

**ASSEMBLY REORGANIZATION AGENDA
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

October 26, 2020 7:00 PM

Zoom Webinar & FB Live Stream

Meeting No: 2020-44 Zoom Webinar Link <https://juneau.zoom.us/j/93833180575> or
Call 1-669-900-6833 or 1- 253-215-8782 or 1-346-248-7799 and enter Webinar ID:
938 3318 0575

SUBMITTED BY

Submitted By:

Duncan Rorie Watt
City and Borough Manager

I. FLAG SALUTE

II. SPECIAL ORDER OF BUSINESS

A. Instruction for Public Participation

Anyone wishing to provide public comment during the meeting is asked to call the Municipal Clerk's public testimony request phone line at 586-0215 by 3 p.m. the day of the meeting or send an email to City.Clerk@juneau.org providing their name, email address, and phone number they will be calling from. Testimony time will be limited by the Mayor based on the number of participants. The public is encouraged to send comments in advance of the meeting to BoroughAssembly@juneau.org.

If you have not notified the Clerk's Office ahead of time you may still be able to participate. When attending the zoom webinar [login info listed at top of agenda] to speak on an item up for public hearing or a non-agenda item please hit the 'raise hand' button if participating via a computer/tablet; if participating by phone press *9 on your phone; this will place a 'raised hand' icon next to your phone number and will add you to the queue.

B. Proclamation: Honoring Peter Freer

III. SPECIAL ORDER OF BUSINESS ASSEMBLY REORGANIZATION

IV. ROLL CALL

V. APPROVAL OF MINUTES

- A. May 28, 2020, Special Assembly Meeting #2020-28 DRAFT Minutes
- B. June 1, 2020, Special Assembly Meeting #2020-29 DRAFT Minutes
- C. September 30, 2020, Special Assembly Meeting #2020-42 DRAFT Minutes

VI. MANAGER'S REQUEST FOR AGENDA CHANGES

VII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VIII. CONSENT AGENDA

- A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction
- B. Assembly Requests for Consent Agenda Changes
- C. Assembly Action
 - 1. Ordinances for Introduction
 - a. Ordinance 2020-53 An Ordinance Authorizing the Manager to Accept the Reconveyance of a Fraction of U.S. Survey 381, Located at 9290 Hurlock Avenue, from Alaska Legacy Partners and Lease the Property to Tlingit Haida Regional Housing Authority for Youth Services.

This ordinance would enable the CBJ to regain title of the Hurlock property at no cost to the CBJ, and then lease the property to Tlingit Haida Regional Housing Authority for less than fair market value for youth services. Upon the CBJ receiving title to the Hurlock property three notable things occur: (1) the CBJ would retain the \$35,000 down payment paid by Alaska Legacy Partners, (2) the debt owed to the CBJ by Alaska Legacy Partners would be extinguished, and (3) the senior assisted living facility condition on Ordinance 2018-42 would terminate.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Committee of the Whole, and set it for public hearing at the next regular Assembly meeting.
 - b. Ordinance 2020-09(H) An Ordinance Appropriating to the Manager the Sum of \$14,858,227 as Funding for the Juneau International Airport's Terminal Construction Revenue Bond Debt; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant.

This ordinance would appropriate \$14,858,227 in FAA grant funding to service the Airport's terminal construction revenue bond debt obligation. Revenue bonds were issued to fund construction costs at the commencement of the project, as federal funding was not available at that time. It was the intent to service the bond debt with Airport Improvement Program (AIP) and Passenger Facility Charge (PFC) revenue. FAA has now awarded two AIP grants for this purpose. The funds appropriated with this ordinance will be reserved to repay the revenue bond debt associated with the capital improvement project. Matching funds are provided by PFC revenue in the amount of \$534,055, which has been previously appropriated with Ordinance 2019-06(G).

The Airport Board approved this request at its October 8, 2020 meeting. The Public Works & Facilities Committee will review this request at its November 9, 2020 meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- c. Ordinance 2020-09(K) An Ordinance Appropriating \$1,500,000 to the Manager as a Grant to Sealaska Heritage Institute to Construct the Sealaska Heritage Arts Campus; Funding Provided by the General Fund's Fund Balance.

This ordinance would authorize a \$1.5 million grant to Sealaska Heritage Institute (SHI) to construct the Sealaska Heritage Arts Campus. Located downtown, the campus would serve as an attraction for both locals and tourists. The arts campus is the second phase of SHI's vision to make Juneau the Northwest Coast arts capital of the world.

The full cost of the project is estimated at \$13 million. Of this amount, nearly \$11 million has been raised from over 1,000 individuals, businesses, and corporations. Additional anticipated support from Rasmuson Foundation is pending. If approved, funding for this project would be provided from the General Fund's fund balance.

This request was reviewed by the Assembly Finance Committee as a pending list item during the FY21 budget process. Due to CBJ's financial position at the time, SHI chose to withdraw the request in hopes that the Assembly may support future petitions for funding. The Assembly Finance Committee reviewed this request again at the

September 2 and September 30, 2020, meetings, and moved the ordinance to the full Assembly for introduction and public hearing.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- d. Ordinance 2020-09(Q) An Ordinance Appropriating \$31,047 to the Manager as Funding for Multiple Training Events for the Juneau Police Department; Grant Funding Provided by the United States Department of Justice, Office of Justice Program, FY20 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

The Juneau Police Department has been awarded \$31,047 in grant funding from the U.S. Department of Justice for various training opportunities.

The JPD Leadership Team has identified the following training opportunities to apply this funding to in FY21: property and evidence management, continuing education for polygraph examiners, missing persons, cultural sensitivity, developing standard operating procedures, crimes stats and National Incident-Based Reporting System (NIBRS), Writing NIBRS reports, NIBRS specialized reporting, retention and destruction for evidence and records, and managing police records and redaction.

No local match is required for this grant.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- e. Ordinance 2020-09(R) An Ordinance Appropriating up to \$700,000 to the Manager as Partial Funding for the Glacier Highway Sewer - Anka to Walmart Capital Improvement Project; Funding Provided by the Alaska Department of Transportation and Public Facilities.

The Alaska Department of Transportation and Public Facilities (ADOT) has requested CBJ move the generator building at the Gruening Park Sewer Pump Station on Glacier Highway, across from Renninger Drive. ADOT has identified the building to be in conflict with their new roadway construction plans and have agreed to reimburse the CBJ for the costs to relocate the building out of the right-of-way and on an ADOT provided parcel of land. The construction project for the relocation of the generator building and renovation of the sewer pump station will be a component of the

Glacier Highway Sewer – Anka to Walmart CIP, and is ready to advertise for construction bids with the intention of completing the work ahead of ADOT’s project, which is scheduled to begin next summer.

The Public Works and Facilities Committee reviewed this request at the September 14, 2020, meeting and forwarded it to the full Assembly for approval.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- f. Ordinance 2020-09(S) An Ordinance Appropriating \$160,500 to the Manager for Eaglecrest's Fiscal Year 2021 Supplemental Operating Costs; Funding Provided by the General Fund's Fund Balance.

This ordinance would appropriate \$160,500 for Eaglecrest’s FY21 supplemental operating costs, estimated to be spent in the following categories:

Personnel	\$ 150,000
Black Bear Chair Fuel	\$ 4,200
Propane for Outdoor Seating	\$ 6,300
Total	\$ 160,500

This supplemental funding would enable Eaglecrest to operate the winter season in compliance with the National Ski Areas Association (NSAA) industry best practices developed in accordance with CDC and WHO COVID-19 health guidelines. Operating in compliance with the NSAA best practices will require Eaglecrest to run the Black Bear chair for more days during the season to accommodate social distancing on the mountain, requiring additional personnel to operate the lift and perform more ski patrols. This request also includes propane costs for heated outdoor seating to accommodate social distancing after December 30.

Funding for this request would be provided by the General Fund’s fund balance.

The Assembly Finance Committee reviewed this request at the September 30, 2020, meeting and requested staff draft an ordinance for introduction at the next Assembly meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular

Assembly meeting.

- g. Ordinance 2020-09(T) An Ordinance Appropriating \$73,100 to the Manager for Eaglecrest's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance would appropriate \$73,100 for Eaglecrest's FY21 supplemental operating costs, estimated to be spent in the following categories:

Equipment	\$ 71,200
Propane for Outdoor Seating	<u>\$ 1,900</u>
Total	\$ 73,100

This supplemental funding would enable Eaglecrest to operate the winter season in compliance with the National Ski Areas Association (NSAA) industry best practices developed in accordance with CDC and WHO COVID-19 health guidelines. The request for equipment would fund the purchase of tents, tables, and propane heaters for socially-distant outdoor seating, as well as two WeatherPort ski patrol shelters to ensure the safety and health of ski patrollers. This request also includes propane costs for the outdoor seating area prior to December 30.

Funding for this request would be provided by the CARES Act Special Revenue Fund.

The Assembly Finance Committee reviewed this request at the September 30 meeting and requested staff draft an ordinance for introduction at the next Assembly meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- h. Ordinance 2020-09(V) An Ordinance Appropriating \$100,000 to the Manager as Partial Funding for the Lemon Creek Park Capital Improvement Project; Funding Provided by Donations from the Eagles Edge Homeowners Association.

This ordinance would appropriate \$100,000 as partial funding for the Lemon Creek Park CIP for park maintenance and upgrades to Lot 16, Block D of the Eagles Edge Subdivision. In 2012, voters approved \$250,000 in temporary sales tax funding for the planning and construction of a neighborhood park in Lemon Creek. This

appropriation would supplement this preexisting funding to be utilized for improvements to the park to meet CBJ standards of safety including ADA accessibility and fall protection. The adoption of Resolution 2898 would authorize CBJ to acquire this parcel of land for use as a playground.

Funding for this request is provided by donations from the Eagles Edge Homeowners Association.

The Parks and Recreation Advisory Committee and the Lands and Resources Committee provided motions of support for this request at the March 3 and June 1, 2020 meetings, respectively.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- i. Ordinance 2020-09(W) An Ordinance Appropriating \$300,000 to the Manager as a Grant to Family Promise of Juneau to Purchase a Building to Support Vulnerable Families During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance would authorize a \$300,000 grant to Family Promise of Juneau to purchase a building to support vulnerable families during the COVID-19 pandemic. Family Promise's current day center is housed at Chapel by the Lake, in conjunction with their family sheltering space. The purchase of a building would allow the organization to move their day center to an independent location to free up space for sheltering at Chapel by the Lake, while maintaining a stable facility with staff offices to continue providing social service and case management support for children and families experiencing homelessness.

Funding for this grant is provided by the CARES Act Special Revenue Fund.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee, and set it for public hearing at the next Assembly meeting.

- j. Ordinance 2020-09(X) An Ordinance Appropriating \$300,000 to the Manager as a Grant to the Alaska Committee to Coordinate and Support Public Accommodations During the 2021 Alaska State Legislative Session; Funding Provided by the General Fund's Fund Balance.

Given the extraordinary circumstances of the pandemic, the Alaska Committee is investigating ways to support the Alaska State Legislature during its 2021 legislative session. This grant will enable the Alaska Committee to coordinate and support all aspects of the Capital City's public accommodations required by visiting legislators and staff.

Funding for this request is provided by the General Fund's Fund Balance.

The Assembly Finance Committee will review this request at the November 4, 2020, meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next Assembly meeting.

- k. Ordinance 2020-09(Y) An Ordinance Appropriating up to \$2,000,000 to the Manager for a COVID-19 Emergency Individual Assistance Program; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance appropriates \$2,000,000 of CARES Act funding for a financial assistance program for individuals residing in Juneau who have been financially harmed by COVID-19. These assistance payments are intended to assist individuals in paying for food, healthcare, nondiscretionary transportation, utilities, and housing from March 1 through December 30, 2020.

The Assembly Finance Committee will review this request at the November 10, 2020, meeting.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee, and set it for public hearing at the next regular Assembly meeting.

- l. Ordinance 2020-09(U) An Ordinance Appropriating up to \$2,300,000 to the Manager for a COVID-19 Extreme Hardship Business Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance appropriates \$2,300,000 of CARES Act funding for a grant program to provide additional financial support to businesses that lost more than 50% of their revenue as a result of COVID-19. Grant awards are intended to offset eligible business expenses from November 1 through December 30, 2020. This program supplements

the COVID-19 Business Sustainability Grant Program, and will be administered by the Juneau Economic Development Council.

The Assembly Finance Committee will review this request at the November 10, 2020, meeting.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee, and set it for public hearing at the next regular Assembly meeting.

2. Resolutions

- a. Resolution 2898 A Resolution Authorizing the Manager to Acquire Lot 16, Block D Eagles Edge Subdivision by Donation to the City and Borough to Manage as a Park or Other Comparable Land Use Designation.

The Eagles Edge Homeowners Association has offered to donate a 9,000 square foot lot located in Lemon Creek to the City along with \$100,000 to fund upgrades to the park. In 2012 voters approved \$250,000 in temporary sales tax funding for the planning and construction of a neighborhood park in Lemon Creek. This funding is still available for this use and will be utilized for improvements to the park to meet the CBJ standard of safety including ADA accessibility and fall protection. The Parks and Recreation Advisory Committee reviewed this donation request at its March 3, 2020 meeting and provided a motion of support. The Lands and Resources Committee reviewed this request at its June 1, 2020 meeting and passed a motion of support to the Assembly for the acquisition by donation.

The City Manager recommends the Assembly adopt this resolution.

- b. Resolution 2913 A Resolution of the City and Borough of Juneau Declaring an Economic Disaster Due to COVID-19 and Poor Regional Returns of All Salmon Species.

In March, the Assembly declared an emergency disaster due to anticipated harm to public health and welfare caused by COVID-19. (Resolution 2884). Because of COVID-19, many CBJ residents were unable to be employed in the tourism and tourism dependent industries this year due to the widespread cancellation of cruises to Alaska. In addition, Southeast Alaska is also experiencing one of the worst fishing seasons on record and reduced prices as the COVID-19 pandemic has limited global seafood demand. This resolution would declare an economic disaster related to poor salmon returns and the

limited tourism, which may open additional funding sources for the community.

The City Manager recommends the Assembly adopt this resolution.

3. Bid Award

- a. Bid No. 21-024 - Term Contract for Janitorial Services for Juneau Public Libraries

This bid is for a five-year term contract for janitorial services for the Juneau Public Libraries. This contract was estimated to be \$188,000 annually. Bids were opened on this project on September 29, 2020. The following bids were received:

Bidder	Total Bid
Northern Lights Janitorial, Inc.	\$155,100.00
C&C Custodial Services, Inc.	\$174,200.00
Pak's Pro Cleaning, Inc.	\$179,020.00

The protest period ended on October 1, 2020.

The City Manager recommends the Assembly award this project to Northern Lights Janitorial, Inc., based on having the lowest responsive and responsible total bid.

4. Other Items for consent

- a. Marijuana License Renewals

MARIJUANA LICENSE RENEWALS

License Type: Retail Marijuana Store, License #15246

Licensee: Borealis Mountain, Inc. d/b/a THUNDER CLOUD 9

Location: 5310 Commercial Blvd 2B, Juneau

License Type: Standard Marijuana Cultivation Facility, License #12176

Licensee: Taku Horticulture Company, LLC d/b/a Taku Horticulture Company, LLC

Location: 1758 Anka St., Juneau

License Type: Retail Marijuana License, License #16213

Licensee: Alaskan Kush Company, LLC d/b/a Alaskan Kush Company

Location: 159 S. Franklin St., Juneau

License Type: Retail Marijuana Store, License #10844

Licensee: Green Elephant, LLC d/b/a Green Elephant, LLC

Location: 101 Mill St. Suite B, Juneau

License Type: Standard Marijuana Cultivation Facility, License #10315

Licensee: Green Elephant, LLC d/b/a Green Elephant, LLC

Location: 101 Mill St. Suite A, Juneau

License Type: Standard Marijuana Cultivation Facility, License #11384

Licensee: Green Elephant, LLC d/b/a Green Elephant, LLC

Location: 8420 Airport Blvd., Building B, Juneau

5. Transfers

- a. Transfer 1030 A Transfer of \$427,000 from Various Capital Improvement Projects to CIP R72-148 Delta Drive Reconstruction and R72-147 Goodwin Road Reconstruction.

This transfer of \$427,000 to the Delta Drive and Goodwin Road Reconstruction CIPs will provide for the utilities share of the costs for the road replacements and upgrades. The projects are scheduled to be completed during the 2021 construction season. The transfer consists of the following funding:

Project	Water Utility Funds	Wastewater Utility Funds	Total
Delta Drive Reconstruction	\$122,000	\$207,000	\$329,000
Goodwin Road Reconstruction	\$ 24,000	\$ 74,000	\$ 98,000
Transfer Total	\$146,000	\$281,000	\$427,000

The Public Works and Facilities Committee reviewed this request at its September 14, 2020, meeting and forwarded it to the full Assembly for approval.

The City Manager recommends approval of this transfer.

IX. PUBLIC HEARING

- A. Ordinance 2020-47 An Ordinance Regarding Disclosure of Real Estate Values in Transactions.

This ordinance would require the sales price of real estate transactions within the City and Borough of Juneau to be disclosed confidentially to the CBJ Assessor's Office. Mandatory price disclosure would increase the information available to the Assessor for the annual assessment process. Additional

information will yield more accurate property assessments, and more accurate property assessments result in more equitable taxation between taxpayers.

If adopted, the required disclosure is not a public record and shall be kept confidential.

The Assembly Finance Committee reviewed this request at its September 2 meeting.

The City Manager recommends the Assembly hold a public hearing on this ordinance then refer it back to the Assembly Finance Committee for further consideration.

- B. Ordinance 2020-48 An Ordinance Amending the Uniform Sales Tax Code to Repeal a Tax Exemption for the Sale of Goods aboard Cruise Ships.

This ordinance would repeal the tax exemption on the sale of goods and services aboard cruise ships within the City and Borough of Juneau. This exemption reduces municipal revenue, which effectively shifts the tax burden to other taxpayers. This exemption may also be a disincentive for cruise passengers to purchase similar goods and services from local small businesses. If adopted, the effective date of this ordinance would be delayed to January 1, 2022.

The Assembly Finance Committee reviewed this request at its September 2 meeting.

The City Manager recommends the Assembly adopt this ordinance.

- C. Ordinance 2020-09(J) An Ordinance Appropriating \$1,100,000 to the Manager as a Grant to United Human Services of SE Alaska to Construct the Southeast Community Services Center; Funding Provided by the General Fund's Fund Balance.

This ordinance would authorize a grant of \$1,100,000 to United Human Services. The introduction of this ordinance has been moved up so that in the event the Assembly approves this ordinance, site work for UHS can proceed in concert with the Glory Hall facility.

The City Manager recommends the Assembly adopt this ordinance.

- D. Emergency Appropriation Resolution 2915 An Emergency Appropriation Resolution Appropriating \$70,000 to the Manager as a Grant to Shepherd of the Valley Lutheran Church for Three Drop-In Distance Learning Centers for School-Age Youth During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

This emergency appropriation resolution would authorize a \$70,000 grant to Shepherd of the Valley Lutheran Church to administer funds for three drop-in distance learning centers for school-age youth during the COVID-19 pandemic. The learning centers, operated by Shepherd of the Valley, Resurrection Lutheran Church, and Juneau Christian Center, would provide students with internet access for distance learning, printers for homework, tutors, and supervision, allowing parents to return to normal working schedules. Shepherd of the Valley has coordinated with the Juneau School District to have free meals delivered to the facilities for eligible students.

This request would be funded by the CARES Act Special Revenue Fund.

Funding for this request is needed as soon as possible to allow the organizations to establish center operations prior to the December 30, 2020 CARES Act funding expenditure deadline. For this reason, this is an emergency resolution.

The City Manager recommends the Assembly adopt this emergency resolution.

- E. Emergency Appropriation Resolution 2916 An Emergency Appropriation Resolution Appropriating up to \$79,300 to the Manager as a Grant to Southeast Alaska Food Bank to Address Food Security Needs Among Vulnerable Populations During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

This emergency appropriation resolution would authorize a \$79,300 grant to Southeast Alaska Food Bank (SEAFB) to address food security needs among vulnerable populations during the COVID-19 pandemic. The public health emergency has severely impacted Juneau's vulnerable population and their need for secure food sources, which has led to an increase in demand at the local food bank. If approved, this grant would reimburse SEAFB for the cost of food and other COVID-19 related costs from March 1 through December 30, 2020.

This request would be funded by the CARES Act Special Revenue Fund.

Funding for this request is needed as soon as possible to allow SEAFB to continue addressing food security needs through the eligible CARES Act expenditure period. For this reason, this is an emergency resolution.

The City Manager recommends the Assembly adopt this emergency resolution.

- F. Emergency Appropriation Resolution 2917 An Emergency Appropriation Resolution Appropriating up to \$85,000 to the Manager as a Grant to St.

Vincent de Paul for COVID-19 Related Costs for Sheltering, Food, and Support to Vulnerable Populations; Funding Provided by the CARES Act Special Revenue Fund.

This emergency appropriation resolution would authorize an \$85,000 grant to St. Vincent de Paul for COVID-19 related costs for sheltering, food, and support to vulnerable populations during the pandemic. The public health emergency has severely impacted Juneau's vulnerable population and their need for secure food sources and safe, socially-distant sheltering. If approved, this grant would reimburse St. Vincent de Paul for COVID-19 related costs incurred from March 1 through December 30, 2020, up to \$85,000.

This request would be funded by the CARES Act Special Revenue Fund.

Funding for this request is needed as soon as possible to allow St. Vincent de Paul to continue addressing sheltering and food security needs for Juneau's vulnerable population through the eligible expenditure period. For this reason, this is an emergency resolution.

The City Manager recommends the Assembly adopt this emergency resolution.

- G. Ordinance 2019-06(AN) An Ordinance Appropriating to the Manager the Sum of \$8,350,000 as Funding for the City and Borough of Juneau's Fiscal Year 2020 COVID-19 Related Costs; Funding Provided by Federal Revenue and State Revenue.

This ordinance would appropriate \$8,350,000 for the City and Borough of Juneau's FY2020 COVID-19 related costs. Funding is provided by federal and state revenue. State revenue from the Department of Health and Social Services (DHSS) is provided to cover COVID-19 screening costs at the Juneau International Airport. Federal revenue is comprised of CARES Act and FEMA funding, and is estimated to be allocated as per the following table:

	CBJ CARES	FEMA	Alaska DHSS	Total
Personnel	\$ 7,246,353	\$ 0	\$ 115,330	\$ 7,361,683
Commodities/Serv	\$ 588,234	\$ 393,000	\$ 7,083	\$ 988,317
Total	\$ 7,834,587	\$ 393,000	\$ 122,413	\$ 8,350,000

The Assembly Finance Committee reviewed this request at its September 2, 2020 meeting.

The City Manager recommends the Assembly adopt this ordinance.

- H. Ordinance 2019-07(B) An Ordinance Appropriating \$1,015,700 from the

Treasury for the Juneau School District's Fiscal Year 2020 COVID-19 Related Costs, Funding Provided by Federal Revenue and Miscellaneous Donations.

This ordinance would appropriate \$1,015,700 for the Juneau School District's FY2020 COVID-19 related costs. Funding is provided by federal revenue and miscellaneous donations. Federal revenue is comprised of pass-through funding from the Department of Education and Early Development (DEED) for contact tracing costs, the Department of Health and Social Services (DHSS) for childcare costs, JSD CARES Act funding, and CBJ CARES Act and FEMA funding, estimated to be allocated as per the following table:

	JSD CARES	CBJ CARES/ FEMA	Alaska DEED	Alaska DHSS	Misc. Donations	Total
Personnel	\$ 27,900	\$ 299,700	\$ 2,000	\$ 550,000	\$ 36,600	\$ 916,200
Comms/Services	\$ 56,800	\$ 6,500	\$ 0	\$ 0	\$ 36,200	\$ 99,500
Total	\$ 84,700	\$ 306,200	\$ 2,000	\$ 550,000	\$ 72,800	\$1,015,700

This request was approved at the School Board's September 8, 2020 meeting. The Assembly Finance Committee reviewed this request at its September 2 meeting.

The City Manager recommends the Assembly adopt this ordinance.

- I. Ordinance 2020-10(A) An Ordinance Appropriating \$949,000 from the Treasury for the Juneau School District's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by Federal Revenue.

This ordinance would appropriate \$949,000 for the Juneau School District's FY2021 COVID-19 related costs. Funding is provided by federal revenue comprised of JSD CARES Act funding and pass-through funding from the Department of Education and Early Development (DEED) for contact tracing costs, allocated as per the following table:

	JSD CARES	Alaska DEED	Total
Personnel	\$ 187,400	\$ 24,000	\$ 211,400
Commodities/Serv.	\$ 737,600	\$ 0	\$ 737,600
Total	\$ 925,000	\$ 24,000	\$949,000

The Assembly Finance Committee reviewed this request at its September 2 meeting.

The City Manager recommends the Assembly adopt this ordinance.

- J. Ordinance 2019-06(AM) An Ordinance Appropriating to the Manager the Sum of \$5,583,367 to Fund the City and Borough of Juneau and Bartlett Regional

Hospital's Fiscal Year 2020 Public Employees' Retirement System (PERS) Contribution; Funding Provided by the Alaska Department of Administration. This ordinance would appropriate \$5,583,367 for the State of Alaska's FY2020 6.62% PERS benefit rate paid on-behalf of the CBJ and BRH, distributed as follows:

City and Borough of Juneau	\$2,865,909
Bartlett Regional Hospital	\$2,717,458

Funding is provided by the Alaska Department of Administration, authorized by passage of HB39 during the 2019 legislative session.

This is a housekeeping ordinance to properly account for these on-behalf payments and has no impact on the CBJ or BRH's finances.

The City Manager recommends the Assembly adopt this ordinance.

- K. Ordinance 2020-52 An Emergency Ordinance Amending the City and Borough of Juneau COVID-19 Mitigation Strategies and Providing for a Penalty.

The CBJ adopted the COVID-19 Risk Mitigation strategies with Ordinance 2020-46. Over the last month, the CBJ Emergency Operations Center proposed amendments to the mitigation strategies to better protect the public health related to bars and restaurants and related to travel. This ordinance makes those amendments in Exhibit A otherwise the text of this ordinance is the same as Ordinance 2020-46.

The City Manager recommends the Assembly adopt this emergency ordinance.

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

- A. Dimond Park Field House
- B. Hardship and Senior Citizen/Disabled Veteran Late-Filed Real Property Tax Exemption Applications

There are four property owners that are requesting that the Assembly authorize the Assessor to consider a late-filed exemption request for their property assessment. The action required by the Assembly is to determine whether or not the late-filed exemption requests will be heard. Evidence on the assessment itself or the merit of the request is not relevant. The Assembly should consider each request separately and determine whether or not the property owner was unable to comply with the 30-day filing requirement.

The burden of proof is upon the property owner to show the inability to file a timely exemption request. In this context, the word “unable” does not include situations in which a property owner forgot about, or overlooked, the assessment notice, was out of town during the period for filing an exemption, or similar situations. Rather, it covers situations that are beyond the property owner’s control and would prevent a property owner from recognizing what is at stake and dealing with it. Examples of this would include physical or mental disability serious enough to prevent a person from dealing rationally with their private affairs. Disagreeing with the amount of the assessment does not constitute inability to submit a timely exemption request, nor does a notice of assessment being sent to a wrong address. The property owner is responsible for keeping a current, correct address on file with the assessor’s office.

If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

The City Manager recommends the Assembly act on each of these applications individually.

XII.STAFF REPORTS

- A. COVID-19 Legislation Update re Public Health Items

XIIIASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee and Liaison Reports
- C. Presiding Officer Reports

XIV.ASSEMBLY COMMENTS AND QUESTIONS

XV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XVIEXECUTIVE SESSION

XVIISUPPLEMENTAL MATERIALS

XVINDJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

The Office of the Mayor
City & Borough of Juneau, Alaska

PROCLAMATION
Honoring Peter Freer

WHEREAS, the State of Alaska was blessed when Peter K. Freer moved from Seattle to Juneau in 1949 and went on to graduate from Juneau-Douglas High School in 1966; and

WHEREAS, Peter received a Bachelor of Arts degree from the University of Puget Sound and a Bachelor of Science degree from Western Washington University's Huxley College; and

WHEREAS, Peter was deeply involved in the arts and theatre for most of his life, starting as a teenager with the Juneau-Douglas Little Theatre and going on to delight Juneau audiences in many productions over the decades at Juneau-Douglas Little Theatre, Perseverance Theatre and Theatre-in-the-Rough; and

WHEREAS, Peter served with dedication on the Perseverance Board of Directors from 1986 to 1999, the last five years serving as vice president and president; and

WHEREAS, in addition to acting in numerous productions, Peter also helped behind the scenes, building sets and doing whatever was necessary to make sure that the show would go on; and

WHEREAS, Peter had the particular distinction of digging out space under Perseverance Theatre's building in Douglas in order to create the space used to store stage props and other theatrical supplies, which to this day is named the Peter K. Freer Dirt Room in his honor; and

WHEREAS, Peter trained and mentored local government officials throughout Alaska during a long career with the Department of Community and Regional Affairs; and

WHEREAS, Peter served with distinction as the Planning Manager for the City and Borough of Juneau; and

WHEREAS, Peter served on numerous boards and commissions, including being twice elected and once appointed to the City & Borough of Juneau Assembly. During his Assembly service, one of his notable achievements was getting the clock at Front and Franklin returned to working order after a lengthy period out of service; and

WHEREAS, in 2016, Peter received a Meritorious Service Award from the University of Alaska Southeast; and

WHEREAS, Peter passed away on September 25, 2020 at his winter home in Green Valley, Arizona.

Therefore, I, Beth A. Weldon, Mayor of the City & Borough of Juneau, Alaska on behalf of the City & Borough Assembly, do hereby issue this proclamation honoring

Peter K. Freer

for his long service to the people and community of Juneau and his outstanding contributions to the happiness, enrichment, and well-being of Alaska's Capital City.

IN WITNESS WHEREOF, I have hereto set my hand and caused the seal of the City & Borough of Juneau, Alaska to be affixed this 26th day of October 2020.



Beth A. Weldon, Mayor


DRAFT

THE CITY AND BOROUGH OF JUNEAU, ALASKA
SPECIAL ASSEMBLY MEETING
DRAFT Meeting Minutes – May 28, 2020

MEETING NO. 2020-28: The Special Meeting of the City and Borough of Juneau Assembly held virtually via Zoom, was called to order at 6:00 p.m. by Mayor Beth Weldon.

I. FLAG SALUTE

II. ROLL CALL

Assembly Members Present: Mayor Beth Weldon, Maria Gladziszewski, Loren Jones, Rob Edwardson, Wade Bryson, Carole Triem, Michelle Hale, Alicia Hughes-Skandijs, and Greg Smith

Assembly Absent: None.

Staff Present: City Manager Rorie Watt, City Attorney Robert Palmer, Deputy City Manager Mila Cosgrove, Municipal Clerk Beth McEwen, Deputy Clerk Diane Cathcart, BRH Administrator Chuck Bill, Library Director Robert Barr, Engineering/Public Works Director Katie Koester, Finance Director Jeff Rogers, Parks and Recreation Director George Schaaf, Community Development Administrative Officer Brenwynne Grigg, Law Office Manager Deb Senn

III. AGENDA TOPICS

A. Census 2020 Update

Ms. Cosgrove shared a Census update with the Assembly, reporting that 60.2% of Juneau residents have completed the 2020 Census. She also provided the Census website and phone number for those who have yet to complete it.

B. COVID-19 Update and Actions

EOC Update

Ms. Cosgrove also provided an EOC update and shared a briefing with the Assembly about COVID-19 Risk Mitigation strategies. There was one confirmed case today, and overall that brought the total positive cases to 13 statewide. The Department of Public Health (DPH) is currently following nine individuals as Persons Under Investigation. The majority of cases in Juneau are the result of secondary transmission, with the exception of one case being identified as the result of community transmission. She added that testing capacity remained good and unconstrained.

Ms. Cosgrove reported that they are now in a new phase of disease management in Juneau. She said we have done our planning, set up our systems, and now we need to switch to our focus on how to adapt our daily lives and what that looks like to live with the virus in our midst. She said that the Governor and Dr. Zink have been talking about this as well. She said that some people may wish to hunker down until a vaccine is developed and available but it is not realistic to think that everyone will do that, nor should they be expected to. She highlighted that the single most effective thing that people can do is to take personal action for prevention. She identified COVID-19 risk factors that Dr. Zink highlighted in her last appearance before the Assembly, which included: congregate settings, asymptomatic carriers, group gatherings, and travel.

The current mitigation strategies for congregate settings include decompressing homeless shelters and developing testing protocols with DPH. Current Risk Mitigation strategies for asymptomatic carriers are to encourage people to practice social distancing and mask wearing. A recommended strategy is to continue a communication plan on disease transmission prevention strategies. Current Risk Mitigation strategies for large gatherings include the Governor's Health Mandate 16, and refusing to issue CBJ permits for large community gatherings. Current Risk Mitigation strategies regarding travel include providing travelers with community-specific information, and acting in accordance with Health Mandate 10.

Mr. Smith asked Ms. Cosgrove if there is a priority system for testing, such as "first come, first serve", particularly for private entities such as a seafood processor.

Ms. Cosgrove said that Juneau is not constrained right now for testing, and there is no need to prioritize testing at this point. If there were to be a prioritization, she said it would likely be due to a symptomatic case that requires urgent care.

Mr. Jones asked Ms. Cosgrove her definition of "large gathering." Ms. Cosgrove said that the Assembly would be free to define what the number looked like, adding that the CDC defines it as no more than 249 individuals.

Mr. Edwardson mentioned that he has read multiple articles reporting that 30% of test results are reported to be false negatives. He asked how accurate the test results are.

Mr. Bill said that the general consensus is that the PCR testing is 99% accurate, but a recent study conducted at Harvard found that the rapid testing done through Abbot has reported up to 50% false negatives. However, he adds that Alaska sends all of the negative Abbot tests to the state lab in Anchorage for confirmation. Mr. Bill stated that, out of the 350 tests run this week, only one result came back as a false negative.

Ms. Gladziszewski asked if Juneau had the capacity to test and trace cases if they were to exponentially rise. Ms. Cosgrove said that she had confidence in our capacity to contact trace a

lot of people, and DPH staff can be relocated to different communities if needed. She added that there has been discussion on allowing Juneau School District school nurses potentially assist DPH in contact tracing. JSD school nurses are currently running the mobile screening hotline.

Ms. Gladziszewski asked Ms. Cosgrove if there had been any discussion regarding building a lab or testing center in Juneau. Ms. Cosgrove said that the EOC had been talking with medical personnel about what it would take to stand up a local lab to process PCR tests in Juneau. She said that a potential problem would be obtaining qualified staff to operate the lab. Ms. Cosgrove added that every medical professional that they have spoken with has strongly discouraged the EOC from pursuing this idea. She also mentioned they have received information of a new test possibly being made available, one that would be faster to process. This new test could potentially arrive around the same timeframe it would take to stand up a testing facility in Juneau. Ms. Cosgrove says that this is a very complex environment, and standing up a lab in Juneau may be a long-term goal, the EOC is trying to see if this can be a reality for Juneau.

Ms. Hughes-Skandijs asked to what degree equipment and PPE is being reused, referencing a letter they received from a nurse that suggested that PPE is being reused frequently. Mr. Bill said that the hospitals are adhering to CDC guidelines on sterilizing N95 masks multiple times, as long as there is no damage or soil. The masks are sterilized as they are used, and swapped out over time. He says that this method is approved by the FDA and the CDC.

Mr. Edwardson shared that he would like for there to be no gaps in implementation between the state and city mandates. He asked what action CBJ will take regarding health mandates put in place by the State. Mayor Weldon said that the Governor will be speaking with AML tomorrow at noon. She did not think that the Assembly can take action tonight, but they may be able to take action on Monday. Mr. Palmer said that if the Assembly directs him to do an Emergency Ordinance or Resolution, it could be brought back and effective that night that would be in place in time for the quarantine end date on June 2. Mayor Weldon informed the Assembly that they have a Special Assembly meeting scheduled for Monday, June 1.

Mayor Weldon asked Max Mertz, co-chair of the Economic Stabilization Task Force (ESTF), to provide an update on the work of the ESTF. Mr. Mertz shared that the Department of Labor (DOL) reported that 1,700 Juneau residents are receiving pandemic unemployment assistance. The current amount of unemployed residents in Juneau is currently 800% of the normal range of unemployed in Juneau. It is a stark statistic and shows how the pandemic is affecting individuals and businesses.

Mr. Mertz shared that the ESTF will be introducing a recommended proposal to enhance Juneau's parks and trails and create jobs for Juneau residents along the ideas of the conservation corps from the 1930's. Former Mayor Bruce Botelho, a member of the ESTF discussed the

proposal which is a job creation program specifically intended to address the unemployment situation. He shared that the ESTF has worked with Trail Mix, Eaglecrest Ski Area, and Parks & Rec. on developing the proposal.

The ESTF was asking for \$1 Million for a maximum of 4 months. He says there is substantially more than that month for the given projects but that amount would enable those three participating agencies to stand up work teams within a matter of days. He shared that the ESTF sees this as a pilot project that could be similarly applied to different sectors of the economy. Mayor Botelho said that this is a brief summary and he would be available to answer any questions.

Mr. Edwardson asked about the pay scale for this program especially in light of the COVID unemployment additional benefits people are receiving. How much would they be paying these people and would it make it up for what they are getting in unemployment, transportation, child care, etc... or is it just aimed at a more narrow tranche of that 1,700 unemployment population. Mayor Botelho answered that each of the organizations have their own wage scale in place. They vary and the Parks and Recreation seasonal employees are paid the most generous of the three agencies. He said that there will be some competition there but he has been told that none of the agencies have had difficulty in finding people willing to work on the crews. The greatest difficulties are in finding crew leaders with the necessary experience.

Ms. Triem asked if the ESTF know what the demographics for those that are unemployed as well as how many people this program could employ. Mayor Bruce Botelho said the ESTF did have a demographic report from DOL and they will forward that to the Assembly. He also responded that this program could employ about 48 people for a four-month period of time.

Ms. Hughes-Skandijs asked Mayor Botelho if out of the 1,700 unemployed report, any of those numbers represented individuals who traditionally wouldn't be receiving unemployment such as gig employees, self-employed artisans, etc... Mayor Botelho responded that those individuals were not likely included in the 1,700 number.

Out-of-State Travel Quarantine (State Health Mandate 10, CBJ Res. 2886)

The Assembly discussed State Health Mandate 10 addressing the International and Interstate Travel Order for Self-Quarantine. Mr. Palmer mentioned that, at the direction of the Assembly, he can draft something to be brought back to the Special Assembly meeting on Monday June 1 for consideration.

It was the consensus of the Assembly to direct the City Attorney to draft something addressing the travel mandate and possibly extending the 14-day quarantine for consideration at the June 1 Special Assembly meeting.

Ms. Hale suggested a potential hybrid method that combines the projection models from other communities to allow people to come to Juneau without a long delay, while also implementing safe social distancing guidelines.

Ms. Triem asked if a representative from DPH could be invited to come and talk with the Assembly about the science and health information behind the hybrid approaches.

Ms. Cosgrove said that would be a good idea to speak with DPH. She adds that while they may not be able to recommend a hybrid method by Monday night, it is likely that they would create a method as this process continues to evolve.

Mayor Weldon noted that the Governor has had mitigation plans for some of the businesses such as hunting lodges bringing people in and out of their remote locations. She said that she has spoken with Mr. Palmer about this and she asked Mr. Palmer that if they did have him draft something that he also include language requiring businesses to file mitigation plans with the city to address how they will be bringing people in and out of the community.

Small Cruise Ships

Ms. Cosgrove shared with the Assembly that American Cruise Lines wished to begin their summer cruise ship season in June. Paul Taiclet, VP of American Cruise Lines, and Dan Blanchard, CEO of UnCruise Vacations, joined the Assembly meeting to provide information and answer questions.

Mr. Watt reported that Alaska Municipal League's (AML) Executive Director Nils Andreassen has been working with Southeast Alaskan communities on the issue regarding the interruption within the cruise ship season.

Mr. Taiclet shared that American Cruise Lines (ACL) only operates one vessel in Southeast Alaska, *The American Constellation*, which can hold up to 173 guests. He said that ACL is considering reducing the capacity of the vessel down to 75% or lower.

Mr. Taiclet said that ACL would like the opportunity to work with the Assembly and the communities of Southeast Alaska to bring back small ship cruising for the summer. He mentioned that ACL has created a risk mitigation plan to operate safely and address safety concerns, including: brief quarantining for guests before travel, pre-cruise medical screenings and surveys, requiring PCR tests, and mask wearing and hand washing guidelines. He added that

ACL has also implemented isolation and quarantine procedures available onboard the ship for Persons Under Investigation.

Mr. Taiclet discussed his intent to work together with Juneau to develop a risk mitigation plan that keeps the community protected while safely reopening a small part of Juneau's economy.

Mr. Smith asked Mr. Taiclet about the wording of their risk mitigation plan. In his introduction to the Assembly, Mr. Taiclet said that ACL would require visitors to undergo PCR tests. However, Mr. Smith noted that the ACL risk mitigation plan did not include the word "require" but instead used the words "strongly recommend" and "request". He asked if Mr. Taiclet could clarify. Mr. Taiclet admitted that using the word "require" in their risk mitigation plan would be a "bit of a stretch", and said that he feels confident that customers will undergo testing if ACL "strongly recommends" for them to do so.

Mayor Weldon told Mr. Taiclet that she does not like the fact that the crew onboard are being asked to receive testing, but they are not required to receive testing. Mr. Taiclet responded that the crew members will be required to test and quarantine before they initially travel, and that crew members will be on the vessel seven days before any guests arrive.

Mr. Jones said the ESTF discussed the small cruise ship proposal this afternoon. At that meeting, it was said that passengers and crewmembers would not use many services in Juneau, considering that the vessel would be docked out at Auke Bay. He asked if Mr. Taiclet could confirm that. Mr. Taiclet said that while the ACL vessel does dock in Auke Bay, they do typically have the guests stay at the Baranoff Hotel and visit Mendenhall Glacier prior to their cruise.

Ms. Gladziszewski asked Mr. Taiclet to clarify the exact itinerary that the travelers follow before, during, and after their cruise. Mr. Taiclet responded that seven days prior to cruise, their guests are expected to self-quarantine at home. He said that ACL will request that guests receive a PCR test four days before the guests leave for their cruise. Guests are also asked to complete a pre-travel health questionnaire which asks COVID related questions. Mr. Taiclet added that ACL mails each of their guests a "Safe Travel" package which includes: masks, gloves, hand sanitizer, etc. Once guests arrive in Juneau, Mr. Taiclet said that ACL arranges charter transportation from the airport to the Baranoff. Guests would be required to follow any health mandates implemented in Juneau. Mr. Taiclet said that ACL will reduce the capacity for shore excursions by 50%, though still taking their guests to visit the Mendenhall Glacier.

After visiting the Glacier, guests will go through a medical screening tent before embarking onto the ship. Mr. Taiclet said that this screening would be conducted by their onboard medical officer, who will also ask the guests questions about their health. After the guests answer the

screening questions, they will board the ship. ACL offers two different types of cruises: a 7 night cruise, and a 10 night cruise. During the cruise, Mr. Taiclet mentioned that ACL will visit multiple ports and communities throughout Southeast Alaska. Cruises typically arrive back to Juneau late in the evening, and guests are shuttled to the Juneau airport after disembarking.

Ms. Hale said that companies have the authority to make a corporate decision regarding requiring guests and customers to take a test. She said that ACL has the ability to make a corporate decision that requires guests to take a PCR test. She strongly suggested they implement that requirement, and it makes her uncomfortable that those who do not want to test could potentially end up being the ones that infect others.

Mr. Taiclet said that ACL does not require their guests to receive testing, stating that some guests potentially might not be able to receive available testing in their community before travelling to Alaska for a cruise ship vacation. He said that ACL might be willing to work towards requiring tests if doing so would “make everyone on the Assembly more comfortable.”

Ms. Hale asked Mr. Taiclet if ACL would agree to share any information about illnesses on board with CBJ so that any data can be used for contact tracing. Mr. Taiclet answered contact tracing would require them to partner with CBJ to the extent allowed by HIPPA and to be able to protect the privacy of the individuals involved.

Mr. Smith asked Mr. Taiclet how ACL intends to protect Juneau and other Southeast communities, and to clarify how much interaction there will be between travelers and residents within those communities. Mr. Taiclet said part of the “Alaska experience” ACL offers involves “enrichment” in the communities they visit, including a variety of shore excursions for their guests. He said that ACL has reduced the capacity of shore excursions by 50%, and will ask their guests to wear masks while participating. Mr. Taiclet said that there is some risk involved, but said that risk was the potential that his guests may become infected COVID-19.

He said that ACL will be “confident” that their guests are not infected with Coronavirus while on their cruise. He added that the risk is those in the communities they are visiting affecting their guests with community transmission. He also added that ACL feels they have a “duty to protect” their guests as they travel to several small Alaskan communities during a pandemic; and that ACL will protect their guests from the risk of infection by advising them to wash their hands.

Mr. Taiclet claimed that allowing the guests to visit these communities will lead to an economic benefit for the communities they visit and the only way to offer this positive economic benefit is through shore excursions.

Mr. Edwardson said that he has concerns regarding Mr. Taiclet's document, mentioning that there does not appear to be any onboard testing, there is no onboard doctor – the only medical professional onboard would be either a nurse or an EMT, and there is no ICU or CCU equivalent that would allow for onboard isolation. Mr. Edwardson asked Mr. Taiclet what he would consider to be an outbreak on his ship, and how he would deal with that outbreak.

Mr. Taiclet said that there is a medical station onboard the vessel, and that they would designate a section on the Main Deck to be the isolation quarters. He said that ACL feels having a nurse or EMT onboard their ship is the “right level of medical expertise” needed in order to manage. Mr. Taiclet mentioned that if there were to be an outbreak onboard the ship, then they would work closely with a network of medical professionals, to develop a response. If there was a confirmed case onboard, he says that ACL would immediately conduct contact tracing and identify the passengers that person was in close contact with. ACL would isolate those people, and then manage the situation from there. He added that if there was a ship-wide outbreak, then they would need to rely on shore-side support.

Mr. Edwardson asked Mr. Taiclet how he would know if there was an outbreak onboard the ship, because there is no onboard testing. Mr. Taiclet said that ACL does not have access to an onboard testing machine. He says that he has spoken to people in Juneau about using our shore-side testing if needed.

Mayor Weldon asked Mr. Taiclet if he had communicated their protocols with the Coast Guard and if they had received any feedback. Mr. Taiclet said that they have communicated their plans with the Coast Guard, but he did not have any feedback from them that he can share. He said that ACL will be sure to coordinate so that the Coast Guard is well aware of what they are doing.

Mayor Weldon asked Mr. Taiclet if they have any passengers willing to come and make reservations for cruises. Mr. Taiclet said that the first cruise in June 26 will carry about 80-90 guests with additional capacity. The following cruise will carry about 100-110 guests onboard. He anticipates the capacity to increase towards the end of the season to about 120-130 guests.

Mayor Weldon invited Dan Blanchard of UnCruise Adventures to speak. Mr. Blanchard shared that UnCruise Adventures' operation plan is to have guests pre-test in Seattle. He said that he has had daily discussion with Alaska Airlines on transporting their guests up to Juneau. Mr. Blanchard said that UnCruise Adventures itinerary runs from Juneau to Sitka with no port calls in between. He said that activities for his guests will include kayaking and hiking. In regards to guests disembarking and potentially remaining in Juneau, Mr. Blanchard said that he does not have an answer for that yet. He said that his company is not looking to operate until July 18th. He concluded by sharing that *The Wilderness Adventurer* carries 60 passengers, and *The*

Wilderness Explorer carries 74 passengers. He said that there would be reductions made to the capacity of both vessels, as well as the implementation of isolation cabins.

C. Public Hearing: Resolution 2895 A Resolution Authorizing the Manager to Execute an Agreement with the State of Alaska to Accept CARES Act Funds.

The State allocated \$53 Million to the City and Borough of Juneau from the federal CARES Act. This resolution would authorize the Manager to execute any necessary grant agreement with the State for the City and Borough of Juneau to receive the CARES Act funding.

The City Manager recommends the assembly adopt this resolution.

Public Comment: *None*

Assembly Action:

MOTION by Mr. Smith for the Assembly to adopt this resolution and asked for unanimous consent. *Hearing no objections, the resolution was adopted by unanimous consent.*

D. Public Hearing: Emergency Appropriation Resolution No. 2893: An Emergency Appropriation Resolution Appropriating up to \$1,057,000 to the Manager for a COVID-19 Child Care Relief Program; Funding Provided by the CARES Act Special Revenue Fund.

The provision of childcare has been substantially reduced because of COVID-19. Childcare providers now have additional cleaning costs, staffing costs, and facility costs to re-open. This emergency appropriation is needed now because without childcare, many people cannot return to work. The Association for the Education of Young Children (AEYC) has offered to administer this grant program. Consistent with Section 4 of the resolution, the CBJ would make the appropriation when the State of Alaska provides the CBJ with the first CARES Act payment.

The Economic Stabilization Task Force discussed and recommended this supplement childcare funding program. The Assembly Finance Committee recommended this appropriation at its meeting on May 20, 2020.

The City Manager recommends the assembly adopt this emergency appropriation resolution.

Public Comment: *None*

Assembly Action:

MOTION by Ms. Hughes-Skandijs for the Assembly to adopt this resolution, and asked for unanimous consent. *Hearing no objections, the resolution was adopted by unanimous consent.*

E. Public Hearing: Emergency Ordinance 2020-25 An Ordinance Requiring Use of Cloth Face Coverings on Capital Transit Buses and in Certain Areas of City and Borough of Juneau Facilities Open to the Public.

People in the City and Borough of Juneau have flattened the curve by social distancing, hunkering down, and frequently washing hands. As the economy starts to reopen, people need to take additional precautions to prevent the spread of COVID-19, like wearing a cloth face covering when you are within six feet of another person that you do not live with. This ordinance requires the CBJ to post a sign when a cloth face covering is required in a CBJ owned facility and requires the CBJ to provide cloth face coverings to people who do not have one. This ordinance creates exemptions, for example, for children and for people with disabilities. If a person refuses to wear a cloth face covering and the person is not exempt, the CBJ may deny the face-to-face service or transit ride. A person can seek an accommodation through the City Manager's Office.

This ordinance does not apply to privately owned businesses or private property. People are strongly encouraged to wear a cloth face covering when entering a business that is open to the public.

The City Manager recommends the Assembly adopt this emergency ordinance.

Public Comment: *None*

Assembly Action:

MOTION by Mr. Bryson for the Assembly to adopt Ordinance 2020-25, and asked for unanimous consent.

Ms. Gladziszewski said that this ordinance seems to be at the discretion of the City Manager, and asked if the ordinance could be applied to certain public facilities, rather than a specific list of facilities.

Mr. Palmer said that he drafted this ordinance understanding that it would be difficult to discern which of all of the facilities owned and operated by the CBJ would require face coverings. He said that he felt like it would be easier to have the City Manager provide the notices at his discretion.

Mr. Watt said that each CBJ facility is being dealt with on a case by case basis. He added that in each of these cases, staff are consulting with DPH nurses to ensure that their reopening plans are

safe. Mr. Watt also mentioned it is important to clearly communicate to the public clearly so that they understand the ordinance.

Mr. Jones asked if this notice include capacity information. He mentioned that Capital Transit buses are currently limited to 9 persons, and asked if that capacity will increase with the ordinance. He also asked if the capacity limits could be included with the posting of the ordinance. Mr. Watt said that extensive information will be made available for each facility. He added that this information will be shared through normal channels, social media, and posted at the facilities.

Ms. Hale expressed concern regarding bus ridership, saying that the Assembly has received emails from the public saying that people have been left at the bus stop. She added that those left at the bus stop are often low-income residents with no other alternative for transportation. She asked if the EOC could provide some updates on the bus situation, and the upcoming plan for the future.

Ms. Gladziszewski mentioned that the libraries have developed a reopening plan, a plan that requires librarians to wear masks, but does not require patrons to do so.

Mr. Barr shared that the libraries would prefer it if everyone in the library would wear a mask. He added that librarians are concerned about the national discussion currently surrounding masks; specifically the controversial interactions occurring throughout the country that show a struggle between public service employees and individuals who do not want to wear a mask. Mr. Barr said that the libraries are looking for some policy level decisions to be made from the Assembly to be able to point towards when having those interactions. He added that they are really anticipating the outcome of this meeting.

Mr. Edwardson said the Assembly is required, legally and morally to protect the employees of CBJ. He adds that when the CBJ requires employees to wear masks, that protects the patrons but not the employees; not requiring patrons to wear masks puts employees at risk. He asked why the Assembly would not require patrons to wear masks to be able to protect their own employees.

Mr. Palmer said that there are two concepts and that Mr. Barr alluded to one of them. He said that lot of employees in the city have asked for this ordinance, because it is a formal direction from the Assembly to the public on use of CBJ facilities. He added that there a strong demand for the Assembly to weigh in so that employees can point to a policy adopted by the Assembly, similar to what Mr. Barr said. Mayor Weldon asked Mr. Palmer if passing this ordinance would require patrons at the library to wear masks. Mr. Palmer confirmed that would be the case.

Hearing no objections, Ordinance 2020-25 was adopted by unanimous consent.

F. Staff Report Regarding CARES Act Funding/Economic Support

Mr. Watt said that he put two red folder items in the packet and he didn't expect the Assembly to take any action on them at this meeting. He was mainly providing them in advance of the Special Assembly meeting on Monday so they have some information to begin the conversation regarding CARES Act funding. It would be helpful for the Assembly to have a high level discussion on this as there is a tremendous opportunity for Juneau to spend \$53 million in CARES Act funding. The Assembly allocated \$17 million last night and another \$1 million for child care. There will be no shortage of good ideas on how those funds might be spent. He said that based on the questions the Assembly has been asking, they may want to spend some time to look at what direction they may want to give the ESTF to work on as well as any other uses of those funds. He said it was his intent to enable them to have a policy discussion that will help them move forward quickly, efficiently as they consider how to use the remaining CARES Act funding. He said that he put a crude chart in the packet that is meant to be conceptual in nature to help them start that conversation.

Ms. Triem asked if the Assembly could receive a running total list of the money that has been committed so far, that could be adjusted as they move along so that they could refer to the remaining balance as they move along making CARES Act decisions.

Mr. Jones shared that the ESTF discussed this topic in detail during their meeting today. He said that he personally thinks that the CBJ would be making a terrible mistake if they tried to spend \$53 Million before December 31, 2020. He added that he would like to have that policy discussion to decide where they believe the money should go and the circumstances that justify it. Mayor Weldon asked Mr. Watt if the CARES Act Funding needs to be spent by December 2020 or by December 2021. He also mentioned that the ESTF is already coming up with a variety of ways the \$53 million could be spent and that at each ESTF meeting, the Mayor reminds the ESTF to keep within their scope. Mr. Jones said he would like that bigger Assembly level discussion as well as keeping the scope of the ESTF narrowed to its original tasks.

Ms. Gladziszewski agreed that the Assembly needed to have the bigger policy discussions and that she didn't want to spend the CARES Act funds on the first ask to come in the door but to carefully consider a variety of needs and determine the best uses for the funds.

Mr. Watt clarified for the Assembly that the CARES Act Funding does need to be spent by December 31, 2020, and any unspent funds have to be returned to the State by March 2021.

Mayor Weldon asked what the Committee of the Whole (COW) agenda looked like on June 1 and if they could have that policy discussion at the COW meeting.

Additional Assemblymembers agreed that they would like to have that larger policy discussion.

Mr. Jones said he had a conversation earlier in the day with the City Attorney about the possibility of amending Ordinance 2019-06(AC) to commit to the full \$12 million proposed by the ESTF. Mr. Palmer suggested that they could go with a companion resolution that would set that aside. He said that fits in with the bigger policy discussion and he suggested that the Attorney bring a resolution on Monday that would become part of that discussion of the overall expenditure.

Mayor Weldon said she has asked Mr. Palmer to bring a draft resolution on Monday.

G. For Introduction: Ordinance 2019-06(AC) An Ordinance Appropriating up to \$3,500,000 to the Manager for Phase 1 of a COVID-19 Business Sustainability Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

The Economic Stabilization Task Force has been developing options for the Assembly to help the local economy recover from the harm caused by COVID-19. The ordinance incorporates two of the Task Force's recommendations into a business sustainability grant program: (1) a \$2.2 million rent/lease and long-term debt cost program and (2) a \$1.3 million utility cost program.

On May 20, the Assembly Finance Committee recommended an ordinance be drafted for the \$2.2 million program. There was additional discussion that staff should evaluate the \$1.3 million utility cost program idea. After working with the co-chairs of the Task Force, this ordinance combines the two programs, which provides a simplified and efficient mechanism to provide grants to businesses that are suffering interruptions caused by COVID-19.

The City Manager recommends the Assembly to introduce this ordinance, refer it to the Assembly Committee of the Whole for June 1, and set it for public hearing at the Regular Assembly meeting on June 8.

Assembly Action:

MOTION by Ms. Gladziszewski for this ordinance to be introduced and referred to the Committee of the Whole for June 1, and set for public hearing on June 8. *Hearing no objections, the ordinance was introduced, referred to the Committee of the Whole and set for public hearing on June 8.*

IV. OTHER ITEMS FOR DISCUSSION

Mayor Weldon reminded the Assembly that there is an AML meeting with the Governor tomorrow at 1:00p.m which will also include the Mayors and City Managers from several towns in Southeast Alaska. Mr. Jones shared that the Governor is expected to discuss his Travel Mandate at tomorrow's press conference at 5:00p.m.

Ms. Hale shared that there is a PWFC meeting on Monday at Noon and they will include an update about what is going on at Centennial Hall.

Ms. Hughes-Skandijs wished to remind the Assembly that there have been discussions taking place regarding merging University of Alaska Southeast into other universities. She added that the Board of Regents will be meeting on June 4 and June 5 to make a decision, and advised the Assemblymembers to comment if they feel called to. Mayor Weldon said she has requested Mr. Palmer to draft a resolution of support for UAS and that will be coming before the Assembly at the Special Assembly meeting on Monday, June 1. She has also reached out to many community groups about that issue as well asking for their support of UAS.

Mr. Edwardson said that the Lands Committee will meet on Monday at 5:00p.m prior to the Special Assembly and COW meeting.

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Larry & Sue Cotter joined the meeting to share a proposal they have drafted alongside Amy Skilbred titled the Juneau CARES Project. He said that the purpose of this project is to increase and stabilize employment in the food service sector and is based on other similar programs across the nation. He intends to would work with United Way to encourage multiple food source entities in the community. They would provide and distribute meals to AWARE, Glory Hall and other food insecure people. He said that the project would cost approximately \$450,000 - \$1.1 million.

VI. ADJOURNMENT

There being no further business to come before the Assembly, the meeting adjourned at 8:44p.m.

Signed: _____

Elizabeth J. McEwen
Municipal Clerk

Signed: _____

Beth A. Weldon
Mayor

DRAFT

**THE CITY AND BOROUGH OF JUNEAU, ALASKA
SPECIAL ASSEMBLY MEETING
DRAFT Meeting Minutes – June 1, 2020**

MEETING NO. 2020-29: The Special Meeting of the City and Borough of Juneau Assembly held by virtual Zoom webinar, was called to order at 6:00 p.m. by Mayor Beth Weldon.

I. CALL TO ORDER / ROLL CALL

Assemblymembers Present: Wade Bryson, Rob Edwardson, Michelle Bonnet Hale, Maria Gladziszewski, Loren Jones, Carole Triem, Alicia Hughes-Skandijs, Greg Smith, and Mayor Beth Weldon.

Assemblymembers Absent: None.

Staff Present: City Manager Rorie Watt, Deputy City Manager Mila Cosgrove, Municipal Clerk Beth McEwen, Deputy City Attorney Robert Palmer, Deputy Clerk Diane Cathcart, and Library Director Robert Barr.

Mayor Weldon thanked Ms. Hale for observing a moment of silence during the Assembly Public Works and Facilities Committee meeting earlier in the day to honor the member of our community who passed away as a result of the COVID-19 pandemic.

II. APPROVAL OF AGENDA

There being no objection and no changes, the agenda was approved as presented.

III. AGENDA TOPICS

A. PUBLIC HEARING: Resolution 2897 A Resolution Opposing Options in the University Transformation Preliminary Review Process Regarding the University of Alaska Southeast.

Mr. Watt told the Assembly that University of Alaska Southeast is an important part of our civic community that provides educational opportunities for our citizens and youth from around the state. The Board of Regents and the President of the University have been evaluating options as a result of budget pressure that has been placed upon them. The Board of Regents are going to take public testimony at their meeting tomorrow night.

The City Manager recommends the Assembly adopt this resolution, so that the Assembly can take a strong statement of support in favor of maintaining UAS as an independent institution.

Public Comment: None.

Assembly Action:

MOTION by Ms. Gladziszewski for the Assembly to adopt Resolution 2897 and asked for unanimous consent.

Objection by Mr. Bryson for the purpose of a question. Mr. Bryson asked Mr. Watt to explain what the ramifications would be if UAS were to be absorbed by rest of University of Alaska.

Mr. Watt responded that this would mean reduced employment at UAS, UAS would not have a Chancellor, as well as losing other key positions in UAS staffing. He also adds that the school could become unattractive towards prospective students. Mr. Watt says that the absorption of UAS would be a significant blow to the independence and economic standing of the university.

Mr. Bryson thanked Mr. Watt for his explanation, and removed his objection.

Hearing no further objections, the resolution passed by unanimous consent.

B. PUBLIC HEARING: Emergency Ordinance 2020-27 An Emergency Ordinance Ordering People to Quarantine When Travelling into the City and Borough of Juneau from Another State or Country.

This Ordinance which would enact a local 14 day quarantine was introduced and set for public hearing because the Assembly did not know what the Governor would do to update Health Mandate 10, which is set to expire tomorrow on June 2, 2020.

On Friday night, May 29, the Governor announced that he would extend Health Mandate 10 until Friday, June 5 and that he would issue guidance documents today on new protocols which would rely on a level of testing in lieu of quarantine.

The Manager recommends that the Assembly take the following actions:

1. Receive public comments on this Ordinance.
2. Read the Governors new guidance documents.
3. Provide a list of questions to the Manager by Close of Business June 2, so that the Manager can ask for clarifications and answers from the State.
4. Continue this Ordinance until Wednesday, June 3.

The City Manager recommends that the Assembly schedule a Special Assembly Meeting for Wednesday June 3 at 6:00 p.m. to continue consideration of this Ordinance.

Public Comment:

Mr. Martin Stepetin, a Douglas resident, said that he supported extending the 14-day quarantine, saying that it could protect our community and urged the Assembly to vote to extend it.

Ms. Gladziszewski noted that Mr. Stepetin had put up a poll on Facebook, and asked him what the results were. Mr. Stepetin said that approximately 700 people participated in the poll and that roughly 500 people voted in favor of extending the quarantine, and roughly 100 people voted against extending the quarantine.

Ms. Theodora Johnnie, a Mendenhall Valley resident said that if the Assembly voted to extend the 14-day quarantine, they should also take medical professionals and staff into consideration. She added that medical staff should be able to have COVID-19 testing, as well as enough medical staff to keep local healthcare facilities open and operating.

Mr. Richard Knight, an Auke Bay resident, shared that while he supports the 14-day quarantine, he would also like the option to test rather than quarantine.

Dr. Stephen Greer, a Douglas resident, said that he is a traveling physician, and that the travel mandate has been effective at keeping the COVID-19 case count fairly low in Alaska. He mentioned the possibility of finding a middle ground between a 14-day quarantine, testing, and the Governor's plan.

Mr. Nathan Vallier, a Douglas resident, shared that he is currently traveling, and that the ability to get a test is becoming easier, but most results take 2-5 days. He also said that he has seen the costs for tests range from free to \$15 dollars. Mr. Vallier said that the requirement for travelers to get tested upon arrival makes more sense compared to a standard 14-day quarantine.

Mr. Smith asked Mr. Vallier if he paid out of pocket to receive testing, or was it covered by health insurance. Mr. Vallier said that he has seen insurance cover at least part of it, otherwise a test is \$25 out of pocket.

Mr. Phillip Thorne, a Mendenhall Valley resident, said that he prefers travelers to test on arrival, and then quarantine until the results come back. He mentioned that there is a logistical need for there to be rapid testing here in Juneau. Mr. Thorne says that the 14-day quarantine may be a solution for now, but moving forward the Assembly should focus on acquiring testing on demand. He added that it is a good balance between safety and allowing people to move with some protection.

Mr. Mike Leboki, a resident of Elfin Cove, shared that he runs a fishing lodge in Elfin Cove. He said that his business has been devastated with this mandate and that it restricts them from opening. He asked the Assembly if there is anything that CBJ will do to help those who are suffering from a loss of revenue due to the mandate. Mr. Bryson asked Mr. Leboki if he has a mitigation strategy in place for his visitors, such as implementing testing. Mr. Leboki said that he has been asking people if they would mind getting a test three days prior to entering the state. Since visitors are only at the lodge for 3-5 days, most would already be on their way back home before they received their test results.

Ms. Hale asked Mr. Leboki if he would be able to join the Assembly meeting on Wednesday, if the Assembly choose to continue this discussion to Wednesday, to see what they will decide in accordance with the Governor's plan. Mr. Leboki confirmed that he would be able to attend Wednesday's meeting.

Ms. Heather Holst, a Twin Lakes resident said she agreed with Mr. Leboki, and would like to see no more restrictions beyond what the State has already implemented. She added that Alaskans

are doing what they need to do to flatten the curve, but doing so has come at a great economic cost. She said that we need to open up the economy and follow the guidance and advisements from the Governor.

Assembly Action:

MOTION by Ms. Gladziszewski to take this up on Wednesday. She added that the Assembly needs to hear the Governor's guidance and fully understand what it is and consider this at the Special Assembly meeting on Wednesday.

Mayor Weldon asked Mr. Watt if he was able to secure any State personnel to attend the Special Assembly Meeting on Wednesday. Mr. Watt confirmed that Dr. Zink and Commissioner Crum agreed to be in attendance at Wednesday's meeting.

Roll Call Vote on Motion:

Hearing no objections, the motion passed.

IV. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

V. ADJOURNMENT

There being no further business to come before the Assembly, the meeting adjourned at 6:50 p.m.

Signed: _____
Elizabeth J. McEwen, Municipal Clerk

Signed: _____
Beth A. Weldon, Mayor

**SPECIAL ASSEMBLY MEETING
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Meeting Minutes - September 30, 2020

MEETING NO. 2020-42: The Special Meeting of the City and Borough of Juneau Assembly held virtually via webinar was called to order at 5:33 p.m. by Mayor Beth Weldon.

I. CALL TO ORDER / ROLL CALL

Assemblymembers Present: Mayor Beth Weldon, Deputy Mayor Maria Gladziszewski, Assemblymembers Loren Jones, Rob Edwardson, Carole Triem, Wade Bryson, Alicia Hughes-Skandijs, Michelle Hale, and Greg Smith

Assemblymembers Absent: None.

Staff Present: City Manager Rorie Watt, City Attorney Robert Palmer, Deputy City Manager Mila Cosgrove, Municipal Clerk Beth McEwen, Finance Director Jeff Rogers, Budget Analyst Adrien Speegle, Controller Sam Muse, Engineering/Public Works Director Katie Koester, Community Development Administrative Officer Brenwynne Grigg, Parks and Recreation Director George Schaaf

Appeal Representatives Present in Attendee Mode:

Appellant - Tyson Lee

Appellee - representing CBJ Planning Commission: Assistant City Attorney Emily Wright

Appellee - representing Vertical Bridge, LLC: Ivan London

II. APPROVAL OF AGENDA

The agenda was adopted as presented.

III. AGENDA TOPICS

A. Tyson Lee v. Vertical Bridge LLC and Planning Commission

City Attorney Robert Palmer explained that the draft Decision on Appeal was updated with one small typo correction. The draft decision had been distributed to the parties on Tuesday, September 22 and parties had five days in which to comment on the draft decision. The Clerk's office did not receive any comments from the parties on the draft decision so the decision was before the Assembly to adopt at this time.

MOTION by Presiding Officer Loren Jones for the Assembly to adopt the Draft Decision on the Tyson Lee v. Planning Commission and Vertical Bridge LLC as provided. *Hearing no objection, the draft decision was adopted.*

IV. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

No members of the public raised their hands or signed up in advance to speak on non-agenda items.

V. ADJOURNMENT

There being no further business to come before the Special Assembly meeting, the meeting was adjourned at 5:36p.m.

Signed: _____
Elizabeth J. McEwen
Municipal Clerk

Signed: _____
Beth A. Weldon
Mayor

Presented by: The Manager
Presented: 10/26/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-53

An Ordinance Authorizing the Manager to Accept the Reconveyance of a Fraction of U.S. Survey 381, Located at 9290 Hurlock Avenue, from Alaska Legacy Partners and Lease the Property to Tlingit Haida Regional Housing Authority for Youth Services.

WHEREAS, Juneau Youth Services notified the City and Borough of Juneau (CBJ) in November of 2017, that it no longer had need for the facility located at 9290 Hurlock Avenue; and

WHEREAS, Ordinance 2018-42 authorized the sale of the Hurlock property to Alaska Legacy Partners for an assisted senior living center; and

WHEREAS, in 2020, Alaska Legacy Partners contacted the CBJ to pursue reconveyance of the Hurlock property back to CBJ at no cost to the CBJ, as Alaska Legacy Partners had not pursued development of the assisted senior living center; and

WHEREAS, CBJ staff recognized that the Hurlock facility had long served an important community purpose; and

WHEREAS, the Hurlock facility served the community as youth housing for 52 years, fulfilling a community purpose to provide shelter for vulnerable children and young adults; and

WHEREAS, pursuant to A.S. 18.55.995-998, Tlingit Haida Regional Housing Authority (THRHA) is a public corporation, akin to a government agency for the purpose of CBJC 53.09.270(a); and

WHEREAS, the CBJ and the THRHA share a desire to improve services to youth and partner with the Zach Gordon Youth Center to provide youth services.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Authorization to Accept the Reconveyance from Alaska Legacy Partners.

(A) The Manager is authorized to accept, at no cost and only by deed, the property at 9290 Hurlock Avenue and more specifically identified as

A fraction of U.S. Survey 381, Juneau Recording District, First Judicial District, State of Alaska containing approximately 36,122 square feet, and shown on the attached Exhibit A map.

(B) Upon recording of the deed provided in Section 2(A), the reconveyance satisfies all debts owed to the CBJ authorized by Ordinance 2018-42 and the senior assisted living facility condition of Ordinance 2018-42, Section 3(C) terminates.

Section 3. Authorization to Lease. The Manager is authorized to lease the property identified in Section 2 to Tlingit Haida Regional Housing Authority pursuant to a lease agreement. In addition to the minimum terms and conditions required by CBJ 53.20.190, the lease is subject to the following essential terms and conditions:

(A) Use of Premises. THRHA shall use the property solely for provision of youth services, like operation of an assisted living center for youth emergency housing and rapid rehoming. THRHA is solely responsible for all improvements, maintenance, and obtaining all permits and approvals.

(B) Term and Renewal. The lease shall be for a term of five years, with the option to renew for two additional five-year terms.

(C) Rent. Pursuant to CBJC 53.09.270(a), rent shall be \$100 per year, an amount less than market value.

(D) Hold Harmless. The lease agreement shall provide that Tlingit Haida Regional Housing Authority indemnify, defend, and hold harmless the CBJ, its officers, and employees for any claim related to or arising out of its usage, operation, maintenance, or improvement of the lease premises.

(E) Other Terms and Conditions. The Manager may include other lease terms and conditions as the Manager determines to be in the public interest.

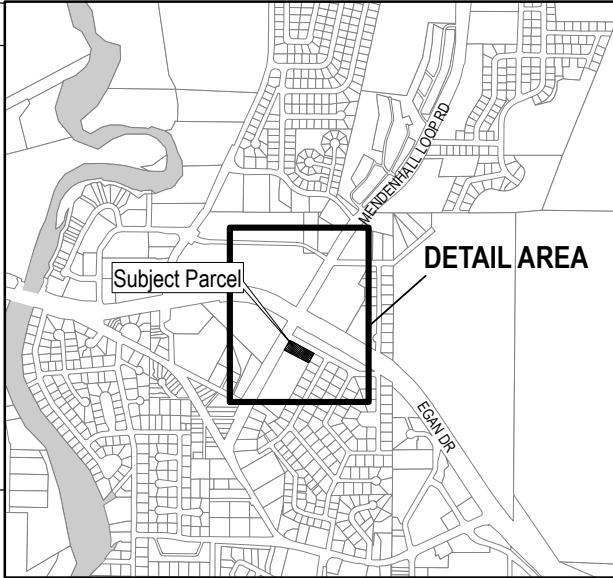
Section 4. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



EGAN DR

Subject Parcel

MENDENHALL LOOP RD

HURLOCK AVE

Ordinance No. 2020-53 - Exhibit A

0 100 200 400 Feet



Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(H)

An Ordinance Appropriating to the Manager the Sum of \$14,858,227 as Funding for the Juneau International Airport's Terminal Construction Revenue Bond Debt; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$14,858,227 as Funding for the Juneau International Airport's Terminal Construction Revenue Bond Debt.

Section 3. Source of Funds

Federal Aviation Administration AIP Grant: \$ 14,858,227

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(K)

An Ordinance Appropriating \$1,500,000 to the Manager as a Grant to Sealaska Heritage Institute to Construct the Sealaska Heritage Arts Campus; Funding Provided by the General Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of one million five hundred thousand dollars (\$1,500,000) as a grant to Sealaska Heritage Institute to construct the Sealaska Heritage Arts Campus.

Section 3. Source of Funds

General Fund's Fund Balance	\$1,500,000
-----------------------------	-------------

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(Q)

An Ordinance Appropriating \$31,047 to the Manager as Funding for Multiple Training Events for the Juneau Police Department; Grant Funding Provided by the United States Department of Justice, Office of Justice Program, FY20 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$31,047 as funding for multiple training events for the Juneau Police Department.

Section 3. Source of Funds

U.S. Department of Justice	\$31,047
----------------------------	----------

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(R)

An Ordinance Appropriating up to \$700,000 to the Manager as Partial Funding for the Glacier Highway Sewer - Anka to Walmart Capital Improvement Project; Funding Provided by the Alaska Department of Transportation and Public Facilities.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of up to \$700,000 as partial funding for the Glacier Highway Sewer – Anka to Walmart Capital Improvement Project (U76-100).

Section 3. Source of Funds

Alaska Department of Transportation and Public Facilities	\$700,000
---	-----------

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(S)

An Ordinance Appropriating \$160,500 to the Manager for Eaglecrest's Fiscal Year 2021 Supplemental Operating Costs; Funding Provided by the General Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$160,500 for Eaglecrest's fiscal year 2021 supplemental operating costs.

Section 3. Source of Funds

General Fund's Fund Balance	\$160,500
-----------------------------	-----------

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(T)

An Ordinance Appropriating \$73,100 to the Manager for Eaglecrest's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by the CARES Act Special Revenue Fund.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$73,100 for Eaglecrest's fiscal year 2021 COVID-19 related costs.

Section 3. Source of Funds

CARES Act Special Revenue Fund	\$ 73,100
--------------------------------	-----------

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(V)

An Ordinance Appropriating \$100,000 to the Manager as Partial Funding for the Lemon Creek Park Capital Improvement Project; Funding Provided by Donations from the Eagles Edge Homeowners Association.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$100,000 as partial funding for the Lemon Creek Park Capital Improvement Project (P46-110).

Section 3. Source of Funds:

Eagles Edge Homeowners Association	\$100,000
------------------------------------	-----------

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(W)

An Ordinance Appropriating \$300,000 to the Manager as a Grant to Family Promise of Juneau to Purchase a Building to Support Vulnerable Families During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, the COVID-19 Grant to Family Promise of Juneau is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Grant to Family Promise of Juneau is being initiated by this ordinance and the grant expense was not accounted for in the FY20 or FY21 budget; and

WHEREAS, the COVID-19 Grant to Family Promise of Juneau expense is incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$300,000 as funding for a grant to Family Promise of Juneau to purchase a building to support vulnerable families during the COVID-19 pandemic.

Section 3. Source of Funds

CARES Act Special Revenue Fund	\$300,000
--------------------------------	-----------

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(X)

An Ordinance Appropriating \$300,000 to the Manager as a Grant to the Alaska Committee to Coordinate and Support Public Accommodations During the 2021 Alaska State Legislative Session; Funding Provided by the General Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$300,000 as funding for a grant to the Alaska Committee to coordinate and support public accommodations during the 2021 Alaska state legislative sessions.

Section 3. Source of Funds

General Fund's Fund Balance	\$300,000
-----------------------------	-----------

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: Hughes-Skandijs
Presented: 10/26/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(Y)

An Ordinance Appropriating up to \$2,000,000 to the Manager for a COVID-19 Emergency Individual Assistance Program; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, due to COVID-19, Southeast Alaska lost nearly 7,000 jobs or 17% of the workforce between April and July 2020, and the unemployment rate in the City and Borough of Juneau ("CBJ") was 10.2%; and

WHEREAS, many residents in the CBJ rely upon the tourism industry for financial stability; and

WHEREAS, many CBJ residents were unable to be employed in the tourism and tourism dependent industries this year due to the widespread cancellation of cruises to Alaska; and

WHEREAS, Southeast Alaska is also experiencing one of the worst fishing seasons on record and reduced prices as the COVID-19 pandemic has limited global seafood demand; and

WHEREAS, many CBJ residents were unable to maintain stable employment in the food and beverage industry due to necessary COVID-19 mitigation measures; and

WHEREAS, the Assembly creates this COVID-19 Emergency Individual Assistance Program to mitigate the impacts of the COVID-19 pandemic on the health and financial stability of the residents in the CBJ; and

WHEREAS, the COVID-19 Emergency Individual Assistance Program costs are necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Emergency Individual Assistance Program costs were not accounted for in the FY20 budget; and

WHEREAS, the COVID-19 Emergency Individual Assistance Program expenses are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of two million dollars (\$2,000,000.00) for a COVID-19 Emergency Individual Assistance Program. This is an appropriation for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Section 3. Source of Funds:

CARES Act Special Revenue Fund \$ 2,000,000.00

Section 4. COVID-19 Emergency Individual Assistance Grant Program Purpose and Terms. The program is subject to the following terms and conditions:

- (a) **Intent.** The intent of this grant program is to provide a simple application for financial support to people residing in the City and Borough of Juneau who have been financially harmed by COVID-19 and need assistance paying for basic needs like food, healthcare, nondiscretionary transportation, utilities, and housing from March 1 through December 30, 2020.
- (b) **Administration.** The Grant Administrator is Catholic Community Services. The Manager is authorized to execute an agreement with the Grant Administrator for disbursement of program funds. The Grant Administrator is responsible for assuring the program funds are disbursed only to eligible applicants. The Grant Administrator shall be provided a reasonable administration fee based on actual expenses, which are anticipated to be around \$40,000.00. The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the Finance Committee or Assembly. The Grant Administrator shall review applications, make eligibility determinations, and request grant disbursement from the City and Borough of Juneau for the eligible recipients.
- (c) **Eligible Applicants.**
 - (1) **Individuals residing in the CBJ.** This program is only open to individuals and not businesses. An applicant must be eighteen years of age or older and reside in the CBJ. Residence in the CBJ may be established by voter registration in the CBJ, an Alaska driver's license with an address in the CBJ, or similar documentation.
 - (2) **COVID-19 financial hardship.** The applicant must describe how the applicant has been financially harmed by COVID-19.
 - (3) **Income and livability costs.** The applicant must provide sufficient proof of income and proof basic needs expenses, which may be self-attested.
 - (4) **Additional information.** The Grant Administrator may request additional information from applicants when the application contains insufficient or contradictory information or the Grant Administrator may deem the application incomplete. The Grant Administrator shall not keep a copy of any income verification. The Grant Administrator shall notify applicants of incomplete applications. Incomplete applications have five working days to cure to keep the original application filing date; otherwise the application is deemed complete on the date it is cured.

(d) **Grants.**

(1) **Amount.** The grant amount is determined by the following income levels:

Index	Income limit	Grant Amount
50% Area Median Income (AMI)	\$58,900	\$1000
40% AMI	\$47,120	\$1500
30% AMI	\$29,450	\$2000

(2) **Payment Process.** The Grant Administrator shall send, or instruct the City and Borough of Juneau to send, the grant payments to applicants.

(e) **Exceptions.** The Grant Administrator, after receiving direction from the Manager or designee, has the authority to make reasonable exceptions that match the intent of this grant program.

(f) **Confidentiality.** Except as provided in this ordinance, all application material submitted for this grant and all information contained therein shall be kept confidential except for inspection by:

- (1) Employees, auditors, and agents of the City and Borough, including the Grant Administrator, whose job responsibilities are directly related to such applications and information;
- (2) The applicant; and
- (3) Court order.

However, nothing in this ordinance shall be construed to provide confidentiality to summary information about program status and effectiveness. Upon balancing the public's right to know and privacy of disadvantaged individuals, this confidentiality provision is intended to provide the same level of confidentiality as provided in A.S. 47.05.020 and 7 AAC 37.030 (prohibition on disclosure of public assistance records).

(g) **Priority.** Applications are processed on a first-come, first-served basis. The Grant Administrator will continue to expend funds until funds are fully exhausted or until December 30, 2020, whichever occurs first.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

Presented by: Weldon
Presented: 10/26/2020
Drafted by: R. Palmer

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(U)

An Ordinance Appropriating up to \$2,300,000 to the Manager for a COVID-19 Extreme Hardship Business Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, the Economic Stabilization Task Force recommended that the Assembly consider financial support to businesses disproportionately impacted due to COVID-19; and

WHEREAS, on April 9, 2020, the Centers for Disease Control and Prevention (CDC) renewed the No Sail Order and Other Measures related to cruise ships to prohibit certain cruise ships from transporting passengers to ports in the United States; and

WHEREAS, since early March, 2020, the State of Alaska issued COVID-19 Health Mandates that reasonably restricted travel, gatherings, close personal interactions, schools, and medical and dental procedures; and

WHEREAS, since early March 2020, the Assembly issued COVID-19 directions regarding travel quarantines (Res. 2886), hunkering down (Res. 2885), and cloth face coverings (Res. 2890); and

WHEREAS, the public health mandates and directions protected the health of the people in the City and Borough of Juneau and nearby communities; and

WHEREAS, COVID-19 caused severe economic harm to businesses in the City and Borough of Juneau because people were encouraged to hunker down, businesses were mandated to close or severely limit operations, and nearly all of the forecasted cruise ship tourism has been canceled; and

WHEREAS, failing to support businesses that suffered severe loss of revenue would result in further adverse impacts to Juneau's economic and social service network; and

WHEREAS, the COVID-19 Extreme Hardship Business Grant Program is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Extreme Hardship Business Grant Program is being created by this ordinance and program expenses were not accounted for in the FY20 budget; and

WHEREAS, the COVID-19 Extreme Hardship Business Grant Program expenses are incurred during the period that begins on March 1, 2020, and ends on December 31, 2020.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of two million and three hundred thousand dollars (\$2,300,000.00) for a COVID-19 Extreme Hardship Business Grant Program. This is an appropriation for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Section 3. Source of Funds:

CARES Act Special Revenue Fund	\$2,300,000.00
--------------------------------	----------------

Section 4. COVID-19 Extreme Hardship Business Grant Program. The program is subject to the following terms and conditions:

- (a) **Intent.** The intent of this program is to provide support, in addition to the COVID-19 Business Sustainability Grant Program, to businesses that were disproportionately harmed by COVID-19 to offset the following expenses from November 1 through December 30, 2020: payroll, inventory, training, license fees, and fixed costs (lease/rent, utility, long-term debt).
- (b) **Administration.** The Manager is authorized to execute a grant agreement with the Juneau Economic Development Council (“Grant Administrator”) for disbursement of COVID-19 Extreme Hardship Business Grant Program funds. The Grant Administrator is responsible for assuring the program funds are disbursed only to eligible businesses. The Grant Administrator shall be provided a reasonable administration fee based on actual expenses. The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the Finance Committee or Assembly.
- (c) **Eligible Applicants.** The program is open to all qualifying businesses (including a nonprofit), regardless of whether they have applied for or have obtained any other state or federal COVID-19 related assistance if the following is satisfied:
 - (1) **Registered in Alaska.** The business was registered in Alaska on or before January 1, 2019;
 - (2) **Physical Presence.** The business had a physical presence in Juneau, Alaska in 2019;

- (3) **Year-round Operations.** The business must provide proof of operations in Juneau during Q4 2019 and Q1 2020, which can be verified with box 1 of IRS form 941 or sales tax return;
 - (4) **COVID-19 Extreme Hardship.** The business suffered at least a fifty percent loss in gross receipts during Q3 2020 as compared with Q3 2019;
 - (5) **Anticipated expenses.** The applicant must estimate and attest that the following expenses from November 1 through December 30, 2020 exceed the grant request amount: payroll, inventory, insurance, training, license fees, and fixed costs (lease/rent, utility, long-term debt);
 - (6) **Payroll Pledge.** The applicant must pledge to spend at least thirty percent of the grant proceeds on payroll, including employee benefits.
 - (7) **Additional information.** The Grant Administrator may request additional information from applicants when the application contains insufficient or contradictory information or the Grant Administrator may deem the application incomplete.
- (d) **Assertion of Need.** An applicant shall disclose if the business has applied for or received any other grant or forgivable loan. An applicant that has received any other grant or forgivable loan must attest that a grant from this program is still necessary to sustain business operations through December 30, 2020.
- (e) **Compliance**
- (1) **Sales and property tax compliance.** A business with any sales or property tax delinquency as of March 1, 2020, is not eligible for a grant. A business that executes a confession of judgment with the City and Borough of Juneau for all outstanding sales tax deficiencies can be eligible for this program. A business that is fully compliant with a confession of judgment payment plan can be eligible for this program.
 - (2) **Federal compliance.** No grant may be issued to an applicant that is engaged in business or conduct that violates federal law and any grant so issued must be immediately returned in full. For example, no grant may be issued to an applicant engaged in or conducting a marijuana related business at the same location as the residence.
- (f) **Grant amount.** The grant amount shall be determined by the following formula: grant amount equals (the difference in the applicant's Q3 2019 and Q3 2020 taxable sales divided by the difference in all eligible applicants' Q3 2019 and Q3 2020 taxable sales) multiplied by the appropriation in Section 2. However, no grant shall exceed \$50,000; the Grant Administrator shall either cap any presumptive grant exceeding \$50,000 at \$50,000 or the Grant Administrator may apply a reduction factor so no grant exceeds \$50,000.
- (g) **Exceptions.** The Grant Administrator, after receiving direction from the Manager or designee, has the authority to make reasonable exceptions that match the intent of this grant program.

(h) **Confidentiality.** Except as provided in this legislation, all application material submitted for this program and all information contained therein (Grant Data) shall be kept confidential except for inspection by:

- (1) Employees and agents of the City and Borough whose job responsibilities are directly related to such applications and information;
- (2) The business owner, managing member, or equivalent person supplying such application and information; and
- (3) Court order.

However, nothing in this ordinance shall be construed to provide confidentiality to the name of the applicant, address of the applicant, and the amount of grant award, if any.

(i) **Grant application period.** The grant application period shall be two weeks. The Grant Administrator shall review applications and notify applicants if the application is incomplete. An applicant with an incomplete application has five business days to cure to keep the original application filing date; otherwise the application must be resubmitted, if at all.

Section 5. Effective Date. This ordinance shall become effective upon adoption.

Adopted this ____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



Economic Stabilization Task Force

Appointed by the City & Borough of Juneau's Mayor

Email: Economic-Stabilization@juneau.org

Mail: 155 S Seward Street, Juneau, AK 99801

www.beta.juneau.org/assembly/economic-stabilization

Date: October 22, 2020

To: City & Borough of Juneau Assembly

From: Economic Stabilization Task Force

Re: Draft Ordinance 2020-09(U): COVID-19 Extreme Hardship Business Grant

By unanimous consent, the Economic Stabilization Task Force recommends the Assembly adopt Draft Ordinance 2020-09(U), an ordinance appropriating up to \$2.3 million for a COVID-19 Extreme Hardship Business Grant Ordinance with an emphasis on application ease and speed due to business needs.

Additional Statement of Support

The Task Force acknowledges that many of the businesses in this targeted market have consistently supported the Juneau community by donating to fundraising efforts and charitable organizations. This is an opportunity for the Juneau community to give back.

Appointed Task Force Members

Max Mertz, Co-Chair • Linda Thomas, Co-Chair • Susan Bell • Theresa Belton • Bruce Botelho

Eric Forst • Ken Koelsch • Lauren MacVay • Laura Martinson • Terra Peters

Presented by: The Manager
Presented: 10/26/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2898

**A Resolution Authorizing the Manager to Acquire Lot 16, Block D
Eagles Edge Subdivision by Donation to the City and Borough to
Manage as a Park or Other Comparable Land Use Designation.**

WHEREAS, CBJ 53.04.030 provides for the acquisition of real property that is offered to the City and Borough as a gift upon approval of the Assembly by resolution; and

WHEREAS, Eagles Edge Homeowners Association (Association) consists of a roughly 90-lot subdivision located in Lemon Creek, and includes a neighborhood park owned by the Association; and

WHEREAS, the Association has expressed interest in donating this park to the City and Borough in order to retain it as a neighborhood park; and

WHEREAS, the City and Borough has recognized a need for additional park space in Lemon Creek for many years, and the Parks and Recreation Master Plan, 2019 identifies a need for additional recreation service parks in Lemon Creek; and

WHEREAS, the Lemon Creek Area Plan, 2018 includes an action item to “Identify and construct additional parkland in the area with continued input from the public”; and

WHEREAS, the Association will donate approximately \$100,000 to fund upgrades to the park and they are currently discussing this donation with the Park Foundation; and

WHEREAS, in 2012 voters approved \$250,000 in temporary sales tax funding for the planning and construction of a neighborhood park in Lemon Creek, and this funding is still available for use and will be utilized for improvements to the park to meet City and Borough standards of safety including ADA accessibility and fall protection; and

WHEREAS, the Parks and Recreation Advisory Committee reviewed this donation request at the March 3, 2020 meeting and provided a motion of support; and

WHEREAS, the Lands and Resources Committee reviewed this request at the June 1, 2020 meeting and passed a motion of support to the Assembly for the acquisition by donation.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Authorization. The Manager is authorized to accept by donation Lot 16, Block D Eagles Edge Subdivision, as generally shown in Exhibit A, subject to the terms and conditions established herein.

Section 2. Terms and Conditions. The Manager may include other terms and conditions deemed to be in the public interest.

Section 3. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

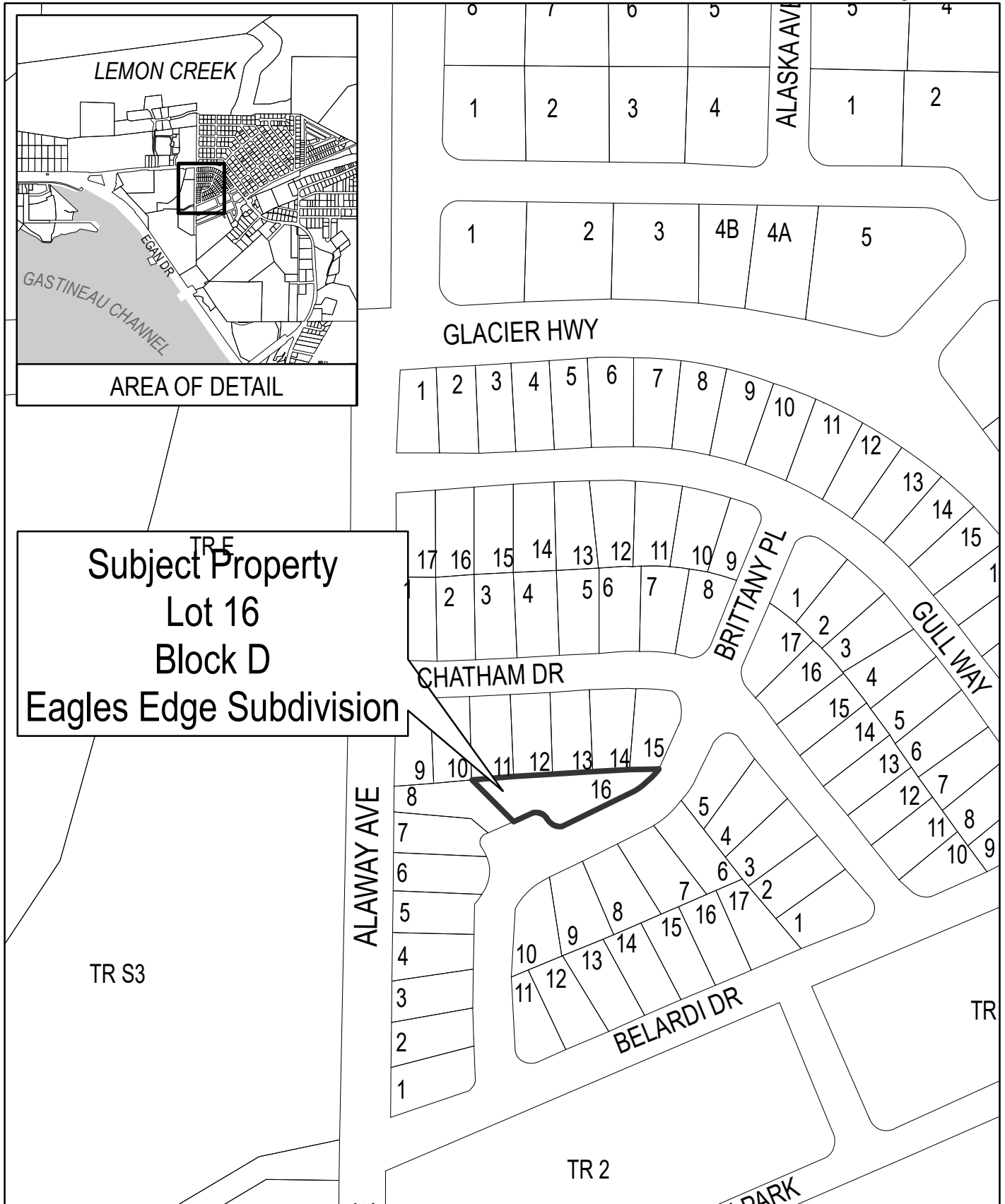


EXHIBIT A
Resolution 2898

Presented by: Hughes-Skandijs
Presented: 10/26/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2913

A Resolution of the City and Borough of Juneau Declaring an Economic Disaster Due to COVID-19 and Poor Regional Returns of All Salmon Species.

A. WHEREAS, there are two seafood processing plants in the City and Borough of Juneau; and

B. WHEREAS, the City and Borough of Juneau, the State of Alaska, and the United States had all declared emergencies due to COVID-19 by March 16, 2020; and

C. WHEREAS, numerous federal and state economic programs have been established for business and personal assistance due to impacts of COVID-19; and

D. WHEREAS, in response to substantial financial harm caused by COVID-19, the City and Borough of Juneau has established multiple economic assistance programs sourced from local funds and CARES Act funds including for childcare, rental assistance, businesses, nonprofits, unemployed people, and emergency medical transportation; and

E. WHEREAS, the 2020 Southeast Jobs COVID Impacts Report which outlines the regional change in Southeast Alaska jobs from April to July 2020 included a 50% drop in Transportation jobs; a 38% drop in Leisure and Hospitality jobs; a 27% drop in Seafood Processing jobs; and an 11% drop in Retail jobs, as compared to 2019; and

F. WHEREAS, Southeast Alaska, including Juneau, endured a complete cancellation of the summer cruise season, which resulted in a loss of approximately 1.4 million passengers and an estimated loss of \$220 million dollars to the local economy; and

G. WHEREAS, the economy generated from cruise ship passengers during the short summer months supports the year-round businesses, citizens, and governments in the City and Borough of Juneau; and

H. WHEREAS, in order to contain any potential harm that may be caused by the virus, State and Federal assistance is needed to supplement local efforts to respond to this economic emergency; and

I. WHEREAS, the Assembly deems it necessary to declare a local economic disaster to protect the health, safety, and welfare of the residents of the City and Borough of Juneau; and

J. WHEREAS, though the fishing season has not yet concluded, reports from the commercial fishing fleet indicate an abysmal year for salmon runs in the region, along with significant drop in prices paid to the fishing fleet by processors; and

K. WHEREAS, poor regional salmon returns suggest the fishing season is worse than in 2016 when a Presidential Disaster Declaration for the pink salmon fishery was issued; and

L. WHEREAS, the COVID-19 pandemic and related economic impacts will continue for the foreseeable future.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Declaration of Local Economic Disaster. An Economic Disaster is hereby declared in the City and Borough of Juneau due to COVID-19 and poor regional returns of all salmon species.

Section 2. Request for Economic Disaster Declarations. The City and Borough requests that the State of Alaska and the United States Secretary of Commerce issue two Economic Disaster Declarations:

1. 2020 Statewide Tourism Disaster resulting from the COVID-19 Pandemic; and
2. 2020 Southeast Alaska Salmon Fisheries Disaster resulting from poor returns and harvest of all salmon species.

Section 3. Request for Economic Assistance. The City and Borough of Juneau appreciates the CARES Act money and requests that municipalities be allowed to expend any allocated CARES Act funds remaining after December 30, 2020, during 2021 to address this economic disaster. In addition, the City and Borough of Juneau requests additional financial assistance to mitigate the harm of this economic disaster during 2021.

Section 4. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

MEMORANDUM

CITY/BOROUGH OF JUNEAU
155 SOUTH SEWARD STREET, JUNEAU ALASKA 99801

DATE: October 8, 2020

TO: Duncan Rorie Watt
City Manager

FROM: Renee Loree *Renee Loree*
Purchasing Officer

SUBJECT: **Recommendation to Award Bid No. 21-024**
Term Contract for Janitorial Services for the Juneau Public Libraries

Bids opened on the subject project on September 29, 2020. The following bids were received:

<u>Bidder</u>	<u>Total Bid</u>
Northern Lights Janitorial, Inc.	\$155,100.00
C&C Custodial Services, Inc.	\$174,200.00
Pak's Pro Cleaning, Inc.	\$179,020.00

This bid is for a five-year term contract for Janitorial Services for the Juneau Public Libraries. This contract was estimated to be \$188,000 annually.

Buyer: Mary C. Johns
Funding Source: 640440101-5391 – P&R Building Maintenance, Janitorial Services
Commitment: \$155,100.00

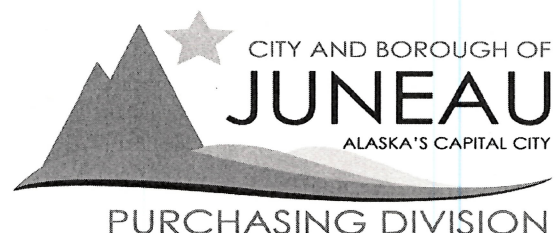
The Protest period ended October 1, 2020.

With the concurrence of Daymond Geary, Contract Compliance Specialist and Nate Abbott, Building Maintenance Supervisor, the Purchasing Division recommends award to Northern Lights Janitorial, Inc. based on having the lowest responsive and responsible Total Bid amount.

Approved:

Duncan Rorie Watt, City Manager

Date of Assembly Approval: _____





THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

September 4, 2020

City & Borough of Juneau

Attn: City Clerk

Via Email: mcb_notice@juneau.org

License Number:	15246
License Type:	Retail Marijuana Store
Licensee:	Borealis Mountain, Inc.
Doing Business As:	THUNDER CLOUD 9
Physical Address:	5310 COMMERCIAL BLVD 2B Juneau, AK 99801
Designated Licensee:	Jamie Letterman
Phone Number:	907-723-7234
Email Address:	jamie@thundercloud9.buzz

☒ **License Renewal Application**

☐ **Endorsement Renewal Application**

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a "conditional protest" as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board's satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to me the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen Klinkhart". The signature is fluid and cursive, with the first name "Glen" and last name "Klinkhart" clearly distinguishable.

Glen Klinkhart, Interim Director
907-269-0350



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

September 3, 2020

City & Borough of Juneau

Attn: City Clerk

Via Email: mcb_notice@juneau.org

License Number:	12176
License Type:	Standard Marijuana Cultivation Facility
Licensee:	Taku Horticulture Company, LLC
Doing Business As:	TAKU HORTICULTURE COMPANY, LLC
Physical Address:	1758 Anka Street Building B, Suite A1 Juneau, AK 99801
Designated Licensee:	David Turner JR
Phone Number:	907-723-0106
Email Address:	dturner907@yahoo.com

☒ **License Renewal Application**

☐ **Endorsement Renewal Application**

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a "conditional protest" as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board's satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to me the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,

A handwritten signature in dark ink, appearing to read "Glen Klinkhart". The signature is fluid and cursive, with the first name "Glen" and last name "Klinkhart" clearly distinguishable.

Glen Klinkhart, Interim Director
907-269-0350



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 1, 2020

City & Borough of Juneau

Attn: City Clerk

Via Email: mcb_notice@juneau.org

License Number:	16213
License Type:	Retail Marijuana Store
Licensee:	Alaskan Kush Company LLC
Doing Business As:	ALASKAN KUSH COMPANY
Physical Address:	159 S Franklin St Juneau, AK 99801
Designated Licensee:	Casey Wilkins
Phone Number:	907-957-3877
Email Address:	alaskankushcompany@gmail.com

☒ **License Renewal Application**

☐ **Endorsement Renewal Application**

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a "conditional protest" as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board's satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to me the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,

A handwritten signature in dark ink, appearing to read "Glen Klinkhart". The signature is fluid and cursive, with the first name "Glen" and last name "Klinkhart" clearly distinguishable.

Glen Klinkhart, Interim Director
907-269-0350



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

August 31, 2020

City & Borough of Juneau

Attn: City Clerk

Via Email: mcb_notice@juneau.org

License Number:	10844
License Type:	Retail Marijuana Store
Licensee:	Green Elephant, LLC
Doing Business As:	GREEN ELEPHANT, LLC
Physical Address:	101 Mill St. Suite B Juneau, AK 99801
Designated Licensee:	Jennifer Canfield
Phone Number:	907-209-7663
Email Address:	greenelephantalaska@gmail.com

☒ **License Renewal Application**

☐ **Endorsement Renewal Application**

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a "conditional protest" as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board's satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to me the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,

A handwritten signature in dark ink, appearing to read "Glen Klinkhart". The signature is fluid and cursive, with the first name "Glen" and last name "Klinkhart" clearly distinguishable.

Glen Klinkhart, Interim Director
907-269-0350



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 1, 2020

City & Borough of Juneau

Attn: City Clerk

Via Email: mcb_notice@juneau.org

License Number:	10315
License Type:	Standard Marijuana Cultivation Facility
Licensee:	Green Elephant, LLC
Doing Business As:	GREEN ELEPHANT, LLC
Physical Address:	101 Mill St. Suite A Juneau, AK 99801
Designated Licensee:	Richard Dudas
Phone Number:	907-321-5886
Email Address:	greenelephantalaska@gmail.com

☒ **License Renewal Application**

☐ **Endorsement Renewal Application**

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a "conditional protest" as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board's satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to me the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,

A handwritten signature in dark ink, appearing to read "Glen Klinkhart". The signature is fluid and cursive, with the first name "Glen" and last name "Klinkhart" clearly distinguishable.

Glen Klinkhart, Interim Director
907-269-0350



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

August 31, 2020

City & Borough of Juneau

Attn: City Clerk

Via Email: mcb_notice@juneau.org

License Number:	11384
License Type:	Standard Marijuana Cultivation Facility
Licensee:	Green Elephant, LLC
Doing Business As:	GREEN ELEPHANT, LLC
Physical Address:	8420 Airport Boulevard Building B Juneau, AK 99801
Designated Licensee:	Richard Dudas
Phone Number:	907-290-8400
Email Address:	greenelephantalaska@gmail.com

☒ **License Renewal Application**

☐ **Endorsement Renewal Application**

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a "conditional protest" as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board's satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to me the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,

A handwritten signature in dark ink, appearing to read "Glen Klinkhart". The signature is fluid and cursive, with the first name "Glen" and last name "Klinkhart" clearly distinguishable.

Glen Klinkhart, Interim Director
907-269-0350

Presented by: The Manager
 Introduced: October 26, 2020
 Drafted by: Finance

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU,
 ALASKA

SERIAL NUMBER T-1030

It is hereby ordered by the Assembly of the City and Borough of Juneau, Alaska, that \$427,000 be transferred:

From: CIP

W75-061	Douglas Hwy Water System Replacement David to I Street	\$146,000
U76-114	Wastewater Infrastructure Maintenance	\$281,000

To: CIP

R72-148	Delta Drive Reconstruction CIP	\$329,000
R72-147	Goodwin Road Reconstruction	\$ 98,000

The \$427,000 consists of:

Water Fund	\$146,000
Wastewater Fund	\$281,000

Moved and Approved this _____ day of _____, 2020.

 D. Rorie Watt, City Manager

Attest:

 Elizabeth J. McEwen, Municipal Clerk

Presented by: Finance
Presented: 09/21/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-47

An Ordinance Regarding Disclosure of Real Estate Values in Transactions.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Chapter. Chapter 15.05 General Assessment, is amended by adding a new section to read:

15.05.105 Transaction disclosures.

(a) *Disclosure requirement.* When a deed, contract, or other document transferring legal or equitable title to real property is presented for recording with the State of Alaska, the grantee shall provide the assessor with a statement under signed oath by the grantee or agent that discloses

- (1) The names of the grantor and grantee;
- (2) The date of transfer;
- (3) The date of sale;
- (4) A legal description of the property transferred;
- (5) The actual full amount paid or to be paid for the property;
- (6) The terms of sale; and
- (7) An estimate of the value of any personal property included in the sale.

(b) *Disclosure exemptions.* The disclosure required by subsection (a) does not apply to the following:

(1) An instrument that confirms, corrects, modifies or supplements a previously recorded instrument without added consideration;

(2) A transfer pursuant to mergers, consolidations or reorganizations of business entities;

(3) A transfer by a subsidiary corporation to its parent corporation without actual consideration or in sole consideration of the cancellation or surrender of a subsidiary stock;

(4) A transfer that constitutes a gift of more than one-half (1/2) of the actual value;

(5) A transfer with only nominal consideration between spouses or between a parent and child;

(6) An instrument the effect of which is to transfer the property to the same party; or

(7) A sale for delinquent taxes or assessments, or a sale or a transfer pursuant to a foreclosure.

(c) *Disclosure confidentiality.* The disclosure required by subsection (a) is not a public record and shall be confidential except that the disclosure required by subsection (a) shall be provided to the property owner of record and authorized agents or may be published in any appeal related to the full and true value of the property. Nothing in this subsection prevents the assessor from compiling the disclosures to determine property assessments.

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: Finance
Presented: 09/21/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-48

An Ordinance Amending the Uniform Sales Tax Code to Repeal a Tax Exemption for the Sale of Goods aboard Cruise Ships.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJ 69.05.040 Exemptions, is amended to read:

69.05.040 Exemptions.

The tax levied under this chapter shall not apply to the following transactions:

...

(4) ~~Reserved. Sales of goods which are transported into the City and Borough on a cruise ship, which do not leave the cruise ship, and where the entire transaction, both payment and delivery, take place on board the cruise ship, and sales of services where the entire transaction, both payment and performance of the service, take place on board the cruise ship. For purposes of this exemption, "cruise ship" means a commercial passenger vessel that carries passengers, but does not include any vessels:~~

(a) ~~Authorized to carry fewer than 20 passengers;~~

(b) ~~That do not provide overnight transportation for at least 20 passengers for hire; or~~

(c) ~~That are operated by the United States, State of Alaska, or a foreign government.~~

...

Section 3. Effective Date. This ordinance shall be effective on January 1, 2022.

Adopted this _____ day of _____, 2020.

Attest: _____
Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

MEMORANDUM

DATE: October 23, 2020
TO: CBJ Assembly
FROM: Robert Palmer, Municipal Attorney; Jeff Rogers, Finance Director
SUBJECT: Ordinance 2020-48: Sales tax and cruise ships

As the Assembly considers if the underlying taxation policy is fair and if there are unintended consequences to each policy, the following guidance provides some legal sideboards for your options.

Complete Exemption (existing law)

In March 2017, the Assembly codified the then existing approach of exempting onboard sales from being charged sales tax. Ordinance 2017-03 (codified at CBJC 69.05.040(4)). While that ordinance exempted the remittance of sales tax, it did require the cruise lines to keep track of and report onboard sales to the CBJ Sales Tax Office. Since 2017, each cruise line has reported onboard sales that are exempt from taxation. The reporting of taxable sales has occurred regularly, without difficulty, has not been contested, and therefore does not appear to be a burden on the cruise lines. Through education and compliance reviews since 2017, the cruise lines have succeeded in reporting all exempt sales from the time a cruise vessel enters the borough boundary, comes to port, and until it leaves the borough boundary.

Tax Borough Boundary to Borough Boundary with Port Call (Ord. 2020-48)

On October 26, 2020, Ordinance 2020-48 is set for public hearing, which would enable the Assembly to reverse the tax policy of Ordinance 2017-03. If adopted, Ordinance 2020-48 would require the remittance of sales taxes on goods or services provided in the City & Borough of Juneau, including sales of tour activities in Juneau but sold prior to the passenger arriving in Juneau. Imposition of a sales tax for onboard sales of goods and services has been found lawful, especially for those vessels that call in the taxing jurisdiction like disembarking passengers or provisioning crew.¹ If Ordinance 2020-48 is adopted, the Sales Tax Office can provide guidance to businesses who have questions about remitting the sales tax.

¹ E.g., *CSX Transportation, Inc. v. Alabama Dep't of Revenue*, 888 F.3d 1163, 1184 (11th Cir. 2018), *opinion modified on denial of reh'g*, 891 F.3d 927 (11th Cir. 2018) (concluding the Marine Transportation Security Act, 33 USC 5(b), does not invalidate sales tax for goods purchased for use on or by a vessel, or by its crew, or by its passengers); *Commercial Barge Line Co. v. Dir. of Revenue*, 431 S.W.3d 479, 485 (Mo. 2014) (concluding 33 USC 5(b) did not invalidate a Missouri sales tax on good and supplies delivered to vessels within Missouri); *See Cruise Lines Int'l Ass'n Alaska v. City & Borough of Juneau, Alaska*, 356 F. Supp. 3d 831, 844 (D. Alaska 2018) ("The U.S. House Conference Report stated that the purpose of 33 U.S.C. § 5(b) was 'to clarify existing law with respect to Constitutionally permitted fees and taxes on a vessel,' and 'to prohibit fees and taxes on a vessel simply because that vessel sails through a given jurisdiction.'"); *Reel Hooker Sportfishing, Inc. v. State, Dep't of Taxation*, 123 Haw. 494, 496, 236 P.3d 1230, 1232 (Haw. Ct. App. 2010) (holding that 33 USC 5(b) does not preempt the State

Hybrid Approach (Require amendments to Ord. 2020-48)

Some members may be curious about a hybrid approach (i.e. “geo-fencing”). A geographical fencing standard might say (a) goods and services sold while “at dock” in Juneau are subject to sales tax, or (b) goods and services sold while within x miles of Juneau must be charged sales tax. Whether a geo-fencing standard could survive legal scrutiny will likely depend if the geo-fencing approach imposes an excessive burden on the vendors (i.e. cruise ship companies).

“At dock” geo-fence

“At dock” would include ships physically attached to the dock and those in Gastineau Channel at “anchor” or using dynamic positioning to stay in the Channel. While an “at dock” geo-fencing standard is not likely a burden for the vendors because it is easy to know when a ship is at “dock,” it has the effect of continuing to exempt other sales and services that are otherwise taxable, like shoreside excursions in Juneau sold while the vessel is away from the “dock.” *See South Dakota v. Wayfair*, 138 S.Ct. 2080 (2018) (concluding that South Dakota’s could require out-of-state sellers to charge sales tax when selling or shipping goods to South Dakota). For example, a shoreside excursion in Juneau sold before boarding, sold while in port in Seattle, or sold while underway to Juneau is taxable pursuant to *Wayfair*. This is an important consideration, because the cruise lines sell a large percentage of tours from their websites.

Proximity geo-fence

A geo-fencing approach based on proximity to Juneau (i.e. x miles away or on the backside of Douglas, etc.) has a higher risk of imposing an excessive burden on vendors because each point of sale would be required to know the vessel’s position and local proximity standard. Even if certain vessels could apply such proximity geo-fencing standard, other vessels may not and it would allow other taxable sales to be exempt (i.e. shoreside excursions in Juneau sold while outside of the geo-fenced proximity standard).

In summary, the Assembly has tax policy choices. Either of the hybrid approaches would be a departure from the cruise lines’ current practice of reporting sales from borough boundary to borough boundary. Additionally, a novel approach for exempting sales based on proximity to “mainland Juneau” could invite calls for a similar treatment of CBJ’s “out of borough” sales tax exemption. Such an approach would also reduce the amount of sales tax that could be captured. If the Assembly wants to consider amendments to Ordinance 2020-48 to create a hybrid approach or if the Assembly needs more time to discuss these options, the Assembly could refer this ordinance back to committee. Given the changes effected by *Wayfair* and the formation of the Alaska Remote Sellers Sales Tax Commission, the recent trend has been towards more uniform application of sales tax.

from assessing a tax on the gross business receipts of a fishing charter for the privilege of doing business in Hawaii because it is not a tax on the vessels or passengers but a tax on the business).

Presented by: The Manager
Introduced: October 1, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(J)

An Ordinance Appropriating \$1,100,000 to the Manager as a Grant to United Human Services of SE Alaska to Construct the Southeast Community Services Center; Funding Provided by the General Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of one million one hundred thousand dollars (\$1,100,000) as a grant to United Human Services of SE Alaska to construct the Southeast Community Services Center.

Section 3. Source of Funds

General Fund's Fund Balance	\$1,100,000
-----------------------------	-------------

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth A. McEwen, Municipal Clerk



United Human Services
of Southeast Alaska
3225 Hospital Drive, Suite 301
Juneau, AK 99801

October 20, 2020

RE: Ordinance 2020-09(J), An Ordinance Appropriating \$1,100,000 to the Manager as a Grant to United Human Services of SE Alaska to Construct the Southeast Community Services Center; Funding Provided by the General Fund's Fund Balance.

Dear Mayor Weldon, Assembly Members and City Manager,

The United Human Services of SE Alaska (UHS) submitted our proposal requesting \$1.1M to construct the Southeast Community Services Center several months ago. Since then we've sent in additional items. For your convenience, this correspondence is intended to put all the salient points in one place!

Brief Review/Synopsis of the Project

Incorporated in 2009, United Human Services of SE Alaska (UHS) achieves our mission by co-locating social service agencies to create efficiencies that save money, increase sustainability, and build strong working relationships. Most importantly, our one-stop model decreases transportation barriers, facilitates resource connections, and ultimately, improves outcomes for our most vulnerable citizens.

In 2013, UHS took the master lease for a half-dozen social service nonprofits under one roof on Hospital Drive. Unfortunately, the current facility has critical limitations. In 2019, SAIL, on behalf of UHS, partnered with The Glory Hall to purchase property. We plan to subdivide and build two separate buildings. Our vision is to create a campus of cohesive services to most efficiently serve our community and again, our most vulnerable. CBJ financial support is absolutely critical to our success.

The Community Services Campus is a long-term investment in the health of our community

- UHS will be located at the heart of a larger campus of comprehensive services. The new TGH shelter is next door. St. Vincent de Paul's low-income senior housing, transitional housing and housing navigators are across the street. Juneau Youth Services and Central Council Tlingit and Haida Indian Tribes of Alaska (CCTHITA) are located in close proximity.
- This project is the key to successfully bringing together programs and services for improved outcomes on one central campus. The new Glory Hall will be more successful with the addition of UHS one-stop services next door. Numerous national studies identify locating comprehensive services in close proximity to shelters and low-income housing as a best practice.

Leveraged Economic Development

CBJ funding is crucial to the success of this project. The \$1.1M investment from CBJ will demonstrate strong local support, which is critical in order for UHS to successfully garner funding from other sources. \$1.1M contribution from CBJ will leverage an additional \$4.4M, for a total project cost of \$5.5M, primarily from sources outside of Juneau, e.g., \$1M from Rasmuson, \$350K from each Murdock and the Trust (in addition to Pre-Development funds already secured). **Partial funding will endanger our ability to leverage these and other critical funding sources.**

CBJ Funding ensures site prep will dovetail with the Glory Hall's project next door

CBJ funding now will allow UHS to move forward with site preparation & bringing utilities to the site in concert with The Glory Hall. Synchronizing these activities will save tens of thousands of dollars.

Immediate Economic Benefit

According to McDowell Group's analysis of the UHS project: "The UHS proposal to consolidate a broad and essential group of community supports in one location holds potential to provide immediate economic benefits for the community during construction of the campus, as well as long-term efficiencies once the center begins operating." **McDowell calculates that the project will result in 60 direct and indirect jobs during the construction phase, as well as \$7.7 million in total output.**

Community Economic Impact

Most of the building tenants have a regional and/or statewide presence. SAIL, the largest tenant, for example, serves more than 1600 total individuals hailing from 18 SE Alaska communities. Many of these individuals who reside outside of Juneau use the airport, located a block from the site, to get in and out of Juneau. We anticipate an uptick in SE travelers frequenting the service center and while in town, shopping and spending money in the community and boosting the economy.

Support for UHS Project Strengthens Juneau Social Services

In the current fiscal climate, many nonprofits are struggling and cutting important services. The UHS facility will provide monetary relief through efficiencies like shared reception, board/class/break room, custodial, copy/production, and IT. Tenants save money so less is spent on operating and more is available to focus on mission—improving service delivery to those in need.

More information about UHS and the Southeast Alaska Community Services project

UHS chose strategic partners and services to address the needs of our most vulnerable citizens: people with mental health, substance abuse, and other disabilities; seniors; the economically disadvantaged; people who are housing insecure. UHS has 10-year commitments from:

- Alaska Legal Services;
- Big Brothers Big Sisters;
- Disability Law Center (and their social security navigator);
- NAMI Juneau and the Suicide Prevention Coalition;
- SAIL(aging and disability resource center with programs to promote independence, e.g., employment supports, veteran's services, long-term care counseling, skills training, etc.);
- United Way of SE Alaska

The UHS facility also includes a 'Resource Room' to be staffed by rotating service providers, e.g., employment services to be provided by the Division of Vocational Rehabilitation.

Attached please find the McDowell Economic report and a sampling of support letters from community leaders including President Peterson of CCTHITA; Mike Abbott, CEO of the Alaska Mental Health Trust Authority; former Juneau Legislator Cathy Munoz; Amy Skilbred, Reed Stoops on behalf of the Juneau Community Foundation.

Should you have questions, please do not hesitate to contact me. Please vote in support of the full appropriation of Ordinance 2020-09(J) on October 26th. Thank you for your consideration.

Sincerely,



Joan O'Keefe, Executive Director
907-321-3156 cell

Date: September 29, 2020

To: Joan O’Keefe, United Human Services of SE Alaska, Inc.

From: McDowell Group

RE: United Human Services Multi-Tenant Nonprofit Center Economic Impacts

United Human Services of SE Alaska, Inc. (UHS) requested McDowell Group consider the economic impacts of a multi-tenant non-profit center, as proposed in 2020. The following summarizes McDowell Group’s initial analysis of the proposal.

The UHS proposal to consolidate a broad and essential group of community supports in one location holds potential to provide immediate economic benefits for the community during construction of the campus, as well as long-term efficiencies once the center begins operating.

IMPACTS OF CAMPUS CONSTRUCTION

McDowell Group conducted economic impact modeling of the \$5.5 million design and construction phase of the non-profit center campus to analyze potential economic impacts. Economic impacts occur at three levels:

- **Direct impacts** based on jobs, payroll, and spending directly resulting from project expenditures.
- **Indirect impacts** based on economic activity generated as construction companies purchase goods or services from other businesses in support of each project.
- **Induced impacts** based on economic activity generated as employees spend their payroll dollars in the local economy.

Economic impact modeling indicates the investment of \$5.5 million in construction of the multi-tenant center would directly generate an estimated total of 40 jobs in Juneau over a 12-month period, with payroll totaling \$2.4 million. Including all direct, indirect, and induced impacts, the project would support a total of 60 jobs and \$3.2 million in total payroll, and \$7.7 million in economic activity.

Table 1. Multi-Tenant Center Construction-Phase Economic Impacts

Category	Employment	Total Payroll	Total Output
Direct impacts	40	\$2.4 million	\$5.5 million
Indirect and induced impacts	20	\$0.8 million	\$2.2 million
Total impacts	60	\$3.2 million	\$7.7 million

Source: McDowell Group calculations

The local economic impact of a construction project depends on the amount of wages paid, the place of residence of those employed, and the local availability of materials, supplies, and services required to complete the project. Actual economic impacts of these projects will depend on which firms are hired to complete work, their employment of resident workers, and material purchasing practices.

LONG-TERM BENEFITS

The preceding analysis considers short-term, temporary economic impacts associated with campus design and construction. While it is beyond the scope of this analysis to consider all the potential costs and benefits associated with consolidation of social service providers and other community supports, it is important to note that such consolidation may generate significant long-term economic and social benefits. Efficiencies generated from shared space and administrative staffing would likely free up more resources for delivery of social services. A study on non-profit co-location by the Federal Reserve Bank of St. Louis found that co-location of organizations with complementary missions improves quality of services and increases use of services through easier access for clients and ease of establishing a continuum of care.¹ The study also found such an arrangement reduces financial burdens on the organizations involved and has the potential to generate positive economic impacts for the community it serves.

¹ Eggleston and O'Neill. 2017. *Nonprofit Co-Location and Opportunities for Community Development Financial Institutions*. Community Development Department, Federal Reserve Banks of St. Louis/



CENTRAL COUNCIL
Tlingit & Haida Indian Tribes of Alaska

Office of the President • Edward K. Thomas Building
9097 Glacier Highway • Juneau, Alaska 99801

Packet Page 90 of 131

September 22, 2020

RE: Support for the funding request for the Southeast Community Services Center and The Glory Hall
Emergency Shelter

To Whom it May Concern:

On behalf of Central Council of Tlingit & Haida Indian Tribes of Alaska (Tlingit & Haida), I write to you in support of the \$1.1M funding request to construct the Southeast Community Service Center and the \$2.3M funding request for the New Glory Hall. Placing strategic services on the same campus as the emergency shelter and across the street from St. Vincent de Paul's transitional housing and low-income senior housing is forward thinking, solution based, and ultimately, a wise investment in our community.

The Southeast Community Service Center has ten-year commitments from Alaska Legal Services; The Disability Law Center (DLC); NAMI Big Brothers Big Sisters; and Southeast Alaska Independent Living. DLC employs Juneau's Social Security/Social Security Disability Navigator and NAMI is the umbrella organization for Juneau's Suicide Prevention Coalition. These organizations provide strategic resources to our community's most vulnerable populations, including elders, people with disabilities, people currently without homes, and our most economically disadvantaged citizens.

Many who live and work in the Juneau Borough understand the important service the Glory Hall has provided to those in need. It is also understood that the need for these services have risen dramatically over the years and is likely to increase further as a result of the economic impact Covid-19 has had on the economy. The current Glory Hall has limited space and storage.

Building a new shelter, along with the Southeast Community Services Center, would greatly enhance resources for Juneau's population experiencing homelessness and other vulnerable populations.

A new building and location for the Glory Hall and Southeast Community Services Center will enable providers to create more effective programming. As a neighbor to the proposed project, Tlingit & Haida sees this development as an improvement to the community and a way to further support and lift people up, and to provide services and an environment which do not perpetuate crisis, trauma, cycle of homelessness and despair, and addiction.

For these reasons, Tlingit & Haida supports the funding requests for a New Glory Hall emergency shelter and the Southeast Community Services Center and urges your full support of both funding requests.

Sincerely,

Richard J. Peterson
President

September 21, 2020

Dear Mayor Weldon and City and Borough of Juneau Assembly Members,

For more than 25 years, the Alaska Mental Health Trust Authority (the Trust) has supported programs, services and policies that positively impact the lives of Trust beneficiaries, those Alaskans who experience a mental illness, substance abuse related disorder, traumatic brain injury, Alzheimer's disease and related dementia or developmental disabilities. The Alaska Mental Health Trust Authority provides leadership in the advocacy, planning, implementing and funding of services and programs for Trust beneficiaries.

A little over a decade ago, the Trust first embraced a Juneau-based effort to form a social service multi-tenant nonprofit center by sponsoring an initiative into the Pre-Development (Pre-D) program, housed at the Foraker Group. The Pre-D program was a funder initiative of the Trust, the Denali Commission, and Rasmuson Foundation to vet capital projects and give them the tools for success. With Trust support, the United Human Services of SE Alaska (UHS) was incorporated in 2009. To prove the model, in 2003 UHS signed a master lease to umbrella six social service nonprofits under one roof.

In December of 2019, UHS purchased property in partnership with The Glory Hall, Juneau's homeless shelter, from and adjacent to St. Vincent de Paul, with the vision of forming a campus to forever change how social services are delivered in Juneau and the surrounding area. In this new iteration, UHS sought key strategic partners to bring to the campus and secured ten-year commitments from Alaska Legal Services; The Disability Law Center; NAMI Juneau (the umbrella organization for Juneau's Suicide Prevention Coalition); Southeast Alaska Independent Living; the United Way of SE Alaska; and Big Brothers Big Sisters of Alaska. Collectively, these six organizations serve more than 500 Trust beneficiaries. Additionally, this initiative is currently working with the United States Department of Housing and Urban Development (HUD) to secure federal designation as an EnVision Center, a centralized hub that provides people with resources and support needed to excel.

The Southeast Community Services Center is a \$5.5M project. In 2019, the Trust has appropriated \$75,000 in Pre-Development support. UHS submitted a Letter of Interest to the Trust for an additional \$350,000 over two years. In response, the Trust invited a full FY21 proposal for \$150,000 and is aware of the UHS intention to apply for the balance in FY22.

In closing, The Trust encourages the City and Borough of Juneau (CBJ) strongly consider the \$1.1M request for the Southeast Community Services Center. Your partnership will leverage significant support from outside Juneau and ultimately make this worthy project a reality.

Sincerely,



Michael K. Abbott
Chief Executive Officer



September 22, 2020

Dear Mayor Weldon and City and Borough of Juneau Assembly Members,

On behalf of the Juneau Community Foundation, we urge your support of the \$1.1M funding request from the United Human Services of SE Alaska (UHS) for construction of the Southeast Community Services Center, a multi-tenant nonprofit center. UHS has secured ten-year commitments from an array of strategic partners including Alaska Legal Services, SAIL, the United Way, NAMI (and the Suicide Prevention Coalition), The Disability Law Center, and Big Brothers Big Sisters. The Southeast Community Service Center will be an integral component of a larger campus of services – adjacent to the New Glory Hall and across the street from St. Vincent de Paul's array of services, e.g., transitional housing and Smith Hall low-income senior housing.

The Foundation was established to enrich and sustain Juneau and other Southeast Alaska communities into perpetuity. From the start, our mission is to promote philanthropy and effectively respond to the needs of our community to create a healthy, safe, and culturally rich environment. Original incorporation documents were signed in December 2000 and tax-exempt status in 2005.

We have conducted listening sessions with social service agencies in Juneau for many years now during our Hope Endowment/CBJ Social Service Grant program. The need for a one-stop social service hub has been a reoccurring theme and more recently a priority of these organizations. The model of sharing efficiencies, e.g. a lobby, board room, class room, break room, so that tenants can spend less on rent and more on mission, makes a world of sense. And, as important, this one-stop hub, a recognized best practice, will decrease barriers and promote the health and well-being for community members seeking services, including some of our most vulnerable citizens.

The Southeast Community Services Center is estimated to cost \$5.5M to construct. The UHS funding request to CBJ represents 20% of the total cost and is critical to the ability of the project to leverage the \$4.4M balance, primarily from outside sources. We have recently opened a Special Project Fund to aid in the capital campaign effort. This project will also have significant economic impact during construction.

In closing, the Southeast Community Services Center is a solution-oriented, long-term investment, in Juneau's future. For these reasons, the Foundation whole-heartedly supports this project and urges CBJ support of the \$1.1M appropriation requested.

Sincerely,

A handwritten signature in dark ink, appearing to read "Amy Skilbred".

Amy Skilbred
Executive Director

- S -

Reed Stoops
Board of Directors

September 22, 2020

Mayor Beth Weldon
155 South Seward Street
Juneau, Alaska 99801

Dear Mayor Weldon and Members of the Assembly,

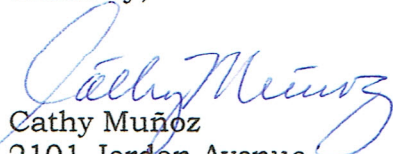
Several years ago a group of leaders from the non-profit sector brought to my attention a vision for a consolidated social services campus. Then, as now, the plan sought to bring compatible non-profit agencies under one roof to better deliver services in the most economical manner possible. From the seeds of an idea, the proposal has grown with commitments of numerous organizations, and an innovative collaboration with the Glory Hall to jointly purchase land near the St. Vincent de Paul facility.

Today, several well-established organizations have made commitments to locate operations at the multi-tenant non-profit center. They include NAMI Juneau, Southeast Alaska Independent Living (SAIL), The Disability Law Center, Alaska Legal Services, United Way of Southeast Alaska, and Big Brothers/Big Sisters of Alaska. The Glory Hall is also proceeding forward with construction of a separate shelter on the location's site.

The consolidation of agencies who serve the public in one location makes sense. Transportation, alone, can often present major obstacles for many individuals seeking help. By locating compatible services in the same location, there are opportunities to save money and better serve the public.

United Human Services Inc. is seeking \$1.1 million grant from City and Borough of Juneau to help leverage the balance of funding to make the \$5.5 million project a reality. I ask for your support of this important work, and I thank you for your service to the Juneau community.

Sincerely,



Cathy Muñoz
2101 Jordan Avenue
Juneau, Alaska 99801

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Appropriation Resolution Serial No. 2915

An Emergency Appropriation Resolution Appropriating \$70,000 to the Manager as a Grant to Shepherd of the Valley Lutheran Church for Three Drop-In Distance Learning Centers for School-Age Youth During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make an emergency appropriation upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau ("CBJ") received its first positive case of COVID-19; and

WHEREAS, since March the community has had more than 400 confirmed COVID-19 cases; and

WHEREAS, support to the Shepherd of the Valley Lutheran Church ("Shepherd of the Valley") would help address distance learning needs for school-age youth during the COVID-19 pandemic; and

WHEREAS, support to Shepherd of the Valley for three drop-in distance learning centers for school-age youth is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, support to Shepherd of the Valley for three drop-in distance learning centers for school-age youth during the COVID-19 pandemic was not accounted for in the FY20 budget; and

WHEREAS, expenses for three drop-in distance learning centers for school-age youth are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Emergency Appropriation. There is appropriated to the Manager the sum of seventy thousand dollars (\$70,000) as a grant to Shepherd of the Valley for three drop-in distance learning centers for school-age youth during the COVID-19 pandemic.

Section 2. Source of Funds

CARES Act Special Revenue Fund \$70,000

Section 3. Effective Date. This resolution shall become effective upon adoption.

Adopted this _____ day of October, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



Economic Stabilization Task Force

Appointed by the City & Borough of Juneau's Mayor

Email: Economic-Stabilization@juneau.org

Mail: 155 S Seward Street, Juneau, AK 99801

www.beta.juneau.org/assembly/economic-stabilization

Date: October 8, 2020

To: City & Borough of Juneau Assembly

From: Economic Stabilization Task Force

Re: Food and Shelter Program Funding

By unanimous consent, the Economic Stabilization Task Force recommends the Assembly fund the following requests providing food and/or shelter.

1. Southeast Alaska Food Bank is requesting \$79,300 to rent two heated storage spaces for November and December at \$650 per month; to store a six-month supply of nonperishable food for the Food Bank at \$10,000 per month; and, to purchase a six-month supply of food for the weekend backpack student program at \$3,000 per month.
2. Shepherd of the Valley is requesting \$95,000 for the operation of a Safe Place for Schooling program to support children during online school. The program will provide tutors, food, headphones, and internet at five church sites. This program supports students who need a safe place to attend school on the internet, to perform their schoolwork, have breakfast and lunch, and participate in activities. This coordinated program has already received \$80,000 from the Alaska Community Foundation DHHS CARES Act Funds and needs the remaining \$95,000 to operate. Shepherd of the Valley has discussed food possibilities with the Juneau School District, but the federal regulations for school breakfast and lunch prohibits the district from delivering food to general programs. The students at Safe Place for Schooling happily engage in cooking as one of their activities.

We are requesting CARES funds for a "Safe Space for Schooling" program hosted at three or four different congregations for the first semester of school in Juneau. We have received \$80,000 from Alaska Community Foundation. That was half of our request/ need because our initial request was for the first quarter and it is now apparent we will run the first semester.

We are requesting \$70,000 from CBJ CARES funds

Spending time with youth during the pandemic revealed to us some needs not being met:

- Safe space
- Human interaction
- Assistance and encouragement with learning
- Consistent WiFi access
- A reason to get out of bed and get dressed
- Play
- Food

We know that older siblings are watching younger ones. This was difficult enough during the summer, but trying to do school and tend younger siblings seems impossible. The pandemic has stressed youth and their families greatly.

Juneau School District will be distance learning. There will be some concessions made for especially vulnerable youth to learn on-site at the schools, but there are many more youth whose lives are in disarray because of the pandemic and need to be in a safe space.

We have now run a Safe Space for Schooling program at Shepherd of the Valley for three weeks with an average of 13-20 youth a day. Juneau Christian Center and Resurrection Lutheran are committed to opening on Thursday, October 22. Douglas Methodist is in the final stages of approval from their regional superintendent. We now have a better idea of funds needed to actually run this program.

The spaces will be open from 7:30 am-3:30 pm Monday-Tuesday, Thursday-Friday for up to 20 youth. We will serve breakfast and lunch.

Because of our interactions with children during the pandemic, we have seen their precarious situation. Our Safe Space for Schools addresses enabling parents/ caregivers to return to work and prevents child neglect/abuse.

Shepherd of the Valley budget (Accountant and insurance are to cover all sites):

Accountant	\$640
Insurance	\$500
Payroll	\$24,839
Utilities	\$1600
Food	\$8000

Internet	\$2500
Air purifier	\$399
Headsets	\$450
Total for 11 weeks	\$38,928

**ESTIMATE**

Juneau Christian Center

8001 Glacier Hwy
Juneau, AK 99801
United States

Phone: +1 907-789-2176
info@jccalaska.com

Estimate #: 0001

Estimate date: Oct 15, 2020

Bill To:

Safe Space for Schooling

Ship To:

Description	Quantity	Price	Amount
Facility Utilities - 32 days	32	\$250.00	\$8,000.00
Industrial Cleaning after Semester	1	\$1,000.00	\$1,000.00
Trash Disposal Increase - 3 months	3	\$50.00	\$150.00
Internet Upgrade - 3 months	3	\$144.00	\$432.00
Supervisor Position (\$20/hr x 32 hr/wk) - 8 weeks	8	\$640.00	\$5,120.00
Sanitizer Position (\$15/hr x 32 hr/wk) - 8 weeks	8	\$480.00	\$3,840.00
Roamer Position 1 (\$15/hr x 20 hr/wk) - 8 weeks	8	\$300.00	\$2,400.00
Roamer Position 2 (\$15/hr x 20 hr/wk) - 8 weeks	8	\$300.00	\$2,400.00
Roamer Position 3 (\$15/hr x 20 hr/wk) - 8 weeks	8	\$300.00	\$2,400.00
Weekly Food Budget - 8 weeks	8	\$1,000.00	\$8,000.00
		Subtotal	\$33,742.00
		Total	\$33,742.00

Resurrection Budget	Cost per Week	Program Total
Supervisor (32 hrs a week @ \$20)	\$540.00	5,120.00
Staff Members (3 x 30 hrs a week @ \$16)	\$1,440.00	11,520.00
Internet (\$500)	\$500.00	4,000.00
Food (Breakfast & Lunch)	\$200.00	1,600,00
Deep cleaning (x2)	\$300.00	2,400,00
Recertification of RLC Kitchen	\$	1,000.00
Carpet Cleaning (2x)	\$	500.00
Staff Computer	\$	700.00
Program Printer	\$	500.00
Mesh Router	\$	800.00
Air Cleaner	\$	1,000.00
Program mini-fridge	\$	300.00
Shelving, storage boxes,	\$	500.00
Operating Total	\$2,088.00	29,940.00
Refurbishment of RLC Downstairs Hall and Scout Room		25,000.00
TOTAL		54,940.00

We are waiting to hear from Douglas Methodist, but want to assume at least a \$20,000 budget.

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Appropriation Resolution Serial No. 2916

An Emergency Appropriation Resolution Appropriating up to \$79,300 to the Manager as a Grant to Southeast Alaska Food Bank to Address Food Security Needs Among Vulnerable Populations During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make an emergency appropriation upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau ("CBJ") received its first positive case of COVID-19; and

WHEREAS, since March the community has had more than 400 confirmed COVID-19 cases; and

WHEREAS, support to the Southeast Alaska Food Bank ("SEAFB") would help address food security needs among vulnerable populations during the COVID-19 pandemic; and

WHEREAS, support to SEAFB to address food security needs among vulnerable populations is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, support to SEAFB to address food security needs among vulnerable populations during the COVID-19 pandemic was not accounted for in the FY20 budget; and

WHEREAS, expenses for SEAFB's COVID-19 related food costs are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Emergency Appropriation. There is appropriated to the Manager the sum of up to seventy-nine thousand three hundred dollars (\$79,300) for SEAFB to address food security needs among vulnerable populations during the COVID-19 pandemic.

Section 2. Source of Funds
CARES Act Special Revenue Fund \$79,300

Section 3. Effective Date. This resolution shall become effective upon adoption.

Adopted this _____ day of October, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



Economic Stabilization Task Force

Appointed by the City & Borough of Juneau's Mayor

Email: Economic-Stabilization@juneau.org

Mail: 155 S Seward Street, Juneau, AK 99801

www.beta.juneau.org/assembly/economic-stabilization

Date: October 8, 2020

To: City & Borough of Juneau Assembly

From: Economic Stabilization Task Force

Re: Food and Shelter Program Funding

By unanimous consent, the Economic Stabilization Task Force recommends the Assembly fund the following requests providing food and/or shelter.

1. Southeast Alaska Food Bank is requesting \$79,300 to rent two heated storage spaces for November and December at \$650 per month; to store a six-month supply of nonperishable food for the Food Bank at \$10,000 per month; and, to purchase a six-month supply of food for the weekend backpack student program at \$3,000 per month.
2. Shepherd of the Valley is requesting \$95,000 for the operation of a Safe Place for Schooling program to support children during online school. The program will provide tutors, food, headphones, and internet at five church sites. This program supports students who need a safe place to attend school on the internet, to perform their schoolwork, have breakfast and lunch, and participate in activities. This coordinated program has already received \$80,000 from the Alaska Community Foundation DHHS CARES Act Funds and needs the remaining \$95,000 to operate. Shepherd of the Valley has discussed food possibilities with the Juneau School District, but the federal regulations for school breakfast and lunch prohibits the district from delivering food to general programs. The students at Safe Place for Schooling happily engage in cooking as one of their activities.

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Appropriation Resolution Serial No. 2917

An Emergency Appropriation Resolution Appropriating up to \$85,000 to the Manager as a Grant to St. Vincent de Paul for COVID-19 Related Costs for Sheltering, Food, and Support to Vulnerable Populations; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make an emergency appropriation upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau ("CBJ") received its first positive case of COVID-19; and

WHEREAS, since March the community has had more than 400 confirmed COVID-19 cases; and

WHEREAS, support to St. Vincent de Paul for COVID-19 related costs would help address the vulnerable population's sheltering and food security needs during the pandemic; and

WHEREAS, support to St. Vincent de Paul for COVID-19 related costs would help mitigate the spread of COVID-19 among Juneau's vulnerable population; and

WHEREAS, support to St. Vincent de Paul for COVID-19 related costs for sheltering, food, and support to vulnerable populations is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, support to St. Vincent de Paul for COVID-19 related costs was not accounted for in the FY20 budget; and

WHEREAS, expenses for St. Vincent de Paul's COVID-19 related costs are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Emergency Appropriation. There is appropriated to the Manager the sum of up to eighty-five thousand dollars (\$85,000) for St. Vincent de Paul's COVID-19 related costs for sheltering, food, and support to vulnerable populations.

Section 2. Source of Funds

CARES Act Special Revenue Fund	\$85,000
--------------------------------	----------

Section 3. Effective Date. This resolution shall become effective upon adoption.

Adopted this _____ day of October, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
 Introduced: September 21, 2020
 Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-06(AN)

An Ordinance Appropriating to the Manager the Sum of \$8,350,000 as Funding for the City and Borough of Juneau's Fiscal Year 2020 COVID-19 Related Costs; Funding Provided by Federal Revenue and State Revenue.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$8,350,000 as funding for the City and Borough of Juneau's fiscal year 2020 COVID-19 related costs.

Section 3. Source of Funds

Federal Revenue	\$ 8,227,587
State Revenue	\$ <u>122,413</u>
Total Funding	\$ 8,350,000

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this ____ day of _____, 2020.

 Beth A. Weldon, Mayor

Attest:

 Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
 Introduced: September 21, 2020
 Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-07(B)

An Ordinance Appropriating \$1,015,700 from the Treasury for the Juneau School District's Fiscal Year 2020 COVID-19 Related Costs, Funding Provided by Federal Revenue and Miscellaneous Donations.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated \$1,015,700 from the Treasury for the Juneau School District's fiscal year 2020 COVID-19 related costs.

Section 3. Source of Funds

Federal Revenue	\$ 942,900
Miscellaneous Donations	\$ <u>72,800</u>
Total Funding	\$ 1,015,700

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this ____ day of _____, 2020.

 Beth A. Weldon, Mayor

Attest:

 Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: September 21, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-10(A)

An Ordinance Appropriating \$949,000 from the Treasury for the Juneau School District's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by Federal Revenue.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated \$949,000 from the Treasury for the Juneau School District's fiscal year 2021 COVID-19 related costs.

Section 3. Source of Funds

Federal Revenue	\$ 949,000
-----------------	------------

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this ____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
 Introduced: September 21, 2020
 Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-06(AM)

An Ordinance Appropriating to the Manager the Sum of \$5,583,367 to Fund the City and Borough of Juneau and Bartlett Regional Hospital's Fiscal Year 2020 Public Employees' Retirement System (PERS) Contribution; Funding Provided by the Alaska Department of Administration.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$5,583,367 to fund the City and Borough of Juneau and Bartlett Regional Hospital's fiscal year 2020 Public Employees' Retirement System contribution, distributed as follows:

Bartlett Regional Hospital

Bartlett Regional Hospital	<u>\$ 2,717,458</u>
-----------------------------------	----------------------------

City & Borough of Juneau

General Fund:

Arboretum	\$ 5,930
Clerk's Office	11,218
Community Development	118,074
Finance	218,295
General Engineering	99,297
Human Resources	35,330
Law	65,618
Libraries	102,901
Management Information Systems	86,392
Manager's Office	67,182
Mayor & Assembly	1,105
Parks and Landscape	<u>18,246</u>
Total General Fund	<u>\$ 829,588</u>

Special Revenue Funds:

Capital City Fire	\$ 344,117
Capital Transit	190,885
Eaglecrest Ski Area	38,490
Lands & Resources	17,832

Parks and Recreation	144,358
Police	567,288
Streets	<u>114,000</u>
Total Special Revenue Funds	<u>\$ 1,416,970</u>
Enterprise Funds:	
Airport	\$ 149,848
Docks	48,160
Harbors	70,040
Water	69,611
Wastewater	154,455
Waste Management	<u>5,990</u>
Total Enterprise Funds	<u>\$ 498,104</u>
Internal Service Funds:	
Building Maintenance	\$ 65,050
Public Works Fleet	31,284
Self-Insurance	<u>24,913</u>
Total Internal Service Funds	<u>\$ 121,247</u>
Total City & Borough of Juneau	<u>\$ 2,865,909</u>
<u>Total Appropriation</u>	<u>\$ 5,583,367</u>

Section 3. Source of Funds

Alaska Department of Administration	\$ 5,583,367
-------------------------------------	--------------

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this ____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Presented: 10/26/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Ordinance Serial No. 2020-52

**An Emergency Ordinance Amending the City and Borough of Juneau
COVID-19 Mitigation Strategies and Providing for a Penalty.**

WHEREAS, CBJ Charter 5.4(a) provides the Assembly may adopt an emergency ordinance to meet a public emergency by an affirmative vote of at least six assemblymembers; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19; and

WHEREAS, since March the community has had more than 416 confirmed COVID-19 cases as of October 23, 2020; and

WHEREAS, the COVID-19 Mitigation Strategies were initially adopted by Emergency Ordinance 2020-46; and

WHEREAS, the amended COVID-19 Mitigation Strategies will help provide better structure and certainty as the community balances the needs to mitigate harm and keep the economy open;

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Repeal of Ordinance 2020-46. Emergency Ordinance 2020-46 is repealed.

Section 3. COVID-19 Mitigation Strategies.

- (a) **Adoption.** The City and Borough of Juneau COVID-19 Mitigation Strategies identified in Exhibit A are adopted.
- (b) **Determination of Incident Risk Level.** The Manager is authorized to determine which Incident Risk Level best fits the City and Borough of Juneau based on a comprehensive range of public health factors related to COVID-19.
- (c) **Public Notice.** The Manager shall conspicuously identify the Incident Risk Level on the City and Borough of Juneau's webpage and widely distribute public notice when the level changes.
- (d) **Exemptions.**
 - (1) **Exemption Request.** An entity or person may request an exemption from the COVID-19 Mitigation Strategies by submitting a site specific COVID-19 Mitigation Plan to the CBJ Emergency Operations Center by emailing covidquestions@juneau.org. The Emergency Operations Center may issue an exemption if the COVID-19 Mitigation Plan has sufficient measures and policies to mitigate the spread of COVID-19 in light of the Incident Risk Level.
 - (2) **Public Records.** All exemption requests, communication, and responses are presumptively public records. If an entity or person requests that the City and Borough of Juneau withhold any information contained in your COVID-19 Mitigation Plan from public release because the information is protected under AS 40.25.120(a), you must submit the following information with the request:
 - (A) Identify each set of discrete information that the entity or person asserts is confidential;
 - (B) Identify each specific legal authority that the entity or person asserts applies to each such set of information; and
 - (C) For each such set of information, explain why the entity or person asserts the information is confidential based on each legal authority the entity or person asserts applies to that information.

Should the City and Borough of Juneau receive a request for records under the Public Records Act applicable to any item marked confidential, the City and Borough of Juneau should notify the person or entity asserting confidentiality as soon as practicable prior to making any disclosure. The person or entity asserting confidentiality acknowledges it has five (5) calendar days after receipt of notice to notify the City and Borough of Juneau of its objection to any disclosure, and to file any action with any competent court to protect its interests. Should the person or entity asserting

confidentiality fail to notify the City and Borough of Juneau of its objection or fail to file suit within five (5) calendar days, the CBJ may disclose the records.

(e) **Violation.** A person who violates a mitigation strategy in Exhibit A shall be subject to a civil fine not to exceed \$25.00 per violation, which shall be considered incorporated into CBJC 03.30.070(a); payment of the civil fine shall be accepted in satisfaction of the violation; and the violation shall be subject to CBJC 03.30.070(b)-(c) and CBJC 03.30.075-03.30.085. In addition to a civil fine, the City and Borough of Juneau may use all available civil enforcement options (i.e. injunction, revocation of certificate of occupancy, civil lawsuit, etc.) to assure compliance with this ordinance.

(f) **Amendments.** The Manager shall advise the Assembly if new and relevant information about COVID-19 is discovered that warrant revisions to the COVID-19 Mitigation Strategies in Exhibit A.

Section 4. Effective Date. This ordinance shall be effective immediately after its adoption and be in effect for 180 days.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

City and Borough of Juneau COVID-19 Mitigation Strategies

Incident Risk Level	Masks/Face Coverings	Social Distancing	Large Gatherings	Restaurants, Bars, Clubs, Breweries, etc.	Personal Services, Gyms	Travel
Very High	Masks/Face coverings required outside the home.	Residents are required to stay at home except as needed for groceries, medical care, and essential workforce needs.	Outdoor gatherings limited to no more than 10 people with proper social distancing. Indoor communal events not allowed.	Restaurants and bars limited to delivery and curbside pickup if allowed by law.	Personal Services and Gyms closed.	Critical Infrastructure and essential travel only.
High	Masks/Face coverings must be worn indoors and outdoors in public areas where 6 feet of social distancing cannot be maintained.	6 feet of distance must be maintained. Keep social bubble contained to family members.	Indoor gatherings should be limited to 20* people with safety measures (masks required). Outdoor gatherings with 6 feet distancing recommended.	Bars and Restaurants reduce capacity to ensure at least 6 feet of physical distancing between parties and not to exceed 50% with reservations / contact list required. Delivery/curbside pickup if allowed by law. Bars and restaurants closed at 11:00 p.m.	Personal Services by appointment only, one customer per service provider, no waiting areas. Gyms, no group activities, limit capacity to 25%.	Interstate: Follow provisions of Health Mandate 10. Intrastate: Travelers coming from other communities with Moderate to High alert levels are strongly encouraged to test and follow strict social distancing protocols until negative test results arrive or quarantine for 14 days.
Moderate	Masks/Face coverings must be worn indoors in public areas where 6 feet of social distancing cannot be maintained. Masks/face coverings recommended when: outdoors and 6 feet of distance can't be maintained from others.	6 feet of distance must be maintained. Keep social bubble limited to family members and critical contacts.	Indoor gatherings should be limited to 50* people with safety measures (masks required). Outdoor gatherings with 6 feet distancing recommended.	Bars not to exceed 50% capacity. Strongly recommend restaurants reduce capacity to ensure physical distancing between parties, recommend reservations required. Recommend delivery and curbside pickup if allowed by law.	Personal Services by appointment only, no waiting areas. Gyms, small group activities outdoors, limit capacity to 50%.	Interstate: Follow provisions of Health Mandate 10. Intrastate: Travelers coming from other communities with Moderate to High alert levels are strongly encouraged to test and follow strict social distancing protocols until negative test results arrive.
Minimal	Masks/Face coverings must be worn indoors in public areas where 6 feet of social distancing cannot be maintained.	6 feet of distance must be maintained. Keep social bubble limited to family members and a few other key contacts.	Limit gathering size so a minimum distance of 6 feet can be maintained. Outdoor gatherings recommended.	Follow all Public Health State Mandates in reopen responsibly plan.	Follow all Public Health State Mandates in reopen responsibly plan.	Follow provisions of Health Mandate 10.

*Exemptions can be requested with approved COVID mitigation plans in place.

Version 3 October 26, 2020

City and Borough of Juneau COVID-19 Mitigation Strategies						
Incident Risk Level	Masks/Face Coverings	Social Distancing	Large Gatherings	Restaurants, Bars, Clubs, Breweries, etc.	Personal Services, Gyms	Travel
Very High	Masks/Face coverings required outside the home.	Residents are required to stay at home except as needed for groceries, medical care, and essential workforce needs.	Outdoor gatherings limited to no more than 10 people with proper social distancing. Indoor communal events not allowed.	Restaurants and bars limited to delivery and curbside pickup if allowed by law.	Personal Services and Gyms closed.	Critical Infrastructure and essential travel only.
High	Masks/Face coverings must be worn indoors and outdoors in public areas where 6 feet of social distancing cannot be maintained.	6 feet of distance must be maintained. Keep social bubble contained to family members.	Indoor gatherings should be limited to 20* people with safety measures (masks required). Outdoor gatherings with 6 feet distancing recommended.	<u>Bars and Restaurants reduce capacity to ensure at least 6 feet of physical distancing between parties and not to exceed 50% with reservations / contact list required.</u> Bars closed for indoor service. Restaurants reduce capacity to sunrise physical distancing not to exceed 50% with reservation required. Delivery/curbside pickup if allowed by law. <u>Bars and restaurants closed at 11:00 p.m.</u>	Personal Services by appointment only, one customer per service provider, no waiting areas. Gyms, no group activities, limit capacity to 25%.	Interstate: Follow provisions of Health Mandate 10. Intrastate: Travelers coming from other communities with Moderate to High alert levels are <u>strongly encouraged to test</u> required to test and follow strict social distancing protocols until negative test results arrive or quarantine for 14 days.
Moderate	Masks/Face coverings must be worn indoors in public areas where 6 feet of social distancing cannot be maintained. Masks/face coverings recommended when outdoors and 6 feet of distance can't be maintained from others.	6 feet of distance must be maintained. Keep social bubble limited to family members and critical contacts.	Indoor gatherings should be limited to 50* people with safety measures (masks required). Outdoor gatherings with 6 feet distancing recommended.	Bars not to exceed 50% capacity. Strongly recommend restaurants reduce capacity to ensure physical distancing between parties, recommend reservations required. Recommend delivery and curbside pickup if allowed by law.	Personal Services by appointment only, no waiting areas. Gyms, small group activities outdoors, limit capacity to 50%.	Interstate: Follow provisions of Health Mandate 10. Intrastate: Travelers coming from other communities with Moderate to High alert levels are strongly encouraged to test and follow strict social distancing protocols until negative test results arrive.

Emergency Ordinance 2020-52 Exhibit A redline changes as compared to Emergency Ordinance 2020-46 Exhibit A

Minimal	Masks/Face coverings must be worn indoors in public areas where 6 feet of social distancing cannot be maintained.	6 feet of distance must be maintained. Keep social bubble limited to family members and a few other key contacts.	Limit gathering size so a minimum distance of 6 feet can be maintained. Outdoor gatherings recommended.	Follow all Public Health State Mandates in reopen responsibly plan.	Follow all Public Health State Mandates in reopen responsibly plan.	Follow provisions of Health Mandate 10.
---------	---	---	---	---	---	---

*Exemptions can be requested with approved COVID mitigation plans in place.

Version 3 redline October 26, 2020



TO: Rorie Watt, City Manager
FROM: George Schaaf, Parks & Recreation Director
DATE: October 22, 2020
RE: Dimond Park Field House

Dimond Park Field House, Inc. and the Juneau Community Foundation have asked CBJ to assume ownership and operation of the Dimond Park Field House. You asked me to evaluate the proposal, identify pros/cons, and estimate operating costs. This task is complicated by the COVID-19 pandemic, which has severely impacted facility use, schedules, and revenues. The information contained in this memo represents our best estimates based on the information available at this time.

BACKGROUND

The Dimond Park Field House is a privately owned facility located within Dimond Park on land leased from the City & Borough of Juneau. The building is owned by Dimond Park Field House, Inc., and has been operated by Eaglecrest under a management agreement since 2008.

The Dimond Park Field House was conceived by the Juneau Community Foundation in 2005. A number of local sports organizations contributed to the project, including the Juneau Soccer Club, Midnight Suns Baseball & Softball, and Juneau School District sports teams. The CBJ agreed to lease land in Dimond Park for \$1 per year. A grant from the State of Alaska provided \$4 million in tobacco taxes for construction of the facility, which was completed in 2008. Wells Fargo also provided some funding in exchange for naming rights, which have now expired. A nonprofit organization, Dimond Park Field House, Inc., was established in 2008 to accept ownership of the facility upon completion. Since 2008, this organization has contracted with Eaglecrest Ski Area to manage the facility for \$25,000 per year.

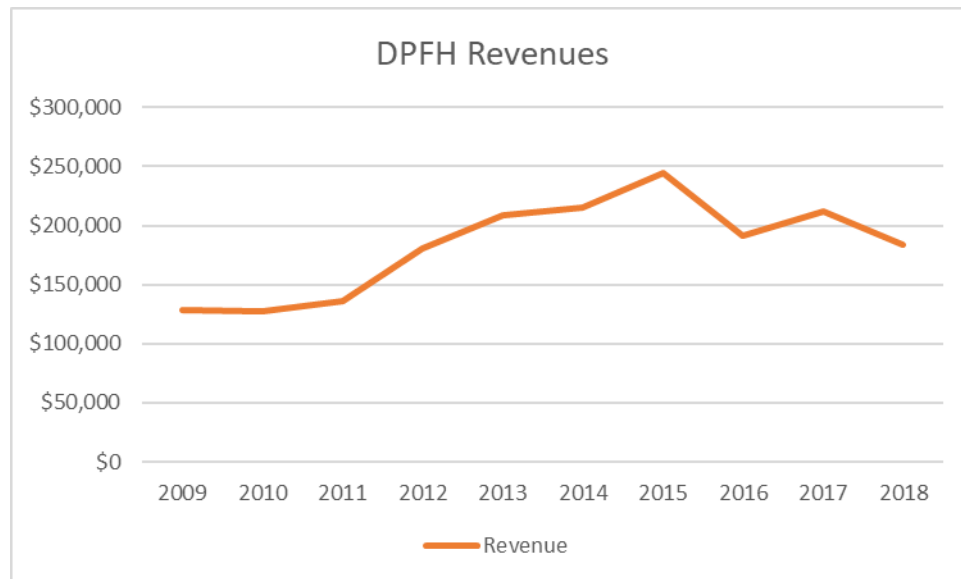
The building was manufactured by Garco and built by North Pacific Erectors. The field is lit with sodium vapor lights and the building is electrically heated, with electricity costs running about \$50,000 per year. The artificial turf field is in good condition and was installed directly over gravel; there is no cement slab. Aside from the turf field, the facility includes a small office, restrooms, batting cage room, and an overhead track. The track does not meet the requirements of the Americans with Disabilities Act because the building is not equipped with an elevator. Our Facilities Maintenance Division is in the process of completing a facility assessment, but generally the major components and systems appear to be in good shape.

The Field House has remained open for limited hours during the summer months with operations focused on track usage and the "Turf for Tots" program averaging 25 hours per week. Various user groups compete for scheduled time the rest of the year. Youth sports organizations are prioritized above adult activities, with the Juneau Soccer Club and Midnight Suns accounting for the lion's share of use. Preference is given to the Juneau Soccer Club and Midnight Suns during peak times.

Excluding depreciation, Dimond Park Field House, Inc. has generated a modest profit in most years:

Year	Profit / (Loss)
2009	(\$33,370)
2010	(\$2,077)
2011	(\$13,728)
2012	\$25,188
2013	\$41,262
2014	\$40,494
2015	\$35,174
2016	\$60,398
2017	(\$28,646)
2018	(\$55,062)

Revenues have dipped since 2015:



CURRENT SITUATION

The Dimond Park Field House has been closed since March due to the COVID-19 pandemic. As of September 23, 2020, Dimond Park Field House, Inc. reports having about \$80,000 cash on hand. The organization currently owes Eaglecrest approximately \$75,000 in deferred payroll costs and management fees. This amount will increase to about \$90,000 by the end of the year. Dimond Park Field House, Inc. has applied for a CARES grant totaling \$80,000; a decision is expected from the State of Alaska in the next few weeks.

Due to unavoidable fixed costs and a lack of revenue, the Juneau Community Foundation and Dimond Park Field House, Inc. believe it is in the best interest of the community for Parks & Recreation to assume ownership and management of the facility. Eaglecrest does not want to operate the facility after December 31, 2020.

DISCUSSION

Under the terms of the lease for the land on which the facility is built, CBJ will become the owner of the Field House if Dimond Park Field House, Inc. becomes insolvent or ceases operations. The building cannot be sold to any other public or private entity. The question now is whether CBJ is willing to operate the facility once it becomes the owner.

The Parks & Recreation Department is a logical home for the Dimond Park Field House. The Treadwell Arena Manager would oversee operations due to similarities in the two facilities and how they are used by various groups. Many people already assume the Department manages the facility and are surprised to learn that it is privately owned and managed under an agreement with Eaglecrest. The Parks & Recreation Department's Master Plan (2019-2029) identifies the lack of indoor gym space as a major gap in the Department's services. According to the National Recreation & Parks Association, the Department should operate two indoor gym facilities to serve a community of Juneau's size. Currently, the Department's only indoor gymnasium is Mt. Jumbo Gym, which is inadequate for most programs. Mt. Jumbo Gym has also reached the end of its useful life and requires significant repairs or replacement. Access to the Dimond Park Field House could also allow Parks & Recreation to significantly reduce the amount of money it pays to the Juneau School District (i.e. Community Schools) to use school gyms.

The Field House is a large facility with significant maintenance costs. Going forward, we estimate the Field House will require about \$40,000 per year in periodic and preventive maintenance. The problem is that CBJ has taken on a number of complex facilities in recent years without adding any maintenance staff or funding, including the Dimond Park Aquatic Center, Consolidated Public Works Facility, and Mendenhall Valley Public Library. Adding the Dimond Park Field House without any additional resources would further reduce maintenance of all other municipal facilities. PDC Engineering estimates that long-term capital costs will total \$277,000 to \$383,000, including HVAC repairs, an elevator for ADA access, and eventual replacement of the turf field. In the short term, the facility needs \$11,000 to \$24,000 in immediate repairs, including:

- **Fire Sprinkler System (\$1,000 to \$5,000)** - Needs to be inspected and repaired, if needed. The last inspection was in 2017.
- **Fire Alarm Panel (\$500 to \$1,500)** - The system currently shows a trouble alarm and is also due for inspection within the next two months.
- **Locks (\$1,000 to \$2,000)** - Current door locks need to be changed to CBJ system.
- **Bathroom Exhaust Fans (\$500 to \$2,500)** - Not functioning properly. Troubleshoot and repair as needed.
- **Auxiliary Heating Units (\$3,000)** - General Maintenance of AHU's needs to be performed to insure proper operations.
- **Turf (\$5,000 to \$10,000)** - Field turf has multiple seam failures that need to be repaired to avoid tripping hazards to players.

Benefits of Parks & Recreation owning and managing the Dimond Park Field House include:

- Provides needed indoor space for Parks & Recreation programs, reducing the need to rent JSD facilities through Community Schools.

- Access to the Field House could be included with memberships to other Parks & Recreation facilities, including the pools, Treadwell Arena, and Zach Gordon Youth Center. This would lead to increased use and value to the public.
- As a CBJ facility, future repairs and improvements would be eligible for municipal bonds.
- The facility would be utilized by Parks & Recreation 12 months a year.
- Parks & Recreation has the ability to handle reservations, memberships, passes, and payments through its existing point-of-sale system.
- The facility would be maintained by the Parks & Recreation Department's Facilities Maintenance Division, extending its service life and reducing deferred maintenance costs in the future.
- The \$25,000 annual management fee paid to Eaglecrest would no longer be necessary.

There also could be some **negative** consequences of this proposal:

- As a private facility, current management is empowered to make tough decisions about schedules and pricing without political influence (e.g. Assembly).
- User groups that advocated for construction of the Field House enjoy some degree of preference in scheduling and use of the facility. As a public facility managed by Parks & Recreation, use would be allocated according to a scheduling policy adopted by the Department.

The reality is that it will cost more for the Parks & Recreation Department to operate the Field House. This is due in part to higher standards for building maintenance (about \$40,000 per year). The other reason is that Eaglecrest adopted a salary schedule that pays significantly less than other CBJ departments. For example, an entry-level Eaglecrest employee who works at the Field House currently earns \$11.50/hour; the same employee would earn \$14.37 with Parks & Recreation. Benefits paid to Parks & Recreation employees account for another \$75,000 in increased costs.

The attached *pro forma* budget for FY22 makes several assumptions: (1) revenues in FY22 will be flat compared to FY20, (2) the facility will be staffed by CBJ Parks & Recreation employees, (3) the facility will be open year-round, and (4) building maintenance will be provided by the Facilities Maintenance Division of Parks & Recreation. Under this scenario, Parks & Recreation would require a \$175,000 increment in its FY22 Revised budget to operate the Field House. This represents a cost recovery of approximately 50%, which is substantially higher than our aquatics facilities (33%), but less than Treadwell Arena (60%). We believe that General Fund support could be reduced by increasing revenue through expanded programming and sponsorships in the future.

Due to uncertainties surrounding COVID-19, it is very difficult to predict operating costs for the near term (i.e. Q3 and Q4 of FY21). Our best estimate is that expenditures would total approximately \$50k to \$80k between January 1, 2021 and June 30, 2021. The Parks & Recreation Department would either seek an immediate supplemental appropriation for these costs, or attempt to absorb them into its FY21 budget (this will likely require a larger supplemental appropriation at the end of the year).

CONCLUSION

The Dimond Park Field House is a critical piece of our community's recreation infrastructure. Due to COVID-19, however, the facility's business model is no longer viable. The owner of the facility, Dimond Park Field House, Inc., and the Juneau Community Foundation believe it is in the best interest of the public for Parks & Recreation to assume ownership and management of the facility. The Dimond Park Field House fits well within the Department, and it would be easy to integrate the facility into our

programs. The additional General Fund support required to operate the Field House is relatively modest compared to the benefits of continued operation and expanded programming.

There is no scenario where ownership of the facility does not revert to CBJ, so the question is whether CBJ will operate the Field House going forward. Rather than allow the facility to be mothballed, I recommend that we proceed with a thoughtful transition in operations from Eaglecrest to Parks & Recreation on January 1, 2021. The financial impact would be as follows:

- 1) In FY21, the Department would require a supplemental appropriation of \$31,000 to \$44,000 to pay for critical repairs and basic maintenance of the facility. Other operating costs would be absorbed by the Department this year.
- 2) In FY22, a full-year budget increment of approximately \$150,000 to \$175,000 is likely necessary for the Parks & Recreation Department to operate the facility at current service levels.

I recommend this be referred to either the Committee of the Whole or the Finance Committee.

2020 3rd Late File Hardship List:

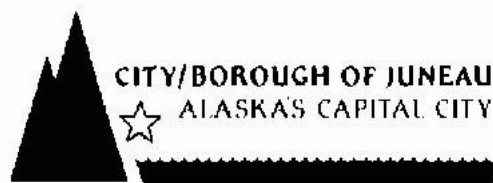
Name	Parcel Number	Property Address
THOMAS H NELSON & WENDY S NELSON	5B2501310050	8698 DURAN ST
ETHEL A DAMIAN	4B2901260011	1022 ARCTIC CIRCLE

2020 3rd Late File Senior Exemption List

Name	Parcel Number	Property Address
ROBERTA M MENDOZA	5B1301121670	1307 BELARDI DR

2020 3rd Late File Non-Profit Exemption List

Name	Parcel Number	Property Address
PERSEVERANCE THEATRE	2D040T040040	914 3 RD STREET
	2D040T040030	914 3 RD STREET
	5B1201330040	1839 & 1841 ANKA STREET



Office of the Assessor
155 South Seward Street
Juneau, Alaska 99801

**Late File - Hardship Exemption
TO ASSEMBLY**

Assessment Year	2020
Parcel Identification #	5B2501310050
Applicant	Thomas H Nelson
Site Address	8698 Duran St

Hardship Exemption Filing deadline: April 30,2020

Late-File Application submitted: September 29, 2020

Explanation for late-file:

Please see letter of explanation for late-file, attached.

The Assessor's Office has reviewed the application and determined that the applicant's declared income and household size would have qualified them for the hardship exemption had been it been filed in a timely manner.

City and Borough code places the authority for approving late file exemption claims with the Assembly:

Per 69.10.020

(C): The assembly, for good cause shown, may waive the claimant's failure to make timely application for an exemption under subsection (A) or CBJ 69.10.021 and authorize the assessor to accept the application as if timely filed. "Good cause" shall mean:

- (i)*** extraordinary circumstances beyond the control of the claimant, including but not limited to a medical condition or disability, impaired mental capacity, illiteracy, family emergency, death in the family, or other similar serious condition or event, that substantially impaired the claimant's ability to file a timely application;
- (ii)*** extraordinary circumstances for a finding of good cause do not include late filing due to the claimant's inadvertence, oversight, or lack of knowledge regarding the filing requirements or deadline, financial hardship, or reliance on misinformation provided by a professional such as a real estate broker, banker, attorney, or accountant.

September 29, 2020

Dear members of the Juneau City Assembly and Mr. Jeff Rogers, Finance Director;

We are sincerely asking for your help in a matter of our property tax and the senior citizen hardship exemption.

This year due to Covid and my wife not being able to work nor receive any federal unemployment benefits etc. along with the fact that I am a disabled senior with limited income, we find that we are experiencing a hardship.

I was not made aware of the hardship application until speaking with someone just yesterday.

I am asking that you please waive the deadline procedure for this year and accept our hardship application. I have also asked that in this situation, since I am unable to pay my complete tax burden if there was a way that I could pay partial and if you would be able to waive the penalty and/or interest due to the pandemic, I would make the payments complete by December 2020.

I have attached our taxes for 2019 and the form provided to me by the assessor's office.

Please review and accept this application late. I have been a resident of Juneau since 1950 and intend to remain and hope that the city will understand and allow this to go through.

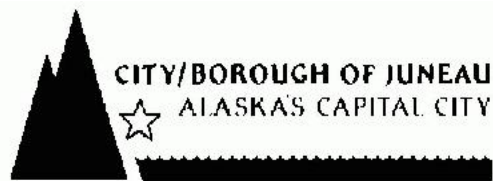
I understand that I will be filing the application on time next year if the situation continues.

Thank you for your consideration and understanding.



Thomas H. Nelson

Wendy S. Nelson



Office of the Assessor
155 South Seward Street
Juneau, Alaska 99801

**Late File - Hardship Exemption
TO ASSEMBLY**

Assessment Year	2020
Parcel Identification #	4B2901260011
Applicant	Ethel A Damian
Site Address	1022 Arctic Circle

Hardship Exemption Filing deadline: April 30,2020

Late-File Application submitted: 10/12/2020

Explanation for late-file:

Please see letter of explanation for late-file, attached.

The Assessor's Office has reviewed the application and determined that the applicant's declared income and household size would have qualified them for the hardship exemption had been it been filed in a timely manner.

City and Borough code places the authority for approving late file exemption claims with the Assembly:

Per 69.10.020

(C): The assembly, for good cause shown, may waive the claimant's failure to make timely application for an exemption under subsection (A) or CBJ 69.10.021 and authorize the assessor to accept the application as if timely filed. "Good cause" shall mean:

- (i)*** extraordinary circumstances beyond the control of the claimant, including but not limited to a medical condition or disability, impaired mental capacity, illiteracy, family emergency, death in the family, or other similar serious condition or event, that substantially impaired the claimant's ability to file a timely application;
- (ii)*** extraordinary circumstances for a finding of good cause do not include late filing due to the claimant's inadvertence, oversight, or lack of knowledge regarding the filing requirements or deadline, financial hardship, or reliance on misinformation provided by a professional such as a real estate broker, banker, attorney, or accountant.

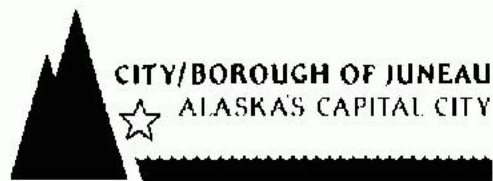
I had prepared Ethel Damian's tax returns for many years until 2019, when she no longer needed to file a federal income tax return. Ethel recently texted me that her 2019 hardship exemption forms did not get processed with the City & Borough of Juneau. I had prepared the attached forms for her in mid-March 2020. My mail record indicates the forms were mailed to her for signature on March 17, 2020 (copies attached). Ethel indicated the sales tax form was received by CBJ, which was mailed at the same time.

Oh behalf of Ethel, could you submit to the assembly this email correspondence as proof of a good faith effort to file timely? Ethel indicated her printer is not working and she is afraid to leave her home due to Covid. She is 82 years old. I will be bringing the signed form in to the CBJ this afternoon.

Your consideration is greatly appreciated.

Respectfully,

Darla Buck



Office of the Assessor
155 South Seward Street
Juneau, Alaska 99801

Late File – Senior Citizen Exemption TO ASSEMBLY

Assessment Year	2020
Parcel Identification #	5B1301121670
Applicant	Roberta Mendoza
Site Address	6590 Glacier Hwy Space 167

Senior Citizen Exemption Filing deadline: March 31, 2020

Late-File Application submitted: September 28, 2020

Explanation for late-file:

Please see letter of explanation for late-file, attached.

The Assessor's Office has reviewed the application and determined that the applicant would have qualified for the exemption had been it been filed in a timely manner.

City and Borough code places the authority for approving late file exemption claims with the Assembly:

Per 69.10.020

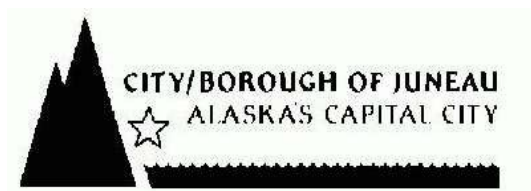
(C): The assembly, for good cause shown, may waive the claimant's failure to make timely application for an exemption under subsection (A) or CBJ 69.10.021 and authorize the assessor to accept the application as if timely filed. "Good cause" shall mean:

- (i)*** extraordinary circumstances beyond the control of the claimant, including but not limited to a medical condition or disability, impaired mental capacity, illiteracy, family emergency, death in the family, or other similar serious condition or event, that substantially impaired the claimant's ability to file a timely application;
- (ii)*** extraordinary circumstances for a finding of good cause do not include late filing due to the claimant's inadvertence, oversight, or lack of knowledge regarding the filing requirements or deadline, financial hardship, or reliance on misinformation provided by a professional such as a real estate broker, banker, attorney, or accountant.

The reason, why I am
verifying my bill, since
I am a senior citizen
I am free tax; that's
why I didn't know
that I used to pay
my bill & this is
the 1st bill that
I've received that
may be I didn't
update it. I don't
know the real reason
for this.

Roberta Mendota
ROBERTA MENDOTA

CBJ-Assessor's Office
SEP 28 2020



Office of the Assessor
155 South Seward Street
Juneau, Alaska 99801

Packet Page 128 of 131

Late File Non Profit Exemption TO ASSEMBLY	
Assessment Year	2020
Parcel Identification#	2D040T040040 2D040T040030 5B1201330040
Applicant	Perseverance Theatre

Non Profit Exemption Filing deadline: January 31,2020

Late-File Application submitted: 10/07/2020

Explanation for late-file:

Please see letter of explanation for late-file, attached.

The Assessor's Office has reviewed the application and determined that the applicant would have qualified for a partial exemption had it been filed in a timely manner.

City and Borough code places the authority for approving late file exemption claims with the Assembly:

Per 69.10.020

(CJ): *The assembly, for good cause shown, may waive the claimant's failure to make timely application for an exemption under subsection (A) or CBJ 69.10.021 and authorize the assessor to accept the application as if timely filed. "Good cause" shall mean:*

- (i)*** *extraordinary circumstances beyond the control of the claimant, including but not limited to a medical condition or disability, impaired mental capacity, illiteracy, family emergency, death in the family, or other similar serious condition or event, that substantially impaired the claimant's ability to file a timely application;*
- (ii)*** *extraordinary circumstances for a finding of good cause do not include late filing due to the claimant's inadvertence, oversight, or lack of knowledge regarding the filing requirements or deadline, financial hardship, or reliance on misinformation provided by a professional such as a real estate broker, banker, attorney, or accountant.*

914 Third St. | Douglas, AK 99824 | 907.364.2421 | www.ptalaska.org

September 25, 2020

City/Borough of Juneau
Attn: Office of the Assessor
115 S Seward St.
Juneau, AK 99801

Dear Juneau Assembly,

Thank you for considering our application to exempt Perseverance Theatre from the City and Bureau of Juneau's property taxes.

Perseverance Theatre has been a Juneau/Douglas institution since 1979, and since its founding has grown to include a theatre space and workshop/small temporary housing unit. After experiencing difficulties resulting in staffing turn-over at all levels of the organization, our current staff did not have the institutional knowledge that an application for exemption for property tax was necessary by January of this year.

We are hopeful that, even amidst the COVID-19 epidemic, our organization will sustain its operations and comply with these regulations in a timely manner in future. However, this sustainability is only possible by maintaining the strict budget outlined by the Board of Directors of our organization. If we are required to pay the property taxes this year (an expense we did not budget for) it would deliver a blow to our budget that could potentially affect Perseverance's ability to continue operations as planned.

It is with gratitude and appreciation that we ask you to consider this exemption with our word that we will apply on time in the future.

Sincerely,



Frank Delaney
Managing Director

DATE: October 21, 2020
TO: CBJ Assembly
FROM: Robert Palmer, Municipal Attorney
SUBJECT: COVID-19 Legislation Update re Public Health Items

Since the COVID-19 pandemic started in March, the Assembly has adopted various public health related legislation that have upcoming deadlines. Similarly, the State of Alaska has upcoming deadlines for its public health related legislation and orders. The following provides a summary of some potentially relevant items in the event the Assembly wants to explore further action. A tentative calendar is provided.

Emergency Disaster Declaration re Public Health due to COVID-19

State: SB241 §1, describes that the State's declaration expires on 11/15/20. The Governor can extend it by 30 days. A.S. 26.23.020(c).

CBJ: Resolution 2884 describes that the CBJ's declaration expires on 11/24/20. Regardless of what the State does, if the Assembly determines the emergency disaster is ongoing, the Assembly has discretion to extend it. CBJC 03.25.040(a) and AS 26.23.140.

COVID-19 Mitigation Strategies

State Health Mandate 18, In-state Travel. Expires when rescinded.

State Health Mandate 17, Commercial Fishing Vessels. Expires when rescinded.

State Health Mandate 15, Services by Health Care Providers. Expires when rescinded.

State Health Mandate 14, Non-Congregate Sheltering Order. Expires when rescinded.

State Health Mandate 10, Interstate and International Travel. Expires when rescinded.

JNU Airport Testing: Consistent with HM 10 & 18, the State contracts with the CBJ to providing testing and educational services at the Juneau airport, which expires on 12/31/20.

CBJ Risk Matrix: The CBJ adopted Emergency Ordinance 2020-46, which established different community risk levels and associated mitigation strategies, which expire on 3/20/2021. Staff is proposing minor amendments to the matrix with Emergency Ordinance 2020-52.

State: Face coverings are generally required in State facilities. 7/22/20 Gov. Order.

CBJ: Face coverings are generally required in businesses and CBJ facilities pursuant to Emergency Ordinance 2020-49 and Emergency Ordinance 2020-45, which currently expire on 12/20/2020.

CBJ Assembly Rules of Procedure

The Assembly, and many of its boards and commissions, are subject to the procedures provided by Resolution 2887 (telephone participation, public seating, alternative public broadcasting, essential agenda items only), which expire on 11/24/2020. The Assembly has discretion to let Resolution 2887 expire, extend it, or modify it.

Tentative Calendar re COVID-19 related legislation

10/26/20: Regular Assembly meeting

11/3/20: State/Federal General Election

11/4/20: Assembly Finance Committee (general budget discussion)

11/7/20: Assembly Retreat

11/9/20: Assembly Committee of the Whole (public health legislation direction)

*11/10/20: Assembly Finance Committee (CARES Act items)

11/15/20: State Emergency Declaration expires (SB241 §1). Governor can extend 30 days.

? State Health Mandate 18, In-state Travel

? State Health Mandate 17, Commercial Fishing Vessels

? State Health Mandate 15, Services by Health Care Providers

? State Health Mandate 14, Non-Congregate Sheltering Order

? State Health Mandate 10, Interstate and International Travel.

***11/16/20: Special Assembly meeting** (CARES Act items & public health legislation)

Actions from 11/9 COW

Actions from 11/10 AFC

Actions post Governor re 11/15 deadlines

11/23/20: Regular Assembly

12/14/20: Regular Assembly meeting

12/20/20: CBJ Face Covering requirement expires (EO2020-49 & EO 2020-45)

12/30/20: CARES Act fiscal deadline

3/20/21: CBJ COVID-19 Mitigation Strategies expire (EO 2020-46)