ASSEMBLY REORGANIZATION AGENDA
THE CITY AND BOROUGH OF JUNEAU, ALASKA

October 26, 2020 7:00 PM

Zoom Webinar & FB Live Stream
Meeting No: 2020-44 Zoom Webinar Link https://juneau.zoom.us/j/93833180575 or Call 1-669-900-6833 or 1- 253-215-8782 or 1-346-248-7799 and enter Webinar ID: 938 3318 0575

SUBMITTED BY

Submitted By:

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Duncan Rorie Watt
City and Borough Manager

I. FLAG SALUTE

II. SPECIAL ORDER OF BUSINESS

A. Instruction for Public Participation

Anyone wishing to provide public comment during the meeting is asked to call the Municipal Clerk's public testimony request phone line at 586-0215 by 3 p.m. the day of the meeting or send an email to City.Clerk@juneau.org providing their name, email address, and phone number they will be calling from. Testimony time will be limited by the Mayor based on the number of participants. The public is encouraged to send comments in advance of the meeting to BoroughAssembly@juneau.org.

If you have not notified the Clerk's Office ahead of time you may still be able to participate. When attending the zoom webinar [login info listed at top of agenda] to speak on an item up for public hearing or a non-agenda item please hit the 'raise hand' button if participating via a computer/tablet; if participating by phone press *9 on your phone; this will place a 'raised hand' icon next to your phone number and will add you to the queue.

B. Proclamation: Honoring Peter Freer

III. SPECIAL ORDER OF BUSINESS ASSEMBLY REORGANIZATION

IV. ROLL CALL

V. APPROVAL OF MINUTES

A. May 28, 2020, Special Assembly Meeting #2020-28 DRAFT Minutes

B. June 1, 2020, Special Assembly Meeting #2020-29 DRAFT Minutes

C. September 30, 2020, Special Assembly Meeting #2020-42 DRAFT Minutes

VI. MANAGER'S REQUEST FOR AGENDA CHANGES

VII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VIII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

a. Ordinance 2020-53 An Ordinance Authorizing the Manager to Accept the Reconveyance of a Fraction of U.S. Survey 381, Located at 9290 Hurlock Avenue, from Alaska Legacy Partners and Lease the Property to Tlingit Haida Regional Housing Authority for Youth Services.

This ordinance would enable the CBJ to regain title of the Hurlock property at no cost to the CBJ, and then lease the property to Tlingit Haida Regional Housing Authority for less than fair market value for youth services. Upon the CBJ receiving title to the Hurlock property three notable things occur: (1) the CBJ would retain the $35,000 down payment paid by Alaska Legacy Partners, (2) the debt owed to the CBJ by Alaska Legacy Partners would be extinguished, and (3) the senior assisted living facility condition on Ordinance 2018-42 would terminate.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Committee of the Whole, and set it for public hearing at the next regular Assembly meeting.

b. Ordinance 2020-09(H) An Ordinance Appropriating to the Manager the Sum of $14,858,227 as Funding for the Juneau International Airport's Terminal Construction Revenue Bond Debt; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant.

This ordinance would appropriate $14,858,227 in FAA grant funding to service the Airport's terminal construction revenue bond debt obligation. Revenue bonds were issued to fund construction costs at the commencement of the project, as federal funding was not available at that time. It was the intent to service the bond debt with Airport Improvement Program (AIP) and Passenger Facility Charge (PFC) revenue. FAA has now awarded two AIP grants for this purpose. The funds appropriated with this ordinance will be reserved to repay the revenue bond debt associated with the capital improvement project. Matching funds are provided by PFC revenue in the amount of $534,055, which has been previously appropriated with Ordinance 2019-06(G).

The Airport Board approved this request at its October 8, 2020 meeting. The Public Works & Facilities Committee will review this request at its November 9, 2020 meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

c. Ordinance 2020-09(K) An Ordinance Appropriating $1,500,000 to the Manager as a Grant to Sealaska Heritage Institute to Construct the Sealaska Heritage Arts Campus; Funding Provided by the General Fund's Fund Balance.

This ordinance would authorize a $1.5 million grant to Sealaska Heritage Institute (SHI) to construct the Sealaska Heritage Arts Campus. Located downtown, the campus would serve as an attraction for both locals and tourists. The arts campus is the second phase of SHI's vision to make Juneau the Northwest Coast arts capital of the world.

The full cost of the project is estimated at $13 million. Of this amount, nearly $11 million has been raised from over 1,000 individuals, businesses, and corporations. Additional anticipated support from Rasmuson Foundation is pending. If approved, funding for this project would be provided from the General Fund's fund balance.

This request was reviewed by the Assembly Finance Committee as a pending list item during the FY21 budget process. Due to CBJ's financial position at the time, SHI chose to withdraw the request in hopes that the Assembly may support future petitions for funding. The Assembly Finance Committee reviewed this request again at the

September 2 and September 30, 2020, meetings, and moved the ordinance to the full Assembly for introduction and public hearing.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

d. Ordinance 2020-09(Q) An Ordinance Appropriating $31,047 to the Manager as Funding for Multiple Training Events for the Juneau Police Department; Grant Funding Provided by the United States Department of Justice, Office of Justice Program, FY20 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

The Juneau Police Department has been awarded $31,047 in grant funding from the U.S. Department of Justice for various training opportunities.

The JPD Leadership Team has identified the following training opportunities to apply this funding to in FY21: property and evidence management, continuing education for polygraph examiners, missing persons, cultural sensitivity, developing standard operating procedures, crimes stats and National Incident-Based Reporting System (NIBRS), Writing NIBRS reports, NIBRS specialized reporting, retention and destruction for evidence and records, and managing police records and redaction.

No local match is required for this grant.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

e. Ordinance 2020-09(R) An Ordinance Appropriating up to $700,000 to the Manager as Partial Funding for the Glacier Highway Sewer - Anka to Walmart Capital Improvement Project; Funding Provided by the Alaska Department of Transportation and Public Facilities.

The Alaska Department of Transportation and Public Facilities (ADOT) has requested CBJ move the generator building at the Gruening Park Sewer Pump Station on Glacier Highway, across from Renninger Drive. ADOT has identified the building to be in conflict with their new roadway construction plans and have agreed to reimburse the CBJ for the costs to relocate the building out of the right-of-way and on an ADOT provided parcel of land. The construction project for the relocation of the generator building and renovation of the sewer pump station will be a component of the

Glacier Highway Sewer – Anka to Walmart CIP, and is ready to advertise for construction bids with the intention of completing the work ahead of ADOT's project, which is scheduled to begin next summer.

The Public Works and Facilities Committee reviewed this request at the September 14, 2020, meeting and forwarded it to the full Assembly for approval.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

f. Ordinance 2020-09(S) An Ordinance Appropriating $160,500 to the Manager for Eaglecrest's Fiscal Year 2021 Supplemental Operating Costs; Funding Provided by the General Fund's Fund Balance.

This ordinance would appropriate $160,500 for Eaglecrest's FY21 supplemental operating costs, estimated to be spent in the following categories:

Personnel	$ 150,000
Black Bear Chair Fuel	$ 4,200
Propane for Outdoor Seating	$ 6,300
Total	**$ 160,500**

This supplemental funding would enable Eaglecrest to operate the winter season in compliance with the National Ski Areas Association (NSAA) industry best practices developed in accordance with CDC and WHO COVID-19 health guidelines. Operating in compliance with the NSAA best practices will require Eaglecrest to run the Black Bear chair for more days during the season to accommodate social distancing on the mountain, requiring additional personnel to operate the lift and perform more ski patrols. This request also includes propane costs for heated outdoor seating to accommodate social distancing after December 30.

Funding for this request would be provided by the General Fund's fund balance.

The Assembly Finance Committee reviewed this request at the September 30, 2020, meeting and requested staff draft an ordinance for introduction at the next Assembly meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular

Assembly meeting.

g. Ordinance 2020-09(T) An Ordinance Appropriating $73,100 to the Manager for Eaglecrest's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance would appropriate $73,100 for Eaglecrest's FY21 supplemental operating costs, estimated to be spent in the following categories:

Equipment	$ 71,200
Propane for Outdoor Seating	$ 1,900
Total	**$ 73,100**

This supplemental funding would enable Eaglecrest to operate the winter season in compliance with the National Ski Areas Association (NSAA) industry best practices developed in accordance with CDC and WHO COVID-19 health guidelines. The request for equipment would fund the purchase of tents, tables, and propane heaters for socially-distant outdoor seating, as well as two WeatherPort ski patrol shelters to ensure the safety and health of ski patrollers. This request also includes propane costs for the outdoor seating area prior to December 30.

Funding for this request would be provided by the CARES Act Special Revenue Fund.

The Assembly Finance Committee reviewed this request at the September 30 meeting and requested staff draft an ordinance for introduction at the next Assembly meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

h. Ordinance 2020-09(V) An Ordinance Appropriating $100,000 to the Manager as Partial Funding for the Lemon Creek Park Capital Improvement Project; Funding Provided by Donations from the Eagles Edge Homeowners Association.

This ordinance would appropriate $100,000 as partial funding for the Lemon Creek Park CIP for park maintenance and upgrades to Lot 16, Block D of the Eagles Edge Subdivision. In 2012, voters approved $250,000 in temporary sales tax funding for the planning and construction of a neighborhood park in Lemon Creek. This

appropriation would supplement this preexisting funding to be utilized for improvements to the park to meet CBJ standards of safety including ADA accessibility and fall protection. The adoption of Resolution 2898 would authorize CBJ to acquire this parcel of land for use as a playground.

Funding for this request is provided by donations from the Eagles Edge Homeowners Association.

The Parks and Recreation Advisory Committee and the Lands and Resources Committee provided motions of support for this request at the March 3 and June 1, 2020 meetings, respectively.

The City Manager recommends the Assemby introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

i. Ordinance 2020-09(W) An Ordinance Appropriating $300,000 to the Manager as a Grant to Family Promise of Juneau to Purchase a Building to Support Vulnerable Families During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance would authorize a $300,000 grant to Family Promise of Juneau to purchase a building to support vulnerable families during the COVID-19 pandemic. Family Promise's current day center is housed at Chapel by the Lake, in conjunction with their family sheltering space. The purchase of a building would allow the organization to move their day center to an independent location to free up space for sheltering at Chapel by the Lake, while maintaining a stable facility with staff offices to continue providing social service and case management support for children and families experiencing homelessness.

Funding for this grant is provided by the CARES Act Special Revenue Fund.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee, and set it for public hearing at the next Assembly meeting.

j. Ordinance 2020-09(X) An Ordinance Appropriating $300,000 to the Manager as a Grant to the Alaska Committee to Coordinate and Support Public Accommodations During the 2021 Alaska State Legislative Session; Funding Provided by the General Fund's Fund Balance.

Given the extraordinary circumstances of the pandemic, the Alaska Committee is investigating ways to support the Alaska State Legislature during its 2021 legislative session. This grant will enable the Alaska Committee to coordinate and support all aspects of the Capital City's public accommodations required by visiting legislators and staff.

Funding for this request is provided by the General Fund's Fund Balance.

The Assembly Finance Committee will review this request at the November 4, 2020, meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next Assembly meeting.

k. Ordinance 2020-09(Y) An Ordinance Appropriating up to $2,000,000 to the Manager for a COVID-19 Emergency Individual Assistance Program; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance appropriates $2,000,000 of CARES Act funding for a financial assistance program for individuals residing in Juneau who have been financially harmed by COVID-19. These assistance payments are intended to assist individuals in paying for food, healthcare, nondiscretionary transportation, utilities, and housing from March 1 through December 30, 2020.

The Assembly Finance Committee will review this request at the November 10, 2020, meeting.

The City Manager recommends the Assembly introduce this ordinance, referr it to the Assembly Finance Committee, and set it for public hearing at the next regular Assembly meeting.

l. Ordinance 2020-09(U) An Ordinance Appropriating up to $2,300,000 to the Manager for a COVID-19 Extreme Hardship Business Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance appropriates $2,300,000 of CARES Act funding for a grant program to provide additional financial support to businesses that lost more than 50% of their revenue as a result of COVID-19. Grant awards are intended to offset eligible business expenses from November 1 through December 30, 2020. This program supplements

the COVID-19 Business Sustainability Grant Program, and will be administered by the Juneau Economic Development Council.

The Assembly Finance Committee will review this request at the November 10, 2020, meeting.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee, and set it for public hearing at the next regular Assembly meeting.

2. Resolutions

   a. Resolution 2898 A Resolution Authorizing the Manager to Acquire Lot 16, Block D Eagles Edge Subdivision by Donation to the City and Borough to Manage as a Park or Other Comparable Land Use Designation.

   The Eagles Edge Homeowners Association has offered to donate a 9,000 square foot lot located in Lemon Creek to the City along with $100,000 to fund upgrades to the park. In 2012 voters approved $250,000 in temporary sales tax funding for the planning and construction of a neighborhood park in Lemon Creek. This funding is still available for this use and will be utilized for improvements to the park to meet the CBJ standard of safety including ADA accessibility and fall protection. The Parks and Recreation Advisory Committee reviewed this donation request at its March 3, 2020 meeting and provided a motion of support. The Lands and Resources Committee reviewed this request at its June 1, 2020 meeting and passed a motion of support to the Assembly for the acquisition by donation.

   The City Manager recommends the Assembly adopt this resolution.

   b. Resolution 2913 A Resolution of the City and Borough of Juneau Declaring an Economic Disaster Due to COVID-19 and Poor Regional Returns of All Salmon Species.

   In March, the Assembly declared an emergency disaster due to anticipated harm to public health and welfare caused by COVID-19. (Resolution 2884). Because of COVID-19, many CBJ residents were unable to be employed in the tourism and tourism dependent industries this year due to the widespread cancellation of cruises to Alaska. In addition, Southeast Alaska is also experiencing one of the worst fishing seasons on record and reduced prices as the COVID-19 pandemic has limited global seafood demand. This resolution would declare an economic disaster related to poor salmon returns and the

limited tourism, which may open additional funding sources for the community.

The City Manager recommends the Assembly adopt this resolution.

3. Bid Award

   a. Bid No. 21-024 - Term Contract for Janitorial Services for Juneau Public Libraries

   This bid is for a five-year term contract for janitorial services for the Juneau Public Libraries. This contract was estimated to be $188,000 annually. Bids were opened on this project on September 29, 2020. The following bids were received:

Bidder	Total Bid
Northern Lights Janitorial, Inc.	$155,100.00
C&C Custodial Services, Inc.	$174,200.00
Pak's Pro Cleaning, Inc.	$179,020.00

The protest period ended on October 1, 2020.

The City Manager recommends the Assembly award this project to Northern Lights Janitorial, Inc., based on having the lowest responsive and responsible total bid.

4. Other Items for consent

   a. Marijuana License Renewals

MARIJUANA LICENSE RENEWALS

License Type: Retail Marijuana Store, License #15246
Licensee: Borealis Mountain, Inc. d/b/a THUNDER CLOUD 9
Location: 5310 Commercial Blvd 2B, Juneau
License Type: Standard Marijuana Cultivation Facility, License #12176
Licensee: Taku Horticulture Company, LLC d/b/a Taku Horticulture Company, LLC
Location: 1758 Anka St., Juneau
License Type: Retail Marijuana License, License #16213
Licensee: Alaskan Kush Company, LLC d/b/a Alaskan Kush Company
Location: 159 S. Franklin St., Juneau
License Type: Retail Marijuana Store, License #10844

Licensee: Green Elephant, LLC d/b/a Green Elephant, LLC
Location: 101 Mill St. Suite B, Juneau
License Type: Standard Marijuana Cultivation Facility, License #10315
Licensee: Green Elephant, LLC d/b/a Green Elephant, LLC
Location: 101 Mill St. Suite A, Juneau
License Type: Standard Marijuana Cultivation Facility, License #11384
Licensee: Green Elephant, LLC d/b/a Green Elephant, LLC
Location: 8420 Airport Blvd., Building B, Juneau

5. Transfers

   a. Transfer 1030 A Transfer of $427,000 from Various Capital Improvement Projects to CIP R72-148 Delta Drive Reconstruction and R72-147 Goodwin Road Reconstruction.

   This transfer of $427,000 to the Delta Drive and Goodwin Road Reconstruction CIPs will provide for the utilities share of the costs for the road replacements and upgrades. The projects are scheduled to be completed during the 2021 construction season. The transfer consists of the following funding:

Project	Water Utility Funds	Wastewater Utility Funds	Total
Delta Drive Reconstruction	$122,000	$207,000	$329,000
Goodwin Road Reconstruction	$ 24,000	$ 74,000	$ 98,000
Transfer Total	**$146,000**	**$281,000**	**$427,000**

The Public Works and Facilities Committee reviewed this request at its September 14, 2020, meeting and forwarded it to the full Assembly for approval.

The City Manager recommends approval of this transfer.

IX. PUBLIC HEARING

A. Ordinance 2020-47 An Ordinance Regarding Disclosure of Real Estate Values in Transactions.

This ordinance would require the sales price of real estate transactions within the City and Borough of Juneau to be disclosed confidentially to the CBJ Assessor's Office. Mandatory price disclosure would increase the information available to the Assessor for the annual assessment process. Additional

information will yield more accurate property assessments, and more accurate property assessments result in more equitable taxation between taxpayers.

If adopted, the required disclosure is not a public record and shall be kept confidential.

The Assembly Finance Committee reviewed this request at its September 2 meeting.

The City Manager recommends the Assembly hold a public hearing on this ordinance then refer it back to the Assembly Finance Committee for further consideration.

B. Ordinance 2020-48 An Ordinance Amending the Uniform Sales Tax Code to Repeal a Tax Exemption for the Sale of Goods aboard Cruise Ships.

This ordinance would repeal the tax exemption on the sale of goods and services aboard cruise ships within the City and Borough of Juneau. This exemption reduces municipal revenue, which effectively shifts the tax burden to other taxpayers. This exemption may also be a disincentive for cruise passengers to purchase similar goods and services from local small businesses. If adopted, the effective date of this ordinance would be delayed to January 1, 2022.

The Assembly Finance Committee reviewed this request at its September 2 meeting.

The City Manager recommends the Assembly adopt this ordinance.

C. Ordinance 2020-09(J) An Ordinance Appropriating $1,100,000 to the Manager as a Grant to United Human Services of SE Alaska to Construct the Southeast Community Services Center; Funding Provided by the General Fund's Fund Balance.

This ordinance would authorize a grant of $1,100,000 to United Human Services. The introduction of this ordinance has been moved up so that in the event the Assembly approves this ordinance, site work for UHS can proceed in concert with the Glory Hall facility.

The City Manager recommends the Assembly adopt this ordinance.

D. Emergency Appropriation Resolution 2915 An Emergency Appropriation Resolution Appropriating $70,000 to the Manager as a Grant to Shepherd of the Valley Lutheran Church for Three Drop-In Distance Learning Centers for School-Age Youth During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

This emergency appropriation resolution would authorize a $70,000 grant to Shepherd of the Valley Lutheran Church to administer funds for three drop-in distance learning centers for school-age youth during the COVID-19 pandemic. The learning centers, operated by Shepherd of the Valley, Resurrection Lutheran Church, and Juneau Christian Center, would provide students with internet access for distance learning, printers for homework, tutors, and supervision, allowing parents to return to normal working schedules. Shepherd of the Valley has coordinated with the Juneau School District to have free meals delivered to the facilities for eligible students.

This request would be funded by the CARES Act Special Revenue Fund.

Funding for this request is needed as soon as possible to allow the organizations to establish center operations prior to the December 30, 2020 CARES Act funding expenditure deadline. For this reason, this is an emergency resolution.

The City Manager recommends the Assembly adopt this emergency resolution.

E. Emergency Appropriation Resolution 2916 An Emergency Appropriation Resolution Appropriating up to $79,300 to the Manager as a Grant to Southeast Alaska Food Bank to Address Food Security Needs Among Vulnerable Populations During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

This emergency appropriation resolution would authorize a $79,300 grant to Southeast Alaska Food Bank (SEAFB) to address food security needs among vulnerable populations during the COVID-19 pandemic. The public health emergency has severely impacted Juneau's vulnerable population and their need for secure food sources, which has led to an increase in demand at the local food bank. If approved, this grant would reimburse SEAFB for the cost of food and other COVID-19 related costs from March 1 through December 30, 2020.

This request would be funded by the CARES Act Special Revenue Fund.

Funding for this request is needed as soon as possible to allow SEAFB to continue addressing food security needs through the eligible CARES Act expenditure period. For this reason, this is an emergency resolution.

The City Manager recommends the Assembly adopt this emergency resolution.

F. Emergency Appropriation Resolution 2917 An Emergency Appropriation Resolution Appropriating up to $85,000 to the Manager as a Grant to St.

Vincent de Paul for COVID-19 Related Costs for Sheltering, Food, and Support to Vulnerable Populations; Funding Provided by the CARES Act Special Revenue Fund.

This emergency appropriation resolution would authorize an $85,000 grant to St. Vincent de Paul for COVID-19 related costs for sheltering, food, and support to vulnerable populations during the pandemic. The public health emergency has severely impacted Juneau's vulnerable population and their need for secure food sources and safe, socially-distant sheltering. If approved, this grant would reimburse St. Vincent de Paul for COVID-19 related costs incurred from March 1 through December 30, 2020, up to $85,000.

This request would be funded by the CARES Act Special Revenue Fund.

Funding for this request is needed as soon as possible to allow St. Vincent de Paul to continue addressing sheltering and food security needs for Juneau's vulnerable population through the eligible expenditure period. For this reason, this is an emergency resolution.

The City Manager recommends the Assembly adopt this emergency resolution.

G. Ordinance 2019-06(AN) An Ordinance Appropriating to the Manager the Sum of $8,350,000 as Funding for the City and Borough of Juneau's Fiscal Year 2020 COVID-19 Related Costs; Funding Provided by Federal Revenue and State Revenue.

This ordinance would appropriate $8,350,000 for the City and Borough of Juneau's FY2020 COVID-19 related costs. Funding is provided by federal and state revenue. State revenue from the Department of Health and Social Services (DHSS) is provided to cover COVID-19 screening costs at the Juneau International Airport. Federal revenue is comprised of CARES Act and FEMA funding, and is estimated to be allocated as per the following table:

	CBJ CARES	FEMA	Alaska DHSS	Total
Personnel	$ 7,246,353	$ 0	$ 115,330	$ 7,361,683
Commodities/Serv	$ 588,234	$ 393,000	$ 7,083	$ 988,317
Total	$ 7,834,587	$ 393,000	$ 122,413	$ 8,350,000

The Assembly Finance Committee reviewed this request at its September 2, 2020 meeting.

The City Manager recommends the Assembly adopt this ordinance.

H. Ordinance 2019-07(B) An Ordinance Appropriating $1,015,700 from the

Treasury for the Juneau School District's Fiscal Year 2020 COVID-19 Related Costs, Funding Provided by Federal Revenue and Miscellaneous Donations.

This ordinance would appropriate $1,015,700 for the Juneau School District's FY2020 COVID-19 related costs. Funding is provided by federal revenue and miscellaneous donations. Federal revenue is comprised of pass-through funding from the Department of Education and Early Development (DEED) for contact tracing costs, the Department of Health and Social Services (DHSS) for childcare costs, JSD CARES Act funding, and CBJ CARES Act and FEMA funding, estimated to be allocated as per the following table:

	JSD CARES	CBJ CARES/ FEMA	Alaska DEED	Alaska DHSS	Misc. Donations	Total
Personnel	$ 27,900	$ 299,700	$ 2,000	$ 550,000	$ 36,600	$ 916,200
Comms/Services	$ 56,800	$ 6,500	$ 0	$ 0	$ 36,200	$ 99,500
Total	$ 84,700	$ 306,200	$ 2,000	$ 550,000	$ 72,800	$1,015,700

This request was approved at the School Board's September 8, 2020 meeting. The Assembly Finance Committee reviewed this request at its September 2 meeting.

The City Manager recommends the Assembly adopt this ordinance.

I. Ordinance 2020-10(A) An Ordinance Appropriating $949,000 from the Treasury for the Juneau School District's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by Federal Revenue.

This ordinance would appropriate $949,000 for the Juneau School District's FY2021 COVID-19 related costs. Funding is provided by federal revenue comprised of JSD CARES Act funding and pass-through funding from the Department of Education and Early Development (DEED) for contact tracing costs, allocated as per the following table:

	JSD CARES	Alaska DEED	Total
Personnel	$ 187,400	$ 24,000	$ 211,400
Commodities/Serv.	$ 737,600	$ 0	$ 737,600
Total	$ 925,000	$ 24,000	$949,000

The Assembly Finance Committee reviewed this request at its September 2 meeting.

The City Manager recommends the Assembly adopt this ordinance.

J. Ordinance 2019-06(AM) An Ordinance Appropriating to the Manager the Sum of $5,583,367 to Fund the City and Borough of Juneau and Bartlett Regional

Hospital's Fiscal Year 2020 Public Employees' Retirement System (PERS) Contribution; Funding Provided by the Alaska Department of Administration. This ordinance would appropriate $5,583,367 for the State of Alaska's FY2020 6.62% PERS benefit rate paid on-behalf of the CBJ and BRH, distributed as follows:

City and Borough of Juneau	$2,865,909
Bartlett Regional Hospital	$2,717,458

Funding is provided by the Alaska Department of Administration, authorized by passage of HB39 during the 2019 legislative session.

This is a housekeeping ordinance to properly account for these on-behalf payments and has no impact on the CBJ or BRH's finances.

The City Manager recommends the Assembly adopt this ordinance.

K. Ordinance 2020-52 An Emergency Ordinance Amending the City and Borough of Juneau COVID-19 Mitigation Strategies and Providing for a Penalty.

The CBJ adopted the COVID-19 Risk Mitigation strategies with Ordinance 2020-46. Over the last month, the CBJ Emergency Operations Center proposed amendments to the mitigation strategies to better protect the public health related to bars and restaurants and related to travel. This ordinance makes those amendments in Exhibit A otherwise the text of this ordinance is the same as Ordinance 2020-46.

The City Manager recommends the Assembly adopt this emergency ordinance.

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

A. Dimond Park Field House

B. Hardship and Senior Citizen/Disabled Veteran Late-Filed Real Property Tax Exemption Applications

There are four property owners that are requesting that the Assembly authorize the Assessor to consider a late-filed exemption request for their property assessment. The action required by the Assembly is to determine whether or not the late-filed exemption requests will be heard. Evidence on the assessment itself or the merit of the request is not relevant. The Assembly should consider each request separately and determine whether or not the property owner was unable to comply with the 30-day filing requirement.

The burden of proof is upon the property owner to show the inability to file a timely exemption request. In this context, the word “unable” does not include situations in which a property owner forgot about, or overlooked, the assessment notice, was out of town during the period for filing an exemption, or similar situations. Rather, it covers situations that are beyond the property owner’s control and would prevent a property owner from recognizing what is at stake and dealing with it. Examples of this would include physical or mental disability serious enough to prevent a person from dealing rationally with their private affairs. Disagreeing with the amount of the assessment does not constitute inability to submit a timely exemption request, nor does a notice of assessment being sent to a wrong address. The property owner is responsible for keeping a current, correct address on file with the assessor’s office.

If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

The City Manager recommends the Assembly act on each of these applications individually.

XII. STAFF REPORTS

A. COVID-19 Legislation Update re Public Health Items

XIII. ASSEMBLY REPORTS

A. Mayor's Report

B. Committee and Liaison Reports

C. Presiding Officer Reports

XIV. ASSEMBLY COMMENTS AND QUESTIONS

XV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XVI. EXECUTIVE SESSION

XVII. SUPPLEMENTAL MATERIALS

XVIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org