

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

August 3, 2020 7:00 PM

Zoom Webinar & FB Live Stream

Meeting No. 2020-39; webinar: <https://juneau.zoom.us/j/91276479786> or call: 1-346-248-7799
Webinar ID: 912 7647 9786

Submitted By:

Duncan Rorie Watt
City and Borough Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

A. Instruction for Public Participation

Anyone wishing to provide public comment during the meeting is asked to call the Municipal Clerk's public testimony request phone line at 586-0215 by 3 p.m. the day of the meeting or send an email to City.Clerk@juneau.org providing their name, email address, and phone number they will be calling from. Testimony time will be limited by the Mayor based on the number of participants. The public is encouraged to send comments in advance of the meeting to BoroughAssembly@juneau.org.

If you have not notified the Clerk's Office ahead of time you can still participate. When attending the zoom webinar [*login info listed at top of agenda*] to speak on an item up for public hearing or a non-agenda item please hit the 'raise hand' button if participating via a computer/tablet; if participating by phone press *9 on your phone, this will place a 'raised hand' icon next to your phone number and will add you to the queue.

B. Census Update

C. COVID-19 EOC Report

IV. APPROVAL OF MINUTES

A. April 1, 2020 Special Assembly Meeting #2020-14 DRAFT Minutes

B. **April 6, 2020 Regular Assembly Meeting #2020-16 DRAFT Minutes**

C. **April 13, 2020 Special Assembly Meeting #2020-17 DRAFT Minutes**

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

a. **Ordinance 2020-32(b): An Ordinance Establishing a Systemic Racism Review Committee.**

Ordinance 2020-32 was discussed by the Assembly Committee of the Whole on July 20, 2020. The Assembly referred it to the August 3 Assembly Human Resources Committee for further discussion, set it for introduction at the August 3 Regular Assembly meeting, and referred it to the August 10 Committee of the Whole for further discussion.

Version (b) of the ordinance reflects changes proposed by Assemblymember Edwardson since the July 20 meeting.

The City Manager recommends the Assembly introduce version (b) of this ordinance and refer it to the August 10, 2020, Assembly Committee of the Whole for further discussion.

b. **Ordinance 2020-42: An Ordinance Amending the Land Use Code Relating to Floodplain Maps and Regulations.**

The National Flood Insurance Program allows property owners in the CBJ to continue obtaining flood insurance. To participate in the National Flood Insurance Program, the CBJ must adopt updated floodplain maps, a flood insurance study, and enforce a floodplain management ordinance. The Federal Emergency Management Agency (FEMA) dictates much of the process and standards.

Based on the flood insurance study, the flood map revisions have gone through an extensive public review process beginning in April 2018. The Planning Commission reviewed this item multiple times, including most recently on June 23, 2020.

The Flood Insurance Rate Maps and the Flood Insurance Study (139 pages) are available online: <https://beta.juneau.org/community-development/special-projects/flood-map-revisions>

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

VIIIPUBLIC HEARING

A. Ordinance 2020-40(b) An Ordinance Authorizing the Issuance of General Obligation Bonds in the Principal Amount of Not to Exceed \$15,000,000 to Finance Capital Improvements to the Facilities of the City and Borough, and Submitting a Proposition or Propositions to the Voters at the Election to Be Held on October 6, 2020.

This ordinance would send a bond package to the voters to consider in the municipal election on October 6, 2020. As currently drafted, this ordinance would send one general obligation bond proposition of up to \$15 million for the following types of municipal infrastructure projects:

- Approximately \$5 million for critical repairs to schools, including roof replacements;
- Approximately \$5 million for repairs and capital improvements to municipal parks; and
- Approximately \$5 million for street infrastructure and building maintenance repair and energy efficiency projects.

The Assembly Finance Committee discussed this matter on July 8 and July 23, 2020. This ordinance was introduced at the July 20, 2020 Special Assembly meeting. Version (b) of this ordinance reflects the changes made by the Assembly Finance Committee.

The City Manager recommends the Assembly adopt version (b) of this ordinance.

B. Ordinance 2019-06(AG) An Ordinance Appropriating up to \$8,500,000 to the Manager for Phases 2 and 3 of a COVID-19 Business Sustainability Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

The Economic Stabilization Task Force has been developing options for the Assembly to help the local economy recover from the harm caused by COVID-19. This ordinance would provide additional funding of \$8.5M for Phases 2 and 3 of the Business Sustainability Program. This topic was discussed by Assembly committees on May 20 (AFC), June 1 (COW), June 17 (AFC), July 8 (AFC), and July 20 (COW). The ordinance was introduced at the June 8, 2020 Regular Assembly meeting.

Version (c) of this ordinance reflects the changes recommended by the Committee of the Whole.

Since then, the Economic Stabilization Task Force, the Juneau Economic Development Council, and the Mayor reviewed the changes and recommend that version (d) be adopted.

The City Manager recommends the Assembly adopt version (d) of this ordinance.

C. Ordinance 2020-36: An Ordinance Appropriating up to \$3,000,000 to the Manager for a COVID-19 Nonprofit Sustainability Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance would create a program to assist nonprofits with the financial hardship resulting from the COVID-19 pandemic. It designates the Juneau Community Foundation as the grant administrator. The program is intended for nonprofits that provide services to the general public in the community and sets up a tiered approach for grants. Depending on annual revenue, a nonprofit can receive up to \$99,000 under this program.

This topic was discussed by the Assembly Finance Committee on July 8 and July 23, 2020, and by the Committee of the Whole on July 20, 2020. This ordinance was introduced at the July 20, 2020 Special Assembly meeting.

The City Manager recommends the Assembly adopt this ordinance.

D. Ordinance 2020-29 An Ordinance Authorizing the Manager to Lease a Fraction of U.S. Survey 1041, Located at 10020 Crazy Horse Drive, to Vertical Bridge Holdings LLC, for a Communications Tower and Facility.

This ordinance would authorize the manager to lease municipal property at the end of Crazy Horse Drive for a cell tower. On April 14, 2020, the Planning Commission approved the special use permit for this tower. On June 1, 2020, the Lands Committee passed a motion of support to lease this property to the applicant for fair market value. Fair market value has been determined by appraisal to be \$1,075 per month.

This cell tower lease is unrelated to the cell tower proposed at Merganser Road, which is the subject of the *Lee v. Planning Commission* appeal.

The City Manager recommends the Assembly adopt this ordinance.

E. Ordinance 2019-06(AK) An Ordinance Appropriating to the Manager the Sum of \$130,979 for the Alaska Municipal League's COVID-19 Response Supplemental Billing Request; Funding Provided by the CARES Act Special Revenue Fund.

These funds would be used to pay the Alaska Municipal League's (AML) COVID-19 supplemental billing request, which includes crisis communications, CARES Act counsel, bookkeeping and grant compliance, and increased member support. CBJ's supplemental payment to AML will ensure the organization can continue strengthening its support to members during the public health emergency.

This request was reviewed and advanced by the Assembly Finance Committee on June 17, 2020. This ordinance was introduced at the Regular Assembly meeting on July 13, 2020.

The City Manager recommends the Assembly adopt this ordinance.

F. Ordinance 2020-09(C) An Ordinance Appropriating up to \$500,000 to the Manager as a Grant to Airlift Northwest to Support Emergency Air Transport Services in Southeast Alaska; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance would authorize a \$500,000 grant to Airlift Northwest to support emergency air transport services in Southeast Alaska through retaining the PC 12 Turboprop Plane. This plane is a critical component of Southeast Alaska's healthcare infrastructure, as it can land on shorter runways and therefore better support many smaller communities in Southeast. Airlift Northwest has experienced a 50-70% decrease in flight volume and operating revenue since April, 2020 over prior year. Airlift Northwest is an entity of University of Washington Medicine, and is therefore ineligible for most of the CARES Act funds available to for-profit businesses and traditional nonprofits.

The Assembly Finance Committee reviewed this request on July 8, 2020. This ordinance was introduced at the July 20, 2020 Special Assembly meeting.

The City Manager recommends the Assembly adopt this ordinance.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. Hardship and Senior Citizen/Disabled Veteran Late-Filed Real Property Tax Exemption Applications

There are 46 property owners that are requesting that the Assembly authorize the Assessor to consider a late-filed exemption request for their property assessment. The action required by the Assembly is to determine whether or not the late-filed exemption requests will be heard. Evidence on the assessment itself or the merit of the request is not relevant. The Assembly should consider each request separately and determine whether or not the property owner was unable to comply with the 30-day filing requirement.

The burden of proof is upon the property owner to show the inability to file a timely exemption request. In this context, the word "unable" does not include situations in which a property owner forgot about, or overlooked, the assessment notice, was out of town during the period for filing an exemption, or similar situations. Rather, it covers situations that are beyond the property owner's control and would prevent a property owner from recognizing what is at stake and dealing with it. Examples of

this would include physical or mental disability serious enough to prevent a person from dealing rationally with their private affairs. Disagreeing with the amount of the assessment does not constitute inability to submit a timely exemption request, nor does a notice of assessment being sent to a wrong address. The property owner is responsible for keeping a current, correct address on file with the assessor's office.

If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

The City Manager recommends the Assembly act on each of these applications individually.

XI. STAFF REPORTS

- A. Torrey Pines Senior Development Update**
- B. COVID-19 Incident Risk Matrix**

XII. ASSEMBLY REPORTS

- A. Mayor's Report**
- B. Committee Reports, Liaison Reports, Assembly Comments and Questions**
- C. Presiding Officer Reports**
 - 1. Lee v. CBJ Planning Commission (Mr. Jones)**

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XIV. EXECUTIVE SESSION

XV. SUPPLEMENTAL MATERIALS

- A. RED FOLDER - EOC COVID-19 Update August 3, 2020**

XVI. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org