

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

July 13, 2020 7:00 PM

Assembly Chambers/Zoom Webinar & FB Livestreamed
Meeting No. 2020-37; webinar: <https://juneau.zoom.us/j/95780647371> or call: 1-346-248-
7799 Webinar ID: 957 8064 7371

Submitted By:

Duncan Rorie Watt
City and Borough Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

- A. **Special Recognition: Dan Beason, Juneau-Douglas City Museum Volunteer**
- B. **COVID-19 Update**

IV. APPROVAL OF MINUTES

- A. **March 23, 2020 Special Assembly Meeting #2020-11 DRAFT Minutes**
- B. **April 2, 2020 Special Assembly Meeting #2020-15 DRAFT Minutes**
- C. **July 8, 2020 Special Assembly Meeting #2020-36 DRAFT Minutes**

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

- A. **Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction**
- B. **Assembly Requests for Consent Agenda Changes**
- C. **Assembly Action**

1. Ordinances for Introduction

- a. **Ordinance 2020-29 An Ordinance Authorizing the Manager to Lease a Fraction of U.S. Survey 1041, Located at 10020 Crazy Horse Drive, to Vertical Bridge Holdings LLC, for a Communications Tower and Facility.**

Vertical Bridge Holdings LLC submitted an application to lease city property at the end of Crazy Horse Drive, in the Mendenhall Valley. In April 2019 the Lands Committee passed a motion of support to work with Vertical Bridge Holdings LLC towards the lease of city property contingent on a Planning Commission recommendation. The Planning Commission, at its regular public meeting on April 14, 2020, approved the special use permit for this tower. At its May 18, 2020 meeting the Assembly passed a motion of support to work with the original proposer, Vertical Bridge. At the June 1, 2020 meeting, the Lands Committee passed a motion of support to lease this property to Vertical Bridge for fair market value. Fair market value has been determined by appraisal to be \$1,075 per month.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- b. **Ordinance 2020-38 An Ordinance Authorizing Docks and Harbors to Execute a Reservation Agreement with Goldbelt, Inc. for Seadrome Dock and the Merchant's Wharf Float.**

This authorizing ordinance would allow Docks and Harbors to manage the reservations on behalf of Goldbelt, Inc. at the Seadrome Dock for the remainder of the 2020 season. Title 85 only allows Docks and Harbors "the development and marketing of municipality owned facilities", which includes the Intermediate Vessel Float, the Port Field Office Float and Statter Harbor Breakwater. This authorization would allow Docks and Harbors to evaluate, alongside with Goldbelt, whether a moorage reservation call center operated by Docks and Harbors would provide efficiencies and cost savings for the two entities.

The Docks and Harbors Board favorably recommended this matter at its meeting on February 27, 2020. The Assembly Human Resources Committee also favorably recommended this matter at its meeting on July 1, 2020.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- c. **Ordinance 2019-06(AK) An Ordinance Appropriating to the Manager the Sum of \$130,979 for the Alaska Municipal League's COVID-19 Response Supplemental Billing Request; Funding Provided by the CARES Act Special Revenue Fund.**

These funds would be used to pay the Alaska Municipal League's (AML) COVID-19 supplemental billing request, which includes crisis communications, CARES Act counsel, bookkeeping and grant compliance, and increased member support. CBJ's supplemental payment to AML will ensure the organization can continue strengthening its support to members during the public health emergency.

This request was reviewed by the Assembly Finance Committee on June 17, 2020, where the committee moved to draft an ordinance that would pay the supplemental request in full from CARES Act funding.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

2. Liquor License

- a. **Transfer of Controlling Interest Liquor Licenses: 188 & 1690 Bullwinkle's Inc**

These liquor license actions are before the Assembly to either protest or waive its right to protest the license action.

Liquor License Transfers of Controlling Interest

License Type: Restaurant/Eating Place, License #188

Transfer From:

Bullwinkle's Inc d/b/a Bullwinkle's Pizza, 318 Willoughby Ave., Juneau

Mitch Falk & Lynette Anderson

Transfer To:

Bullwinkle's Inc d/b/a Bullwinkle's Pizza, 318 Willoughby Ave., Juneau

Falk-Anderson Community Property Trust

License Type: Restaurant/Eating Place, License #1690

Transfer From:

Bullwinkle's Inc d/b/a Bullwinkle's Pizza, 9108 Mendenhall Mall Rd., Juneau

Mitch Falk & Lynette Anderson

Transfer To:

**Bullwinkle's Inc d/b/a Bullwinkle's Pizza, 9108 Mendenhall Mall
Rd., Juneau**
Falk-Anderson Community Property Trust

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above licenses and recommend the Assembly waive its right to protest the applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's office.

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The City Manager recommends the Assembly waive its right to protest the above-listed liquor license transfers.

VIIIPUBLIC HEARING

A. Ordinance 2020-28(b) An Ordinance Amending the Land Use Code to Extend the Sunset Dates for the Alternative Development Overlay Districts.

The purpose of the alternative development overlay district is to provide adequate minimum standards and procedures for the construction of new residential buildings and the expansion, restoration, or repair of existing residential buildings, while providing time to implement new zoning regulations. This extension provides adequate time for the review and adoption of new zoning for the downtown neighborhoods due to the unforeseen impacts of the novel Coronavirus (COVID-19).

Version (b) changes the downtown Douglas deadline from August 1, 2021, to December 31, 2021.

The City Manager recommends the Assembly adopt this ordinance.

B. Ordinance 2019-06(AF) An Ordinance Appropriating to the Manager the Sum of \$90,000 as Partial Funding for the Statter Improvement-Phase III Capital Improvement Project and the Harris Harbor Pump Out Capital Improvement Project; Funding Provided by the ADF&G Harris and Statter Harbors Boat Sewage Pump-Out Facility Improvements Grant and the Harbor Fund's Fund Balance.

The Alaska Department of Fish & Game has awarded a \$75,000 Clean Vessel Act Grant to CBJ to construct, manage, and maintain sewage pumpout stations in Harris and Statter Harbors. These improvements will better serve recreational boaters and other public users.

The Clean Vessel Act Grant requires 25% local match. The Statter Harbor project already has sufficient funding for the required local match. This ordinance appropriates the required local match of \$15,000 for the Harris Harbor project from Harbor Fund balance.

This ordinance appropriates \$90,000, for the following purposes:

Harris Harbor Pump Out CIP (H51-126)	\$45,000
Statter Improvement-Phase III CIP (H51-108)	<u>\$30,000</u>
Total Grant Funding	\$75,000

Required Match for Harris Harbor Pump Out CIP (H51-126)	<u>\$15,000</u>
Total Appropriation Amount	\$90,000

At its June 17, 2020 meeting, the Docks & Harbors Operations Committee recommended approval of this action. This ordinance was also reviewed by the Public Works & Facilities Committee on June 22, 2020.

The City Manager recommends the Assembly adopt this ordinance.

C. Ordinance 2019-06(AG)(b) An Ordinance Appropriating up to \$8,500,000 to the Manager for Phases 2 and 3 of a COVID-19 Business Sustainability Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

The Economic Stabilization Task Force has been developing options for the Assembly to help the local economy recover from the harm caused by COVID-19. This would provide additional funding of \$8.5M for Phases 2 and 3 of the Business Sustainability Program. This topic was discussed by the Assembly Committee of the Whole on June 1 and the Assembly Finance Committee on May 20, June 17, and July 8 and remains in Finance Committee at this time.

This ordinance is still pending in Assembly Finance Committee so no public hearing or action is in order during this meeting.

D. Ordinance 2020-09(A) An Ordinance Appropriating to the Manager the Sum of \$50,000 as Funding for the Municipal Arts and Culture Matching Grant Program; Grant Funding Provided by the Rasmuson Foundation.

The Rasmuson Foundation is matching a municipality's allocation of CARES Act funds to arts and culture organizations through the Municipal Arts and Culture Matching Grant Program. This program is designed to fund arts and culture organizations whose local revenue sources are disrupted by the COVID-19 pandemic. The Rasmuson Foundation will match municipal grants 1:1 up to \$20,000. The Foundation's match limit is \$50,000 per municipality. This program will be managed in coordination with the existing Business Sustainability Grant program.

This ordinance was reviewed by the Assembly Finance Committee on June 17, 2020.

The City Manager recommends the Assembly adopt this ordinance.

E. Ordinance 2020-09(B) An Ordinance Appropriating to the Manager the Sum of \$233,960 as Funding for the Juneau Electric Public Transit Bus and Associated Charging Infrastructure Purchase; Grant Funding Provided by Alaska Energy Authority.

This ordinance would appropriate \$233,960 for the purchase of Juneau's first electric bus and associated charging infrastructure for Capital Transit. The electric bus purchase will replace the anticipated purchase of a diesel bus. The grant funding, provided by Alaska Energy Authority, will reimburse the CBJ its local match portion, up to 20%, of the total cost of the electric bus and associated charging infrastructure. The remaining funding for the electric bus and charging infrastructure is supplied by previously appropriated grant funding from the Alaska Department of Transportation and Public Facilities. The bus is scheduled for delivery in October, 2020.

The Public Works and Facilities Committee reviewed this request at its June 22, 2020 meeting and recommended forwarding it to the Assembly for approval.

The City Manager recommends the Assembly adopt this ordinance.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. Forbidden Peak Brewery Late-File Export Manufacturing Exemption

CBJC 69.10.020(10) provides a business personal property tax exemption for export manufacturing businesses only upon approval by the Assembly. Forbidden Peak Brewery requested the exemption and the Assessor's Office has determined the request satisfies the code requirements.

The City Manager recommends the Assembly approve the manufacturing exemption request for Forbidden Peak Brewery.

XI. STAFF REPORTS

XII. ASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee Reports, Liaison Reports, Assembly Comments and Questions
- C. Presiding Officer Reports

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XIV. EXECUTIVE SESSION

XV. SUPPLEMENTAL MATERIALS

A. EOC COVID-19 Update July 13, 2020

XVIADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org