

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

June 8, 2020 7:00 PM

Zoom Webinar & FB Live Stream

Meeting No. 2020-31 To Join the webinar: <https://juneau.zoom.us/j/98088088215> or call:
1-346-248-7799 Webinar ID: 980 8808 8215. The meeting can also be viewed via
<https://www.facebook.com/cbjuneau/>

Submitted By:

Duncan Rorie Watt
City and Borough Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

A. Instructions for Public Participation via Zoom Webinar

Anyone wishing to provide public comment during the meeting is asked to call the Municipal Clerk's public testimony request phone line at 586-0215 by 3 p.m. the day of the meeting or send an email to City.Clerk@juneau.org providing their name, email address, and phone number they will be calling from. Testimony time will be limited by the Mayor based on the number of participants. The public is encouraged to send comments in advance of the meeting to BoroughAssembly@juneau.org.

If you have not notified the Clerk's Office ahead of time you can still participate. When attending the zoom webinar [*login info listed at top of agenda*] to speak on an item up for public hearing or a non-agenda item please hit the 'raise hand' button if participating via a computer/tablet; if participating by phone press *9 on your phone, this will place a 'raised hand' icon next to your phone number and will add you to the queue.

B. Census Update - CANCELLED

C. COVID-19 Update and Actions

D. Proclamation: National Nursing Assistants' Week June 18-24

E. **Update from Police Chief Mercer**

IV. APPROVAL OF MINUTES

A. **March 26, 2020 Special Assembly Meeting #2020-12 DRAFT Minutes**

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

- a. **Ordinance 2020-22 An Ordinance Authorizing the Manager to Lease Approximately 1.25 Acres, Located adjacent to the Juneau Arts and Culture Center and Centennial Hall, to the State of Alaska for Employee Parking.**

The State of Alaska currently leases the area adjacent to the JACC and Centennial Hall for employee parking. The current lease terminates this summer. This ordinance would authorize the CBJ to continue leasing the area to the State for up to five more years.

The Lands Committee provided a motion of support to continue this lease at its meeting on May 4, 2020.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- b. **Ordinance 2020-24 An Ordinance Amending the Elections Code Relating to Vote by Mail for City and Borough of Juneau Municipal Elections.**

This ordinance updates the CBJ code to clarify terms, dates, and standards, so a vote by mail municipal election can be conducted fairly and efficiently. At the regular Assembly meeting on May 18, 2020, the Assembly authorized the October 2020 municipal election to be by mail. The Human Resources Committee reviewed this topic on May 18, 2020, and recommends staff draft the necessary code changes to improve voting

by mail. The changes proposed in this ordinance would apply to the municipal election on October 6, 2020.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Committee of the Whole on June 22, and set it for public hearing on June 29.

- c. **Ordinance 2020-26 An Ordinance Authorizing the Manager to Renew the Lease of the Mayflower Building and Grounds to the Juneau Montessori Center.**

The Juneau Montessori Center is a nonprofit school located in Douglas and has leased CBJ property for its school since 1992. In 2014, the Assembly authorized a five year lease, with renewal options, and a lease rate of less than fair market value subject to Assembly approval at renewal. The first five year period is expiring soon, and Juneau Montessori requested the lease rate continue at less than fair market value. The Lands Committee reviewed this request on June 1, 2020, and recommended the Assembly provide a one-year lease at \$2,000 per month, which would be less than fair market value.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- d. **Ordinance 2019-06(AD) An Ordinance Appropriating to the Manager the Sum of \$18,086 as Funding for the Land for Senior Assisted Living Capital Improvement Project; Funding Provided by Affordable Housing Fund's Fund Balance.**

This housekeeping ordinance would appropriate \$18,086 of the Affordable Housing Fund's Fund Balance to the Land for Senior Housing CIP. The original appropriation of \$1,512,000 was approved as part of the FY20 CIP Resolution. That appropriation amount was incidentally incorrect, as \$1,519,000 was the purchase price agreed upon by the seller and approved by the Lands Committee. Additionally, the CIP appropriation was insufficient to pay closing costs of \$11,086.

This appropriation ordinance corrects these errors.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- e. **Ordinance 2019-06(AE) An Ordinance Appropriating to the Manager the Sum of \$10,000,000, as Partial Funding for Bartlett Regional Hospital's Fiscal Year 2020 Operating Budget; Funding Provided by CARES Act Funding and the Hospital Fund's Fund Balance.**

Bartlett Regional Hospital (BRH) requests an additional appropriation of

\$10,000,000 for FY20 hospital operations. After 9 months of operations, BRH has overspent its expense budget by \$6.2 million. This variance was driven by increased patient volumes and spending on additional staff and supplies necessary to provide care.

BRH has also incurred unbudgeted expenses due to the COVID-19 pandemic. This amount currently is at \$1,264,000.

This supplemental appropriation will be funded by CARES Act funding of \$7,252,838. The remaining balance of \$2,747,162 will be funded by the Hospital Fund's Fund Balance.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- f. **Ordinance 2019-06(AG) An Ordinance Appropriating up to \$8,500,000 to the Manager for Phases 2 and 3 of a COVID-19 Business Sustainability Grant Program; Funding Provided by the CARES Act Special Revenue Fund.**

The Economic Stabilization Task Force has been developing options for the Assembly to help the local economy recover from the harm caused by COVID-19. This would provide additional funding of \$8.5M for Phases 2 and 3 of the Business Sustainability Program. This topic was discussed by Assembly committees on May 20 (AFC) and June 1 (COW).

The City Manager recommends the Assembly introduce this ordinance, refer it to the Finance Committee on June 17, and then set for public hearing on June 29 unless a Special Assembly meeting is scheduled earlier for public hearing.

- g. **Ordinance 2019-06(AH) An Ordinance Appropriating up to \$1,000,000 to the Manager for a COVID-19 Conservation Corps Program; Funding Provided by the CARES Act Special Revenue Fund.**

The Economic Stabilization Task Force has been developing options for the Assembly to help the local economy recover from the harm caused by COVID-19. This ordinance would create an employment training program for people furloughed, unemployed, or underemployed due to COVID-19. This ordinance would provide a grant to Trail Mix, Inc., and supplemental FY21 appropriations to Eaglecrest and the Parks and Recreation Department for COVID-19 Conservation Corps programs. As of late May, Trail Mix had nearly 150 people interested in such a program. The Assembly Finance Committee briefly discussed this topic during the budget process. The Economic Stabilization Task Force recommended the Assembly consider this program at its meeting on June 4, 2020.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next available Special Assembly meeting or regular Assembly meeting.

- h. **Ordinance 2019-06(AI) An Ordinance Appropriating to the Manager the Sum of \$700,000 for COVID-19 Testing Equipment to be Operated by Bartlett Regional Hospital; Funding Provided by the CARES Act Special Revenue Fund.**

These funds would be used to purchase testing equipment to expand the capacity of local testing for COVID-19. A medium-complexity technology has been selected and the funds would be used to purchase a Roche 6800, 8800 or similar equipment and related supplies. A medium-complexity machine can be easily operated with the technical expertise that currently exists in Juneau. Once operational, this will allow for broad scale, high sensitivity, same day COVID-19 testing.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- i. **Ordinance 2019-06(AJ) An Ordinance Appropriating to the Manager the Sum of \$52,600 as Supplemental Funding for Downtown Parking's Fiscal Year 2020 Operating Budget; Funding Provided by the Downtown Parking Fund's Fund Balance.**

Downtown Parking is anticipating a budgetary shortfall of \$52,600 in the FY20 operating budget. This was caused by increased electricity costs at the DTC garage due to a colder winter, and an overage in contractual services. The contractual services overage occurred from unbudgeted lease payments for the sub-port parking area. These anticipated expenses were added late in FY19 after the Downtown Parking budget was already submitted.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

2. Resolutions

- a. **Resolution 2892 A Resolution Providing For Interest Rates For The General Obligation Refunding Bond Being Issued Through The Alaska Municipal Bond Bank.**

On June 24, 2020 CBJ is scheduled to sell, via the Alaska Municipal Bond Bank (AMBB), approximately \$7.3 million in general obligation bonds in order to refund/refinance bonds originally issued in June 2010. The original bonds were issued to fund a portion of the Dimond Park Aquatic Center.

The issuance of bonds was authorized by the Assembly in Ordinance 2020-19 (adopted May 18, 2020). The final Assembly action, per CBJ Charter, related to these bonds is to “prescribe” (set/accept) by resolution the interest rates and annual principal maturity payment dollar amounts. CBJ legal counsel, K&L Gates, has prepared Resolution 2892 to adopt the interest rates, via delegation to the City Manager, and set other final bond sale terms. Schedule A of the resolution list the years and amounts when the bonds will mature and sets the maximum interest rates authorized. The aggregate interest cost for all the bonds is estimated to be around 2.0% and result in a net present value savings of \$150k.

The City Manager recommends the Assembly adopt this resolution.

- b. **Resolution 2894 A Resolution Authorizing the Manager to Convey a Driveway and Utility Easement across a Fraction of City Property in the Vicinity of 11000 North Douglas Highway.**

Roger and Ann-Marie Ramsey own a landlocked parcel and are seeking a driveway and utility easement across CBJ land. There are two similar overlapping easements on this City-owned property that provide access to other privately owned landlocked parcels. Fair market value was determined by appraisal to be \$13,355.

On June 11, 2019, the Planning Commission recommended the Assembly grant this easement. On March 2, 2019, the Lands Committee recommended the Assembly grant this easement for fair market value.

The City Manager recommends the Assembly adopt this resolution.

3. Bid Award

- a. **Bid No. 21-006 Term Contract for Transport Services for Household Hazardous Waste and E-Waste**

This is a five-year term contract to transport Household Hazardous Waste & E-Waste from Juneau to recycling centers in Washington. Recycling supplies will also be transported from Washington back to Juneau. This contract will begin in FY21, effective July 1, 2020.

Bids were opened on this project on May 14, 2020. The bid protest period ended May 19, 2020. The following bids were received:

Bidder	Total Bid
Samson Tug & Barge	\$143,400.00
Alaska Marine Lines	\$146,900.00

Estimate \$175,000.00

The City Manager recommends that the bid be awarded to Samson Tug & Barge in the total bid amount of \$143,400.

b. Bid No. 21-012 Term Contract for Roadway De-Icing Chemicals

This will be a five-year term contract for the purchase and delivery of roadway de-icing chemicals for use in the Engineering/Public Works Department, Streets Division, and the Juneau International Airport. Combined estimated costs are *approximately* \$310,000 per year. This term contract will take effect on July 1, 2020.

Bids were opened on this project on May 20, 2020. The following bids were received:

Bidder	Total Bid
CP Industries, LLC	\$301,904.00
Alaska Garden Pet & Supply	\$306,000.00

The protest period ended June 3, 2020.

The City Manager recommends the award of this contract to CP Industries, LLC in the total bid amount of \$301,904.

4. Liquor License

a. Liquor Licenses-2 New & 1 Transfer

These liquor license actions are before the Assembly to either protest or waive its right to protest the license action.

Liquor License New Applications

License Type: Distillery License, License #5901

Name: Alaskan Brewing, LLC d/b/a Alaskan Distilling Co.

Location: 5366 Commercial Blvd., Juneau

License Type: Distillery License, License #5905

Name: Alaskan Brewing, LLC d/b/a Alaskan Distilling Co.

Location: 5433 Shaune Dr., Juneau

Liquor License Transfer of Ownership & Location

License Type: Beverage Dispensary, License #772

Transfer From:

NYT, Inc d/b/a Rendezvous at 184 S. Franklin St. Juneau

Transfer To:

**AK Grizzly Bar, LLC d/b/a AK Grizzly Bar at 210 Admiral Way,
Juneau**

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above licenses and recommend the Assembly waive its right to protest the applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed new liquor license applications and the liquor license transfer.

VIIIPUBLIC HEARING

A. Ordinance 2020-14 An Ordinance Authorizing the Sale of Foreclosed Property Located at 12280 Glacier Highway by Sealed Competitive Bid.

Property tax is due every year. State law (AS 29.45.290-500) prescribes a multi-year process to foreclose on property with unpaid property tax. The property at 12280 Glacier Highway has had unpaid property tax since 2017. In November 2019, the CBJ received a Clerk's Deed for the property.

There is an unoccupied house on the property, and the owner of record (Steven Baker) has not responded to multiple attempts to cure the property tax debt. Staff has reached out to other family members who said the owner left the state and has not been reachable for some time. The property has been the subject of multiple nuisance complaints.

State law authorizes a municipality to retain foreclosed property or dispose of foreclosed property when there is no public purpose for it. Staff does not see a public purpose to retain the property except a small public utility easement along Glacier Highway.

The Lands Committee recommended selling this property at its meeting on February 10, 2020.

The City Manager recommends the Assembly adopt this ordinance.

B. Ordinance 2020-23(b) An Ordinance Amending the Purchasing Code to Allow for Additional Methods of Public Notice and Electronic Receipt of Bids.

This ordinance would amend the CBJ Procurement Code to allow on-line advertising of solicitations and electronic submission of bids and proposals. This change is intended to promote public competition, reduce administrative processing, and lower procurement costs.

Version (b) reflects the newspaper publication changes recommended by

the Assembly Finance Committee on May 6, 2020.

The City Manager recommends the Assembly adopt this ordinance.

C. Ordinance 2019-06(AC)(b) An Ordinance Appropriating up to \$3,500,000 to the Manager for Phase 1 of a COVID-19 Business Sustainability Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

The Economic Stabilization Task Force has been developing options for the Assembly to help the local economy recover from the harm caused by COVID-19. This ordinance incorporates two of the Task Force's recommendations into a business sustainability grant program: (1) a \$2.2M rent/lease and long-term debt cost program and (2) a \$1.3M utility cost program.

On May 20, the Assembly Finance Committee recommended an ordinance be drafted for the \$2.2M program. There was additional discussion that staff should evaluate the \$1.3M utility cost program idea. After working with the co-chairs of the Task Force, this ordinance combines the two programs, which provides a simplified and efficient mechanism to provide grants to businesses that are suffering interruptions caused by COVID-19.

On June 1, 2020, the Committee of the Whole made amendments that are reflected in version (b) of this ordinance.

The City Manager recommends the Assembly adopt this ordinance.

IX. UNFINISHED BUSINESS

A. Ordinance 2020-08 An Ordinance Establishing the Rate of Levy for Property Taxes for Calendar Year 2020 Based Upon the Proposed Budget for Fiscal Year 2021.

This ordinance establishes the mill rates for property taxes for 2020, which funds a significant portion of the City and Borough of Juneau's FY21 operating budget. The Charter requires the Assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15.

The mill levies presented in this ordinance support the Manager's FY21 Revised Budget as amended by the Assembly Finance Committee (AFC). As part of the budget review process, the AFC reviews, amends and recommends to the Assembly the final mill levies. For FY21, the AFC recommends no change in mill rate from the FY20 Adopted Budget, resulting in a total mill levy of 10.66 mills; the components of which are:

Operating Mill Rate by Service Area	Millage	Change from FY20 Adopted
Roaded Service Area	2.45	-

Fire Service Area	0.31	-
Areawide	6.70	-
Operating Total	9.46	-
Debt Service	1.20	-
Total	10.66	-

An opportunity for public comment was provided at a Special Assembly meeting on April 22, 2020. The AFC reviewed the mill rate ordinance at its meetings on April 22 and May 27, referring the amended ordinance to the full Assembly for adoption.

The City Manager recommends the Assembly adopt this ordinance as amended by the Assembly Finance Committee.

B. Ordinance 2020-09 An Ordinance Appropriating Funds from the Treasury for FY21 City and Borough Operations.

This ordinance appropriates \$385,686,000 in expenditure authority for the City and Borough of Juneau's FY21 operating budget, excluding the School District. The Charter requires adoption of the FY21 operating budget by June 15.

It is necessary to appropriate all transfers between funds that support operations, debt service and capital projects, as well as the associated expenditures within the funds themselves. These transfers account for \$103,686,200 of the FY21 operating budget. The total appropriated expenditure authorization, net of inter-fund transfers, is \$281,999,800. This ordinance also recognizes \$365,495,800 of projected revenue and transfers-in, and decreases fund balances, across all funds, by \$20,190,200. The revenue and fund balance draw are sufficient to fund the budgeted expenditures.

The original ordinance was introduced at the April 1, 2020 Special Assembly meeting and referred to the Assembly Finance Committee (AFC) for deliberation. An opportunity for public comment was provided at a Special Assembly meeting on April 22, 2020. The AFC referred the amended budget ordinance to the full Assembly for adoption at the May 27, 2020 AFC meeting.

The City Manager recommends the Assembly adopt this ordinance, as amended by the Assembly Finance Committee.

C. Resolution 2877(b) A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2021 through 2026, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2021.

This resolution adopts the Capital Improvement Program (CIP) for fiscal years 2021 through 2026, as required by Charter Section 9.4, and lists the capital projects that will be initially appropriated by ordinance in FY21. This resolution authorizes \$34.5 million for capital improvement projects and \$0.8 million for operating budget activities.

The Public Works and Facilities Committee (PWFC) reviewed the preliminary CIP resolution at its meeting on March 2, 2020 and forwarded the plan to the Assembly.

The CIP resolution was introduced at the April 1, 2020 Special Assembly meeting and referred to the Assembly Finance Committee (AFC) for deliberation. An opportunity for public comment was provided at a Special Assembly meeting on April 22, 2020. The AFC referred the amended resolution to the full Assembly for adoption at the May 27, 2020 AFC meeting. The Charter requires adoption of the FY21 CIP by June 15.

The City Manager recommends the Assembly adopt this resolution, as amended by the Assembly Finance Committee.

X. NEW BUSINESS

A. Sealaska Heritage Institute v. CBJ Planning Commission: Notice of Appeal regarding conditions of a Conditional Use Permit 2020-0007 for arts campus building and plaza.

On June 2, 2020, the Clerk's office received a timely filed appeal of a Planning Commission decision to grant a Conditional Use Permit for an Arts Campus Building and Plaza USE#2020 0007.

In accordance with the Appeals Code, the Assembly must decide whether to accept or reject the appeal. If you determine, after liberally construing the notice of appeal in order to preserve the rights of the appellant, that there has been a failure to comply with the appellate rules, or if the notice of appeal does not state grounds upon which any of the relief requested may be granted, you may reject the appeal.

If the appeal is accepted, you must decide whether the Assembly will hear the appeal itself or if it will assign the appeal to a hearing officer. If you decide to hear the appeal yourselves, a presiding officer should be appointed.

In hearing an appeal, the Assembly would sit in its quasi-judicial capacity and must avoid discussing the case outside of the hearing process. (See CBJ 01.50.230, Impartiality.)

XI. STAFF REPORTS

XII. ASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee Reports, Liaison Reports, Assembly Comments and Questions
- C. Presiding Officer Reports

XIIICONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XIV.EXECUTIVE SESSION

XV. SUPPLEMENTAL MATERIALS

- A. Red Folder- Ordinance 2019-06(AI) Local COVID-19 Memo from EOC Planning Section Chief Robert Barr
- B. Red Folder- Ordinance 2019-06(AG) Proposed Amendment from Loren Jones
- C. Corrected Proposed Amendment to Ordinance 2019-06(AC) from Loren Jones
- D. RED FOLDER - CIP Resolution 2877(c)

XVIADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

**Office of the Mayor
City & Borough of Juneau, Alaska**

PROCLAMATION

NATIONAL NURSING ASSISTANTS' WEEK

WHEREAS, nursing homes, home care, hospitals and other long-term care agencies have accepted the responsibility for providing quality care and a quality of life for the elder, frail and disabled citizens in our community; and

WHEREAS, the well-being and happiness of these citizens depend in large part on the certified nursing assistants, home care aides, patient care assistants and others who provide 85-90% of the daily, hands-on care in nursing homes and other long-term care settings; and

WHEREAS, these nursing assistants are instrumental in promoting and safeguarding the physical, mental, emotional, social, and spiritual well-being of the residents, clients, and their families; and

WHEREAS, nursing assistants are trained professionals who collaborate closely with other health care providers to provide quality care and also to elevate the status of their chosen profession.

NOW, THEREFORE, I, Beth A. Weldon, Mayor of the City and Borough of Juneau, Alaska on behalf of the City and Borough Assembly, do hereby proclaim June 18-24, 2020 as:

NATIONAL NURSING ASSISTANTS' WEEK IN JUNEAU

And urge all citizens to join with me and others nationwide to celebrate National Nursing Assistants' Week and to express encouragement and appreciation for the service performed by these caregivers in the public good.

IN WITNESS WHEREOF, I have hereto set my hand and caused the seal of the City and Borough of Juneau, Alaska, to be affixed this 8th day of June, 2020.



Beth A. Weldon, Mayor

DRAFT

THE CITY AND BOROUGH OF JUNEAU, ALASKA
Meeting Minutes - March 26, 2020

MEETING NO. 2020-12: The Special Meeting of the City and Borough of Juneau Assembly held in the Assembly Chambers of the Municipal Building, was called to order at 6:00 p.m. by Mayor Beth Weldon.

I. CALL TO ORDER / ROLL CALL

Assemblymembers Present: Wade Bryson, Rob Edwardson, Michelle Bonnet Hale, Maria Gladziszewski, Loren Jones, Carole Triem, Alicia Hughes-Skandijs, Greg Smith, and Mayor Beth Weldon.

Assemblymembers Absent: None.

Staff Present: City Manager Rorie Watt, Deputy City Manager Mila Cosgrove, Municipal Clerk Beth McEwen, City Attorney Robert Palmer, Library Director Robert Barr, Covid-19 Communication Specialist Felicity Toney.

II. APPROVAL OF AGENDA *There being no objection and no changes, the agenda was approved as presented.*

III. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Philip Moser, a resident of the Mendenhall Valley area, expressed his concern about the campground ordinance that is on the agenda for consideration. Mr. Moser asked about city's potential for liability or the indemnification of the city under the current declaration of emergency.

IV. AGENDA TOPICS

Resolution 2887 A Resolution Repealing Resolution 2883(am) and Temporarily Amending Resolution 2862 Related to the Assembly Rules of Procedure and COVID-19.

State of Alaska Health Mandate 9, issued on March 23, prohibits gathering of ten or more people. This resolution amends the Assembly Rules of Procedure to comply with Mandate 9. Members of the public are encouraged to provide comments in writing and follow any meeting remotely.

The City Manager recommends the Assembly adopt this resolution.

Public Comment:

None.

MOTION by Mr. Bryson for the Assembly to adopt Resolution 2887 and asked for unanimous consent.

Objection by Mr. Jones.

Mr. Jones said that he is not going to support this resolution. Mr. Jones expressed his concern about the last sentence in Section 2(A) that states “If the Mayor chooses to participate via telephone, the Deputy Mayor shall preside.” and that if everyone was present in the meeting electronically that this sentence did not make any sense.

Members then discussed whether the Mayor would be required to be present in the room or not.

Amendment 1. by Ms. Gladziszewski to amend Resolution 2887 by deleting the last sentence in Section 2 A.

Hearing no objection, Amendment 1 passed by unanimous consent.

Mayor Weldon then passed the gavel to Deputy Mayor Gladziszewski for purposes of making a motion.

Amendment 2. by Mayor Weldon to amend Resolution 2887 Section 3. Rule 18. A. “Public Seating Area.” to insert the words “unless amended” following “Consistent with Alaska Health Mandate 9 (issued March 23, 2020)”

Mayor Weldon noted that she had conversations with the Governor’s Office about this issue and with the City Attorney and this amendment would cause that sentence to read “Consistent with Alaska Health Mandate 9 (Issued March 23, 2020), unless amended, no more than 10 people are allowed in the meeting area.

Hearing no objection, Amendment 2 passed by unanimous consent.

Roll Call Vote on Main Motion as Amended

Yeas: Bryson, Edwardson, Gladziszewski, Hale, Hughes-Skandijs, Smith, Triem, Weldon

Nays: Jones

Motion carried 8:1

Resolution 2887 was adopted as amended.

C. Emergency Ordinance 2020-17 An Emergency Ordinance Authorizing the Manager to Execute a Campground Lease Agreement with AJT Mining Properties, Inc.

The CBJ has been planning to relocate the Thane Campground to a better location. However, COVID-19 pandemic has created an emergency for the campground now. People experiencing homelessness need another option other than the emergency shelter. This ordinance would authorize the Manager to sign a lease with an indemnification clause, so people experiencing homelessness can camp closer to services instead of staying at the emergency shelter. CBJ Charter 9.13 prohibits the CBJ from executing contracts with an indemnification clause unless the Assembly authorizes it by ordinance.

The emergency ordinance is justified because the CBJ anticipates it will need immediate access to a campground location near downtown to minimize spread of COVID-19 in the emergency shelters. CBJ Charter 5.4 authorizes the Assembly to adopt an emergency ordinance at the meeting in which it is presented if at least six Assemblymember vote in favor.

An emergency ordinance can only last 180 days. Because the lease contemplated for this campground could be in effect for longer than 180 days, a companion regular ordinance will be presented within 180 days.

The topic of the campground moving to this location was heard by the Parks and Recreation Advisory Committee at its meeting on March 2 and the Lands Committee on March 3, 2020.

The City Manager recommends the Assembly adopt this ordinance.

Ms. McEwen noted that Parks and Recreation Deputy Manager Michele Elfers was available on the phone to answer any questions if she was needed.

MOTION by Ms. Triem to adopt Ordinance 2020-17, and asked for unanimous consent.

Objection by Mr. Jones, with questions regarding inclusion of an Indemnity Clause in the lease.

Mr. Palmer responded. A companion ordinance is anticipated to be introduced at April 6 meeting, and will also include authorization by Assembly giving the Manager ability to sign a lease which includes an indemnity clause, as required by City Charter. Mr. Palmer clarified that an emergency ordinance is needed to allow for one meeting adoption of an ordinance, and is not related to the indemnification clause. A companion ordinance is needed because use of campground is anticipated to extend beyond 180 day limit of the emergency ordinance.

Mr. Jones requested Mr. Palmer respond to Phillip Moser's public comments made at start of meeting. Mr. Palmer thanked Mr. Moser's close reading of packet, and agreed that CBJ does offer indemnification of private property provided free to the city, for use during an emergency. AJT Mining Properties' requires indemnification be expressly included in terms of lease.

Mr. Bryson recommended signage be made at site notifying limits of indemnification. Mr. Bryson questioned the new location of camp.

Mr. Watt responded that the new location was identified prior to the current emergency situation, and is needed due to safety concerns and inability to manage the previous location. City staff, the property owner, and homeless advocates worked to identify a location which allowed for increased supervision. This new location has a recommendation from the Lands Committee to move forward in the public process.

Ms. Hughes-Skandijs questioned the need to open camp at this time, with consideration for other shelter that has been stood up. Mr. Watt stated this is close to normal time to open the seasonal campground, but they are moving a little faster because of social distancing guidelines of Centers for Disease Control and the State.

Roll Call Vote

Yeas: Bryson, Edwardson, Gladyszewski, Hale, Hughes-Skandijs, Smith, Triem, Weldon
Nays: Jones.

Motion passed 8:1.

D. COVID-19 Update and Actions Emergency Operations Center (EOC) Update

Incident Commander Mila Cosgrove provided information on many areas of operation. She gave a brief overview of cases: 3 confirmed cases in Juneau, the case identified on March 26 was identified as “close contact” of someone who had previously tested positive. There were 10 new cases reported in Alaska, including the Juneau case, bringing the statewide total to 69. Ms. Cosgrove shared the resource of the Alaska State Department of Health and Social Services’ (DHSS) website which provides description of where cases are across state, how they are distributed, and how public health believes the cases have been contracted. DHSS Public Health will be available to speak at the next Assembly meeting.

Highlights of EOC:

CBJ Section Chiefs met March 26 to ensure continuity and coordination of activities and communication. They are working towards completion of the Incident and Action Plan for Operational Period 3, starting March 27 at 1:30 p.m. Issues in Critical Path at this time include: Quarantine and Isolation facilities across all population groups; Childcare support for essential employees; feeding support for those in quarantine and isolation activities.

Childcare Task Force is meeting and includes staff from CBJ, Juneau School District (JSD), Bartlett Regional Hospital (BRH) and Early Childhood Education community to ensure needs are met. Preference will be given to first responders and hospital medical staff.

Capital Transit buses are now limited to 9 passengers to ensure social distancing, effective March 26. Routes are being modified to ensure good coverage. Frequent cleaning of buses is occurring.

Juneau Airport Screening: 54 passengers have been screened. DHSS declaration forms, with notification to travelers of 14 day mandatory quarantine in compliance with Governor’s mandate, are being collected by CBJ staff from passengers entering Alaska from out of state. These are being submitted to DHSS. Online reporting is being developed which will likely require some modification of operations. Alaska Airlines is reducing flights by 70% overall. Juneau specific details are not available at this time. Voluntary compliance with screening is fairly high.

Mr. Watt provided updated State Mandate FAQ guidance which specifies a person is to Quarantine at final destination.

Mobile screening: 27 people called the Hotline, 11 drive-through tests were conducted, community para-medicine outreach contacted and tested 4 people at-home. Testing was made subsequent to screening via Call center.

Juneau Arts and Culture Center (JACC) housed 35 clients on the night of March 25. Custodial services are being provided by JSD.

The Task Force on Quarantine/ Isolation has been operationalized. Facilities have been identified and are being prioritized for standing up, with staffing and accommodation requirements being identified.

The ferry Tazlina arrived with 4 passengers reported arriving from Hoonah. All future ferries will be met by CBJ staff and passengers will be offered screenings. Screening capacity will be evaluated as information is gathered.

The Volunteers/ Community Coordination Task Force received press coverage on March 26. The following information was provided to Ms. Cosgrove by Ms. Nigro. 50 people contacted the task force to volunteer. 14 connections were made. An additional 5 people have offered assistance with airport screening efforts. 3 additional people sought and were connected with services. Capital Canvas offered to assist with gown production. Strong efforts are being made to coordinate and not duplicate assistance efforts in our community.

Coordinating efforts with Chamber of Commerce and Glory Hall Board (Mr. Dunn) are being made for seasonal campground construction needs.

Medivac availability clarification – both Anchorage and Seattle are still accepting patients, COVID-19 and otherwise.

CBJ Operations:

Incident Commander Cosgrove reported on Federal Family First Coronavirus Response 2020 Congressional Act leave provisions that are being prepared for operations, subsequent to passage on March 18, effective April 1. CBJ is required to participate, being a governmental entity. CBJ/BRH chose to include coverage of 1st responders and medical staff as reasonable and fair, to provide equal employee access. Act provides expansion of Family Medical Act Leave for variety of reasons. Not full paid leave, up to 200 days, capped at \$10,000. Additionally, up to 80 hours of additional Emergency paid sick leave is required by the Act, with varying requirements and thresholds. Under both programs, employees will be allowed to use own approved leave to make themselves whole. Mr. Hargrave is working with unions to ensure they understand CBJ implementation of provisions.

Ms. Cosgrove provided the following information in response to Ms. Gladziszewski's question of what help is needed and how to help. Points of contact are CBJ Website www.juneau.org COVID-19 Volunteer, Donate & Assistance (preferred) or 907-500-0771 (normal operating hours.)

Mr. Watt reported on Communications Team/Public Information Office (PIO.) There is coordinated "Hunker Down" messaging with BRH PIO, reinforcing the message of Alaska State Chief Medical Officer Dr. Zink and Governor's office. There is good voluntary compliance with philosophical intent. Future efforts will focus on communication with younger populations to ensure they are aware they can get and spread the disease, utilizing a variety of social media platforms (Facebook, Instagram, Twitter, Snapchat.) Economic issues will also be addressed cohesively on federal, state and local levels with the message "Help is on the way – in support of Hunkering Down."

Mr. Smith asked that additional visual indicators or other methods be explored to communicate to people who are not listening to the radio, or on social media. Incident Commander Cosgrove agreed that playgrounds are still a concern. Playground “closure” is not enforceable. They are strengthening the message that playgrounds are not being cleaned, and encouraging people to choose different activities or clean the equipment themselves. She added that “Hunker Down” informational mailers will be sent to all residences.

Ms. Hale expressed her great appreciation for the speed and effectiveness of work that is being done to communicate the message.

Ms. Gladziszewski requested modifying the message to “Physical Distancing, Social Connections” from “Social Distancing” based on World Health Organization’s recommendation and research that demonstrates communities with strong social connections have more positive outcomes in emergency situations.

Incident Commander Cosgrove add that a public education campaign is being provided at locations serving the unsheltered.

Mr. Jones clarified meaning of words “Quarantine” and “Isolation” and wanted to make sure EOC integrates possible implications of legal rights and needs at various facilities being stood up. He relayed that United States Coast Guard (USCG) transfers are on hold, as may be other Federal agencies, and wondered how this may impact a variety of situations. Mr. Jones inquired about the impact on childcare availability and needs under the rules, and how may this affect childcare funding needs as previously identified.

Ms. Cosgrove stated that Personal Protective Equipment (PPE) expense support may be provided to small businesses depending on their role in emergency response, as determined by EOC.

Mayor Weldon called for recess from 7:08 p.m. – 7: 23 p.m.
Role Call confirmed all Assembly Members present.

Mayor Weldon accepted testimony from Ms. Michelle Howard, member of the public, participating remotely. Ms. Howard expressed concern regarding non-compliance of social distancing and feeling at risk of exposure. Incident Commander Cosgrove responded with efforts EOC is making to the situation. Mayor Weldon added a reminder of assistance that is available through the volunteer program.

NON-AGENDA ITEM:

MOTION by Mr. Smith requesting the Assembly send a letter urging the Governor to implement additional policies and procedures to minimize risk of transmission of COVID-19 in State facilities and maximize number of people working from home.

Discussion ensued. Concern was expressed that not all offices of State Departments/Divisions were applying “Hunker Down” message and Governor’s Health Mandate guidelines consistently, particularly regarding social distancing and work from home options. Mr. Bryson stated

opposition due to points of order in motion. Mr. Palmer determined there is no conflict of interest. Multiple Assemblymembers expressed the importance of using diplomatic language and positive tone in the letter.

Roll Call Vote

Yeas: Edwardson, Gladziszewski, Hale, Hughes-Skandijs, Smith, Triem, Weldon

Nays: Bryson and Jones.

Motion passed 7:2.

Mayor Weldon asked Mr. Palmer to address any possible conflict of interest regarding Assemblymembers who are State employees. Mr. Palmer explained that the code provides for an exemption of potential conflicts of interest of an individual, which allows them to vote on an issue, when there are a significant number of employees in that group, i.e. number of State employees in Juneau.

Economic Assistance Options:

At Mayor Weldon's request, Mr. Palmer asked Assemblymembers to speak with him individually regarding potential conflicts with future Assembly actions, particularly regarding Economic Assistance options, i.e. small business loans and business owner, mortgage assistance and homeowner, rental assistance and landlord/renter, etc.

Economic Assistance Option 1

Ms. Triem began with a graph of increased Unemployment Insurance (UI) claims, illustrating the immense economic impact COVID-19 is having. Given the fact that local governments can move more quickly than state or federal agencies, on behalf of her working group, Ms. Triem suggests CBJ creates Small Business Relief Loan program, conceptually creating a bridge between SBA money and meeting immediate needs for items such as payroll. She suggests modeling this on a similar program used after the 2008 avalanche. These would be low interest, short-term (24-30 months) loans, with cap limits linked to business size. Loans would be limited to small businesses, located in Juneau, with one loan per business. One requirement would be that business must make good-faith effort to maintain payroll. No collateral would be required, and a stream-lined application process would be established to achieve goal of getting money distributed quickly.

This program is based on the assumption that if workers are paid, their future assistance needs will be reduced.

Ms. Triem has spoken with director of Alaska Business Development Center who has been in contact with Washington congressional delegation to clarify that local assistance would not jeopardize SBA eligibility.

Mr. Watt shared the Public Purpose clause of Constitution, that everything a government does must have a public purpose. Protecting and supporting local businesses is a public purpose. There are numerous government programs that demonstrate this. Local businesses generate employment and economic wealth, and a loan program at this point would qualify as such a purpose and is in the public interest.

No total cost is yet identified, but it is understood the demand for assistance will be large. Mr. Edwardson expressed a need to proceed with caution, BRH's potential economic needs may be very large.

Gratitude was repeatedly expressed to Ms. Triem, Mayor Weldon and the others that worked to create and present this program.

Other suggestions, concerns and information were shared, including; evaluating payroll needs as percentage of profits; businesses that have closed will need a different mechanism to help restart and will have increased needs. Is there some other mechanism that could work for businesses that operate on such narrow margins they can't add debt load, but do want to survive? Suggestion was made to explore Sales Tax forgiveness or rebate as future possibilities. Juneau businesses' cash flow cycle ends in March, so most have no reserves at this time. Every business that closes is a Sales Tax resource lost. Will private practices and non-profits be eligible?

Economic Assistance Option 2

Mr. Bryson suggested returning summer fees collected that city will not be rendering services for this season i.e. Waterfront sales booths. Ms. Cosgrove has spoken with Mr. Uchytel and Docks and Harbors is working on this.

Mr. Bryson discussed Rental Assistance with Mr. Ciambor, and suggests utilizing Gruening Park's existing rental assistance program, with a suggested funding level of \$500,000, to cover two months' rent.

Mr. Bryson recommended a Sales Tax due date extension – extension of 15 days for March 31, 2020 bills due, and waive penalties for 2 weeks to allow business owners to return to their workplaces and prepare this information. Mr. Rogers' guidance is needed on this.

Mr. Bryson suggested offering Mortgage Relief for up to \$800-\$1000 per mortgage, potentially linking relief to size of mortgage.

Mr. Bryson suggested giving \$100 credit off everyone's April 1 Water/Wastewater bill. This suggestion needs to be explored with CBJ Utilities department.

Rent or Mortgage relief from the Affordable Housing fund was also mentioned.

Mayor Weldon said she will establish a Task Force to continue development of Economic Assistance options, since many more details are needed.

Ms. Cosgrove added that the EOC has been boarding up economic relief under their control and will bring a list of what has already been done. Mr. Rogers and Finance staff are investigating the Federal Economic Relief information available.

E. Ordinance 2020-15: An Ordinance Amending the Continuity of Government Code to Improve City and Borough of Juneau Procedures for Emergencies.

A continuity of government code was created in 1962 during the height of the Cuban Missile Crisis when communities were concerned about physical attacks. While the underlying concepts in the continuity of government code remain relevant today—like designation of successors for certain municipal officers—some code provisions are outdated. This ordinance would modernize

the continuity of government code to provide the current form of City & Borough of Juneau government better code authority to deal with emergencies other than physical attacks.

This ordinance was heard at the March 13, 2020, Assembly Human Resources Committee and referred to this meeting for further review.

The City Manager recommends the Assembly set this ordinance for introduction at the next regular or special Assembly meeting.

MOTION by Ms. Gladziszewski, the Ordinance 2020-15 be introduced at this time and set for public hearing and Assembly action at the Assembly meeting of April 13. *Hearing no objection, the motion passed by unanimous consent.*

F. Ordinance 2020-16: An Ordinance Amending the Civil Defense Code to Improve City and Borough of Juneau Procedures for Emergencies.

Chapter 03.25 was originally created in 1967. This ordinance would amend Chapter 03.25, the Civil Defense Organization chapter to be consistent with current emergency management practices.

This ordinance was heard at the March 13, 2020 Assembly Human Resources Committee and referred to this meeting for further review.

The City Manager recommends the Assembly set this ordinance for introduction at the next regular or special Assembly meeting.

MOTION by Ms. Gladziszewski, the Ordinance 2020-16 be introduced at this time and set for public hearing and Assembly action at the Assembly meeting of April 13. *Hearing no objection, the motion passed by unanimous consent.*

OTHER ITEMS

Mr. Watt reminded everyone to participate in the Census on-line at www.2020census.gov. Mailed information is not necessary for access. Ms. Cosgrove and Ms. Triem recommend it as a fun social (distance) activity. Alaska's return rate is currently low as enumerators have been delayed from initiating field work due to health risk.

Mr. Watt stated the Manager's Budget is nearing completion and will be presented at the next Assembly Finance Committee (AFC) meeting on Wednesday, April 1. This will be a challenging budget season.

MOTION by Mr. Bryson, following on the previous discussion, to postpone the date for February Sales taxes that are currently due from March 31, to April 15 and asked for unanimous consent. Mr. Rogers stated this is an appropriate minor delay and would have no negative impact. *Hearing no objection, the motion passed by unanimous consent.*

A disclaimer was made by City Clerk McEwan, in response to using FaceBook Live for Assembly meetings. They have launched and tested closed captioning services in addition to providing sign language interpretation. Press releases have been sent out with instructions for participating through new telephonic participation by the public. She asked for forbearance through this transition, and the challenges faced to make existing City Hall technology work with these new systems.

City offices will be closed for Seward's Day holiday on Monday, March 30. There will be no meeting on Monday. Except for Docks and Harbors Board meeting at 5:00 which was displaced by this Special Assembly meeting.

V. ADJOURNMENT

There being no further business to come before the Assembly, the meeting was adjourned at 8:56 p.m.

Clerk's Note: Special Thanks to M. J. Grande from the Juneau Public Libraries for her work on preparing these minutes for approval.

Signed: _____
Elizabeth J. McEwan, Municipal Clerk

Signed: _____
Beth A. Weldon, Mayor

Presented by: The Manager
Introduced: 06/08/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-22

An Ordinance Authorizing the Manager to Lease Approximately 1.25 Acres, Located adjacent to the Juneau Arts and Culture Center and Centennial Hall, to the State of Alaska for Employee Parking.

WHEREAS, as authorized by Ordinance 2015-30, the City and Borough leases to the State of Alaska a portion of the parking area adjacent to Centennial Hall for State employee parking; and

WHEREAS, the purpose of this lease agreement would be to accommodate the State of Alaska employee parking; and

WHEREAS, the appraised market value for the area to be leased (approximately 150 parking spaces) was determined to be \$118,800 annually by appraisal dated May 28, 2020.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Authorization. The Manager is authorized to lease approximately 1.25 acres (54,450 square feet or approximately 150 parking spaces) depicted on Exhibit A, which is a portion of the following described properties:

Lot A, Juneau Subport Subdivision; Lot 12, Block 68 of the Tidelands Addition to the City of Juneau; Lot 12A, Block 68 of the Tidelands Addition to the City of Juneau; and Lot 11, Block 68 of the Tidelands Addition to the City of Juneau.

No structures or buildings are included in the leased premises.

Section 3. Terms and Conditions. The final lease shall be subject to the following essential terms and conditions:

(A) Purpose. The leased premises may be used only for personal vehicle parking. Four parking spaces directly adjacent to the Juneau Arts and Cultural Center entrance will remain dedicated exclusively to building tenant use. The Lessee shall identify the four parking spaces with signage installed and maintained at its expense.

(B) Term. The lease term shall be from June 30, 2020 to June 30, 2021. The lease shall automatically expire on June 30, 2021, unless extended as provided by the lease agreement.

(C) Renewal. The lease may be extended for up to four one-year terms upon written request at the discretion of the City and Borough. Requests for extensions must be provided to the City and Borough not less than 90 days prior to the date the lease would otherwise expire. It is within the City and Borough's sole discretion to accept or reject a request for extension with any or no reason. If the City and Borough fails to give written notice of its acceptance of a request for an extension at least thirty days prior to the lease expiring, the lease will expire as specified in the lease agreement.

(D) Maintenance. Maintenance, including snow removal, shall be the responsibility of Lessee.

(E) Rent. Annual rent shall be \$118,800 due on or before July 1, 2020. Thereafter, if the lease is extended, payment will be due on or before July 1 of each lease year. In the case of extensions, annual rental payments may be adjusted. If the City and Borough desires to adjust the annual rental payments in connection with any agreed-upon extension, it shall provide a schedule of annual rental payments for the next extension at the time approval of the extension is given. The Lessee shall then have thirty days to give notice of its acceptance of the rental adjustment, notice its withdrawal of its request for an extension, or notice its appeal of the adjustment. Appeals shall be heard in accordance with the provisions of CBJ 01.50. If Lessee withdraws its request, this Agreement will terminate on the date it otherwise would have had no extension been sought or granted. If Lessee does not timely withdraw or appeal the adjustment, then this Agreement shall be extended for the additional term and rent shall be paid at the adjusted rental rate.

(F) Other terms and conditions. The Manager may include other lease terms and conditions as the Manager determines to be in the public interest.

Section 4. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

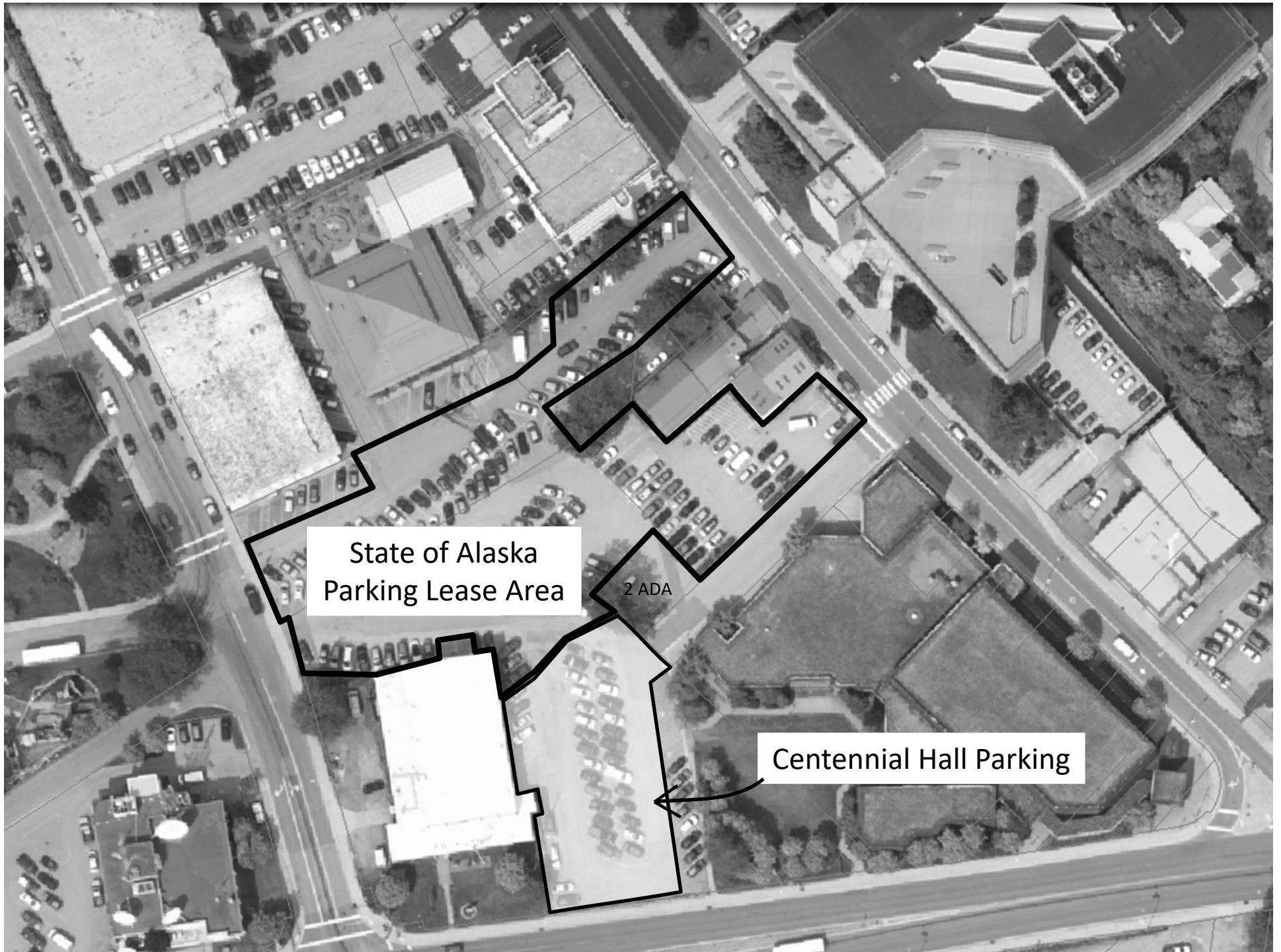


Exhibit A- Ordinance 2020-22

Presented by: HRC
Presented: 06/08/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-24

An Ordinance Amending the Elections Code Relating to Vote by Mail for City and Borough of Juneau Municipal Elections.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJ 29.07.280 Review of election returns, is amended to read:

CBJ 29.07.280 – Review of election returns.

(a) Beginning on the first Friday after each election, absentee or by-mail ballots not previously counted and questioned ballots, which the ballot review board and election official determines should be counted, shall be counted. The election official and such assistants as may be appointed by the election official shall count such ballots in accordance with the voting systems determined for use in an election.

(b) By the second Tuesday after each election the election official shall conduct the review of all election returns with the canvass review board. The review may be postponed for cause from day to day, but there shall be no more than three such postponements. The canvass review

board, in full view of those present, shall review any additional absentee or by-mail ballots that were postmarked by election day and received in the mail as well as any ballots challenged by the ballot review board and determine whether they will be rejected or counted. The canvass review board will then add those ballots eligible to be counted to the preliminary results the election returns and compile the total number of votes cast for each candidate and for and against each proposition and question to determine the final results to be certified by the election official. The election official will then certify the election in accordance to 29.07.290.

(c) Reserved

Section 3. Amendment of Section. CBJ 29.07.350 Definitions, is amended by incorporation of the following definitions in alphabetical order to read:

CBJ 29.07.350 - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Ballot means any document provided by the municipal clerk on which votes may be cast for candidates or propositions. As used in this title, the term "ballot" shall mean the official ballot, except where the context clearly indicates it means the sample ballot or both types of ballots.

Ballot drop box or drop box means a device placed or designated by the municipal clerk for the purpose of receiving voted ballot envelopes.

Clerk and municipal clerk mean the clerk of the municipality or an authorized designee.

Poll Based Elections refers to those elections conducted primarily using precinct polling places for in-person voting on election day.

Vote Center means any location designated by the election official for the purpose of providing voter assistance that is not solely for casting votes for a specific precinct.

Voting system means the mechanical, optical, electronic, or other physical system used for marking, and counting, and processing ballots and other election materials.

Section 4. Amendment of Section. CBJ 29.07.360 Elections by mail, is amended as follows:

CBJ 29.07.360 - Elections by mail.

(a) At the direction of the Assembly by motion, the election official may conduct an election by mail. ~~Except as provided herein or in election policies issued pursuant to CBJ 29.07.350, procedures for the conduct of by mail elections shall be as provided for regular and/or special elections as appropriate.~~

(b) The notice of election shall state that the election is to be conducted by mail and that there will be no precinct polling place open for regular in-person voting on election day. For each election conducted by mail, the notice of election published pursuant to CBJ 29.07.010(d) shall include:

- (1) the date and type of the election, regular or special;
- (2) an explanation that the election will be conducted by mail and that no precinct polling place will be available for regular in-person voting on election day;
- (3) qualifications of voters;

(4) the offices to be filled, the propositions submitted to the electors, and the full text of any proposed charter amendment;

(5) the date by which ballots will be mailed to voters;

(6) instructions to voters who will not be at their current mailing addresses when the ballots are to be mailed or who do not receive their ballot through the mail;

(7) a listing of ~~absentee voting station~~ vote center locations and hours; and

(8) an explanation of by-mail voting deadlines;

(c) When the election official conducts an election by mail, he or she shall mail a ballot to each person whose name appears on the voter registration list prepared under AS 15.07.125 for that election. The ballot shall be sent to the address stated on the official registration list unless the voter has notified the election official in writing of a different address to which the ballot should be sent. The election official is not required to mail ballots to any voter who does not have a valid residence address, or is in the condition of purge notice (PN), undeliverable (UN), or list maintenance undeliverable (LU), as described in AS 15.07.130. Any qualified voter not mailed a ballot will not later be refused a ballot when requested, but may be required to vote a questioned ballot. The election official shall send ballots by first class, nonforwardable, mail, on or before the 21st day before the election.

(d) The election official shall enclose a privacy envelope and a return envelope to each by-mail voter. The return envelope shall have printed upon it an affidavit by which the voter shall declare his or her qualifications to vote, followed by provision for attestation by a person qualified to administer oaths or one attesting witness who is at least 18 years of age. Specific instructions for

voting a by-mail ballot and a list of the ~~absentee voting locations~~ vote center(s) and hours shall be included with the ballot.

(e) In a by-mail election, regardless of whether or not a voter has received a ballot by mail, a voter may cast a ballot:

(1) by mail as provided in the instructions from the election official;

(2) in person at the election official's office or at ~~an absentee voting station~~ a vote center;
or

(3) under the absentee voting procedures set forth in CBJ 29.07.100.

(f) In a by-mail election, ballots must be received by the election official, ~~or~~ placed in a ballot drop box, or received at an absentee voting station a vote center all before 8:00 p.m. on election day before the close of business, or be postmarked by the post office, on election day.

(g) The election official shall review and count ballots voted under this section under election policies established for the review and counting of by-mail and absentee ballots.

Section 5. Amendment of Chapter. Chapter 29.07 is amended by adding a new section to read:

CBJ 29.07.370 – Alteration of Election Procedures for Elections by Mail

Procedures for the conduct of by-mail elections shall be as provided for regular and/or special elections as appropriate, or in election policies issued pursuant to CBJ 29.07.350, except as follows:

(a) **Election Officials.** In addition to the requirements of section 29.07.020, the following provisions apply to by-mail elections:

(1) The Election Official may contract, without obtaining competitive bids, any portions of the election process with the State of Alaska Division of Elections or other governmental entity or agency to ensure the timely and secure conduct of a particular election called for by the Assembly under this section.

(2) For the purposes of by-mail elections, each election worker must be a qualified voter of Alaska.

(b) **Candidates; nomination; write-in.** The following time requirements of section 29.07.050 are modified when conducting a by-mail election:

(1) Nominating petitions must be completed and filed with the election official, accompanied by any required state financial disclosure forms, not earlier than 81 days, nor later than 4:30 p.m. of the 71st day, before the election.

(2) Any candidate nominated may withdraw his or her nomination not later than 4:30 p.m. of the 67th day before the election.

(3) A write-in candidate filing a letter of intent with the election official shall do so not earlier than 67 days, nor later than 4:30 p.m. of the seventh day, before the election.

(c) **Official Candidate Statement.** The following time requirements of section 29.07.055 are modified when conducting a by-mail election:

(1) Online publication on the municipal website of candidate statements will take place at least 30 days prior to the election and will not include write-in candidates.

(2) A candidate providing an official candidate statement under section 29.07.055(b) must provide all information to the election official no later than 46 days prior to the election.

(d) **Boards.** In addition to the requirements of section 29.07.210, the election official shall appoint workers to serve as a ballot review board when conducting a by-mail election.

(e) **Ballot ~~envelope~~ review procedure.** The ballot review board shall examine each ballot envelope and shall determine whether the voter is a qualified voter as required under CBJ Charter section 6.3 and whether the ballot has been properly cast under election policies established for the review and counting of by-mail ballots. The ballot review board may begin reviewing and processing by-mail ballots prior to election day as part of the election review process to prepare them for counting. The counting of ballots will not begin until after 8:00 p.m. on election day. The following standards shall guide the election policies: ~~the following standards:~~

(1) A by-mail ballot shall not be counted if:

(i) The voter failed to properly execute the certification on the envelope with a valid signature or the voter's signature cannot be validated in accordance with the process set out in section (3) below; or

(ii) The witness authorized by law to attest the voter's certificate failed to properly execute the witness certificate on the envelope, except that a ballot case in person and accepted by an election official may be counted despite failure of the election official to properly sign and date the witness' declaration; or

(iii) The ballot return envelope, if mailed, is received after election day, has no postmark, and USPS cannot verify the ballot return envelope was mailed on or before election day; or

- (iv) The ballot return envelope is not received before the beginning of the canvass review board review process; or
 - (v) The voter has already voted in the election.
 - (2) A by-mail ballot shall be counted if:
 - (i) The voter properly executed the certification on the envelope with a valid signature as verified in accordance with the process set out in section (3) below; and
 - (ii) The witness authorized by law to attest the voter's certificate properly executed the witness certificate on the envelope; and
 - (iii) The ballot return envelope was received at a voter center or deposited in a ballot drop box no later than 8:00 p.m. on election day; or
 - (iv) The ballot return envelope, if mailed, was postmark or the USPS can verify that the ballot return envelope was mailed on or before election day; and
 - (v) The ballot return envelope was received before the beginning of the canvass review board review process;
 - (3) Signature verification process:
 - (i) The voter's signature on the ballot certification must be compared with the signature(s) in the voter's voter registration file(s) using the standards established in the election policies developed under 29.07.350.
 - (ii) The election official may designate in writing election workers to perform this function. All personnel assigned to the duty of signature verification shall subscribe to an oath administered by the election official regarding the discharge of their duties.

Personnel shall be trained in the signature verification process prior to actually comparing any signatures.

(iii) Missing or invalid signature. If a voter's signature is missing or determined to be invalid, the election official shall, within three days of initial processing of the envelope, send a letter to the voter explaining the lack of a valid signature.

(A) The letter shall be sent to the address to which the ballot was mailed.

(B) The voter may:

I. Fill out the form included with the letter and return the form to the address specified on the form; or

II. Come to the location identified in the letter and present valid identification to an election official and sign a form provided by the election official authenticating the envelope.

(C) If the authentication is still determined to be invalid, the voter shall be notified in writing that their ballot is rejected.

(4) The ballot review board may begin reviewing and processing by-mail ballots prior to election day as part of the election review process to prepare them for counting. The counting of ballots will not begin until after 8:00 p.m. on election day.

(f) **Multiple and replacement ballots.** In accordance with the 29.07.120(f) and the election policies developed under 29.07.350, if the voter is issued a replacement ballot, the first valid ballot received is counted. Subsequently received ballots from the same voter are not counted. Subsequent ballot envelopes received from a voter who has already voted shall be marked

“rejected,” segregated from approved ballot envelopes, remain unopened, and forwarded to the canvass review board for final adjudication. The voter shall be notified by letter mailed to their mailing address and, if applicable, temporary mailing address.

~~(g) **Review of election returns.** The following requirements of section 29.07.280 are modified when conducting a by mail election:~~

~~(d) Beginning on the first Friday after each election, ballots not previously counted, which the ballot review board and election official determines should be counted, shall be counted. The election official and such assistants as may be appointed by the election official shall count such ballots in accordance with the voting systems determined for use in an election by mail.~~

~~(e) By the second Tuesday after each election the election official shall conduct the review of all election returns with the canvass review board. The review may be postponed for cause from day to day, but there shall be no more than three such postponements. The canvass review board, in full view of those present, shall review any additional by mail ballots that were postmarked by election day and received in the mail as well as any ballots challenged by the ballot review board and determine whether they will be rejected or counted. The canvass review board will then add those ballots eligible to be counted to the preliminary results the election returns and compile the total number of votes cast for each candidate and for and against each proposition and question to determine the final results to be certified by the election official. The election official will then certify the election in accordance to 29.07.290.~~

Section 6. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
 Introduced: 06/08/2020
 Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-26

An Ordinance Authorizing the Manager to Renew the Lease of the Mayflower Building and Grounds to the Juneau Montessori Center.

WHEREAS, the Juneau Montessori Center (Montessori) is a non-profit organization providing education to children in the City and Borough; and

WHEREAS, Montessori has been leasing property for its school from the City and Borough since 1992; and

WHEREAS, Ordinance 2008-37 authorized Montessori to expand its playground, provided it would be available for public use when Montessori was not in session, and allowed Montessori to utilize a portion of the City and Borough public parking lot for its use as long as such use did not conflict with Robert Savikko Recreation Area operations; and

WHEREAS, by Ordinance 2014-44, the City and Borough executed a lease with Montessori allowing for Montessori's use of the Mayflower Building and an additional 14,816 square feet of Lots 12 and 25 of Block 32 of the Tyee 2nd Millsite Addition, Douglas Townsite (Mayflower Building Lease Agreement); and

WHEREAS, Ordinance 2014-44 authorized a renewed lease of the property for a period of five years at \$2,000.00 per month, which was below the \$3,255.00 market rental rate; and

WHEREAS, Ordinance 2014-44 provided that the lease may be renewed for five additional years, but conditioned that any negotiated rental rate under fair market value during the period of renewal required Assembly approval; and

WHEREAS, the current lease expires June 30, 2020; and

WHEREAS, the Lands Committee considered the lease renewal topic on June 1, 2020, and testimony was provided regarding the financial hardship caused to Montessori as the result of the COVID-19 pandemic; and

WHEREAS, the Lands Committee made a motion to support a one-year renewal of the lease at the current below market rental rate of \$2,000.00 per month; and

WHEREAS, CBJ 53.09.270(b) authorizes the lease of City and Borough property to a private, nonprofit corporation at less than fair market value provided the lease is approved by the Assembly and the property to be leased is used for the purpose of providing a service to the public that could or should reasonably be provided by the state or the City and Borough.

NOW, THEREFORE, BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Authorization. The Manager is authorized to negotiate and renew the Mayflower Building Lease Agreement with Montessori for one additional year under the same terms and conditions agreed upon, subject to the following amendments:

(A) Rent. Pursuant to CBJ 53.09.270(b), rent shall be \$2,000.00 per month, an amount less than the fair market value, for the one-year term starting on July 1, 2020.

(B) Renewal Options. The lease retains four (4) additional one-year renewal options as provided under Ordinance 2014-44.

(C) Adjustment of Rental Rate. The City and Borough may adjust the rent to reflect changes in fair market value at the time each renewal option is exercised, except the Assembly must approve any adjustment that results in a rental amount at less than fair market value.

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: 06/08/2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-06(AD)

An Ordinance Appropriating to the Manager the Sum of \$18,086 as Funding for the Land for Senior Assisted Living Capital Improvement Project; Funding Provided by Affordable Housing Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$18,086 as Funding for the Land for Senior Housing Capital Improvement Project.

Section 3. Source of Funds. Affordable Housing Fund's Fund Balance:

Affordable Housing Fund's Fund Balance	\$18,086
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: 06/08/2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-06(AE)

An Ordinance Appropriating to the Manager the Sum of \$10,000,000, as Partial Funding for Bartlett Regional Hospital's Fiscal Year 2020 Operating Budget; Funding Provided by CARES Act Funding and the Hospital Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$10,000,000 for Bartlett Regional Hospital's fiscal year 2020 operating budget.

Section 3. Source of Funds

CARES Act Funding	\$ 7,252,838
Bartlett Regional Hospital Fund's Fund Balance	\$ 2,747,162

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: COW
Presented: 6/8/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-06(AG)

An Ordinance Appropriating up to \$8,500,000 to the Manager for Phases 2 and 3 of a COVID-19 Business Sustainability Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, the Economic Stabilization Task Force recommended that the Assembly consider economic support to businesses suffering interruptions due to COVID-19 related business closures; and

WHEREAS, on April 9, 2020, the Centers for Disease Control and Prevention (CDC) renewed the No Sail Order and Other Measures related to cruise ships to prohibit certain cruise ships from transporting passengers to ports in the United States; and

WHEREAS, since early March, 2020, the State of Alaska issued COVID-19 Health Mandates that reasonably restricted travel, gatherings, close personal interactions, schools, and medical and dental procedures; and

WHEREAS, since early March 2020, the Assembly issued COVID-19 directions regarding travel quarantines (Res. 2886), hunkering down (Res. 2885), and cloth face coverings (Res. 2890); and

WHEREAS, the public health mandates and directions protected the health of the people in the City and Borough of Juneau and nearby communities; and

WHEREAS, COVID-19 caused severe economic harm to businesses in the City and Borough of Juneau because people were encouraged to hunker down, businesses were mandated to close or severely limit operations, and nearly all of the forecasted cruise ship tourism has been canceled; and

WHEREAS, failing to protect the economically vulnerable businesses from the severe loss of revenue would result in further adverse impacts to Juneau's economic and social service network; and

WHEREAS, the COVID-19 Business Sustainability Grant Program is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Business Sustainability Grant Program is being created by this ordinance and program expenses were not accounted for in the FY20 budget; and

WHEREAS, the COVID-19 Business Sustainability Grant Program expenses are incurred during the period that begins on March 1, 2020, and ends on December 31, 2020.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of eight million and five hundred thousand dollars (\$8,500,000.00) for Phases 2 and 3 a COVID-19 Business Sustainability Grant Program to be granted to the Juneau Economic Development Council (Grant Administrator) and used consistent with this ordinance.

Section 3. Source of Funds:

CARES Act Special Revenue Fund	\$8,500,000.00
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Section 4. COVID-19 Business Sustainability Grant Program Terms. The program is subject to the following terms and conditions:

- (a) **Administration.** The Manager is authorized to execute a grant agreement with the Grant Administrator for disbursement of COVID-19 Business Sustainability Grant Program funds. The Grant Administrator is responsible for assuring the program funds are disbursed only to eligible businesses. The Grant Administrator shall be provided a reasonable administration fee based on actual expenses. The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the Finance Committee or Assembly.
- (b) **Entity types.** Any business entity is eligible (including a nonprofit), if the business (1) was registered as a business in Alaska on January 1, 2020, (2) had a physical presence in Juneau, Alaska, on February 15, 2020, and (3) continuously operated through the date of application unless the business is seasonal or was subject to a government-mandated shutdown.
- (c) **Grant application.** A business seeking a grant may provide supporting documents electronically but the business owner, managing member, or equivalent person must submit an original grant application form in person to the Grant Administrator.
- (d) **Confidentiality.** Except as provided in this ordinance, all application material submitted for a Business Sustainability Grant and all information contained therein (Grant Data) shall be kept confidential except for inspection by:

- (1) Employees and agents of the City and Borough, including the Grant Administrator, whose job responsibilities are directly related to such applications and information;
- (2) The business owner, managing member, or equivalent person and supplying such application and information; and
- (3) Court order.

However, nothing in this ordinance shall be construed to provide confidentiality to the name of the applicant, address of the applicant, and the amount of grant award, if any.

The Grant Administrator must hold this Grant Data in strict confidence and not disclose, publish, or otherwise reveal the Grant Data to any other person or entity unless expressly authorized by the CBJ in writing. The Grant Administrator must use all reasonable means to safeguard the Grant Data at its own expense. The Grant Administrator is prohibited from making copies or otherwise modifying the Grant Data without express written permission of the CBJ. Upon completion of the phases, the Grant Administrator shall transfer all Grant Data to the CBJ Finance Director. Upon confirmation that the CBJ received the Grant Data, the Grant Administrator shall destroy all copies of the Grant Data.

If the Grant Administrator becomes aware of any possible unauthorized disclosure or use of the data, the Grant Administrator shall promptly advise the CBJ and take all necessary actions to enjoin the dissemination of the data.

- (e) **COVID-19 financial hardship.** An applicant must provide proof of a year over year decrease in revenue starting April 1, 2020, that equals or exceeds twenty percent. Year over year sales tax returns or other similar documentation of substantial revenue decline is required.
- (f) **Assertion of need.** An applicant shall disclose if the business has applied for or received any other grant or forgivable loan. An applicant that has received any other grant or forgivable loan must provide satisfactory documentation that a Business Sustainability Grant is still necessary to sustain business operations.
- (g) **Sales and property tax compliance.** A business with any sales or property tax delinquency as of March 1, 2020, is not eligible for a grant unless the business first executes a confession of judgment with the City and Borough of Juneau for all outstanding taxes. A business that is fully compliant with a confession of judgment payment plan is eligible.
- (h) **Exceptions.** The Grant Administrator, after receiving direction from the Manager or designee, has the authority to make reasonable exceptions that match the intent of this grant program.

- (i) **Phase 2 maximum grant amount.** In anticipation of excess demand for Phase 1 (Ord. 2019-06(AC)), Phase 2 adds an additional \$5,000,000. The maximum grant amount for Phase 2 is dependent on an additional thirty-three percent of the business' average lease/rent, utility, and long-term debt costs between April 1 and August 31 ("fixed costs") but not to exceed \$33,000.00 per business. A business that receives a Phase 1 grant and a Phase 2 grant can receive no more than 66% of the fixed costs but not to exceed \$66,000 per business.
- (j) **Phase 3 maximum grant amount.** In anticipation of excess demand for Phase 2, Phase 3 provides an additional \$3,500,000. Any remaining Phase 1 or Phase 2 funds shall be made available for Phase 3 grants. Phase 3 is anticipated to be disbursed no later than August 15, 2020 and is dependent on an additional thirty-three percent of the business' average lease/rent, utility, and long-term debt costs between April 1 and August 31 ("fixed costs") but not to exceed \$33,000.00 per business. A business that receives a Phase 1 grant, a Phase 2 grant, and a Phase 3 grant can receive no more than 100% of the fixed costs but not to exceed \$99,000 per business.
- (k) **Priority.** If the number of grant applications exceeds the available grants, remaining grants shall be awarded based on when the application was initially submitted. If an application is incomplete, the applicant has a three-day grace period from notice of an incomplete application to cure.

Section 5. Effective Date. This ordinance shall become effective upon adoption. However, Section 2 of this ordinance is conditioned upon the City and Borough of Juneau receiving CARES Act funding from the State of Alaska.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: Mayor Weldon

Presented: 06/08/2020

Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-06(AH)

An Ordinance Appropriating up to \$1,000,000 to the Manager for a COVID-19 Conservation Corps Program; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, a substantial portion of the economy in the City and Borough of Juneau is dependent on tourism, especially cruise ships; and

WHEREAS, until the COVID-19 pandemic, Juneau expected to receive 1.5 million visitors on cruise ships between May and October 2020; and

WHEREAS, a combination of Canadian, Port of Seattle, the Centers of Disease Control and Prevention directives due to COVID-19 caused the cruise lines to cancel nearly all of the 1.5 million cruise ship visitors forecasted to visit the City and Borough of Juneau; and

WHEREAS, the number of traditional unemployment type of claims increased by approximately 800 percent of normal as of late May, 2020, which equates to 1693 claimants; and

WHEREAS, nearly half of the unemployment claimants are younger people (148 claimants between 21-24 years old, and 495 claimants between 25-34 years old); and

WHEREAS, the United States developed the Civilian Conservation Corps during the Great Depression to combat high unemployment and to provide employment training; and

WHEREAS, the United States still values the underlying pillars of the Civilian Conservation Corps with the Youth Conservation Corps (16 U.S.C. 1701-1706) and the Public Lands Corps (16 U.S.C. 1721-1730); and

WHEREAS, the Congressional Findings and Purposes for the Public Lands Corps are relevant today (17 U.S.C. 1721): providing people with education and work opportunities, complete labor intensive rehabilitation of natural resource facilities that cannot be carried out by public agencies at existing personnel levels, and perform restoration and maintenance activities in a cost effective and efficient manner; and

WHEREAS, the Economic Stabilization Task Force recommended that the Assembly consider a COVID-19 Conservation Corps Program; and

WHEREAS, a COVID-19 Conservation Corps Program would help prevent eviction and assist in preventing homelessness, which is an eligible expense of CARES Act funds consistent with the Department of Treasury guidance dated May 28, 2020; and

WHEREAS, a COVID-19 Conservation Corps Program would help employ and train furloughed, unemployed, and underemployed people, which is an eligible expense of CARES Act funds consistent with the Department of Treasury guidance dated May 28, 2020; and

WHEREAS, a COVID-19 Conservation Corps Program would be equivalent to emergency financial assistance to individuals directly impacted by a loss of income due to COVID-19, which is an eligible expense of CARES Act funds consistent with the Department of Treasury guidance dated May 28, 2020; and

WHEREAS, a COVID-19 Conservation Corps Program would help prevent the unemployment program of the State of Alaska from becoming insolvent, which is an eligible expense of CARES Act funds consistent with the Department of Treasury guidance dated May 28, 2020; and

WHEREAS, the COVID-19 Conservation Corps Program is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Conservation Corps Program is being created by this ordinance and program expenses were not accounted for in the FY20 budget; and

WHEREAS, the COVID-19 Conservation Corps Program expenses were incurred during the period that begins on March 1, 2020, and ends on December 31, 2020.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Emergency Appropriation. There is appropriated to the Manager the sum of one million dollars (\$1,000,000.00) for a COVID-19 Conservation Corps Program (Program) to be appropriated as follows and used consistent with this ordinance:

Parks and Recreation Supplemental Appropriation FY21	\$250,000.00
Eaglecrest Supplemental Appropriation FY21	\$300,000.00
Trail Mix, Inc. grant	\$450,000.00

The grant to Trail Mix, Inc. shall be available immediately and through the Program Deadline in Section 4 below.

Section 3. Source of Funds:

CARES Act Special Revenue Fund	\$1,000,000.00
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Section 4. COVID-19 Conservation Corps Program Purpose and Terms. The Program is subject to the following terms and conditions:

- (a) **Intent.** The Program has multiple purposes including the following: to provide an employment training program for furloughed, unemployed, and underemployed people; to prevent eviction and homelessness; to prevent insolvency of the State unemployment fund; and to provide emergency financial assistance to individuals economically harmed by COVID-19. The recipients of Program funds must develop a work plan consistent with this intent; and
- (b) **Applicant Eligibility.** Only people furloughed, unemployed, or underemployed due to COVID-19 at time of application are eligible for crewmember positions; and
- (c) **Compensation.** Crewmembers and crew leaders must be compensated at least at minimum wage and consistent with the personnel rules of the employing entity; and
- (d) **Program Funds.** Program funds may be used for eligible payroll, program insurance, and to purchase necessary job training materials and supplies including but not limited to the following: personal protective equipment, tools, equipment rental (i.e. vehicles, heavy equipment, helicopter), consumables like fuel, de minimis materials like gravel, and transportation of materials. However, Program funds must not be used for the purchase of expensive materials (i.e. cabin kits and pre-manufactured bridges) or heavy equipment traditionally associated with a capital improvement project; and
- (e) **Public Property.** The project locations must be on publically-owned property (United States, State of Alaska, or City & Borough of Juneau); and
- (f) **Eligible Projects.** The following are labor intensive and eligible projects:
 - (1) Continuing trail improvements to the Treadwell Ditch Trail.
 - (2) Eaglecrest trail expansion.
 - (3) Bridge improvements on Perseverance and DuPont trails and Amalga Meadows.
 - (4) Placement of one or more cabins or shelters on CBJ remote lands.
 - (5) Mountain bike trail and skills park construction; and

(g) **Administration.** The City and Borough of Juneau Parks and Recreation Department shall coordinate the projects, may add additional projects consistent with this ordinance, and may provide reasonably necessary support and personnel to Eaglecrest and Trail Mix, Inc. to accomplish the intent of this ordinance; and

(h) **Program Deadline.** Except as authorized by an act of Congress, this Program expires on December 31, 2020. Any appropriation unexpended by December 31, 2020, shall remain in the CARES Act Special Revenue Fund. Any grant to Trail Mix, Inc. unexpended by December 31, 2020, shall be returned to the City and Borough of Juneau by February 15, 2021.

Section 5. Appropriation Repeal. The following appropriations are repealed:
Trail Workforce Development Program CIP \$300,000.00

Section 6. Effective Date. This ordinance shall become effective upon adoption. However, Section 2 of this ordinance is conditioned upon the City and Borough of Juneau receiving CARES Act funding from the State of Alaska.

Adopted this ____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: June 8, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-06(AI)

An Ordinance Appropriating to the Manager the Sum of \$700,000 for COVID-19 Testing Equipment to be Operated by Bartlett Regional Hospital; Funding Provided by the CARES Act Special Revenue Fund.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$700,000 as funding for COVID-19 Testing Equipment.

Section 3. Source of Funds

CARES Act Special Revenue Fund	\$700,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption. However, Section 2 of this ordinance is conditioned upon the City and Borough of Juneau receiving CARES Act funding from the State of Alaska.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth A. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: 06/08/2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-06(AJ)

An Ordinance Appropriating to the Manager the Sum of \$52,600 as Supplemental Funding for Downtown Parking's Fiscal Year 2020 Operating Budget; Funding Provided by the Downtown Parking Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$52,600 for Downtown Parking's fiscal year 2020 operating budget.

Section 3. Source of Funds

Downtown Parking Fund's Fund Balance	\$ 52,600
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: 06/08/20
Drafted by: Bond Counsel

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Resolution No. 2892

A Resolution Providing For Interest Rates For The General Obligation Refunding Bond Being Issued Through The Alaska Municipal Bond Bank.

WHEREAS, on May 18, 2020, the Assembly of the City and Borough of Juneau, Alaska (the “City and Borough”), passed Ordinance Serial No. 2020-19 authorizing the issuance and sale of its General Obligation Refunding Bond (the “Authorized Bond”) in order to refinance the City and Borough’s General Obligation Bond, 2010A (Taxable Recovery Zone Economic Development Bond - Direct Payment) in the original principal amount of \$7,580,000 (the “2010A GO Bond”); and

WHEREAS, pursuant to Section 2 of said Ordinance Serial No. 2020-19, the City Manager of the City and Borough or his/her designee shall be authorized to negotiate the sale of the Authorized Bond (hereinafter defined as the Bond) to the Alaska Municipal Bond Bank (the “Bond Bank”); and

WHEREAS, Section 10.2(b) of the Charter of the City and Borough provides that the Assembly shall by resolution prescribe the rate or rates of interest on the Bond;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA, as follows:

Section 1. Bond Sale. The sale of the Authorized Bond is hereby authorized and approved under the terms prescribed in this resolution (the “Bond”). The Bond shall be designated as the General Obligation Refunding Bond, 2020. Capitalized terms in this resolution which are

not otherwise defined shall have the meanings given such terms in Ordinance Serial No. 2020-19 of the Assembly (the “Bond Ordinance”).

Section 2. Bond Date, Maturity; Payments; Designation. The Bond shall be dated the date of delivery, expected to be July 7, 2020, shall mature in the principal amounts prescribed on Schedule A attached hereto and by this reference made a part hereof and shall bear interest payable on December 1, 2020 and semiannually thereafter on the first days of each June and December at the rates prescribed on Schedule A. At the time of sale of the Bond, the City Manager or his/her designee may increase or decrease the estimated principal amounts for each series on Schedule A within the parameters specified in the Bond Ordinance, and may decrease the interest rates for each series shown on Schedule A depending upon orders received for particular maturities, so long as a reduced debt service on the 2010A GO Bond is achieved. The authority granted to the City Manager and his/her designee pursuant to this Section shall be effective from the date of adoption of this resolution until July 8, 2020. If the Bond Bank has not made a final offer of terms approved by the City Manager or his/her designee consistent with the prescriptions of this resolution by July 8, 2020, the authority granted by this resolution shall be rescinded. Both principal of and interest on the Bond shall be paid as provided in the Bond Ordinance and in the Amendatory Loan Agreement between the Bond Bank and the City and Borough.

Section 3. Delivery of the Bond. The proper officials of the City and Borough are authorized and directed to execute all documents and to do everything necessary for the preparation and delivery of the Bond in definitive form to the Bond Bank.

Section 4. Continuing Disclosure Undertaking. The City and Borough acknowledges that, under the Rule, the City and Borough may now or in the future be an “obligated person” with respect to the Bond Bank Bonds. In accordance with the Rule and as the Bond Bank

may require, the City and Borough shall undertake to provide certain annual financial information and operating data as shall be set forth in the Amendatory Loan Agreement. The City Manager or his/her designee is hereby directed and authorized to review, approve and execute a continuing disclosure undertaking if required by the Bond Bank.

Section 5. Ratification. All actions taken by the City Manager or his/her designee relative to the sale of the Bond are hereby in all respects ratified and confirmed. The City Manager of the City and Borough or his/her designee is hereby authorized to do all things necessary for the prompt execution, issuance and delivery of the Bond and for the proper application and use of the Bond proceeds; is hereby authorized to review and approve on behalf of the City and Borough portions of the final Official Statement relative to the Bond and the City and Borough with such additions and changes as may be deemed necessary or advisable; and his/her approval of portions of the Preliminary Official Statement is ratified and confirmed.

Section 6. Severability. The covenants contained in this resolution shall constitute a contract between the City and Borough and the owner of the Bond. If any one or more of the covenants or agreements provided in this resolution to be performed on the part of the City and Borough shall be declared by any court of competent jurisdiction to be contrary to law, then such covenant or covenants, agreement or agreements, shall be null and void and shall be deemed separable from the remaining covenants and agreements of this resolution and shall in no way affect the validity of the other provisions of this resolution or of the Bond.

Section 7. Effective Date. This resolution shall be effective immediately upon adoption.

ADOPTED this 8th day of June, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Clerk

CERTIFICATE

I, the undersigned, Clerk of the City and Borough of Juneau (herein called the “City and Borough”) DO HEREBY CERTIFY:

1. That the attached Resolution No. 2892 (herein called the “Resolution”) is a true and correct copy of a resolution of the City and Borough as adopted at a meeting of the Assembly of the City and Borough (the “Assembly”) held on June 8, 2020 and duly recorded in my office.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Assembly voted in the proper manner for the adoption of the Resolution; that all other requirements and proceedings incident to the proper adoption of the Resolution have been duly fulfilled, carried out and otherwise observed, and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of June, 2020.

Elizabeth J. McEwen, Clerk
City and Borough of Juneau

Schedule A

**City and Borough of Juneau, Alaska
General Obligation Refunding Bond, 2020**

Prescribed Maturity Schedule

Maturity Years (December 1)	Principal Amounts	Coupon Interest Rates	Maximum Effective Interest Rates
2020	\$ 1,320,000	5.50%	2.19%
2021	1,430,000	5.50	2.31
2022	1,495,000	5.50	2.46
2023	1,340,000	5.50	2.58
2024	<u>1,675,000</u>	5.50	2.70
Total:	\$ 7,260,000		

Presented by: Lands Comm.
Presented: 06/08/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2894

A Resolution Authorizing the Manager to Convey a Driveway and Utility Easement across a Fraction of City Property in the Vicinity of 11000 North Douglas Highway.

WHEREAS, the City and Borough of Juneau owns Lot 1, U.S. Survey 3559, a large parcel of land located on the north side of Douglas Island; and

WHEREAS, Roger A. Ramsey and Ann-Marie Ramsey own U.S. Survey 3248, a landlocked parcel adjacent to Lot 1, U.S. Survey 3559; and

WHEREAS, Roger A. Ramsey and Ann-Marie Ramsey are seeking a driveway and utility easement across Lot 1, U.S. Survey 3559 to improve access to their property; and

WHEREAS, CBJ 53.09.300 authorizes the Manager to convey easements across CBJ land, upon approval of the Assembly by resolution; and

WHEREAS, there are two similar easements through Lot 1, U.S. Survey 3559 along the proposed alignment that were granted in 2005 and 2015; and

WHEREAS, the Planning Commission reviewed this request at the June 11, 2019 meeting and recommended that the Assembly grant this easement; and

WHEREAS, the Lands Committee reviewed this request at the March 2, 2020 meeting and passed a motion of support to the Assembly to grant an access and utility easement to Roger A. Ramsey and Ann-Marie Ramsey for fair market value.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Authorization. The Manager is authorized to negotiate and convey a driveway and utility easement across a fraction of Lot 1, U.S. Survey 3559 to Roger A. Ramsey and Ann-Marie Ramsey, owners of U.S. Survey 3248, as generally shown in Exhibit A, subject to the terms and conditions established herein.

Section 2. Terms and Conditions.

(a) Term. The easement shall be perpetual.

(b) Use. Use of the easement shall be for the sole purpose of providing vehicular access, pedestrian access, and utility access to serve a single family or duplex residence on the grantee's property. No commercial use of the easement is allowed.

(c) Non Exclusivity. The easement shall be non-exclusive. The CBJ may grant other overlapping easements.

(d) Right-of-Entry. Prior to issuance of the right-of-entry, the applicant shall provide a centerline description of the driveway alignment for approval by the Director of Engineering and Public Works, or designee.

(e) Permits. The grantee shall obtain all authorizations and permits necessary to construct the driveway.

(f) Construction and Maintenance. The grantee is responsible for construction and maintenance of any and all improvements.

(g) Purchase Price. Purchase price of the easement and right-of-entry shall be fair market value, which has been determined by appraisal to be \$13,355.00.

(h) Revocation.

(1) Driveway Not Constructed. The CBJ Manager may revoke the right-of-entry if the applicant or successor-in-interest has not constructed the driveway after five years from the date of issuance of the right-of-entry. The CBJ Manager may extend the right-of-entry for good cause.

(2) Non Use. The easement shall be revoked if the easement holder does not use the driveway for a period of five years.

(3) Publically Maintained Street. The easement shall be revoked if the easement holder's property is served by a publically maintained street.

(i) Rights Retained by CBJ.

(1) Use of Driveway Alignment. The CBJ reserves the right to use portions of the easement for a street.

(2) Public Pedestrian Use. The CBJ reserves the right of public pedestrian access over, along, and across the easement.

(j) Relocation. The grantee may be required to relocate the driveway to a new location upon direction of the Assembly in accordance with CBJ 53.09.300(i).

(k) As-Built Survey. Grantee shall provide CBJ with an as-built survey of the driveway and any improvements within three months of construction.

(l) Other Terms and Conditions. The CBJ Manager may include other terms and conditions deemed to be in the public interest.

Section 3. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

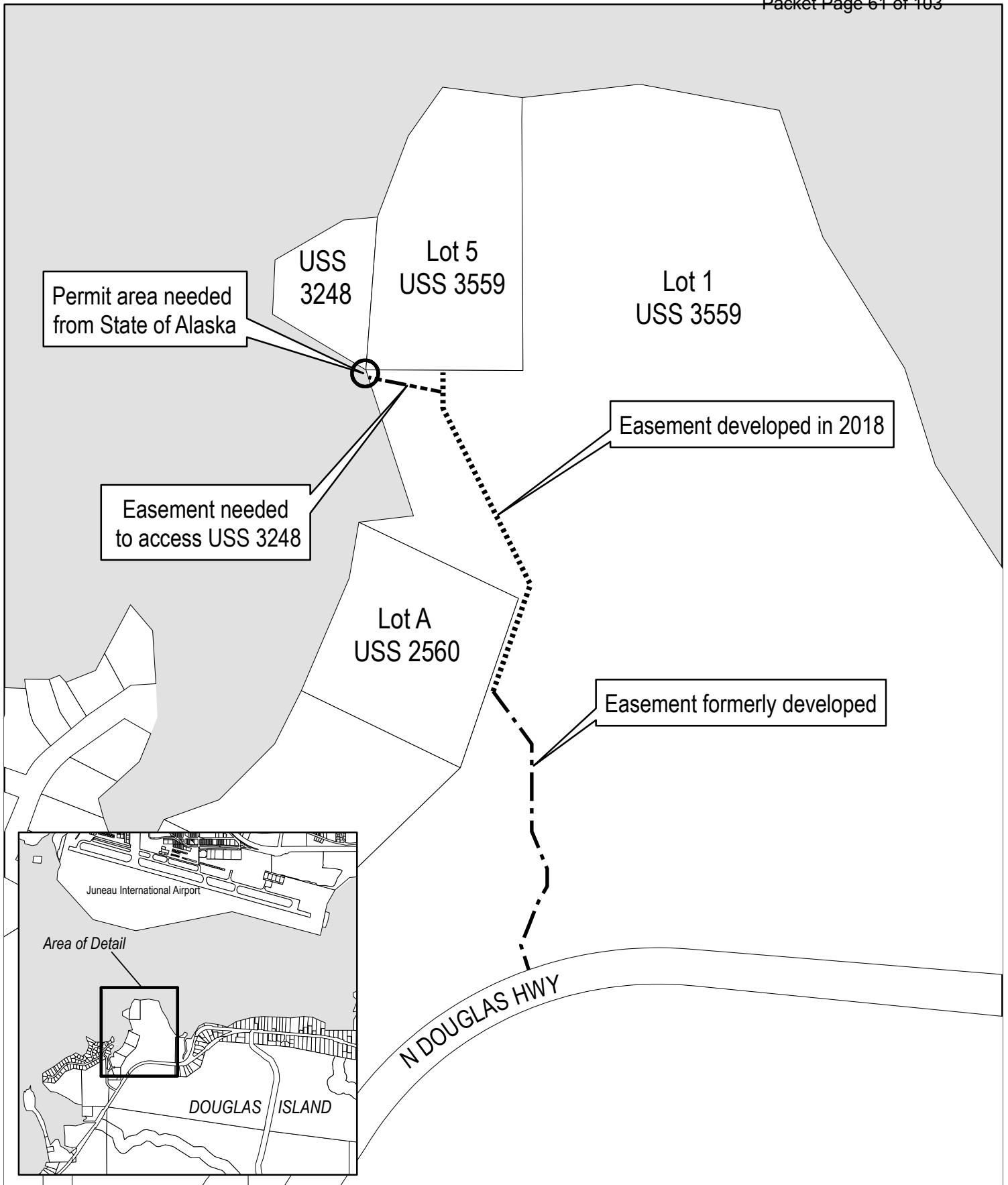


Exhibit A Resolution No. 2894



MEMORANDUM

CITY/BOROUGH OF JUNEAU
155 SOUTH SEWARD STREET, JUNEAU ALASKA 99801

DATE: May 20, 2020

TO: Duncan Rorie Watt
City Manager

FROM: Renee Loree *Renee Loree*
Purchasing Officer

SUBJECT: Recommendation to Award Bid No. 21-006
Term Contract for Transport Services for E-Waste and Household
Hazardous Waste

Bids were opened on the subject project on May 14, 2020. The following bids were received:

Bidder	Total Bid
Samson Tug & Barge	\$143,400.00
Alaska Marine Lines	\$146,900.00

Buyer: Shelly Klawonn, Senior Buyer

Funding Source: 570770301-5390 – Household Hazardous Waste, Contractual
Services

Estimate: \$175,000.00

Low Bid: \$143,400.00

The Protest period ended May 19, 2020.

This is a five-year term contract for transporting E-Waste and HHW from Juneau to recycling facilities located in Washington and transport of supplies from Washington to Juneau. The total bid price shown is for one year of service under the term contract. This contract will begin July 1, 2020.

With the concurrence of Stuart Ashton, RecycleWorks, the Purchasing Division recommends award to Samsun Tug & Barge on the basis of having the lowest responsive and responsible bid price in the amount of \$143,400 based on Total Bid.

Approved:

Duncan Rorie Watt, City Manager

Date of Assembly Approval: _____



MEMORANDUM

CITY/BOROUGH OF JUNEAU
155 SOUTH SEWARD STREET, JUNEAU ALASKA 99801

DATE: June 4, 2020

TO: Duncan Rorie Watt
City Manager

FROM: Renee Loree *Renee Loree*
Purchasing Officer

SUBJECT: **Recommendation to Award Bid No. 21-012
Term Contract for the Purchase and Delivery of Roadway De-Icing Chemicals for
the Engineering/Public Works Streets Division and Juneau International Airport**

Bids opened on the subject project on May 20, 2020. The following bids were received:

<u>Bidder</u>	<u>Total Bid</u>
CP Industries, LLC	\$301,904.00
Alaska Garden Pet & Supply	\$306,000.00

Buyer: Mary Johns, Buyer

Funding Source: Streets: 209-72-01-01-5493, Streets Operations, Chemicals
Airport: 560500301-5490, Airfield Operations

Estimate: Streets: \$275,000.00 per year, Airport \$48,000

The Protest period ended June 3, 2020.

This Total Bid solicitation is a five (5) year term contract for the purchase and delivery of Roadway De-Icing Chemicals for use by the Engineering/Public Works Department, Streets Division, and the Juneau International Airport. The contract will be effective FY21 beginning July 1, 2020 and the combined total annual cost is \$301,904.

With the agreement of Ed Foster, Streets/Transit/Fleet Operations Superintendent II, and John Coleman, JNU Airport Business Manager, the Purchasing Division recommends the bid award to CP Industries, LLC based on their submitted bid being the lowest responsive and responsible bid received.

Approved:

Duncan Rorie Watt, City Manager

Date of Assembly Approval: _____



Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

April 23, 2020

City & Borough of Juneau

Attn: Beth McEwen

VIA Email: Beth.mcewen@juneau.orgCity.clerk@juneau.orgdi.cathcart@juneau.org

License Type:	Distillery	License Number:	5901
Licensee:	Alaskan Brewing Co.		
Doing Business As:	Alaskan Distilling Co.		
Premises Address:	5366 Commercial Blvd.		

☒ **New Application**☐ **Transfer of Location Application**☐ **Transfer of Ownership Application**☐ **Transfer of Controlling Interest Application**

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Glen Klinkhart, Interim Director

amco.localgovernmentonly@alaska.gov

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

April 23, 2020

City & Borough of Juneau

Attn: Beth McEwen

VIA Email: Beth.mcewen@juneau.orgCity.clerk@juneau.orgdi.cathcart@juneau.org

License Type:	Distillery	License Number:	5905
Licensee:	Alaskan Brewing Co.		
Doing Business As:	Alaskan Distilling Co.		
Premises Address:	5429 Shaune Dr.		

☒ **New Application**☐ **Transfer of Ownership Application**☐ **Transfer of Location Application**☐ **Transfer of Controlling Interest Application**

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Sincerely,

Glen Klinkhart, Interim Director

amco.localgovernmentonly@alaska.gov

Department of Commerce, Community, and Economic Development

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550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

May 7, 2020

City & Borough of Juneau

Attn: Beth McEwen

VIA Email: bett.mcewen@juneau.orgCity.clerk@juneau.orgdi.cathcart@juneau.org

License Type:	Beverage Dispensary	License Number:	772
Licensee:	AK Grizzly Bar, LLC		
Doing Business As:	AK Grizzly Bar		
Premises Address:	210 Admiral Way		

☐ New Application☒ Transfer of Ownership Application☒ Transfer of Location Application☐ Transfer of Controlling Interest Application

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

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Sincerely,

Glen Klinkhart, Interim Director

amco.localgovernmentonly@alaska.gov

Presented by: The Manager
 Introduced: 05/18/2020
 Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-14

An Ordinance Authorizing the Sale of Foreclosed Property Located at 12280 Glacier Highway by Sealed Competitive Bid.

WHEREAS, in connection with the foreclosure process for property tax year 2017, the following property was conveyed to the City and Borough of Juneau by Clerk's Deed: A Fraction of US Survey 687, with an address of 12280 Glacier Highway, Juneau, Alaska; and

WHEREAS, AS 29.45.460 provides that tax-foreclosed property conveyed to a municipality and not required for a public purpose may be sold; and

WHEREAS, the property is not needed by the City and Borough for a public purpose except for a public utility easement; and

WHEREAS, according to the City and Borough's real property tax assessment rolls, Steven Koby Baker and Louise D. Baker were the last record owners of the property; and

WHEREAS, CBJ 53.09.250 provides for the disposal of City and Borough land by sealed competitive bid.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Public purpose for a utility easement. A public purpose exists for retaining a 20-foot utility easement along the front property line parallel to Glacier Highway. Upon selling the property, an easement will be reserved and recorded establishing a 20-foot utility easement along the front property line.

Section 3. Disposal. Except for the utility easement mentioned in Section 2, the City and Borough of Juneau has determined that a public purpose does not exist for the property. The Manager is authorized to dispose of the property, located at 12280 Glacier Highway, and legally described as a Fraction of US Survey 687, by sealed competitive bid in accordance with CBJ 53.09.250. In the event the sealed competitive bid does not dispose of the property, the Manager is authorized to dispose of the property by public outcry auction in accordance with CBJ 53.09.230, CBJ 53.09.200, and such other terms and conditions set by the Manager.

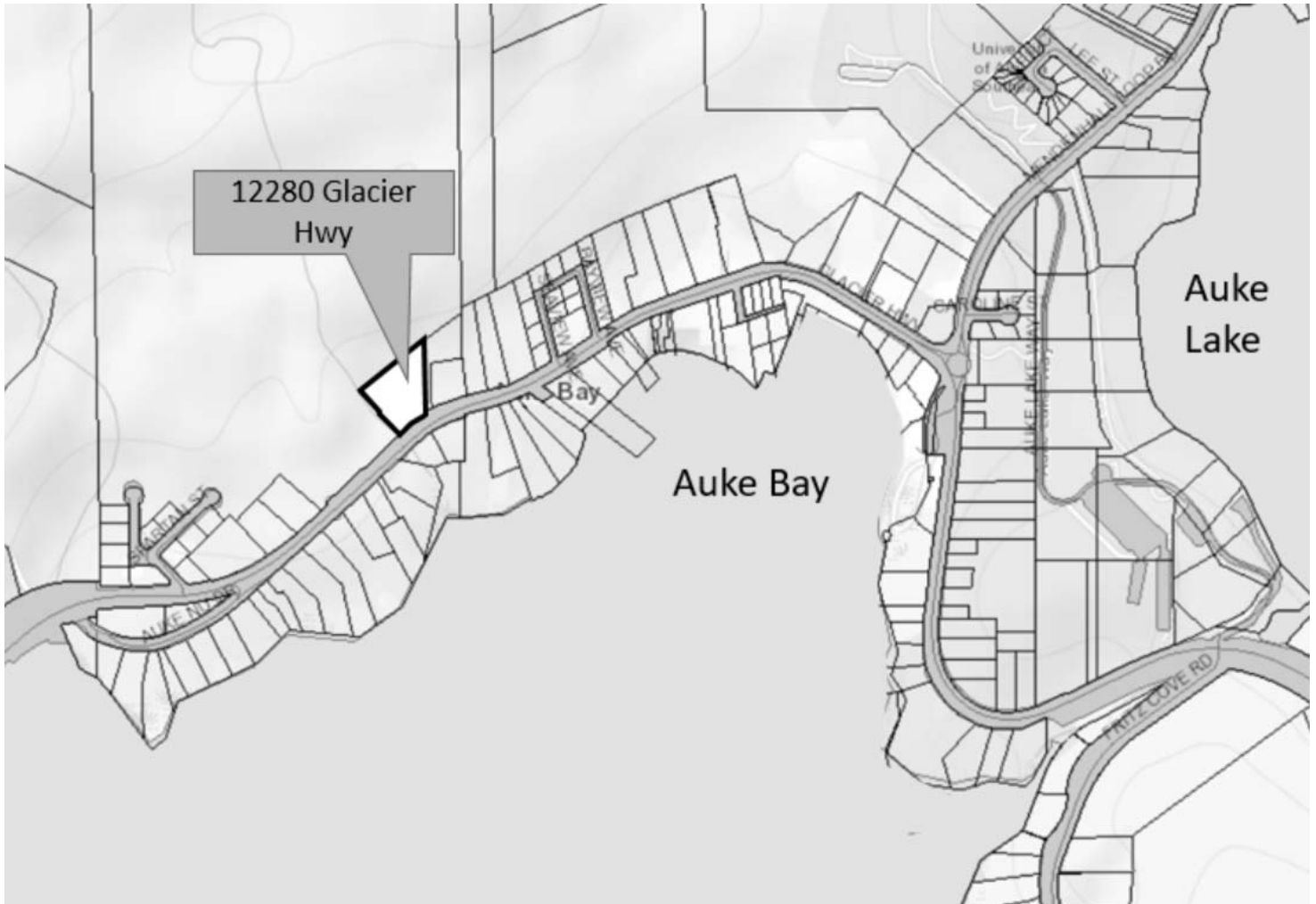
Section 4. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



Ordinance 2020-14: An Ordinance Authorizing the Sale of Foreclosed Property Located at 12280 Glacier Highway by Sealed Competitive Bid.

Presented by: AFC
Introduced: 05/18/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-23(b)

An Ordinance Amending the Purchasing Code to Allow for Additional Methods of Public Notice and Electronic Receipt of Bids.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJC 53.50.010 Definitions, is amended by the incorporation of the following definition in alphabetical order, to read:

53.50.010 Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

...

Public notice, as used in this chapter, means notice posted on the City and Borough of Juneau online procurement site and, when practicable, in a local newspaper advertisement. Public notice may also include:

(1) Publication in a trade journal, online notification service, or other publication calculated to reach prospective bidders; and

(2) Notices posted in public places within the area where the work or services are to be performed or the supplies furnished.

...

Section 3. Amendment of Section. CBJC 53.50.040 Public improvement contracts, is amended to read:

53.50.040 Public improvement contracts.

(a) Except as provided in subsection (c) of this section, contracts for public improvements for an amount estimated to exceed \$50,000.00 shall be by competitive sealed bid and be awarded to the lowest qualified bidder.

(b) Contracts for public improvements for an amount estimated to be \$50,000.00 or less may be made when feasible and when in the best interest of the City and Borough by binding competitive written bid, ~~but without newspaper advertisement and~~ without observing the procedure prescribed for the award of formal sealed bid purchases and contracts.

...

Section 4. Amendment of Section. CBJC 53.50.050 Contract amounts, is amended to read:

53.50.050 Contract amounts.

Unless otherwise prohibited by this Code:

(a) All contracts for an amount estimated to be \$5,000.00 or less shall be made on the open market with such competition as is reasonable and practical in the circumstances.

(b) All goods and services, other than professional services, shall be awarded as follows:

- (1) Contracts in an amount estimated to be greater than \$5,000.00 but not more than \$50,000.00 shall be made when feasible and when in the best interest of the City and Borough in the open market by written quotation, ~~without newspaper advertisement and~~ without observing the procedure prescribed for the award of formal sealed bid purchases. Such open market contracts, whenever practicable, shall be based on at least three

competitive quotations and shall be awarded to the lowest qualified bidder. The basis for determining the lowest qualified bidder shall be the same as that used in formal bid purchases, including any preferences established by law.

(2) Reserved.

(3) Contracts in an amount estimated to be more than \$50,000.00 shall be by formal competitive sealed bid.

(c) All professional services shall be purchased as follows:

(1) Contracts in an amount estimated to be greater than \$5,000.00 but not more than \$25,000.00 shall be made when feasible and when in the best interest of the City and Borough in the open market by written proposal, ~~without newspaper advertisement and~~ without observing the procedure prescribed for the award of formal sealed bid purchases. Such open market contracts, whenever practicable, shall be based on at least three competitive proposals and shall be awarded to the responsive and responsible offeror whose proposal is determined to be the most advantageous to the City and Borough. The method for determining the most advantageous proposal shall be set forth in the request for proposals, shall be based upon a numerical point score, and shall, unless contrary to applicable state or federal statute, regulation or grant requirements, provide that five percent of the total points possible for each proposal shall be awarded if and only if the proposal is submitted by a Juneau proposer.

(2) Contracts in an amount estimated to be more than \$25,000.00 but not more than \$50,000.00 shall be by written proposal after ~~local newspaper advertisement~~ public notice, and shall be awarded to the responsive and responsible offeror whose proposal is determined to be the most advantageous to the City and Borough. The method for

determining the most advantageous proposal shall be set forth in the request for proposals, shall be based upon a numerical point score, and shall, unless contrary to applicable state or federal statute, regulation or grant requirements, provide that five percent of the total points possible for each proposal shall be awarded if and only if the proposal is submitted by a Juneau proposer.

(3) Contracts in an amount estimated to be more than \$50,000.00 shall be by formal competitive sealed proposal after ~~newspaper advertisement~~ public notice, and shall be awarded to the responsive and responsible offeror whose proposal is determined to be the most advantageous to the City and Borough. The method for determining the most advantageous proposal shall be set forth in the request for proposals, shall be based upon a numerical point score, and shall, unless contrary to applicable state or federal statute, regulation or grant requirements, provide that five percent of the total points possible for each proposal shall be awarded if and only if the proposal is submitted by a Juneau proposer.

Section 5. Amendment of Section. CBJC 53.50.060 Competitive sealed bid procedure, is amended to read:

53.50.060 Competitive sealed bid procedure.

(a) *Publication.* Where competitive sealed bidding is required, sealed bids shall be solicited by ~~publication in a newspaper~~ public notice in a manner calculated to reach prospective bidders. Such publication shall contain at least a general description of the item or work required and shall designate the place where detailed requirements and specifications may be obtained and the time and place where the sealed bids will be opened. The bids shall be opened publicly. Such

1
2 publication shall be made at least twice, with at least a week and not more than two weeks
3 intervening between publications, and there shall be sufficient time between the date of last
4 publication and the opening of bids for preparation of bids, which time shall not be less than
5 two weeks unless the manager finds that an emergency exists. The manager may also solicit
6 bids by sending notice by mail or electronic mail to any active prospective bidders known to him
7 or her.

8
9 (b) *Bid bond on deposit.* All bids for the construction or reconstruction of public improvements
10 required to be submitted by competitive sealed bid shall be accompanied by either cash, a
11 certificate of deposit or certified check or draft, or a cashier's check, or draft on some responsible
12 bank in the United States, in favor of and payable at sight to the City and Borough, in an
13 amount not less than five percent of the aggregate amount of the bid. If the bidder to whom the
14 contract is awarded, for 15 days after the award of the contract, fails or neglects to enter into
15 the contract and file the required bonds, the City and Borough treasurer shall draw the money
16 due on the certificate of deposit or check or draft and pay the same or any cash deposited into
17 the treasury, and under no circumstances shall it be returned to the defaulting bidder. In lieu of
18 the foregoing, any bid may be accompanied by a surety bond in such amount furnished by a
19 surety authorized to do a surety business in the state, guaranteeing that the bidder will enter
20 into the contract and file the required bonds within such period. The manager may require bid
21 bonds in an amount appropriate for any bid not required by this subsection to be accompanied
22 by a bid bond.

24 (c) *Pre-bid conference.* The purchasing officer may conduct a pre-bid conference for any
25 competitively bid contract or purchase. Notice of the conference shall be provided to all bidders.

Bidders shall be responsible for acquiring all information announced or distributed at a pre-bid conference.

(d) *Opening of bids.* All bids ~~shall be sealed, identified as bids on the envelope and~~ shall be submitted to the purchasing agent at the place and time specified in the public notice inviting bids. Bids shall be opened by the purchasing agent, in public, at the time and place designated in the notice inviting bids. Bids received after the specified time shall not be accepted ~~and shall be returned to the bidder unopened.~~

(1) Sealed paper bids. All paper bids shall be sealed and identified as bids on the envelope. Bids received after the specified time shall be returned to the bidder unopened.

(2) Electronic bids. When specified by the purchasing officer, bids may be received electronically in addition to or instead of by sealed paper bids. Procedures for receipt of electronic bids shall be designed to ensure the security, authenticity, and confidentiality of the bids to the same or greater extent as is provided for with sealed paper bids.

...

Section 6. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: AFC
Introduced: 05/28/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-06(AC)(b)

An Ordinance Appropriating up to \$3,500,000 to the Manager for Phase 1 of a COVID-19 Business Sustainability Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, the Economic Stabilization Task Force recommended that the Assembly consider economic support to businesses suffering interruptions due to COVID-19 related business closures; and

WHEREAS, on April 9, 2020, the Centers for Disease Control and Prevention (CDC) renewed the No Sail Order and Other Measures related to cruise ships to prohibit certain cruise ships from transporting passengers to ports in the United States; and

WHEREAS, since early March, 2020, the State of Alaska issued COVID-19 Health Mandates that reasonably restricted travel, gatherings, close personal interactions, schools, and medical and dental procedures; and

WHEREAS, since early March 2020, the Assembly issued COVID-19 directions regarding travel quarantines (Res. 2886), hunkering down (Res. 2885), and cloth face coverings (Res. 2890); and

WHEREAS, the public health mandates and directions protected the health of the people in the City and Borough of Juneau and nearby communities; and

WHEREAS, COVID-19 caused severe economic harm to businesses in the City and Borough of Juneau because people were encouraged to hunker down, businesses were mandated to close or severely limit operations, and nearly all of the forecasted cruise ship tourism has been canceled; and

WHEREAS, failing to protect the economically vulnerable businesses from the severe loss of revenue would result in further adverse impacts to Juneau's economic and social service network; and

WHEREAS, the COVID-19 Business Sustainability Grant Program is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Business Sustainability Grant Program is being created by this ordinance and program expenses were not accounted for in the FY20 budget; and

WHEREAS, the COVID-19 Business Sustainability Grant Program expenses are incurred during the period that begins on March 1, 2020, and ends on December 31, 2020.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of three million and five hundred thousand dollars (\$3,500,000.00) for Phase 1 of a COVID-19 Business Sustainability Grant Program to be granted to the Juneau Economic Development Council (Grant Administrator) and used consistent with this resolution.

Section 3. Source of Funds:

CARES Act Special Revenue Fund	\$3,500,000.00
--------------------------------	----------------

Section 4. COVID-19 Business Sustainability Grant Program Terms. The program is subject to the following terms and conditions:

- (a) **Administration.** The Manager is authorized to execute a grant agreement with the Grant Administrator for disbursement of COVID-19 Business Sustainability Grant Program funds. The Grant Administrator is responsible for assuring the program funds are disbursed only to eligible businesses. The Grant Administrator shall be provided a reasonable administration fee based on actual expenses. . The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the Finance Committee or Assembly.
- (b) **Entity types.** Any business entity is eligible (including a nonprofit), if the business (1) was registered as a business in Alaska on January 1, 2020, (2) had a physical presence in Juneau, Alaska, on February 15, 2020, and (3) continuously operated through the date of application unless the business is seasonal or was subject to a government-mandated shutdown.
- (c) **Grant application.** A business seeking a grant may provide supporting documents electronically but the business owner, managing member, or equivalent person must submit an original grant application form in person to the Grant Administrator.
- (d) **Confidentiality.** Except as provided in this ordinance, all application material submitted for a Business Sustainability Grant and all information contained therein (Grant Data) shall be kept confidential except for inspection by:
 - (1) Employees and agents of the City and Borough, including the Grant Administrator, whose job responsibilities are directly related to such applications and information;
 - (2) The business owner, managing member, or equivalent person and supplying such application and information; and
 - (3) Court order.

However, nothing in this ordinance shall be construed to provide confidentiality to the name of the applicant, address of the applicant, and the amount of grant award, if any.

The Grant Administrator must hold this Grant Data in strict confidence and not disclose, publish, or otherwise reveal the Grant Data to any other person or entity unless expressly authorized by the CBJ in writing. The Grant Administrator must use all reasonable means to safeguard the Grant Data at its own expense. The Grant Administrator is prohibited from making copies or otherwise modifying the Grant Data without express written permission of the CBJ. Upon completion of Phase 1, the Grant Administrator shall transfer all Grant Data to the CBJ Finance Director. Upon confirmation that the CBJ received the Grant Data, the Grant Administrator shall destroy all copies of the Grant Data.

If the Grant Administrator becomes aware of any possible unauthorized disclosure or use of the data, the Grant Administrator shall promptly advise the CBJ and take all necessary actions to enjoin the dissemination of the data.

- (e) **COVID-19 financial hardship.** An applicant must provide proof of a year over year decrease in revenue starting April 1, 2020, that equals or exceeds twenty percent. Year over year sales tax returns or other similar documentation of substantial revenue decline is required.
- (f) **Assertion of need.** An applicant shall disclose if the business has applied for or received any other grant or forgivable loan. An applicant that has received any other grant or forgivable loan must provide satisfactory documentation that a Business Sustainability Grant is still necessary to sustain business operations.
- (g) **Sales and property tax compliance.** A business with any sales or property tax delinquency as of March 1, 2020, is not eligible for a grant unless the business first executes a confession of judgment with the City and Borough of Juneau for all outstanding taxes. A business that is fully compliant with a confession of judgment payment plan is eligible.
- (h) **Exceptions.** The Grant Administrator, after receiving direction from the Manager or designee, has the authority to make reasonable exceptions that match the intent of this grant program.
- (i) **Phase 1 maximum grant amount.** The maximum grant amount for Phase 1 is dependent on thirty-three percent of the business' average lease/rent, utility, and long-term debt costs between April 1 and August 31 ("fixed costs") but not to exceed \$33,000.00 per business.
- (j) **Priority.** If the number of grant applications exceeds the available grants, remaining grants shall be awarded based on when the application was initially submitted. If an application is incomplete, the applicant has a three-day grace period from notice of an incomplete application to cure.

Section 5. Effective Date. This ordinance shall become effective upon adoption. However, Section 2 of this ordinance is conditioned upon the City and Borough of Juneau receiving CARES Act funding from the State of Alaska.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: April 1, 2020
Drafted by: Finance

Ordinance of the City and Borough of Juneau

Serial No. 2020-08

**An Ordinance Establishing the Rate of Levy for Property Taxes
for Calendar Year 2020 Based Upon the Proposed Budget for Fiscal Year 2021.**

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Rates of Levy. The following are the rates of levy on taxable property within the City and Borough of Juneau for the Calendar Year beginning January 1, 2020, based upon the proposed budget for Fiscal Year 2021 beginning July 1, 2020.

<u>Operation Mill Rate by Service Area</u>	<u>Millage</u>
Roaded Service Area	2.45
Fire Service Area	0.31
Areawide	6.70
<u>Operating Total</u>	<u>9.46</u>
<u>Debt Service</u>	<u>1.20</u>
<u>Total</u>	<u>10.66</u>

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
 Introduced: April 1, 2020
 Drafted by: Finance

Ordinance of the City and Borough of Juneau

Serial No. 2020-09(b)

**An Ordinance Appropriating Funds from the Treasury
 for FY21 City and Borough Operations**

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Estimated Funding Sources. The following amounts are the estimated funding sources for the City and Borough of Juneau, excluding the Juneau School District, for the fiscal year beginning July 1, 2020, and ending June 30, 2021. It is anticipated that these estimated funding sources will meet the appropriations set forth in Section 3 of this ordinance.

ESTIMATED REVENUE:

State Support	\$ 6,019,500
Federal Support	17,302,100
Taxes	98,957,600
Charges for Services	153,499,500
Licenses, Permits, Fees	3,136,700
Fines and Forfeitures	314,200
Rentals and Leases	4,561,000
Investment & Interest Income	5,124,100
Sales	566,800
Other Revenue	1,738,000
Total Revenue	291,219,500
General Governmental Fund Balance Increase	(5,846,500)
All Other Funds Fund Balance Decrease	26,036,700
Support From Other Funds	74,276,300
Total Estimated Funding Sources	\$ 385,686,000

Section 3. Appropriation. The following amounts are hereby appropriated for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

APPROPRIATION:

General Governmental Funds:

Mayor and Assembly	\$ 4,500,200
City Manager	2,935,900
City Clerk	494,100
Human Resources	682,100
Management Information Systems	3,096,000
Capital City Fire	5,123,400
Capital City Rescue	6,223,600
Capital Transit	6,992,500
Community Development	2,884,100
General Engineering	280,800
Finance	5,661,000
Law	2,209,600
Libraries	3,680,400
Parks and Recreation:	
Parks and Landscape	2,735,500
Recreation	5,756,800
Visitor Services	534,400
Police	17,666,000
Streets	5,869,700
Support To Other Funds:	
School District	28,897,200
All Other Funds	2,179,900
Interdepartmental Charges	(4,192,700)
Capital Projects Indirect Cost Allocation	(524,300)
Total	103,686,200

Special Revenue Funds:

Sales Tax	590,600
Hotel Tax	29,900
Tobacco Excise Tax	52,900
Affordable Housing	137,800
Downtown Parking	685,900
Eaglecrest	3,087,400
Lands	1,080,100
Library Minor Contributions	38,800
Marine Passenger Fee	7,500
Port Development	7,600
Support To Other Funds	51,566,500
Total	57,285,000

Debt Service Funds	15,103,200
Special Assessment Funds:	
Special Assessment	405,800
Support To Other Funds	13,900
Total	419,700
Jensen-Olson Arboretum	98,000
Enterprise:	
Juneau International Airport	10,950,800
Bartlett Regional Hospital	113,656,200
Boat Harbors	4,250,400
Docks	2,150,000
Water	3,833,500
Wastewater	12,768,200
Waste Management	1,991,600
Support To Other Funds	20,418,000
Interdepartmental Charges	(15,100)
Total	170,003,600
Internal Service Funds:	
Equipment Acquisition	7,038,000
Fleet Maintenance	2,341,400
Building Maintenance	2,708,000
Risk Management	26,214,300
Interdepartmental Charges	(33,729,400)
Total	4,572,300
Capital Projects:	
Capital Projects	32,131,300
CIP Engineering	2,386,700
Total	34,518,000
Total Appropriation	\$ 385,686,000

Section 4. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this __ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The City Manager
 Introduced: April 1, 2020
 Drafted by: Engineering & Public Works Department

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2877(b)

A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2021 through 2026, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2021.

WHEREAS, the CBJ Capital Improvement Program is a plan for capital improvement projects proposed for the next six fiscal years; and

WHEREAS, the Assembly has reviewed the Capital Improvement Program for Fiscal Year 2021 through Fiscal Year 2026, and has determined the capital improvement project priorities for Fiscal Year 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Capital Improvement Program.

(a) Attachment A, entitled "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021 - 2026," dated June 1, 2020, is adopted as the Capital Improvement Program for the City and Borough.

(b) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021 - 2026," are pending capital improvement projects to be undertaken in FY21:

FISCAL YEAR 2021		
GENERAL SALES TAX IMPROVEMENTS		
DEPARTMENT	PROJECT	FY21 BUDGET
Eaglecrest	Deferred Maintenance /Mountain Operations Improvements	\$ 275,000
Manager's Office	JPD - Crow Hill Radio Site Improvements and Upgrades	150,000
Manager's Office	CCFR - Glacier Sta. Air Quality Improvements (vehicle and aircraft exh)	100,000
Parks & Recreation	Deferred Building Maintenance	425,000
Parks & Recreation	Park & Playground Deferred Maintenance and Repairs	350,000
Parks & Recreation	Sports Field Resurfacing & Repairs	100,000
Parks & Recreation	Trail Maintenance	100,000
General Sales Tax Improvements Total		\$ 1,500,000

**FISCAL YEAR 2021
AREAWIDE STREET SALES TAX PRIORITIES**

DEPARTMENT	PROJECT	FY21 BUDGET
Street Maintenance	Pavement Management	\$ 810,000
Street Maintenance	Sidewalk & Stairway Repairs	200,000
Street Maintenance	CBJ Minor Arterial Streets ADA Curb Ramp improvements	180,000
Street Maintenance	Areawide Drainage Improvements	100,000
Street Maintenance	Capital Ave (Wiloughby to 9th)	100,000
Street Maintenance	Calhoun Avenue - Main to Gold Ck phase 2	800,000
Street Maintenance	Meadow Lane (south end)	150,000
Street Maintenance	Cedar (Mendenhall to Columbia)	100,000
Street Maintenance	Robbie Road, Ling Court and Laurie Lane	120,000
Street Maintenance	Tongass Boulevard - (Trinity to Loop)	2,140,000
Street Maintenance	Harborview School Zone Expansion	200,000
Street Maintenance	4th Street Drainage -F to I Streets and Side Streets	400,000
Capital Transit	Bus Shelters Improvements	150,000
Capital Transit	Install additional Elect. Bus Charger Infrastructure - Bus Barn	200,000
Parks & Recreation	Kax Trail DOT Match (9.03% match required for ADOT TAP Grant)	350,000
Engineering	EV (Electric Vehicle) Policy and Charging Infrastructure	50,000
Engineering	Contaminated Sites Reporting	50,000
School District	Sayeik: Gastineau School Partial Roof Replacement	\$ 1,500,000
Areawide Street Sales Tax Priorities Total		<u>\$ 7,600,000</u>

**FISCAL YEAR 2021
TEMPORARY 1% SALES TAX PRIORITIES
Voter Approved Sales Tax 10/01/18 - 09/30/23**

DEPARTMENT	PROJECT	FY21 BUDGET
Manager's Office	IT - Infrastructure Upgrades	\$ 400,000
Manager's Office	Affordable Housing Fund	400,000 *
Wastewater Utility	MWWTP Pretreatment	1,200,000
	Process Controls & SCADA (Supervisory Control and Data Acquisition)	
Wastewater Utility	Upgrade	200,000
Wastewater Utility	Auke Bay TP Facility Structural and Painting Projects	100,000
Water Utility	Salmon Creek Efficiency Improvements	500,000
Water Utility	Crow Hill and W Juneau Reservoir Inspection and Rehab	500,000
Parks & Recreation	Deferred Building Maintenance	550,000
Parks & Recreation	Deferred Building Maintenance - DT Library Exterior Siding Repl.	150,000
School District	JSD Buildings Major Maintenance / Match	1,000,000
Public Works	Waste - RecycleWorks Waste Diversion Program	400,000 *
Temporary 1% Sales Tax Priorities Total		<u>\$ 5,400,000</u>

* Operating Budget Funding

**FISCAL YEAR 2021
CARES ACT FUNDING**

DEPARTMENT	PROJECT	FY21 BUDGET
Manager's Office	Trail Workforce Development Program	\$ 300,000
CARES Act Funding Total		<u>\$ 300,000</u>

**FISCAL YEAR 2021
BARTLETT HOSPITAL ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY21 BUDGET
Bartlett Hospital	Asphalt Replacement Drive from Admin to JMC	\$ 400,000
Bartlett Hospital	Crises Stabilization	5,500,000
Bartlett Hospital	Study to Determine a Secondary Campus Access	90,000
Bartlett Hospital	Operating Room Ventilation	300,000
Bartlett Hospital	Deferred Maintenance	4,000,000
Bartlett Hospital Enterprise Fund Total		<u>\$ 10,290,000</u>

**FISCAL YEAR 2021
DOWNTOWN PARKING FUND**

DEPARTMENT	PROJECT	FY21 BUDGET
Parks & Recreation	Marine Park and Downtown Transit Center Parking Garages Security Cameras	\$ 50,000
Downtown Parking Fund Priorities Total		\$ 50,000

**FISCAL YEAR 2021
LANDS & RESOURCES FUND**

DEPARTMENT	PROJECT	FY21 BUDGET
Lands & Resources	Pits and Quarries Infrastructure Maintenance and Expansion	\$ 50,000
Lands & Resources Fund Total		\$ 50,000

**FISCAL YEAR 2021
WASTEWATER ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY21 BUDGET
	Process Controls & SCADA (Supervisory Control And Data Acquisition)	
Wastewater Utility	Upgrades	\$ 800,000
Wastewater Utility	Pump Station Upgrades	1,563,000
Wastewater Utility	JDTP Pretreatment Improvements	500,000
Wastewater Utility	MWWTP SBR/WS/TS Pump Replacement	750,000
Wastewater Utility	JDTP Facility Structural Improvements	250,000
Wastewater Utility	MWWTP Furnace & Fuel System Upgrades	650,000
Wastewater Utility	Meadow Lane(south end) (Street Recon)	379,000
Wastewater Utility	Cedar St (Mend to Columbia) (Street Recon)	118,000
Wastewater Utility	Robbie Rd, Ling Ct and Laurie Lane Reconstruction (street recon)	20,000
Wastewater Utility	Tongass Blvd (Trinity to Loop) (Street Recon)	265,000
Wastewater Utility	Douglas 4th St F to I and Side Streets Sewer System Replacement	800,000
Wastewater Utility	Pavement Management Utility Adjustments	20,000
Wastewater Utility	ADOT Project Utility Adjustments	30,000
Wastewater Utility	Capital Avenue Sewer Replacement	70,000
Wastewater Enterprise Fund Total		\$ 6,215,000

**FISCAL YEAR 2021
WATER ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY21 BUDGET
Water Utility	Douglas 4th St F to I and Side Streets Water System Replacement	\$ 850,000
Water Utility	Calhoun Avenue	75,000
Water Utility	Hospital Drive Waterline Replacement (Street Recon)	100,000
Water Utility	Meadow Lane(south end) (Street Recon)	350,000
Water Utility	Cedar St (Mend. to Columbia) (Street Recon)	107,000
Water Utility	Robbie Rd, Ling Ct and Laurie Lane Reconstruction (Street Recon)	140,000
Water Utility	Tongass Blvd (Trinity to Loop) (Street Recon)	250,000
Water Utility	Goodwin Rd (Street Recon)	112,000
Water Utility	Delta Drive (Street Recon)	229,000
Water Utility	Airport Area Water Replacement (Mallard, Jordan, Alpine, Crest etc)	117,000
Water Utility	LCB Well Pump VFD Conversion and Programming Updates	975,000
Water Utility	LCB Chlorine Generators replacement	300,000
Water Utility	Outer Drive Watermain Replacement Dgn(Main St. south to Admiral)	150,000
Water Utility	Pavement Management Water Utility Adjustments	8,000
Water Utility	Areawide Water Repairs / Minor Replacements	150,000
Water Enterprise Fund Total		\$ 3,913,000

ORDINANCE 2019-06 CAPITAL PROJECTS FUNDING TOTAL	\$ 34,518,000
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ORDINANCE 2019-06 OPERATING BUDGET FUNDING TOTAL	\$ 800,000 *
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* Operating Budget Funding

(c) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021-2026," are capital improvement projects identified as priorities proposed to be undertaken beginning in FY21, but are dependent on other unsecured funding sources. As the sources are secured, the funds will be appropriated:

FISCAL YEAR 2021 JUNEAU SCHOOL DISTRICT UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
School District	Dzantiki Heeni Middle School Roof Replacement	\$ 1,750,000
Juneau School District Unscheduled Funding Total		<u><u>\$ 1,750,000</u></u>

FISCAL YEAR 2021 AIRPORT UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
Airport	26 MALSR (FAA F&E)	\$ 3,750,000
Airport	Channel Flying Property Acquisition (1.4m FAA, 100k JNU)	1,500,000
Airport	Float Pond south road and embankment imp. (1.63FAA, 110kJNU)	1,730,000
Airport	North Ramp Fencing and Lighting (375k FAA, 25k JNU)	400,000
Airport Unscheduled Funding Total		<u><u>\$ 7,380,000</u></u>

FISCAL YEAR 2021 UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
Lands & Resources	Pederson Hill	\$ 300,000
Parks & Recreation	Kaxdigoowu Heen Dei Trail and Bridge Reconstruction (DOT Grant)	2,361,581
Parks & Recreation	Hank Harmon Rifle Range Safety Improvements (Grant)	25,000
Parks & Recreation	Neighborhood Park Challenge Grant - Juneau Park Foundation	30,000
Parks & Recreation	Centennial Hall Upgrades/Deferred Maintenance	6,800,000
Eaglecrest	Magic Carpet	190,000
Unscheduled Funding Total		<u><u>\$ 9,706,581</u></u>

Section 2. Fiscal Year 2021 Budget. It is the intent of the Assembly that the capital improvement project budget allocations as set forth in the FY21 pending Capital Improvements List in Section 1(b), above, not already appropriated, shall become a part of the City and Borough's Fiscal Year 2021 Budget.

Section 3. State and Federal Funding. To the extent that a proposed CIP project, as set forth in Section 1(c), above, includes state funding, federal funding, or both, the amount of funding for that project is an estimate only, and is subject to appropriation contingent upon final funding being secured. It is the intent of the Assembly that once funding is secured, these items will be brought back to the Assembly for appropriation.

Section 4. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this **8th** day of **June**, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk



OFFICE OF THE MUNICIPAL CLERK

155 S. Seward St., Room 202
Phone: (907)586-5278 Fax: (907)586-4552
email: city.clerk@juneau.org

RECEIVED

Notice of Appeal

JUN 02 2020

C&B OF JUNEAU

This appeal is governed by CBJ 01-50, the Municipal Appellate Code. This code establishes the standards and procedures for appeals.¹ Anyone who files an appeal should be familiar with the appellate code. The clerk can give you a copy of the code.

Attach a copy of the decision being appealed. Do not attach any other documents, exhibits, or additional pages to this form, except for any pages needed to continue the answers to the requested information below. The clerk will accept this form only if the appropriate filing fee is attached. The fee to file an appeal to the assembly is \$500.00. To be timely, an appeal must be filed within 20 days of the date the decision being appealed is filed with the clerk.

Action Being Appealed

Board decisions are appealable: board recommendations and most staff decisions are not.

CBJ CLERK

- ☐ Agency Appealed From:
Planning Commission

JUN 02 2020

RECEIVED

- ☐ Description and Date of Decision:
**A Conditional Use Permit for Sealaska Heritage Institute arts campus building and plaza
USE2020 0007 (May 14, 2020 - date filed with clerk)**

Concerned Parties

Identify the people who have an interest in the action being appealed: yourself and others.

- | | | | | |
|--|--|---------------------|------------|------------------------------|
| ☐ Party Filing Appeal | Mailing Address | Telephone | Fax | Email |
| Sealaska Heritage Institute, Inc. by
and through Simpson, Tillinghast,
Sheehan & Araujo, P.C. | One Sealaska Plaza
Suite 300
Juneau, AK 99801 | 907-586-1400 | N/A | taraujo@
stsl.com |
| ☐ Parties Who Won the Decision Appealed | Mailing Address | Telephone | Fax | Email |
| Sealaska Heritage Institute, Inc. | One Sealaska
Plaza Suite 300
Juneau, AK
99801 | 907-586-1400 | N/A | taraujo
@stsl.com |

¹ 01.50.070 STANDARD OF REVIEW AND BURDEN OF PROOF. (a) The appeal agency may set aside the decision being appealed only if:

- (1) The appellant establishes that the decision is not supported by substantial evidence in light of the whole record, as supplemented at the hearing;
 - (2) The decision is not supported by adequate written findings or the findings fail to inform the appeal agency of the basis upon which the decision appealed from was made; or
 - (3) The agency failed to follow its own procedures or otherwise denied procedural due process to one or more of the parties.
- (b) The burden of proof is on the appellant. (Serial No. 92-36

□ 2 (part), 1992).

-over-

2016 - Appeal Form
Page 2 of 2

Issues on Appeal²

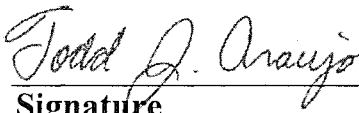
Concisely describe the legal and factual errors that form the basis for your appeal. Do not argue them: argument will be heard later.

The Appellant, Sealaska Heritage Institute, Inc., appeals the Commission's imposition of condition #10¹ in its decision approving the Appellant's instant conditional use permit. The Commission's imposition of condition #10 was (i) not supported by substantial evidence in light of the record, and (ii) not supported by adequate written findings or the findings fail to inform the appeal agency or the hearing officer of the basis upon which the decision appealed was made.

Relief Requested

What should the Assembly do with the action being appealed: send it back, modify it, or something else?

The Commission's decision approving the instant conditional use permit should be upheld but modified by eliminating condition #10 therefrom.



Signature

June 2, 2020

Date

If you are representing any group, or a person other than yourself, you must sign a notarized statement that you are authorized to represent them.

2 01.50.030(b)(5) COMMENCEMENT OF ACTION.

The notice of appeal shall include a concise statement of the legal and factual errors in the decision that form the basis of the appeal.

¹ Condition #10 reads as follows: "Access to the surface parking lot shall be limited to one (1) curb cut located on Front Street."
-over-



Planning Commission

(907) 586-0715
PC_Comments@juneau.org
www.juneau.org/plancomm
155 S. Seward Street • Juneau, AK 99801

PLANNING COMMISSION NOTICE OF DECISION

Date: May 13, 2020
Case No.: USE2020 0007

MRV Architects
Attn: Paul Voelckers
1420 Glacier Avenue
Juneau, AK 99801

Proposal: Sealaska Heritage Institute arts campus building and plaza
Property Address: 1 Sealaska Plaza
Legal Description: Tidelands Addition Block 77 Lot 1-7
Parcel Code No.: 1C070K770010
Hearing Date: May 12, 2020

The Planning Commission, at its regular public meeting, adopted the analysis and findings listed in the attached memorandum dated May 4, 2020, and APPROVED WITH CONDITIONS the Conditional Use Permit for a Sealaska Heritage Institute arts campus building and plaza, to be conducted as described in the project description and project drawings submitted with the application and with the following conditions:

1. Prior to commencement of work, a CBJ Right-of-Way Permit is required for any work being done in the public right-of-way.
2. Prior to issuance of a building permit, a Shared Use Parking Agreement must be approved by the Community Development Department, and must be recorded with the State Recorder's Office. The parking agreement must state that it may be nullified only when the Director has approved the nullification of the agreement on an instrument that is recorded with the State Recorder's Office.

MRV Architects
Case No.: USE2020 0007
May 13, 2020
Page 2 of 3

3. Prior to issuance of a building permit, the developer shall submit to the CBJ Engineering Department a detailed drainage plan that includes provisions for managing storm water run-off during construction and details the drainage facilities to be included as part of the development. No building permit shall be issued until such plans are deemed adequate and approved by the CBJ Engineering Department.
4. Prior to the issuance of a building permit, the applicant shall submit a revised site plan showing snow storage location(s).
5. Prior to issuance of a building permit, the applicant shall submit a lighting plan illustrating the location and type of exterior lighting proposed for the development. Exterior lighting shall be designed and located to minimize offsite glare. Approval of the plan shall be at the discretion of the Community Development Department, according to the requirements of CBJ 49.40.230(d).
6. Prior to issuance of a building permit for the proposed structure, the applicant must submit a revised site plan showing all required parking that complies with the requirements of CBJ 49.40.
7. Prior to issuance of a temporary certificate of occupancy, wheel stops or striping shall be placed in the parking lot to define the location of parking spaces.
8. Prior to the issuance of a temporary certificate of occupancy, all pavement markings, including directional arrows, parking space stripes, and other markings shown on the project site plan, shall be applied to the parking and circulation area as shown on the site plan in a medium designed for such purposes.
9. Prior to the issuance of a temporary certificate of occupancy, one or more covered bicycle racks providing spaces for at least four (4) bicycles shall be provided. The rack(s) shall be permanently affixed to the ground, building, or other permanent fixture, and shall be located so that parked bicycles do not encroach into a pedestrian walkway or vehicle area. Covered bicycle racks shall, at a minimum, be designed in accordance with the standards listed in the Juneau Non-Motorized Transportation Plan.
10. Access to the surface parking lot shall be limited to one (1) curb cut located on Front Street.

Attachments: May 4, 2020, memorandum from Laurel Christian, Community Development, to the CBJ Planning Commission regarding USE2020 0007.

This Notice of Decision does not authorize construction activity. Prior to starting any project, it is the applicant's responsibility to obtain the required building permits.

This Notice of Decision constitutes a final decision of the CBJ Planning Commission. Appeals must be brought to the CBJ Assembly in accordance with CBJ 01.50.030. Appeals must be filed by 4:30 P.M. on the day twenty days from the date the decision is filed with the City Clerk, pursuant to CBJ 01.50.030 (c). Any

MRV Architects
Case No.: USE2020 0007
May 13, 2020
Page 3 of 3

action by the applicant in reliance on the decision of the Planning Commission shall be at the risk that the decision may be reversed on appeal (CBJ 49.20.120).

Effective Date: The permit is effective upon approval by the Commission, May 12, 2020.

Expiration Date: The permit will expire 18 months after the effective date, or November 21, 2021, if no Building Permit has been issued and substantial construction progress has not been made in accordance with the plans for which the development permit was authorized. Application for permit extension must be submitted thirty days prior to the expiration date.

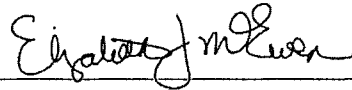
Project Planner:



Laurel Christian, Planner II
Community Development Department



Michael LeVine, Chair
Planning Commission



Filed With Municipal Clerk

5/14/2020

Date

cc: Plan Review

NOTE: The Americans with Disabilities Act (ADA) is a federal civil rights law that may affect this development project. ADA regulations have access requirements above and beyond CBJ-adopted regulations. Owners and designers are responsible for compliance with ADA. Contact an ADA - trained architect or other ADA trained personnel with questions about the ADA: Department of Justice (202) 272-5434, or fax (202) 272-5447, NW Disability Business Technical Center (800) 949-4232, or fax (360) 438-3208.

Simpson Tillinghast & Sorensen P.C.
One Sealaska Plaza, Suite 300
Juneau, AK 99801
(907) 586-1400

First Bank
Juneau Branch
Juneau, AK 99801
89-4/1252

Packet Page 94 46297

6/2/2020

Pay to the order of City and Borough of Juneau \$ **500.00

Five Hundred and 00/100*****Dollars

Two Signatures Required Over \$250

City and Borough of Juneau
155 South Seward Street
Juneau, AK 99801-1397

E. Budd Simpson
J. J.

Sealaska Heritage Institute Appeal Filing Fee

⑈046297⑈ ⑆125200044⑆ 0805702720⑈

Simpson Tillinghast & Sorensen P.C.

46297

City and Borough of Juneau
Client Expenses Advanced

6/2/2020

Sealaska Heritage Institute Appeal Filing Fee

500.00

CITY AND BOROUGH OF JUNEAU
Treasury Division

155 South Seward
Juneau, AK 99801
(907) 586-5218

RECEIVED
JUN 02 2020
C&B OF JUNEAU

DATE 6/2/20 RECEIPT NUMBER 090189

REC'D FROM: NAME Simpson Tillinghast

ADDRESS S. Sorensen

CITY _____

STATE _____ ZIP _____

DESCRIPTION
ARS ☐ BUS TAX ☐ REA TAX ☐ POLICE CIT ☐ SALES TAX ☐ HBR ☐ UTL ☐ G/L ☐
OTHER Appeal

CODE	AMOUNT
<u>Notice of Appeal</u>	<u>\$500.00</u>
<u>111003 0101, 4420.0009</u>	

RECEIVED
AMOUNT \$ 500.00
REC'D BY: SBM
CREDIT CARD ☐
CASH ☐ CHECK ☐
#46297



City and Borough of Juneau
Emergency Operations Center
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-5240 | Facsimile: 586-5385

DATE: June 8, 2020

TO: Beth Weldon, Mayor

FROM: Robert Barr, EOC Planning Section Chief

RE: Local COVID-19 Testing

Background

In early May, the EOC began engaging in conversations with Bartlett Regional Hospital, DHSS laboratory staff, and other partners from the medical, science, and business communities to determine the feasibility of standing up local laboratory resources to test for COVID-19. Also in early May, the Assembly's Economic Stabilization Taskforce recommended local testing be pursued¹. A local lab would enable same-day turnaround times for what we currently refer to as send out tests².

Shorter turnaround times are advantageous for a number of reasons, including:

- Reduction in quarantine lengths when test-based strategies are in place (such as Health Mandate 10)
- Faster detection and isolation of asymptomatic COVID positive individuals
- Contact tracing investigations begin sooner
- Businesses whose critical infrastructure or COVID mitigation plans include testing can meet the requirements of their plans faster

Short turnaround times are currently possible in Juneau with rapid tests³; however, the supply of rapid tests is constrained. Further, the sensitivity of rapid tests is lower than lab-processed tests and we continue to send results from rapid tests to a lab for confirmation.

In addition to the advantage of shorter turnaround times, increased local testing capacity streamlines workflows and eliminates dependencies that have the potential to cause roadblocks in an environment where testing is in high demand. Examples of these workflows/dependencies include: packaging tests for shipment, maintaining medical shipping supplies, meeting air cargo deadlines, arranging out-of-town couriers, records management, and coordination between local and out-of-town medical providers.

Our original analysis was focused on standing up the same type of high-complexity laboratory environment that the DHSS runs in Anchorage and Fairbanks. We were repeatedly cautioned against this approach by

¹ <https://beta.juneau.org/assembly/economic-stabilization>, see May 11 meeting

² Send out tests have also been referred to as PCR tests. This can be confused with rapid tests, which are also PCR based. A good non-medical primer on how PCR works: <https://jamanetwork.com/journals/jama/fullarticle/2764238>

³ Abbott ID NOW & Cepheid Xpert Xpress are the two rapid tests available locally.

June 8, 2020
 Assembly
 Local COVID-19 Testing

medical and laboratory professionals due, primarily, to the level of personnel qualifications necessary for such an effort.

Thanks to guidance from DHSS and BRH laboratory staff, we became aware of medium-complexity systems that had received FDA Emergency Use Authorizations which were likely appropriate to our level of sophistication. Bartlett laboratory staff performed a feasibility analysis that identified an appropriate system from a large, reputable vendor.

Due to high demand, lead times on this type of equipment are long – we are currently receiving estimates of 4-6 months. We have some indication that a reduction in lead time due to our Juneau-specific circumstances (no road system connection, regional hub) may be possible.

Two different testing systems remain under analysis. They differ from each other primarily in cost and the number of tests that can be processed per day. The less expensive system has a capital cost of \$350,000 and can process 1300 tests per day. The more expensive system has a capital cost of \$700,000 and can process 4000 tests per day. The more expensive system is twice as expensive from an operating perspective (maintenance contract, consumables). It is also likely, due to size, that the more expensive system could not be housed on-site at Bartlett. If housed off-campus, additional costs will be incurred in staffing inefficiencies and space/utilities/maintenance.

For context, over the weekend at the airport, we tested 147 individuals and provided a similar number of vouchers for a 2nd test in 7-14 days. 66 of out of state passengers arrived in Juneau with negative test results in hand.

In a perfect world where Juneau's COVID-19 exposure remains low, a testing level at either of these magnitudes would not be necessary. Juxtaposed to the worst case scenario, neither of these magnitudes would be sufficient. An additional risk is that a new testing method that is simpler, more available, and/or less expensive may be developed in the near-term future that would obviate the need for this system. This risk is somewhat mitigated in that either of these options can be used for other diagnostic tests at BRH; however, in normal circumstances BRH would not acquire systems at these magnitudes.

EOC Recommendation & Assembly Action

At a glance, the less expensive option seems adequate for Juneau. At the height of its testing demand, New York City performed 33,849 tests in a single day⁴. Controlling for population, and conservatively using the population for all of Southeast Alaska instead of Juneau alone, this translates into about 300 tests per day. Looking at a smaller population, Iceland, at the height of its testing demand⁵, was up to nearly 5 tests per 1000 people in a single day, or approximately 360 tests per day for Southeast. It is logical to procure a system with significantly more capacity than current demand out of concern for future spike(s) or a scenario where vaccine development takes longer than anticipated.

Looking at Juneau specifically, in a future where all out of state travelers continue to receive an average of one local test, we can use airport and AMHS projections. BRH staff are currently working on projections for pre-procedural testing demand. Other areas of potential high demand include JSD/UAS, fish processing facilities, the legislature, rural southeast communities, the mines, other critical infrastructure surveillance

⁴ <https://www1.nyc.gov/site/doh/covid/covid-19-data.page>

⁵ <https://ourworldindata.org/coronavirus/country/iceland?country=~ISL#testing-for-covid-19>

June 8, 2020
Assembly
Local COVID-19 Testing

testing, congregate living facilities, small cruise ships (esp. those homeporting in Juneau) and anywhere an outbreak occurs and a large contact tracing investigation ensues. Large cruise ships remain a significant unknown at this time.

Other than testing demand and capital cost, additional factors to consider include space, lab workflows, operating costs, and equipment lead times.

The EOC recommends that the Assembly adopt Ordinance 2019-06(AI) at its next meeting and provide any input or direction it may have.

PROPOSED AMENDMENT TO ORDINANCE 2019-06(AG)
From Assemblymember Loren Jones

I move that Section 4(b) be deleted and replaced with new Section 4(b) stated below.

- (b) **Entity types.** The program is open to all qualifying businesses (including a nonprofit), regardless of whether they have applied for or have obtained any other state or federal COVID- 19-related assistance if the business was registered in Alaska on or before January 1, 2020 and had a physical presence in Juneau, Alaska on February 15, 2020 and continuously operated through the date of application unless the business is seasonal or was subject to a government mandated shutdown. The program will exclude from eligibility C Corporations traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange, and businesses owned in whole or majority—owned by such a publicly traded corporation or national chains that own and operate their premises in Juneau; franchise owned and operated businesses in Juneau would be eligible.~~Any business entity is eligible (including a nonprofit), if the business (1) was registered as a business in Alaska on January 1, 2020, (2) had a physical presence in Juneau, Alaska, on February 15, 2020, and (3) continuously operated through the date of application unless the business is seasonal or was subject to a government mandated shutdown~~**Grant application.** ~~A business seeking a grant may provide supporting documents electronically but the business owner, managing member, or equivalent person must submit an original grant application form in person to the Grant Adminis~~

This keeps language already seen and considered by the Assembly but adds an additional exemption that would not allow these grants to go to “C Corporation” This is language used in City of Kenai and has come forward from the Economic Stabilization Task Force.

Loren Jones

PROPOSED AMENDMENT TO ORDINANCE 2019-06(AC)

From Assemblymember Loren Jones

I move that Section 4(b) be deleted and replaced with new Section 4(b) stated below.

- (b) **Entity types.** The program is open to all qualifying businesses (including a nonprofit), regardless of whether they have applied for or have obtained any other state or federal COVID- 19-related assistance if the business was registered in Alaska on or before January 1, 2020 and had a physical presence in Juneau, Alaska on February 15, 2020 and continuously operated through the date of application unless the business is seasonal or was subject to a government mandated shutdown. The program will exclude from eligibility C Corporations traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange, and businesses owned in whole or majority—owned by such a publicly traded corporation or national chains that own and operate their premises in Juneau; franchise owned and operated businesses in Juneau would be eligible.~~Any business entity is eligible (including a nonprofit), if the business (1) was registered as a business in Alaska on January 1, 2020, (2) had a physical presence in Juneau, Alaska, on February 15, 2020, and (3) continuously operated through the date of application unless the business is seasonal or was subject to a government mandated shutdown.~~**Grant application.** ~~A business seeking a grant may provide supporting documents electronically but the business owner, managing member, or equivalent person must submit an original grant application form in person to the Grant Adminis~~

This keeps language already seen and considered by the Assembly but adds an additional exemption that would not allow these grants to go to “C Corporation” This is language used in City of Kenai and has come forward from the Economic Stabilization Task Force.

Loren Jones

Presented by: The City Manager
 Introduced: April 1, 2020
 Drafted by: Engineering & Public Works Department

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2877(c)

A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2021 through 2026, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2021.

WHEREAS, the CBJ Capital Improvement Program is a plan for capital improvement projects proposed for the next six fiscal years; and

WHEREAS, the Assembly has reviewed the Capital Improvement Program for Fiscal Year 2021 through Fiscal Year 2026, and has determined the capital improvement project priorities for Fiscal Year 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Capital Improvement Program.

(a) Attachment A, entitled "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021 - 2026," dated June 1, 2020, is adopted as the Capital Improvement Program for the City and Borough.

(b) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021 - 2026," are pending capital improvement projects to be undertaken in FY21:

FISCAL YEAR 2021		
GENERAL SALES TAX IMPROVEMENTS		
DEPARTMENT	PROJECT	FY21 BUDGET
Eaglecrest	Deferred Maintenance /Mountain Operations Improvements	\$ 275,000
Manager's Office	JPD - Crow Hill Radio Site Improvements and Upgrades	150,000
Manager's Office	CCFR - Glacier Sta. Air Quality Improvements (vehicle and aircraft exh)	100,000
Parks & Recreation	Deferred Building Maintenance	425,000
Parks & Recreation	Park & Playground Deferred Maintenance and Repairs	350,000
Parks & Recreation	Sports Field Resurfacing & Repairs	100,000
Parks & Recreation	Trail Maintenance	100,000
General Sales Tax Improvements Total		\$ 1,500,000

**FISCAL YEAR 2021
AREAWIDE STREET SALES TAX PRIORITIES**

DEPARTMENT	PROJECT	FY21 BUDGET
Street Maintenance	Pavement Management	\$ 810,000
Street Maintenance	Sidewalk & Stairway Repairs	200,000
Street Maintenance	CBJ Minor Arterial Streets ADA Curb Ramp improvements	180,000
Street Maintenance	Areawide Drainage Improvements	100,000
Street Maintenance	Capital Ave (Wiloughby to 9th)	100,000
Street Maintenance	Calhoun Avenue - Main to Gold Ck phase 2	800,000
Street Maintenance	Meadow Lane (south end)	150,000
Street Maintenance	Cedar (Mendenhall to Columbia)	100,000
Street Maintenance	Robbie Road, Ling Court and Laurie Lane	120,000
Street Maintenance	Tongass Boulevard - (Trinity to Loop)	2,140,000
Street Maintenance	Harborview School Zone Expansion	200,000
Street Maintenance	4th Street Drainage -F to I Streets and Side Streets	400,000
Capital Transit	Bus Shelters Improvements	150,000
Capital Transit	Install additional Elect. Bus Charger Infrastructure - Bus Barn	200,000
Parks & Recreation	Kax Trail DOT Match (9.03% match required for ADOT TAP Grant)	350,000
Engineering	EV (Electric Vehicle) Policy and Charging Infrastructure	50,000
Engineering	Contaminated Sites Reporting	50,000
School District	Sayeik: Gastineau School Partial Roof Replacement	\$ 1,500,000
Areawide Street Sales Tax Priorities Total		\$ 7,600,000

**FISCAL YEAR 2021
TEMPORARY 1% SALES TAX PRIORITIES
Voter Approved Sales Tax 10/01/18 - 09/30/23**

DEPARTMENT	PROJECT	FY21 BUDGET
Manager's Office	IT - Infrastructure Upgrades	\$ 400,000
Manager's Office	Affordable Housing Fund	400,000 *
Wastewater Utility	MWWTP Pretreatment	1,200,000
	Process Controls & SCADA (Supervisory Control and Data Acquisition)	
Wastewater Utility	Upgrade	200,000
Wastewater Utility	Auke Bay TP Facility Structural and Painting Projects	100,000
Water Utility	Salmon Creek Efficiency Improvements	500,000
Water Utility	Crow Hill and W Juneau Reservoir Inspection and Rehab	500,000
Parks & Recreation	Deferred Building Maintenance	550,000
Parks & Recreation	Deferred Building Maintenance - DT Library Exterior Siding Repl.	150,000
School District	JSD Buildings Major Maintenance / Match	1,000,000
Public Works	Waste - RecycleWorks Waste Diversion Program	400,000 *
Temporary 1% Sales Tax Priorities Total		\$ 5,400,000

* Operating Budget Funding

**FISCAL YEAR 2021
CARES ACT FUNDING**

DEPARTMENT	PROJECT	FY21 BUDGET
Manager's Office	Trail Workforce Development Program	\$ 300,000
CARES Act Funding Total		\$ 300,000

**FISCAL YEAR 2021
BARTLETT HOSPITAL ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY21 BUDGET
Bartlett Hospital	Asphalt Replacement Drive from Admin to JMC	\$ 400,000
Bartlett Hospital	Crises Stabilization	5,500,000
Bartlett Hospital	Study to Determine a Secondary Campus Access	90,000
Bartlett Hospital	Operating Room Ventilation	300,000
Bartlett Hospital	Deferred Maintenance	4,000,000
Bartlett Hospital Enterprise Fund Total		\$ 10,290,000

**FISCAL YEAR 2021
DOWNTOWN PARKING FUND**

DEPARTMENT	PROJECT	FY21 BUDGET
Parks & Recreation	Marine Park and Downtown Transit Center Parking Garages Security Cameras	\$ 50,000
Downtown Parking Fund Priorities Total		\$ 50,000

**FISCAL YEAR 2021
LANDS & RESOURCES FUND**

DEPARTMENT	PROJECT	FY21 BUDGET
Lands & Resources	Pits and Quarries Infrastructure Maintenance and Expansion	\$ 50,000
Lands & Resources Fund Total		\$ 50,000

**FISCAL YEAR 2021
WASTEWATER ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY21 BUDGET
	Process Controls & SCADA (Supervisory Control And Data Acquisition)	
Wastewater Utility	Upgrades	\$ 800,000
Wastewater Utility	Pump Station Upgrades	1,563,000
Wastewater Utility	JDTP Pretreatment Improvements	500,000
Wastewater Utility	MWWTP SBR/WS/TS Pump Replacement	750,000
Wastewater Utility	JDTP Facility Structural Improvements	250,000
Wastewater Utility	MWWTP Furnace & Fuel System Upgrades	650,000
Wastewater Utility	Meadow Lane(south end) (Street Recon)	379,000
Wastewater Utility	Cedar St (Mend to Columbia) (Street Recon)	118,000
Wastewater Utility	Robbie Rd, Ling Ct and Laurie Lane Reconstruction (street recon)	20,000
Wastewater Utility	Tongass Blvd (Trinity to Loop) (Street Recon)	265,000
Wastewater Utility	Douglas 4th St F to I and Side Streets Sewer System Replacement	800,000
Wastewater Utility	Pavement Management Utility Adjustments	20,000
Wastewater Utility	ADOT Project Utility Adjustments	30,000
Wastewater Utility	Capital Avenue Sewer Replacement	70,000
Wastewater Enterprise Fund Total		\$ 6,215,000

**FISCAL YEAR 2021
WATER ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY21 BUDGET
Water Utility	Douglas 4th St F to I and Side Streets Water System Replacement	\$ 850,000
Water Utility	Calhoun Avenue	75,000
Water Utility	Hospital Drive Waterline Replacement (Street Recon)	100,000
Water Utility	Meadow Lane(south end) (Street Recon)	350,000
Water Utility	Cedar St (Mend. to Columbia) (Street Recon)	107,000
Water Utility	Robbie Rd, Ling Ct and Laurie Lane Reconstruction (Street Recon)	140,000
Water Utility	Tongass Blvd (Trinity to Loop) (Street Recon)	250,000
Water Utility	Goodwin Rd (Street Recon)	112,000
Water Utility	Delta Drive (Street Recon)	229,000
Water Utility	Airport Area Water Replacement (Mallard, Jordan, Alpine, Crest etc)	117,000
Water Utility	LCB Well Pump VFD Conversion and Programming Updates	975,000
Water Utility	LCB Chlorine Generators replacement	300,000
Water Utility	Outer Drive Watermain Replacement Dgn(Main St. south to Admiral)	150,000
Water Utility	Pavement Management Water Utility Adjustments	8,000
Water Utility	Areawide Water Repairs / Minor Replacements	150,000
Water Enterprise Fund Total		\$ 3,913,000

ORDINANCE 2020-09(b) CAPITAL PROJECTS FUNDING TOTAL	\$ 34,518,000
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ORDINANCE 2020-09(b) OPERATING BUDGET FUNDING TOTAL	\$ 800,000 *
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* Operating Budget Funding

(c) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021-2026," are capital improvement projects identified as priorities proposed to be undertaken beginning in FY21, but are dependent on other unsecured funding sources. As the sources are secured, the funds will be appropriated:

FISCAL YEAR 2021 JUNEAU SCHOOL DISTRICT UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
School District	Dzantiki Heeni Middle School Roof Replacement	\$ 1,750,000
Juneau School District Unscheduled Funding Total		<u><u>\$ 1,750,000</u></u>

FISCAL YEAR 2021 AIRPORT UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
Airport	26 MALSR (FAA F&E)	\$ 3,750,000
Airport	Channel Flying Property Acquisition (1.4m FAA, 100k JNU)	1,500,000
Airport	Float Pond south road and embankment imp. (1.63FAA, 110kJNU)	1,730,000
Airport	North Ramp Fencing and Lighting (375k FAA, 25k JNU)	400,000
Airport Unscheduled Funding Total		<u><u>\$ 7,380,000</u></u>

FISCAL YEAR 2021 UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
Lands & Resources	Pederson Hill	\$ 300,000
Parks & Recreation	Kaxdigoowu Heen Dei Trail and Bridge Reconstruction (DOT Grant)	2,361,581
Parks & Recreation	Hank Harmon Rifle Range Safety Improvements (Grant)	25,000
Parks & Recreation	Neighborhood Park Challenge Grant - Juneau Park Foundation	30,000
Parks & Recreation	Centennial Hall Upgrades/Deferred Maintenance	6,800,000
Eaglecrest	Magic Carpet	190,000
Unscheduled Funding Total		<u><u>\$ 9,706,581</u></u>

Section 2. Fiscal Year 2021 Budget. It is the intent of the Assembly that the capital improvement project budget allocations as set forth in the FY21 pending Capital Improvements List in Section 1(b), above, not already appropriated, shall become a part of the City and Borough's Fiscal Year 2021 Budget.

Section 3. State and Federal Funding. To the extent that a proposed CIP project, as set forth in Section 1(c), above, includes state funding, federal funding, or both, the amount of funding for that project is an estimate only, and is subject to appropriation contingent upon final funding being secured. It is the intent of the Assembly that once funding is secured, these items will be brought back to the Assembly for appropriation.

Section 4. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this **8th** day of **June**, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk