

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

April 6, 2020 7:00 PM

Assembly Chambers
Meeting No. 2020-16

Submitted By:

Duncan Rorie Watt
City and Borough Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

- A. **Telephonic Public Participation - Instructions**
- B. **Census Message**
- C. **COVID-19 Update**
- D. **AmeriCorps Proclamation**

IV. APPROVAL OF MINUTES

- A. **February 3, 2020 Regular Assembly Meeting 2020-06**
- B. **February 24, 2020 Regular Assembly Meeting 2020-07**

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

- A. **Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction**
- B. **Assembly Requests for Consent Agenda Changes**

C. Assembly Action

1. Ordinances for Introduction

a. **Ordinance 2020-11 An Ordinance Amending the Land Use Code Relating to Private Shared Access Requirements.**

This ordinance would clarify the Private Shared Access standards regarding paving intersections, drainage, and utility agreements. On January 28, 2020, the Planning Commission recommended the Assembly adopt this ordinance.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

b. **Ordinance 2019-06(W) An Ordinance Appropriating to the Manager the Sum of \$20,000 as Funding for the Youth Scholarship Program, Funding Provided by Juneau Community Foundation and Friends of Zach Gordon Youth Center.**

The Juneau Community Foundation, Friends of Zach Gordon Youth Center and Parks and Recreation collaborated last year to provide scholarships for youth activities in Juneau. This year, these funds have been increased and due to the COVID-19 situation, the organizations are coming together to determine the best way to use these funds to support low-income families with children during this challenging time.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

2. Resolutions

a. **Resolution 2882 A Resolution Authorizing the Manager to Convey an Access and Drainage Easement for the Twilight Cafe at 324 Willoughby Avenue.**

The owners of Twilight Café applied to purchase a five foot wide easement across City property that would provide better access to Willoughby Avenue. The applicants would be responsible for all expenses associated with improving the easement. On January 6, 2020, the Lands Committee passed a motion of support to grant this easement for fair market value.

The City Manager recommends the Assembly adopt this resolution.

3. Bid Award

a. **BE20-146 Hospital Drive Reconstruction**

This project includes reconstruction of Hospital Drive from Glacier Highway to the Johnson Youth Center at 3252 Hospital Drive. Work also includes connecting the water main on Hospital Access Road to the water main on Salmon Creek Lane and the resurfacing of the upper half of Hospital Access Road.

Project bids were opened on March 26, 2020. The bid protest period expired at 4:30 p.m. on April 1, 2020. Results of the bid opening are as follows:

RESPONSIVE BIDDERS TOTAL BID

Admiralty Construction, Inc.	\$1,061,175
Southeast Earthmovers, Inc.	\$1,238,607
Arete Construction Corp.	\$1,514,941
ENCO Alaska	\$1,656,315
Engineer's Estimate	\$1,130,945

The City Manager recommends award of this project to Admiralty Construction, Inc. for the total amount bid of \$1,061,175.

4. **Liquor License**

a. **Liquor License Renewals for Licenses: 3313 & 1416**

These liquor license actions are before the Assembly to either protest or waive its right to protest the license action.

2020-2021 Renewal of Liquor Licenses

License Type: Club, License #3313

Fraternal Order of Eagles Aerie #4200 d/b/a Fraternal Order of Eagles #4200

Location: 2055 Jordan Ave #1, Juneau

License Type: Restaurant Eating Place, License #1416

Taku Glacier Lodge, Inc., d/b/a Taku Glacier Flightseeing/Salmon Bake

Location: Taku Valley Lot 75, Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above licenses and recommend the Assembly waive its right to protest the applications. Copies of the documents associated with these licenses are available in

hard copy upon request to the Clerk's Office.

The City Manager recommends the Assembly waive its right to protest the above listed liquor license renewals.

5. Other Items for consent

a. **City-State Project (CSP) Capitol Avenue Reconstruction**

Capitol Avenue Reconstruction rebuilds and resurfaces Capitol Avenue from West Willoughby Avenue to West Ninth Avenue, and upgrades utilities. Narrow right-of-way limits the width of street development. CBJ Engineering and Public Works proposes establishing a one-way traffic lane from Willoughby to Ninth, and addition of a sidewalk. This approach serves the majority of vehicle traffic on the road, improves Willoughby intersection deficiencies, maintains direct access to Village Street, and improves pedestrian safety and connectivity. CCFR, Alaska Waste, and AEL&P will continue to be involved in design to assure accommodation for their larger vehicles. Other improvements include a mid-block fire hydrant, improved connectivity between the Distin stairway and the West Eighth Street trail, and improves lighting along the route. This project is currently funded with \$600,000 Areawide Street Sales Tax and \$50,000 from the Water Enterprise Fund. Design will be completed in the summer of 2020, and construction is expected in the summer or fall of 2020.

VIIIPUBLIC HEARING

A. **Ordinance 2019-07(A) An Ordinance Appropriating and De-Appropriating Funds from the Treasury for FY20 School District Operations**

The FY2020 school enrollment is above the level originally used to determine the Juneau School District (JSD) funding for the FY20 approved school budget.

This results in \$1,215,000 more of state revenue and an increase of \$279,500 to the contribution amount that CBJ is allowed to fund under the state cap.

The Board of Education passed a budget revision increasing state and local funding for the FY20 District's Operating Fund at its February 11, 2020, meeting.

Additionally, JSD has received notice from the Department of Education and Early Development that it will receive \$16,600 as a supplemental grant derived from proceeds from the PFD Education Raffle Fund.

Lastly, in the FY20 CBJ budget proceedings, the Assembly also approved additional funding of \$300,000 to JSD for Kinder Ready. As a housekeeping measure, the funding is now being appropriated for FY20 School District

Operations.

The total increase in expenditures authorized in this ordinance is \$1,811,100. \$1,231,600 is funded with state revenue and \$579,500 is funded from local general government revenues.

The City Manager recommends the Assembly adopt this ordinance.

B. Ordinance 2019-06(V) An Ordinance Appropriating to the Manager the Sum of \$1,583,735 as Funding for the Replacement of Buses for Capital Transit; Grant Funding Provided by Alaska Department of Transportation and Public Facilities, with Local Match Funding Provided by the Equipment Replacement Reserve Fund's Fund Balance.

This ordinance would appropriate grant funding in the amount of \$1,350,000 as provided by federal funds through the Alaska Department of Transportation and Public Facilities. A local match requirement of \$233,735 will be funded from the Equipment Replacement Reserve fund balance.

These funds will be used by Capital Transit for the purchase of electric buses and associated charging infrastructure.

The Public Works and Facilities Committee reviewed this topic at its meeting on January 15, 2020 and referred it to the Assembly.

The City Manager recommends the Assembly adopt this ordinance.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. Forbidden Peak Brewery Late-File Export Manufacturing Exemption

Forbidden Peak Brewery started operation in the fall of 2019, and the business was unaware of its potential eligibility for the Export Manufacturing Business Personal Property Tax Exemption. Under the authority of CBJ 69.10.020, the business has requested that the Assembly allow the Assessor to accept an untimely filed application.

B. Emergency Resolution 2889 An Emergency Appropriation Resolution Appropriating \$200,000 to the Manager for an Emergency Rental Assistance Program; Funding Provided by the Affordable Housing Fund.

COVID-19 continues to change our community. To protect the public health and welfare, social distancing requirements have been implemented, including the closure of non-essential businesses and ordering people to hunker down. Many people who work in businesses that have closed are people that rent. As a result, demand on existing rental assistance programs is up and expected to rise. This

resolution would provide funds to support the rental assistance program currently offered by the nonprofit Alaska Housing Development Corporation.

This topic was discussed at the Special Assembly meeting on April 2.

This emergency appropriation resolution is set for public hearing and Assembly action.

XI. STAFF REPORTS

XII. ASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee Reports, Liaison Reports, Assembly Comments and Questions
- C. Presiding Officer Reports

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

XVI. SUPPLEMENTAL MATERIALS

- A. RED FOLDER - City Attorney Memo re: Status of CBJ Legislation re: COVID-19
- B. RED FOLDER - Alaska Housing Development Corporation re: COVID-19 Rental Assistance Program
- C. RED FOLDER - Economic Stabilization Task Force
- D. RED FOLDER - Emergency Operations Center Update

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org



**OFFICE OF THE MUNICIPAL CLERK/
ELECTION OFFICIAL**

155 S. Seward St., Room 202
Phone: (907)586-0203 Fax: (907)586-4552
email: Beth.McEwen@juneau.org

Date: March 27, 2020
To: Mayor and Assemblymembers
From: Beth McEwen, Municipal Clerk
Subject: Revised Instructions for Telephonic Public Testimony during COVID-19 response

CBJ has contracted with the State of Alaska Legislative Information Offices to provide telephonic participation services during all Regular and Special Assembly meetings and Assembly Committee of the Whole meetings. Public members not wanting to testify are encouraged to watch livestreams if possible. Phone lines will be used for members of the public wanting to provide public testimony.

At this time, the Assembly will be broadcasting the meetings via Facebook Live www.facebook.com/cbjuneau. Due to the frequency of meetings during this time, KTOO radio 104.3 station will periodically broadcast the meetings on air live. KTOO staff will notify CBJ staff of the meetings that will be broadcast live and this information will be relayed to the public.

Members of the public wishing to call in to testify can dial 907-463-5043 up to 15-minutes prior the beginning of the meeting.

- Callers will hear a message stating they have reached the Alaska Legislative Teleconference System and to stay on the line until they can be assisted by an operator.
- Operators will ask the caller to identify their Name, the meeting they are calling for and the agenda topic(s) they are calling about. **The caller should provide their name, inform the operator that they are calling in for the CBJ Assembly meeting and identify the topic(s) they wish to testify on or that they are calling to listen only.**
- Public lines will be muted by default but will be unmuted by CBJ staff when it is that individual's turn to testify.
- The Mayor will determine the amount of time allotted to each person based on the number of individuals who are requesting to testify. The Clerk will introduce the speaker, inform them of the amount of time they have to testify, and identity of the next speakers in line so they can be ready to testify.
- Following each caller's testimony, the Mayor will ask the caller to stay on the phone to be able to answer any questions from Assemblymembers.
- Depending on phone call volume, the Clerk may just place the caller on "mute" following their testimony so they can continue to listen in via the teleconference line. However, callers may be disconnected from the call following their testimony if the number of callers exceeds the number of lines available.
- Once public testimony has been closed, all callers connected to the meeting will be place on "mute" for listening purposes only.

DRAFT**THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Meeting Minutes - February 3, 2020

MEETING NO. 2020-06: The Regular Meeting of the City and Borough of Juneau Assembly held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Beth Weldon.

I. FLAG SALUTE**II. ROLL CALL**

Assemblymembers Present: Mayor Beth Weldon, Maria Gladziszewski, Loren Jones, Rob Edwardson, Wade Bryson, Carole Triem, Michelle Hale, Alicia Hughes-Skandijs and Greg Smith

Assemblymembers Absent: None.

Staff Present: City Manager Rorie Watt, City Attorney Robert Palmer, Deputy City Manager Mila Cosgrove, Municipal Clerk Beth McEwen, Finance Director Jeff Rogers, Chief Housing Officer Scott Ciambor, Lands Manager Greg Chaney, Port Director Carl Uchytel, JPD Lt. Jeremy Weske, Community Development Director Jill Maclean, Senior Planner Irene Gallion, Code Compliance Officer Nate Watts

III. SPECIAL ORDER OF BUSINESS

None.

IV. APPROVAL OF MINUTES

MOTION by Ms. Triem to approve the minutes of the November 4, 2019 Assembly meeting and asked for unanimous consent. *Hearing no objection, the November 4, 2019 minutes were approved.*

MOTION by Ms. Hale to approve the minutes of the November 25, December 5, and December 18, 2019 Assembly meetings with minor corrections and asked for unanimous consent. *Hearing no objection, the minutes were approved.*

A. November 4, 2019 Regular Assembly Meeting 2019-34

B. November 25, 2019 Regular Assembly Meeting 2019-35

C. December 5, 2019 Special Assembly Meeting 2019-36

D. December 18, 2019 Special Assembly Meeting 2019-39

V. MANAGER'S REQUEST FOR AGENDA CHANGES

None.

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Ms. Vicki Jo Kennedy expressed her concern that the Care-A-Van buses are still sitting in the rain. There were only three Care-A-Vans on the road and there are at least five Care-A-Vans in the fenced in area at Capital Transit that are being worked on and not in use. She urged them to be put on the road immediately.

Ms. Hale commented that the Public Works & Facilities Committee (PWFC) will be receiving an update on the status of the paratransit vans at the February 10 PWFC meeting at Noon in the Chambers.

Ms. Kristin Garot, Principal of Yaakoosgé Daakahidi High School (YDHS) said that they polled students at the school in the fall and the students wanted to share some of the feedback they received from those polls.

YDHS student Max Wheat shared a list of those poll results with the Assembly. The list included students: having a strong bond with teachers, being greeted each morning by staff, feeling safe, feeling like they deserve the best and are equal to other schools. He said the YDHS teachers are great and it is a good environment with smaller classes that help them achieve success. He did say that they would like to see students provided with reliable transportation just like all other schools since YDHS students have to ride the city bus. Things they would ask for Assembly/community support include providing food, helping teens get drivers licenses or permits, and providing bus passes as an alternative to student transportation.

Mr. Bryson asked how many students attend YDHS and was told they have 90 students.

VII. CONSENT AGENDA

- A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

None.

- B. Assembly Requests for Consent Agenda Changes

- C. Assembly Action

MOTION by Ms. Gladziszewski to adopt the Consent Agenda and asked for unanimous consent. *Hearing no objections, the motion passed.*

- 1. Ordinances for Introduction

- a. Ordinance 2019-06(S) An Ordinance Appropriating to the Manager the

Sum of \$200,000 as Funding for the Centennial Hall Renovation Phase II Capital Improvement Project; Funding Provided by the Hotel Tax Fund's Fund Balance.

This ordinance would appropriate \$200,000 from the Hotel Tax Fund to begin design work on Centennial Hall renovations and upgrades. These funds will allow design work to begin ahead of anticipated construction in the summer or fall of 2021. The scope of work will include items 1-4 as discussed at the December 9, 2019 Public Works and Facilities Committee meeting, which specifically includes upgrades to mechanical and electrical systems, renovation of ballrooms, and renovation and expansion of the building foyer. The source of the funds is the additional 2% hotel tax enacted on January 1, 2020 for the purpose of improvements to Centennial Hall, which is expected to generate new revenue of \$210,000 in FY2020.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- b. Ordinance 2019-06(T) An Ordinance Appropriating to the Manager the Sum of \$4,000,000 as Funding for Douglas Highway – David to I Street Water System Replacement Capital Improvement Project; Loan Funding Provided by the State of Alaska Department of Environmental Conservation, Alaska Drinking Water Fund State Revolving Fund.

This appropriating ordinance provides \$4 million for the replacement of the water system in Douglas Highway between David Street and I Street, including a segment down Capital View Avenue to 2nd Street Douglas. The water system was constructed in the early 1980's, is past its useful life and prone to leaks and failures. This work is scheduled to occur during the 2020 construction season, prior to the Alaska Department of Transportation rehabilitating Douglas Highway during the next couple of years.

The Public Works and Facilities Committee moved the appropriation forward at their meeting of September 23, 2019.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Bid Award

- a. Bid Award - BE20-022 Douglas Highway Water Main Replacement Phase II

This project consists of replacement of an existing ductile iron water main

and associated services with HDPE along Douglas Highway from David Street to the Crow Hill CBJ Water Pump Station building adjacent to Gastineau Elementary School. The work will also include erosion and sediment control, traffic control, sanitary sewer repair, removal and replacement of roadway asphalt, removal and replacement of concrete curb and gutter, removal and replacement of asphalt and concrete sidewalk and other miscellaneous related work.

Bids were opened on this project on January 22, 2020. The bid protest period expired at 4:30 p.m. on January 24, 2020. Results of the bid opening are as follows:

RESPONSIVE BIDDERS	TOTAL BID
Glacier State Contractors	\$3,361,727
Admiralty Construction, Inc.	\$3,423,220
Arete Construction Corp.	\$3,435,923
Engineer's Estimate	\$3,517,953

The City Manager recommends award of this project to Glacier State Contractors for the total amount bid of \$3,361,727.

b. Bid Award - Bid No. BE20-183 Household Hazardous Waste Facility

This project consists of the construction of a new CBJ Household Hazardous Waste Facility at Juneau's landfill located in Lemon Creek. The work includes site preparation, utilities, and all work associated with the new building construction. Site work generally includes AC pavement removal, clearing and grubbing, excavation, shot rock borrow, 2-inch minus shot rock with D-1 base course, storm drain improvements, water service, sanitary sewer service, gas infiltration prevention and venting system, grading, and asphalt pavement. Building work generally includes building foundation systems, pre-engineered metal building, modular building, electrical service, and other miscellaneous related work.

Bids were opened on this project on January 28, 2020. The bid protest period expired at 4:30 p.m. on January 30, 2020. Results of the bid opening are as follows:

RESPONSIVE BIDDERS	TOTAL BID
Alaska Commercial Contractors, Inc.	\$1,653,800.00
Dawson Commercial Contractors, LLC	\$1,668,712.03
AHTNA Environmental, Inc.	\$2,525,197.07
Engineer's Estimate	\$1,744,560.00

The City Manager recommends award of this project to Alaska Commercial Contractors, Inc. for the total amount bid of \$1,653,800.

3. Liquor License

- a. Liquor License Renewals for Licenses: 3507, 4742 & 521

These liquor license actions are before the Assembly to either protest or wave its right to protest the license action.

2020-2021 Renewal of Liquor Licenses

License Type: Package Store, License #3507

Carr-Gottstein Foods Co. d/b/a Oaken Keg Spirit Shops #1820

Location: 3011 Vintage Blvd., Juneau

License Type: Package Store, License #4742

Thibodeau's Market Inc., d/b/a Thibodeau's Liquor

Location: No Premises, Juneau

License Type: Package Store, License #521

Thibodeau's Market Inc., d/b/a Thibodeau's Home Liquor

Location: 465 W. Willoughby Ave., Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above licenses and recommend the Assembly waive its right to protest the applications. Copies of the documents associated with this license are in the Assembly's e-packet or available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license renewals.

4. Transfers

- a. Transfer T-1026 A Transfer of \$450,000 from Various Capital Improvement Projects to CIP R72-143 Aspen Ave – Mendenhall Boulevard to Taku.

This transfer of \$450,000 of funds from two CIPs to the Aspen Avenue Reconstruction CIP will provide funding for the reconstruction of Aspen Avenue from Taku to Mendenhall Boulevard. Additional water and sewer infrastructure repair work was discovered and the construction cost estimate came in higher than anticipated. Bid documents are being prepared in anticipation of bidding the project during the month of

February. The current construction estimate is \$1.3 million.

R72-131	Birch Lane Sewer Replacement	\$400,000
U76-115	Kaiser Forcemain Replacement	\$50,000

The Public Works and Facilities Committee recommended approval of this transfer at its January 15, 2020, regular meeting.

The City Manager recommends approval of this transfer.

VIIIPUBLIC HEARING

A. Ordinance 2019-30 An Ordinance Related to the Regulation of Nuisance Properties.

Over the last five years, the City and Borough of Juneau has dealt with multiple properties that received an inordinate amount of city resources. These properties have required years of time, attention, and resources from entities including Community Development, Engineering and Public Works, the Law Department, the City Assembly, and first responders like the Police Department and Capital City Fire/Rescue in an effort to abate the problem. Neighborhoods affected by these problem properties feel the process is inefficient and resolutions are far too slow. The Chronic Nuisance Ordinance will give the City a tool to ensure neighborhoods are not subject to problem properties for extended periods of time and to hold landlords and tenants accountable for their actions.

The chronic nuisance concept was presented to the Assembly Committee of the Whole on May 20, June 10, and September 23, 2019. Public testimony regarding the ordinance was taken at the Committee of the Whole on December 9, 2019, and the committee recommended the ordinance be forwarded to the Assembly.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Mr. Bryson to adopt Ordinance 2019-30 and asked for unanimous consent.

Ms. Hughes-Skandijs objected.

Members discussed the ordinance and asked the City Attorney for clarification on the definitions as found on page 3 of the ordinance.

AMENDMENT 1 - M. Gladziszewski strike "for serious bodily injury or death." from line 19 on page 3 of the ordinance. *Hearing no objection, Amendment 1 passed.*

Additional discussion took place with Mr. Palmer and Lt. Weske answering questions from Assemblymembers.

ROLL CALL VOTE on adoption of Ordinance 2019-30 as amended.

Ayes: Bryson, Edwardson, Gladziszewski, Hale, Jones, Smith, Weldon

Nays: Hughes-Skandijs, Triem

Motion passed 7:2

- B. Ordinance 2020-01 An Ordinance Amending Title 69 of the City and Borough Code by Adopting the Uniform Alaska Remote Seller Sales Tax Code.

In 2018, the United States Supreme Court decided *South Dakota v. Wayfair*, allowing governments to assess sales taxes on remote sales. On November 2019, CBJ joined the Alaska Remote Sellers Sales Tax Commission, which is charged with developing and administering a *Wayfair*-compliant remote sales tax system. On January 6, 2020, the Commission adopted the Uniform Alaska Remote Seller Sales Tax Code, which implements the collection of remote sales tax. Pursuant to its membership agreement with the Commission, the CBJ is required to adopt the Uniform Remote Sales Tax Code. While the CBJ's authority to assess, collect, and remit remote sales tax will be delegated to the Commission, the CBJ retains its authority to establish and modify local sales tax rates and exemptions.

The Finance Committee reviewed this ordinance at its meeting on January 8.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Mr. Smith to adopt Ordinance 2020-01 and asked for unanimous consent. *Hearing no objections, the motion passed.*

- C. Ordinance 2020-05 An Ordinance Authorizing the Manager to Dispose of Eight Lots in the Vintage Business Park, Located near 3041 Clinton Drive, to Torrey Pines Development for Fair Market Value.

In August 2019, CBJ acquired eight lots located in Vintage Business Park for \$1.519M, for the purpose of developing assisted living housing primarily for seniors. The CBJ solicited proposals to develop the proposed housing and Torrey Pines Development was determined to be the best and most qualified bidder.

During negotiations, a proposal was made for Torrey Pines to purchase the eight lots for fair market value for the construction and operation of 80 units of senior housing, assisted living, and memory care. The Assembly Committee of the Whole heard the proposal on January 6, 2020, and recommended that the Manager proceed with negotiations for the sale.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

Lorilyn Swanson spoke in favor of this ordinance and recounted her work with the Juneau Commission on Aging (JCOA) and that the senior surveys done every ten years by JCOA have identified this project as a long time need in the community. She provided examples of the partnerships and support given by CBJ for the creation of Fireweed Place and Wildflower Court in the past and this project would be similar to those.

Sioux Douglas spoke in support of this and the next ordinance. She said this has been a 7 year process and she personally thanked each member of the Assembly and staff for their hard work, and thoughtful, responsible, and creative approach. She publicly thanked all the community support for this and said that are all deeply grateful.

Don Gotschall also spoke in support of this ordinance as he has also been working on this for the past 7 years. He spoke to all the community members who have had to leave town since Juneau doesn't currently have the memory care and other services that this project would provide. As an engineer, he looked at the Torrey Pines proposal and he liked the economics of it. He thanked the Assembly, Manager and Housing staff with getting the project this far.

Beth Kerttula spoke in favor of the ordinance. She recounted her experience in growing up in Juneau and serving as a state legislator representing Juneau. In 2017, she brought her father home to Juneau and if there had been an assisted living facility at that time, she feels he may have had a better quality of life. They remodeled an apartment for him. She said her father fell and broke his hip and while he has phenomenal care givers, it has been extraordinarily difficult and expensive. She said for those families who have had to leave family members outside of Juneau to receive care, it is heart breaking. She thanked the Assembly for moving forward on this and said it is a big boost to our economy bringing \$32,000,000 and 47 new jobs as well as meeting the needs of our citizens.

Emily Kane, a current member of the JCOA, encouraged the Assembly to pass Ordinances 2020-05 and 2019-06(Q). She said this may set a precedent for successful models within Juneau and there may need to be more ways to consider helping people with different abilities.

Jim Schull also spoke in support of the ordinance. He has been on the board of Senior Citizens Support Services Inc (SCSSI) for the last few years. He said that by 2022 they have estimated that Juneau will need an additional 117 assisted living beds. Those numbers came from a study that they did which was partially funded by CBJ. Juneau's population over age 80 and especially over 85 continues to increase and these are the people who may need assisted living facilities the most. He said they determined Vintage Business Park was the best of locations for this need since it has primarily flat ground, provides opportunities to get around, and has the river walking path. He urged the Assembly to pass both ordinances in front of them.

Kathleen Strasbaugh spoke in favor of the ordinance. She is a former member of SCSSI and she thanked everyone for the work that they have done in particular with the financing and planning efforts. She encouraged the Assembly to support the needs of the community in this way.

Assembly Action:

MOTION by Ms. Hughes-Skandijs to adopt Ordinance 2020-05 and asked for unanimous consent. *Hearing no objection, the motion carried.*

- D. Ordinance 2019-06(Q) An Ordinance Appropriating to the Manager the Sum of \$2,000,000 as Funding for the Assembly's Senior Assisted Living Grant; Funding Provided by the General Fund's Fund Balance, and the Juneau Affordable Housing Fund's Fund Balance.

Torrey Pines Development requests a \$2 million grant to assist with overall construction costs, to help attract equity capital, and to ensure that rental rates for seniors remain low for potential residents. The grant would assist the overall viability of the project. Without the grant, it is estimated that in order to meet financial projections, room rental rates would be 20-25% higher than indicated in the proposal. If this happened, the rates would be too high for most prospective tenants and development of the project would not proceed.

Staff recommend that the source of the \$2 million grant be split between General Fund dollars and the Juneau Affordable Housing Fund.

- i. \$1.6 million in General Fund; and
- ii. \$400,000 grant from the Juneau Affordable Housing Fund covering the 8 Medicaid eligible beds at \$50,000 per unit.

At its January 8, 2020 meeting, the Assembly Finance Committee approved this action.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

Ms. Sioux Douglas spoke in favor of the grant to assist the high cost of senior housing care. She said that staff has analyzed the Torrey Pines proposal and this grant is essential for the success of this project. She said the two other developers who initially tried to do something about this project learned that this was not an easy thing. This grant would reduce the overall equity investment to get the numbers to where they need to be for Torrey Pines to see the project through. She said that timing is of the essence.

Dr. Emily Kane spoke in favor of this ordinance and noted that CBJ would recoup their investment if each unit spent \$22,000/year.

Assembly Action:

MOTION by Ms. Triem to adopt Ordinance 2019-06(Q) and asked for unanimous consent.

AMENDMENT #1 by Ms. Gladziszewski to add the last line as underlined below:

Section 2. Appropriation. There is appropriated to the Manager the sum of \$2,000,000 as funding for the Assembly's Senior Assisted Living Grant to partially fund the construction cost of a senior assisted living facility. A grantor/grantee agreement is required, which shall be approved by the Assembly before disbursement of any funds.

Ms. Hale asked if Ms. Douglas could speak to the question. Mr. Watt said that this is the conversation they have been having with Torrey Pines and this is what they are expecting.

Hearing no objection, Amendment #1 passed by unanimous consent.

Mr. Jones was concerned about the use of Affordable Housing Fund monies. He said the ordinance did not require more Medicaid beds. The Assembly hasn't come up with a formula for the Affordable Housing Fund money and he felt they could afford to fund this all with general funds.

AMENDMENT #2 by Mr. Jones to strike Housing Fund Fund Balance as the source of funds and change that to General Fund.

Mr. Palmer explained that since the funding source is identified in the ordinance title, that change would require it to be re-introduced and set for future public hearing/Assembly action.

Mr. Jones said in light of Mr. Palmer's comment, he withdrew his amendment and his objection.

Assemblymembers asked additional questions on the loan vs. grant and Mr. Watt answered their questions.

Hearing no objection, Ordinance 2019-06(Q) as amended, passed by unanimous consent.

- E. Ordinance 2019-06(R) An Ordinance Appropriating to the Manager the Sum of \$1,000,000 as Funding for the Recycleworks Consolidated Facility Capital Improvement Project; Funding Provided by the Waste Management Fund's Fund Balance.

CBJ Engineering estimates an additional \$1,000,000 is necessary to complete the construction of the Recycleworks Consolidated Facility. It is anticipated that the eventual sale of the existing Household Hazardous Waste (HHW) building on Shaune Drive will more than cover this cost; however, the sale of that building will not be complete prior to when funds are needed to award a construction contract. This ordinance would transfer the necessary amount from the Waste Management Fund's Fund Balance which will later receive the proceeds from the HHW building sale.

This ordinance was reviewed at the January 15, 2020, Public Works and Facilities Committee meeting.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Hale to adopt Ordinance 2019-06 (R) and asked for unanimous consent. *Hearing no objections, the motion passed.*

IX. UNFINISHED BUSINESS

- A. Planning Commission Notice of Recommendation to Dispose of CBJ Property to Torrey Pines Development for Senior Assisted Living

At the Planning Commission meeting on January 28, 2020, the Planning Commission recommended the Assembly sell the eight CBJ-owned lots in Vintage Business Park to Torrey Pines Development for fair market value for the purpose of developing 80 units of senior assisted living.

The City Manager recommends the Assembly consider the Planning Commission's recommendation as the Assembly decides Ordinance 2020-05.

This recommendation was taken into account by the Assembly when considering Ordinance 2020-05 above.

X. NEW BUSINESS

A. Hardship Late-Filed Real Property Tax Exemption Application: Dolitsky

Public Comment:

None.

Assembly Action:

MOTION by Ms. Gladziszewski to accept the hardship late-filed real property tax exemption application from Mr. Dolitsky and asked for unanimous consent. *Hearing no objection, the motion passed.*

XI. STAFF REPORTS

A. Ordinance 2019-37 re Nonconforming Development

The ordinance amending the land use code (Title 49) related to nonconforming development will be presented to the Assembly for introduction on February 24, 2020. The City Attorney is still conducting a final legal review.

Mr. Bryson expressed a concern regarding housing not being able to be rebuilt if it burns to the ground. Mr. Palmer said the intent/overarching goal of the ordinance was to address that issue. He also suggested that Mr. Bryson might want to consult with the Community Development Director for in depth information about how this ordinance might fit different scenarios.

B. River Road Junk Cars

Staff will provide an oral update at the meeting.

Mr. Palmer explained that at the last Assembly meeting, the Assembly appropriated \$250,000 for the abatement of the River Road property which CBJ is in litigation with. He provided an update since things have changed somewhat due to the court proceedings. He said that after the Assembly appropriated that money, there was a flurry of motions, injunction type, filed by the property owner. There was a hearing held with the judge in this case and although it wasn't explicitly ruled on by the judge, the judge suggested that if the city had the ability to delay the contract for abatement until March 11, to give the court an opportunity to review any motions and to give Mr. Losselyong an opportunity for one last shot to clean up his property, that might be the best interest. He said that was inferred and they were able to reach a stipulation with Mr. Losselyong which was signed off by the court in which Mr. Losselyong will pay for all the bid preparation costs that the city incurred and for the bidders who bid to the order of approximately \$15,000 which there is now money in a trust account for. There is a series of other terms and conditions that was ordered by the judge. The contract has been

cancelled for now and Mr. Losselyong has until March 11 to have his property cleaned up.

Mr. Palmer then answered questions from Assemblymembers regarding this action.

C. Whittier Street Parking Permit

Mr. Watt noted that the packet contains a memo Parks and Recreation Director George Schaaf to Mr. Watt regarding the Whittier Street parking lot. They are switching up the direction on this. Rather than doing a lease to Sealaska Heritage Institute (SHI) for their temporary parking during construction, CBJ is changing to a parking permit approach that will allow more flexibility in managing those parking needs as well as other uses.

Mr. Watt then answered a number of questions about the location/spaces to be used for this as well as what type of enforcement and public parking will be available.

XII. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Weldon reported that some of the members expressed concern with her about the meeting with the Governor so she wanted to provide them with a little history of what happened. The Governor's office reached out to her to talk to the Mayor, Assembly, Police Chief, and anybody else that they wanted to bring. When the Governor's office was advised that it would need to be a public meeting, they said that was not what the Governor wanted to do. They wanted to know more about what Juneau was all about and how some of his cuts affected the city. She countered with a proposal that they would change that and have the Mayor and Deputy Mayor and some staff and the Governor's office said they preferred that. In the meantime, public notice had been sent out. Mayor Weldon noted that the talking points discussed with the Governor were included in the red folder and it could be released now that it was publicly noticed. She said that what they learned from this experience was that when they canceled the public meeting, they should have said what they were doing instead. She said the other thing they should have done was to notify the Assembly that they were going up to talk with the Governor since that is different from her going to talk to the Legislature. She apologized for any mistakes made and said she will work to fix those and will try to communicate better with everybody in the future. She said they did request a Town Hall meeting to be held in Juneau similar to what the Governor is doing in Petersburg and Wrangell. She said she would be happy to answer any questions about the meeting with the Governor before proceeding with her Mayor's Report. Seeing and hearing no questions, she provided the following Mayor's Report.

Mayor Weldon reported that the Assembly met with the Juneau legislators and lobbyists for breakfast on January 15. They also held a joint meeting with the Hospital Board which went well and answered many questions by members of both bodies.

She extended huge thanks to the whole community for the annual legislative reception which was well attended and she extended special thanks to the Alaska Committee, Municipal Clerk staff, Juneau Chamber of Commerce, Travel Juneau, and the business community. Huge thanks too for everyone in the community who came out to welcome the legislators.

Mayor Weldon said she also attended with Ms. Hughes-Skandijs the Canada/Alaska friendship reception. She said that she also entertained second graders in the Assembly Chambers and was told she should remain Mayor forever. She received cards with creative artwork and questions from the students that she shared with all the Assemblymembers. She said they held a mock meeting with the students taking the seats of Assemblymembers and they debated the question of whether cats should be licensed like dogs and it was a tight vote and the final outcome was to NOT license the cats on a vote of 5:4.

Mayor Weldon reported that she spoke on Action Line on the radio, she was a speaker at the ROAR (Reclaim, Own, And Renew) Women's Conference as well as at the Alaska Fire Chiefs Association.

She attended the Alaska Committee annual meeting and she congratulated Greg Smith who is a new board member of that committee.

She reported on the recent joint meeting with the Docks and Harbors Board.

She briefly attended the Juneau Project Homeless Connect event and thanked Chief Housing Officer Scott Ciambor and his team's work on putting that event together.

Mayor Weldon said she attended the celebration of life services for Tom Cashen who was a longtime member of the community and a great friend of labor having served as the IBEW Labor Union representative for many years.

Upcoming events of note include:

February 4-5: Southeast Conference Meetings in Juneau

February 7: Employee Recognition at JPD at noon.

B. Committee Reports, Liaison Reports, Assembly Comments and Questions

COMMITTEE REPORTS:

Assembly Human Resources Committee (HRC)- Chair Bryson reported that the HRC met just prior to the Assembly and forwarded the following recommendations for board appointments. Appointments were to terms beginning immediately and expiring on the dates listed next to each name below:

Juneau Commission on Aging (JCOA)

Emily Kane - 12/31/2021

Paul Douglas - 12/31/2021

Susan Warner - 12/31/2021

Jennifer Carson - 12/31/2020

Kathleen Samalon - 12/31/2021

Building Code Advisory Committee:

Patrick Gorman - 11/30/2022

-

Board of Equalization:

Paul Nowlin - 12/31/2022

Ken Solomon-Gross - 12/31/2022

Hearing no objection, the above appointments were made as recommended.

Mr. Bryson also reported that the HRC forwarded the recognition program proposed by the Juneau Commission on Sustainability to the Committee of the Whole. That program will recognize and reward Juneau businesses for taking sustainable actions in the community.

Lands Committee - Chair Edwardson reported that the Lands Committee met January 6, 2020 and on that agenda was an easement for the Twilight Cafe. He said that has been a longstanding problem and there is hopefully a solution. The committee also considered a proposed land trade with Aurora Arms Condominiums to provide right of way access. The committee also discussed the Sealaska Heritage Institute parking.

Mr. Edwardson said that they bumped the discussion on extending the Fire Service Area that was listed under staff reports and they hope to have that on either the February 10 or a future meeting as the February 10 agenda is filling up.

The Lands Committee also received an update on the Pederson Hill land sale. The next Lands Committee meeting will be held on Monday February 10 at 5p.m.

Public Works and Facilities Committee (PWFC) - Chair Hale reported that PWFC met on January 15. They talked about SCADA which is the computer assisted operation of the wastewater plant. They thought it was going to go through an alternative procurement process and discovered that it did not have to go through an alternative procurement process after all. The PWFC also received an update on one of the Lo No grant (for electric buses) application. The committee also discussed the CIP schedule and the next committee meeting is schedule for February 10 at Noon.

Committee of the Whole (COW) - Chair Gladziszewski reported that there has not been a COW meeting since the last meeting of the Assembly. The next meeting will be on

February 10.

Assembly Finance Committee (AFC) - Chair Jones reported that there has not been an AFC meeting since the last meeting of the Assembly; however they are meeting on Wednesday, February 5. He said that those packets were in people's boxes and that Mr. Edwardson will be participating on the phone and Ms. Triem will be present until she has to catch a plane.

Joint Assembly/School Facilities, CIP & Maintenance Team - Chair Jones reported that group will be meeting on February 16 at 8:15a.m. in City Hall Conference Room #224.

Eaglecrest Summer Operations Task Force - Chair Gladziszewski reported that the next meeting will be March 5. They were going to have a meeting on February 6 but the City Manager and Eaglecrest Manager are working on the feasibility/RFP and they will hear more about that on March 5.

Visitor Industry Task Force (VITF) - Chair Triem reported that they have been very busy. They met on January 16 and received a presentation from the City Attorney. She recommended people go online and read the memo from the City Attorney if they haven't already read it. The VITF met on Saturday, February 1 as well as two public testimony meetings. They had to reschedule one of those due to high winds and they ended up having approximately 50 people provide testimony.

Additional discussion took place regarding the VITF webpage being temporarily down and is likely to be up the next morning and that public comments received to date are posted to that webpage.

LIAISON REPORTS & ASSEMBLY COMMENTS:

Mr. Bryson reported that he attended the Juneau Homeless Connect event, the Juneau Chamber of Commerce event at which Governor Dunleavy spoke and he attended the best VITF meeting ever on Saturday, February 1. He said that he was able to visit his parents in Nashville for a weekend.

Mr. Smith reported that he attended the Planning Commission meeting on January 28 which went until 11:45p.m. They approved a private shared access ordinance and the conditional use permit for the Archipelago lot. The Planning Commission will be holding a meeting on February 4 to continue the meeting of Tuesday, January 28 to take up the request for a variance for parking to go to zero for the Archipelago property.

Mr. Smith said he was excited to be selected as a member of the Alaska Committee. He helped do some intake at the Juneau Project Homeless Connect.

He said that he also volunteered at the re-entry simulation that some of the Assemblymembers participated in during the fall. He said that it was helpful for people to see the process and some of the things people have to go through as they are trying to reenter society following incarceration.

Ms. Hughes-Skandijs said that she attended the Juneau Commission on Sustainability (JCOS) meeting on January 8 and then attended their retreat on January 18. She congratulated their newest officers: Gretchen Keiser, Anjuli Grantham, and Christine Woll. She said that JCOS held a work session on January 22 and they worked on situating their goals for the upcoming year around the Assembly's goals.

She reported that the Docks & Harbors Board met with the Assembly on January 30. Just before that joint meeting, they held a regular board meeting.

Ms. Hughes-Skandijs said that she was a speaker at Lunafest on January 17 and it was well attended. She attended the Legislative Welcome Reception. She also had the opportunity to judge "Juneau's Got Talent" on February 1 and she confirmed that Juneau really does have talent. She spoke with Pete Carran on Action Line. She attended Juneau Project Homeless Connect, and the Native Affairs Forum.

Ms. Triem said she attended a number of board retreats since the last Assembly meeting. The Juneau Chamber of Commerce held their retreat on January 14. They were very interested in discussing Centennial Hall. They also received a report from Bill Legere on a project to get cameras wired up throughout the Capitol Building. She reported that both the Juneau Chamber of Commerce and the Travel Juneau board is very interested in the work of the VITF.

Ms. Triem reported that the Aquatics Board has been pretty busy meeting on January 21 and 28 to discuss and approve their budget. Because of an expedited budget timeline, they were not able to discuss the commercial use regulations. They will be taking up that discussion in February. She said that much of their discussion was about how the scheduled temporary closure of the downtown pool will affect their budget. They also have a desire to consolidate the budget for the two pools and they are working with staff on that.

Ms. Hale said that she missed the Downtown Business Association meeting on January 14 but she will be attending the meeting on February 4.

She reported that she heard at the Juneau Commission on Aging (JCOA) that there is a lot of concern in the community about what is going on with the Care-A-Van program because there is a change with the new contract. She spoke with the Public Works Director and they will be receiving an update on that at the Public Works & Facilities Committee meeting on February 10.

Ms. Hale reported that February is the deadline for closing comments on the JCOA senior survey. They have been combing the community to make sure people fill out the survey.

Ms. Hale reported that she spoke at the Martin Luther King Jr. Day Celebration on behalf of the Mayor and she said it was a fantastic event. She also attended SEARHC's ROAR conference and volunteered at the reentry simulation.

Ms. Hale reported that the Hospital Board met and has received three responses to the provider network RFP which used to be called the "affiliation analysis." She reported that they have also seen a wolf repeatedly on campus which is rather rare.

Mr. Edwardson reported that he had been traveling and didn't attend last month's LEPC or Airport Board meetings. He said he will be in town for the next meetings of both those bodies. The LEPC was looking at getting a speaker to talk about the corona virus at their meeting on February 12 at Noon. They did get some public requests to see if someone could talk about that and the LEPC picked up that request and is pursuing it.

Mr. Jones reported that the School Board's last meeting was January 14. He said he was able to attend that meeting but didn't attend the board's retreat on January 25 as he was attending his brother's memorial service. He said the School Board held a public forum on the budget on January 30 which he also did not attend since he was attending the joint meeting with the Docks and Harbors Board that night.

Mr. Jones said he attended the AML Legislative Committee meetings which are being held each Friday at 3:00p.m. There was a lot of discussion about bills and the legislative process. He said the Governor will be submitting his supplemental budget request sometime within the next week and rumor has it that it is supposed to be the largest supplemental budget to date by a governor. There was some discussion of the motor fuel tax increase that is going through the Senate. He said they will likely amend that to increase the registration fee for electric vehicles and for hybrid vehicles. He said that a couple of the other municipalities who were on the call asked if any of the increase in motor fuels tax would be returned back to the communities in which they were collected. The answer was that under the current legislation, only the amount that is currently in statute would come back, not any additional amounts.

Mr. Jones said they also had discussion about the bill to increase the oversight and staff to make it easier to staff and set some higher rules for the VPSO (Village Public Safety Officer) program. There was discussion of whether AML should support that when there is a lack of law enforcement in urban centers.

He said there was also a concept paper out in terms of school bond debt and a possible way to help if the legislature wanted to look at a different way of formulating that which would help those who wanted to bond but it wouldn't necessarily put back the 50% that

was vetoed. He sent that to the Mayor, Manager, and Finance Director. He said two of them had comments and the other thought it was good. He also sent it to the superintendent and the director of administrative services for the schools and the School Board president and asked for comments. He has not heard anything back from them. It is now just in a concept phase.

Ms. Gladziszewski reported that she attended many of the same events others did including Lunafest, Legislative Reception, Juneau Project Homeless Connect.

Ms. Gladziszewski thanked the YDHS students for coming and she said that she hoped they would take some of their concerns to the School Board as well. She said she learned several things from them and the reminder to say that we have three high schools in Juneau and not just two.

She said that speaking of students, the Drama, Debate and Forensics (DDF) statewide tournament is coming to Juneau February 13-15 and they need 300 judges. It is the first time the statewide tournament is coming to Juneau. She encouraged the public and Assemblymembers who can to sign up to judge.

Mr. Jones said he didn't see it on the agenda but said all the Assemblymembers received an email from Mr. Heumann about request for gravel and he asked if they need to take official action to refer that matter to the Lands Committee.

Mr. Watt said that he has asked Mr. Edwardson to coordinate that issue with Lands Division staff and schedule it for a Lands Committee meeting when they have time. Mr. Edwardson said that is one of the time critical things that he was referring to coming up on a future Lands Committee agenda.

C. Presiding Officer Reports

None.

XIIICONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XIV.EXECUTIVE SESSION

XV. ADJOURNMENT

There being no further business to come before the Assembly, the meeting was adjourned at 9:31 p.m.

Signed: _____
Elizabeth J. McEwen

Signed: _____
Beth A. Weldon

DRAFT**THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Meeting Minutes - February 24, 2020

MEETING NO. 2020-07: The Regular Meeting of the City and Borough of Juneau Assembly held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Beth Weldon.

I. FLAG SALUTE**II. ROLL CALL**

Assemblymembers Present: Mayor Beth Weldon, Loren Jones, Maria Gladziszewski, Carole Triem, Wade Bryson, Alicia Hughes-Skandijs, and Greg Smith

Assemblymembers Absent: Michelle Hale, Rob Edwardson

Staff Present: City Manager Rorie Watt, City Attorney Robert Palmer, Deputy City Manager Mila Cosgrove, Municipal Clerk Beth McEwen, Finance Director Jeff Rogers, CDD Director Jill Maclean, Interim Engineering/Public Works Director Robert Barr, Port Director Carl Uchytel, Emergency Programs Manager Tom Mattice, Bartlett Hospital Administrator Chuck Bill, Parks and Recreation Director George Schaaf, Assistant City Attorney Teresa Bowen, Assistant City Attorney Emily Wright, Litigation & Support Assistant Jesse Peterson

III. SPECIAL ORDER OF BUSINESS**A. Staff Update on Coronavirus (COVID-19)**

Public Health Nurse Christina Schulte-Pereyra spoke about the Novel Corona virus being referred to as COVID-19. So far there are -0- cases in Alaska. She explained that the transmission of the virus occurs via respiratory droplets that can be spread by close contact with those infected. She talked about quarantine and isolation protocols. She then answered questions from Assemblymembers on a variety of issues related to the virus.

Emergency Programs Manager Tom Mattice also spoke about what BRH and the US Coast Guard are doing to revisit their plans and resources in anticipation of the virus coming to AK and Juneau.

IV. APPROVAL OF MINUTES

MOTION by Ms. Triem to approve the minutes of the December 16, 2019 and January 13, 2020 meetings with minor corrections and asked for unanimous consent. *Hearing no objection, the minutes were approved with correction.*

MOTION by Mayor Weldon to approve the minutes of the January 15 and 30, 2020 meetings and asked for unanimous consent. *Hearing no objection, the minutes were approved with correction.*

A. December 16, 2019 Regular Assembly Meeting #2019-38 DRAFT Minutes

B. January 13, 2020 Regular Assembly Meeting #2020-01 DRAFT Minutes

C. January 15, 2020 Special Assembly Meeting #2020-02 DRAFT Minutes

D. January 30, 2020 Special Assembly Meeting #2020-04 DRAFT Minutes

V. MANAGER'S REQUEST FOR AGENDA CHANGES

None.

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

None.

B. Assembly Requests for Consent Agenda Changes

None.

C. Assembly Action

MOTION by Ms. Gladziszewski to adopt the Consent Agenda and asked for unanimous consent. *Hearing no objection, the motion carried.*

1. Ordinances for Introduction

- a. Ordinance 2019-37 An Ordinance Amending the Land Use Code to Repeal and Replace the Nonconforming Development Code.

A nonconforming situation occurs, for example, when a house is lawfully constructed but due to an amendment to Title 49, the house could not be rebuilt today. A designation of nonconforming has caused some lenders in Juneau to require higher down payment amounts and other terms, which makes buying and selling certain property extremely difficult.

This ordinance would repeal the existing Title 49 nonconforming code and replace it with regulatory provisions that better reflect our community values. Unlike the current nonconforming code, this ordinance would emphasize that most nonconforming housing situations could be rebuilt if the residential structure was accidentally destroyed, like by a fire or avalanche. See 49.30.215(d)(1). This ordinance also codifies the current practice of Community Development to determine if a development is conforming, nonconforming, or noncompliant. See 49.30.310. This ordinance should make buying and selling most nonconforming residential developments easier while protecting the community from harmful nonconforming developments.

The Planning Commission recommended amending the nonconforming provisions of Title 49 after holding multiple public meetings including: August 27, 2019; September 17, 2019; and October 15, 2019. The Assembly Committee of the Whole reviewed this topic on December 9, 2019.

Since December, the City Attorney conducted a final legal review, which reorganized and condensed the ordinance from 24 pages to 16 pages. Notably, all of the Planning Commission's recommended policies remain except a proposed new review process that would have allowed the Planning Commission to approve a change from a nonconforming development to a prohibited development. That review process was located at 49.30.320 (pages 16-20 of the 12/9/2019 Committee of the Whole packet). If that new review process is desired, more policy and legal work is needed.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- b. Ordinance 2020-06 An Ordinance Amending the Land Use Code Repealing the Subdivision Review Committee.

The Subdivision Review Committee is a four-member advisory committee of the Planning Commission created to review and comment on subdivisions. However, the Subdivision Review Committee has not convened in a long time as most subdivisions are now reviewed and approved by the Community Development Department director and because the minor subdivision limit of four lots increased to 13 lots in 2015.

By repealing the requirement for the Subdivision Review Committee, this ordinance would eliminate authority conflicts between the Subdivision Review Committee and the director, and it would maintain the impartiality

of Planning Commissioners to review major subdivisions and appeals of minor subdivisions.

When the Planning Commission updated its Rules of Order on December 10, 2019, it recommended the Assembly repeal the requirement to have a Subdivision Review Committee.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- c. Ordinance 2020-07 An Ordinance Amending the Comprehensive Plan Related to Historic and Cultural Preservation.

This ordinance would repeal the 1981 Downtown Historic District Development Plan and replace it with a new Historic and Cultural Preservation Plan. The new plan provides greater access to grants, greater acknowledgment of Juneau's cultural history, and greater preservation of Juneau's historical buildings and properties.

The Planning Commission reviewed this ordinance on November 12 and 26, 2019, and recommended the Assembly adopt it as part of the Comprehensive Plan. The Assembly Committee of the Whole reviewed this ordinance on February 10, 2020, and referred it to the Assembly for introduction.

The Plan is available at

<https://3tb2gc2mxpvu3uwt0l20tbhq-wpengine.netdna-ssl.com/wp-content/uploads/2020/02/Historic-Preservation-and-Cultural-Plan-FINAL-VERSION-2020.02.19.pdf>

Hardcopy versions of the Plan are also available at the Municipal Clerk's Office and at Community Development.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- d. Ordinance 2020-12 An Ordinance Authorizing the Manager to Convey City and Borough Property Located in Lemon Creek to the Alaska Department of Transportation and Public Facilities.

The State of Alaska Department of Transportation & Public Facilities (ADOT/PF) has requested to purchase four small fractions of lots totaling 2,368 square feet along the Glacier Highway right-of-way in the vicinity of Renninger Street in Lemon Creek. The ADOT/PF intends to improve Glacier Highway from Vanderbilt Road towards the old Walmart property.

The Parks & Recreation Advisory Committee provided a positive recommendation for this proposal at its meeting on November 2, 2019.

On January 8, 2020, the Planning Commission found the project consistent with CBJ adopted plans. The Lands Committee reviewed the request on February 10, 2020, and provided a motion of support to the Assembly. This ordinance would allow the CBJ to dispose of this property to the ADOT/PF for fair market value.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- e. Ordinance 2020-13 An Ordinance Authorizing the Manager to Convey City and Borough Property Located in the Mendenhall Valley to the Alaska Department of Transportation and Public Facilities.

The State of Alaska Department of Transportation & Public Facilities (ADOT/PF) has requested to purchase 25,050 square feet of City and Borough property for Mendenhall Loop Road improvements for traffic flow, safety, and to meet current standards.

The Planning Commission reviewed this project on June 11, 2019 and found it consistent with CBJ adopted plans. On January 10, 2020, the Parks & Recreation Advisory Committee provided a positive recommendation with conditions. The Lands Committee reviewed this on February 10, 2020 and provided a motion of support to the Assembly.

This ordinance would allow the CBJ to dispose of this property to the ADOT/PF for fair market value.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

2. Resolutions

- a. Resolution 2878 A Resolution in Support of the City and Borough of Juneau's Application to Acquire Tide and Submerged Land from the State of Alaska between the Franklin Dock and the AJ Dock.

This resolution would support the CBJ's request to the Alaska Department of Natural Resources for the conveyance of approximately ten acres of tide and submerged lands along the downtown waterfront between the Franklin Dock and the AJ Dock. Consistent with the Long Range Waterfront Plan, CBJ acquisition of these lands (1) would enable the CBJ to extend the Seawalk from the Franklin Dock to the AJ Dock, and (2) would provide the Assembly options for further water-

dependent development like construction of a floating berth at the Franklin Dock. This resolution does not bind the Assembly into a course of conduct, but it would give the Assembly options for waterfront development.

Lease of tidelands to the Franklin Dock and negotiation for land rights for the Seawalk extension would require subsequent Assembly process and approvals, including an ordinance authorizing the lease of municipal tidelands to the Franklin Dock and appropriation of funding for a Seawalk project or projects. Acquisition of these lands would put these issues before the Assembly. Acquisition of the lands does not cause or require any specific subsequent action by the Assembly.

This matter was considered at the Joint Docks and Harbors/Assembly meeting on January 30, 2020, and by the Assembly Committee of the Whole on February 10, 2020. The Assembly Committee of the Whole recommended CBJ staff pursue a lease from the State to satisfy AS 38.05.825(a)(6)(B) or (C). However, on February 11, staff at DNR indicated reference to the CBJ Long Range Waterfront Plan likely provided sufficient authority to satisfy AS 38.05.825(a)(6)(A).

The City Manager recommends the Assembly adopt this resolution.

3. Liquor License

- a. Multiple Liquor License Renewals & One Transfer of Ownership for License 2533

These liquor license actions are before the Assembly to either protest or wave its right to protest the license action.

Transfer of Ownership for Liquor License #2533

License Type: Beverage Dispensary, License #2533

Transfer From: Jack D & Arlene D Tripp, d/b/a Viking Restaurant & Lounge

Transfer To: The Viking Lounge LLC, d/b/a The Viking Lounge

Location: 216 Front Street, Juneau

2020-2021 Renewal of Liquor Licenses

License Type: Beverage Dispensary-Tourism, License #175

CHN Holding LLC, d/b/a Breakwater Inn Restaurant & Lounge

Location: 1711 Glacier Ave., Juneau

License Type: Beverage Dispensary-Tourism, License #5430

Mac Ventures, LLC, d/b/a McGivney's Sports Bar and Grill

Location: 51 Egan Drive, Juneau

License Type: Beverage Dispensary, License #728
JD Entertainment, Inc., d/b/a The Island Pub
Location: 1102 2nd Street, Douglas

License Type: Beverage Dispensary, License #1166
Triangle Club Inc., d/b/a Triangle Club
Location: 251 Front Street, Juneau

License Type: Brewery, License #2534
Alaskan Brewing LLC, d/b/a Alaskan Brewing Co.
Location: 5429 Shaune Drive, Juneau

License Type: Restaurant/Eating Place, License #4192
Jeong Hee Kim d/b/a Seong's Sushi Bar
Location: 740 W 9th Street, Juneau

License Type: Restaurant/Eating Place, License #4405
Tides Complex, Inc., d/b/a Dragon Inn
Location: 5000 Glacier Hwy., Juneau

License Type: Restaurant/Eating Place, License #5153
Midnight Ninja Ventures Inc., d/b/a The Rookery Cafe
Location: 111 Seward Street, Juneau

License Type: Restaurant/Eating Place, License #5278
Abigail May LaForce Roha d/b/a Zerelda's Bistro
Location: 9351 Glacier Hwy., Juneau

License Type: Wholesale-General, License #4943
Specialty Imports, Inc., d/b/a Specialty Imports
Location: 540 W 8th Street, Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above licenses and recommend the Assembly waive its right to protest the applications. Copies of the documents associated with this license are in the Assembly's e-packet or available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license transfer and liquor license renewals.

4. Other Items for consent

a. City Project Review: Aspen Avenue Reconstruction

Aspen Avenue Reconstruction rebuilds and resurfaces Aspen Avenue between Mendenhall Boulevard and Taku Boulevard. Valley curb and gutter will route surface drainage to ground-infiltration outfalls on Mendenhall Boulevard, mitigating urban impacts to Duck Creek water quality. The sewer system, in place since development of the neighborhood, will be replaced. The north 20 feet of the water system will be replaced – the rest was replaced in 1996 and is functioning well. The project is funded through \$1.1 million from the Areawide Street Sales Tax and \$150 thousand from the Wastewater Enterprise Fund. The Planning Commission's Notice of Recommendation is included in your agenda packet.

b. City Project Review: Hospital Drive Reconstruction

Hospital Drive Reconstruction rebuilds and resurfaces Hospital Drive from Old Glacier Highway past the Johnson Youth Center, then to the north end of the hospital driveway. A sidewalk will be constructed between the Salmon Creek Lane bus stop and Old Glacier Highway. Existing sidewalk along the rest of the route will be replaced. The driveway from the surgery center on the corner of Old Glacier Highway and Hospital Drive will be relocated further up the street to mitigate traffic conflicts. The water system is of an undetermined age and will be replaced. The sewer system does not need replacement at this time. This project is currently funded with \$800 thousand from Areawide Street Sales Tax and \$150 thousand from the Water Enterprise Fund. Design and construction will be broken into two phases to accommodate the results of the ongoing Bartlett Master Planning effort.

The Planning Commission's Notice of Recommendation is included in your agenda packet.

VIIIPUBLIC HEARING

- A. Ordinance 2019-06(S) An Ordinance Appropriating to the Manager the Sum of \$200,000 as Funding for the Centennial Hall Renovation Phase II Capital Improvement Project; Funding Provided by the Hotel Tax Fund's Fund Balance.

This ordinance would appropriate \$200,000 from the Hotel Tax Fund to begin design work on Centennial Hall renovations and upgrades. These funds will allow design work to begin ahead of anticipated construction in the summer or fall of 2021. The scope of work will include items 1-4 as discussed at the December 9, 2019 Public Works and Facilities Committee meeting, which specifically includes

upgrades to mechanical and electrical systems, renovation of ballrooms, and renovation and expansion of the building foyer. The source of the funds is the additional 2% hotel tax enacted on January 1, 2020 for the purpose of improvements to Centennial Hall, which is expected to generate new revenue of \$210,000 in FY2020.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Gladziszewski to adopt Ordinance 2019-06(S) and asked for unanimous consent. *Hearing no objection, the motion passed.*

Ms. Gladziszewski asked for the City Manager to report back to the Public Works and Facilities Committee as these plans progress.

- B. Ordinance 2019-06(T) An Ordinance Appropriating to the Manager the Sum of \$4,000,000 as Funding for Douglas Highway – David to I Street Water System Replacement Capital Improvement Project; Loan Funding Provided by the State of Alaska Department of Environmental Conservation, Alaska Drinking Water Fund State Revolving Fund.

This appropriating ordinance provides \$4 million for the replacement of the water system in Douglas Highway between David Street and I Street, including a segment down Capital View Avenue to 2nd Street Douglas. The water system was constructed in the early 1980's, is past its useful life and prone to leaks and failures. This work is scheduled to occur during the 2020 construction season, prior to the Alaska Department of Transportation rehabilitating Douglas Highway during the next couple of years.

The Public Works and Facilities Committee moved the appropriation forward at its meeting of September 23, 2019.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Mr. Jones to adopt Ordinance 2019-06(T) and asked for unanimous consent. *Hearing no objection, the motion passed.*

Mr. Jones had a question about the second phase of the project and Mr. Watt explained

the timelines and contract approval process.

C. Ordinance 2020-02(b) An Ordinance Regulating Commercial Rental, Provision, and Use of Shared Micromobility Devices.

Ordinance 2020-03 extended the moratorium for certain micromobility devices through July 9, 2020.

This ordinance would prohibit commercial rental or use of micromobility devices on the docks, seawalk, streets, and sidewalks of downtown Juneau. Micromobility devices include bikes, e-bikes, scooters, segways, and e-scooters. This ordinance would not regulate private use of bikes or use of micromobility devices on private property.

The Assembly Committee of the Whole discussed this ordinance on December 2, 2019. After public hearing on January 13, 2020, the Assembly referred this ordinance back to the Committee of the Whole. On February 10, 2020, the Assembly Committee of the Whole reduced the size of the prohibition area and explicitly clarified that segways are considered micromobility devices. Version (b) of the ordinance reflects those amendments.

The City Manager recommends the Assembly adopt this ordinance.

Mr. Bryson recused himself due to a conflict of interest. [7:20]

Public Comment:

Mr. Reuben Willis is the owner of Segway Alaska. He thanked the Assembly for the meeting of the Committee of the Whole and making amendments to the ordinance as a result of that meeting. He described the timelines and actions that he took over the past year thinking that the Assembly was only going to be banning dockless scooters based on the April 2019 ordinance. He strives to be a good neighbor in the community with both his personal and business dealings. He encouraged the Assembly to take a wait and see approach and give this ordinance a 1 year sunset date. He met with the Juneau Commission on Sustainability and said that segways were built with the JCOS purpose in mind. He asked the Assembly to allow JCOS to research the issue further and advise the Assembly on opportunities for this and other possible opportunities to work for the best interest of the community into the future.

Ms. Erin Willis is co-owner of Segway Alaska and echoed Mr. Willis' testimony. She said their business would be operating on an approved route with 1-2 guides at all times. She also said that as new small business owners, it has been nerve wracking to come to the city and find out after quite a bit of investment that their business model may not be allowed after all. This is their retirement plan and has low impact on fellow Juneauites.

Ms. Gladziszewski said she understood that their tour was not intending on going

downtown and asked if that was accurate.

Ms. Willis said that was the initial plan but they were looking at potentially expanding. They had hoped that part of one of the tours would be going up to the Capitol Building and on Calhoun Ave. She said that depending on whether there was neighborhood backlash, the back up plan was to take their tour past McGivney's along Egan Drive and to go up to the Capitol Building via Main Street.

Mayor Weldon asked Ms. Willis if they planned to have their segways use the road or the sidewalks.

Ms. Willis said it is their intention to use the sidewalks. For their historical tour, it would be integral to see the Capitol Building and the William H. Seward statue and that it would not be much of a historical tour if they can't go up there.

Mr. John McConnichie thanked the Assembly for changing the boundaries of the map with the ordinance. He also asked that the Assembly add a one year sunset date to this ordinance if it is passed. He said that alternative transportation methods should be encouraged and that this would be the first mile for getting people out of downtown. He suggested that if there are good ideas that come forward during the next year, like the ideas from Mr. Willis, that it could be brought to the Assembly for consideration so when they revisit this ordinance at the end of a sunset date, they will have those ideas in mind.

Assembly Action:

MOTION by Ms. Triem to adopt Ordinance 2020-02(b) and asked for unanimous consent.

Objection by Mr. Smith for purposes of amendment.

AMENDMENT #1:

By Mr. Smith to insert the following language just before Section 3, on ordinance page 5, line 11 that would read:

20.20.060 Sunset Provision

(a) In general. Except as provided in subsection (b), Chapter 20.20 Micromobility Devices shall cease to have effect on April 1, 2021, and is automatically repealed.

(b) Enforcement action exception. With respect to any conduct prohibited by Chapter 20.20 that occurred before the sunset date in subsection (a) and subject to an enforcement action, such provision(s) of Chapter 20.20 continues in effect until complete resolution of the particular enforcement action.

Ms. Gladziszewski asked Mr. Smith what is it about this ordinance that he feels can be done better generally to alleviate the downtown congestion.

Mr. Smith said that he looks at this not just from a geographic viewpoint but rather as a broader question on the numbers of individuals being served, their modes of transportation and he wants the Assembly to be open and creative and to hear what some of the business ideas might be before they say no to anything new in this area.

Members expressed their support or opposition to the amendment. Mr. Watt answered some questions regarding the anticipated timelines of the Egan Drive reconstruction project and what the eventual project outcomes with respect to bike lanes and pedestrian access are. They also discussed the role of JCOS in any future work if the sunset date was approved.

ROLL CALL VOTE ON AMENDMENT #1 from Mr. Smith

Yeas: Smith, Hughes-Skandijs, Triem

Nays: Gladziszewski, Jones, Weldon

Motion failed 3:3

The main motion to adopt Ordinance 2020-02(b) passed by unanimous consent.

Mr. Bryson rejoined the meeting.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. STAFF REPORTS

A. Torrey Pines Grant Agreement

Mr. Watt answered Assemblymembers' questions related to banking aspects of this agreement.

MOTION by Ms. Hughes-Skandijs for the Assembly to support the Torrey Pines agreement and asked for unanimous consent. *Hearing no objection, the motion passed.*

XII. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Weldon wished Ms. Gladziszewski Happy Birthday.

Mayor Weldon reported the following attendance or events that she was involved with:

- Southeast Conference where they talked about the AK Marine Hwy.;
- Swearing In JPD Officer Beckett Savage and CSO Cat Myers;
- She met Jacob Mercurief the Mayor of St. Paul (an island off the Aluetian chain);
- Took a tour of the bio-solids dryer at the Mendenhall Wastewater Treatment plant;
- Met briefly with Sen. Lisa Murkowski and discussed the NOAA & NMFS docks downtown.
- Attended most of the AML Legislative session conference as did many members and some CBJ staff.

Upcoming events they have been invited to include the Innovation Summit 2/26-27 and on April 29, Hoonah has invited her and the City Manager to the grand opening of the new cruise ship dock and gondola system.

B. Committee Reports, Liaison Reports, Assembly Comments and Questions

COMMITTEE REPORTS:

Assembly Human Resources Committee (HRC)- Chair Bryson reported that the HRC met just prior to the Assembly and forwarded the following recommendations for board appointments. Appointments were to terms beginning immediately and expiring on the dates listed next to each name below:

Personnel Board:

Rodney Hesson - 1/31/2023

Cindy Spanyers - 1/31/2023

Local Emergency Planning Committee (LEPC)

To forward the slate of nominations as found in the HRC packet to the State Emergency Response Commission for approval.

Hearing no objection, the above appointments were made as recommended.

Mr. Bryson also reported that the HRC discussed the creation of a possible ad hoc committee that would be tasked with organizing the 50th Anniversary celebration of the unification of the three governments into the City and Borough of Juneau. Mr. Bryson said he will work with the Clerk's office staff to bring that suggestion forward to the Assembly for consideration.

Committee of the Whole (COW) - Chair Gladziszewski reported that they received a presentation at the February 10 meeting from Sealaska Heritage Institute on their new Arts Campus project which they referred to the Assembly Finance Committee to consider the monetary support SHI is requesting. The COW also took up the micromobility device ordinance and the ordinance adopting the Historic Preservation Plan. The next COW meeting will be on March 2.

Assembly Finance Committee (AFC) - Chair Jones reported that the AFC met on February 5 and took its first look at the Marine Passenger Fee (MPF) potential spending. He mentioned that the AFC meetings on the budget will begin on April 1 and the next AFC meeting is scheduled for March 11.

Joint Assembly/School Facilities, CIP & Maintenance Team - Chair Jones reported that they met on February 13 and discussed completed and ongoing school projects. They looked at the 2021 CIP list and that the Gastineau Elementary School roof is listed as #16 on the State Dept. of Education priority list and the Dzantik'i heeni Middle School roof was listed on the DOE priority list at #47. The committee talked about asking the AFC to possibly look at funding those projects through CBJ funds this next year.

Eaglecrest Summer Operations Task Force - Chair Gladziszewski reported that the next meeting will be March 5.

Visitor Industry Task Force (VITF) - Chair Triem reported that the VITF met on February 18. They gave guidance to staff on the draft report and they expect they will be reviewing the draft on March 4 at which time they will hold a longer worksession to try to finalize things. Mr. Jones noted that they will also be holding a meeting on Sunday, March 8 at 10a.m. Ms. Triem thanked Mr. Jones for the reminder and agreed that was the schedule that the task force chose to set.

LIAISON REPORTS & ASSEMBLY COMMENTS:

Mr. Bryson said he met with CHARR and also the Keep Juneau Green group re: plastic reduction strategies. He also met with Ricardo Worl and Lee Kadinger re: the SHI Arts Campus project. He said he recently attended the Juneau opera where his daughter performed as a tree.

Mr. Bryson read the letter from the Archipelago company and asked if that topic could be discussed at a future COW meeting.

Mr. Smith reported that at the Planning Commission meeting on February 5, the PC denied the parking variance of the Archipelago company. He said the next meeting of the Planning Commission is scheduled for February 25.

Mr. Smith said he met with the Sister Cities Committee which was fun and he encouraged anyone wanting to serve on the committee to submit an application.

Mr. Smith said he attended the following community events: Tlingit Haida elders Valentine Day event; a couple of Elizabeth Peratrovich Day events; the VITF meetings, the Blueprint Downtown meeting, Downtown Business Association reception, and

Southeast Conference. Upcoming events that he encouraged people to attend include the Auke Bay Elementary School wax museum on Thursday (2/27) at 6pm, the Innovation Summit and the Territorial Sportsman banquet coming up on the weekend.

Ms. Hughes-Skandijs reported that JCOS met on February 5 and installed new officers. They are working on plastics. This coming Wednesday JCOS will hold another worksession on waste strategies and they are working on sustainability awards as well as working on letters to try to get more grant funds for more electric buses.

Ms. Hughes-Skandijs reported that she wasn't able to attend the Docks & Harbors Board Ops Committee meeting but that Port Director Uchytel met with Goldbelt and they are in the early stages of discussing the possibility of Port staff scheduling the private Goldbelt dock.

Ms. Hughes-Skandijs said that as Mr. Smith mentioned, she also attended the Tlingit-Haida elders Valentines Dance and they had some of the folks from JPD join in and they enjoyed the dancing as well. She said she also attended several art events including the Wearable Arts event as well as attending the Girl Scout auction that was lots of fun.

Ms. Triem reported that the Aquatics board had not met since the last Assembly meeting but their next meeting is tomorrow (2/24) in the Chambers. She said the Parks and Recreation Director has promised a fun and lively meeting at which they will be talking about commercial use as well as receiving an update on the pool reconstruction.

Ms. Triem reported that the Chamber of Commerce met on February 12. Travel Juneau held a meeting but since they did not have a quorum, they will be discussing approval of their budget at the next meeting.

Ms. Triem said she also took a biosolids tour which had lots of smells but overall was a neat tour. She attended some of the AML conference sessions and also attended a rally in support of Alaska Marine Highway System on February 11.

Mr. Jones reported that he attended most of Southeast Conference and most of AML. He said that it was interesting to listen to the concerns from around the state at AML. The governor came to AML on Thursday morning at 8am and after he left, there was a lot of discussion among the members about the messages they heard or didn't hear. He said his perception was that the communities are pretty united on sticking together on the budget issues including support for the AMHS and there was a lot of concern about that from across the state. He said the AML board then met with the governor at the Capitol building. During that meeting they talked about community revenue sharing and school bond debt among other topics. Mr. Jones said the AML board then held a business meeting after the meeting with the governor. The AML board meeting in May has not yet been set and will depend on when the legislature ends session.

Mr. Jones reported that he attended the JSD board retreat on Saturday from 8:30a.m. - 12p.m. during which they looked at budget. He said the last 2 years they've put forward a zero based budget to cover just the basics. Since they were in a worksession they didn't take any action. The next meeting will be held on Tuesday at 5:30p.m. with the first reading of the budget to take place at the March 10 meeting. They are required to submit the budget to the Assembly prior to April 1 and it has to have its second reading before being forwarded to the Assembly.

Mr. Jones said he attended many community events recently but not the Valentines Day dance. He said he plans on attending the upcoming Innovation Summit. He mentioned that the South Douglas - West Juneau planning group is being formed and they have some meetings scheduled in the upcoming weeks, some of which conflict with Finance Committee meetings so he won't be able to attend them all. He said with the upcoming VITF and Eaglecrest Summer Operations Task Force meetings coming up, it should be a fun couple of weeks ahead.

Ms. Gladziszewski said that she left town the morning after the last Assembly meeting and returned to town just before this meeting so she missed everything everyone else talked about. She did attend some of the Southeast Conference meetings. She mentioned to Mr. Jones that since he missed out on the Valentines Dance, he has another opportunity coming up at the 75th Anniversary celebration of the signing of the Antidiscrimination Bill of 1945 at the Elizabeth Peratrovich Hall Saturday from 7-10p.m.

C. Presiding Officer Reports

None.

XIIICONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XIV.EXECUTIVE SESSION

MOTION by Ms. Triem to recess into Executive Session to discuss Adams v. CBJ, specifically to discuss litigation facts and strategies with the Municipal Attorney.

No one from the public asked to comment on the motion for Executive Session.

The meeting recessed into Executive Session at 8:18p.m. and returned from Executive Session at 8:43p.m.

A. Litigation Strategy re Adams v CBJ, 1JU-19-01014CI

XV. ADJOURNMENT

There being no further business to come before the Assembly, the meeting was adjourned at 8:44 p.m.

Signed: _____

Signed: _____
Elizabeth J. McEwen
Municipal Clerk

Beth A. Weldon
Mayor

A. Coronavirus Flyer

This was a supplemental handout from Emergency Programs Manager Tom Mattice.

Presented by: Planning Comm.
Introduced: 4/6/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-11

An Ordinance Amending the Land Use Code Relating to Private Shared Access Requirements.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJ 49.35.262 Standards, is amended to read:

(a) *Agency review.* The director shall forward the complete application to the fire department and to the engineering and public works department for review.

(b) *Approval criteria.* The director may approve a subdivision, with or without conditions, that has a shared access if all of the following criteria are met:

(1) The shared access will be located in a private easement completely on the lots served.

(2) The shared access serves four or fewer lots. If a subsequent common wall residential subdivision is intended to be served by shared access, the common wall parent lot shall count as two lots.

(3) The shared access does not endanger public safety or welfare.

(4) The shared access complies or can be improved to comply with the emergency service access requirements of CBJ 19.10.

(5) The use of each lot served by the shared access shall be limited to one single-family residence and an accessory apartment.

(6) The total average daily trips resulting from the subdivision shall not exceed 70.

(7) Shared access is only allowed in RR and D-1, D-3, D-5, and D-10 SF zoning districts defined by CBJ 49.25.210.

(8) Shared access is prohibited if the subdivision abuts a parcel that does not have alternative and practical frontage on a publicly maintained right-of-way.

(9) The portion of the shared access in the right of way shall be paved or surfaced with materials consistent with the adjacent public roadway. The length of the portion of the shared access in the right of way shall consist of a minimum two-foot apron or as required by the governing agency of the right of way. ~~or the first 20 feet from the edge of the public roadway shall be paved, whichever length is greater.~~

(10) Lots must meet the minimum standards for the zone district according to the table of dimensional standards excluding the shared access easement. A buildable area must exist without the need for a variance.

(c) *Approval process.*

(1) Upon preliminary plat approval by the director, the applicant shall construct the shared access pursuant to the corresponding standard in Table 49.35.240 for a roadway with zero to 70 average daily trips. A financial guarantee cannot be used as a condition of construction.

(2) The shared access easement shall be recorded.

(3) The following shall be noted on a plat or in a recorded decision that contains a shared access:

(i) The private easement is for access, drainage, and if applicable utilities, and shall be specifically identified.

(ii) The owner(s) of the lots served by the private access easement acknowledge the City and Borough is not obligated and will not provide any maintenance or snow removal in the private easement.

(iii) The owner(s) of the lots served by the private access easement shall be responsible and liable for all construction and maintenance of the shared access from the edge of the publically maintained travel lane.

(iv) Except a subsequent common wall subdivision depicted on this plat, the lots served by the private access easement are prohibited from subdividing unless the access is upgraded to a public street, dedicated to, and accepted by the City and Borough.

(v) Owner of a lot served by the private access easement shall automatically abandon all rights to and usage of the private access easement except for utilities, if any, if a publically maintained street serves that lot.

(vi) A lot with frontage on a public street and on the shared access is prohibited from having vehicular access to the public street except through the shared access.

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



Planning Commission

(907) 586-0715
PC_Comments@juneau.org
www.juneau.org/plancomm
155 S. Seward Street • Juneau, AK 99801

PLANNING COMMISSION NOTICE OF RECOMMENDATION

Date: January 31, 2020
Case No.: AME2019 0005

City and Borough of Juneau
City and Borough Assembly
155 South Seward Street
Juneau, AK 99801

Proposal: Planning Commission Recommendation to the City and Borough Assembly regarding an ordinance amending CBJ 49.35 Division 2 – Private Shared Access

Hearing Date: January 28, 2020

The Planning Commission, at its regular public meeting, adopted the analysis and findings listed in the attached memorandum dated January 23, 2019, and recommended that the City and Borough Assembly adopt staff's recommendation for an ordinance, amending CBJ 49.35 Division 2 – Private Shared Access, **as amended at the January 28, 2020 hearing** with the following language:

1. (9) The portion of the shared access in the right of way shall be paved or surfaced with materials consistent with the adjacent public roadway. The length of the portion of the shared access in the right of way shall consist of a minimum 2' apron or as required by the governing agency of the right of way. ~~or the first 20 feet from the edge of the public roadway shall be paved, whichever length is greater.~~

Attachments: January 23, 2019 memorandum from Laurel Christian, Community Development, to the CBJ Planning Commission regarding AME2019 0005.

This Notice of Recommendation constitutes a recommendation of the CBJ Planning Commission to the City and Borough Assembly. Decisions to recommend an action are not appealable, even if the recommendation is procedurally required as a prerequisite to some other decision, according to the provisions of CBJ 01.50.020(b).

City and Borough Assembly

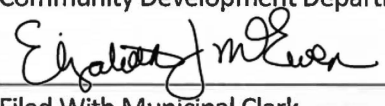
Case No.: AME2019 0007

January 31, 2020

Page 2 of 2

Project Planner: _____


Laurel Christian, Planner
Community Development Department


Elizabeth J. Miller
Filed With Municipal Clerk


Michael Levine, Chair
Planning Commission

2/3/2020

Date

cc: **Plan Review**

NOTE: The Americans with Disabilities Act (ADA) is a federal civil rights law that may affect this recommended text amendment. ADA regulations have access requirements above and beyond CBJ - adopted regulations. Contact an ADA - trained architect or other ADA trained personnel with questions about the ADA: Department of Justice (202) 272-5434, or fax (202) 272-5447, NW Disability Business Technical Center (800) 949-4232, or fax (360) 438-3208.

Presented by: The Manager
Introduced: April 6, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-06(W)

An Ordinance Appropriating to the Manager the Sum of up to \$20,000 as Funding for the Youth Scholarship Program; Funding Provided by the Juneau Community Foundation and Friends of Zach Gordon Youth Center.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of up to \$20,000 as funding for the Youth Scholarship Program.

Section 3. Source of Funds

Juneau Community Foundation & Friends of Zach Gordon Youth Center	\$20,000
--	----------

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Presented: 04/06/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2882

A Resolution Authorizing the Manager to Convey an Access and Drainage Easement for the Twilight Cafe at 324 Willoughby Avenue.

WHEREAS, Catherine Hill-Cristobal and Ariel C. Cristobal are the owners of certain property located on Tidelands Addition Block 68, Fraction of Lot 8, according to Plat 82-18, Juneau Recording District, First Judicial District, State of Alaska (the "Property"); and

WHEREAS, the CBJ received an application from the Cristobals requesting a five foot wide easement on CBJ's property that would provide better access to Willoughby Avenue from the back property line of their Property; and

WHEREAS, on January 6, 2020, the Lands Committee passed a motion of support to grant this easement for fair market value; and

WHEREAS, an appraisal was complete on October 14, 2019, which calculated the fair market value of the acquisitions to be \$11,352.00.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Authorization to Convey. The Manager is authorized to negotiate and execute an easement across a fraction of Lot 12A, Block 68, A.T.S. 3 in Juneau, Alaska, as shown in Exhibit A.

Section 3. Easement Authorization. The Manager is authorized to negotiate and execute this access and drainage easement. The easement shall be subject to the essential terms and conditions outlined in Section 4 below.

Section 4. Terms and Conditions.

- 1) The easement is non-exclusive. The CBJ may grant other overlapping easements.
- 2) Only access and drainage improvements, including awnings projecting from adjacent structures, are allowed in the easement. The Grantee is responsible for construction and maintenance of any improvements in the easement area.
- 3) The CBJ reserves the right of public access along the easement.

- 4) The Grantee shall provide an as-built survey of the easement for any improvements located within the easement.
- 5) The Grantee shall obtain all authorizations and permits necessary for construction of any improvements.
- 6) The Grantee shall pay the CBJ fair market value for the easement which has been determined to be \$11,352.00.
- 7) The Manager may include such other terms and conditions as may be in the public interest.

Section 5. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2020.

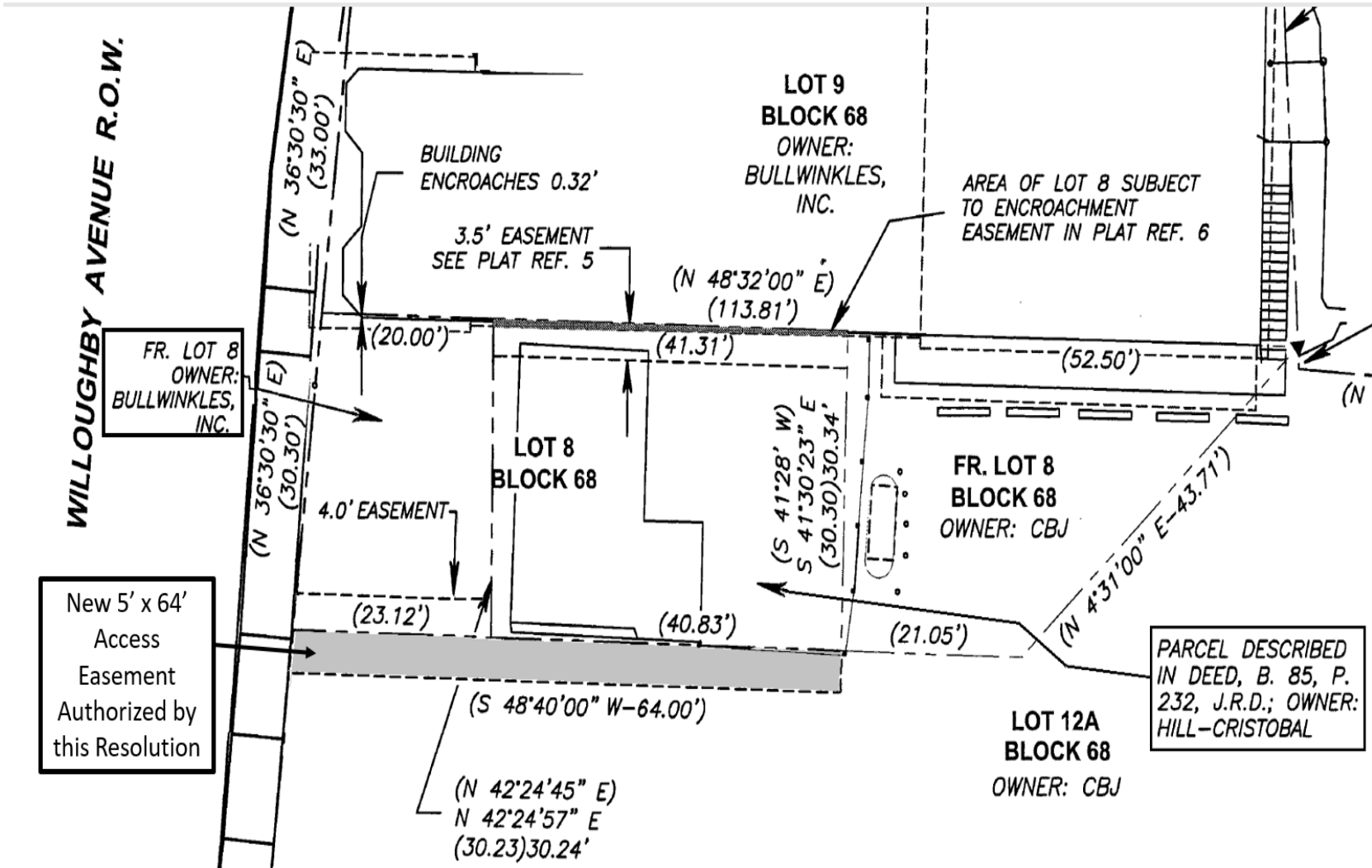
Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Exhibit A

Proposed Easement Location



MEMORANDUM

CITY/BOROUGH OF JUNEAU

155 SOUTH SEWARD STREET, JUNEAU, ALASKA 99801

TO: Rorie Watt
City and Borough Manager

FROM: Greg Smith
Contract Administrator

SUBJ: BID RESULTS:
Hospital Drive Reconstruction
CBJ Contract No. BE20-146

DATE: April 1, 2020

FILE: 2049

Bids were opened on the subject project on March 26, 2020. The bid protest period expired at 4:30 p.m. on April 1, 2020. Results of the bid opening are as follows:

RESPONSIVE BIDDERS	TOTAL BID
Admiralty Construction, Inc	\$1,061,175
Southeast Earthmovers, Inc	\$1,238,607
Arete Construction Corp.	\$1,514,941
ENCO Alaska	\$1,656,315
Engineer's Estimate	\$1,130,945

Project Manager: John Nelson

Project Description: The WORK covered in the Contract Documents generally includes reconstruction of Hospital Drive from Glacier Highway to the Johnson Youth Center at 3252 Hospital Drive. WORK also includes connecting the water main on Hospital Access Road to the water main on Salmon Creek Lane and the resurfacing of the upper half of Hospital Access Road. The WORK generally includes clearing and grubbing, excavation, ditch grading, storm drain replacement, replacement of existing water main and services, and other miscellaneous water system improvements, replacement of some of the sewer main line, reconstruction of the sewer manholes, replacement of the roadway section to a 24-inch depth with shot rock borrow, 2-inch minus shot rock with base course, and asphalt pavement, standard curb and gutter, valley gutter, new sidewalks, traffic control signs, and other miscellaneous related WORK.

Funding Source: F519 Wastewater - \$35,000, F514 Water Fund - \$150,000, F550 BRH Fund - 500,000, F215 Sales Tax Areawide - \$800,000

Total Project Funds: \$1,485,000

CIP No. R72-141

Construction Encumbrance: \$1,061,175

Construction Contingency: \$106,117

Design: \$94,700

Contract Administration/Inspection: \$85,000

CBJ Administrative costs: \$32,000

Staff recommends award of this project to Admiralty Construction, Inc for the total amount bid of \$1,061,175.

Approved: _____
Duncan Rorie Watt
City & Borough Manager

Date of Assembly Approval: _____

c: CBJ Purchasing



THE STATE
of **ALASKA**
GOVERNOR MICHAEL J. DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

February 25, 2020

City and Borough of Juneau

Via Email: beth.mcewen@juneau.org ; city.clerk@juneau.org

Re: Notice of 2020/2021 Liquor License Renewal Applications

3313	Fraternal Order of Eagles #4200	Club
1416	Taku Glacier Flightseeing / Salmon Bake	Restaurant/Eating Place

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in dark ink, appearing to read "Glen Klinkhart".

Glen Klinkhart, Interim Director
amco.localgovernmentonly@alaska.gov



Planning Commission

(907) 586-0715

PC_Comments@juneau.org

www.juneau.org/plancomm

155 S. Seward Street • Juneau, AK 99801

PLANNING COMMISSION NOTICE OF RECOMMENDATION

Date: February ~~11, 2020~~ *25, 2020* *jm*
File No.: CSP2020 0001

City and Borough of Juneau
CBJ Assembly Members
155 S Seward Street
Juneau, AK 99801

Proposal: Planning Commission Recommendation to the City and Borough Assembly regarding Capitol Avenue Reconstruction.

Property Address: Capitol Avenue, from West Willoughby Avenue to West Ninth Street

Legal Description or ROW name: Not applicable

Parcel Code No.: In the vicinity of Casey Shattuck BL 210 LT 8, 9, and AELP ALP LT 8B

Hearing Date: February 25, 2020

The Planning Commission, at a regular public meeting, adopted the analysis and findings listed in the attached memorandum dated February 10, 2020, and recommended that the City Manager direct CBJ staff to design and build the project.

Attachments: February 25, 2020 memorandum from Irene Gallion, Community Development, to the CBJ Planning Commission regarding CSP2020 0001.

This Notice of Recommendation constitutes a recommendation of the CBJ Planning Commission to the City and Borough Assembly. Decisions to recommend an action are not appealable, even if the recommendation is procedurally required as a prerequisite to some other decision, according to the provisions of CBJ 01.50.020(b).

City and Borough of Juneau
CBJ Assembly
File No.: CSP2020 0001
February 11, 2020
Page 2 of 2

Project Planner:


Irene Gallion, Planner

Community Development Department

 *FL ML*
Michael LeVine, Chair

Planning Commission



Filed With Municipal Clerk

3/2/2020

Date

cc: Plan Review

NOTE: The Americans with Disabilities Act (ADA) is a federal civil rights law that may affect this development project. ADA regulations have access requirements above and beyond CBJ - adopted regulations. The CBJ and project designers are responsible for compliance with ADA. Contact an ADA - trained architect or other ADA trained personnel with questions about the ADA: Department of Justice (202) 272-5434, or fax (202) 272-5447, NW Disability Business Technical Center (800) 949-4232, or fax (360) 438-3208.

Presented by: The Manager
 Introduced: March 16, 2020
 Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-07(A)

An Ordinance Appropriating and De-Appropriating Funds from the Treasury for FY20 School District Operations.

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Estimated Funding Sources. This Ordinance will make the following changes to the City and Borough of Juneau School District Operating Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020.

Estimated Revenue	
State Support:	\$ 1,231,600
CBJ Transfers	
Operations:	\$ 279,500
Special Revenue:	\$ 300,000
Total Changes	\$ 1,811,100

Section 3. Appropriation. The following amounts are hereby changed for the fiscal year beginning July 1, 2019, and ending June 30, 2020.

General Operations:	\$ 1,511,100
Kinder Ready Program:	\$ 300,000
Total Changes	\$ 1,811,100

Section 4. Effective Date. This ordinance shall become effective immediately upon adoption.

Adopted this _____ day of _____, 2020.

 Beth A. Weldon, Mayor

Attest:

 Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: March 16, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-06(V)

An Ordinance Appropriating to the Manager the Sum of \$1,583,735 as Funding for the Replacement of Buses for Capital Transit; Grant Funding Provided by Alaska Department of Transportation and Public Facilities, with Local Match Funding Provided by the Equipment Replacement Reserve Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$1,583,735 as funding for purchase of replacement buses for Capital Transit.

Section 3. Source of Funds

Alaska Department of Transportation and Public Facilities	\$1,350,000
Equipment Replacement Reserve Fund's Fund Balance	\$233,735

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth A. McEwen, Municipal Clerk



March 4, 2020

City & Borough of Juneau Assembly
155 S. Seward St
Juneau, AK 99801

Dear CBJ Assembly,

Forbidden Peak Brewery opened our doors in the fall of 2019. We submitted our Business Personal Property Tax information prior to the January 31st, 2020 deadline. However, we were unaware of the Business Personal Property tax manufacturing exemption until recently. After discussing with CBJ staff, we elected to fill out the exemption form and hope that it would still be considered, despite missing the January 31st deadline. Thank you for your consideration.

Sincerely,

Skye Stekoll

FORBIDDEN PEAK BREWERY

PO Box 211370
Auke Bay, AK 99821
(907) 209-7348



Office of the Assessor
155 S Seward Street
Juneau AK 99801

Export Manufacturing Exemption Application	
Assessment Year	☐ 2017 ☒ Other <u>2020</u>
Organization Name	Forbidden Peak Brewery LLC
BPP Account #	
Parcel ID #	4B2801030091
Name of Applicant	Skye Stekoll
Email Address	Skye@forbiddenpeak.com

In Accordance with CBJ 69.10.020(10) certain Real Property and Business Personal Property may be partially exempt when used in a manufacturing business. Application for this exemption must be submitted to the municipal assessor before January 31 of the applicable tax year.

Primary Phone #	(907) 209-7348	Secondary Phone #	(907) 523-7787
Mailing Address	PO Box 211370 Auke Bay, AK 99821	Property Address	11798 Glacier Highway Juneau, AK 99801
Type of Business	Brewery		
Sales Tax Account Number	01003760		
Has this property ever been taxed in the CBJ?	☐ Yes ☒ No		
Is this property used in a trade or business having fewer than 500 annual full-time equivalent employees?	☒ Yes ☐ No How Many? <u>6</u>		
Does this business create employment within the CBJ?	☒ Yes ☐ No		
Explain:	Our employees all live in CBJ and our products go to other businesses.		
Does this business generate sales outside the CBJ of goods produced within the CBJ?	☐ Yes ☒ No		
Explain:	All sales are currently within CBJ. In 2020 sales will begin to be exported outside of CBJ		
What percent of total production is exported outside the CBJ?	<u>0</u> %		
Does this business reduce the importation of goods from outside the CBJ?	☒ Yes ☐ No		
Explain:	LOCALLY MANUFACTURED PRODUCTS MINIMIZE THE NEED TO IMPORT SIMILAR PRODUCTS.		
Has this property been used in the same trade or business in another municipality within the past 6 months?	☐ Yes ☒ No		
List detail of real or personal property and the total market value which you are seeking to be exempted. (use attachment if necessary)	Total market value to be exempted: \$ <u>413,763.02</u>		
Certification: I hereby certify that the answers given on this application are true and correct to the best of my knowledge. I understand that a willful misstatement is punishable by a fine or imprisonment under AS 11.56.210.			
Signature and Title of Applicant:		Date:	
		<u>3/4/20</u>	
Assessor Approval [] Yes [] No Date: _____ Comments:			

Contact Us: CBJ Assessor's Office

Phone:	Email:	Website:	Physical Location
Phone # (907) 586-0333 Fax # (907) 586-4520	Assessor_Office@juneau.org	http://www.juneau.org/finance	155 South Seward St Rm. 114 Juneau AK 99801

Presented by: Assembly
Presented: 04/06/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Serial No. 2889

An Emergency Appropriation Resolution Appropriating \$200,000 to the Manager for an Emergency Rental Assistance Program; Funding Provided by the Affordable Housing Fund.

- A. WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make emergency appropriation upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and
- B. WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and
- C. WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and
- D. WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and
- E. WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and
- F. WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and
- G. WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19; and
- H. WHEREAS, there are approximately 5,000 rental units in the CBJ; and
- I. WHEREAS, workforce housing in the CBJ typically equates to less than 120 percent of the area median income (AMI); and
- J. WHEREAS, nearly half of the renters make less than 80 percent of the AMI and approximately 70 percent of those renters have unaffordable rental costs; and
- K. WHEREAS, renters need immediate support as many worked in businesses that have closed or reduced hours because of COVID-19 and social distancing requirements; and

- L. WHEREAS, federal and state resources may be available too late or insufficient to be of assistance to renters or landlords who need immediate assistance; and
- M. WHEREAS, providing rental assistance now prevents the need for additional costs and services in the future, which is in the public's interest; and
- N. WHEREAS, failing to provide rental assistance would result in further adverse impacts to Juneau's economy and social service network; and
- O. WHEREAS, the Alaska Housing Development Corporation, a nonprofit corporation and also known as Gruening Park in partnership with Gastineau Human Services, has an existing rental assistance program that has experienced increased demand due to the COVID-19 public emergency.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Emergency Appropriation. There is appropriated to the Manager the sum of two hundred thousand dollars (\$200,000.00) for an Emergency Rental Assistance Program, to be granted to the Juneau Community Foundation only for disbursement to the Alaska Housing Development Corporation.

Section 2. Source of Funds:

Affordable Housing Fund	\$ 200,000.00
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Section 3. Emergency Rental Assistance Program Purpose and Terms. The program is subject to the following terms and conditions:

- (a) Rental assistance is for people who have lost employment as a result of COVID-19 or people who cannot earn wages as the result of a loss of childcare due to COVID-19.
- (b) Rental assistance is prioritized for people who earn less than 120 percent of the area median income as calculated by the United States Department of Housing and Urban Development.
- (c) Applicants must provide sufficient proof of lay-off and/or eviction notices, lack of day care, 30-day bank statements, and leasing information.
- (d) The Manager is directed to report back to the Assembly on the number of applicants and disbursement of funds.

Section 4. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this ____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



MEMORANDUM

DATE: April 6, 2020
 TO: CBJ Assembly
 FROM: Robert Palmer, Municipal Attorney
 SUBJECT: Status of CBJ legislation regarding COVID-19

Over the few weeks, the following legislation was enacted to address COVID-19:

Assembly Rules re COVID19

Res 2883 (3/16/2020) was repealed by Res 2887 (3/26/2020).
 Res 2887 expires on November 24, 2020.

Local Emergency Declaration

Res 2884 (3/16/2020). There is no expiration date.

Hunker Down Mandate (non-essential businesses, stay home, stay 6 ft away)

Res 2885 (3/23/2020) imposed a 14 day hunker down mandate. It expires at 10pm on April 7.

- Res 2885 has been superseded by Health Mandate 11 (3/27) (Social Distancing). Health Mandate 11 will be reevaluated by April 11.
- Health Mandate 9 (3/23) (Personal care services and gatherings) also remains in effect until rescinded or modified.

Travel Mandate

Res 2886 (3/22/2020) imposed a travel quarantine for anybody traveling from (1) out of state or (2) any Alaska community with known cases of COVID19. Res 2886 expires at midnight on April 16.

- The intrastate portion of Res. 2886 was superseded by Health Mandate 12 (3/27), which will be reevaluated by April 11. Health Mandate 12 prohibits all intrastate travel except for critical infrastructure, which shall submit a plan to the State to prevent spread of COVID-19.
- The out of state portion of Res 2886 was superseded by Health Mandate 10 (3/23), which will be reevaluated by April 21. Health Mandate 10 requires 14 day self-quarantine for all people traveling in from out of state.

**ALASKA
HOUSING DEVELOPMENT CORPORATION**

1800 NORTHWOOD DRIVE

**JUNEAU, AK. 99801
907-780-6666
907-780-4533 FAX**

April 06, 2020

**To : Beth Weldon, Mayor
And Juneau Assembly Members**

**From: Tamara Rowcroft, Executive Director
Alaska Housing Development Corp**

I wanted to provide a bit of information on the concept of providing some rental assistance relief for Juneau families during this pandemic. If the Assembly chooses to fund a program, this is a model of how that program might be quickly implemented.

COVID-19 Rental Assistance Program

All funding for this expanded program would be used to provide immediate relief to assist Juneau families from falling behind on their rent and running the risk of being evicted from their rental housing. Funding would be used only for households that have been impacted by the COVID-19 pandemic restrictions, these would include loss of job income due to lay off from closure of workplace, significant loss of employment/work hours, and loss of employment income due to loss of childcare and school closures.

Funding assistance of \$200,000 would provide rental assistance for approximately a two-month period for 65-75 households.

Households facing eviction from their housing for reasons other than the COVID-19 restrictions, will continue to be assisted with the existing Housing Assistance Program funding. These existing programs currently provide relief to over 100 low income Juneau families each year.

All households applying for COVID-19 Rental Assistance Program funding will be required to provide:

- Proof of loss of employment or reduction in hours due to COVID-19 related restrictions;**
- Current bank statement;**
- Copy of current rental lease;**
- Completed program application for all household members;**
- Documentation from Landlord on unpaid rent due balance;**

Program staff will contact each Landlord to verify, tenancy and amount of assistance needed to keep family in their housing.

Please feel free to contact me at any time for more information.

CITY AND BOROUGH OF JUNEAU ECONOMIC STABILIZATION TASK FORCE

CBJ Economic Stabilization Task Force created.

There is created within the City and Borough of Juneau an Economic Stabilization Task Force to be composed of two co-chairs and members from the civic, financial, and business communities appointed by the Mayor.

These members will serve for six months, unless extended by the Mayor.

Background.

Since the first reported case of COVID-19 in the United States on January 21, 2020, in Seattle, the pandemic has spread to all 50 states and has temporarily shuttered industries and businesses around the country. Despite early imposition of health measures, Juneau has not remained outside its reach. The economic challenge brought on by the spread of COVID-19 and the resulting fundamental desire to protect public health has necessitated urgent action to protect our local and regional economy. In particular, the City and Borough of Juneau needs to identify the infrastructure and community economic revitalization programs that will protect the segments of community and the economy most at immediate risk while also building a foundation for long-term recovery.

Purpose.

The purpose of the task force is to review the economic landscape and make recommendations to the assembly. In particular, the task force should:

1. Examine federal and state government financial assistance programs and identify and prioritize any “gaps” that exist.
2. Identify and promote strategies that enable businesses to continue operations safely such as curbside pick-up, take-away, delivery, and other innovative services. Additionally, explore strategies that enable businesses and Juneau’s economy to recover in the long term.
3. Act as Liaison with the Governor’s Alaska Economic Stabilization Team

The task force will prepare and submit reports on topics and timelines as requested by the Assembly. Initially, meetings shall be held at least once a week for two months, but as the recovery begins, the meetings can be held with less frequency.

Meetings, Officers, Records, Quorum, and Staff Support.

The task force shall hold its meetings making use of social distancing techniques. All meetings shall be open to the public and advertised through the Municipal Clerk's office.

Mr. Max Mertz and Ms. Linda Thomas will serve as Co-Chairs.

The task force should solicit suggestions and proposals from the public to provide local support to our business community. The task force should also enlist, as appropriate, community members with expertise in various business sector (i.e. housing).

A majority of the task force members shall constitute a quorum in the transaction of its business. The task force shall follow the procedures used by the Assembly for transaction of its business, as interpreted by the City Attorney as necessary. The committee shall keep a record of its meetings, transaction, finding, determinations and written public comments received, which shall be filed with the Municipal Clerk and be open to public inspection at reasonable times.

The Finance department will provide staff support and assistance to the task force as appropriate and as time and priority allows.

Dated: April 6, 2020.

A handwritten signature in black ink, appearing to read "Beth A. Weldon", written over a horizontal line.

Beth A. Weldon, Mayor
City and Borough of Juneau

Assembly COVID-19 Update April 6, 2020

Situational Update

Incident Level: 2

Numbers changed from yesterday are highlighted

Category	Juneau	Statewide
Confirmed cases	14	191
Travel	2	
Local	8	
Unknown	4	
Cumulative Tests	213*	6,883
BRH Tests Pending	32	
DPH PUIs	16	
Hospitalized	1	23 (Cumulative)
Discharged to Home care		
Isolated at home		
Recovered	7	
Ventilated Patients	0	
Fatalities	0	6

* Only tests conducted through BRH including mobile testing unit. We are working on obtaining more comprehensive numbers.

EOC Highlights

EOC is part way through Operational Period 6.

Issues on the critical path include set up and staffing for quarantine and isolation, childcare for essential workers, and continued communication including dashboard metrics.

The Division of Public Health has been working with small communities and conducting table top exercises. Small communities may be reaching out to BRH as they work through their planning scenarios.

The Division of Public Health reported that, of the 14 cases in Juneau, they have 3 cases where they have been unable to determine how the case was contracted. In addition, they are starting to report on the number of cases recovered. Of the 14 COVID positive cases in Juneau, 7 cases are now reported as cleared (recovered).

BRH reported that, effective tomorrow, they are requiring universal masking in accordance with CDC protocols. If visitors don't want to wear a mask they won't be allowed in. Staff will also be wearing masks.

Operational Highlights

CBJ operations continue with staff reassigned to EOC functions where appropriate. Minor staff outages due to childcare and medically advised quarantine. Staffing issues are not impairing operations.

BRH Operations continue as normal. They have limited staff out due to illness or quarantine. Staffing issues are not impairing operations.

Airport Screening: 19 passengers out of 52 arriving went through the voluntary screening process at the airport. 2 of 3 flights are cancelled tonight. Paid staff are screening the flight in tonight.

Mobile Screening: Did not receive numbers for screening calls. 3 tests at drive through. To date, sampled 114 for testing. Working out a glitch with the call center numbers.

Vessel Screening: 14 passengers from Haines. Next Friday arrives on Friday.

JACC: had 47 individuals overnight. Hours were extended at the JACC 8:00 pm to 8:00 am. 4 people transported to Mt. Jumbo. Need project manager to staff up Centennial Hall. Need more assistance.

BRH: Bumping up negative air spaces. Worked on stabilizing the triage tent for longer term use. Moving in 35 cots for Alternate Care site at Rainforest recovery.

Costs to date:

CBJ:

- \$213,000 Personnel Services
- \$68,000 Commodities and Services
- \$3,000,000 Economic Recovery Efforts

BRH:

- \$106,000 Personnel Services costs to date
- \$272,000 Supplies & Equipment