by appraisal.

The City Manager recommends the Assembly adopt this ordinance.

D. Resolution 2881 A Resolution Authorizing the Manager to Convey Easements Located Along Mendenhall Loop Road to the Alaska Department of Transportation and Public Facilities

The State of Alaska Department of Transportation & Public Facilities has requested three temporary construction easements and one permanent easement. The easements would be used to improve Mendenhall Loop Road near Floyd Dryden Middle School and Stephens Richards Memorial Drive.

The Planning Commission reviewed this project on June 11, 2019, and found it consistent with CBJ adopted plans. The Parks and Recreation Advisory Committee provided a positive recommendation at its meeting on January 7, 2020. The Lands Committee reviewed this request on February 10, 2020, and provided a motion of support to the Assembly.

The City Manager recommends the Assembly adopt this resolution.

E. Ordinance 2019-37 An Ordinance Amending the Land Use Code to Repeal and Replace the Nonconforming Development Code.

A nonconforming situation occurs, for example, when a house is lawfully constructed but due to an amendment to Title 49, the house could not be rebuilt today. A designation of nonconforming has caused some lenders in Juneau to require higher down payment amounts and other terms, which makes buying and selling certain property extremely difficult.

This ordinance would repeal the existing Title 49 nonconforming code and replace it with regulatory provisions that better reflect our community values. Unlike the current nonconforming code, this ordinance would emphasize that most nonconforming housing situations could be rebuilt if the residential structure was accidentally destroyed, like by a fire or avalanche. See 49.30.215(d)(1). This ordinance also codifies the current practice of Community Development to determine if a development is conforming, nonconforming, or noncompliant. See 49.30.310. This ordinance should make buying and selling most nonconforming

residential developments easier while protecting the community from harmful nonconforming developments.

The Planning Commission recommended amending the nonconforming provisions of Title 49 after holding multiple public meetings including: August 27, 2019; September 17, 2019; and October 15, 2019. The Assembly Committee of the Whole reviewed this topic on December 9, 2019.

The City Manager recommends the Assembly adopt this ordinance.

F. Ordinance 2020-06 An Ordinance Amending the Land Use Code Repealing the Subdivision Review Committee.

The Subdivision Review Committee is a four-member advisory committee of the Planning Commission created to review and comment on subdivisions. However, the Subdivision Review Committee has not convened in a long time as most subdivisions are now reviewed and approved by the Community Development Department director and because the minor subdivision limit of four lots increased to 13 lots in 2015.

By repealing the requirement for the Subdivision Review Committee, this ordinance would eliminate authority conflicts between the Subdivision Review Committee and the director, and it would maintain the impartiality of Planning Commissioners to review major subdivisions and appeals of minor subdivisions.

When the Planning Commission updated its Rules of Order on December 10, 2019, it recommended the Assembly repeal the requirement to have a Subdivision Review Committee.

The City Manager recommends the Assembly adopt this ordinance.

G. Ordinance 2020-07 An Ordinance Amending the Comprehensive Plan Related to Historic and Cultural Preservation.

This ordinance would repeal the 1981 Downtown Historic District Development Plan and replace it with a new Historic and Cultural Preservation Plan. The new plan provides greater access to grants, greater acknowledgment of Juneau's cultural history, and greater preservation of Juneau's historical buildings and properties.

The Planning Commission reviewed this ordinance on November 12 and 26, 2019, and recommended the Assembly adopt it as part of the Comprehensive Plan. The Assembly Committee of the Whole reviewed this ordinance on February 10, 2020, and referred it to the Assembly for introduction.

The Plan is available at
<https://3tb2gc2mxpvu3uwt0l20tbhq-wpengine.netdna-ssl.com/wp-content/uploads/2020/02/Historic-Preservation-and-Cultural-Plan-FINAL-VERSION-2020.02.19.pdf>

Hardcopy versions of the Plan are also available at the Municipal Clerk's Office and at Community Development.

The City Manager recommends the Assembly adopt this ordinance.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. STAFF REPORTS

XII. ASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee Reports, Liaison Reports, Assembly Comments and Questions
- C. Presiding Officer Reports

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

XVI. SUPPLEMENTAL MATERIALS

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

Presented by:
Presented: 3/16/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2883

**A Resolution Temporarily Amending Resolution 2862 Related to the
Assembly Rules of Procedure and COVID-19.**

WHEREAS, COVID-19 or coronavirus is a contagious virus that is actively spreading across the world, including in the United States; and,

WHEREAS, public health officials describe that COVID-19 is most severe in people older than 65 and people with underlying health conditions like heart disease, lung disease, and diabetes; and

WHEREAS, public health officials currently recommend social distancing measures that minimize large group meetings and that encourage people to stay six feet apart; and

WHEREAS, the boards, commissions, and committees of the City and Borough of Juneau host multiple public meetings a week; and

WHEREAS, consistent with Resolution 2686 Rule 9, the Assembly Rules of Procedure govern the Assembly's advisory boards, commissions, and committees; and

WHEREAS, upon balancing the health risks of COVID-19 and transparent government principles, the Assembly finds it necessary to temporarily change how City and Borough of Juneau public meetings are conducted; and

WHEREAS, public comment opportunities still exist at public meetings, and members of the public are encouraged to submit comments in writing, like by emailing BoroughAssembly@juneau.org or by filling out the online Assembly Contact Form, <https://beta.juneau.org/assembly/assembly-contact-form>; and

WHEREAS, Resolution 2862 Rule 16.N defines telephone or telephonic as “any system of synchronous two-way voice communication,” which could include tradition telephones and internet-based internet audio or video applications;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Telephonic Participation. Rule 16(A-B) of Resolution 2862 is amended as follows:

A. A member may participate via telephone in an Assembly meeting, or an Assembly Committee meeting, ~~if the member declares that circumstances prevent physical attendance at the meeting.~~ If the Mayor chooses to participate via telephone, the Deputy Mayor shall preside.

B. No more than the first ~~five~~ three members to contact the Clerk regarding telephonic participation in a particular meeting may participate via telephone at any one meeting.

Section 2. COVID-19 Public Meeting Prevention and Mitigation. Resolution 2862 is amended by adding a new Rule as follows:

Rule 18. COVID-19 Public Meeting Prevention and Mitigation.

- A. **Public seating area.** Overflow rooms should be made available with live audio or video of the meeting. To the extent reasonable, overflow seats for members of the public should be three to six feet apart in the regular meeting area and in any overflow rooms.
- B. **Member seating area.** If multiple members attend telephonically, members are free to sit in a vacant seat to provide the maximum spacing between members.
- C. **Alternative public broadcasting.** This provision only applies to public meetings of the City & Borough of Juneau Assembly and its committees, boards, and commissions. In addition to regular Assembly meetings broadcasts, meetings with substantial public interest should be live broadcast in a manner that is reasonably calculated to provide meaningful public observance of the public meeting. The chair of a committee, board, or commission has discretion, unless overruled by majority vote, if and how a meeting should be broadcast.
- D. **Essential agenda items only.** The committees, boards, and commissions of the City and Borough of Juneau shall only hold meetings for essential agenda items. Nonessential agenda items must be delayed. Essential items can include time sensitive permit decisions, legislation, appropriation matters, continuity of operation matters, and public health matters. The chair of a committee, board, or commission has discretion to determine if a potential agenda item is essential or nonessential. Non-essential public meetings must be canceled. Public meetings with essential items in which public comment is required should allow for public comment by telephone. Meeting agendas should be evaluated one month at a time.

Section 3. Sunset Provision. This resolution shall automatically expire and no longer have effect after November 24, 2020.

Section 4. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Presented: 3/16/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2884

**A Resolution of the City and Borough of Juneau Declaring a Local
Emergency in Response to COVID-19 and a Request for State and
Federal Assistance.**

A. WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is caused by the SARS-Cov-2 virus (“virus”), a new strain of the coronavirus that has not been previously identified in humans and is easily transmittable person to person; and

B. WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and

C. WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska, and since the declaration was announced, the State received confirmation of a positive case of the virus on March 12, 2020; and

D. WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

E. WHEREAS, on March 13, 2020, the State of Alaska Legislature announced initial actions to limit the spread of COVID-19, including limiting access to the State Capitol; and

F. WHEREAS, on the afternoon of March 13, 2020, Governor Dunleavy closed all schools in Alaska for two weeks;

G. WHEREAS, a substantial number of the workforce in the City & Borough of Juneau have children in the Juneau School District and are now desperately searching for child care solutions;

H. WHEREAS, the economy generated from cruise ship travelers during the short summer months supports the year-round businesses, citizens, and governments in the City & Borough of Juneau; and

I. WHEREAS, the City & Borough of Juneau is a community of approximately 33,000 people that was forecasted to receive approximately 1.4 million cruise ship travelers in 2020; and

J. WHEREAS, the cruise ships that normally come to the City & Borough of Juneau originate from Seattle, Washington, and Vancouver, Canada; and

K. WHEREAS, during the week of March 9, 2020, the local economy supported by cruise ship travelers suffered catastrophic news: the State Department and Centers for Disease Control and Prevention recommended travel restrictions on cruise ships, the Port of Seattle described it was closing its cruise ship terminals in two week increments; at least two cruise lines voluntarily halted all cruise travel for 60 days; and the Prime Minister of Canada closed all cruise ports in Canada until July; and

L. WHEREAS, COVID-19 poses an imminent threat to human health, safety and welfare to the residents of the City and Borough of Juneau ("CBJ"); and

M. WHEREAS, due to the highly contagious nature of the virus, the available CBJ infrastructure and resources, including Bartlett Regional Hospital, Capital City Fire and Rescue, Juneau Police Department, the Juneau International Airport, the Juneau School District, among others, will be likely inadequate to handle the consequences of a COVID-19 outbreak unless the CBJ implements emergency powers; and

N. WHEREAS, it is essential to implement local emergency powers given the potential ability of the virus to cause death or injury to people, necessitating measures to protect the public health, safety, and welfare; and

O. WHEREAS, in order to contain any potential harm that may be caused by the virus, State and Federal assistance is needed to supplement local efforts to respond to this public health emergency; and

P. WHEREAS, the CBJ is currently in the process of amending CBJC 03.25 – Civil Defense Organization- to reflect modern emergency management operations, including threats to public health; however, pursuant to CBJC 03.25.040(a) and AS 26.23.140, the Assembly may declare the existence of an emergency; and

Q. WHEREAS, the Assembly deems it necessary to declare a local emergency to protect the health, safety and welfare of the residents of the City and Borough of Juneau; and

R. WHEREAS, the CBJ requests the Governor of Alaska to provide State assistance to the CBJ in its response to the virus, including assistance for fire protection, law enforcement, and the provision of other funds, services, functions, supplies, or materials determined by the Manager, in consultation with local emergency agencies, to be necessary to meet the public safety and welfare needs arising from or incidental to COVID-19 and to recover from the damages caused; and

S. WHEREAS, the CBJ Assembly further authorizes the Manager to implement any orders necessary to prevent the transmission of infectious disease and to take measures to ensure that all cases of contagious disease are subject to proper control and treatment; and

T. WHEREAS, the Manager should seek Assembly approval prior to issuing any orders (1) related to private property, (2) related to mass quarantine or isolation, or (3) related to rationing of goods or supplies; and

U. WHEREAS, a public health related order, if any, shall be consistent with federal or state public health official recommendations; and

V. WHEREAS, the provisions of CBJC 53.50 may be suspended as provided under CBJC 53.50.090(l), providing for the purchase of supplies, services, and items during, and for the purpose of alleviating, a class 2 emergency, which the Manager declared on March 12; and

W. WHEREAS, all resources of the municipal government, including CBJ personnel, are hereby available as necessary to deal with the emergency, and municipal departments, agencies, and/or personnel may be transferred or altered in function for the purpose of performing or facilitating performance services responsive to this emergency; and

X. WHEREAS, while the potential extent and effect of COVID-19 cannot yet be known, it remains vital for the CBJ to be prepared and take all needed precautions throughout the entire timeframe of the emergency related to COVID-19; and

Y. WHEREAS, because of the ongoing nature of the emergency, this declaration of local emergency shall remain in effect until November 24, 2020, or until the virus is no longer declared a federal or state emergency, whichever occurs first.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. The Assembly of the City and Borough of Juneau hereby declares a local emergency to exist within the City and Borough of Juneau. A copy of this Resolution shall be filed promptly with the Alaska Division of Homeland Security and Emergency Management.

Section 2. The City and Borough requests that the Governor of Alaska provide such State assistance as may be available to meet the ongoing emergency created by COVID-19 and to request additional assistance from Federal agencies where State capability is not adequate.

Section 3. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
 Introduced: March 16, 2020
 Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-07(A)

An Ordinance Appropriating and De-Appropriating Funds from the Treasury for FY20 School District Operations.

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Estimated Funding Sources. This Ordinance will make the following changes to the City and Borough of Juneau School District Operating Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020.

Estimated Revenue	
State Support:	\$ 1,231,600
CBJ Transfers	
Operations:	\$ 279,500
Special Revenue:	\$ 300,000
Total Changes	\$ 1,811,100

Section 3. Appropriation. The following amounts are hereby changed for the fiscal year beginning July 1, 2019, and ending June 30, 2020.

General Operations:	\$ 1,511,100
Kinder Ready Program:	\$ 300,000
Total Changes	\$ 1,811,100

Section 4. Effective Date. This ordinance shall become effective immediately upon adoption.

Adopted this _____ day of _____, 2020.

 Beth A. Weldon, Mayor

Attest:

 Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: March 16, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-06(V)

An Ordinance Appropriating to the Manager the Sum of \$1,583,735 as Funding for the Replacement of Buses for Capital Transit; Grant Funding Provided by Alaska Department of Transportation and Public Facilities, with Local Match Funding Provided by the Equipment Replacement Reserve Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$1,583,735 as funding for purchase of replacement buses for Capital Transit.

Section 3. Source of Funds

Alaska Department of Transportation and Public Facilities	\$1,350,000
Equipment Replacement Reserve Fund's Fund Balance	\$233,735

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth A. McEwen, Municipal Clerk

MEMORANDUM

DOCKS AND HARBORS CITY/BOROUGH OF JUNEAU

155 South Seward Street, Juneau, Alaska 99801

FAXED MEMORANDUM

TO: Bidders Date: March 12, 2020

FROM: *Carl J. Uchytel*
Carl Uchytel
Port Director

SUBJ: POSTING NOTICE OF BIDS
Douglas Harbor Anode Installation
Contract No. DH20-032

This memo is to post a notice of the results of the bid opening on March 12, 2020, for the subject project. The bidders and their total bids are as follows:

Bidders	Total bid
Global Diving & Salvage, Inc	\$148,108.00
Alaska Commercial Divers, Inc	\$177,279.00
<i>Engineer's Estimate</i>	\$247,800.00

The bid submitted by Enviro-Tech Dive Company has been deemed non-responsible.

The apparent low bidder is Global Diving & Salvage, Inc. The CBJ intends to award the Total Bid in the amount of \$148,108.00. Award will be forwarded to the March 13, 2020, Docks and Harbors Board meeting for approval.

This notice begins the protest period per Purchasing Code 53.50.062. Protests will be executed in accordance with CBJ Ordinance 53.50.062 "Protests", and 53.50.080 "Administration of Protest." The CBJ Purchasing Code is available online at: <http://www.juneau.org/law> or from the CBJ Purchasing Division at (907) 586-5258.

The apparent low bidder has until **4:30 p.m. on March 19, 2020** to submit Section 00360 - Subcontractor Report to the Engineering Department Contracts Office. The Subcontractor Report must be submitted even if there are no subcontractors planned for the job.

c. Erich Schaal, Port Engineer



Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

January 31, 2020

City and Borough of Juneau

Attn: Beth McEwen

VIA Email: beth.mcewen@juneau.org
City.clerk@juneau.org

License Type:	Recreational Site	License Number:	5095
Licensee:	PINZ, LLC		
Doing Business As:	PINZ		
Premises Address:	608 W Willoughby Ave		

☐ New Application☒ Transfer of Ownership Application☐ Transfer of Location Application☐ Transfer of Controlling Interest Application

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Glen Klinkhart, Interim Director

amco.localgovernmentonly@alaska.gov



THE STATE
of **ALASKA**
GOVERNOR MICHAEL J. DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 31, 2020

City and Borough of Juneau

Via Email: beth.mcewen@juneau.org ; city.clerk@juneau.org

Re: Notice of 2020/2021 Liquor License Renewal Applications

2812	Tracy's King Crab Shack	Restaurant/Eating Place-Seasonal	1/27/2020
848	V's Cellar Door	Restaurant/Eating Place	1/28/2020
5706	Canton Asian Bistro	Restaurant/Eating Place	1/29/2020
3695	Louie's Douglas Inn	Beverage Dispensary	1/30/2020

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in dark ink, appearing to read "Glen Klinkhart".

Glen Klinkhart, Interim Director
amco.localgovernmentonly@alaska.gov



THE STATE
of **ALASKA**
GOVERNOR MICHAEL J. DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

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City and Borough of Juneau

Via Email: beth.mcewen@juneau.org ; city.clerk@juneau.org

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Glen Klinkhart, Interim Director
amco.localgovernmentonly@alaska.gov

Presented by: The Manager
 Introduced: 03/16/2020
 Drafted by: Finance

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU,
 ALASKA

SERIAL NUMBER T-1027

It is hereby ordered by the Assembly of the City and Borough of Juneau, Alaska, that \$4,024,000 be transferred:

From: CIP

W75-061	Douglas Hwy Water System Replacement	\$800,000
	David to I Street	
R72-120	River Road Paving LID	\$2,034,000
R72-112	McGinnis Subdivision Paving LID	\$1,190,000

To: CIP

W75-057	Lee St. Pump Station Replacement	\$800,0000
R72-141	Hospital Drive Reconstruction	\$700,000
U76-123	Delta Drive Reconstruction	\$1,306,000
R72-147	Goodwin Road Reconstruction	\$1,218,000

The \$4,024,000 consists of:

Sales Tax	\$3,224,000
Water Fund	\$800,000

Moved and Approved this _____ day of _____, 2019.

 D. Rorie Watt, City Manager

Attest:

 Elizabeth J. McEwen, Municipal Clerk



DATE: February 26, 2020

TO: Michelle Hale, Chair
Public Works and Facilities Committee

FROM: John Bohan, Chief CIP Engineer and Water Superintendent

SUBJECT: Transfer Request: Lee Street and Bonnie Brae Pump Stations Upgrades

The Water Utility recently received a \$4 million low interest ADEC loan to leverage existing water utility funds. This loan will be used to complete the Douglas Highway Water system replacement, David Street to I Street, project, making \$4 million of water utility funds, originally appropriated for the water system replacement, available to complete other Water Department priorities.

The next identified priorities requiring funding are Lee Street and Bonnie Brae Pump Stations. Lee Street pump station initially funded in the FY19 CIP at \$500k. The project was bid during the summer of 2019, one bid was received and it was significantly above the available funding, leading to cancellation of the bid.

Bonnie Brae pump station is Water Utilities next pump station priority for upgrade and of similar configuration to the Lee Street Pump Station. Combining the two similar pump station upgrades into one bid package will gain economy of scale and reduce construction costs. To accomplish the combined project, an additional \$800k is necessary. This funding would come from the available funds in the Douglas Highway Water Replacement CIP.

<u>Transfer From</u>	<u>Amount</u>	<u>CIP End Balance</u>
W75-061 Douglas Hwy Water System Replacement David to I Street	\$800k	\$3.6 million
<u>Transfer to</u>	<u>Amount</u>	<u>CIP End Balance</u>
W75-057 Lee Street Pump Station Replacement	\$800k	\$1.19 million

Recommendation

Staff requests the above transfer be forwarded to the Full Assembly for approval.



DATE: February 26, 2020

TO: Michelle Hale, Chair
Public Works and Facilities Committee

FROM: John Bohan, Chief CIP Engineer and Water Superintendent

SUBJECT: CIP Transfer Requests

Staff requests the following transfers be forwarded to the Assembly for approval:

<u>Transfer From:</u>	<u>Transfer Amount</u>	<u>CIP End Balance</u>	<u>Project Status</u>
R72-120 – River Road Paving LID	\$2.034 million	\$196k	LID vote failed- perform needed work to facilitate efficient maint.
R72-112 – McGinnis Subdivision Paving LID	\$1.19 million	\$20k	Work complete – minor seeding & cleanup remains for spring 2020
Totals:	\$3.224 million		

<u>Transfer To:</u>	<u>Transfer Amount</u>	<u>CIP End Balance</u>	<u>Project Status</u>
R72-141 – Hospital Drive Reconstruction	\$700k	\$1.99 million	Phase 1 construction to be bid in March 2020
U76-123 – Delta Drive Reconstruction	\$1.306 million	\$1.381 million	Project scheduled for design summer 2020
NEW CIP – Goodwin Road Reconstruction	\$1.218 million	\$1.218 million	Project scheduled for design summer 2020
Totals:	\$3.224 million		

Descriptions for the requested transfers are below:

River Road LID: as presented to the PWFC on 2-10-20, the LID neighborhood poll did not receive majority support. This transfer request would move the street reconstruction CIP funds to the next priority street reconstruction CIPs that did not receive funding in the draft FY 21 CIP - Delta Drive Reconstruction (\$1.306mil) and Goodwin Road Reconstruction (\$728k). The remaining balance (\$196k) will be used to remove the failing roadway chip seal road surface treatment and other improvements to facilitate efficient maintenance by the Street Department.

McGinnis Subdivision Paving LID: This \$3.6 million, 5 phase, 6 year project is finally complete with the exception of some seeding and addressing of other minor unforeseen issues that will be completed during the spring of 2020. The remaining funds are requested to be transferred to CIPs requiring additional funding: Hospital Drive Reconstruction (\$700k), Goodwin Road Reconstruction (\$490k). Upon the transfer and completion of the outstanding issues, this CIP would be closed.

Hospital Drive: this project was funded in with Street Sales tax and Hospital funds to rebuild from Glacier Highway through the hospital campus to Salmon Creek Lane. The project has been broken into 2 phases in order to allow the Hospital to complete their master planning exercise and determine the appropriate alignment and treatment for the road through the campus. The first phase is currently being prepared for bid and extends from Glacier Highway to just before the intersection with the Hospital Campus and will address the failed asphalt segment of the hospital campus road. The project estimate in the FY20 CIP was substantially low as well as the discovery of additional storm drainage and other improvements that were required in addition to pavement replacement. This \$700k funding request takes into account the \$100k of Water Utility funds requested in the FY21 preliminary CIP. This project will be prepared for bid in March of 2020 with approval of this transfer.

Delta Drive Reconstruction: This CIP project was nominated as a priority by Wastewater Utilities in the FY20 CIP (\$75k) and is a priority of the Water Utility with a funding request in the FY21 CIP (\$229k); as both the water and wastewater systems require replacement. The project was listed as a priority for the Street Department in FY21 however did not receive funding. It is the next project on the priority list for the Street Department and requires \$1.306 million of funding to proceed. This project would be designed during the summer of 2020, with construction beginning in spring of 2021, with approval of this transfer.

Goodwin Road Reconstruction: This CIP project is currently nominated by both Water and Wastewater Utilities for funding in the FY21 CIP as the water system and sewer pumping station require replacement. This project was prioritized as next after Delta Drive in the Street Department's priority list and requires \$1.218 million to proceed. The project design would occur during the summer of 2020, with construction beginning in spring of 2021, with approval of this transfer.

Recommendation

Staff requests the above transfers be forwarded to the Full Assembly for approval.

Presented by: The Manager
 Introduced: 2/24/2020
 Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-12

An Ordinance Authorizing the Manager to Convey City and Borough Property Located in Lemon Creek to the Alaska Department of Transportation and Public Facilities.

WHEREAS, the Manager received an application for a negotiated sale under CBJ 53.09.260 from the Alaska Department of Transportation and Public Facilities (ADOT&PF) for four fractions of City and Borough property totaling 2,368 square feet; and

WHEREAS, the application requests 1,419 square feet of Lot 1A, U.S.S. 2137 (Acquisition 24); 398 square feet of Tract 1, U.S.S. 2121 (Parcel 26); 172 square feet of Lot 1, Block A, Pinewood Park Subdivision (Parcel 27); and 379 square feet of Lot 2, Block A, Pinewood Park Subdivision (Parcel 28); and

WHEREAS, the Alaska Department of Public Transportation and Public Facilities is implementing a road reconstruction project along Glacier Highway; and

WHEREAS, the project includes resurfacing the pavement, improving intersections, and upgrading intersection and pedestrian facilities; and

WHEREAS, in order to complete the project the ADOT&PF needs the subject parcels, permanent easements, and temporary construction easements; and

WHEREAS, the ADOT&PF is required to identify the fair market value of any property interest that must be acquired and has provided a valuation for Lot 1A, U.S.S. 2137, as it currently functions as a right-of-way and is not a developable lot; and

WHEREAS, the ADOT&PF is required to identify the fair market value of any property interest that must be acquired in relation to projects and has included an appraisal report for Tract 1, U.S.S. 2121; Lot 1, Block A, Pinewood Park Subdivision; and Lot 2, Block A, Pinewood Park Subdivision; and

WHEREAS, the Parks and Recreation Advisory Committee passed a recommendation to the Assembly at its meeting on November 2, 2019; and

WHEREAS, the Planning Commission reviewed this project at its meeting on January 8, 2020, and found it consistent with City and Borough of Juneau adopted plans; and

WHEREAS, the Lands Committee reviewed the request on February 10, 2020, and provided a motion of support to the Assembly; and

WHEREAS, an appraisal and valuation were complete on June 6, 2019, which calculated the fair market value of the acquisitions to be \$1,070.00.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Authorization to Convey. The Manager is authorized to negotiate and execute the sale of a fraction of Lot 1A, U.S.S. 2137; a fraction of 1, U.S.S. 2121; a fraction of Lot 1, Block A, Pinewood Park Subdivision; and a fraction of Lot 2, Block A, Pinewood Park Subdivision.

Section 3. Purchase Price. The purchase price of the property shall be the fair market value, which has been determined by appraisal to be \$1,070.00.

Section 4. Other Terms and Conditions. The Manager may include such other terms and conditions as may be in the public interest and in accordance with CBJ Title 53.

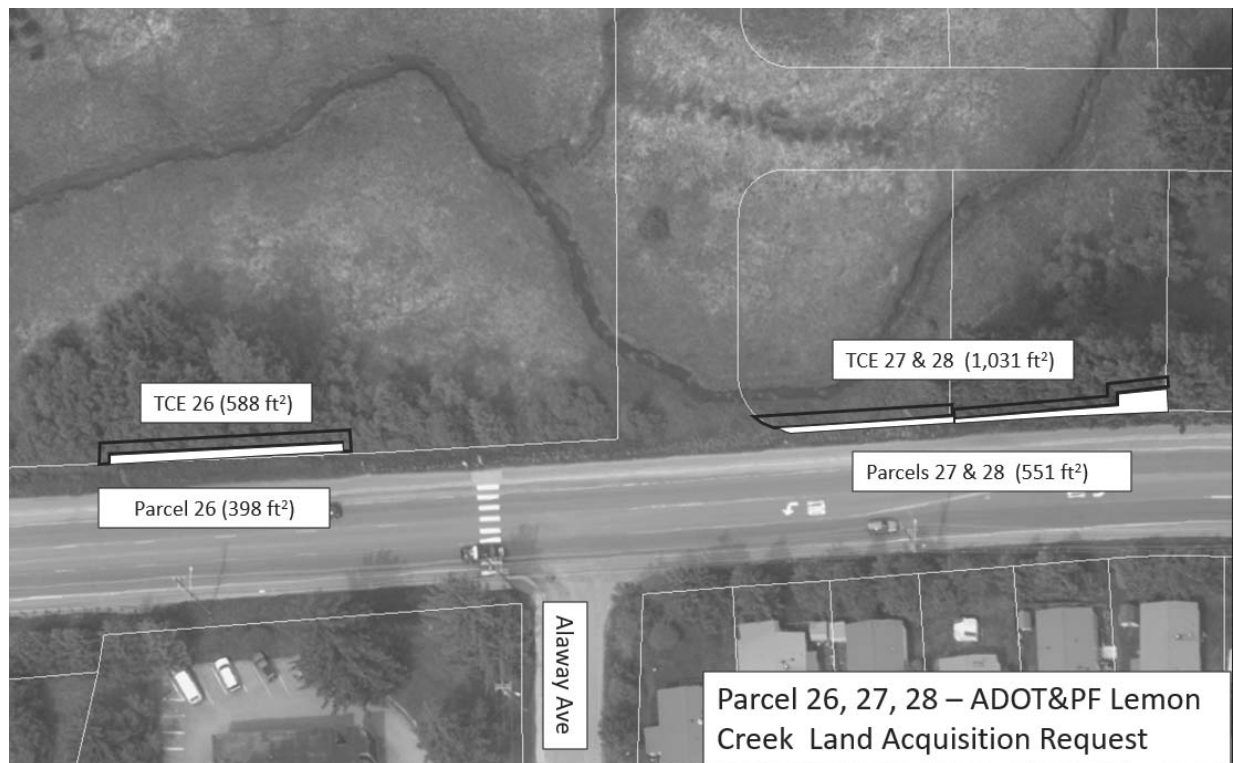
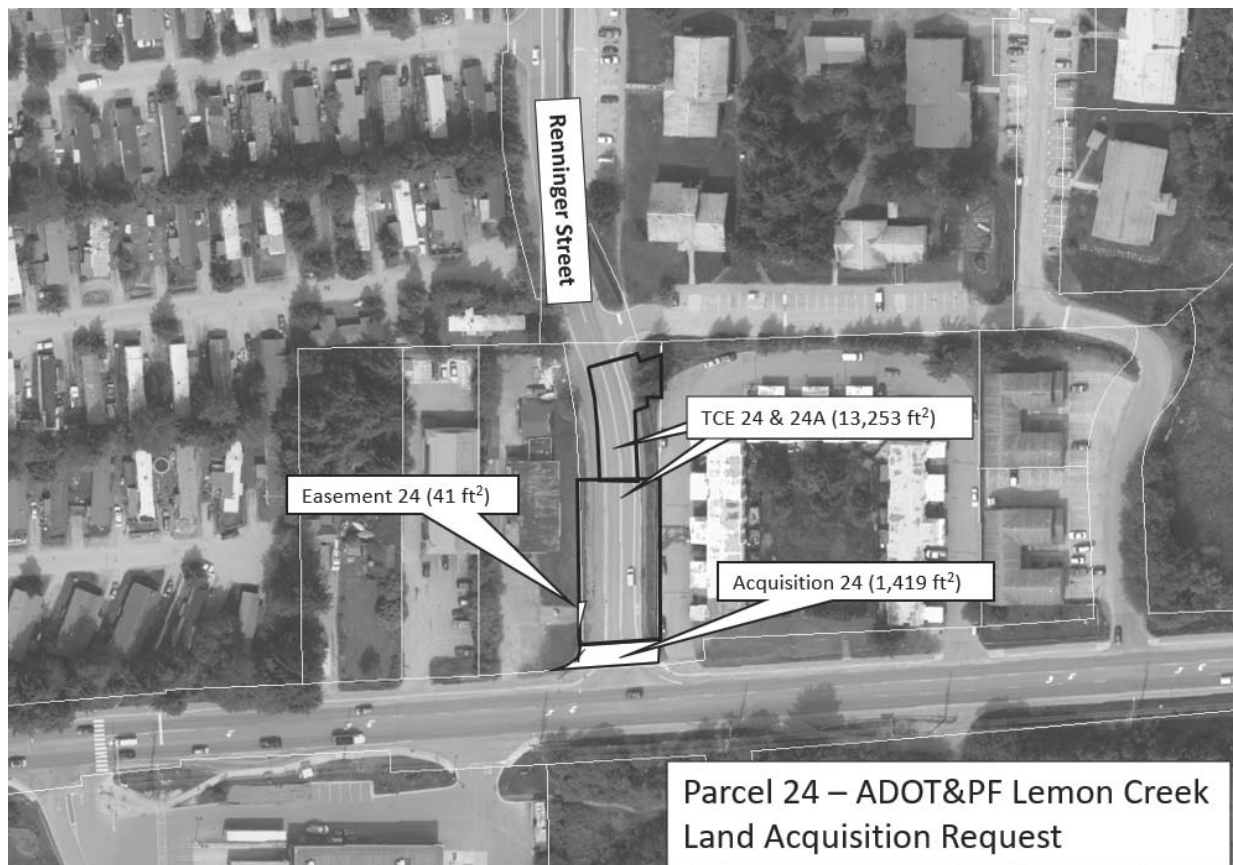
Section 5. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



Attachment 1 - 02-10-2020 Lands Committee ADOT Lemon Creek Request
Exhibit A - Ordinance No. 2020-12

Presented by: Lands Comm.
Presented: 3/16/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2880

A Resolution Authorizing the Manager to Convey Easements Located Along Glacier Highway in the Lemon Creek Area to the Alaska Department of Transportation and Public Facilities.

WHEREAS, the Manager received an application for easements under CBJ 53.09.300 from the Alaska Department of Transportation and Public Facilities (ADOT&PF) for one permanent easement of 41 square feet and five temporary construction easements totaling 14,872 square feet; and

WHEREAS, as depicted in Exhibit A, the application requests:

E 24: 41 square feet of Lot 1A, U.S.S. 2137 for a permanent easement;

TCE 24 & 24A: 13,253 square feet of Lot 1A, U.S.S. 2137 for two temporary construction easements;

TCE 26: 588 square feet of Tract 1, U.S.S. 2121 for a temporary construction easement;

TCE 27: 468 square feet of Lot 1, Block A, Pinewood Park Subdivision for a temporary construction easement; and

TCE 28: 563 square feet of Lot 2, Block A, Pinewood Park Subdivision for a temporary construction easement; and

WHEREAS, the Alaska Department of Public Transportation and Public Facilities is implementing a road reconstruction project along Glacier Highway; and

WHEREAS the project includes resurfacing the pavement, improving intersections, and upgrading intersection and pedestrian facilities; and

WHEREAS, in order to complete the project the ADOT&PF needs the subject parcels as well as acquisitions that are being considered by Ordinance 2020-12; and

WHEREAS, the ADOT&PF is required to identify the fair market value of any property interest that must be acquired in relation to projects and has provided a waiver valuation for Lot 1A, U.S.S. 2137 as it currently functions as a right-of-way and is not a developable lot; and

WHEREAS, the ADOT&PF is required to identify the fair market value of any property interest that must be acquired in relation to projects and has included an appraisal report for Tract 1, U.S.S. 2121; Lot 1, Block A, Pinewood Park Subdivision; and Lot 2, Block A, Pinewood Park Subdivision; and

WHEREAS, the Parks and Recreation Advisory Committee passed a recommendation of support for this proposal to the Assembly at its meeting on November 2, 2019; and

WHEREAS, the Planning Commission reviewed this project at its meeting on January 8, 2020, and found it consistent with City and Borough of Juneau adopted plans; and

WHEREAS, the Lands Committee reviewed the request on February 10, 2020, and provided a motion of support to the Assembly; and

WHEREAS, an appraisal and waiver valuation were complete on June 6, 2019, which calculated the fair market value of the acquisitions to be \$630.00.

THEREFORE BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Authorization to Convey. The Manager is authorized to negotiate and execute easements across a fraction of Lot 1A, U.S.S. 2137; a fraction of Tract 1, U.S.S. 2121; a fraction of Lot 1, Block A, Pinewood Park Subdivision; and a fraction of Lot 2, Block A, Pinewood Park Subdivision, which are generally depicted in Exhibit A;

Section 2. Purchase Price. The purchase price of these easements shall be the fair market value, which has been determined by appraisal and waiver valuation to be \$630.00.

Section 3. Other Terms and Conditions. The Manager may include such other terms and conditions as may be in the public interest and in accordance with CBJ Title 53.

Section 4. Effective Date. This resolution shall be effective immediately after its adoption.

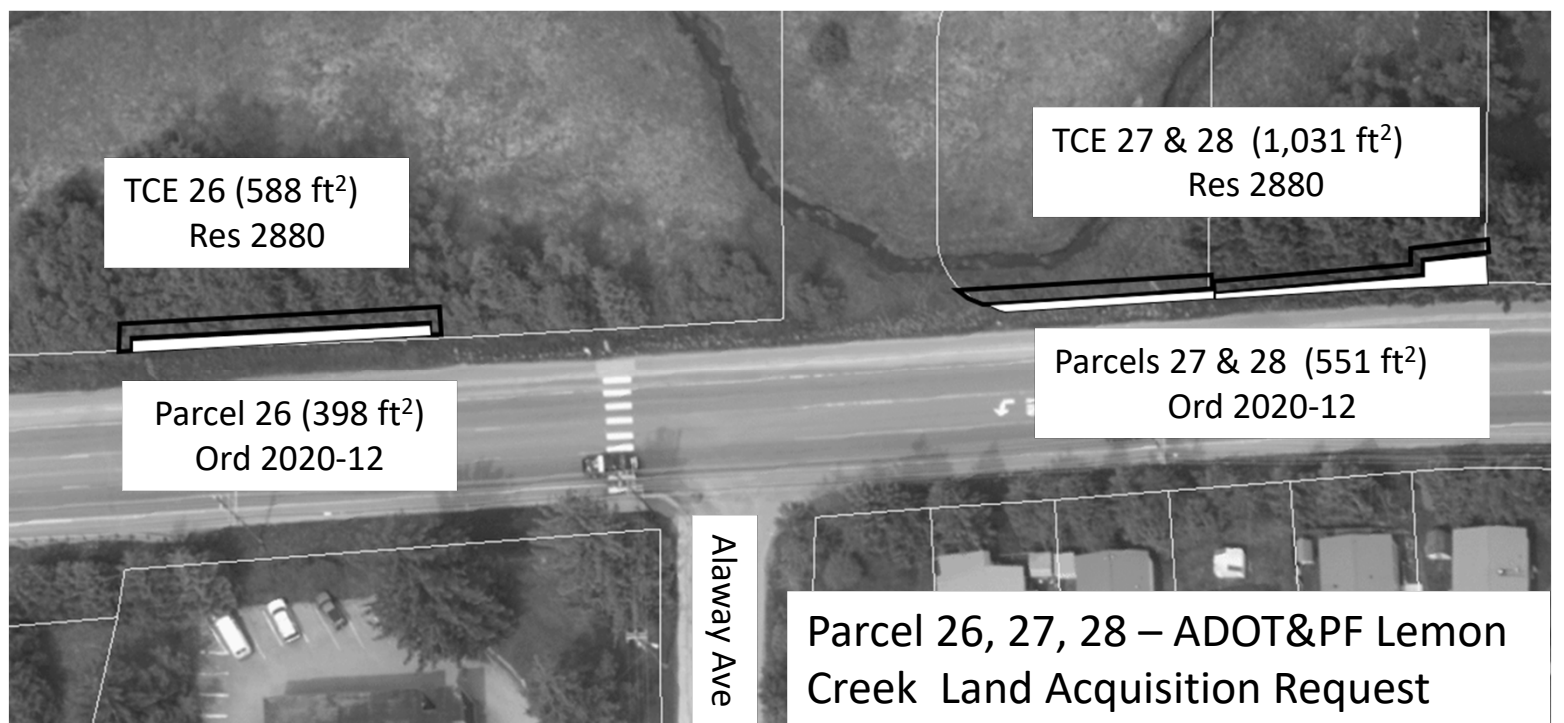
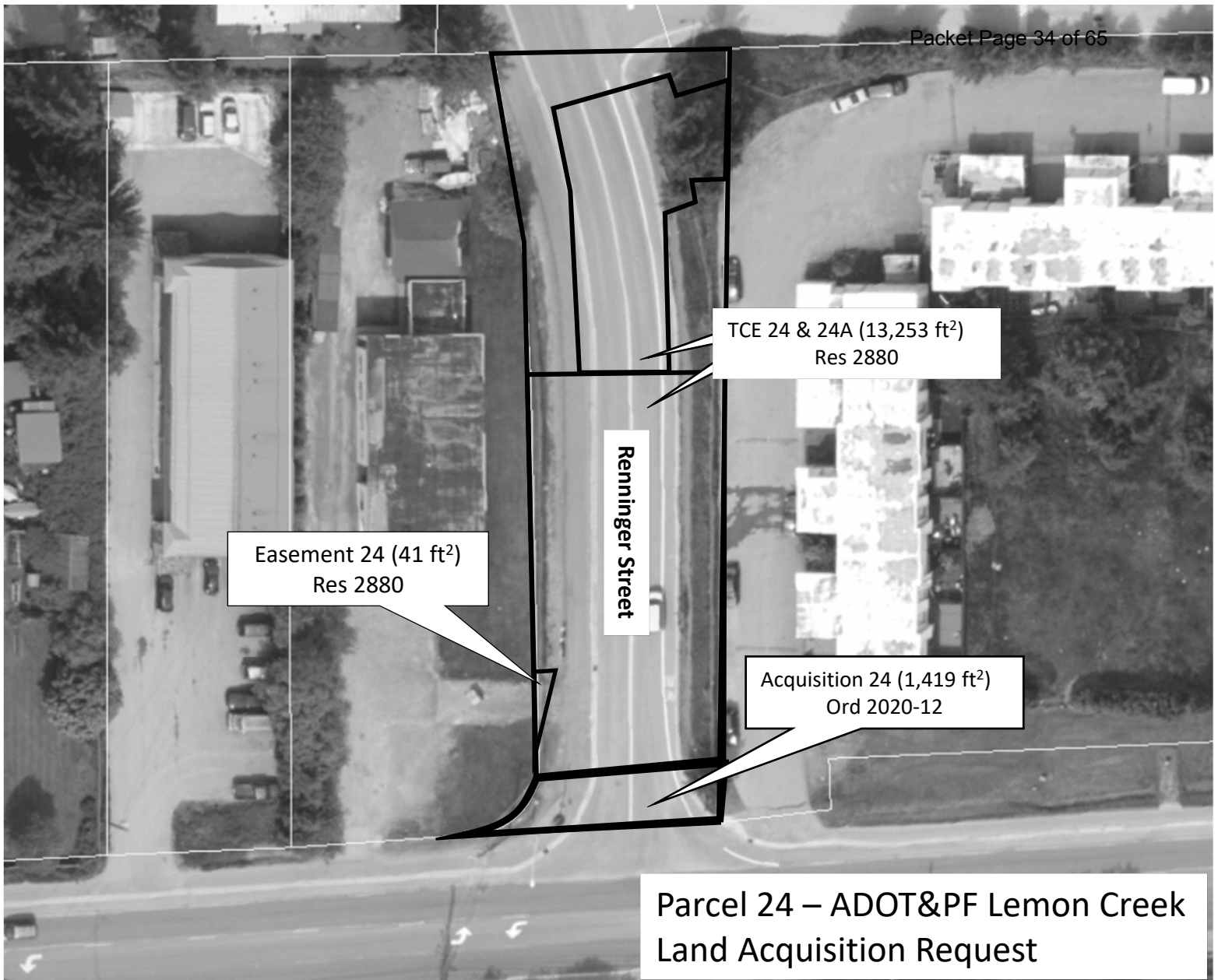
Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk





Presented by: The Manager
Introduced: 2/24/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-13

An Ordinance Authorizing the Manager to Convey City and Borough Property Located in the Mendenhall Valley to the Alaska Department of Transportation and Public Facilities.

WHEREAS, the Manager received an application for a negotiated sale under CBJ 53.09.260 from the Alaska Department of Transportation and Public Facilities (ADOT&PF) for a fraction of Block A, Field Acres Subdivision located at the Northwest corner of the intersection of Stephen Richards Memorial Drive and Mendenhall Loop Road and for a fraction of Lot 1A, U.S.S. 2084 located at the intersection of Mendenhall Loop Road and Floyd Dryden Middle School; and

WHEREAS, the Alaska Department of Public Transportation and Public Facilities is implementing a road reconstruction project along Mendenhall Loop Road; and

WHEREAS, the project includes resurfacing the pavement, improving intersections, and upgrading intersection and pedestrian facilities; and

WHEREAS, in order to complete the project the ADOT&PF needs the subject parcels, permanent easements, and temporary construction easements; and

WHEREAS, the ADOT&PF is required to identify the fair market value of any property interest that must be acquired in relation to projects and has included an appraisal report; and

WHEREAS, the Parks and Recreation Advisory Committee (PRAC) passed a recommendation that the Assembly approve this conveyance at its meeting on January 10, 2020, and included the following four conditions in their recommendation:

1. Any fill placed in this area will be placed at a 1:1 slope to minimize the fill footprint and loss of habitat.
2. Construct a shallow wetland pond area to provide rearing and overwintering juvenile Coho and other fish habitat adjacent to the creek with surface connection to the creek. This pond can be on CBJ property and it will serve to mitigate the loss of habitat in impacted areas.
3. Remove pavement and fill in the road corridor along the north end of the property in the area where the permanent easement is being requested. A six-foot wide gravel trail can be maintained. Topsoil shall be placed in the remaining disturbed areas and native vegetation appropriate for the anadromous stream corridor shall be planted and maintained for a calendar year to establish growth.

4. Implement green infrastructure for stormwater control along this park property. No piped stormwater shall enter the property from the road; and

WHEREAS, the ADOT&PF has provided an updated construction plan to include conditions 1 and 4 from the PRAC and will provide an additional administrative settlement to cover the costs of completing conditions 2 and 3; and

WHEREAS, the Lands Committee unanimously passed a motion of support for the disposal, and for granting the permanent and temporary construction easements to the DOT&PF at the meeting on February 10, 2020, which included the four conditions from the PRAC; and

WHEREAS, the Planning Commission, at its meeting on June 11, 2019, recommended that the City and Borough Assembly approve the project with the following condition:

1. Applicant shall make all reasonable efforts during construction to alleviate the economic impact on businesses and residents affected by construction activities. (Notice of Recommendation CSP2019 0004)

WHEREAS, an appraisal was complete on October 3, 2019, which calculated the fair market value of the acquisitions to be \$53,191.00.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Authorization to Convey. The Manager is authorized to negotiate and execute the sale of a fraction of Block A, Field Acres Subdivision and a fraction of Lot 1A, U.S.S. 2084, totaling approximately 25,050 square feet as depicted in Exhibit A.

Section 3. Purchase Price. The purchase price of the property shall be the fair market value, which has been determined by appraisal to be \$53,191.00.

Section 4. Other Terms and Conditions.

- A. A fraction of Block A, Field Acres Subdivision is designated Duck Creek greenbelt in the 2016 Land Management Plan as part of this acquisition the ADOT&PF is providing the City and Borough with an additional administrative settlement of \$24,175.00 in order for the City and Borough to meet the conditions requested by the PRAC. The ADOT&PF will also provide \$15,000.00 for the Juneau School District to move the electric sign at the entrance to the Floyd Dryden Middle School. These amounts will in addition to the fair market value of the land.
- B. The Manager may include such other terms and conditions as may be in the public interest and in accordance with CBJ Title 53.

Section 5. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



Exhibit A - Ordinance No. 2020-13

Presented by: The Manager
Presented: 3/16/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2881

A Resolution Authorizing the Manager to Convey Easements Located Along Mendenhall Loop Road to the Alaska Department of Transportation and Public Facilities.

WHEREAS, the Manager received an application for easements under CBJ 53.09.300 from the Alaska Department of Transportation and Public Facilities (ADOT&PF) for one permanent easement of 459 square feet and three temporary construction easements totaling 6,210 square feet; and

WHEREAS, as depicted in Exhibit A, the application requests:

459 square feet of a Fraction of Block A, Field Acres Subdivision for a permanent easement;

1,543 square feet of a Fraction of Block A, Field Acres Subdivision for a temporary construction easement;

414 square feet of Lot 1A, U.S.S. 2084 for a temporary construction easement; and

4,253 square feet of Lot 1A, U.S.S. 2084 for a temporary construction easement; and

WHEREAS, the Alaska Department of Public Transportation and Public Facilities is implementing a road reconstruction project along Mendenhall Loop Road; and

WHEREAS the project includes resurfacing the pavement, improving intersections and upgrading intersection and pedestrian facilities; and

WHEREAS, in order to complete the project the ADOT&PF needs the subject parcels as well as acquisitions that are being considered by Ordinance 2020-13; and

WHEREAS, the ADOT&PF is required to identify the fair market value of any property interest that must be acquired in relation to projects and has included an appraisal report; and

WHEREAS, the Parks and Recreation Advisory Committee (PRAC) passed a recommendation that the Assembly approve this conveyance at its meeting on January 10, 2020; and

WHEREAS, the Lands Committee passed a motion of support for the disposal, and for granting the permanent and temporary construction easements to the ADOT&PF at its meeting on February 10, 2020, which included the four conditions from the PRAC; and

WHEREAS, the Planning Commission at its meeting on June 11, 2019, recommended that the City and Borough Assembly approve the project with the following condition:

1. Applicant shall make all reasonable efforts during construction to alleviate the economic impact on businesses and residents affected by construction activities. (Notice of Recommendation CSP2019 0004)

WHEREAS, an appraisal was complete on October 3, 2019, which calculated the fair market value of the acquisitions to be \$1,615.00.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Authorization to Convey. The Manager is authorized to negotiate and execute easements across a Fraction of Block A, Field Acres Subdivision and across Lot 1A, U.S.S. 2084, which are generally depicted in Exhibit A.

Section 2. Purchase Price. The easement price of the property shall be the fair market value, which has been determined by appraisal to be \$1,615.00.

Section 3. Other Terms and Conditions. The Manager may include such other terms and conditions as may be in the public interest and in accordance with CBJ Title 53.

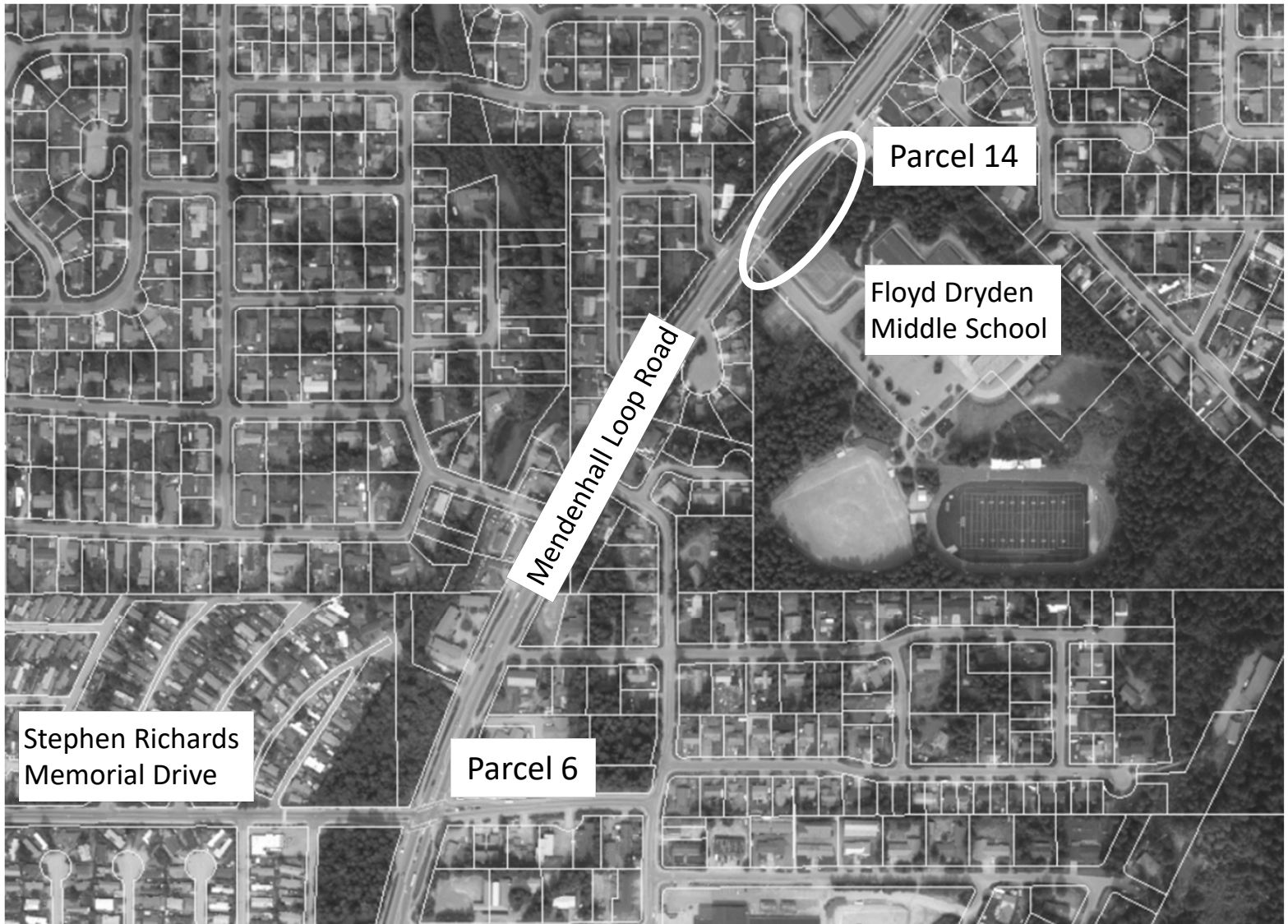
Section 4. Effective Date. This resolution shall be effective immediately after its adoption.

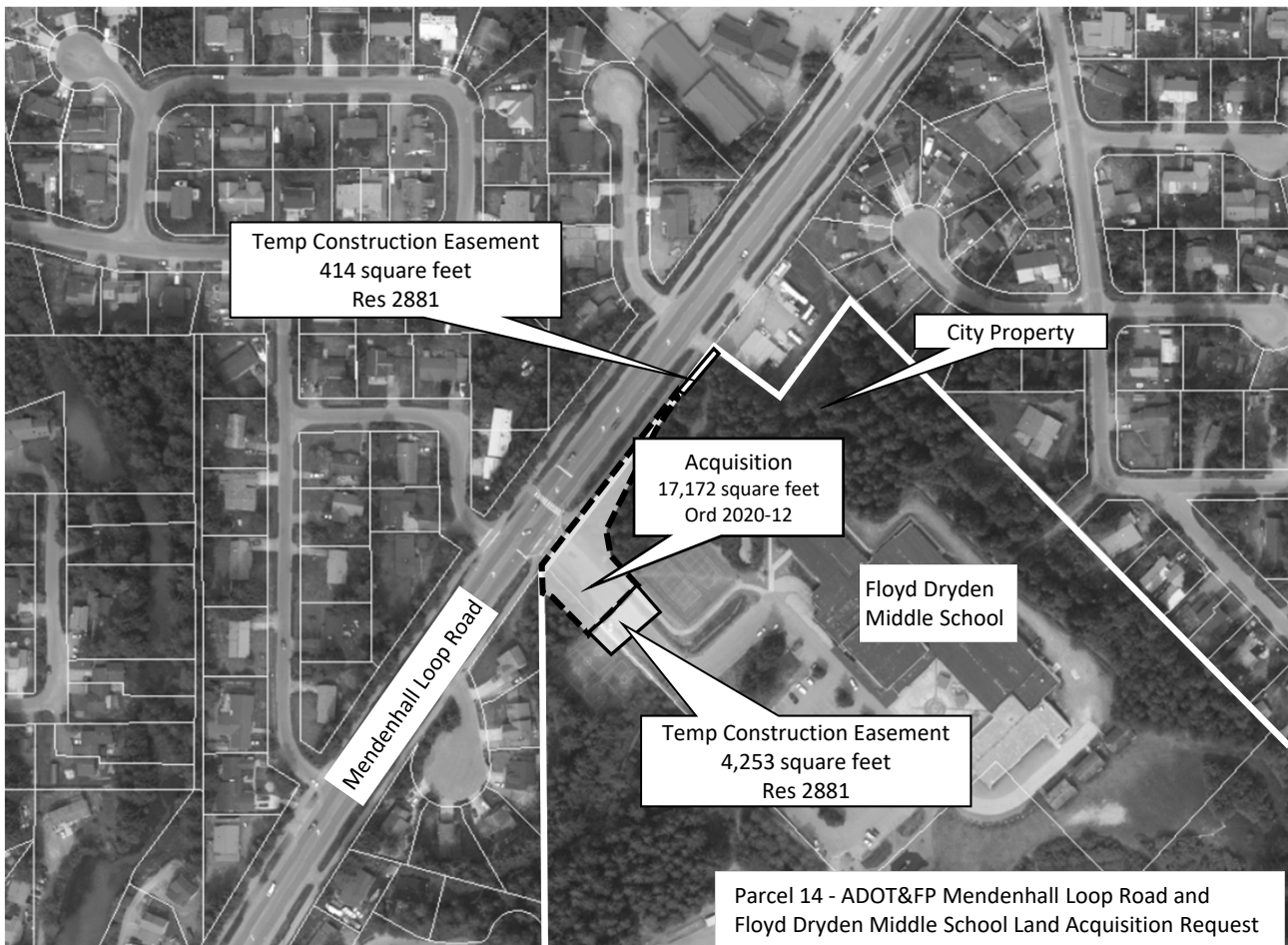
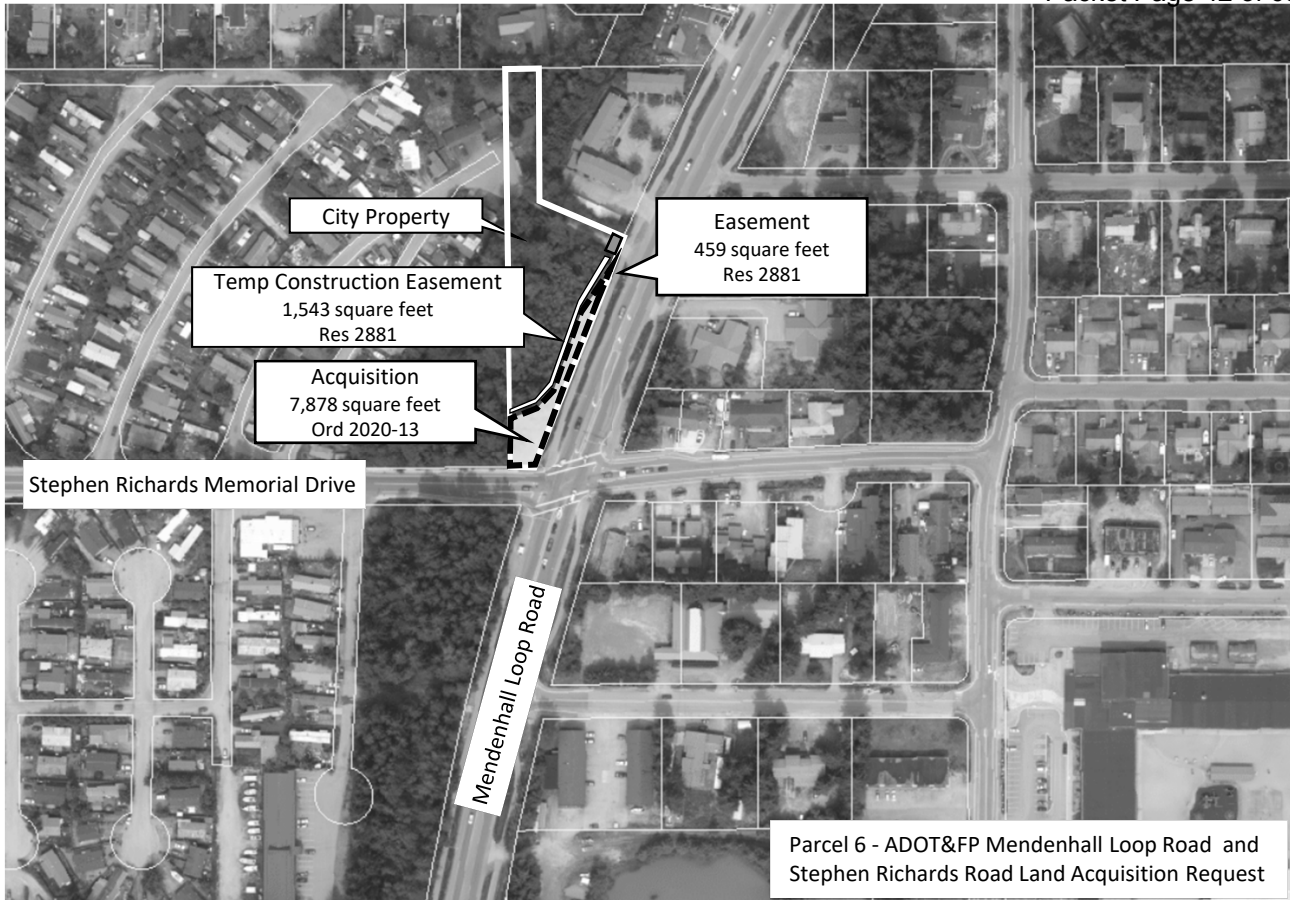
Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk





Presented by: The Manager
 Introduced: 02/24/2020
 Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-37

An Ordinance Amending the Land Use Code Related to Nonconforming Development.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJ 49.25.300 Determining uses, is amended to read:

49.25.300 Determining uses.

- (a) (1) *Listed uses.* There is adopted the table of permissible uses, table 49.25.300. The uses permitted in a zoning area shall be determined through the table of permissible uses by locating the intersection of a horizontal, or use axis and a vertical, or zone axis. The conditions and procedures applicable to the use in the zone thus located shall be as indicated thereat by the digits "1," "2" or "3" as more fully set out in this section and by letters of the alphabet as more fully set out by footnotes in the table. The absence of a digit at the intersection of use and zone axes means that the identified use is not permitted in the identified zone.
- (2) *Unlisted uses.* The permissibility ~~allowability~~ of a use not listed shall be determined pursuant to section 49.20.320.

(3) *Uses listed more than once.* Where a use might be classified under more than one category, the more specific shall control. If equally specific, the more restrictive shall control.

(4) *Accessory uses.* Uses constituting an incidental or insubstantial part of a permissible use and commonly associated with the permissible use may be allowed as an accessory use.

(5) *Nonconforming uses.* Nonconforming uses, including nonconforming residential densities, are subject to chapter 49.30.

...

Section 3. Amendment of Section. CBJ 49.25.430 Yard setbacks, is amended to read:

49.25.430 Yard setbacks.

...

(M) *Additional stories.* The commission, through the conditional use permit process, may allow the addition of a second or third story atop or below an existing enclosed structure which projects into a required yard setback if the structure is either ~~lawfully~~ nonconforming or if a variance was previously granted for the structure. The commission may deny such request if it finds that the structure, with the addition, would result in excessive blockage of views, excessive restriction of light and air, or other deleterious impacts.

...

- (5) *Replacement and reconstruction of ~~certain nonconforming buildings structures~~.* The replacement and reconstruction of ~~certain nonconforming buildings structures~~ in residential districts shall be governed by ~~subsection 49.30.500(b)~~ chapter 49.30.

Section 4. Amendment of Section. CBJ 49.25.510 Special density considerations, is amended to read:

49.25.510 Special density considerations.

...

- (f) Reserved. ~~Replacement and reconstruction of certain nonconforming buildings.~~ The replacement and reconstruction of ~~certain nonconforming buildings in residential districts shall be governed in part by subsection 49.30.500(b).~~ The replacement and reconstruction of multifamily dwellings in all multifamily residential districts shall be governed in part by ~~subsection 49.30.500(c).~~

...

Section 5. Amendment of Chapter. Chapter 49.30 Nonconforming Development is repealed and replaced to read:

Chapter 49.30

NONCONFORMING SITUATIONS

ARTICLE I. GENERAL

49.30.110 Purpose.

The purpose of this chapter is to create processes and standards to review nonconforming situations.

49.30.120 Applicability.

(a) This chapter applies to the following nonconforming situations:

- (1) Nonconforming uses (49.30.230);
- (2) Nonconforming residential densities (49.30.240);
- (3) Nonconforming structures (49.30.250);
- (4) Nonconforming lots (49.30.260); and
- (5) Nonconforming parking (49.30.270).

(b) A property with more than one nonconforming situation is governed by each type of nonconforming situation.

(c) This chapter does not apply to nonconforming signage, which is addressed in chapter 49.45.

ARTICLE 2. STANDARDS

49.30.210 Nonconforming situations in general.

(a) *Continuation of nonconforming situations.* Except as otherwise provided in this title, situations made nonconforming by this title may remain.

(b) *Change of nonconforming situation to comply with this title.* Any nonconforming situation may be changed to comply with this title. Once a nonconforming situation becomes conforming, the nonconforming rights under this chapter are relinquished with respect to that nonconforming situation, and the nonconforming situation must not be re-established.

(c) *Ownership.* Change in property ownership does not alter the legal status of any nonconforming situation.

(d) *Routine maintenance and repair.* Nothing in this chapter prohibits normal maintenance or routine repairs, which includes but is not limited to, roofing repair or replacement, window replacement, and other similar minor structural repairs.

49.30.215 Accidental damage or destruction.

(a) *Building official determination.* The building official shall determine the extent and cause(s) of damage and/or destruction under this chapter, pursuant to CBJ Title 19.

(b) *Continuation of nonconforming rights.* Except as provided in this section, the cost to replace a nonconforming structure or a structure containing a nonconforming use that is damaged accidentally less than or equal to 75 percent of the assessed building value, exclusive of foundation(s), maintains the nonconforming rights.

(c) *Loss of nonconforming rights.* Except as provided in this section, a nonconforming structure or a structure containing a nonconforming use is deemed destroyed when damaged accidentally and the cost to replace the structure is more than 75 percent of the assessed building value, exclusive of foundation(s). A structure that is deemed destroyed loses all nonconforming rights.

(d) *Exceptions.*

- (1) *Residential use in non-industrial districts.* In non-industrial districts, a nonconforming situation containing exclusively residential use that was damaged or destroyed accidentally, or by any means beyond the control of the owner or the authorized agent of the owner, may be reconstructed regardless of the cost of replacement of the structure subject to the following:

- (A) The nonconforming situation is or has been certified pursuant to section 49.30.310 prior to any work that requires a building permit;
 - (B) Written notice of intent to reconstruct is provided to the department within 365 days of the date the damage or destruction occurred;
 - (C) The total number of dwelling units established by the certification of nonconforming status is not increased;
 - (D) A temporary certificate of occupancy for the structure has been obtained within three years of issuance of the building permit; and
 - (E) Upon a written request demonstrating good cause, the director may approve one 18-month extension for the reconstruction or for obtaining the temporary certificate of occupancy.
- (2) *Residential use in industrial districts.* On property in industrial or waterfront industrial districts, if a structure containing a nonconforming residential use was damaged or destroyed accidentally, or by any means beyond the control of the owner or the authorized agent of the owner, the following applies:
- (1) Nonconforming residential use is maintained and the structure may be rebuilt within three years if all of the following are met:
 - (i) Nonconforming residential use is or has been certified pursuant to the procedures set forth in section 49.30.310;
 - (ii) The cost to replace the structure is less than 75 percent of the assessed building value, exclusive of foundation(s);

- (iii) Written notice of intent to reconstruct is provided to the department within 365 days of the date the accidental damage or destruction occurred as determined by the building official;
 - (iv) The reconstruction complies with applicable zoning district dimensional, development, and design standards, including but not limited to: setbacks, parking, and landscaping that apply to new development.
 - (2) If a temporary certificate of occupancy for the structure has not been obtained within three years of issuance of a building permit, the nonconforming residential use rights are relinquished.
 - (3) Upon a written request demonstrating good cause, the director may approve one 18-month extension for the reconstruction or for obtaining the temporary certificate of occupancy.
- (e) *Reconstruction footprint.* Reconstruction allowed pursuant to this section may be in the existing footprint except for encroachments into rights-of-way or adjacent property.

49.30.220 Abandonment of a nonconforming situation.

- (a) The abandonment of a nonconforming situation relinquishes all nonconforming rights associated with that situation. The existence of an abandoned nonconforming situation becomes a noncompliant situation and subjects the property to enforcement actions consistent with this title.
- (b) A nonconforming situation is abandoned if any of the following events occur:

- (1) The owner indicates in writing that the nonconforming situation is being permanently discontinued;
- (2) The nonconforming situation is damaged, destroyed, removed or demolished intentionally by the owner or intentionally by an authorized agent of the owner;
- (3) The nonconforming structure is moved;
- (4) The owner takes action consistent with an intent to abandon the nonconforming situation;
- (5) The structure(s) associated with the nonconforming situation has been vacant for 365 consecutive days;
- (6) Except for a structure with a nonconforming residential density, the nonconforming use has ceased and not substantially resumed for 365 consecutive days; or
- (7) A structure with a nonconforming residential density has been unoccupied for 1095 consecutive days.

(c) Determination of abandonment shall be made by the director and supported by written findings. An abandonment determination may be reconsidered within 20 days of the date of the determination. No appeal of an abandonment determination may be made unless reconsideration is first sought.

49.30.225 Reconsideration of abandonment determination.

(a) A director's determination of abandonment under 49.30.220 may be reconsidered if information submitted establishes all of the following:

- (1) The owner has been maintaining the land and structure(s) in accordance with applicable building, fire and other codes and regulations;

(2) The owner has been maintaining or pursuing applicable permits and licenses; and

(3) The owner has filed applicable tax documents.

(b) Other factors that may be considered include whether:

(1) The applicant has been engaged in activities that are consistent with or would affirmatively prove there was no intent to abandon, such as actively and continuously marketing the land, business or structure for sale or lease; and

(2) The applicant has applied for a nonconforming certificate in accordance with section 49.30.310.

(c) The burden of proof for overcoming a determination of abandonment is on the applicant.

49.30.230 Nonconforming uses.

(a) *Expansion of nonconforming use.* A nonconforming use within a structure may not be expanded to other structures or to other land beyond the original structure. A nonconforming use of land may not be increased or extended.

(b) *Modifications to nonconforming use.* Modifications to a nonconforming use are permissible and do not constitute a change or expansion of the nonconforming use provided the modification does not impose a significant or new impact that is out of harmony with the neighborhood, as determined by the director.

49.30.240 Nonconforming residential densities.

(a) *Applicable zoning districts.* This section applies only to nonconforming residential density situations on property located in zoning districts other than industrial and waterfront industrial.

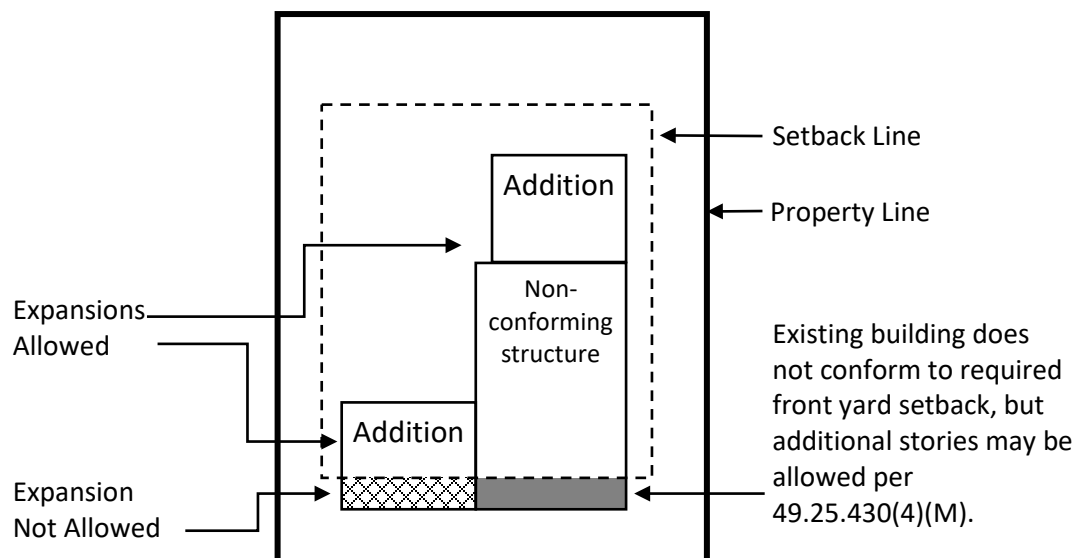
(b) *Modification of existing dwelling units.* A structure containing nonconforming residential density may be modified subject to the following:

- (1) The nonconforming residential density is certified pursuant to the procedures provided in section 49.30.310 prior to commencing any modification that requires a building permit; and
- (2) Applicable dimensional standards and parking requirements are met unless otherwise provided in this title.

49.30.250 Nonconforming structure.

(a) Except as otherwise provided in this chapter, a nonconforming structure may be enlarged, altered, or reconstructed as long as the enlargement, alteration, or reconstruction does not increase or aggravate the nonconforming situation and complies with other dimensional and parking standards of this title. (See Figure 1)

Figure 1 (plan view)



(b) Certification of nonconforming status pursuant to section 49.30.310 must be obtained prior to any enlargement, alteration, or reconstruction of a nonconforming structure.

(c) Renovations within an existing structure shall not be considered an enlargement, alteration, or reconstruction for purposes of this section.

(d) Projections allowed in yard setbacks under CBJ 49.25.430(4) shall not be considered to increase or aggravate a nonconforming situation.

(e) This subsection shall not be interpreted to allow the expansion of a nonconforming use or nonconforming residential density, which are governed by sections 49.30.230 and 49.30.240.

49.30.260 Nonconforming lots.

(a) A property owner of a nonconforming lot has the same development rights as a property owner of a conforming lot, provided the owner first obtains nonconforming certification pursuant to section 49.30.310.

(b) An undeveloped nonconforming lot that adjoins one or more lots under common ownership and each lot has frontage on a right-of-way, the undeveloped lot(s) may each be developed with a single-family dwelling or as otherwise provided in this title.

49.30.270 Nonconforming parking.

(a) A nonconforming parking situation may be reconstructed if:

- (1) The number of parking spaces does not decrease;
- (2) The type of parking spaces remain the same or become more conforming; and
- (3) The government entity that controls the right-of-way determines the reconstruction does not endanger public health, safety, or welfare.

(b) When a nonconforming parking situation is changed to become more compliant with 49.40, the provided off-street parking may not be removed. This section does not preclude the applicant's right to obtain a parking waiver or variance in accordance with this title.

ARTICLE 3. REVIEWS

49.30.310 Nonconforming certification review by the director.

(a) *Purpose.* The purpose of nonconforming certification review is to determine whether nonconforming status under this chapter exists, and whether nonconforming certification is justified.

(b) *When to seek certification of nonconforming status.* An owner may apply for a nonconforming certificate at any time, but an owner must apply for a nonconforming certificate prior to seeking nonconforming situation review.

(c) *Nonconforming certification review prior to issuance of permit.* Prior to the issuance of a permit for development related to a nonconforming situation, a nonconforming certification must be obtained pursuant to this section.

(d) *Certification.* Upon finding the applicant's information establishes all of the following, the director must issue the nonconforming certificate:

- (1) When there is a nonconforming situation; and
- (2) The nonconforming situation has not been abandoned.

(e) *Application.* An application for nonconforming certification shall be submitted to the department on forms approved by the director with relevant information establishing the factors set out in subsection (d). The application should identify and include each nonconforming situation known to exist on the subject property.

(f) *Relevant information.* The following information may be relevant for the director's review:

- (1) Building, land use, or development permits;
- (2) Zoning codes or maps;
- (3) Recorded plats;
- (4) Dated photographs;
- (5) Insurance records and maps that identify use or development, e.g. Sanborn Maps;
- (6) Utility bills;
- (7) Property tax records;
- (8) Business licenses;
- (9) Telephone listings;
- (10) Advertisements in dated publications; or
- (11) Leases.

(g) *Decision.* The director shall review the applicant's information and issue a written decision that includes separate certification findings on each nonconforming situation included in the application.

(h) *Burden of proof.* The burden of proof is on the applicant.

(i) *Fee.* An application for a nonconforming certification shall include a fee as established by chapter 49.85.

(j) *Failure of a situation to qualify for nonconforming certification.* If a situation does not qualify for or is denied nonconforming certification, it is noncompliant and the property is subject to enforcement actions consistent with this title.

Section 6. Amendment of Section. CBJ 49.40.210 Minimum space and dimensional standards for parking and off-street loading, is amended to read:

...

(d) *Exceptions.*

...

(4) *Replacement and reconstruction of certain nonconforming structures ~~buildings~~.* Off-street parking requirements for the replacement and reconstruction of certain nonconforming structures ~~buildings~~ in residential districts shall be governed by chapter 49.30 ~~subsection 49.30.500(b) and (c).~~

...

Section 7. Amendment of Section. CBJ 49.80.120 Definitions, is amended to read:

49.80.120 Definitions.

Nonconforming situation means a nonconforming use, a nonconforming residential density, a nonconforming structure, a nonconforming lot, and nonconforming parking, whether existing alone or in any combination. ~~means a nonconforming lot, use or structure, or any combination thereof.~~

Nonconforming lot means a lot, or lot fractions, that

(1) Was allowed or not prohibited by law when established; and

(2) Due to the subsequent adoption or amendment of a zoning ordinance, the lot(s) fails to conform to this title. ~~*Nonconforming lot* means a lot, the area, dimensions or location of which was lawful prior to the adoption, revision, or amendment of this~~

~~Code, but which fails by reason of such adoption, revision or amendment to conform to present requirements.~~

Nonconforming parking means dimensional standards and types of off-street parking and loading that were not in effect when the development was established, and due to the subsequent adoption or amendment of a zoning ordinance, are now required under this title.

Nonconforming residential density means

- (1) Residential development of a density that was allowed or not prohibited by law when constructed; and
- (2) Due to the subsequent adoption or amendment of a zoning ordinance, is of a greater density than allowed under this title.

Nonconforming structure means a structure that

- (1) Was allowed or not prohibited by law when constructed; and
- (2) Due to the subsequent adoption or amendment of a zoning ordinance, fails to conform to this title. ~~the size, dimensions or location of which was lawful prior to the adoption, revision, or amendment of this Code, but which fails by reason of such adoption, revision, or amendment, to conform to present requirements.~~

Nonconforming use means a use that

- (1) Was allowed or not prohibited by law when established; and

(2) Due to the subsequent adoption or amendment of a zoning ordinance fails to conform to this title, or activity which was lawful prior to the adoption, revision or amendment of a zoning ordinance, but which fails, by reason of such adoption, revision or amendment, to conform to the present requirements of the zoning district.

Section 8. Amendment of Section. CBJ 49.85.100 Generally, is amended to read:

49.85.100 Generally.

...

(20) Certification of nonconforming status, \$150.00; fee is waived if applied for in conjunction with a development permit.

Section 9. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: 2/24/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-06

An Ordinance Amending the Land Use Code Repealing the Subdivision Review Committee.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Chapter. Chapter 49.10.400 Subdivision review committee is repealed as follows:

49.10.400 Reserved. ~~Subdivision review committee.~~

~~(a) *Establishment and purpose.* There is established a subdivision review committee, as a standing committee of the planning commission, for the City and Borough whose purpose is to provide comments on subdivisions and to assist the department staff in review of subdivisions.~~

~~(b) *Membership.* Membership shall consist of a minimum of four members of the planning commission appointed by the chair of the commission.~~

~~(c) *Officers.* The committee shall elect a chair to conduct the meetings and a vice chair to serve in the chair's absence.~~

~~(d) *Meetings.* Meetings shall be held as necessary, and shall be preceded by at least three days' public notice.~~

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: COW
Introduced: 2/24/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-07

An Ordinance Amending the Comprehensive Plan Related to Historical and Cultural Preservation.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJ 49.05.200 Comprehensive plan, is amended to read:

(a) The City and Borough Comprehensive Plan is designed to lessen congestion in the streets; secure safety from fire, panic and other dangers; promote health and the general welfare; provide adequate light and air; prevent the overcrowding of land; avoid undue concentration of population; and facilitate adequate and cost-effective provision for transportation, water, sewerage, schools, parks and other public requirements.

(b) The comprehensive plan adopted by the assembly by ordinance contains the policies that guide and direct public and private land use activities in the City and Borough. The implementation of such policies includes the adoption of ordinances in this title. Where there is a conflict between the comprehensive plan and any ordinance adopted under or pursuant to this title, such ordinance shall take precedence over the comprehensive plan.

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- (1) *Plan adopted.* There is adopted as the comprehensive plan of the City and Borough of Juneau, that publication titled The Comprehensive Plan of the City and Borough of Juneau, Alaska, 2013 Update, including the following additions:
- (A) The Juneau Coastal Management Program, Volumes 1 and 2, dated February, 2008;
 - (B) The City and Borough of Juneau's Historic and Cultural Preservation Plan, dated February 2020 ~~Downtown Historic District Development Plan, dated December 1981; provided that the proposed district boundaries shall be those established by the assembly under a separate ordinance;~~
 - (C) The Long Range Waterfront Plan for the City and Borough of Juneau, dated January 22, 2004, as amended;
 - (D) The Last Chance Basin Land Management Plan, dated May 1978, updated November 1994;
 - (E) Watershed Control Program - Salmon Creek Source, dated April 1992;
 - (F) Watershed Control and Wellhead Protection Program - Gold Creek Source, dated November 1994;
 - (G) Chapter 6 and Plate 1 of the West Douglas Conceptual Plan, dated May 1997;
 - (H) Juneau Non-Motorized Transportation Plan, dated November 2009;
 - (I) 2010 Downtown Parking Management Plan;
 - (J) Chapter 5 of the Willoughby District Land Use Plan, dated March 2012;
 - (K) Municipal Drinking Water Supply Plan, dated June 5, 2012;
 - (L) Wireless Telecommunication Master Plan, dated May 2014;
 - (M) Juneau Economic Development Plan, dated January 28, 2015;

- (N) Auke Bay Area Plan, dated March 16, 2015; and
- (O) Lemon Creek Area Plan, dated December 18, 2017.

...

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.
Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



(907) 586-0715
CDD_Admin@juneau.org
www.juneau.org/CDD
155 S. Seward Street • Juneau, AK 99801

Date: February 20, 2020

To: Mayor Beth Weldon and Assembly

From: Brenwynne Grigg, CDD Administrative Officer

Regarding: Changes to Historic and Cultural Preservation Plan, Ordinance 2020-07

Since the Assembly Committee of the Whole meeting on Monday, February 10, corrections were made by CBJ Departments, Community Development and Law. All corrections are listed below.

- PAGE i: Ordinance and date were changed from, "Adopted [Month, Date, Year] ... Ordinance 2020-XX", to "Anticipated Adoption March 16, 2020 ... Ordinance 2020-07".
- PAGE iii: Greg Smith's name was added under the listing of members of Assembly.
- PAGE 1, 2nd column, 10th line from the top: originally read, "...and goals in the 1997 Preservation Plan, to determine...", and changed to, "...and goals in the 1997 Preservation Plan (not adopted), to determine..."
- PAGE 18, bottom left workflow: Workflow item, "APPROVED", changed to, "RECOMMEND APPROVAL". Notes under workflow item read, "The proposed work is determined to be compliant with standards, and a letter is sent to the applicant confirming approval", and changed to, "The proposed work is consistent with the design standards and guidelines, and a letter is sent to the applicant".
- PAGE 18, bottom left workflow: Workflow item, "BUILDING PERMIT", changed to, "DIRECTOR/PC REVIEW". Notes under workflow item read, "Applicant applies for a building permit with the approved construction plans, and continue through the standard building permit review process", and changed to, "Applicant applies for a development permit with the reviewed plans and continues through the review process".
- PAGE 18, bottom right workflow: Workflow item, "DENIED", changed to, "RECOMMEND DENIAL". Notes under workflow item read, "The proposed work is determined to be noncompliant, and a letter is sent to the applicant stating so, and recommending changes", and changed to, "The proposed work is inconsistent with the design standards and guidelines, and a letter is sent to the applicant with recommended changes. Applicant can modify the plans or proceed to Director/PC review".

- PAGE 18, bottom right workflow: Workflow item, “CHANGE TO PLANS”, changed to, “PLANS MODIFIED”.
- PAGE 18, bottom right workflow: Workflow item, “APPROVED”, changed to, “RECOMMENDATION”. Notes under workflow item read, “The revised proposal is determined to be compliant with standards, and a letter is sent to the applicant confirming the approval”, and changed to, “The revised work is consistent with the design standards and guidelines, and a letter is sent to the applicant. Or, the proposed work is inconsistent with the design standards and guidelines, and a letter is sent to the applicant with recommended changes”.
- PAGE 18: New dashed arrow drawn from workflow item, “RECOMMENDATION”, pointing back to, “RECOMMEND DENIAL”.
- PAGE18: New dashed arrow drawn from workflow item, “RECOMMEND DENIAL”, pointing to, “DIRECTOR/PC REVIEW”.
- PAGE 51, 1st column, 4th line from top: read, “CDD staff will coordinate...”, and changed to, “CDD staff should coordinate...”
- PAGE 51, 1st column, 6th line from top: read, “Staff will prepare a...”, and changed to, “Staff should prepare a...”
- PAGE 51, 1st column, 8th line from top: read, “This report will be...”, and changed to, “This report should be...”
- PAGE 51, 1st column, 10th line from top: read, “HRAC will recommend key action...”, and changed to, “HRAC should recommend key action...”
- PAGE 51, 1st column, lines 11 and 12 from top: read, “...this work plan will be included...”, and changed to, “...this work plan should be included...”