

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

November 23, 2020 7:00 PM

Zoom Webinar/Telephonic/ FB Livestreamed

Meeting No: 2020-46; Zoom Webinar Link <https://juneau.zoom.us/j/92706529502> or Call
1-669-900-6833 or 1- 253-215-8782 or 1-346-248-7799 and enter Webinar ID: 927 0652
9502

Submitted By:

Duncan Rorie Watt
City and Borough Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

A. Instruction for Public Participation

Anyone wishing to provide public comment during the meeting is asked to call the Municipal Clerk's public testimony request phone line at 586-0215 by 3 p.m. the day of the meeting or send an email to City.Clerk@juneau.org providing their name, email address, and phone number they will be calling from. Testimony time will be limited by the Mayor based on the number of participants. The public is encouraged to send comments in advance of the meeting to BoroughAssembly@juneau.org.

If you have not notified the Clerk's Office ahead of time you may still be able to participate. When attending the zoom webinar [login info listed at top of agenda] to speak on an item up for public hearing or a non-agenda item please hit the 'raise hand' button if participating via a computer/tablet; if participating by phone press *9 on your phone; this will place a 'raised hand' icon next to your phone number and will add you to the queue.

B. Special Recognition: Merrill Jensen

IV. APPROVAL OF MINUTES

A. June 3, 2020 Special Assembly Meeting #2020-30 Draft Minutes

- B. **June 29, 2020 Special Assembly Meeting #2020-34 Draft Minutes**
- C. **July 13, 2020 Regular Assembly Meeting #2020-37 Draft Minutes**
- D. **July 20, 2020 Special Assembly Meeting #2020-38 Draft Minutes**
- E. **October 26, 2020 Assembly Reorganization Meeting #2020-44 Draft Minutes**

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

- A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction
- B. Assembly Requests for Consent Agenda Changes
- C. Assembly Action
 - 1. Ordinances for Introduction
 - a. **Ordinance 2020-09(Z) An Ordinance Appropriating \$5,900,000 to the Manager as Partial Funding for the City and Borough of Juneau's Fiscal Year 2021 Required Debt Service; Funding Provided by the General Fund's Fund Balance.**

This ordinance would appropriate \$5,900,000 as partial funding for CBJ's required debt service in FY21. This subsidy is necessary as a result of the State of Alaska reimbursing 0% of the current fiscal year's school construction bond debt, as the current debt service mill rate does not generate sufficient revenue to cover CBJ's FY21 debt obligations.

Funding for this request is provided by the General Fund's Fund Balance.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next Assembly meeting.
 - b. **Ordinance 2020-54 An Ordinance Amending Title 53 Regarding Easement Valuation.**

This ordinance would increase the easement application fee from \$15 to \$100 and adjust the easement valuation standard to fair market value as determined by the Manager. If the Manager, or designee, is unable to determine the fair market value, the applicant would still be required to pay for an appraisal. These amendments were proposed because the existing appraisal requirements discourage easements when the cost of the appraisal exceeds the cost of the easement.

The Lands Committee reviewed this ordinance on November 9 and recommended it be introduced at the next regular Assembly meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- c. **Ordinance 2020-57 An Ordinance Authorizing the Manager to Accept the Reconveyance of a Fraction of U.S. Survey 381, Located at 9290 Hurlock Avenue, from Alaska Legacy Partners.**

This ordinance would enable the CBJ to regain title of the Hurlock property at no cost to the CBJ. Upon the CBJ receiving title to the Hurlock property three notable things occur: (1) the CBJ would retain the \$35,000 down payment paid by Alaska Legacy Partners, (2) the debt owed to the CBJ by Alaska Legacy Partners would be extinguished, and (3) the senior assisted living facility condition on Ordinance 2018-42 would terminate.

The Committee of the Whole reviewed this topic on November 9, 2020, and recommended the Assembly introduce this ordinance.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- d. **Ordinance 2020-58 An Ordinance Authorizing the Manager to Lease the Property at a Fraction of U.S. Survey 381, Located at 9290 Hurlock Avenue, to Tlingit Haida Regional Housing Authority for Youth Services.**

Upon regaining title to the Hurlock property, this ordinance would enable the CBJ to lease the property to Tlingit Haida Regional Housing Authority for less than fair market value for youth services. While this ordinance would authorize a lease for \$100 per year, this ordinance does not require or suggest that the CBJ would provide other financial support; Tlingit Haida Regional Housing Authority would be required to improve, operate, and maintain the property at its own expense.

The Committee of the Whole reviewed this topic on November 9, 2020, and recommended the Assembly introduce this ordinance.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

2. Resolutions

- a. **Resolution 2918 A Resolution Authorizing the City and Borough of Juneau to Apply for a Community Development Block Grant from the Alaska Department of Commerce, Community and Economic**

Development, with The Glory Hall for a New Emergency Shelter.

Project ideas were solicited from the community for a grant from the federal Community Development Block Grant (CDBG) program administered in Alaska by the State Department of Commerce, Community, and Economic Development (DCCED). Grant proposals must be sponsored by a local government and sent to DCCED by December 4, 2020, where the proposals will be reviewed and compete against each other on a statewide basis. A local government has the choice of generating its own project ideas or soliciting ideas from the general public. CBJ has successfully used this method in the past. This year we received one proposal from the Glory Hall. Staff's recommendation is to apply on behalf of the Glory Hall.

The Assembly Committee of the Whole reviewed the proposal at its meeting on November 9, 2020, and made a recommendation to the Assembly to support the Glory Hall application and submit a Community Development Block Grant application to the Alaska Department of Commerce, Community, and Economic Development.

The Glory Hall proposes to use CDBG funds to construct a new emergency shelter for low to moderate income individuals, especially those experiencing homelessness or extreme disability.

The City Manager recommends the Assembly adopt this resolution.

- b. **Resolution 2920 A Resolution Expressing Assembly Support for the 2020 Juneau Coordinated Human Services Transportation Plan, an Addendum to the Juneau 2019 Transit Development Plan, and Expressing Support for the Juneau Coordinated Transportation Coalition's Prioritization of Projects for Grant Funding by the Alaska Department of Transportation and Public Facilities.**

The 2020 Juneau Coordinated Human Services Transportation Plan is an update to the 2015 Coordinated Human Services Transportation Plan and successfully meets all federal requirements in order for Juneau's transportation providers for seniors, people with disabilities, and people from low-income households to qualify for federal funding administered by the Alaska Department of Transportation and Public Facilities.

The 2020 plan describes current 'coordinated human services' and the organizations that operate these services; provides an analysis of Juneau's senior, disabled and low-income population; describes the process followed to gather information on current barriers to services and identifies some potential strategies to overcome these barriers. The plan

finishes by identifying top priority projects to tackle some of the issues identified. These were voted on by participating agencies and ranked in order of priority. This plan is an operational guide to improve coordinated services in Juneau.

The City Manager recommends the Assembly adopt this resolution.

- c. **Resolution 2921 A Resolution of the City and Borough of Juneau Extending the Local Emergency Declaration in Response to COVID-19 and a Request for State and Federal Assistance.**

The health and safety of our community remains priority one. This resolution would extend the existing local emergency declaration enacted with Res. 2884.

A local emergency declaration allows CBJ access to state and federal resources to help Bartlett Regional Hospital, Capital City Fire and Rescue, and the Juneau Police Department. A local emergency declaration opens financial support and reimbursement options to aid businesses and local government in addressing COVID-19.

The Committee of the Whole reviewed and approved this resolution at its meeting on November 9, 2020, and moved it to the Assembly.

The City Manager recommends the Assembly adopt this resolution.

- d. **Resolution 2922 A Resolution Temporarily Amending Resolution 2862 Related to the Assembly Rules of Procedure and COVID-19.**

This resolution amends the Assembly Rules of Procedure adopted by Resolution 2887(am) which will expire on November 24, 2020. This resolution would continue to allow telephonic participation by members of the CBJ Assembly, boards, and committees. It also provides reasonable COVID-19 prevention and mitigation measures by encouraging the public to participate remotely and submit comments in writing. This resolution, if adopted, will expire on May 11, 2021.

The Committee of the Whole reviewed and approved this resolution at its meeting on November 9, 2020, and moved this resolution to the Assembly for adoption.

The City Manager recommends the Assembly adopt this resolution.

- e. **Resolution 2923 A Resolution Supporting Full Funding (\$14,049,988) of the State of Alaska Municipal Harbor Facility Grant Program in the FY2022 State Capital Budget.**

This resolution recommends full funding for the State of Alaska Department of Transportation's Harbor Facility Grant Program. CBJ has been a beneficiary of approximately \$11 million in harbor grant funding

since the program's inception. Most recently, CBJ has received a \$125K grant for zinc anode installation at Harris Harbor, which is planned for construction this winter.

Docks & Harbors has submitted an application this year for \$2M for the next phase of Aurora Harbor. The City & Borough of Juneau along with the municipalities of the City and Borough of Sitka, the City of Cordova, the City of Seward and the City of Sand Point are poised to contribute \$14,049,988 in local match funding for FY2022 towards five harbor projects of significant importance for Alaska. The Docks & Harbors Board reviewed this resolution at its regular board meeting on October 29, and has recommended forwarding it to the full Assembly for approval.

The City Manager recommends the Assembly adopt this resolution.

f. **Resolution 2924 A Resolution Amending the COVID-19 Nonprofit Sustainability Grant Program Terms.**

At its November 2, 2020, meeting, the Assembly Finance Committee heard an update from the administrator of CBJ's Non-Profit Sustainability Grant Program. The Committee requested that staff work with the grant administrator to draft an amendment to the program to allow the grant administrator to proportionately distribute remaining funds to the eligible applicants. This resolution amends the COVID-19 Nonprofit Sustainability Grant Program to accomplish the supplemental distribution of funds. This resolution would not change the total amount appropriated with Ordinance 2020-36.

The City Manager recommends the Assembly adopt this resolution.

g. **Resolution 2925 A Resolution Amending the COVID-19 Housing Assistance Grant Program (Resolution 2912).**

The Assembly created the COVID-19 Housing Assistance Grant Program with Emergency Appropriation Resolution 2912 (Oct. 1, 2020). That program appropriated \$3M for individual grants of up to \$1500 for rent or mortgage and \$500 for utilities. After receiving feedback from the grant administrator that the \$3M appropriation is sufficient, the grant administrator also identified that there is substantially more financial need from the existing eligible grant recipients. This resolution would increase the eligible grants from \$1500 to \$2500 for rent or mortgage, in addition to the \$500 provided for utilities.

The Assembly Finance Committee reviewed this resolution at its meeting on November 10, 2020, and recommended the Assembly adopt this resolution at its next regular meeting.

The City Manager recommends the Assembly adopt this resolution.

VII PUBLIC HEARING

A. Ordinance 2020-09(K) An Ordinance Appropriating \$1,500,000 to the Manager as a Grant to Sealaska Heritage Institute to Construct the Sealaska Heritage Arts Campus; Funding Provided by the General Fund's Fund Balance.

This ordinance would authorize a \$1.5 million grant to Sealaska Heritage Institute (SHI) to construct the Sealaska Heritage Arts Campus. Located downtown, the campus would serve as an attraction for both locals and tourists. The arts campus is the second phase of SHI's vision to make Juneau the Northwest Coast arts capital of the world.

The full cost of the project is estimated at \$13 million. Of this amount, nearly \$11 million has been raised from over 1,000 individuals, businesses, and corporations. Additional anticipated support from Rasmuson Foundation is pending. If approved, funding for this project would be provided from the General Fund's fund balance.

This request was reviewed by the Assembly Finance Committee as a pending list item during the FY21 budget process. Due to CBJ's financial position at the time, SHI chose to withdraw the request in hopes that the Assembly may support future petitions for funding. The Assembly Finance Committee reviewed this request again at the September 2 and September 30, 2020, meetings, and moved the ordinance to the full Assembly for introduction and public hearing.

The City Manager recommends the Assembly adopt this ordinance.

B. Ordinance 2020-09(U) An Ordinance Appropriating up to \$2,300,000 to the Manager for a COVID-19 Extreme Hardship Business Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance appropriates \$2,300,000 of CARES Act funding for a grant program to provide additional financial support to businesses that lost more than 50% of their revenue as a result of COVID-19. Grant awards are intended to offset eligible business expenses from November 1 through December 30, 2020. This program supplements the COVID-19 Business Sustainability Grant Program, and will be administered by the Juneau Economic Development Council.

The Assembly Finance Committee reviewed this request at its November 10, 2020 meeting.

The City Manager recommends the Assembly adopt this ordinance.

C. Ordinance 2020-09(Y) An Ordinance Appropriating up to \$2,000,000 to the Manager for a COVID-19 Emergency Individual Assistance Program; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance appropriates \$2,000,000 of CARES Act funding for a financial assistance program for individuals residing in Juneau who have been financially

harmed by COVID-19. These assistance payments are intended to assist individuals in paying for food, healthcare, nondiscretionary transportation, utilities, and housing from March 1 through December 30, 2020.

The Assembly Finance Committee reviewed this request at its November 10, 2020 meeting.

The City Manager recommends the Assembly adopt this ordinance.

D. Resolution 2919 An Emergency Appropriation Resolution Appropriating up to \$30,000 to the Manager as Supplemental Funding for the COVID-19 Juneau ArtWorks Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

This emergency appropriation resolution would authorize an additional \$30,000 for the Juneau ArtWorks Grant Program. The program was initially appropriated \$300,000 for the purpose of supporting artists who have been substantially negatively impacted by the COVID-19 pandemic. After applications were received, it was determined that an additional appropriation was needed in order to fund all eligible awards.

This request would be funded by the CARES Act Special Revenue Fund.

The Assembly Finance Committee reviewed this request at the November 10, 2020 meeting.

The City Manager recommends the Assembly adopt this emergency resolution.

E. Resolution 2898 A Resolution Authorizing the Manager to Acquire Lot 16, Block D Eagles Edge Subdivision by Donation to the City and Borough to be Added to the Juneau Open Space and Park System as a Playground.

The Eagles Edge Homeowners Association has offered to donate a 9,000 square foot lot located in Lemon Creek to the City along with \$100,000 to fund upgrades to the park. In 2012 voters approved \$250,000 in temporary sales tax funding for the planning and construction of a neighborhood park in Lemon Creek. This funding is still available for this use and will be utilized for improvements to the park to meet the CBJ standards of safety including ADA accessibility and fall protection.

The Parks and Recreation Advisory Committee reviewed this donation request at its March 3, 2020, meeting and provided a motion of support. The Lands and Resources Committee reviewed this request at its June 1, 2020 meeting and passed a motion of support to the Assembly for the acquisition by donation.

The City Manager recommends the Assembly adopt this resolution.

F. Ordinance 2020-09(V) An Ordinance Appropriating \$100,000 to the Manager as Partial Funding for the Lemon Creek Park Capital Improvement Project; Funding Provided by Donations from the Eagles Edge Homeowners

Association.

This ordinance would appropriate \$100,000 as partial funding for the Lemon Creek Park CIP for park maintenance and upgrades to Lot 16, Block D of the Eagles Edge Subdivision. In 2012, voters approved \$250,000 in temporary sales tax funding for the planning and construction of a neighborhood park in Lemon Creek. This appropriation would supplement this preexisting funding to be utilized for improvements to the park to meet CBJ standards of safety including ADA accessibility and fall protection. The adoption of Resolution 2898 would authorize CBJ to acquire this parcel of land for use as a playground.

Funding for this request is provided by donations from the Eagles Edge Homeowners Association.

The Parks and Recreation Advisory Committee and the Lands and Resources Committee provided motions of support for this request at the March 3 and June 1, 2020 meetings, respectively.

The City Manager recommends the Assembly adopt this ordinance.

- G. **Ordinance 2020-09(H) An Ordinance Appropriating to the Manager the Sum of \$14,858,227 as Funding for the Juneau International Airport's Terminal Construction Revenue Bond Debt; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant.**

This ordinance would appropriate \$14,858,227 in FAA grant funding to service the Airport's terminal construction revenue bond debt obligation. Revenue bonds were issued to fund construction costs at the commencement of the project, as federal funding was not available at that time. It was the intent to service the bond debt with Airport Improvement Program (AIP) and Passenger Facility Charge (PFC) revenue. FAA has now awarded two AIP grants for this purpose. The funds appropriated with this ordinance will be reserved to repay the revenue bond debt associated with the capital improvement project. Matching funds are provided by PFC revenue in the amount of \$534,055, which has been previously appropriated with Ordinance 2019-06(G).

The Airport Board approved this request at its October 8, 2020 meeting. The Assembly Finance Committee and the Public Works & Facilities Committee reviewed this request at the November 4, 2020 and November 9, 2020 meetings, respectively.

The City Manager recommends the Assembly adopt this ordinance.

- H. **Ordinance 2020-09(Q) An Ordinance Appropriating \$31,047 to the Manager as Funding for Multiple Training Events for the Juneau Police Department; Grant Funding Provided by the United States Department of Justice, Office of Justice Program, FY20 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.**

The Juneau Police Department has been awarded \$31,047 in grant funding from the U.S. Department of Justice for various training opportunities.

The JPD leadership team has identified the following training opportunities to apply this funding to in FY21: property and evidence management, continuing education for polygraph examiners, missing persons, cultural sensitivity, developing standard operating procedures, crimes stats and National Incident-Based Reporting System (NIBRS), Writing NIBRS reports, NIBRS specialized reporting, retention and destruction for evidence and records, and managing police records and redaction.

No local match is required for this grant.

The City Manager recommends the Assembly adopt this ordinance.

I. Ordinance 2020-09(R) An Ordinance Appropriating up to \$700,000 to the Manager as Partial Funding for the Glacier Highway Sewer - Anka to Walmart Capital Improvement Project; Funding Provided by the Alaska Department of Transportation and Public Facilities.

The Alaska Department of Transportation and Public Facilities (ADOT) has requested CBJ move the generator building at the Gruening Park Sewer Pump Station on Glacier Highway, across from Renninger Drive. ADOT has identified the building to be in conflict with their new roadway construction plans and has agreed to reimburse the CBJ for the costs to relocate the building out of the right-of-way and on an ADOT provided parcel of land. The construction project for the relocation of the generator building and renovation of the sewer pump station will be a component of the Glacier Highway Sewer – Anka to Walmart CIP, and is ready to advertise for construction bids with the intention of completing the work ahead of ADOT’s project, which is scheduled to begin next summer.

The Public Works and Facilities Committee reviewed this request at its September 14, 2020, meeting and forwarded it to the full Assembly for approval.

The City Manager recommends the Assembly adopt this ordinance.

J. Ordinance 2020-09(S) An Ordinance Appropriating \$160,500 to the Manager for Eaglecrest's Fiscal Year 2021 Supplemental Operating Costs; Funding Provided by the General Fund's Fund Balance.

This ordinance would appropriate \$160,500 for Eaglecrest’s FY21 supplemental operating costs, estimated to be spent in the following categories:

Personnel	\$150,000
Black Bear Chair Fuel	\$ 4,200
<u>Propane for Outdoor Seating</u>	<u>\$ 6,300</u>
TOTAL	\$160,500

This supplemental funding would enable Eaglecrest to operate the winter season in compliance with the National Ski Areas Association (NSAA) industry best practices developed in accordance with CDC and WHO COVID-19 health guidelines. Operating in compliance with the NSAA best practices will require Eaglecrest to run the Black Bear chair for more days during the season to accommodate social distancing on the mountain, requiring additional personnel to operate the lift and perform more ski patrols. This request also includes propane costs for heated outdoor seating to accommodate social distancing after December 30.

Funding for this request would be provided by the General Fund's fund balance.

The Assembly Finance Committee reviewed this request at its September 30, 2020 meeting.

The City Manager recommends the Assembly adopt this ordinance.

K. Ordinance 2020-09(T) An Ordinance Appropriating \$73,100 to the Manager for Eaglecrest's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance would appropriate \$73,100 for Eaglecrest's FY21 supplemental operating costs, estimated to be spent in the following categories:

Equipment	\$71,200
<u>Propane for Outdoor Seating</u>	<u>\$ 1,900</u>
TOTAL	\$73,100

This supplemental funding would enable Eaglecrest to operate the winter season in compliance with the National Ski Areas Association (NSAA) industry best practices developed in accordance with CDC and WHO COVID-19 health guidelines. The request for equipment would fund the purchase of tents, tables, and propane heaters for socially-distant outdoor seating, as well as two WeatherPort ski patrol shelters to ensure the safety and health of ski patrollers. This request also includes propane costs for the outdoor seating area prior to December 30.

Funding for this request would be provided by the CARES Act Special Revenue Fund.

The Assembly Finance Committee reviewed this request at its September 30, 2020 meeting.

The City Manager recommends the Assembly adopt this ordinance.

L. Ordinance 2020-09(W) An Ordinance Appropriating \$300,000 to the Manager as a Grant to Family Promise of Juneau to Purchase a Building to Support

Vulnerable Families During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance would authorize a \$300,000 grant to Family Promise of Juneau to purchase a building to support vulnerable families during the COVID-19 pandemic. Family Promise's current day center is housed at Chapel by the Lake, in conjunction with their family sheltering space. The purchase of a building would allow the organization to move their day center to an independent location to free up space for sheltering at Chapel by the Lake, while maintaining a stable facility with staff offices to continue providing social service and case management support for children and families experiencing homelessness.

Funding for this grant is provided by the CARES Act Special Revenue Fund.

The Assembly Finance Committee reviewed this request at its November 10, 2020 meeting.

The City Manager recommends the Assembly adopt this ordinance.

- M. **Ordinance 2020-09(X) An Ordinance Appropriating \$300,000 to the Manager as a Grant to the Alaska Committee to Coordinate and Support Public Accommodations During the 2021 Alaska State Legislative Session; Funding Provided by the General Fund's Fund Balance.**

Given the extraordinary circumstances of the pandemic, the Alaska Committee is investigating ways to support the Alaska State Legislature during its 2021 legislative session. This grant will enable the Alaska Committee to coordinate and support all aspects of the Capital City's public accommodations required by visiting legislators and staff.

Funding for this request is provided by the General Fund's Fund Balance.

The Assembly Finance Committee reviewed this request at its November 4, 2020 meeting.

The City Manager recommends the Assembly adopt this ordinance.

- N. **Ordinance 2020-53 An Ordinance Authorizing the Manager to Accept the Reconveyance of a Fraction of U.S. Survey 381, Located at 9290 Hurlock Avenue, from Alaska Legacy Partners and Lease the Property to Tlingit Haida Regional Housing Authority for Youth Services.**

This ordinance would enable the CBJ to regain title of the Hurlock property at no cost to the CBJ, and then lease the property to Tlingit Haida Regional Housing Authority for less than fair market value for youth services. Upon the CBJ receiving title to the Hurlock property three notable things occur: (1) the CBJ would retain the \$35,000 down payment paid by Alaska Legacy Partners, (2) the debt owed to the CBJ by Alaska Legacy Partners would be extinguished, and (3) the senior assisted living facility condition on Ordinance 2018-42 would terminate.

The Assembly Committee of the Whole discussed this item on November 9, 2020, and recommended splitting this ordinance into two separate ordinances (Ord. 2020-57 and 2020-58). Those ordinances were set for introduction tonight.

The City Manager recommends the Assembly permanently postpone discussion of this specific ordinance by moving to lay Ordinance 2020-53 on the table. Such action would allow the Assembly to consider Ordinances 2020-57 and 2020-58 at a later meeting.

IX. UNFINISHED BUSINESS

A. Regulation 03 CBJAC 41 Residential Onsite Wastewater Treatment and Disposal System Maintenance Program

The CBJ has regulations governing onsite wastewater treatment and disposal systems at 03 CBJAC 41. This regulation would amend who can service the systems and how much the CBJ Public Works department charges for inspections and maintenance, if any. This draft regulation was posted for formal public comment between October 5-26, 2020. No public comments have been received. The Assembly's review is guided by CBJC 01.60.260. Notably, the Assembly cannot amend the regulations tonight. However, the Assembly may do one of the following:

1. Not take up consideration of the regulations by moving the regulations with orders of the day, which means the regulations are approved;
2. Discuss the regulations and move to adopt the regulations;
3. Discuss the regulations and direct the Manager to consider reasons to review the regulations again; or
4. Direct the Attorney to prepare an ordinance or resolution for consideration of the substance of the regulations.

The City Manager recommends the Assembly move the regulations with orders of the day.

X. NEW BUSINESS

XI. STAFF REPORTS

A. 2020 Municipal Election Report from Municipal Clerk McEwen

XII. ASSEMBLY REPORTS

A. Mayor's Report

1. **2021 Goals with changes marked**
2. **2021 Goals**

- B. Committee Reports, Liaison Reports, Assembly Comments and Questions
- C. Presiding Officer Reports

1. Wille v. Planning Commission

This appeal relates to a Planning Commission decision granting a conditional use permit for transitional housing at 6205 Alaway Avenue (Lemon Creek/Midtown) for the Central Council of the Tlingit and Haida Indian Tribes of Alaska. The Assembly accepted this appeal and appointed Mr. Bryson as the Presiding Officer. The parties met for a prehearing conference. **The hearing date is currently set for 5:30 p.m. via Zoom on March 8, 2021.**

2. Sealaska Heritage Institute v. Planning Commission

On May 13, 2020, the CBJ Planning Commission granted a conditional use permit to the Sealaska Heritage Institute (SHI) for an arts campus building and plaza. SHI timely filed an appeal of that Planning Commission decision. On June 8, 2020, the Assembly accepted the appeal and assigned it to a hearing officer. Just after that Assembly meeting, SHI and the Planning Commission filed a joint request that the Assembly stay the appeal by not taking any action though December 15, 2020, to see if there was any chance for SHI to resolve this without an appeal. After consultation with the City Attorney, the Mayor granted that request.

The parties appear to have made progress and are requesting the Assembly stay the appeal for another four months for SHI to gather more information and publicly present something to the Planning Commission.

The City Attorney recommends the Assembly grant this second continuance.

XIIICONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XIV.EXECUTIVE SESSION

XV. SUPPLEMENTAL MATERIALS

- A. Ordinance 2020-47 An Ordinance Regarding Disclosure of Real Estate Values in Transactions.
- B. RED FOLDER - Amendment #2 from Maria Gladziszewski on Ordinance 2020-09(U)(b)
- C. RED FOLDER - Ordinance 2020-09(Y)(b) Emergency Individual Assistance Program

XVIADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

THE CITY AND BOROUGH OF JUNEAU, ALASKA
SPECIAL ASSEMBLY MEETING
DRAFT Meeting Minutes – June 3, 2020

Meeting No. 2020-30: The Special Assembly Meeting of the City and Borough of Juneau Assembly was held virtually via Zoom Meetings, and was called into order by Mayor Beth Weldon at 6:00p.m.

I. ROLL CALL

Assemblymembers Present: Maria Gladziszewski, Loren Jones, Carole Triem, Rob Edwardson, Michelle Hale, Wade Bryson, Alicia Hughes-Skandijs, Greg Smith, and Mayor Beth Weldon

Assemblymembers Absent: None

Special Guests: Chief Medical Officer Dr. Anne Zink, Commissioner Adam Crum

Staff Present: City Manager Rorie Watt, Deputy City Manager Mila Cosgrove, City Attorney Robert Palmer, Municipal Clerk Beth McEwen, Deputy Clerk Di Cathcart, BRH CEO Chuck Bill

II. APPROVAL OF AGENDA

The agenda was approved as presented.

III. AGENDA TOPICS

Dr. Zink and Commissioner Crum joined the Special Assembly meeting to answer Assemblymembers' questions and provide information regarding the pandemic.

Mr. Edwardson asked Dr. Zink to explain the reasoning behind expecting travelers to test 72 hours before travel. Dr. Zink said that testing 72 hours prior to travel creates a "point in time" that shows whether a person has been exposed to the virus at that time. She added that they are additionally asking travelers to quarantine and restrict their social activities for 7-14 days, and to avoid interacting with others in indoor spaces during that period of time.

Ms. Alicia Hughes-Skandijs asked Dr. Zink to clarify what mitigation strategies she would recommend for Juneau in the case of our healthcare capacity reaching its limit.

Dr. Zink said that Juneau should be watching their numbers and be aware of any potential increase in case counts prior to over-capacity. She encouraged the Assembly that, in the event of a future spike in cases, to focus on spreading risk mitigation messaging to the community: promoting mask wearing and discouraging large gatherings. She added that if cases continued to increase, then they should consider implementing mandates to put restrictions in place until the case numbers decrease.

Mr. Smith asked Dr. Zink to explain the Governor's decision to no longer require travelers to receive testing. Dr. Zink said that the State cannot mandate testing to be required prior to coming into the State of Alaska, as doing so would be a violation of the Commerce Clause. She added that the state also cannot forcibly require someone to undergo a procedure against their will, and people do have the right to refuse a medical test.

Ms. Triem mentioned that some residents have been non-compliant and opting out of receiving a COVID-19 screening, and asked Commissioner Crum if the State could provide any guidance or resources to help enforce the Health Mandate. Commissioner Crum mentioned that airlines are now requiring passengers to wear masks as they travel, and there is currently a communication campaign that informs travelers of Alaska's travel guidelines and mandates prior to their arrival. As for enforcement, Commissioner Crum stated that the State cannot legally force travelers to undergo a medical test, but collaborating with local EOCs across the state could help get people to take this seriously.

Ms. Gladziszewski asked Dr. Zink about her recommendations regarding small vessels operating in Juneau and Southeast Alaska this upcoming summer.

Dr. Zink mentioned that British Columbia is not allowing any ships larger than 100 passengers, about 98% of the ships that travel to Alaska that carry 100-250 passengers are licensed in British Columbia. She mentioned a few small vessel companies who are considering various quarantine and testing strategies.

Mayor Weldon asked Dr. Zink about anticipated testing turnaround time for results with the increase in testing capacity. Dr. Zink said that Juneau is a harder situation due to its geographic location, and the testing turnaround time is expected to be varied because of that. Mayor Weldon also asked if employees who are part of critical infrastructure would be able to have a less restrictive approach towards quarantining. Commissioner Crum said that they are hoping that individuals who are employed through critical infrastructure would still pursue testing and be cautious about their actions after travel.

Ms. Gladziszewski asked Dr. Zink to explain to the concerned public why they are deciding to take these next steps moving forward. Dr. Zink explained that the main goal is the health and wellbeing of Alaskans in general, which includes mental health, physical health, and emotional health. She added that travel is a regular part of Alaskan life, and she is trying to meet people where they are comfortable when moving forward with her approach.

Mr. Watt asked Dr. Zink to confirm the messaging within the Health Mandate that requires travelers to continue to quarantine. Dr. Zink confirmed the quarantine is still being enforced with the revised Health Mandate.

Ms. Cosgrove asked them to clarify what steps the State is taking to make sure this information is being pushed out to states in the Lower 48. Commissioner Crum said that they have been working with the Alaska Tourism Industry Association to actively push messaging on Alaska's

Travel and Health Mandate down to tourism bureaus in the Lower 48. They also have published a Frequently Asked Questions that can be reached online by potential travelers. Dr. Zink added that airlines are also informing travelers of Alaska's mandates after they book their flights, as well as spreading the messaging while on the flight. She also said that they have been working with the Health Departments of California, Oregon, Montana, Idaho, Hawaii, and Washington to notify travelers of Alaska's mandates.

Mayor Weldon thanked Dr. Zink and Commissioner Crum for attending this first part of the Special Assembly meeting.

A. PUBLIC HEARING: Emergency Ordinance 2020-27 An Emergency Ordinance Ordering People to Quarantine When Traveling Into The City and Borough of Juneau from Another State or Country.

This Ordinance, which would enact a local 14 day quarantine, was introduced and set for public hearing because the Assembly did not know what the Governor would do to update Health Mandate 10, which was set to expire June 2, 2020. On Friday night, May 29, the Governor announced that he would extend Health Mandate 10 until Friday June 5th and that he would issue guidance documents by June 1 on new protocols which would rely on a level of testing in lieu of quarantine. Health Mandate 10 updated on June 1 is included in this packet and is scheduled to expire on June 5th at 11:59p.m. When they do become available, additional guidance documents are anticipated to be posted on the state's website.

The Assembly considered this ordinance at a special meeting on June 1, 2020 and took public testimony and continued this ordinance to the June 3, 2020 Special Assembly meeting for additional review and action.

As this is a policy matter the City Manager has no recommendation.

MOTION by Ms. Gladziszewski for the Assembly to adopt Ordinance 2020-27 for purposes of discussion and voting.

Objection by Mr. Bryson, and in speaking to his objection, he asked for clarification on the reasoning behind the City enforcing a quarantine mandate on top of the existing State quarantine mandate.

Mr. Palmer shared that he wrote this ordinance over the weekend, prior to the Governor's press conference today. He added that this ordinance, similar to the Governor's plan, requires travelers to quarantine; the difference being the Governor's plan has some exceptions when it comes to testing.

Mr. Bryson said that the purpose of hunkering down was not to eliminate the virus from our community, but to flatten the curve. He believed that this has been successfully done by sticking with the plan put in place by the Governor, Dr. Zink, and Commissioner Crum.

Ms. Hale agreed with Mr. Bryson, and will be voting against the motion. She said that she supports the Governor's plan and the testing capacity within it.

Mr. Edwardson said that he understood the motion, however, he added that if the City plans to stray from the Governor's plan, their plan should feature several different aspects.

Ms. Gladziszewski agreed with those who spoke before her, saying that she thinks that the Governor's mandate is a reasonable plan. She also said that she will vote against the motion, and she will support the Governor's proposal.

Ms. Triem asked Mr. Bill if the hospital had the capacity to care for residents if Juneau were to have an increase in cases. Mr. Bill said the hospital is very capable to respond to a potential surge, saying that they are more prepared now than they were a month ago. He added that Juneau has done a good job of flattening the curve to allow the hospital time to create the infrastructure needed to deal with a surge. Mr. Bill mentioned that the 14-day quarantine is causing challenges in treating the patients of Juneau, since a number of their providers come from the Lower 48.

Ms. Hughes-Skandijs shared that she will be voting against this motion, saying a quarantine mandate with exception is a reasonable next step to take.

Mr. Smith asked Ms. Cosgrove if Juneau has enough available PPE and supplies to conduct more testing with this mandate. Ms. Cosgrove answered that at this point in time, Juneau does have an adequate amount of PCR kits and supplies for an increased testing capacity and the State EOC has offered to provide any additional supplies if needed.

Mr. Smith shared that he will be voting against this motion, he said that Dr. Zink's message of meeting people where they are is a good plan.

Mayor Weldon said that she will also be voting against this motion, saying that it would be more practical and less confusing to the public if the City decided to go with the Governor's plan. She asked Juneau residents to continue social distancing, wearing a mask, regularly wash their hands, and implores businesses to use mitigation plans as they reopen.

Roll Call Vote on Ordinance 2020-27:

Ayes: Jones

Nays: Gladziszewski, Hale, Hughes-Skandijs, Smith, Triem, Bryson, Edwardson, Mayor Weldon.

Motion failed. One (1) Aye, Eight (8) Nays.

IV. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Ms. Triem mentioned the Black Lives Matter marches and movements have happened across the country and recently in Juneau. She requested the Assembly to schedule a meeting with JPD and allow the community to listen in. Mayor Weldon answered that she has already reached out to Chief Mercer of JPD to join their Regular Assembly meeting on Monday.

Ms. Gladziszewski asked if Chief Mercer could be prepared to comment on JPD's Use of Force policies at that meeting.

Mr. Watt wished to publicly thank Chief Mercer for participating in community events, and looks forward to the discussion on Monday.

V. ADJOURNMENT

There being no further business to come before the Assembly, the meeting was adjourned at 7:24p.m.

Signed: _____
Elizabeth J. McEwen
Municipal Clerk

Signed: _____
Beth A. Weldon
Mayor

THE CITY AND BOROUGH OF JUNEAU, ALASKA
REGULAR ASSEMBLY MEETING
DRAFT Meeting Minutes – June 29, 2020

Meeting No. 2020-34: The Regular Assembly Meeting of the City and Borough of Juneau Assembly was held virtually through Zoom, and called into order by Mayor Beth Weldon at 7:00 p.m.

I. FLAG SALUTE

II. ROLL CALL

Assemblymembers Present: Maria Gladziszewski, Loren Jones, Michelle Hale, Wade Bryson, Robert Edwardson, Carole Triem, Alicia Hughes-Skandijs, Greg Smith, and Mayor Beth Weldon.

Assemblymembers Absent: None.

Staff Present: City Manager Rorie Watt, City Attorney Robert Palmer, Emergency Operations Committee PSC Robert Barr, Public Works Director Katie Koester, Municipal Clerk Beth McEwen, and Deputy Clerk Di Cathcart.

Economic Stabilization Task Force Members present: Co-Chairs Max Mertz and Linda Thomas, Bruce Botelho, and Amy Skilbred.

III. SPECIAL ORDER OF BUSINESS

A. COVID-19 Update

Robert Barr provided a COVID-19 EOC update for the Assembly reporting that there were currently four active cases of COVID-19 in Juneau. He added that Alaska Airlines and Delta Airlines have both been handing out travel declarations at the end of their flights. He also mentioned that the number of travelers (both interstate and intrastate) have been increasing at the airport, but those numbers are beginning to slow down.

Ms. Gladziszewski asked Mr. Barr to clarify the amount of people that arrive at the airport with a test, those who undergo testing at the airport, and those who return to the airport to retest. Mr. Barr answered that while he didn't currently have those numbers, he would provide those to the Assemblymembers once he receives them.

Ms. Hughes-Skandijs asked about the average test turnaround time. Mr. Barr said that the commercial labs have about a 48 hour turnaround time, and the State labs return results in roughly 2-4 days.

Mr. Edwardson asked about the increasing traveler numbers at the airport. Mr. Barr referred to the CBJ COVID-19 dashboard, sharing that the amount of interstate travelers and intrastate travelers have both been in the 150-200 range each.

The Economic Stabilization Task Force (ESTF) provided a COVID-19 report to the Assembly. Co-Chair Linda Thomas shared the ESTF recommendation regarding the non-profit grant program proposals. The ESTF approved a proposal last Thursday working with Juneau Community Foundation CEO Amy Skilbred, and recommended that the Assembly consider drafting an ordinance for public hearing. Ms. Thomas explained that there were two parts to the proposal. The first being a Grant Stabilization Program of up to \$3.2 million. She said that this would be a holistic programs for all nonprofits impacted by COVID-19 in which businesses would be eligible to receive funds from the CARES Act Funding. The plan would be to have it administered by Juneau Community Foundation due to their past experience administering grants. She said there would be an additional amount of \$200,000 for food and security programs that would be prioritized by grant administrator. Ms. Thomas clarified that the grant will be focused on Juneau-based nonprofits and that faith-based nonprofits would be eligible, as long as they provide services that can be used by the general public without the basis of religion.

Ms. Thomas said that the second grant is more focused towards social service organizations within the community. They recommended hiring a granting agency group to look at proposals and decide which grants would serve the highest and best needs for our community. The ESTF recommended the Assembly consider setting aside up to \$3 million for that program.

Ms. Gladziszewski said she would like to see the broad pie before considering allocations to specific amounts as she needed to understand where those fit in the big picture.

Mr. Edwardson asked Ms. Thomas to clarify if the amounts they plan to distribute to non-profits are related to the sizes of the revenues of the recipient businesses. Ms. Thomas confirmed that the grant is structured such that smaller non-profits could receive up to \$10,000 if they have up to \$50,000 revenue annually and they can show the need. Conversely, larger nonprofits with annual revenues at \$1million or more could receive up to \$99,000.

ESTF Co-Chair Mr. Mertz mentioned another proposal that the task force is recommending and that is a grant program for artists as there are several artists who are out of work with significant impacts due to COVID-19. In 1983, the Juneau Arts and Humanities Council (JAHC) was named as CBJ's arts entity. JAHC Executive Director Nancy DeCherney and JAHC worked with ESTF on drafting this proposal. JAHC would administer a grant Request For Proposals (RFP) program similar to one that has already been in place. The ESTF recommendation was for \$500,000 to be administered by JAHC under similar process currently in place for CBJ.

Mr. Edwardson said that he likes this idea and that JAHC would be working with local heritage organizations like Sealaska Heritage and Tlinglit & Haida Central Council.

Mayor Weldon mentioned that the memo recommended \$250,000-\$500,000 for this project, and now the ESTF recommendation is for \$500,000. Mr. Mertz said that was a range the task force initially discussed, and the final vote of the ESTF was to recommend the \$500,000 amount.

The ESTF provided recommendations regarding the infrastructure proposal that Mr. Mertz and former Mayor Botelho addressed earlier. Mr. Botelho said that it is a strong consensus among economists that infrastructure investment during this pandemic are done and that is the best time to take the opportunity to make the investment in the community. It engages the workforce and labor is most available; there is a legacy aspect of it – at the end of the day there are civic projects which are completed that will last for a generation or more. The Assembly discussed the proposal and the potential benefit it could have on job growth and restoring the economy.

B. Special Recognition: Denise Guizio

Katie Koester recognized Denise Guizio for her hard work over the past three years in procuring more than \$14 million in grant funding to support transit related projects.

C. Census Update

Mr. Watt reminded everyone to fill out the census if they have not already. He reported that 63.3% of Juneau’s population had already participated.

D. Special Recognition: CBJ’s 50th Anniversary

Mayor Weldon commemorated the 50th anniversary of the unification of the City and Borough of Juneau on July 1 with the following statement:

“Fifty years ago today, three municipal government entities – the City of Douglas, the City of Juneau, and the Greater Juneau Borough – were unified into the City and Borough of Juneau. CBJ thanks and honors the A’akw Kwáan and Taku people whose ancestral lands we inhabit and all the predecessors in whose footsteps we follow. Let’s take a moment during these unprecedented times to pause and honor those who came before us, while at the same time look forward to the future and growing stronger through adversity. During this worldwide pandemic, we have drawn strength from one other, innovated new ways to work together as a community, and pushed the envelope to embrace change. In times like this, we are reminded that in unity we are stronger together. Let us celebrate the unification of our community, celebrate being one people, one community, and care and value each other.” Mayor Weldon shared the following fun historical facts: The City of Juneau first met as a Council on June 30, 1900. Although Douglas first appeared in 1890, it didn’t incorporate until 1902. The Greater Juneau Borough had its first meeting on December 4, 1963.

IV. APPROVAL OF MINUTES

A. March 31, 2020 Special Assembly Meeting #2020-13 DRAFT Minutes

B. May 18, 2020 Regular Assembly Meeting #2020-27 DRAFT Minutes

MOTION by Ms. Hale to approve the minutes of the March 31 Special Assembly meeting and the May 18 Regular Assembly Meeting and asked for unanimous consent. *Hearing no objection, the minutes were approved by unanimous consent.*

V. MANAGER'S REQUEST FOR AGENDA CHANGES

None.

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Elaine Schroeder, a downtown resident urged the Assembly to pass an ordinance that requires people to wear face masks in all public settings. She encouraged Juneau to take a science and data-based response to the pandemic.

Lisa Greenough, an Auke Bay resident, spoke about the ordinance regarding the extension of the overlay districts of the land use code. She opposes this ordinance, particularly given the fact that our community is overwhelmed with dealing with correctly allocating the CARES Act funding and the complexities of the pandemic.

Terri Lauterbach, a downtown resident, asked the Assembly what the plans were for the Augustus Brown Swimming Pool. She understands that they are currently fixing what needs fixing right now and asked if it will be available after that. She said the valley pool does not provide enough types of water and having another pool open will allow for more spacing due to COVID. Mayor Weldon suggested she send an email to the Assembly.

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for

Introduction. *None.*

B. Assembly Requests for Consent Agenda Changes

Mr. Jones asked to amend the Consent Agenda Manager's Recommendations for Items D and F, for the recommendations to insert the word "Regular" so that it reads: "The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next **regular** Assembly meeting." because it was not otherwise specified which next Assembly meeting they would be set for public hearing. *Hearing no objection, the amendment was approved by unanimous consent.*

C. Assembly Action

MOTION by Ms. Gladziszewski to adopt the Consent Agenda as amended by Mr. Jones.

Objection by Mr. Edwardson for purposes of a question. He asked if the consent agenda is adopted, would this go through as the recommendations are written on the individual items. Mr. Palmer clarified that if the motion by Ms. Gladziszewski passed, the Consent Agenda as written, with the slight modification from Mr. Jones' motion would stand.

Mr. Edwardson said he objected to the Manager's recommendation on Item A-Ordinance 2020-32 ***An Ordinance Establishing a Systemic Racism Review Committee***. He said that he doesn't object to this going to the Committee of the Whole as he feels it would eventually end up there.

He said that not only on this ordinance but that on all other ordinances, the order in which they hear things is important. He would like to see the Assembly set this ordinance for Public Comment on the next Assembly meeting and to receive the public comment before the Assembly starts to work on the ordinance in committee and not after. He said that in the life of any legislation or policy that they are going to do, especially, if it is going to be something brand new, how it is framed and anchored is very important and this should be framed by public comment before the Assembly starts deciding on how it may want to amend or change it. His request is that instead of it being referred to the Committee of the Whole now, it be referred to public testimony at the next Assembly meeting and then referred to the Committee of the Whole.

Additional discussion took place by members on the timing and process.

AMENDMENT by Mr. Edwardson to amend the Consent Agenda item C.1(a) for the recommendation to read that the Assembly accept for introduction Ordinance 2020-32 and schedule it for public hearing at the next Regular Assembly meeting.

Mr. Palmer provided clarification that the Charter allows any Assemblymember to present an ordinance to the Assembly and that is what has happened so far with the drafting of Ordinance 2020-32. Now it is up to the Assembly to decide what to do next. He said that the action proposed by Mr. Edwardson's motion would be to introduce the ordinance at this meeting, set it for public hearing at the next Regular Assembly meeting which would be on July 13, and then it would be up to the Assembly to decide what to do with it at that July 13 meeting. Mr. Edwardson confirmed that was the action his motion was attempting to make.

Ms. Triem asked what the Assembly's options would be on July 13 if this motion were to pass. Mr. Palmer said the Assembly would have full discretion on the action it might want to take. It could adopt the ordinance, it could refer it to committee, it could keep it in the Assembly for additional time and future action.

Ms. Gladziszewski said that legislation, especially those with major changes, go through committee process before they are forwarded to the Assembly so that when it goes to the Assembly with an opportunity for public comment, it is closer to what the intent of the Assembly might be with any amendments having been discussed or acted upon at committee and to take testimony at the committee. She said she thinks this needs more work and objected to Mr. Edwardson's motion.

Mr. Edwardson expressed his concerns that the public they would like to hear from don't generally understand the committee process or the public testimony process.

Mayor Weldon thanked Mr. Edwardson for bringing this ordinance forward and said that she does think it needs more work and that it will likely end up in committee eventually before passage but she will leave it up to the Assembly to decide upon the amendment and she called for a roll call vote on the amendment.

Roll Call Vote on Amendment #1 to introduce Ordinance 2020-32 and set it for public hearing at the next Regular Assembly meeting.

Ayes: Edwardson, Bryson, Hughes-Skandijs, Smith

Nays: Hale, Jones, Triem, Gladziszewski, Mayor Weldon

Motion failed. Four (4) Ayes, Five (5) Nays.

Hearing no further objection, the Consent Agenda was approved as originally amended by Mr. Jones' motion under Assembly requests for Consent Agenda changes.

1. Ordinances for Introduction

a. Ordinance 2020-32 An Ordinance Establishing a Systemic Racism Review Committee.

At the request of Assemblymember Edwardson, this ordinance would create a 7-member committee to advise the Assembly if proposed legislation likely includes a systemic racism policy and options to cure such legislation. The Systemic Racism Review Committee would review ordinances between introduction and public hearing and review resolutions before public hearing. As presented, the Assembly would not be able to act on legislation until the Committee completed its review and transmitted it to the Assembly.

As this ordinance would represent a major process change, the City Manager recommends the Assembly refer this ordinance to the Committee of the Whole prior to introduction.

b. Ordinance 2020-28 An Ordinance Amending the Land Use Code to Extend the Sunset Dates for the Alternative Development Overlay Districts.

The purpose of the alternative development overlay district is to provide adequate minimum standards and procedures for the construction of new residential buildings and the expansion, restoration, or repair of existing residential buildings, while providing time to implement new zoning regulations. This extension provides adequate time for the review and adoption of new zoning for the downtown neighborhoods due to the unforeseen impacts of the novel Coronavirus (COVID-19).

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

c. Ordinance 2020-33 An Ordinance Amending Emergency Appropriation Resolution 2889(am) Related to the COVID-19 Emergency Rental Assistance Program.

This ordinance would change two components of the COVID-19 Rental Assistance Program:

1. It amends the funding source from the Affordable Housing Fund to the CARES Act Special Revenue Fund; and
2. It extends the program from June 30 to December 31.

This ordinance also clarifies that, upon direction from the Assembly, the Manager may change the intent language provided in Exhibit A to Resolution 2889.

On June 22, 2020, the Assembly Committee of the Whole discussed this topic.

The City Manager recommends the Assembly introduce this ordinance and schedule it for public hearing at a Special Assembly meeting on July 8, 2020.

- d. Ordinance 2019-06(AF) An Ordinance Appropriating to the Manager the Sum of \$90,000 as Partial Funding for the Statter Improvement- Phase III Capital Improvement Project and the Harris Harbor Pump Out Capital Improvement Project; Funding Provided by the ADF&G Harris and Statter Harbors Boat Sewage Pump-Out Facility Improvements Grant and the Harbor Fund's Fund Balance.**

The Alaska Department of Fish & Game has awarded a \$75,000 Clean Vessel Act Grant to CBJ to construct, manage, and maintain sewage pump out stations in Harris and Statter Harbors. These improvements will better serve recreational boaters and other public users.

The Clean Vessel Act Grant requires 25% local match. The Statter Harbor project already has sufficient funding for the required local match. This ordinance appropriates the required local match of \$15,000 for the Harris Harbor project from Harbor Fund balance.

This ordinance appropriates \$90,000, for the following purposes:

Harris Harbor Pump	
Out CIP (H51-126)	\$45,000
Statter Improvement – Phase III	
CIP (H51-108)	<u>\$30,000</u>
Total Grant Funding	\$75,000

Required Match for Harris	
Harbor Pump Out CIP (H51-126)	<u>\$15,000</u>
Total Appropriation Amount	\$90,000

At its June 17, 2020 meeting, the Docks & Harbors Operations Committee recommended approval of this action. This ordinance was also reviewed by the Public Works & Facilities Committee on June 22, 2020.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next Assembly meeting.

- e. Ordinance 2020-09(A) An Ordinance Appropriating to the Manager the Sum of \$50,000 as Funding for the Municipal Arts and Culture Matching Grant Program; Grant Funding Provided by the Rasmuson Foundation.**

The Rasmuson Foundation is matching a municipality's allocation of CARES Act funds to arts and culture organizations through the Municipal Arts and Culture Matching Grant Program. This

program is designed to fund arts and culture organizations whose local revenue sources are disrupted by the COVID-19 pandemic. The Rasmuson Foundation will match municipal grants 1:1 up to \$20,000. The Foundation's match limit is \$50,000 per municipality. This program will be managed in coordination with the existing Business Sustainability Grant program.

This ordinance was reviewed by the Assembly Finance Committee on June 17, 2020.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

f. Ordinance 2020-09(B) An Ordinance Appropriating to the Manager the Sum of \$233,960 as Funding for the Juneau Electric Public Transit Bus and Associated Charging Infrastructure Purchase; Grant Funding Provided by Alaska Energy Authority.

This ordinance would appropriate \$233,960 for the purchase of Juneau's first electric bus and associated charging infrastructure for Capital Transit. The electric bus purchase will replace the anticipated purchase of a diesel bus. The grant funding, provided by Alaska Energy Authority, will reimburse the CBJ its local match portion, up to 20%, of the total cost of the electric bus and associated charging infrastructure. The remaining funding for the electric bus and charging infrastructure is supplied by previously appropriated grant funding from the Alaska Department of Transportation and Public Facilities. The bus is scheduled for delivery in October, 2020.

The Public Works and Facilities Committee reviewed this request at its June 22, 2020 meeting and recommended forwarding it to the Assembly for approval.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next Assembly meeting.

VIII. PUBLIC HEARING

A. Emergency Ordinance 2020-31 An Emergency Ordinance Mandating Use of a Face Covering During the Fireworks Show Starting on July 3, 2020.

This ordinance would authorize the fireworks show and would require people to wear a face covering when they are outside in a publicly accessible location watching the fireworks show in Gastineau Channel that starts on July 3. People that stay in a car are not required to wear a face covering. This ordinance provides face covering exemptions for children under two and people with disabilities. A person who violates this ordinance would be subject to a \$25 civil fine.

On June 22, 2020, the Assembly Committee of the Whole discussed the upcoming fireworks show. The Committee voted to allow the July 3 fireworks show upon passage of a face covering requirement for the people watching. If this ordinance is not adopted, then the July 3 fireworks show would not occur.

The Committee of the Whole recommends the Assembly adopt this ordinance, which would require an affirmative vote of six Assemblymembers.

Public Comment

Max Rosen, a downtown resident, Mr. Rosen shared his support of mask mandates, and believes that they are hard to enforce during a crowded event. He said that hosting an event that invites people to attend, regardless of how many of them will be wearing masks, could cause a public health crisis. He said that he does not think the CBJ should be hosting an event that would endanger public health.

Ray Lewshaw, Mendenhall Valley resident, said that he does not support a mandatory face mask mandate. He added that he disagrees with a mask mandate due to his own personal stance, as well as the civil liberties of others.

Dixie Alms, a Mendenhall Valley resident said she is in favor of not having a fireworks show, saying that she does not think Juneau is ready to have a massive gathering to watch the fireworks.

Terri Lauterbach, a downtown resident, said that she does not think Juneau is prepared for a crowded gathering, and she does not think JPD is ready to enforce a mask mandate at such a large event.

Grace Lee, a downtown resident, asked the Assembly to pass the mask ordinance. She said that wearing her mask protects everyone around her, and we all have to do our part to protect each other.

Lisa Greenough, an Auke Bay resident, said that she supports the mask mandate as well as the City hosting the fireworks show.

Bruce Simonson, a downtown resident, urged the Assembly to not allow the fireworks show to happen. He added that if the CBJ allows the fireworks show, there could be several new cases that arise due to community spread. He said that doing so would be ill-advised and irresponsible, and he encouraged the Assembly to not allow the fireworks this year.

Assembly Action

MOTION by Mr. Smith to adopt Emergency Ordinance 2020-31 and recommended a no-vote.

Objection by Mr. Bryson, and in speaking to his objection, he said that he believes Bartlett Regional Hospital is in favor of having fireworks due to their sponsorship of a fireworks broadcast. He added that fireworks were being shot off in the valley as they were conducting this meeting. He said that if the Assembly does not vote to give the citizens what they are asking for,

then the use of personally owned fireworks will be at an all-time high throughout the weekend. Mr. Bryson believes that if the City were to host the fireworks show, it would allow them the opportunity to control the setting and control the area. He said that if the Assembly doesn't allow the fireworks show, then the City will have a firework problem for the rest of the year, as a large majority of residents want fireworks this year.

Mr. Jones said that he disagreed with Mr. Bryson. He does not believe that a large majority of residents want fireworks, given that the public testimony featured many residents who were against having fireworks this year. He added that personal use fireworks have always gone off, even with the City hosted fireworks show in previous years. Mr. Jones also referenced the recent sale of fireworks, saying that the use of personal fireworks is going to go up, irrespective of whether or not the City hosts an official fireworks show. He does not think Juneau is ready to be opened up, and it will not decrease the amount of personal use fireworks.

Ms. Hale spoke in favor of this ordinance, and said that she is incredibly concerned about the health and safety of the members of the community. She mentioned that at the recent Black Lives Matter march, she only saw three people who were not wearing masks. She believes if the City urges the community to wear masks, then they should be able to hold the fireworks show.

Mr. Edwardson spoke in favor of this ordinance, and said that he disagreed with Mr. Bryson. As a valley resident, Mr. Edwardson said he has noticed a decline in personal use fireworks. He mentioned that those who have been selling the fireworks have been asking their customers to shoot the fireworks out the road, away from residential areas. He also referenced the recent Black Lives Matter march and how many of those participants were wearing masks; adding that the march is one of the things that makes him proud to live in Juneau. He believes that masks should be required for the fireworks show, so that people will comply with wearing masks. He said that Juneau has anecdotal evidence proving that as long as people are socially distanced and wearing masks, large gatherings can continue to happen safely.

Ms. Hughes-Skandijs spoke against the ordinance, saying that she loves the firework celebration and understand that people really want it to happen. In this time, she has been relying on scientific data to make her decisions. By hosting the fireworks, Ms. Hughes-Skandijs said that the City would be inviting people to participate in a large gathering, which is not supported by science. She added that those who stood in line to purchase fireworks would still be inclined to shoot those fireworks regardless of whether the City hosts a fireworks show or not.

Ms. Gladziszewski said she was concerned about the potential increase in cases that could result from the City hosting a fireworks show, and for that reason she is voting against this ordinance.

Mr. Smith said that he has a lot of faith in the community to do the right thing, however he is also concerned with public health safety and he would be voting against this ordinance.

Mayor Weldon spoke in favor of the ordinance. She said that the fireworks are different than the 4th of July parade, because citizens have more space to safely socially distance from each other while still being able to see the fireworks.

Roll Call Vote on Emergency Ordinance 2020-31:

Ayes: Hale, Edwardson, Bryson, Weldon.

Nays: Smith, Triem, Jones, Hughes-Skandijs, Gladziszewski.

Motion failed. Four (4) Ayes, Five (5) Nays.

The Assembly took a brief recess. Upon coming back from recess, Municipal Clerk McEwen explained that she had disabled chat feature in the Zoom webinar forum in compliance with the Open Meetings Act and the Assembly Rules of Procedure. She explained the various ways that members of the public can participate in the meeting as well as how they can submit public comment through a variety of channels. The Zoom chat feature was disabled as those members of the public watching on Facebook live or listening in via phone cannot see what is being written in the chat box.

B. Ordinance 2020-24(b) An Ordinance Amending the Elections Code Relating to Vote by Mail for City and Borough of Juneau Municipal Elections.

At the regular Assembly meeting on May 18, 2020, the Assembly authorized the October 2020 municipal election to be by mail. This ordinance would update the CBJ code to clarify terms, dates, and standards, so a vote by mail municipal election can be conducted fairly and efficiently. The changes proposed in this ordinance would apply to the municipal election on October 6, 2020.

The Human Resources Committee reviewed this topic on May 18, 2020. The Committee of the Whole reviewed this topic on June 22, 2020.

Version (b) of this ordinance corrects minor formatting and typographical errors.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

Ray Russo said that unless they have a way to verify that only one ballot is mailed to one person, then he would say that ID required at the local post office or libraries as they have done in the past, then mail-in ballots are not valid. He said that the old system works well.

Assembly Action

MOTION by Ms. Hughes-Skandijs for the Assembly to adopt Ordinance 2020-24(b) An Ordinance Amending the Elections Code Relating to Vote By Mail and asked for unanimous consent.

Objection by Mr. Smith for purposes of a comment, saying that he would like to explore the feasibility and cost to do prepaid postage for this election. Mr. Watt said that we are up against printing deadlines and that he believes that Mr. Smith's intent is to remove as many barriers as possible. He said that the Clerk is up against some significant deadlines with envelope printing and suggested that rather than amending the ordinance with language that may or may not be possible, to direct the Manager to do what can be done to remove as many barriers as possible.

Mr. Smith said that was his intent and asked if it could be looked at to see if it could be done and at what cost. Ms. Hale said she supports what Mr. Smith is asking but they also discussed the workload at the Clerk's Office and the Manager's Office at the HRC and she would support Mr. Smith's request if it does not become an undue burden on their staff.

Mayor Weldon asked the Clerk to remind everyone about all the different methods they would have in which to cast their ballot in a by mail election.

Municipal Clerk Beth McEwen explained that while this is framed as a "Vote By Mail" election, there will be vote centers for people who wish to vote in person, there will be drop boxes available for people who like to drop them in secured drop boxes. Ms. McEwen, responding to Mr. Russo's concerns, stated that each voter is assigned a unique voter ID number and only that voter can vote that ballot. When the ballot is returned by the voter, the ballot envelope is scanned through a bar code system so there is only one ballot that will ever be counted per voter. Ms. McEwen went on to say that the final ballot envelopes were in the process of going to print and were scheduled for printing within the next day or two. Mr. Smith said he was aware of tight timelines but hadn't realized the ballot envelopes were going to print so soon. He withdrew his objection.

Ms. Triem and Ms. Gladziszewski asked about the timelines related to the election including voter registration deadlines. Ms. McEwen noted that the deadline to register to vote in the October 6, 2020 Regular Municipal Election is September 6. She also noted that the Clerk's office will be sending out a postcard mailer to every registered Juneau voter in July to encourage them to update their ballot mailing address in advance for the three upcoming elections (August State Primary, October CBJ Regular Election, and November State General).

Ms. McEwen also explained that with a By Mail Election, the ballots would be mailed out one week earlier than they are usually made available so voters can return them using any of the above mentioned methods between September 15 and Election Day, October 6 at 8p.m.

Mayor Weldon asked if there was a way to assist someone who was incapable of getting their ballot submitted to any of the drop-off locations. Ms. McEwen confirmed that there is special needs/personal representative voting process that allows for house calls to voters and COVID-19 protocols would be in place for any staff members providing that assistance.

Hearing no objection, the motion passed by unanimous consent.

C. Emergency Ordinance 2020-30: An Emergency Ordinance Amending the Elections Code Relating to Candidate Nomination and Write-in for the Vote by Mail October 6, 2020, City and Borough of Juneau Municipal Election.

At the regular Assembly meeting on May 18, 2020, the Assembly authorized the October 6, 2020, election to be conducted by mail due to COVID-19 issues.

Ordinance 2020-24 updates the CBJ election code so a vote by mail election can be conducted fairly and efficiently. Due to the Charter required 30 day delay before ordinances become effective, this emergency ordinance is necessary to clarify certain candidate deadlines for this year's municipal election:

1. Candidate nominating petitions for Assembly and School Board positions are due between July 17 and July 27.
2. Any candidate nominated may withdraw their nomination by July 31.
3. Write-in candidates must file a letter of intent before September 29. The Committee of the Whole reviewed this topic on June 22, 2020.

The City Manager recommends the Assembly adopt this emergency ordinance, which would require an affirmative vote of six Assemblymembers.

Public Comment

None.

Assembly Action

MOTION by Mr. Bryson for the Assembly to adopt Emergency Ordinance 2020-30, and asked for unanimous consent.

Objection by Mr. Jones for the purposes of a question. He asked why the City would allow for a write-in candidate to file a letter of intent by September 29, if voting begins on September 15.

Ms. McEwen answered that this language is patterned off of our current ordinance language. She said the reasoning for this provision is to allow a mechanism by which a write-in candidate could file a late letter of intent within those timeframes in case a candidate drops out or passes away. Mr. Jones withdrew his objection.

Hearing no objection, the motion passed by unanimous consent.

D. Emergency Ordinance 2020-34 An Ordinance Extending the Requirement for Use of Face Coverings on Capital Transit Buses and in Certain Areas of City and Borough of Juneau Facilities Open to the Public.

Emergency Ordinance 2020-25 imposed a requirement that people wear a face covering when using Capital Transit and in CBJ-owned facilities that are open to the public. There are exceptions for people with disabilities and young children. That ordinance expires on Tuesday. This ordinance would extend that face covering requirement for three more months unless terminated earlier by the Assembly.

The City Manager recommends the Assembly adopt this emergency ordinance, which would require an affirmative vote of six Assemblymembers.

Public Comment

Terri Lauterbach, a downtown resident, asked if there were any city facilities in which the Governor or the State could try to make a different decision regarding face mask coverings.

Ray Russo asked how much the fine would be if someone were to get on a Capital Transit bus without wearing a mask.

Assembly Action

MOTION by Ms. Hale for the Assembly to adopt Emergency Ordinance 2020-34 and asked for unanimous consent.

Objection by Mayor Weldon for purposes of a question. She asked Mr. Palmer if the State leased a City building, would they have to follow this ordinance. Mr. Palmer answered that he is not aware of an indoor facility that CBJ owns that is open to the public that would fall under that condition. Mr. Watt also added that if someone were to try to board a Capital Transit bus without a mask or exemption, they would be denied service and not be allowed onto the bus. He is also not aware of any indoor facilities that the City leases to the State. Mayor Weldon withdrew her objection.

Ms. Triem suggested for the next EOC update mention how compliance has been in regards to citizens wearing masks in CBJ facilities. Mr. Watt said that so far, compliance has been good.

Hearing no objection, the motion passed by unanimous consent.

E. Ordinance 2020-22 An Ordinance Authorizing the Manager to Lease Approximately 1.25 Acres, Located adjacent to the Juneau Arts and Culture Center and Centennial Hall, to the State of Alaska for Employee Parking.

The State of Alaska currently leases the area adjacent to the JACC and Centennial Hall for employee parking. The current lease terminates this summer. This ordinance would authorize the CBJ to continue leasing the area to the State for up to five more years.

The Lands Committee provided a motion of support to continue this lease at its meeting on May 4, 2020.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Mr. Edwardson for the Assembly to adopt Ordinance 2020-22 and asked for unanimous consent.

Objection by Mr. Bryson for purposes of a question. He asked if someone could elaborate on the lease rates. Mr. Edwardson said that this rate was decided as a lease renewal, and there is an appraisal for market value. Mr. Bleidorn said that they completed a fair market appraisal to determine the lease rate. Mr. Bryson withdrew his objection.

Hearing no objection, the motion passed by unanimous consent.

F. Ordinance 2020-26 An Ordinance Authorizing the Manager to Renew the Lease of the Mayflower Building and Grounds to the Juneau Montessori Center.

The Juneau Montessori Center is a nonprofit school located in Douglas and has leased CBJ property for its school since 1992. In 2014, the Assembly authorized a five year lease, with renewal options, and a lease rate of less than fair market value subject to Assembly approval at renewal. The first five year period is expiring soon, and Juneau Montessori requested the lease rate continue at less than fair market value. The Lands Committee reviewed this request on June 1, 2020, and recommended the Assembly provide a one-year lease at \$2,000 per month, which would be less than fair market value.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Ms. Triem for the Assembly to adopt Ordinance 2020-26 and asked for unanimous consent.

Objection by Mayor Weldon for the purposes of a question and asked Mr. Watt how much the upkeep of the building would cost the City.

Mr. Bleidorn answered that it would cost the City approximately \$2,600 a month to maintain this building. Mayor Weldon withdrew her objection.

Hearing no objection, the motion passed by unanimous consent.

G. Ordinance 2019-06(AD) An Ordinance Appropriating to the Manager the Sum of \$18,086 as Funding for the Land for Senior Assisted Living Capital Improvement Project; Funding Provided by Affordable Housing Fund's Fund Balance.

This housekeeping ordinance would appropriate \$18,086 of the Affordable Housing Fund's Fund Balance to the Land for Senior Housing CIP. The original appropriation of \$1,512,000 was approved as part of the FY20 CIP resolution. That appropriation amount was incidentally incorrect, as \$1,519,000 was the purchase price agreed upon by the seller and approved by the Lands Committee. Additionally, the CIP appropriation was insufficient to pay closing costs of \$11,086.

This appropriation ordinance corrects these errors.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

Terri Lauterbach, a downtown resident, thanked the Assembly for taking action to fund more senior assisted living facilities.

Assembly Action

MOTION by Ms. Gladziszewski for the Assembly to adopt Ordinance 2019-06(AD) and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

H. Ordinance 2019-06(AE) An Ordinance Appropriating to the Manager the Sum of \$10,000,000, as Partial Funding for Bartlett Regional Hospital's Fiscal Year 2020 Operating Budget; Funding Provided by CARES Act Funding and the Hospital Fund's Fund Balance.

Bartlett Regional Hospital (BRH) requests an additional appropriation of \$10,000,000 for FY20 hospital operations. After 9 months of operations, BRH has overspent its expense budget by \$6.2 million. This variance was driven by increased patient volumes and spending on additional staff and supplies necessary to provide care.

BRH has also incurred unbudgeted expenses due to the COVID-19 pandemic. This amount currently is at \$1,264,000.

This supplemental appropriation will be funded by CARES Act funding of \$7,252,838. The remaining balance of \$2,747,162 will be funded by the Hospital Fund's Fund Balance. BRH anticipates receiving an additional \$5,000,000 to \$6,000,000 in CARES Act funding. If this funding is received, it will be used to cover the \$2,747,162 that would have otherwise been paid for from the Hospital Fund's Fund Balance.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Mr. Jones for the Assembly to adopt Ordinance 2019-06(AE) and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

I. Ordinance 2019-06(AI) An Ordinance Appropriating to the Manager the Sum of \$700,000 for COVID-19 Testing Equipment to be Operated by Bartlett Regional Hospital; Funding Provided by the CARES Act Special Revenue Fund.

These funds would be used to purchase testing equipment to expand the capacity of local testing for COVID-19. A medium-complexity technology has been selected and the funds would be used to purchase a Roche 6800, 8800 or similar equipment and related supplies. A medium-complexity machine can be easily operated with the technical expertise that currently exists in Juneau. Once operational, this will allow for broad scale, high sensitivity, same day COVID-19 testing. This ordinance was reviewed and discussed at the June 8 regular Assembly meeting.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

Bill Corbus, a Thane resident spoke in favor of this ordinance, saying that he believes having an improved testing facility in Juneau would make it a more functional capital city.

Jeff Larson, a Thane resident, said he supports this ordinance. He suggested that the equipment needs to take into consideration the operating costs. He added that there needs to be clinical support to assist the operation, but that support does not necessarily have to come from Bartlett Regional Hospital.

Assembly Action

MOTION by Mr. Smith for the Assembly to adopt Ordinance 2019-06(AI) and asked for unanimous consent.

Mr. Jones shared that it is difficult to try to vote on an ordinance that has not been vetted publicly, and he needs a lot more questions answered before he would be willing to vote in favor of approving a purchase contract. He said that he will vote for this at this time, but it will be a reluctant vote.

Mr. Edwardson expressed concern for the ongoing supply of equipment related to the machine, and asked the City Manager what the capacity of need is for a machine like this. Mr. Watt explained that this issue is complicated and prone to endless questions with many of those questions involving operating costs, personnel training, etc. He said this is and will continue to be a moving target in sorting out all those related issues. He said that he has reached out to cruise industry members and asked if they would object to Marine Passenger Fees being used for the expenses related to the machines and the answer was no. He said that he also reached out to the mining sector and their preliminary answer was that they would be thrilled with us obtaining the machines. Mr. Watt reiterated that there were a lot of issues yet to be resolved but that ultimately, what may be in the best interest of BRH may or may not be the same as what is in the best interest of the region.

Ms. Hale asked what kind of public process would be involved during the next steps, as the details are yet to be determined. Mr. Watt said that the Assembly should receive an update before any funds have been expended.

Mr. Bryson asked if this machine would be capable to help test other communities in the region, such as Sitka or Ketchikan. Mr. Watt shared that they did send the Governor a letter asking for his support. He thinks that a committee formed to discuss this equipment and its costs would be helpful.

Mr. Edwardson recommended that this go to the Human Resources Committee. Mr. Watt said that if the HRC has time in their schedule, it would be beneficial to have an avenue to connect BRH board members and Assemblymembers.

Mayor Weldon asked the Assembly if they would like to send this to the HRC. Ms. Hale said that she thought they may want to have this looked at in more depth by an ad hoc committee with BRH and CBJ staff and she would be willing to serve on that due to her role as a liaison to BRH as well as having been a chemist. She said she thought it would be good to then refer the matter from the ad hoc committee back to the Assembly through the HRC.

The Mayor asked for a show of hands of those who want the research into the type of testing machine to go to the Human Resources Committee vs. an ad hoc committee. A majority of members raised their hands to send this to the Human Resources Committee.

The Mayor then called for the vote on the motion to adopt the ordinance. *Hearing no objection, the motion to adopt Ordinance 2019-06(AI) passed by unanimous consent.*

J. Ordinance 2019-06(AJ) An Ordinance Appropriating to the Manager the Sum of \$52,600 as Supplemental Funding for Downtown Parking's Fiscal Year 2020 Operating Budget; Funding Provided by the Downtown Parking Fund's Fund Balance.

Downtown parking is anticipating a budgetary shortfall of \$52,600 in the FY20 operating budget. This was caused by increased electricity costs at the DTC garage due to a colder winter, and an overage in contractual services. The contractual services overage occurred from unbudgeted lease payments for the sub-port parking area. These anticipated expenses were added late in FY19 after the downtown parking budget was already submitted.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Ms. Hughes-Skandijs for the Assembly to adopt Ordinance 2019-06(AJ) and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

IX. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

A. Contract Award DH20-037 (Cruise Ship Berth Electrification Study)

Docks & Harbors advertised for professional services to complete studies relating to and for engineering services up to 35% design efforts to bring electrical service to the city owned cruise ship docks. A request for proposal (RFP) was issued in February 2020 and four responses were received. In May, the selection committee consisting of two Docks & Harbors board members and two Docks & Harbors staff members choose Haight & Associates, Inc. to complete the needed professional consulting services. Docks & Harbors staff negotiated with Haight & Associates, Inc. resulting in a proposed contract of \$226,895 to accomplish the study.

The Docks & Harbors board recommended the Assembly award the contract to Haight & Associates at its June 25 regular board meeting.

The City Manager recommends the Assembly award a professional engineering design contract to Haight & Associates, Inc. for \$226,895 for the Cruise Ship Berth Electrification Study.

Public Comment

None.

Assembly Action

MOTION by Mr. Bryson for the Assembly to award Contract DH20-037 to Haight & Associates, Inc. for \$226,895 and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

XI. STAFF REPORTS

Mr. Watt reported that Juneau School District Superintendent Bridget Weiss had reached out to share JSD's Smart Start 2020 plan for the upcoming school year. He also mentioned that Mr. Morris, former owner of the Juneau Empire, has an art collection that his staff have been talking about working with CBJ to showcase and maintain that art collection.

XII. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Weldon reported that she had the pleasure of welcoming attendees at the Sealaska's Shareholders Meeting this Saturday.

B. Committee Reports, Liaison Reports, Assembly Comments and Questions

Assembly Finance Committee (AFC) Chair Jones reported that the AFC dealt with the last of their agenda during the last meeting on June 17. He mentioned that he will be meeting with the Manager and the Finance Director tomorrow to set the agenda for July 8. The next AFC meeting will be on July 8 with a Special Assembly meeting following.

Committee of the Whole (COW) Chair Gladziszewski reported that the COW met last Monday, they met with JPD and discussed its "Use of Force" policy. The next COW meeting is July 20.

Lands and Resources Committee Chair Edwardson reported that the Lands and Resources Committee met on June 22, and their only agenda item was regarding the Taku Terrence Association purchasing City Property. They will be passing that on to the full Assembly along with a recommendation.

Public Works & Facilities Committee (PWFC) Chair Hale reported that PWFC met on June 22 and discussed the electric bus funding grant they have received, as well as an opportunity for a composting grant.

Human Resources Committee (HRC) Chair Bryson reported that the HRC met earlier this evening and forwarded the following recommendations to the Assembly for board appointments. *Hearing no objection, the appointments passed by unanimous consent.*

Utility Advisory Board:

- Grant Ritter to a term beginning immediately and ending on May 31, 2023;
- Janet Hall Schempf to a term beginning immediately and ending May 31, 2023.

Treadwell Arena Advisory Board

- Jacob Thayer to a term beginning immediately and ending May 31, 2023;
- Jason Soza to a term beginning immediately and ending May 31, 2023;
- Leah Farzin to a term beginning immediately and ending May 31, 2023.

Jensen-Olson Arboretum Board

- Melissa Hebdon, to a term beginning immediately and ending January 31, 2022;
- Nell McConahey, to a term beginning immediately and ending January 31, 2023; and
- Paulette Schirmer, to a term beginning immediately and ending January 31, 2023.

Douglas Advisory Board

- Troy Wuyts-smith, to a term beginning immediately and ending September 30, 2021;

Juneau Human Rights Commission

- Ibn Bailey to a term beginning immediately and ending on May 31, 2023.
- Haifa Sadighi to a term beginning immediately and ending on May 31, 2023;
- Angel Collins to a term beginning immediately and ending on May 31, 2023, and
- Kalino Iha with a term beginning immediately and ending May 31, 2021

Mr. Bryson reported that the Full Assembly sitting as the HRC met last Wednesday, followed by a Special Assembly meeting and appointed new members to the Airport Board and Eaglecrest Ski Area Board. The Full Assembly sitting as the HRC will meet again next Wednesday on July 1 to go through the same process for the Docks and Harbors Board.

Mr. Smith reported that the Planning Commission has met a few times since the last Assembly meeting. They recommended approval of the flood management regulations map and insurance study conducted by FEMA. They have discussed the possibility of scheduling a joint meeting between the Assembly and the Planning Commission.

Ms. Hughes-Skandijs was unable to attend the last Docks and Harbors meeting. The Juneau Commission on Sustainability has been meeting via Zoom and will be meeting again this Wednesday to discuss sustainability awards and community gardens.

Ms. Hale shared that the Bartlett Hospital Board met last Tuesday on June 23. The doctors have had a difficult time keeping up with the changing mandates, and they encourage the Assembly to consider mask mandates. She would like to work with Mr. Palmer to draft a mask mandate.

Ms. Triem shared that she has been working with members of the ESTF on a nonprofit ordinance, as well as an ordinance to give businesses money to buy PPE for their staff and customers. She reported that the Aquatics Board will not be meeting this month. The Dimond Park Aquatic Center recently opened, and she thanked the Aquatic Staff for all of their hard work.

Mr. Edwardson reported that the Local Emergency Planning Committee met on June 10, some members expressed disappointment in local businesses not enforcing social distancing. They also voted to meet via Zoom for the foreseeable future. Mr. Edwardson also shared that the Airport Board has been discussing relief for airport tenants. The Assembly also appointed both Dennis Bedford and Jerry Godkin to the Airport Board to three year terms.

Mr. Jones shared that the Juneau School District met earlier this month, they passed a letter of support for the University of Alaska Southeast. They also approved the School Board meetings throughout the next year. The next meeting they have scheduled is on July 14 at 4:30p.m, where they plan to discuss class schedules for the upcoming school year.

Ms. Gladziszewski thanked the CBJ staff, the EOC, and her fellow Assemblymembers for all of their hard work and dedication over these past three months.

C. Presiding Officer Reports

1. Lee v. CBJ Planning Commission

A prehearing conference was held on June 18. The parties are working on compiling the record and briefing. The Assembly hearing has been scheduled for 5:30 p.m. on September 2, 2020.

2. Sealaska Heritage Institute v. CBJ Planning Commission

By agreement of the parties, all action in this appeal has been put on hold until December 15, 2020.

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XIV. ADJOURNMENT

There being no further business to be brought to the Assembly, the meeting was adjourned at 10:42 p.m.

Signed: _____
Elizabeth J. McEwen, Municipal Clerk

Signed: _____
Beth A. Weldon, Mayor

**THE CITY AND BOROUGH OF JUNEAU, ALASKA
REGULAR ASSEMBLY MEETING**

DRAFT Meeting Minutes – July 13, 2020

MEETING NO. 2020-37: The Regular Meeting of the City and Borough of Juneau Assembly held virtually via Zoom webinar, was called to order at 7:00 p.m. by Mayor Beth Weldon.

I. FLAG SALUTE

II. ROLL CALL

Assembly Members Present: Mayor Beth Weldon, Maria Gladziszewski, Loren Jones, Rob Edwardson, Wade Bryson, Carole Triem, Michelle Hale, Alicia Hughes-Skandijs, and Greg Smith.

Assembly Absent: None.

Special Guest: United States Senator Dan Sullivan

Staff Present: City Manager Rorie Watt, City Attorney Robert Palmer, Municipal Clerk Beth McEwen, Deputy Clerk Diane Cathcart, Library Director and EOC/PC Robert Barr, Engineering/Public Works Director Katie Koester, Community Development Director Jill Maclean, Parks and Recreation Director George Schaaf, Port Director Carl Uchytel.

III. SPECIAL ORDER OF BUSINESS

A. U.S. Senator Dan Sullivan

Mayor Weldon welcomed Senator Dan Sullivan, and thanked him for joining the Assembly for tonight's meeting.

Sen. Sullivan spoke to the work that they have been doing in Congress related to the pandemic. This work includes bringing Alaskans home from overseas when the borders were being shut down, and the distribution of PPP loans. He is heading back to Washington D.C. on Friday to continue working on a bi-partisan bill he is trying to put forward, the CARES Act Flexibility Act that would allow local communities to use money received from the State CARES Act funds towards lost revenues directly related to the pandemic.

Sen. Sullivan shared that he is also trying to get the WARDA Bill and the Ports and Harbors Bill passed through the Environment and Public Works Committee. He added that both of these bills are bipartisan, and are the exact infrastructure bills that we need. He said there has been a focus on industries particularly that have been affected by the pandemic, such as hospitality, tourism,

restaurants, and small businesses. Sen. Sullivan told the Assembly that the Port of Alaska (Anchorage) has received \$50 Million in grants towards the Build Act.

Sen. Sullivan said that he appreciates the hard work of the Assembly and the ESTF, and wants to keep working with the Assembly and its constituents to meet their needs.

Ms. Gladziszewski asked Sen. Sullivan if there would be an extension for the deadline to spend CARES Act funding, or would the deadline continue to be December 31, 2020. She also asked if there will be an extension to the additional \$600 for unemployment benefits, or if that would expire on July 31, 2020.

Sen. Sullivan agreed with Ms. Gladziszewski, mentioning that the CARES Flexibility Act seeks to extend the deadline for CARES Act spending. He said that December 31, 2020 is probably too close of a deadline to have everyone spend that money.

Sen. Sullivan shared that he and his colleagues are trying to find a balance for unemployment benefits. He said that there has been criticism against the additional unemployment benefits from those who believe that amount of money is disincentivizing those who are unemployed from returning to work. He added that there are a number of bills looking at addressing that issue, and since it expires at the end of July, it will be a high priority.

Mr. Edwardson asked Sen. Sullivan about the milestones they are looking at such as a vaccine, therapeutics and testing and if they are looking to introduce new legislation next year if those milestones aren't met. Sen. Sullivan said that they are looking at those metrics and while he is not on the health committee, Senator Murkowski is and that they targeting having a vaccine by December. He then addressed the rate of testing across the country as well as other issues including economic concerns.

Mayor Weldon asked Sen. Sullivan if education would receive any additional CARES Act funding, as the new school year is about to begin. Sen. Sullivan answered that University of Alaska Southeast received approximately \$7 million. He added that the Governor had established his own education fund that was approximately \$6-7 million. He asked the Assembly if they think extra funding is needed. Mayor Weldon said she does believe extra funding is needed to make up for costs due to increased bussing, increased laptops and tablets, increased teacher salaries, etc. Sen. Sullivan mentioned that the Naval Academy in Annapolis is opening for in-person teaching, and asked if Juneau has any reopening plans in place. Mayor Weldon answered the Juneau School Board is proposing a Smart Start Plan, which includes half-days for elementary school students split between two groups. She adds that it has been a difficult process, and this proposal will end up costing more than having school open all day for everyone.

Mr. Smith asked if Alaska would receive any assistance for conducting COVID-19 tests and screening. Sen. Sullivan said that he has been working on allocating funds to support Juneau's testing capabilities. He had requested a surge in testing and the medical capacity to handle a possible spike in cases. He added that testing will be useful for reopening schools, and he continues to advocate for testing.

Mayor Weldon thanked Senator Sullivan for his time and information he shared. He encouraged them to send any constituents in need of assistance to his office.

B. Special Recognition: Dan Beason, Juneau Douglas City Museum (JDCM) Volunteer

Juneau Douglas City Museum Director Beth Weigel provided recognition for Dan Beason in his work as a JDCM volunteer. Mr. Beason has been a dedicated volunteer for the JDCM for the past 25 years; as of July 13, 2020 he has put in 7,008 hours of volunteer work. Ms. Weigel shared that he is employed full time for the State of Alaska, and he works two shifts every weekend. He has only been unavailable to come in once during his 25 years of service. Ms. Weigel invited everyone to come visit Dan "The Man" Beason on a Saturday morning or a Sunday afternoon.

Mr. Beason shared that he enjoys volunteering at the JDCM, and the staff is great.

C. COVID-19 Update Mr. Barr provided tonight's COVID-19 report.

The EOC spent this past week figuring out if they could switch their services to a commercial lab to improve turnaround times. Unfortunately, Mr. Barr said that the EOC is limited in the number of tests that they can send to that lab due to the low staffing there. The majority of turnaround times for the airport screening tests and the mobile screening tests have been within 2-4 days on average. However, some results have been taking longer than 4 days to return.

Mr. Barr shared that the EOC is currently transitioning the COVID-19 hotline staff from Juneau School District nurses to hiring 7-10 full and part-time staff. Mr. Barr reported that travel numbers at the airport have been rising, noting that August is typically the highest travel month in Juneau. The EOC has intercepted 7 positive cases through the Airport Screening Task Force. He added that those cases were mostly asymptomatic.

He said that they have been having conversations with Tourism Best Management Practices (TBMP) and Travel Juneau about starting a program for COVID prevention and screening for businesses. Mr. Barr also mentioned the Governor's recent press briefing that shared that UAF had successfully trained over 100 staff to conduct contact tracing.

Mr. Watt displayed COVID-19 metrics and a map from Global Epidemics (conducted by the Brown School of Public Health) detailing the pandemic across the country.

Mr. Edwardson said that we should avoid comparing Juneau to other states, and we should not be grading ourselves on a curve with everyone else. He adds that we should strive for having no cases, and for us to ensure that we are doing the right thing.

Ms. Gladziszewski asked Mr. Barr if the turnaround time of 2-4 days was increasing. Mr. Barr responded that turnaround time is decreasing, and wait times used to be longer than 2-4 days. Ms. Gladziszewski mentioned that some tests conducted in Anchorage are experiencing a turnaround time of 14 days, and asked if he thinks Juneau may get to that level. Mr. Barr answered that he does not believe the turnaround testing time in Juneau will reach up to 14 days.

Mr. Smith asked Mr. Watt if there have been any concerns raised regarding intrastate travel from Alaskan communities with high infection rates. Mr. Watt said that travelers are required to receive testing under Health Mandate 10. He said that he would like to explore ways to make voluntary testing available, and added that we need to be cognizant of the cost of testing. Mr. Watt said the state is using funds at a rapid clip for testing out of state travelers.

Ms. Hale asked if the city has the ability to refer residents to a resource that states the necessary standards for reopening churches, day care centers, etc. Mr. Barr said that they refer people to CDC guidelines, but there are a lot of guidelines that make it difficult to navigate specific situations. Mr. Watt spoke to the phases they took with the Aquatics Center and Treadwell Arena – beginning with a soft opening and gradually increasing capacity, allowing time to adapt to a new way of using a facility, and being open to feedback from patrons.

Mayor Weldon asked Mr. Barr if he could provide a brief version of the report he gave to the Human Resources Committee regarding testing. Mr. Barr shared that the EOC is pursuing laboratory-based testing options, while the hospital is pursuing rapid testing. He said that he will keep the Assembly updated throughout the process.

IV. APPROVAL OF MINUTES

- A. March 23, 2020 Regular Assembly Meeting #2020-11 Draft Minutes
- B. April 2, 2020 Special Assembly Meeting #2020-15 Draft Minutes
- C. July 8, 2020 Special Assembly Meeting #2020-36 Draft Minutes

MOTION by Ms. Hale to approve the minutes of the March 23, April 2, and July 8, 2020 meetings and asked for unanimous consent. *Hearing no objection, the minutes were approved.*

V. MANAGER'S REQUEST FOR AGENDA CHANGES

Mr. Watt requested the removal of Ordinance 2019-06(AG)(b) from the Public Hearing section of the agenda as it was still pending in the Finance Committee. *Hearing no objections, that change was made to the agenda.*

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Noalani Randolph – Valley resident. Ms. Randolph wanted to know why the City and Borough of Juneau has not passed a mask mandate yet. She believes that a mask mandate is very important for the community, particularly for elder residents. She works in healthcare, and urged that wearing a mask is what will keep our community safe. She also addressed the fact that HECLA mining has not been requiring their out-of-state employees to receive COVID-19 testing when they come into Juneau. Ms. Hale asked Ms. Randolph if she was aware that the mask ordinance is scheduled for introduction at the COW meeting on July 20. Ms. Randolph said that she was not aware of that meeting, and she thanked Ms. Hale.

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

None.

B. Assembly Requests for Consent Agenda Changes

None.

C. Assembly Action

MOTION by Ms. Gladziszewski for the Assembly to adopt the Consent Agenda as amended and asked for unanimous consent.

Hearing no objection the consent agenda was adopted as amended.

1. Ordinances for Introduction

a. Ordinance 2020-29 An Ordinance Authorizing the Manager to Lease a Fraction of U.S. Survey 1041, Located at 10020 Crazy Horse Drive, to Vertical Bridge Holdings LLC, for a Communications Tower and Facility.

Vertical Bridge Holdings LLC submitted an application to lease city property at the end of Crazy Horse Drive, in the Mendenhall Valley. In April 2019 the Lands Committee passed a motion of support to work with Vertical Bridge Holdings LLC towards the lease of city property contingent on a Planning Commission recommendation. The Planning Commission, at its regular public meeting on April 14, 2020, approved the special use permit for this tower. At its May 18, 2020 meeting the Assembly passed a motion of support to work with the original proposer, Vertical Bridge. At the June 1, 2020 meeting, the Lands Committee passed a motion of support to lease this property to Vertical Bridge for fair market value. Fair market value has been determined by appraisal to be \$1,075 per month.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

b. Ordinance 2020-38 An Ordinance Authorizing Docks and Harbors to Execute a Reservation Agreement with Goldbelt, Inc. for Seadrome Dock and the Merchant's Wharf Float.

This authorizing ordinance would allow Docks and Harbors to manage the reservations on behalf of Goldbelt, Inc. at the Seadrome Dock for the remainder of the 2020 season. Title 85 only allows Docks and Harbors “the development and marketing of municipality owned facilities”, which

includes the Intermediate Vessel Float, the Port Field Office Float and Statter Harbor Breakwater. This authorization would allow Docks and Harbors to evaluate, alongside with Goldbelt, whether a moorage reservation call center operated by Docks and Harbors would provide efficiencies and cost savings for the two entities.

The Docks and Harbors Board favorably recommended this matter at its meeting on February 27, 2020. The Assembly Human Resources Committee also favorably recommended this matter at its meeting on July 1, 2020.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

c. Ordinance 2019-06(AK) An Ordinance Appropriating to the Manager the Sum of \$130,979 for the Alaska Municipal League's COVID-19 Response Supplemental Billing Request; Funding Provided by the CARES Act Special Revenue Fund.

These funds would be used to pay the Alaska Municipal League's (AML) COVID-19 supplemental billing request, which includes crisis communications, CARES Act counsel, bookkeeping and grant compliance, and increased member support. CBJ's supplemental payment to AML will ensure the organization can continue strengthening its support to members during the public health emergency.

This request was reviewed by the Assembly Finance Committee on June 17, 2020, where the committee moved to draft an ordinance that would pay the supplemental request in full from CARES Act funding.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

2. Liquor License

**a. Transfer of Controlling Interest Liquor Licenses: 188 & 1690
Bullwinkle's Inc.**

These liquor license actions are before the Assembly to either protest or waive its right to protest the license action.

Liquor License Transfers of Controlling Interest

License Type: Restaurant/Eating Place, License #188

Transfer From: **Bullwinkle's Inc. d/b/a Bullwinkle's Pizza, 318 Willoughby Ave., Juneau**
Mitch Falk & Lynette Anderson

Transfer To: **Bullwinkle's Inc. d/b/a Bullwinkle's Pizza, 318 Willoughby Ave., Juneau**
Falk-Anderson Community Property Trust

License Type: Restaurant/Eating Place, License #1690

Transfer From: Bullwinkle's Inc. d/b/a Bullwinkle's Pizza, 9108 Mendenhall Mall Rd., Juneau

Mitch Falk & Lynette Anderson

Transfer To: Bullwinkle's Inc. d/b/a Bullwinkle's Pizza, 9108 Mendenhall Mall Rd., Juneau

Falk-Anderson Community Property Trust

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above licenses and recommend the Assembly waive its right to protest the applications. Copies of the documents associated with these licenses are available in hard copy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license transfers.

VIII. PUBLIC HEARING

A. Ordinance 2020-28(b) An Ordinance Amending the Land Use Code to Extend the Sunset Dates for the Alternative Development Overlay Districts.

The purpose of the alternative development overlay district is to provide adequate minimum standards and procedures for the construction of new residential buildings and the expansion, restoration, or repair of existing residential buildings, while providing time to implement new zoning regulations. This extension provides adequate time for the review and adoption of new zoning for the downtown neighborhoods due to the unforeseen impacts of the novel Coronavirus (COVID-19).

Version (b) changes the downtown Douglas deadline from August 1, 2021, to December 31, 2021.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Mr. Smith to adopt Ordinance 2020-28(b) and asked for unanimous consent.

Hearing no objection, the motion passed by unanimous consent.

B. Ordinance 2019-06(AF) An Ordinance Appropriating to the Manager the Sum of \$90,000 as Partial Funding for the Statter Improvement-Phase III Capital Improvement Project and the Harris Harbor Pump Out Capital Improvement Project; Funding Provided by the ADF&G Harris and Statter Harbors Boat Sewage Pump-Out Facility Improvements Grant and the Harbor Fund's Fund Balance.

The Alaska Department of Fish & Game has awarded a \$75,000 Clean Vessel Act Grant to CBJ to construct, manage, and maintain sewage pump out stations in Harris and Statter Harbors. These improvements will better serve recreational boaters and other public users.

The Clean Vessel Act Grant requires 25% local match. The Statter Harbor project already has sufficient funding for the required local match. This ordinance appropriates the required local match of \$15,000 for the Harris Harbor project from Harbor Fund balance.

This ordinance appropriates \$90,000, for the following purposes:

Harris Harbor Pump	
Out CIP (H51-126)	\$45,000
Statter Improvement-Phase III	
CIP (H51-108)	<u>\$30,000</u>
Total Grant Funding	\$75,000

Required Match for Harris	
Harbor Pump Out CIP (H51-126)	<u>\$15,000</u>
Total Appropriation Amount	\$90,000

At its June 17, 2020 meeting, the Docks & Harbors Operations Committee recommended approval of this action. This ordinance was also reviewed by the Public Works & Facilities Committee on June 22, 2020.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Ms. Hughes-Skandijs to adopt Ordinance 2019-06(AF) and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

C. Ordinance 2019-06(AG)(b) An Ordinance Appropriating up to \$8,500,000 to the Manager for Phases 2 and 3 of a COVID-19 Business Sustainability Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

The Economic Stabilization Task Force has been developing options for the Assembly to help the local economy recover from the harm caused by COVID-19. This would provide additional funding of \$8.5M for Phases 2 and 3 of the Business Sustainability Program. This topic was discussed by the Assembly Committee of the Whole on June 1 and the Assembly Finance Committee on May 20, June 17, and July 8 and remains in Finance Committee at this time.

This ordinance was still pending in Assembly Finance Committee so it was removed under Manager's Request for Agenda Changes at the beginning of the meeting.

D. Ordinance 2020-09(A) An Ordinance Appropriating to the Manager the Sum of \$50,000 as Funding for the Municipal Arts and Culture Matching Grant Program; Grant Funding Provided by the Rasmuson Foundation.

The Rasmuson Foundation is matching a municipality's allocation of CARES Act funds to arts and culture organizations through the Municipal Arts and Culture Matching Grant Program. This program is designed to fund arts and culture organizations whose local revenue sources are disrupted by the COVID-19 pandemic. The Rasmuson Foundation will match municipal grants 1:1 up to \$20,000. The Foundation's match limit is \$50,000 per municipality. This program will be managed in coordination with the existing Business Sustainability Grant program. This ordinance was reviewed by the Assembly Finance Committee on June 17, 2020.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Mr. Bryson for the Assembly to adopt Ordinance 2020-09(A) and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

E. Ordinance 2020-09(B) An Ordinance Appropriating to the Manager the Sum of \$233,960 as Funding for the Juneau Electric Public Transit Bus and Associated Charging Infrastructure Purchase; Grant Funding Provided by Alaska Energy Authority.

This ordinance would appropriate \$233,960 for the purchase of Juneau's first electric bus and associated charging infrastructure for Capital Transit. The electric bus purchase will replace the anticipated purchase of a diesel bus. The grant funding, provided by Alaska Energy Authority, will reimburse the CBJ its local match portion, up to 20%, of the total cost of the electric bus and associated charging infrastructure. The remaining funding for the electric bus and charging infrastructure is supplied by previously appropriated grant funding from the Alaska Department of Transportation and Public Facilities. The bus is scheduled for delivery in October, 2020.

The Public Works and Facilities Committee reviewed this request at its June 22, 2020 meeting and recommended forwarding it to the Assembly for approval.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Ms. Hale for the Assembly to adopt Ordinance 2020-09(B) and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

IX. UNFINISHED BUSINESS

There was no unfinished business to attend to.

X. NEW BUSINESS

A. Forbidden Peak Brewery Late-File Export Manufacturing Exemption

CBJC 69.10.020(10) provides a business personal property tax exemption for export manufacturing businesses only upon approval by the Assembly. Forbidden Peak Brewery requested the exemption and the Assessor's Office has determined the request satisfies the code requirements.

The City Manager recommends the Assembly approve the manufacturing exemption request for Forbidden Peak Brewery.

MOTION by Ms. Triem for the Assembly to accept the exemption request for Forbidden Peak Brewery and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

XI. ASSEMBLY REPORTS

A. Municipal Clerk's Report

Ms. McEwen provided a reminder for anyone interested in running for public office that the candidate filing period for Assembly and School Board would be opening this upcoming Friday, July 17 at 8:00 a.m. Filing will run for a ten-day period and close at 4:30 p.m on Monday, July 27. The Declaration of Candidacy and Nominating Petition forms are available on the CBJ website through the Municipal Clerk's Office Election page. Ms. McEwen shared that there are three Assembly seats and two School Board seats coming up for election this year.

Ms. McEwen then provided information on an upcoming "How to Run for Local Office" workshop scheduled for Saturday, July 18 that will be held telephonically via Zoom webinar. The workshop is being hosted by the League of Women Voters, with support from the Municipal Clerk's Office, the City Libraries, School District and will have a variety of panelists including some current and past School Board and Assemblymembers. The workshop requires registration in advance in order for participants and receive the invitation to attend. Participants can register at www.juneaulwv.org/run.

B. Mayor's Report

Mayor Weldon shared that she had planned to participate in the "How to Run for Local Office" workshop; however she is unable to. She said that she has spent time between meetings enjoying her cabin near Taku River.

C. Committee Reports, Liaison Reports, Assembly Comments and Questions

Committee of the Whole Chair Gladziszewski shared the COW last met on June 22 and discussed a long list of items, including JPD and their "Use of Force" policies. The next COW meeting is scheduled for next Monday at 6:00 p.m., and the agenda is currently still being worked

on. One of the items they plan to discuss is the ordinance establishing a Systemic Racism Review Committee.

Assembly Finance Committee Chair Jones reported the AFC last met on July 8, and spent the majority of the meeting discussing the CARES Act. Their next scheduled meeting is August 5. Mr. Jones also mentioned a joint meeting with the AFC and the School Board that has yet to be scheduled. The purpose of the meeting is to review the CIP list, as well as the JSD revised grant request.

Lands and Resources Committee Chair Edwardson reported that Lands last met on June 22 before the last Assembly meeting. The next scheduled Lands meeting will be August 10.

Public Works and Facilities Committee Chair Hale shared that PWFC last met on June 22, and their next scheduled meeting is July 20 at noon.

Human Resources Committee Chair Bryson reported the HRC met earlier this evening, and brought a few appointments for the Assembly to review.

MOTION by Mr. Bryson for the Assembly to appoint Roger Healy to the Bidding Review Board for a term beginning immediately and ending May 31, 2023 and he asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

MOTION by Mr. Bryson for the Assembly to appoint Christine Woll and James Powell to the Juneau Commission on Sustainability for terms beginning immediately and ending June 30, 2023 and he asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

Mr. Bryson shared that the HRC will be having a joint meeting with the Juneau Human Rights Commission before the next Regular Assembly meeting.

Mr. Smith shared that there had not been a Planning Commission meeting since the last Regular Assembly meeting; however they are meeting tomorrow. He said that he has been discussing a bond proposal and mask mandates with constituents.

Ms. Hughes-Skandijs shared that the Juneau Commission on Sustainability met on Wednesday, July 1 via Zoom, and they presented their annual report to the Human Resources Committee earlier today. At their last meeting, the JCOS discussed increasing access to community gardens. She also reported the Docks and Harbors Board met Thursday, June 25, during which they met with the Worldwide Ports Association. The rates for the D&H to become a member has increased five times, so they have given Mr. Uchtyl the latitude to negotiate to bring that rate down.

Mr. Bryson shared the Eaglecrest Board met last Thursday, July 9, where they decided to be closed on Mondays so that they can be open on Wednesdays to accommodate school children who do not attend school on Wednesdays. He attended the Chamber of Commerce's Government Affairs meeting, and believed they had mixed feelings on the bond package. He is happy to report his day job is open and operating again.

Ms. Hale reported the Downtown Business Association's July meeting was cancelled, and the next meeting is scheduled for early August. She attended the Fred Meyer Intersection Focus Group meeting on July 1, and said that many creative ideas and short-term solutions were shared with DOT.

Ms. Triem shared that the groups that she is a liaison to have not met since the last Regular Assembly meeting. She mentioned that the Dimond Park Aquatic Center has moved into its next phase of reopening, which includes lane reservations no longer being required, and the locker rooms being open. Face coverings are still required. Ms. Triem also met with members of the Economic Stabilization Task Force to work on the nonprofit ordinance.

Mr. Edwardson shared that the Airport Board has not met since their last Assembly meeting. The next meeting is scheduled for Thursday, July 16. The Local Emergency Planning Committee (LEPC) met on July 8 at 12:00 p.m. where they discussed Red Cross operations and the BRH screening tent will be staying up through the fall. The next LEPC meeting is August 12.

Mr. Jones reported the Juneau School Board had a community listening session on July 6, which 300 people attended via Zoom. The session was primarily focused on the Smart Start program for reopening schools. The JSD Policy Committee met on July 7, and had an internal discussion regarding what was shared at the listening session. The School Board meets tomorrow at 4:30p.m on Zoom to discuss the CARES Act funding and grant submissions, as well as CIP requests for the Department of Education. They will meet again on August 11.

Ms. Gladziszewski clarified that there is normally no public testimony at COW meetings, but there will be public testimony for the meeting next Monday.

D. Presiding Officer Reports

Mr. Jones provided an update on the Lee Appeal, stating that the record has been submitted, and he has not heard any objections or motions from that. The hearing is set for the Assembly on September 2.

XII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Ms. Terri Lauterbach, a downtown resident mentioned that she spoke to the Assembly at its June 29 Assembly meeting about the Augustus Brown Swimming Pool. She said that she sent an email to the Assembly at the request of the Mayor, and an Assemblymember responded that they would speak with Parks & Recreation the next day. Ms. Lauterbach said she sent a follow-up email a week later after she had not heard anything. She mentioned the recent reopening of the Dimond Park Aquatic Center (DPAC), and said she feels left in the dark about the plans for Augustus Brown Swimming Pool. She added that downtown and Douglas residents would rather not take a bus out to the valley to visit DPAC. Ms. Lauterbach said she would like to know what Parks & Recreation has in mind for the Augustus Brown Swimming Pool.

Ms. Triem responded that the roof construction project for Augustus Brown Swimming Pool is on hold until the Assembly makes a decision, which leads to the opening of the pool to be on hold as well. Another issue that affects the pool reopening is regarding staffing, as the pool lost staff members during the closure, and they are in the process of hiring new staff.

Mr. Norton Gregory, a Douglas resident. Mr. Gregory wished to speak on the bond proposition that was proposed by the Mayor, and he encouraged the Assembly to move forward cautiously. He sees school building constructions as an important issue, one that the state may not fully reimburse. Mr. Gregory also mentioned the high cost of living in Juneau, and said that raising property tax will ultimately raise the cost of living even more. He really thinks that Juneau should save its money, and avoid borrowing money from bond banks.

XIII. ADJOURNMENT

There being no further business to come before the Assembly, the meeting was adjourned at 9:06 p.m.

Signed: _____
Elizabeth J. McEwen
Municipal Clerk

Signed: _____
Beth A. Weldon
Mayor

THE CITY AND BOROUGH OF JUNEAU, ALASKA
SPECIAL ASSEMBLY MEETING
DRAFT Meeting Minutes – July 20, 2020

MEETING NO. 2020-38: The Special Meeting of the City and Borough of Juneau Assembly held by virtual webinar, was called to order at 5:30 p.m. by Mayor Beth Weldon.

I. CALL TO ORDER / ROLL CALL

Assemblymembers Present: Wade Bryson, Rob Edwardson, Michelle Bonnet Hale, Maria Gladziszewski, Loren Jones, Carole Triem, Alicia Hughes-Skandijs, Greg Smith, and Mayor Beth Weldon.

Assemblymembers Absent: None.

Staff Present: City Manager Rorie Watt, Deputy City Manager Mila Cosgrove, Municipal Clerk Beth McEwen, Deputy Clerk Diane Cathcart, City Attorney Robert Palmer, Library Director Robert Barr.

II. APPROVAL OF AGENDA

Deputy Manager Cosgrove asked to change the Manager's Recommendation on Ordinance 2020-40 and refer it to the Assembly Finance Committee on July 22 at noon and set it for public hearing at the next regular Assembly meeting.

Hearing no objection, the agenda was approved with that amendment.

III. AGENDA TOPICS

A. COVID-19 EOC Update

Ms. Cosgrove provided the EOC update for the Assembly. There were 64 confirmed resident cases, and there were 37 confirmed nonresident cases. All of the nonresident cases are related to the cluster at Alaska Glacier Seafoods (AGS). The Division of Public Health is continuing contract tracing, and they are currently investigating 38 individuals. Ms. Cosgrove gave a detailed explanation of the cluster at AGS, noting that the majority of those cases were asymptomatic and contained within that cluster.

B. PUBLIC HEARING:

Emergency Ordinance 2020-41 An Emergency Ordinance Requiring a Face Covering in Certain Indoor Settings and Providing a Penalty.

Numerous trusted public health officials have identified that mask wearing is one of the most important COVID-19 transmission mitigation measures. These health officials include the Alaska Chief Medical Officer, the Alaska Chief Epidemiologist, and the director of the Centers for Disease Control.

While it would be better if citizens voluntarily wore masks, they are not doing so in sufficient numbers to eliminate community transmission. Mitigation of this disease is critical for the well-being of our citizens, our businesses, our school system and our health care system.

This ordinance would require people to wear a face covering when in a publicly accessible indoor location or an indoor communal area outside the home. There are exceptions for people with disabilities or young children. The substance of this ordinance is nearly identical to Ord. 2020-35, except this ordinance would take effect immediately. This ordinance is very similar to the Anchorage mask mandate. As this is an emergency ordinance, it requires six votes to pass.

The Deputy City Manager recommends the Assembly adopt this emergency ordinance.

Public Comment

Anne Connelly, a Tennakee Springs resident, referred to the medical professionals, such as Dr. Fauci and the CDC, who have repeatedly stated that wearing masks is a way to help slow the spread of the virus. She said she talks to people every day who seem confused by the things they are hearing, and she believes Juneau would benefit from the Assembly's leadership. Ms. Connelly urged the Assembly to keep the community safe by passing the mask mandate.

Kevin Ritchie, a West Juneau resident, said that earlier today, the director of the CDC stated that if we all wore face coverings for the next 6-12 weeks, the virus transmission would stop. He said that Juneau has to pass this ordinance before the virus becomes out of control. Mr. Ritchie added that CBJ is ensuring safety through safety regulations: speeding laws, building codes, etc. He would like to applaud the schools, stores, and facilities which have put safety protocols in place, and would like for that to be consistent throughout the community. He concluded by acknowledging that we all want to put this virus behind us, and to do that we must all work together to wear masks. He strongly urged the Assembly to pass the mask mandate.

Hillary Reynolds, an Auke Bay resident, thanked the Assembly for handling this situation with effective leadership. She said that because the Assembly has not made masks mandatory, several stores have chosen to implement their own safety measures. She said that it is inaccurate to enforce mandates based on the number of COVID-19 cases, which she claimed are only increasing because of widespread availability of testing. She referenced the two deaths of Juneau residents due to COVID-19, saying that since those residents died out of town, it means that Juneau has had no local deaths. Ms. Reynolds said that this is evidence that the virus is being held accurately for our town. She encouraged the Assembly to lead off of American principle rather than fear, saying that what is in place has been working.

Kirby Day, a Juneau resident, asked the Assembly to pass the ordinance this evening. He believes the goal of the ordinance is to reduce the spread of the virus in our community, and face coverings do reduce the risk. He encouraged the Assembly to follow the guidance of medical and health professionals of the world, including Dr. Zink.

Phillip Moser, a valley resident, said he believes it is important that this not become a political issue, and that this is entirely a health issue. He shared that he has been working with JSD after-school programs, and feels the JSD staff are trying very hard to ensure that everyone is safe. Although he believes the JSD staff has been doing a great job at keeping children safe, he said he does not feel JSD has an adequate plan to prevent transmission when school opens. Mr. Moser

urged the Assembly to pass the mask mandate to ensure that JSD can begin its school year as safely as possible.

John Sisk, a Douglas resident, spoke in support of the ordinance. He mentioned that COVID-19 is surging in the Lower 48, and Alaska is experiencing that surge as well. He said that we should take this additional measure to protect the health of ourselves and each other. Mr. Sisk added that wearing a mask should not be a political issue. They are a demonstration of respect and care for all of the members of our community. He said by enforcing the mask mandate, it will reduce the number of COVID-19 cases in Juneau, which will ultimately be better for businesses, families, and everyone who lives here.

Tom Williams, an Auke Bay resident, said that there has not been a significant spike in hospitalizations and deaths, saying that most of those infected with the virus recover without being hospitalized. He added that Juneau has gone four months since the declaration of emergency without imposing a mask mandate, which he said has caused very little adverse effect towards our residents and visitors. Mr. Williams asked the Assembly what has suddenly changed for them to pass a mask mandate, to which he claimed the answer was nothing. He mentioned that several stores have imposed their own mask protocols, saying that those who are concerned about their safety can choose to shop at those locations. Mr. Williams concluded by telling the Assembly to stop promoting fear and infringing upon civil liberties, and not to pass this ordinance.

Kelly Fishler, a valley resident, urged the Assembly to not pass the emergency ordinance. She said that there have been multiple studies published that show the transmission of COVID-19 can pass through masks, and the mask mandate would not resolve this issue. Ms. Fishler added that the wearing of masks can cause anxiety for anyone who has been the victim of assault, saying that the difficulty in breathing causes a negative experience. Ms. Fishler shared that she used to serve in the military and was sexually assaulted. She said that the times she had to wear a mask in the doctor's office was an awful experience. She also added that she has physical disabilities that limit her breathing, but not her immune system. She told the Assembly not to pass this ordinance, saying that it is not good for the economy or for victims.

John Heueisen, a valley resident, said that he noticed other residents, like on Juneau Community Collective, who have developed political and ideological positions on this issue. He said that wearing masks feels like a uniform, and he is not sure on how the Assembly plans to enforce the mandate. He added that he would hate to see the Assembly make criminals out of law-abiding citizens of this town over a political or philosophical position. He concluded by claiming the Assembly hopes to maintain fear, in order to have a particular election result that they desire to see.

Mike Pierson, a valley resident, spoke against this ordinance stating he believes it is too early to impose this. He said that the measures currently in place in the community are adequately addressing the concerns. He referenced Item F and Item G of the ordinance, and is concerned about individuals who may publicly shame those who are not wearing masks. Mr. Pierson asked the Assembly to consider adding a violation clause against shaming others on social media.

Jessi Lambert, a valley resident, said that the increase of positive COVID-19 cases in Alaska can be attributed to the increased availability of widespread testing. She believes it is important to take widespread testing into consideration when forming public policies. Ms. Lambert gave statistics that compared the percentage of COVID-19 related deaths, to the percentages of deaths related to car accidents, firearms, and choking on food. She believes a mask mandate would further divide the community, and said it violates others' rights to privacy and personal safety.

Stephen Paddock, a valley resident, said that this would take away personal liberties by not allowing people to decide what they want to put on their faces. He referenced studies that call into question the effectiveness of N95 masks. He concluded by saying that masks do not do anything.

Martin Stepetin Sr., a Douglas resident, spoke in support of the mask mandate. He appreciates the Assembly for taking the time to listen to the concerns of the community, and said that they would be doing so by passing the emergency ordinance. He added that the only way to manage this pandemic is to keep it from spreading, saying that our ability to do that is by wearing masks. Mr. Stepetin believes that by passing this ordinance, the Assembly would be sending a clear message to the community.

Paul Kelly, a Douglas resident, shared that he is an elected member of the Juneau Board of Education, but is speaking tonight as a private citizen. Mr. Kelly said that most research indicates students learn best in an in-person classroom with a teacher. He added that members of the community have a responsibility to protect our students, teachers, parents, and elders. He mentioned that JSD's current plan of converting to distance learning due to community transmission would result in students falling behind. Mr. Kelly stated that masks have been proven to lower the spread of the virus. He shared that the Board of Education recently implemented its own mask mandate for JSD, and strongly urged the Assembly to enforce this mandate city-wide.

Ray Russo, a valley resident, said that neither the United States of America nor the State of Alaska has enforced a country or statewide mask mandate and he did not think the City of Juneau should implement a mask mandate throughout the city.

Paul DeSloover, a Juneau resident encouraged the Assembly to pass this ordinance, and believes it would help the economy. He explained that he and his friends and family do not like to go into businesses where the staff are not wearing masks, and passing this ordinance would accelerate the economy. Mr. DeSloover thanked the Assembly for listening, and encouraged them to pass the mask mandate.

Matthew Maxiner, a downtown resident said he represents the Alaska Libertarian Party Southeast Region. Mr. Maxiner said he opposed this ordinance, sharing that he has an autoimmune disease. He said that this ordinance causes issues with civil liberties and sends conflicting messages. He added that a citywide mask ordinance is not right, and wearing masks is something that should be voluntary.

Chris Sperry, a valley resident, shared that he is a board-certified pharmacist who has been trained in infectious diseases. He said that the medications they have to treat COVID-19 are very limited, and only improve survival by a small margin. He added that the data that they do have about masks is overwhelmingly favorable. Mr. Sperry pleaded with the Assembly to approve this ordinance, saying that it protects everyone.

Ryan Stanley, a Juneau resident, spoke in favor of the ordinance, and thanked the Assembly for their leadership.

Max Rosen, a downtown resident, spoke in support of the mask mandate, saying that the data clearly shows that masks can assist in blocking transmission from infectious diseases. He added that wearing masks is a small individual action to protect the whole community. Mr. Rosen believes that this preventive measure will help all of us down the line.

Amy Paige, a downtown resident, spoke in support of the ordinance. She suggested that the Assembly avoid placing the responsibility of enforcing this ordinance onto JPD. She recommended hiring other qualified CBJ staff who have good de-escalation skills to enforce the ordinance. She also suggested working with businesses and supporting them with creating their own mask mandates.

Crystal Nelson, a downtown resident, spoke in support of the ordinance. She shared that she has autoimmunity issues and has been terrified of this virus, often using curbside pickup for groceries. She said that when she does occasionally enter a store, she has consistently seen people who are not wearing masks or social distancing. She added that this virus is life or death for some people, and finds it hard to protect herself and her family when other people are not doing their part. Ms. Nelson said she appreciates the Assembly for considering this.

MOTION by Ms. Gladziszewski for the Assembly to adopt Emergency Ordinance 2020-41 and asked for unanimous consent.

Mayor Weldon asked the Assemblymembers if they would like to make a brief comment regarding their vote on this matter.

Mr. Jones had no comment.

Ms. Gladziszewski said that this is an important issue that they have heard hundreds of constituents weigh in on. She shared that several citizens support this ordinance, and she supports this ordinance as well. She also mentioned Dr. Fauci's statement on Friday that urges city and state leaders to be as forceful as possible in getting their citizenry to wear masks. Ms. Gladziszewski said that she is in support of this ordinance because she would like to see schools open, and believes it is important for kids to get to school.

Mr. Edwardson echoed Ms. Gladziszewski's comments, and said that the experts say that masks work. He added that as elected officials, they have a public responsibility to do what they can to protect the public and look out for their safety. He supports this ordinance.

Ms. Triem thanked everyone who called in and sent emails of their testimony. She also echoed Ms. Gladziszewski and Mr. Edwardson's comments, saying that the science is very clear on masks. She said that the faster we can kick COVID-19 out of Juneau, the faster we can return to normal. Ms. Triem urged the community to comply with this emergency ordinance.

Ms. Hale thanked her fellow Assemblymembers for not objecting to this ordinance. She stated that they are passing this ordinance for our schools, our children, our businesses, and our senior citizens. Ms. Hale thanked everyone for providing their testimony, and said she is 100% in support of this ordinance.

Mr. Bryson said he knew at some point that the mask mandate was going to come to the Assembly, but did not know if the community had reached the point to where it was necessary. He shared that the events that transpired over the past weekend – the increase in cases, and the positive test his father received yesterday – proves to him that Juneau has reached a point to where they must take action.

Ms. Hughes-Skandijs echoed comments of senior members of the Assembly, and is doing this based on safety and public health. She added that she is following the advice of the experts, and it is pretty clear that everyone needs to wear a mask. She supports this ordinance, and reminded the community that the Assembly cannot legislate kindness. She urged the community to be kind to our fellow residents.

Mr. Smith thanked all the members of the public for writing in so the Assembly could hear from them. He said that he supports this ordinance, because it is another thing to ask people to do what they can to protect our community and our neighbors.

Mayor Weldon said she was not in favor of mandating anything, saying that it rubs her the wrong way. She has heard a lot of people say that they do not want to go back to hunkering down. She thanked everyone for all of their emails and sharing their testimony. She said that she is reluctantly voting for this ordinance, in order to reduce community spread and to open the schools. She reiterated what Ms. Hughes-Skandijs said about being kind to one another, and implored people to be considerate towards others.

Hearing no objection, Emergency Ordinance 2020-41 passed by unanimous consent.

IV. CONSENT AGENDA

MOTION by Mr. Jones to pass the Consent Agenda with the changes requested by the Deputy City Manager, and asked for unanimous consent. *Hearing no objection, the Consent Agenda passes by unanimous consent.*

Ms. Triem asked about the AFC meeting that was noted in Ms. Cosgrove's recommendation. Mayor Weldon clarified that the AFC meeting was just scheduled today and will be held on Thursday, July 22 at 12:00 p.m.

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Amy Paige, a downtown resident, spoke in support of the Systemic Racism Review Committee, saying that it is the least we can do after the protests that were held in June. She added that she hopes that the organizers who brought their concerns to the public have been consulted in bringing this ordinance forward. She believes it is a first step, and we need to start this discussion somewhere. Ms. Paige also shared that it is very difficult to find information on the Juneau Human Rights Commission on the CBJ website, and asked that they address that.

Terri Lauterbach, a downtown resident, said that she would like to see the roof at Augustus Brown Swimming Pool be repaired. She urged the Assembly to ask the City Manager to go forward with the roof renovations, and to protect it from the rain.

VI. ADJOURNMENT

There being no further business to come before the Assembly, the meeting adjourned at 6:50 p.m.

Signed: _____
Elizabeth J. McEwen, Municipal Clerk

Signed: _____
Beth A. Weldon, Mayor

ASSEMBLY MEETING
THE CITY AND BOROUGH OF JUNEAU, ALASKA
 October 26, 2020 – **DRAFT** Meeting Minutes

MEETING NO. 2020-44 The Reorganizational Assembly Meeting of the City and Borough of Juneau Assembly was held virtually via Zoom, and was called to order at 7:00 p.m. by Mayor Beth Weldon.

I. FLAG SALUTE

II. SPECIAL ORDER OF BUSINESS

A. Instruction for Public Participation

Anyone wishing to provide public comment during the meeting is asked to call the Municipal Clerk's public testimony request phone line at 586-0215 by 3p.m. the day of the meeting or send an email to City.Clerk@juneau.org providing their name, email address, and phone number they will be calling from. Testimony time will be limited by the Mayor based on the number of participants. The public is encouraged to send comments in advance of the meeting to BoroughAssembly@juneau.org.

If you have not notified the Clerk's Office ahead of time you may still be able to participate. When attending the zoom webinar [login info listed at top of agenda] to speak on an item up for public hearing or a non-agenda item please hit the 'raise hand' button if participating via a computer/tablet; if participating by phone press *9 on your phone; this will place a 'raised hand' icon next to your phone number and will add you to the queue.

B. Proclamation: Honoring Peter Freer – Assemblymember Maria Gladziszewski read the proclamation honoring the memory of Former Assemblymember and former CBJ Planning Manager Peter Freer for all his contributions to our community. His widow, Sharon Gaipman, thanked the Assembly for its recognition of Peter Freer and for the support that Juneau has provided to her and her family following Peter's passing.

III. SPECIAL ORDER OF BUSINESS: ASSEMBLY REORGANIZATION

Mayor Weldon recognized outgoing Assemblymember Rob Edwardson for his extraordinary service to the community of Juneau. Mayor Weldon virtually presented Mr. Edwardson with a copper relief piece of art by Arnie Weimer in commemoration of his service on the Assembly. Each of the Assemblymembers shared personal remembrances and how much they appreciated working with Mr. Edwardson and wished him the best in his future endeavors.

Mr. Edwardson shared remarks about his three years of service on the Assembly. He thanked his wife Sandy Edwardson for all her support. He thanked CBJ staff, especially the Clerks and the staff liaisons to each of the Assembly committees. He thanked all the departments for all their work and recognized how much time and effort the City Manager and Law Department staff puts into every request they receive from Assemblymembers. He recognized Mila Cosgrove in taking

on the Incident Commander position with the EOC and he thanked her and all the EOC members and he said that he felt that Juneau led the state on being proactive with their EOC and he recognized all their efforts. Mr. Edwardson also thanked all the citizens who serve on boards and committees as well as the citizens who take the time to write or speak at Assembly meetings. Finally, Mr. Edwardson noted that he appreciated his opponents. That is what makes democracy work, they bring different things to the table and that is what makes things better is to examine all sides of an issue and coming up with solutions that work better as a result of the opposition and discourse. Lastly, he said when the community elected him, they elected his whole community of family and friends and he attributed much of his success to his wife Sandy.

Mr. Palmer then proceeded to swear in re-elected Assemblymembers Maria Gladziszewski and Alicia Hughes-Skandijs. Newly elected District 2 Assemblymember Christine Woll had been sworn in on Friday, October 23, 2020 by Mr. Palmer and witnessed by Mayor Weldon during her Assembly on board training.

IV. ROLL CALL

Assemblymembers Present: Mayor Beth Weldon, Loren Jones, Maria Gladziszewski, Carole Triem, Michelle Hale, Wade Bryson, Alicia Hughes-Skandijs, Greg Smith, and Christine Woll.

Assemblymembers Absent: None.

Staff Present: City Manager Rorie Watt, Deputy City Manager Mila Cosgrove, Municipal Attorney Robert Palmer, Municipal Clerk Beth McEwen, Deputy Clerk Diane Cathcart, Library Director Robert Barr, Finance Director Jeff Rogers, Parks and Recreation Director George Schaaf, Airport Manager Patty Wahto, Assistant City Attorney Teresa Bowen, Lands Manager Dan Bleidorn, Parks and Recreation Deputy Director Michele Elfers, Law Office Manager Deb Senn, and CDD Planner Irene Gallion, CDD Planner Lauren Anderson

Following the roll call of the new Assembly, the Assembly then continued with its reorganization procedures.

Election of Deputy Mayor

MOTION by Ms. Gladziszewski to elect Loren Jones to the position of Deputy Mayor and asked for unanimous consent. *Hearing no objection, the motion carried.*

V. APPROVAL OF MINUTES

- A. May 28, 2020, Special Assembly Meeting #2020-28 DRAFT Minutes**
- B. June 1, 2020, Special Assembly Meeting #2020-29 DRAFT Minutes**
- C. September 30, 2020, Special Assembly Meeting #2020-42 DRAFT Minutes**

MOTION by Ms. Hale to approve the minutes of three meetings as presented and asked for unanimous consent. *Hearing no objection, the minutes were approved.*

VI. MANAGER'S REQUEST FOR AGENDA CHANGES

Mr. Watt asked for the removal of Resolution 2898 from the Consent Agenda. Resolution 2898 relates to acquisition of land in Eagle's Edge Subdivision and he noted that will be coming back at the next meeting since it also relates to Ordinance 2020-09(V) which was up for introduction at this meeting and will be coming back for public hearing at the next meeting.

VII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Sara "Sally" Willson living on Glacier Ave. shared her concerns regarding cars that are parked for months on city streets. She said that she is concerned about a vehicle that has been parked in the same place for two months. She said that she has called and emailed JPD and the City Manager repeatedly and was told that they could not cite the vehicle nor could they tow it due to someone living in the vehicle. She said that while she hopes they can find another place to live that is warm and dry, there are two laws that would apply to this scenario: 1) the prohibition of a vehicle to be parked more than 72 hours on city streets and 2) the prohibition of living in a vehicle.

Mr. Smith asked Ms. Wilson asked if Glacier Ave. was a city street or state maintained roadway and he wondered if there was any distinction related to jurisdiction. Ms. Wilson said she thought she resided on a city maintained road.

VIII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction
None.

B. Assembly Requests for Consent Agenda Changes

Mr. Smith noted that he has had and continues to have a business relationship with the Alaskan Kush Company, LLC marijuana license and declared a conflict of interest. He noted that while he would be voting on passage of the consent agenda, his vote would exclude consideration on that particular agenda item.

Ms. Triem noted that she works for the State of Alaska Dept. of Fish and Game and with regard to "Resolution 2913 A Resolution of the CBJ Declaring an Economic Disaster due to COVID-19 and Poor Regional Returns of All Salmon Species" she discussed a possible conflict of interested related to with City Attorney Palmer and the State Ethics Officer and both of them noted that she did not have a conflict of interest. The Assembly agreed that Ms. Triem did not have a conflict of interest in that matter.

C. Assembly Action

MOTION by Ms. Gladyszewski to adopt the Consent Agenda, as amended, and asked for unanimous consent. *Hearing no objection, the motion carried.*

1. Ordinances for Introduction

a. Ordinance 2020-53 An Ordinance Authorizing the Manager to Accept the Reconveyance of a Fraction of U.S. Survey 381, Located at 9290 Hurlock Avenue, from Alaska Legacy Partners and Lease the Property to Tlingit Haida Regional Housing Authority for Youth Services.

This ordinance would enable the CBJ to regain title of the Hurlock property at no cost to the CBJ, and then lease the property to Tlingit Haida Regional Housing Authority for less than fair market value for youth services. Upon the CBJ receiving title to the Hurlock property three notable things occur: (1) the CBJ would retain the \$35,000 down payment paid by Alaska Legacy Partners, (2) the debt owed to the CBJ by Alaska Legacy Partners would be extinguished, and (3) the senior assisted living facility condition on Ordinance 2018-42 would terminate.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Committee of the Whole, and set it for public hearing at the next regular Assembly meeting.

b. Ordinance 2020-09(H) An Ordinance Appropriating to the Manager the Sum of \$14,858,227 as Funding for the Juneau International Airport's Terminal Construction Revenue Bond Debt; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant.

This ordinance would appropriate \$14,858,227 in FAA grant funding to service the Airport's terminal construction revenue bond debt obligation. Revenue bonds were issued to fund construction costs at the commencement of the project, as federal funding was not available at that time. It was the intent to service the bond debt with Airport Improvement Program (AIP) and Passenger Facility Charge (PFC) revenue. FAA has now awarded two AIP grants for this purpose. The funds appropriated with this ordinance will be reserved to repay the revenue bond debt associated with the capital improvement project. Matching funds are provided by PFC revenue in the amount of \$534,055, which has been previously appropriated with Ordinance 2019-06(G).

The Airport Board approved this request at its October 8, 2020 meeting. The Public Works & Facilities Committee will review this request at its November 9, 2020 meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

c. Ordinance 2020-09(K) An Ordinance Appropriating \$1,500,000 to the Manager as a Grant to Sealaska Heritage Institute to Construct the Sealaska Heritage Arts Campus; Funding Provided by the General Fund's Fund Balance.

This ordinance would authorize a \$1.5 million grant to Sealaska Heritage Institute (SHI) to construct the Sealaska Heritage Arts Campus. Located downtown, the campus would serve as an attraction for both locals and tourists. The arts campus is the second phase of SHI's vision to make Juneau the Northwest Coast arts capital of the world.

The full cost of the project is estimated at \$13 million. Of this amount, nearly \$11 million has been raised from over 1,000 individuals, businesses, and corporations. Additional anticipated support from Rasmuson Foundation is pending. If approved, funding for this project would be provided from the General Fund's fund balance.

This request was reviewed by the Assembly Finance Committee as a pending list item during the FY21 budget process. Due to CBJ's financial position at the time, SHI chose to withdraw the request in hopes that the Assembly may support future petitions for funding.

The Assembly Finance Committee reviewed this request again at the September 2 and September 30, 2020, meetings, and moved the ordinance to the full Assembly for introduction and public hearing.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

d. Ordinance 2020-09(Q) An Ordinance Appropriating \$31,047 to the Manager as Funding for Multiple Training Events for the Juneau Police Department; Grant Funding Provided by the United States Department of Justice, Office of Justice Program, FY20 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

The Juneau Police Department has been awarded \$31,047 in grant funding from the U.S. Department of Justice for various training opportunities.

The JPD Leadership Team has identified the following training opportunities to apply this funding to in FY21: property and evidence management, continuing education for polygraph examiners, missing persons, cultural sensitivity, developing standard operating procedures, crimes stats and National Incident-Based Reporting System (NIBRS), Writing NIBRS reports, NIBRS specialized reporting, retention and destruction for evidence and records, and managing police records and redaction.

No local match is required for this grant.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

e. Ordinance 2020-09(R) An Ordinance Appropriating up to \$700,000 to the Manager as Partial Funding for the Glacier Highway Sewer - Anka to Walmart Capital

Improvement Project; Funding Provided by the Alaska Department of Transportation and Public Facilities.

The Alaska Department of Transportation and Public Facilities (ADOT) has requested CBJ move the generator building at the Gruening Park Sewer Pump Station on Glacier Highway, across from Renninger Drive. ADOT has identified the building to be in conflict with their new roadway construction plans and have agreed to reimburse the CBJ for the costs to relocate the building out of the right-of-way and on an ADOT provided parcel of land. The construction project for the relocation of the generator building and renovation of the sewer pump station will be a component of the Glacier Highway Sewer – Anka to Walmart CIP, and is ready to advertise for construction bids with the intention of completing the work ahead of ADOT’s project, which is scheduled to begin next summer.

The Public Works and Facilities Committee reviewed this request at the September 14, 2020, meeting and forwarded it to the full Assembly for approval.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

f. Ordinance 2020-09(S) An Ordinance Appropriating \$160,500 to the Manager for Eaglecrest's Fiscal Year 2021 Supplemental Operating Costs; Funding Provided by the General Fund's Fund Balance.

This ordinance would appropriate \$160,500 for Eaglecrest’s FY21 supplemental operating costs, estimated to be spent in the following categories:

Personnel	\$ 150,000
Black Bear Chair Fuel	\$ 4,200
Propane for Outdoor Seating	<u>\$ 6,300</u>
Total	\$ 160,500

This supplemental funding would enable Eaglecrest to operate the winter season in compliance with the National Ski Areas Association (NSAA) industry best practices developed in accordance with CDC and WHO COVID-19 health guidelines. Operating in compliance with the NSAA best practices will require Eaglecrest to run the Black Bear chair for more days during the season to accommodate social distancing on the mountain, requiring additional personnel to operate the lift and perform more ski patrols. This request also includes propane costs for heated outdoor seating to accommodate social distancing after December 30.

Funding for this request would be provided by the General Fund’s fund balance.

The Assembly Finance Committee reviewed this request at the September 30, 2020, meeting and requested staff draft an ordinance for introduction at the next Assembly meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

g. Ordinance 2020-09(T) An Ordinance Appropriating \$73,100 to the Manager for Eaglecrest's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance would appropriate \$73,100 for Eaglecrest's FY21 supplemental operating costs, estimated to be spent in the following categories:

Equipment	\$ 71,200
Propane for Outdoor Seating	<u>\$ 1,900</u>
Total	\$ 73,100

This supplemental funding would enable Eaglecrest to operate the winter season in compliance with the National Ski Areas Association (NSAA) industry best practices developed in accordance with CDC and WHO COVID-19 health guidelines. The request for equipment would fund the purchase of tents, tables, and propane heaters for socially-distant outdoor seating, as well as two WeatherPort ski patrol shelters to ensure the safety and health of ski patrollers. This request also includes propane costs for the outdoor seating area prior to December 30.

Funding for this request would be provided by the CARES Act Special Revenue Fund.

The Assembly Finance Committee reviewed this request at the September 30 meeting and requested staff draft an ordinance for introduction at the next Assembly meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

h. Ordinance 2020-09(V) An Ordinance Appropriating \$100,000 to the Manager as Partial Funding for the Lemon Creek Park Capital Improvement Project; Funding Provided by Donations from the Eagles Edge Homeowners Association.

This ordinance would appropriate \$100,000 as partial funding for the Lemon Creek Park CIP for park maintenance and upgrades to Lot 16, Block D of the Eagles Edge Subdivision. In 2012, voters approved \$250,000 in temporary sales tax funding for the planning and construction of a neighborhood park in Lemon Creek. This appropriation would supplement this preexisting funding to be utilized for improvements to the park to meet CBJ standards of safety including ADA accessibility and fall protection. The adoption of Resolution 2898 would authorize CBJ to acquire this parcel of land for use as a playground.

Funding for this request is provided by donations from the Eagles Edge Homeowners Association.

The Parks and Recreation Advisory Committee and the Lands and Resources Committee provided motions of support for this request at the March 3 and June 1, 2020 meetings, respectively.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

i. Ordinance 2020-09(W) An Ordinance Appropriating \$300,000 to the Manager as a Grant to Family Promise of Juneau to Purchase a Building to Support Vulnerable Families During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance would authorize a \$300,000 grant to Family Promise of Juneau to purchase a building to support vulnerable families during the COVID-19 pandemic. Family Promise's current day center is housed at Chapel by the Lake, in conjunction with their family sheltering space. The purchase of a building would allow the organization to move their day center to an independent location to free up space for sheltering at Chapel by the Lake, while maintaining a stable facility with staff offices to continue providing social service and case management support for children and families experiencing homelessness.

Funding for this grant is provided by the CARES Act Special Revenue Fund.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee, and set it for public hearing at the next Assembly meeting.

j. Ordinance 2020-09(X) An Ordinance Appropriating \$300,000 to the Manager as a Grant to the Alaska Committee to Coordinate and Support Public Accommodations During the 2021 Alaska State Legislative Session; Funding Provided by the General Fund's Fund Balance.

Given the extraordinary circumstances of the pandemic, the Alaska Committee is investigating ways to support the Alaska State Legislature during its 2021 legislative session. This grant will enable the Alaska Committee to coordinate and support all aspects of the Capital City's public accommodations required by visiting legislators and staff.

Funding for this request is provided by the General Fund's Fund Balance.

The Assembly Finance Committee will review this request at the November 4, 2020, meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next Assembly meeting.

k. Ordinance 2020-09(Y) An Ordinance Appropriating up to \$2,000,000 to the Manager for a COVID-19 Emergency Individual Assistance Program; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance appropriates \$2,000,000 of CARES Act funding for a financial assistance program for individuals residing in Juneau who have been financially harmed by COVID-19. These assistance payments are intended to assist individuals in paying for food, healthcare, nondiscretionary transportation, utilities, and housing from March 1 through December 30, 2020.

The Assembly Finance Committee will review this request at the November 10, 2020, meeting.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee, and set it for public hearing at the next regular Assembly meeting.

l. Ordinance 2020-09(U) An Ordinance Appropriating up to \$2,300,000 to the Manager for a COVID-19 Extreme Hardship Business Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

This ordinance appropriates \$2,300,000 of CARES Act funding for a grant program to provide additional financial support to businesses that lost more than 50% of their revenue as a result of COVID-19.

Grant awards are intended to offset eligible business expenses from November 1 through December 30, 2020. This program supplements the COVID-19 Business Sustainability Grant Program, and will be administered by the Juneau Economic Development Council.

The Assembly Finance Committee will review this request at the November 10, 2020, meeting.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee, and set it for public hearing at the next regular Assembly meeting.

2. Resolutions

a. Resolution 2898 A Resolution Authorizing the Manager to Acquire Lot 16, Block D Eagles Edge Subdivision by Donation to the City and Borough to Manage as a Park or Other Comparable Land Use Designation.

The Eagles Edge Homeowners Association has offered to donate a 9,000 square foot lot located in Lemon Creek to the City along with \$100,000 to fund upgrades to the park. In 2012 voters

approved \$250,000 in temporary sales tax funding for the planning and construction of a neighborhood park in Lemon Creek. This funding is still available for this use and will be utilized for improvements to the park to meet the CBJ standard of safety including ADA accessibility and fall protection. The Parks and Recreation Advisory Committee reviewed this donation request at its March 3, 2020 meeting and provided a motion of support. The Lands and Resources Committee reviewed this request at its June 1, 2020 meeting and passed a motion of support to the Assembly for the acquisition by donation.

The City Manager recommends the Assembly adopt this resolution. *[This item was removed from the consent agenda and postponed to the November 23 Assembly meeting at the request by Mr. Watt at the beginning of this meeting.]*

b. Resolution 2913 A Resolution of the City and Borough of Juneau Declaring an Economic Disaster Due to COVID-19 and Poor Regional Returns of All Salmon Species.

In March, the Assembly declared an emergency disaster due to anticipated harm to public health and welfare caused by COVID-19. (Resolution 2884). Because of COVID-19, many CBJ residents were unable to be employed in the tourism and tourism dependent industries this year due to the widespread cancellation of cruises to Alaska. In addition, Southeast Alaska is also experiencing one of the worst fishing seasons on record and reduced prices as the COVID-19 pandemic has limited global seafood demand. This resolution would declare an economic disaster related to poor salmon returns and the limited tourism, which may open additional funding sources for the community.

The City Manager recommends the Assembly adopt this resolution.

3. Bid Award

a. Bid No. 21-024 - Term Contract for Janitorial Services for Juneau Public Libraries

This bid is for a five-year term contract for janitorial services for the Juneau Public Libraries. This contract was estimated to be \$188,000 annually. Bids were opened on this project on September 29, 2020. The following bids were received:

Bidder	Total Bid
Northern Lights Janitorial, Inc.	\$155,100.00
C&C Custodial Services, Inc.	\$174,200.00
Pak's Pro Cleaning, Inc.	\$179,020.00

The protest period ended on October 1, 2020.

The City Manager recommends the Assembly award this project to Northern Lights Janitorial, Inc., based on having the lowest responsive and responsible total bid.

4. Other Items for consent

a. Marijuana License Renewals

MARIJUANA LICENSE RENEWALS

License Type: Retail Marijuana Store, License #15246

Licensee: Borealis Mountain, Inc. d/b/a THUNDER CLOUD 9

Location: 5310 Commercial Blvd 2B, Juneau

License Type: Standard Marijuana Cultivation Facility, License #12176

Licensee: Taku Horticulture Company, LLC, d/b/a Taku Horticulture Company, LLC

Location: 1758 Anka St., Juneau

License Type: Retail Marijuana License, License #16213

Licensee: Alaskan Kush Company, LLC d/b/a Alaskan Kush Company

Location: 159 S. Franklin St., Juneau

License Type: Retail Marijuana Store, License #10844

Licensee: Green Elephant, LLC d/b/a Green Elephant, LLC

Location: 101 Mill St. Suite B, Juneau

License Type: Standard Marijuana Cultivation Facility, License #10315

Licensee: Green Elephant, LLC d/b/a Green Elephant, LLC

Location: 101 Mill St. Suite A, Juneau

License Type: Standard Marijuana Cultivation Facility, License #11384

Licensee: Green Elephant, LLC d/b/a Green Elephant, LLC

Location: 8420 Airport Blvd., Building B, Juneau

5. Transfers

a. Transfer 1030 A Transfer of \$427,000 from Various Capital Improvement Projects to CIP R72-148 Delta Drive Reconstruction and R72-147 Goodwin Road Reconstruction.

This transfer of \$427,000 to the Delta Drive and Goodwin Road Reconstruction CIPs will provide for the utilities share of the costs for the road replacements and upgrades. The projects are scheduled to be completed during the 2021 construction season. The transfer consists of the following funding:

Project	Water Utility Funds	Wastewater Utility Funds	Total
Delta Drive Reconstruction	\$122,000	\$207,000	\$329,000
Goodwin Road Reconstruction	\$ 24,000	\$ 74,000	\$ 98,000
Transfer Total	\$146,000	\$281,000	\$427,000

The Public Works and Facilities Committee reviewed this request at its September 14, 2020, meeting and forwarded it to the full Assembly for approval.

The City Manager recommends approval of this transfer.

IX. PUBLIC HEARING

A. Ordinance 2020-47 An Ordinance Regarding Disclosure of Real Estate Values in Transactions.

This ordinance would require the sales price of real estate transactions within the City and Borough of Juneau to be disclosed confidentially to the CBJ Assessor's Office. Mandatory price disclosure would increase the information available to the Assessor for the annual assessment process.

Additional information will yield more accurate property assessments, and more accurate property assessments result in more equitable taxation between taxpayers.

If adopted, the required disclosure is not a public record and shall be kept confidential.

The Assembly Finance Committee reviewed this request at its September 2 meeting.

The City Manager recommends the Assembly hold a public hearing on this ordinance then refer it back to the Assembly Finance Committee for further consideration.

Public Comment

Mr. Curtis Francis, a resident of Radcliff Road, spoke on behalf of the Southeast Alaska Board of Realtors. He said that Alaska is a non-disclosure state and this ordinance would be going against the state and the language in this ordinance also talks about the disclosure of the value of personal property and he wanted to know where that information would come from. He said that it seems this ordinance is an open door for future taxation and he was speaking in opposition of this proposal.

Mr. Starr Parmley, a resident of South Douglas, spoke to the same concerns that Mr. Francis raised. He said he wasn't sure what the motivation was for this ordinance to be implemented at this time but he could see potential impacts on the planned finances for people in the community. His support was for the status quo to stay as is for now and recommended the Assembly defer taking any action on this ordinance at this time as passage of this may impact the finances of community members.

Mr. Jones asked Mr. Parmley about his comments suggesting that the passage of this ordinance may impact the finances of community members and he said that he has also hear similar sentiments in emails to the Assembly. Mr. Jones asked Mr. Parmley to explain why disclosing the sale price of a home to the Assessor's office would affect a person who is in a home's finances today.

Mr. Parmley said that his concern comes from certain circumstances where individuals may be asked to sell their homes where they may be outside of what may be considered ordinary. He said that he is not sure about the internal workings of the process, nor has he been an assessor or have intimate knowledge of that process. His concern is that if the internal working of this really increases the tax burden during this difficult time, he would recommend that they defer taking action on this motion for another few months.

Ms. Jacqueline Tupou, a Mendenhall Valley resident, spoke to her concerns primarily regarding the protection of privacy, especially since Alaskans pride themselves in the protection of privacy. She mentioned that as members of the public should not have to disclose their private finances in a public way. Additionally, she felt that this was a bad time to be making this change with so much fluctuation in the market. She said that nationwide, there is almost 1 million people a week losing their jobs and when you talk about the way the market is moving, there are a wide variety of snapshots and she doesn't want to see those snapshots affecting the housing market in Juneau. She said this ordinance would bring about a situation that would increase people's tax load and given the current pandemic, this is not the time to do that. Ms. Hale asked Ms. Tupou if she was aware of the confidentiality requirement in the ordinance that ensures the disclosure of the sale price to the assessor but that information would remain confidential and not shared with the general public. Ms. Tupou said she was aware of the provision but it did not give her confidence. She said that once they put their private information in the public arena, they no longer control what happens with that information.

Assembly Action

MOTION by Mr. Jones to adopt Ordinance 2020-47.

Objection by Mr. Bryson.

MOTION by Mr. Smith to refer Ordinance 2020-47 to the Assembly Finance Committee for further consideration.

Mayor Weldon noted that there was already a motion on the floor and that Mr. Smith can object to the current motion on the floor and ask that it be referred back to the Assembly Finance Committee but that there was currently a motion on the floor.

Mr. Smith asked for a point of order and said that he believes his motion is in order even though it seems to be interrupting the previous motion on the floor.

Mayor Weldon asked Mr. Palmer to provide parliamentary guidance. Mr. Palmer noted that Mr. Smith's motion to refer the ordinance to committee would be in order. He stated that if Mr. Smith's motion fails, then the action would revert back to Mr. Jones' original motion. Mayor Weldon thanked Mr. Palmer for that clarification and she asked Mr. Smith to restate his motion.

Mr. Smith stated that he did wish to refer Ordinance 2020-47 to the Assembly Finance Committee. He said that he feels they have heard this in two Finance Committee meetings, both in very conceptual ways, and he said there had not been very much detail or analysis, had a chance to ask questions or hear from the Assessor about this change. He said he would like more information and needs to think about how this will affect Juneau families, city staff and the process and he would like to refer it to the Finance Committee for additional consideration.

Objection by Ms. Gladziszewski and Mr. Jones.

Ms. Gladziszewski spoke to her objection stating that they've considered this in at least two committee meetings and they have some very good memos in the packet, they have discussed it, there is analysis from legislative research as well as analysis from our staff. She said that to her, it is quite simple and she has all the information that she needs. She said that there have been numerous concerns raised about privacy and she feels the language in the ordinance addresses those privacy concerns so unless Mr. Smith or others can point to specific issues related to privacy that she might be missing, she has all the information that she needs to make her decision at this time.

Ms. Triem also spoke in opposition to the motion to refer this back to committee. She said it is just kicking the can down the road and they would still need to vote on it eventually and she feels she has received plenty of information on it and she didn't think any additional information would change the ultimate outcome.

Mr. Jones also spoke in opposition to the motion to refer the ordinance to committee and that was why he made that motion that he did. He said that they have the ordinance before them, it is relatively simple and straightforward. He said that he read all the emails that were sent to the Assembly and he was surprised to see that there weren't more members of the community testifying during the meeting. He said that as Mr. Edwardson noted earlier, it is sometimes daunting to testify in public, especially via Zoom and he can appreciate that. He noted that as Ms. Gladziszewski noted, the Assembly has already received a lot of information and none of the comments that came in the emails addressed the information that the Assembly has already received about all the other states that have this same provision. He said that people have said that they will just move out of Juneau if this is implemented. He noted that there are very few states that they could move to that don't already have these disclosure laws in place. He said he

doesn't see that as a reason to move out of Juneau. He said he would like to just see this voted up or down tonight and be done with it.

Mr. Smith stated that when they have previously had this ordinance before them, he felt it would be an exaggeration to say that they discussed it in committee, rather, he would characterize it as hearing about it in concept. He said that he would not have any clue how the Assessor's office would use this information and whether the rest of the Assembly would as well. He said he was concerned about impacts on property tax. He said that he felt there is a lot more to this and there may be aspects that they have not yet grasped and he felt that something of this magnitude needs a lot more discussion. I urged support of his motion to refer the ordinance back to Finance Committee for additional evaluation.

Mr. Bryson said that he would agree with Mr. Smith that there are a lot of unknown questions about this. He said that all the information that he has about this ordinance at this time is that it is a horrible proposal but if it goes back to the Finance Committee and they can get more of those questions answered, he may think differently. He said one of those questions that Mr. Smith brought up was what exactly the Assessor would be doing with this information since it states that the Assessor would not be using this information to assess properties. He said that he would consider it an invasion of privacy if the Assessor will not be using it to value property. He said that there is so much complexity to this issue that they have not had sufficient opportunity to discuss it in detail. He said that in light of the amount of public comment the Assembly has received in opposition to this ordinance, it warrants further study if it is to pass at all.

Ms. Hughes-Skandijs spoke in opposition to the motion to refer this back to Finance Committee. She said they did far more than hear about it conceptually. They considered it conceptually when they asked staff to research it and to draft the ordinance initially. Since that time, her reality is that they had substantial conversation around this ordinance. She said that she realizes that some members are in favor of passage of the ordinance while others are not and that they were not in full agreement to move it out of committee at the time that it was moved forward from Finance Committee.

Ms. Hale said that they had a good discussion at the September 2 meeting and that there was quite a bit of information in that meeting packet that described why a change like this would be advantageous. It helps the Assessor determine the value of properties which is one of the things the Assessor is required to do. She said that one of the most compelling pieces of information that was in that packet was the information that said that lower value and middle value homes, the value is more often reported to the Assessor. She went on to say that higher value and commercial property sales are less often reported to the Assessor so there tends to be a lot of guess work done by the Assessor for those higher and commercial properties. She said that in turn puts a greater tax burden on the lower and middle valued home owners. She said that is one of the most compelling reasons to her to move this forward so she supports taking action on the ordinance tonight and not referring it back to committee.

Ms. Triem noted that they are starting to get into discussion of the ordinance itself and she asked that they vote on Mr. Smith's motion.

ROLL CALL VOTE on the motion to refer Ordinance 2020-47 to the Assembly Finance Committee.

Ayes: Smith, Bryson

Nays: Jones, Gladziszewski, Hale, Triem, Hughes-Skandijs, Woll, and Weldon

Motion Failed. Two (2) Ayes: Seven (7) Nays

Mayor Weldon noted that Ordinance 2020-47 was back before the Assembly for further discussion and she asked if Mr. Bryson wanted to speak to his objection.

Mr. Bryson spoke to his objection. He said that he opposed this the moment heard about it. He has extensive experience with purchasing and managing real estate and it is one of his professions. He said that he has gone through this process more times than he can count. The current method that CBJ uses is the fairest, most sterile way of doing assessments. He said that it removes the bias out of assessments and that if they switched to the disclosure, the people with the lowest amount of income and the least amount of experience will be the ones to pay the steepest price in this. He said that this could create a further burden to home ownership and it discourages investment in property in Juneau by outside property investors. If Juneau is the only disclosure city within the state of Alaska, that could dissuade investors from investing in Juneau. He said that the economic activity that is created by even one home sale, would probably cost more money than what this ordinance would account for. He stated that the Assembly already said no to this. He said that the Assembly had an opportunity to raise property taxes last year during the budget cycle and the Assembly said no to raising property taxes. He said that this is a back handed method of raising the property tax. He said that if they want to raise property tax, when it comes time during the budget cycle to raise property taxes, than they should raise their hands then and vote to raise property taxes but not do it using secondary processes.

Mr. Bryson went on to say that this ordinance also increases deferred maintenance. He spoke to the disincentive it causes to not fix up a house for sale. He said the rule of unintended consequences says that whole idea is to raise property taxes but the best way to do that is to build more property. He said that going in and trying to make a few extra dollars on current property by doing this, it is short sighted and if approved, there will be less money to spend in future years.

Ms. Gladziszewski said that the Assembly has received numerous emails about this ordinance. She summarized some of the main points and provided the reasons that she supports passage of the ordinance. Many of the emails raised concerns about privacy and she said that the government already collects a wide range of private information that is not disclosed such as sales tax, income taxes and this would be the same. The information would only be going to the Assessor. The second concern that had been raised is that it will have some impact on property

values and somehow that will increase property values which would then result in higher property taxes. She said that they have not seen anything that would prove that point. She said the purpose in implementing this law is to assist the Assessor in establishing the true and correct value of a piece of property. The state law says that the Assessor must assess the full true and correct value of a property. She said that it is not simply the sales price of a property that goes into that valuation. She said that doesn't mean that someone who wants to purchase a piece of property won't pay much more for it just so they can get that property, they recently saw that occur with a recent purchase of waterfront property downtown. She said sometimes people pay less for a piece of property because the seller was needing to move out of town. That happens all the time and there are ways to take those circumstances into consideration. She said that this would be one tool to give the Assessor the ability to ensure the property is assessed at the full and true value. She said that all but six states already do this. This isn't a back door attempt to collect more or less property tax, this is only a means to get more information to the Assessor to enable them to help them make an informed decision.

Amendment #1 by Ms. Hughes-Skandijs to packet page 80, Section B. in the Disclosure Exemption section to strike the current #5 and replace it with the following language:
(5) A transfer with only nominal consideration between immediate family members. Immediate family members are defined as mother, father, brother, sister, son, daughter, spouse, grandparent, grandchild, brother- or sister-in-law, son- or daughter-in-law, father- or mother-in-law, step-father, step-mother, step-sister, step-brother, step-son, and step-daughter.

Ms. Hale objected for purposes of a question. She asked if this language came from some other state, because, if this did not come from some other jurisdiction, the broadening of the scope makes her quite uncomfortable with this amendment.

Ms. Hughes-Skandijs said that she asked Mr. Palmer for language to use and this was what he provided to her when she asked him about expanding this section.

Mr. Palmer said that he did not pull this language from any other jurisdiction. He had not looked to see if other states have that language or not.

Mr. Smith asked why transactions between these family members would be exempted in the first place.

Mr. Palmer said that he recalls when he was working on this for the Finance Committee, one of the common themes they saw from other states was to exempt nominal gift transfers between parents and children or between siblings. He said he thinks that was a reflection of some of the traditional ways that property has exchanged between family members. He said that in his conversation with Ms. Hughes-Skandijs, there was a concern that in Alaska, it isn't just between children and parents that this might happen but that it may be more likely between grandparents and grandchildren because of some of the multigenerational families that are raised in Alaska with some of the multi-generational/single family scenarios that occur frequently here. Mr.

Palmer said he would refer any policy questions to Mr. Watt. Mr. Watt said that Ms. Hughes-Skandijs' amendment is expanding the concept of family for this ordinance in particular and is in line with our current times.

ROLL CALL VOTE ON AMENDMENT #1

Ayes: Smith, Bryson, Woll, Triem, Hughes-Skandijs, and Weldon

Nays: Gladziszewski, Hale, Jones

Motion carried: Six (6) Ayes, Three (3) Nays

Mr. Jones said that many of the emails they received tried to tell the Assembly that the real sale price is never known. Despite the HUD settlement statement and despite the fact that on the Recorder's Office there is a sale price that is recorded, that information is given out to prospective buyers, to assessors, to real estate agents, but that none of those are the real sales price. He said that some of the emails also said that there would be a bias in that we wouldn't know the real price because people would hide it. Mr. Jones noted that Mr. Bryson said there was a bias and that if the Assessor was to be in a sterile environment, which is the language that was in many of the emails he read. He asked why there would be a bias if a true sales price was reported. He asked Mr. Bryson to explain why there might be a bias. He said that no bank will loan on an assessment, they will only loan on an appraisal. He said that assessments always seem to be different than appraisals and appraisals always seem to be higher than the tax assessment unless there is damage to the property. He asked Mr. Bryson if he could enlighten them in where this bias seems to be coming from.

Mr. Bryson thanked Mr. Jones for asking those questions. Mr. Bryson said that the simpler the transactions are, the easier it is going to be. Mr. Bryson said that a simple housing transaction would be easy but included with this ordinance are commercial transactions. He said that when they get into commercial transactions, it becomes a far more complicated item and the bias comes from the price that is paid. He said they could take a building that somebody bought and look to see if they paid substantially above market value or substantially below market value. He said that is unfortunately where the bias comes from, and the Assessor does not have the information on so when they start putting in the price that was paid rather than that sterile picture that makes everything equal, it becomes more complex and unequal. As an example, he gave an instance for what it would look like for a multi-family dwelling for which some but not all the units were in need of repairs that would make a significant difference. This is why he agreed with Mr. Smith that this should go back to Finance to be able to answer some of these questions.

Additional discussion took place regarding appraisals vs. assessments and how the Assessor determines the true market value which is set as of January 1.

Ms. Hale noted that Mr. Bryson and others said this ordinance was a way to raise taxes and she said that it is the Assembly who sets the mil rate each year and the taxes can go up or down based on what mil rate they set but this ordinance does not raise the taxes. She spoke in favor of the ordinance and stressed that this ordinance does not have any back door way of raising taxes.

Mr. Smith said he still feels this needs additional work and he looked back at the September 2 Assembly Finance Committee and it was just a memo they were discussing and they had not seen the ordinance at this time. He said if this acted on tonight, he will be voting against it.

Mayor Weldon spoke against the ordinance and that the sale amount is not necessarily always the true and correct value of the property and gave two examples of how that was not the case. One instance was up the Taku River in which more than just the house and property were sold and the other was the recent purchase by Norwegian Cruise Line of waterfront property. She said that we are living in a time where property values are fluctuating depending on when you actually purchase your property and that may be a disadvantage to one side or the other depending on whether it was purchased prior to January 1 or after that date. She said that while she understands this could be a tool for the Assessors in doing their assessments, it is a tool they don't really need as they have been doing assessments for many, many years. She thanked the public for all the comments that they have sent. She said that some members of the community view this as an invasion of privacy and they have heard from realtors who do not support this ordinance and in light of those considerations, she will not be supporting this ordinance.

Mr. Bryson spoke to Ms. Hale's comment that doing this ordinance would level the playing field. He said that right now, they have the fairest, most level playing field but that if this ordinance is adopted, they are giving the rich guy the greatest advantage.

ROLL CALL VOTE ON ORDINANCE 2020-47 AS AMENDED

Ayes: Jones, Hale, Gladziszewski, Hughes-Skandijs, Triem, Woll

Nays: Bryson, Smith, Weldon

Motion carried: Six (6) Ayes, Three (3) Nays

The Assembly took a brief recess and reconvened at 8:30p.m.

B. Ordinance 2020-48 An Ordinance Amending the Uniform Sales Tax Code to Repeal a Tax Exemption for the Sale of Goods aboard Cruise Ships.

This ordinance would repeal the tax exemption on the sale of goods and services aboard cruise ships within the City and Borough of Juneau. This exemption reduces municipal revenue, which effectively shifts the tax burden to other taxpayers. This exemption may also be a disincentive for cruise passengers to purchase similar goods and services from local small businesses. If adopted, the effective date of this ordinance would be delayed to January 1, 2022.

The Assembly Finance Committee reviewed this request at its September 2 meeting.

Mr. Watt explained that if there were amendments done to this ordinance that it had to meet legal standards. He suggested that if the Assembly did wish to make amendment, he recommended they refer the ordinance back to committee for amendment work.

The City Manager recommended the Assembly adopt this ordinance as is or to refer it to committee for purposes of amendment.

Mr. Watt also noted that packet pages 83-84 contained a memo from Mr. Palmer and Mr. Rogers that should be taken into consideration if the Assembly decided to make any amendments to the ordinance as it has to be both legally correct and practical for both sides of the equation.

Public Comment

Mr. Craig Dahl, Executive Director of the Chamber of Commerce and said the Chamber has already sent in a letter about this ordinance. He said it is their understanding that the cruise industry was in negotiations with the city on a compromise to this ordinance and that process on the compromise has not been completed and it was still in process. While the Chamber agrees the City should be looking for additional revenue funds, they are not in agreement with this ordinance at this time. He asked that the Assembly send it back to committee for additional work.

Mr. Jones asked Mr. Dahl about the negotiations that he mentioned as this was the first he'd heard about it. Mr. Dahl said he thought it was the City Manager and/or City Attorney but would defer to them. Mr. Watt clarified that when the Assembly referred this from the Finance Committee, cruise ship industry members reached out to him wanting to discuss possibly different rules, ranging from a possible exemption to no exemption. Mr. Watt said that he asked Mr. Palmer and Mr. Rogers to work on a legal/policy memo so that in case there were any amendments, they wouldn't end up with something that was not legally correct or could not be practically administrated. He told CLIA that a memo was forthcoming and they had been patiently waiting and due to everything that has been going on, that memo did not come out until the packet was completed on Friday. He said there has not been any negotiations yet at this point, just discussions about what the sidebars would be if this ordinance was passed.

Mayor Weldon thanked Mr. Watt for his clarification. She asked if anyone else from the public wished to testify.

Mr. Starr Parmley, a resident of South Douglas, spoke in favor of this ordinance and said that competition is fair and healthy and any corporation should be competing on the same footing as our local business owners. He encouraged them to adopt the ordinance at this time.

Assembly Action

MOTION by Ms. Gladziszewski to adoption Ordinance 2020-48 and asked to open it for discussion.

Ms. Gladziszewski said that this is the first the Assembly has heard about negotiations and would like to hear more about that.

Ms. Hale said she objected for purposes of discussion. She said that since the ordinance, as written, has an effective date of January 2022, she thought it might be best to refer it back to committee for additional work. Mayor Weldon asked Ms. Hale if she was wanting to do what Mr. Smith attempted to do earlier and make a motion to refer the matter back to the Assembly Finance Committee.

MOTION by Ms. Hale to refer Ordinance 2020-48 back to the Assembly Finance Committee and asked for unanimous consent.

Ms. Gladziszewski said that she supports Ms. Hale's motion. She clarified that since this has already been introduced, if it is amended at AFC, it would not have to be reintroduced unless it was substantially changed. Mr. Palmer confirmed that would be accurate.

Additional discussion took place about the purposes of referring it back to AFC.

There being no further objection, Ordinance 2020-48 was referred to the Assembly Finance Committee for additional work.

C. Ordinance 2020-09(J) An Ordinance Appropriating \$1,100,000 to the Manager as a Grant to United Human Services of SE Alaska to Construct the Southeast Community Services Center; Funding Provided by the General Fund's Fund Balance.

This ordinance would authorize a grant of \$1,100,000 to United Human Services. The introduction of this ordinance has been moved up so that in the event the Assembly approves this ordinance, site work for UHS can proceed in concert with the Glory Hall facility.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

Dave Ringle, a resident in the airport neighborhood, he is the General Manager at St. Vincent de Paul and he spoke in favor of the ordinance. As an agency, they work with the homeless and they provide housing and shelter services and their goal is to make homelessness rare, brief, and non-reoccurring. He said that just putting a roof over people's heads is just one part of the solution. He said that a unified working relationship with other agencies that will provide a strong campus to help address those issues that keep people from finding permanent housing.

Joe Parrish, a resident on the Back Loop Road, said that he was leading an effort 13 years ago in tandem with United Way to try to identify a way to organize a unified effort for providing human services in our community. After 13 years of continuous efforts, this has culminated in finding the land, funding, and unified efforts to bring a campus to fruition. He spoke in favor of this ordinance as it will help leverage additional funding from other services to provide for a one stop campus where services can be offered and received.

Paul Douglas, a resident of West Juneau, emphasized that the \$1.1 million request is important now as they hope to leverage these funds to be able to tap into \$4 million in other funding sources in Alaska. He said that it is also important to have the money soon to help them save money by combining some of their construction costs with the Glory Hall project.

Marla Berg, a resident of downtown Juneau, serves as the Chair of the Glory Hall Board. She thanked CBJ for partnering with Glory Hall on the new campus in the valley. She said that the Glory Hall Board sent a letter of support to the Assembly for the UHS full funding proposal. This is a non-profit center that will be a game changer for our community and will be able to

create an asset to the new neighborhood and the whole community. UHS needs the upfront funding support from CBJ to make this happen.

Norton Gregory, a resident of Douglas, spoke in favor of the ordinance. He said that UHS is a non-profit dedicated to creating efficiencies in the non-profit sector and when this facility is constructed, it will provide a place for 8 other non-profit agencies.

Amy Skilbred, Executive Director of Juneau Community Foundation said that she and the JCF supports United Human Services and were in support of this ordinance for all the same reasons the previous speakers noted. JCF has created a project fund for this project to be able to collect donations from the community and others towards this project.

Starr Parmley, a South Douglas resident, spoke in favor of the ordinance.

Assembly Action

MOTION by Ms. Triem to adopt Ordinance 2020-09(J) and asked for unanimous consent.

Hearing no objection, the motion passed by unanimous consent.

Ms. Gladziszewski thanked all the people who have worked so hard for so long to try to bring this project to life.

D. Emergency Appropriation Resolution 2915 An Emergency Appropriation Resolution Appropriating \$70,000 to the Manager as a Grant to Shepherd of the Valley Lutheran Church for Three Drop-In Distance Learning Centers for School-Age Youth During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

This emergency appropriation resolution would authorize a \$70,000 grant to Shepherd of the Valley Lutheran Church to administer funds for three drop-in distance learning centers for school-age youth during the COVID-19 pandemic. The learning centers, operated by Shepherd of the Valley, Resurrection Lutheran Church, and Juneau Christian Center, would provide students with internet access for distance learning, printers for homework, tutors, and supervision, allowing parents to return to normal working schedules. Shepherd of the Valley has coordinated with the Juneau School District to have free meals delivered to the facilities for eligible students.

This request would be funded by the CARES Act Special Revenue Fund.

Funding for this request is needed as soon as possible to allow the organizations to establish center operations prior to the December 30, 2020 CARES Act funding expenditure deadline. For this reason, this is an emergency resolution.

The City Manager recommends the Assembly adopt this emergency resolution.

Public Comment

None.

Assembly Action

MOTION by Ms. Hale to adopt Emergency Appropriation Resolution 2915 and asked for unanimous consent.

Objection by Ms. Hughes-Skandijs for purposes of a question. She asked about the COVID-19 safety plans they have for the program.

Pastor Stage-Harvey answered questions from Ms. Hughes-Skandijs regarding the COVID Safety plans in place. There is a great need for kids to have a place to be kids and do their school work. She did provide one clarification regarding the fact that they are providing food as well. She said that is was not included in the packet information. Ms. Hughes-Skandijs removed her objection.

Hearing no further objection, the motion passed by unanimous consent.

E. Emergency Appropriation Resolution 2916 An Emergency Appropriation Resolution Appropriating up to \$79,300 to the Manager as a Grant to Southeast Alaska Food Bank to Address Food Security Needs Among Vulnerable Populations During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

This emergency appropriation resolution would authorize a \$79,300 grant to Southeast Alaska Food Bank (SEAFB) to address food security needs among vulnerable populations during the COVID-19 pandemic. The public health emergency has severely impacted Juneau's vulnerable population and their need for secure food sources, which has led to an increase in demand at the local food bank. If approved, this grant would reimburse SEAFB for the cost of food and other COVID-19 related costs from March 1 through December 30, 2020.

This request would be funded by the CARES Act Special Revenue Fund.

Funding for this request is needed as soon as possible to allow SEAFB to continue addressing food security needs through the eligible CARES Act expenditure period. For this reason, this is an emergency resolution.

The City Manager recommends the Assembly adopt this emergency resolution.

Public Comment

None.

Assembly Action

MOTION by Mr. Bryson to adopt Emergency Appropriation Resolution 2916 and asked for unanimous consent.

Ms. Hale said there were a number of Emergency Appropriation Resolutions on the agenda and the pie chart was not part of the packet so she asked if Mr. Watt could provide them with information regarding the amounts of the remaining CARES Act funds that have not yet been allocated. Mr. Watt said there is at least \$5.6 million remaining after all expenditures before this on this agenda were approved. He said that the pie chart would again be provided at the Nov. 4 AFC meeting.

Hearing no further objection, the motion passed by unanimous consent.

F. Emergency Appropriation Resolution 2917 An Emergency Appropriation Resolution Appropriating up to \$85,000 to the Manager as a Grant to St. Vincent de Paul for

COVID-19 Related Costs for Sheltering, Food, and Support to Vulnerable Populations; Funding Provided by the CARES Act Special Revenue Fund.

This emergency appropriation resolution would authorize an \$85,000 grant to St. Vincent de Paul for COVID-19 related costs for sheltering, food, and support to vulnerable populations during the pandemic. The public health emergency has severely impacted Juneau's vulnerable population and their need for secure food sources and safe, socially-distant sheltering. If approved, this grant would reimburse St. Vincent de Paul for COVID-19 related costs incurred from March 1 through December 30, 2020, up to \$85,000.

This request would be funded by the CARES Act Special Revenue Fund.

Funding for this request is needed as soon as possible to allow St. Vincent de Paul to continue addressing sheltering and food security needs for Juneau's vulnerable population through the eligible expenditure period. For this reason, this is an emergency resolution.

The City Manager recommends the Assembly adopt this emergency resolution.

Public Comment

None.

Assembly Action

MOTION by Ms. Hughes-Skandijs to adopt Emergency Appropriation Resolution 2917 and asked for unanimous consent.

Hearing no further objection, the motion passed by unanimous consent.

G. Ordinance 2019-06(AN) An Ordinance Appropriating to the Manager the Sum of \$8,350,000 as Funding for the City and Borough of Juneau's Fiscal Year 2020 COVID-19 Related Costs; Funding Provided by Federal Revenue and State Revenue.

This ordinance would appropriate \$8,350,000 for the City and Borough of Juneau's FY2020 COVID-19 related costs. Funding is provided by federal and state revenue. State revenue from the Department of Health and Social Services (DHSS) is provided to cover COVID-19 screening costs at the Juneau International Airport. Federal revenue is comprised of CARES Act and FEMA funding, and is estimated to be allocated as per the following table:

	CBJ CARES	FEMA	Alaska DHSS	Total
Personnel	\$ 7,246,353	\$ 0	\$ 115,330	\$7,361,683
Commodities/Serv	\$ 588,234	\$393,000	\$ 7,083	\$ 988,317
Total	\$ 7,834,587	\$393,000	\$ 122,413	\$8,350,000

The Assembly Finance Committee reviewed this request at its September 2, 2020 meeting.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Ms. Woll to adopt Ordinance 2019-06(AN) and asked for unanimous consent.

Hearing no objection, the motion passed by unanimous consent.

H. Ordinance 2019-07(B) An Ordinance Appropriating \$1,015,700 from the Treasury for the Juneau School District's Fiscal Year 2020 COVID-19 Related Costs, Funding Provided by Federal Revenue and Miscellaneous Donations.

This ordinance would appropriate \$1,015,700 for the Juneau School District's FY2020 COVID-19 related costs. Funding is provided by federal revenue and miscellaneous donations. Federal revenue is comprised of pass-through funding from the Department of Education and Early Development (DEED) for contact tracing costs, the Department of Health and Social Services (DHSS) for childcare costs, JSD CARES Act funding, and CBJ CARES Act and FEMA funding, estimated to be allocated as per the following table:

	JSD CARES	CBJ CARES/ FEMA	Alaska DEED	Alaska DHSS	Misc. Donations	Total
Personnel	\$ 27,900	\$ 299,700	\$ 2,000	\$ 550,000	\$ 36,600	\$ 916,200
Comms/Services	\$ 56,800	\$ 6,500	\$ 0	\$ 0	\$ 36,200	\$ 99,500
Total	\$ 84,700	\$ 306,200	\$ 2,000	\$ 550,000	\$ 72,800	\$1,015,700

This request was approved at the School Board's September 8, 2020 meeting. The Assembly Finance Committee reviewed this request at its September 2 meeting.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Mr. Smith to adopt Ordinance 2019-07(B) and asked for unanimous consent.

Hearing no objection, the motion passed by unanimous consent.

I. Ordinance 2020-10(A) An Ordinance Appropriating \$949,000 from the Treasury for the Juneau School District's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by Federal Revenue.

This ordinance would appropriate \$949,000 for the Juneau School District's FY2021 COVID-19 related costs. Funding is provided by federal revenue comprised of JSD CARES Act funding and pass-through funding from the Department of Education and Early Development (DEED) for contact tracing costs, allocated as per the following table:

	JSD CARES	Alaska DEED	Total
Personnel	\$ 187,400	\$ 24,000	\$ 211,400
Commodities/Serv.	\$ 737,600	\$ 0	\$ 737,600
Total	\$ 925,000	\$ 24,000	\$949,000

The Assembly Finance Committee reviewed this request at its September 2 meeting.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Mr. Jones to adopt Ordinance 2019-10(A) and asked for unanimous consent.

Hearing no further objection, the motion passed by unanimous consent.

J. Ordinance 2019-06(AM) An Ordinance Appropriating to the Manager the Sum of \$5,583,367 to Fund the City and Borough of Juneau and Bartlett Regional Hospital's Fiscal Year 2020 Public Employees' Retirement System (PERS) Contribution; Funding Provided by the Alaska Department of Administration.

This ordinance would appropriate \$5,583,367 for the State of Alaska's FY2020 6.62% PERS benefit rate paid on-behalf of the CBJ and BRH, distributed as follows:

City and Borough of Juneau	\$2,865,909
Bartlett Regional Hospital	\$2,717,458

Funding is provided by the Alaska Department of Administration, authorized by passage of HB39 during the 2019 legislative session.

This is a housekeeping ordinance to properly account for these on-behalf payments and has no impact on the CBJ or BRH's finances.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Ms. Gladziszewski to adopt Ordinance 2019-06(AM) and asked for unanimous consent.

Hearing no objection, the motion passed by unanimous consent.

K. Ordinance 2020-52 An Emergency Ordinance Amending the City and Borough of Juneau COVID-19 Mitigation Strategies and Providing for a Penalty.

The CBJ adopted the COVID-19 Risk Mitigation strategies with Ordinance 2020-46. Over the last month, the CBJ Emergency Operations Center proposed amendments to the mitigation strategies to better protect the public health related to bars and restaurants and related to travel. This ordinance makes those amendments in Exhibit A otherwise the text of this ordinance is the same as Ordinance 2020-46.

The City Manager recommends the Assembly adopt this emergency ordinance.

Mayor Weldon reminded members that an Emergency Ordinance requires the vote of six members to pass.

Public Comment

None.

Assembly Action

MOTION By Ms. Triem to adopt Ordinance 2020-52 for purposes of a question.

Ms. Triem asked Ms. Cosgrove if she could provide information on the changes since it was hard to read in the packet materials. Ms. Cosgrove provided an explanation of the primary changes, those being related to clearing up some of the confusion related to bars and restaurants as well as some changes that resulted from the state's recent travel changes.

Ms. Gladziszewski asked about the "intrastate" travel and the quarantine being crossed out. There are more cases now than when this was initially adopted. Ms. Cosgrove said that the red line version has the wording to reflect the "strict social distancing" language in the new travel mandate 10.

Additional discussion took place about trying to make the definition of strict social distancing clear in our messaging as the definition is buried in the state travel mandate.

Hearing no objection, the motion passed by unanimous consent.

Mr. Jones served Notice of Reconsideration on Ordinance 2020-47 for reconsideration at the next Assembly meeting.

X. UNFINISHED BUSINESS

None.

XI. NEW BUSINESS

A. Dimond Park Field House

Mr. Watt said that the packet had a memo in it and he will be working with committee chairs on bringing an ordinance for the City to take over the Dimond Park Field House through the committees. Mr. Bryson said that he attended the PRAC meeting at which this was discussed and the key question he asked during that meeting was if there was any amount of money that CBJ might try to come up with to help the Dimond Park Field House solvent and they were told there was not.

B. Hardship and Senior Citizen/Disabled Veteran Late-Filed Real Property Tax Exemption Applications

There are four property owners that are requesting that the Assembly authorize the Assessor to consider a late-filed exemption request for their property assessment. The action required by the Assembly is to determine whether or not the late-filed exemption requests will be heard. Evidence on the assessment itself or the merit of the request is not relevant. The Assembly should consider each request separately and determine whether or not the property owner was unable to comply with the 30-day filing requirement.

The burden of proof is upon the property owner to show the inability to file a timely exemption request. In this context, the word “unable” does not include situations in which a property owner forgot about, or overlooked, the assessment notice, was out of town during the period for filing an exemption, or similar situations. Rather, it covers situations that are beyond the property owner’s control and would prevent a property owner from recognizing what is at stake and dealing with it. Examples of this would include physical or mental disability serious enough to prevent a person from dealing rationally with their private affairs. Disagreeing with the amount of the assessment does not constitute inability to submit a timely exemption request, nor does a notice of assessment being sent to a wrong address. The property owner is responsible for keeping a current, correct address on file with the assessor’s office.

If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

The City Manager recommends the Assembly act on each of these applications individually.

Assembly Action

MOTION by Ms. Gladziszewski to consider the two Late File Hardship Exemption applications and the one Senior Citizen Late Filed Exemption individually and that they approve each of those applications for filing and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

Ms. Gladziszewski asked about the non-profit exemption late filed application. She said that she didn’t recall seeing that before and she asked the City Attorney to provide some additional information on that. Mr. Palmer said these are rarely seen by the Assembly but the code does provide for a community purpose or charitable purpose exemption and there is a process for late filed applications to come before the Assembly.

MOTION by Ms. Gladziszewski for the Assembly to accept the late filed application for Perseverance Theater.

Ms. Hale objected for purposes of a question. She asked Mr. Palmer that this is something that CBJ does routinely for non-profits. Mr. Palmer said his recollection is that a community purpose exemption has to be applied for every year. He said that a charitable purpose exemption, once granted is in existence for a while until circumstances may change. He said that Perseverance likely applied for the community purpose exemption last year but was late in filing their paperwork this year. Ms. Hale removed her objection. *Hearing no further objection, the motion passed by unanimous consent.*

XII. STAFF REPORTS

A. COVID-19 Legislation Update re Public Health Items – Mr. Palmer provided a memo in the packet that addressed legislation that is coming up for expiration and also an idea of the calendar dates involved with each. He said that there have been a few changes based on the Assembly action at tonight’s meeting. He drew their attention to the November 10 AFC meeting, which may be a new meeting to some as it was not previously scheduled that meeting will address the CARES Act funding for the items introduced tonight. The other meeting he highlighted was a Special Assembly meeting now scheduled for November 16 which had not previously been scheduled and that was to address any issues related to the expiration of the Governor’s Emergency Declaration.

Mr. Smith asked if there are things that CBJ is doing that are funded by the state that will expire if the Governor's action expires as scheduled. Mr. Jones provided information about the November 10 AFC meeting and how that fits in with the state timing. Ms. Hale said that if the emergency declaration is not renewed by the Governor the medical community will be hurting.

Additional discussion took place regarding the dates on Mr. Palmer's memo.

Ms. Hale asked if it would be possible to have the minutes excerpt from the section of this meeting at the next meeting when Ordinance 2020-47 comes back under reconsideration.

XIII. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Weldon noted that she asked the Clerk to email out the Assembly Committee/Liaison list during one of the breaks.

MOTION by Mr. Jones to approve the list as sent out.

Mayor Weldon noted that the Assembly Retreat will be starting at 8:30a.m. on November 7. She said that Ms. Cosgrove has secured the Elizabeth Peratrovich Hall for the retreat. The plan is to have a boxed light breakfast/snack, and boxed lunch and that we will be practicing strict social distancing to make this happen in person. She said she was making assumptions that Assembly would not be changing any of the goals from last year but, rather, will work on the objectives and implementing actions under those goals. She asked Assemblymembers, if they had any changes, to be sure to send them to her by this Friday. She said that many of the Assembly goals got waylaid due to COVID.

Ms. Gladziszewski asked about the agenda for the retreat. Mayor Weldon said they have a draft agenda but it has not been sent out yet.

Ms. Woll said when she was on the JCOS they had prepared a letter ahead of the Assembly retreat and asked how agencies letters to the Assembly. Mayor Weldon said that many boards/agencies prepare and send letters to the Assembly in advance of the retreat.

Mayor Weldon gave a brief synopsis of the proposed retreat schedule start at 8:30 a.m. and end by 4:30 p.m.:

- Economic Update by Brian Holst from JEDC
- Financial/Budget Update by Jeff Rogers
- Work on Goals
- Lunch
- First Alaskans Institute Dialogue
- Committee alignment
- Housekeeping items

Ms. Hale suggested fellow Assemblymembers take "ownership" of particular goals.

Mayor Weldon asked Assemblymembers what they wanted to do about taking an Assembly photo. The options are: 1) Wait until summer, 2) take a picture with masks, 3) take a Brady

Bunch Zoom view, or 4) take a socially distant outdoor picture, 5) take photos at individual Assembly Chamber seats with the photos photo shopped together for one master picture, or anything else creative they may want to do.

Members discussed options and the Clerk's office will poll the members to come up a final plan.

The Mayor's additionally reported the she toured the Rainforest Recovery unit and she looks forward to them opening up. She also toured Centennial Hall with Mr. Ciambor on Sunday.

B. Committee and Liaison Reports

Committee of the Whole (COW) Ms. Gladziszewski reported that there hasn't been a COW meeting since the last Assembly meeting.

Assembly Finance Committee (AFC) The last meeting was held on September 30 and dealt with many of those items on tonight's agenda under public hearing and introduction. At the November 4 meeting Mr. Rogers will review the current status of finances for moving forward so that they are best prepared to provide budget direction at the November 7 Assembly Retreat. They didn't want to bog it down with CARES finances, therefore there will be another AFC meeting on November 10 to deal with CARES matters.

Public Works and Facilities Committee (PWFC) – there hasn't been a PWFC meeting since the last Assembly meeting.

Human Resources Committee (HRC) there hasn't been an HRC meeting since the last Assembly meeting. The next HRC meeting will be on November 23.

Lands Committee there hasn't been a Lands Committee meeting since the last Assembly meeting.

XIV. ASSEMBLY COMMENTS AND QUESTIONS

Mr. Jones reported that the Juneau School District met on October 21 and due to election certification on October 20 they swore in new members and said good bye to outgoing member Jeff Short. The new School Board officers are President Ebett Siddon, Vice President Kevin Allen, and Clerk Paul Kelly. The JSD Retreat is being held on October 24 from 8:30a.m.-12:30p.m. They discussed board organization, committee assignments and plan to restart schools and the steps they need to take to bringing younger kids first into the schools. He wanted to reiterate what the Superintendent has reported that there are kids in the schools with labs, band, and athletics. They have study centers in the some of the gyms, especially for kids who don't have internet access at home. There has been public comment and questions about schools on Wednesdays and even Eaglecrest has said they would be open on Wednesday since there isn't school on Wednesdays. He said that is not accurate, there IS school on Wednesdays. The next JSD meeting is scheduled for November 10 with a work session followed by a board meeting.

Mr. Jones commented that he listened in on Planning Commission meeting of October 13 re: the Youth Housing project at Hurlock Property. Mr. Jones said he has been talking to the attorney and with the Clerk's office about the Systemic Racism Review Committee and the Clerk's office will begin recruiting. Mr. Bryson will have to schedule a Full Assembly as HRC for BRH and PC and Systemic Racism Review Committee sometime in December. Mr. Bryson provided additional information on the HRC piece.

Ms. Gladziszewski said that the Mayor mentioned the Lands Committee charge discussion at the

retreat. She said there are three standing committees other than the Committee of the Whole and the idea is to look at all the standing committees and how best to make use of the committees.

Ms. Triem said that at the Aquatics Board meeting, they discussed the commercial use fees as well as a new fee schedule. She said that they are providing operational updates at each meeting. She said that currently pools are open with reservations. She also reported that at the last Travel Juneau meeting, they received an update from Mr. Watt on the Centennial Hall budget. She went to the last Chamber meeting and she provided updates to them on Assembly action.

Ms. Hale said there is a Hospital Board meeting tomorrow. She has been attending the meetings regarding the testing equipment and it has been interesting and evolving rapidly.

Mr. Bryson reported that the Parks & Recreation Advisory Committee (PRAC) met at the beginning of the month and they discussed the Dimond Park Field House. He said that was the longest PRAC meeting he's attended. They discussed Montana Creek and the request to the City from the Nordic Ski Group to not allow off road vehicles during the winter. The PRAC decided not to grant the closure request from the Nordic Ski Group to prohibit snow machines for that piece of land.

Mr. Bryson reported that the Homelessness Ad Hoc Committee has met twice, and they have one more meeting to go with recommendations to be brought forward. He said they discussed grant money received from Mental Health Trust. Mr. Bryson said that he met with Congressman Don Young when he was in town and they discussed mining issues as well as Southeast Alaska trash issues.

Ms. Hughes-Skandijs reported that the Juneau Commission on Sustainability (JCOS) met on October 22 for a work session and they are working on a letter in advance of the Assembly retreat. She reported that the Docks and Harbors board had an Operations Committee held a meeting on October 21. They were working to amend the ordinance pertaining to skateboards, roller skating, skating activities around the docks and that was a hot button issue with at least 2 dozen testifiers. She said it was exciting to see young individuals engaging in the process and the heartfelt testimony.

Mr. Smith reported that the Planning Commission has been meeting, and on September 22 they held a COW where they discussed the PC planning priorities. After the COW, they had a regular meeting and they approved Alternative Development Overlay District permit. The Title 49 Committee met a couple of weeks ago. The PC met on October 13 and approved the Hurlock property Conditional Use Permit. They have a meeting tomorrow which includes consideration of a multifamily housing development.

Mr. Smith commented that he attended the Evening at Egan about making Juneau a model sustainable community but we have a long way to go to get to 2045. He remarked on the great turnout with voter participate in a By Mail election and thanked the Clerk's for a smooth election. He reminded everyone to vote next week in the State General Election. He also encouraged members to help spread the word about the housing grant funds which will have applications available tomorrow morning on their website at www.ccsak.org.

Ms. Woll reported that the Blueprint Downtown Committee has been working for approximately 2 years and their packet will be going out for public comment sometime after the holidays.

C. Presiding Officer Reports

None.

XV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XVI. EXECUTIVE SESSION

XVII. SUPPLEMENTAL MATERIALS

XVIII. ADJOURNMENT

There being no further business to come before the Assembly, the meeting was adjourned at 10:27 p.m.

Signed: _____
Elizabeth J. McEwen, Municipal Clerk

Signed: _____
Beth A. Weldon, Mayor

Presented by: The Manager
Introduced: November 23, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(Z)

An Ordinance Appropriating \$5,900,000 to the Manager as Partial Funding for the City and Borough of Juneau's Fiscal Year 2021 Required Debt Service; Funding Provided by the General Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$5,900,000 as partial funding for the City and Borough of Juneau's fiscal year 2021 required debt service.

Section 3. Source of Funds

General Fund's Fund Balance	\$5,900,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: Lands Comm.
Presented: 11/23/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-54

An Ordinance Amending Title 53 Regarding Easement Valuation.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJ 53.09.300, Easements, is amended at subsections (b) and (f) to read:

53.09.300 Easements.

...

(b) Application requirements and fee. The applicant for an easement shall apply to the manager on a form prescribed by the manager. The application shall be accompanied by plans, reports, a narrative, and other material sufficient to permit the City and Borough to evaluate need for and the use to be made of the requested easement. The application shall also be accompanied by an application ~~a base fee of \$100.00 15.00 plus an amount determined by the manager to cover the cost of an appraisal of the value of the easement.~~ From time to time, the manager shall adjust the base fee to reflect changes in the cost of municipal services.

...

(f) Easement price. The sale or lease price of an easement shall be not less than fair market value as determined by the manager. If the manager cannot determine fair market value, the applicant shall pay for an appraisal ordered by the manager. ~~the appraised value established not more than 90 days prior to assembly authorization of the easement.~~ Upon execution of the easement by the City and Borough, the applicant shall pay to the City and Borough the market value of any marketable materials, timber, or other resources within the easement area which will be destroyed, cut, or removed. The manager shall determine the value of resources of any marketable materials, timber, or other resources within the easement area which will be destroyed, cut, or removed.

...

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: COW
Presented: 11/23/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-57

An Ordinance Authorizing the Manager to Accept the Reconveyance of a Fraction of U.S. Survey 381, Located at 9290 Hurlock Avenue, from Alaska Legacy Partners.

WHEREAS, Juneau Youth Services notified the City and Borough of Juneau (CBJ) in November of 2017, that it no longer had need for the facility located at 9290 Hurlock Avenue; and

WHEREAS, Ordinance 2018-42 authorized the sale of the Hurlock property to Alaska Legacy Partners for an assisted senior living center; and

WHEREAS, in 2020, Alaska Legacy Partners contacted the CBJ to pursue reconveyance of the Hurlock property back to CBJ at no cost to the CBJ, as Alaska Legacy Partners had not pursued development of the assisted senior living center.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Authorization to Accept the Reconveyance from Alaska Legacy Partners.

(A) The Manager is authorized to accept, at no cost and only by deed, the property at 9290 Hurlock Avenue and more specifically identified as

A fraction of U.S. Survey 381, Juneau Recording District, First Judicial District, State of Alaska containing approximately 36,122 square feet, and shown on the attached Exhibit A map.

(B) Upon recording of the deed provided in Section 2(A), the reconveyance satisfies all debts owed to the CBJ authorized by Ordinance 2018-42 and the senior assisted living facility condition of Ordinance 2018-42, Section 3(C) terminates.

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

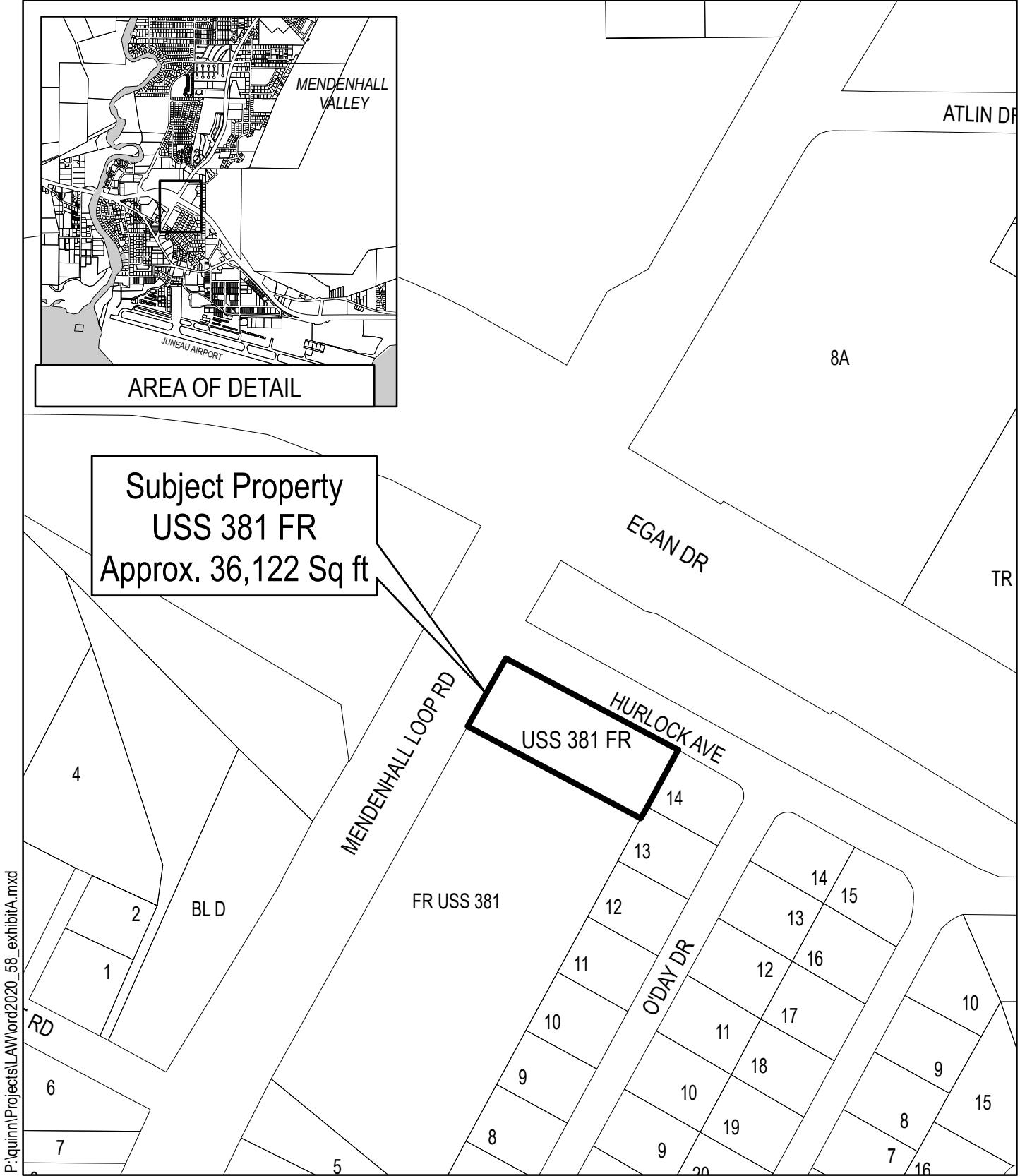


EXHIBIT A - Ord. No. 2020-57
A fraction of U.S. Survey 381
Juneau Recording District

Presented by: COW
Presented: 11/23/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-58

An Ordinance Authorizing the Manager to Lease the Property at a Fraction of U.S. Survey 381, Located at 9290 Hurlock Avenue, to Tlingit Haida Regional Housing Authority for Youth Services.

WHEREAS, Juneau Youth Services notified the City and Borough of Juneau (CBJ) in November of 2017, that it no longer had need for the facility located at 9290 Hurlock Avenue; and

WHEREAS, Ordinance 2018-42 authorized the sale of the Hurlock property to Alaska Legacy Partners for an assisted senior living center; and

WHEREAS, in 2020, Alaska Legacy Partners contacted the CBJ to pursue reconveyance of the Hurlock property back to CBJ at no cost to the CBJ, as Alaska Legacy Partners had not pursued development of the assisted senior living center; and

WHEREAS, CBJ staff recognized that the Hurlock facility had long served an important community purpose; and

WHEREAS, the Hurlock facility served the community as youth housing for 52 years, fulfilling a community purpose to provide shelter for vulnerable children and young adults; and

WHEREAS, pursuant to A.S. 18.55.995-998, Tlingit Haida Regional Housing Authority (THRHA) is a public corporation, akin to a government agency for the purpose of CBJC 53.09.270(a); and

WHEREAS, the CBJ and the THRHA share a desire to improve services to youth and partner with the Zach Gordon Youth Center to provide youth services.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Authorization to Lease. Upon the City and Borough of Juneau receiving title to the property at 9290 Hurlock Avenue and more specifically identified as

A fraction of U.S. Survey 381, Juneau Recording District, First Judicial District, State of Alaska containing approximately 36,122 square feet, and shown on the attached Exhibit A map;

the Manager is authorized to lease the property to Tlingit Haida Regional Housing Authority pursuant to a lease agreement. In addition to the minimum terms and conditions required by CBJC 53.20.190, the lease is subject to the following essential terms and conditions:

- (A) Use of Premises. THRHA shall use the property solely for provision of youth services, like operation of an assisted living center for youth emergency housing and rapid rehousing. THRHA is solely responsible for all improvements, maintenance, and obtaining all permits and approvals.
- (B) Term and Renewal. The lease shall be for a term of five years, with the option to renew for two additional five-year terms.
- (C) Rent. Pursuant to CBJC 53.09.270(a), rent shall be \$100 per year, an amount less than market value.
- (D) Hold Harmless. The lease agreement shall provide that Tlingit Haida Regional Housing Authority indemnify, defend, and hold harmless the CBJ, its officers, and employees for any claim related to or arising out of its usage, operation, maintenance, or improvement of the lease premises.
- (E) Other Terms and Conditions. The Manager may include other lease terms and conditions as the Manager determines to be in the public interest.

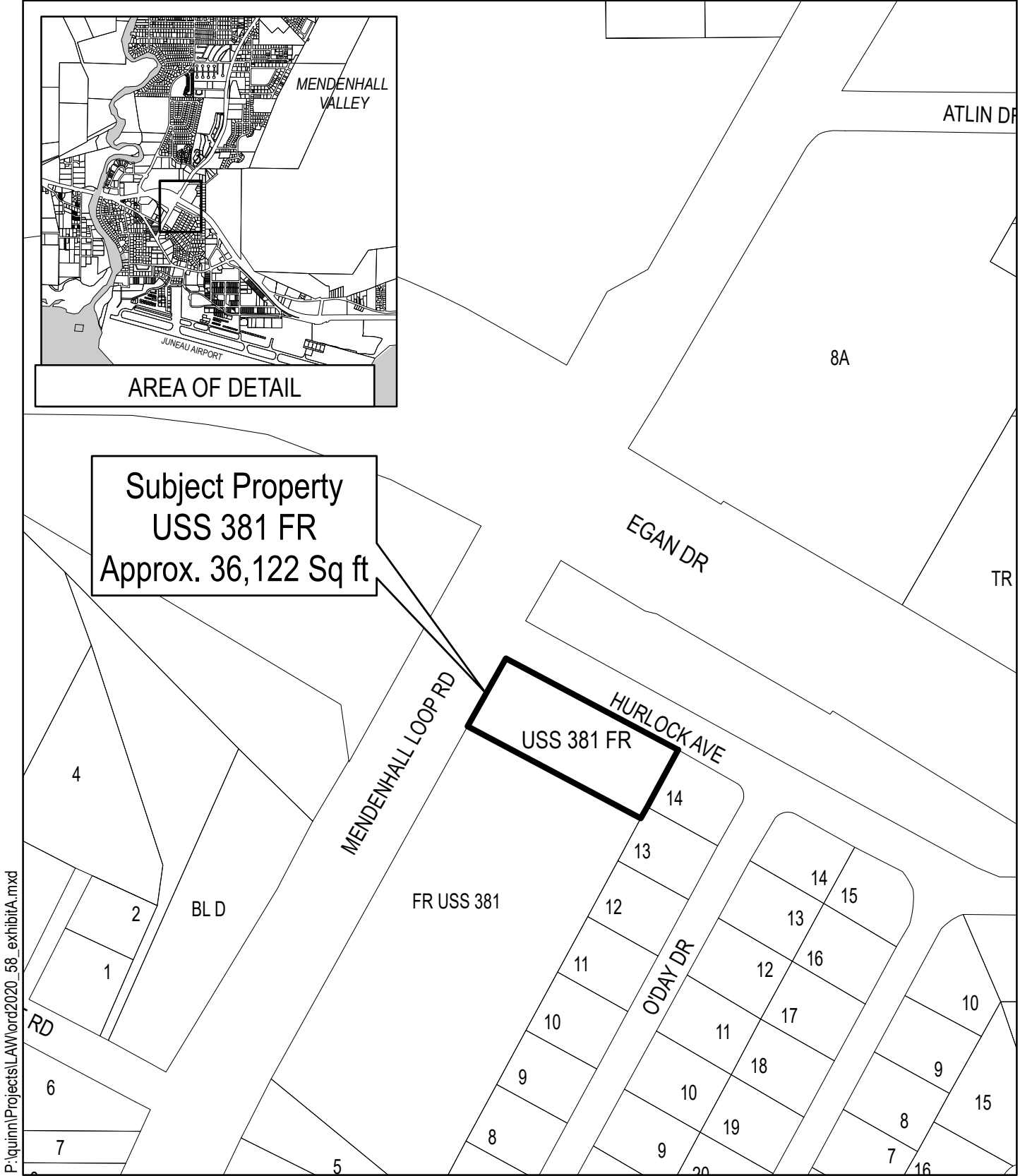
Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



P:\quinn\Projects\LA\W\ord2020_58_exhibitA.mxd

EXHIBIT A - Ord. No. 2020-58
A fraction of U.S. Survey 381
Juneau Recording District

Presented by: COW
Presented: 11/23/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2918

A Resolution Authorizing the City and Borough of Juneau to Apply for a Community Development Block Grant from the Alaska Department of Commerce, Community and Economic Development, with the Glory Hall for a New Emergency Shelter.

WHEREAS, the City and Borough recognizes the importance of supporting local non-profit organizations in addressing the social and human needs of the community; and

WHEREAS, the City and Borough is eligible to apply for Community Development Block Grant (CDBG) funds for the benefit of qualifying low and moderate income persons served by local non-profit organizations; and

WHEREAS, the City and Borough has obtained and successfully administered CDBG grants in 2004 to construct a daycare facility for seniors with Alzheimer's Disease or a related disorder; in 2005 to construct seven units of homeless housing; and in 2007 refurbishment and livability upgrades at facilities owned and operated by Gastineau Human Services, the AWARE Shelter, St. Vincent de Paul, and the Glory Hall; and

WHEREAS, CBJ staff solicited proposals from non-profit organizations for projects eligible for funding in the 2020 CDBG funding cycle; and

WHEREAS, one proposal was received and considered; and

WHEREAS, the Glory Hall proposal is to construct a new emergency shelter that will serve low to moderate income individuals, especially those experiencing homelessness, or extreme disability; and

WHEREAS, the Glory Hall has secured the required 25% local match for the project; and

WHEREAS, the City and Borough of Juneau will apply for a grant in the amount of \$650,000 from the Alaska Department of Commerce, Community, and Economic Development (hereinafter "Department"), under the CDBG program; and

WHEREAS, the deadline for submission of a Community Development Block Grant application is December 4, 2020; and

WHEREAS, the Committee of the Whole reviewed this request at the November 9, 2020 meeting and provided a motion of support.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. The Assembly authorizes the Manager to negotiate and execute all necessary documents required for granting and managing funds on behalf of the benefiting organization, the Glory Hall.

Section 2. The Manager is also authorized to execute any amendments to the grant agreement between the City and Borough and the Department as may be necessary for adjustments to the project scope of work and/or budget.

Section 3. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



(907) 586-0715
CDD_Admin@juneau.org
www.juneau.org/CDD
155 S. Seward Street • Juneau, AK 99801

DATE: November 4, 2020

TO: Assembly Committee of the Whole

FROM: Laurel Christian, Planner II
Community Development Department

SUBJECT: FFY 2020 Community Development Block Grant Project Proposal Recommendation

RECOMMENDATION

Staff recommends that the Committee of the Whole recommend to the full Assembly that the City and Borough of Juneau co-apply with the Glory Hall for the construction of a new Emergency Shelter.

PROJECT PROPOSAL

This year, the CDD received one project proposal, from the Glory Hall. The Glory Hall proposes to use the grant funding to construct the new Glory Hall Building in the Mendenhall Valley. The new Glory Hall building is an emergency shelter, soup kitchen, and care center, according to the project proposal. The proposal will benefit primarily individuals experiencing homelessness; meeting the state criteria for serving 51% LMI individuals, or a special identified population.

BACKGROUND

CDD solicited project proposals from the community for funds through the CDBG program. A project may be eligible for a grant up to \$850,000 through the City and Borough of Juneau (CBJ) and the Division of Community and Regional Affairs, Department of Commerce, Community, and Economic Development (DCCED).

Grant applications must be sponsored by a local government and sent to DCCED by December 4, 2020 for review by DCCED. A local government may choose to generate its own project ideas or chose a community organization as a co-applicant for these funds. In the past, CBJ has chosen to partner with a community organization and has been successful in obtaining CDBG funds using this method.

All eligible municipal governments in Alaska (except Anchorage) may apply for the CDBG program. In a typical year, application packets are distributed to municipalities in the fall and awards are made the following spring. Federal regulations require that at least fifty-one percent (51%) of the persons who benefit from a funded project be low- to moderate-income individuals as defined by the federal Department of Housing and Urban Development (HUD) or the project must benefit an identified special population as defined by HUD.

The goals of the CDBG Program are to:

- Ensure that the CDBG funds will be used to principally benefit low- and moderate-income persons;
- Provide financial resources to address public facility problems which encourage community self-sufficiency, increase health and safety of local residents, and reduce the costs of essential community services and;
- Provide capital to assist in the creation or retention of jobs that primarily benefit low- and moderate-income persons.

Past successful projects that CBJ has funded through the CDBG program include the Catholic Community Services Juneau Adult Daycare Center, St. Vincent de Paul's family oriented homeless shelter, and renovations and energy improvements for AWARE, St. Vincent de Paul, Glory Hole, and Gastineau Human Services. The most recent funded project was the AWARE shelter; however, the grant funds were not used and returned due to unexpected and prohibitive project costs.

PROCESS

The Community Development Department (CDD) uses a standardized process for soliciting project proposals, review, selection, and timelines. The purpose of this standardized process is to create an equal opportunity for all co-applicant proposals and ensure that similar types and amounts of information are submitted in a proposal. The standardized process facilitates gathering grant application materials early on, which makes the grant writing process more efficient. The standardized process CDD uses was developed by CDD staff and has been endorsed by the Human Resources Committee (HRC).

An informational meeting was held on September 24, 2020 to discuss CDBG guidelines, as well as CDD's standardized process. This meeting was advertised in the "Your Municipality" section of the Juneau Empire two (2) days prior, and an information was released on social media. Two people attended the informational meeting. The deadline to submit project proposals was October 9, 2020; one proposal was submitted for review.

Staff presents our recommendation to the Commission Committee of the Whole with a recommendation to forward a recommendation to the full Assembly. That recommendation is presented to the Assembly with an authorizing resolution, which must be included in the grant application. Completed grant applications, with original signatures, must be received in Fairbanks by 4:30 p.m. on December 4, 2020.

ATTACHMENTS

Attachment A: The Glory Hall Proposal

Laurel Christian

From: Mariya Lovishchuk <lovishchuk.mariya@gmail.com>
Sent: Friday, October 2, 2020 11:57 AM
To: Laurel Christian
Subject: TGH CDBG Proposal
Attachments: TGH CDBG.docx

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Hi Laurel,

I hope you are doing well

Attached please find TGH's CDBG proposal.

Please let me know if you have any questions

Thank you

Have a good weekend

Mariya

--

Mariya Lovishchuk
Executive Director, TGH
Project Coordinator, JHFC
"Serving Those Most in Need"
247 S. Franklin Street
Juneau, AK 99801
Phone (907) 586-4159
Fax (907) 586-4304
www.feedjuneau.org
TGH is a United Way Agency

THE GLORY HALL

247 S. Franklin St Juneau, AK 99801
(907) 957-2885 info@feedjuneau.org www.feedjuneau.org

October 2, 2020

Ms. Laurel Christian, Planner
City and Borough of Juneau, Community Development Department

TGH COMMUNITY DEVELOPMENT BLOCK GRANT PROPOSAL

Brief Project Description and Current Conditions: Funds will be used to construct the new Glory Hall building. Site prep will have been completed by the time this work starts. The new Glory Hall is an emergency shelter, soup kitchen, and care center. The two-story building will consist of emergency sleeping space for 40 individuals with capacity for overflow, a dining area, a commercial kitchen, an indoor and outdoor space, storage, and spaces for staff and service providers.

The Glory Hall is Juneau's year around night and day emergency shelter and food distribution facility. The shelter has been operating since 1984. The shelter building is no longer adequate. It is not accessible, cannot accommodate the number of people in need, and does not meet basic health and safety standards. Specifically, the building does not have enough functional bathrooms, the sleeping area does not meet code for occupancy numbers of people who need to have safe night shelter, the outdated elevator cannot be replaced without losing already inadequate capacity in both day and night shelter. There is no room for program or patron belongings. There is not adequate space for staff who are attempting to serve people with complex needs such as psychosis, addiction, and violence. There is no way to secure building entry without losing more Day shelter capacity in the existing building. Secure entry is needed to ensure safety for staff and clients. Critically, the existing building does not allow for ANY meaningful social distancing. In the pandemic capacity has been reduced from 40 people in night shelter to 16 and from 100 people in day shelter to 23. More capacity is urgently needed to be able to address this and future pandemics.

Citizen Participation: CDD conducted a public comment period between May 13, 2020 and June 22, 2020 as part of the USE2020 0008 conditional use permit process. A virtual public meeting was held on June 2nd, 2020. Public meeting notification and public notice of the Planning Commission meeting mailed to property owners within 500 feet of the subject parcel (Attachment C and D). A public notice sign was also posted on-site two weeks prior to the scheduled hearing (June 30, 2020). A public meeting was held at the Elizabeth Peratrovich Hall on August 14, 2019. A public meeting was held at the Elizabeth Peratrovich Hall on August 21, 2019. A public meeting was held at the Mendenhall Auto Center on September 30, 2019. A public meeting was held at the Faith Lutheran Church on October 2, 2020.

Outline of Project Plan Implementation and Timeline:

Project secured land in 2019
Site prep will be complete November 2020

THE GLORY HALL

247 S. Franklin St Juneau, AK 99801
(907) 957-2885 info@feedjuneau.org www.feedjuneau.org

Environmental Review complete October 2020

Project construction begins November 2020

Construction will take 10 months

Construction completion early summer 2021

Description of Site Control:

- Site is secured and land is owned outright
- Conditional Use Permit Secured (July 2020)
- Fill and Grading permit pending (expected on October 5, 2020)
- Utility permit pending (expected on October 5, 2020)
- Foundation permit pending (expected on October 12, 2020)
- Building permit pending (expected October 2020)
- Architectural design 100% complete
- Mechanical design 95% complete
- Electrical design 100% complete
- Civil 100% design complete
- Structural design 100% complete

Low to Median AMI: 100% of project beneficiaries are low to no income. Beneficiaries are adults experiencing homelessness.

Budget Outline:

- Amount of CDBG request: \$650,000
- Total project cost: \$5,200,000
- Matching funds and sources:

Rasmuson Foundation	500,000	Pending (decision on 11/16)
Juneau Community Foundation	150,000	pending
Premiera Blue Cross Blue Shield of Alaska	250,000	pending
Community Development Block Grant	650,000	pending
Benito and Frances C Gaguine Foundation	85,000	secured
Murdoch Charitable Trust	100,000	pending
Sealaska Foundation	50,000	Pending
Goldbelt Foundation	50,000	Pending
The Glory Hall Reserves	150,000	secured
Additional Community Fundraising	45,000	pending
City & Borough of Juneau	2,300,000	Secured
Community Donors:	420,000	Secured

THE GLORY HALL

247 S. Franklin St Juneau, AK 99801

(907) 957-2885 info@feedjuneau.org www.feedjuneau.org

Administrative Capabilities: Our organization has a proven track record of developing grant proposals, managing grants, and grant reporting. The accounting firm of Elgee Rehfeld provides fiscal accounting and reporting on contractual basis and would be doing this for this project. Among the grants our organization has received, managed, or is managing now are: Special Needs Housing Grant (capital and operating), National Housing Trust Fund, Indian Community Development Block Grant, Alaska Housing and Finance Corporation GOAL funds, Alaska Mental Health Trust Authority, Rasmuson Foundation, US HUD Continuum of Care Grant, State of Alaska operating grants, various private foundation grants, City and Borough of Juneau Social Service Advisory Block grant.

Presented by: PWFC
Presented: 11/23/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2920

A Resolution Expressing Assembly Support for the 2020 Juneau Coordinated Human Services Transportation Plan, an Addendum to the Juneau 2019 Transit Development Plan, and Expressing Support for the Juneau Coordinated Transportation Coalition's Prioritization of Projects for Grant Funding by the Alaska Department of Transportation and Public Facilities.

WHEREAS, eligibility for the Enhanced Mobility of Seniors and Individuals with Disabilities Program (authorized by the Moving Ahead for Progress 21st Century Act, 49 USC § 5310) requires each community to prepare a coordinated Public Transit and Human Services Transportation Plan, developed and approved through a process that allows for participation by target groups of the public; and

WHEREAS, the 2020 Juneau Coordinated Human Services Transportation Plan meets the requirements to qualify for grants administered by the State Department of Transportation and Public Facilities by identifying current barriers to services faced by seniors, people with disabilities, and low income populations in Juneau and exploring potential strategies and future projects to address those barriers; and

WHEREAS, one of the purposes of the plan is to identify available transportation services and to lay out strategies to address gaps in transportation services provided those who are elderly, have disabilities, or who qualify as low-income and use public transportation for traveling to and from work; and

WHEREAS, the Alaska Department of Transportation and Public Facilities makes available grant funding for mobility projects; and

WHEREAS, in order to be considered for grant funding, each community must prioritize the projects seeking funding and that priority list must be endorsed by the local government; and

WHEREAS, the Juneau Coordinated Transportation Coalition is a coalition of community partners working to improve the effectiveness and efficiency of transportation in Juneau; and

WHEREAS, one of the Coalition's main roles is to rank funding requests from member agencies proposing transportation and mobility projects and submit those recommendations to the Assembly; and

WHEREAS, the Juneau Coordinated Transportation Coalition and related agency representatives held a Community Transportation Needs Assessment meeting on October 1, 2020, and voted on the priority list for FY21 DOT&PF grant funding as follows:

1. Wash Bay for Capital AKcess buses; and
2. Purchase of Services funding for the Taxi Voucher Program; and

WHEREAS, the Public Works and Facilities Committee reviewed this request at the November 9, 2020 meeting and provided a motion of support.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. The Assembly supports and endorses the 2020 Juneau Coordinated Human Services Transportation Plan, attached as Exhibit A. The resulting amended 2020 Transportation Development – Coordinated Human Services Transportation Plan supersedes the 2015 coordinated plan adopted by Resolution 2730.

Section 2. The Manager is authorized to submit copies of the 2020 Juneau Coordinated Human Services Transportation Plan and Resolution 2920 to the State of Alaska, Department of Transportation and Public Facilities for its review and approval.

Section 3. The City and Borough endorses the following prioritized list to be considered for Alaska Department of Transportation and Public Facilities grant funding:

1. Wash Bay for Capital AKcess buses; and
2. Purchase of Services funding for the Taxi Voucher Program.

Section 4. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Juneau Coordinated Human Services Transportation Plan - 2020



prepared by

**Juneau Coordinated Transportation
Coalition**

And

**City and Borough of Juneau
Community Development Dept.**

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1 INTRODUCTION

The purpose of this Juneau Coordinated Human Services Transportation Plan is to improve human services and public transportation for older adults, individuals with disabilities of all ages, and people with lower incomes through coordinated transportation. This Plan updates the 2015 Coordinated Human Services Transportation Plan and will assist transportation stakeholders and providers to fulfill the requirements of, and obtain funding under, the Fixing America's Surface Transportation Act (FAST Act). The FAST Act continues the MAP-21 requirement for a coordinated plan for funded projects in the FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities program.

Moving Ahead for Progress in the 21st Century (MAP-21) required that projects selected for funding be derived from a coordinated public transit-human services transportation plan or "coordinated plan." Projects funded through this federal program as well as Alaska Mental Health Trust (AMHT) are required to be derived from a locally developed, coordinated plan.

The following information is taken from the [FTA Circular 5310](#) pertaining to coordinated plans:

A locally developed, coordinated public transit-human services transportation plan ("coordinated plan") identifies the transportation needs of individuals with disabilities, seniors, and people with low incomes, provides strategies for meeting those local needs, and prioritizes transportation services and projects for funding and implementation.

The information and public input collected for this plan built on extensive work conducted in 2013 as part of the 2014 Transit Development Plan for Capital Transit. That planning process involved surveys, a public meeting, and interviews with stakeholders. Although that Plan is six years old, it remains Juneau's most recent large scale transit planning effort and much of the information therein is still relevant.

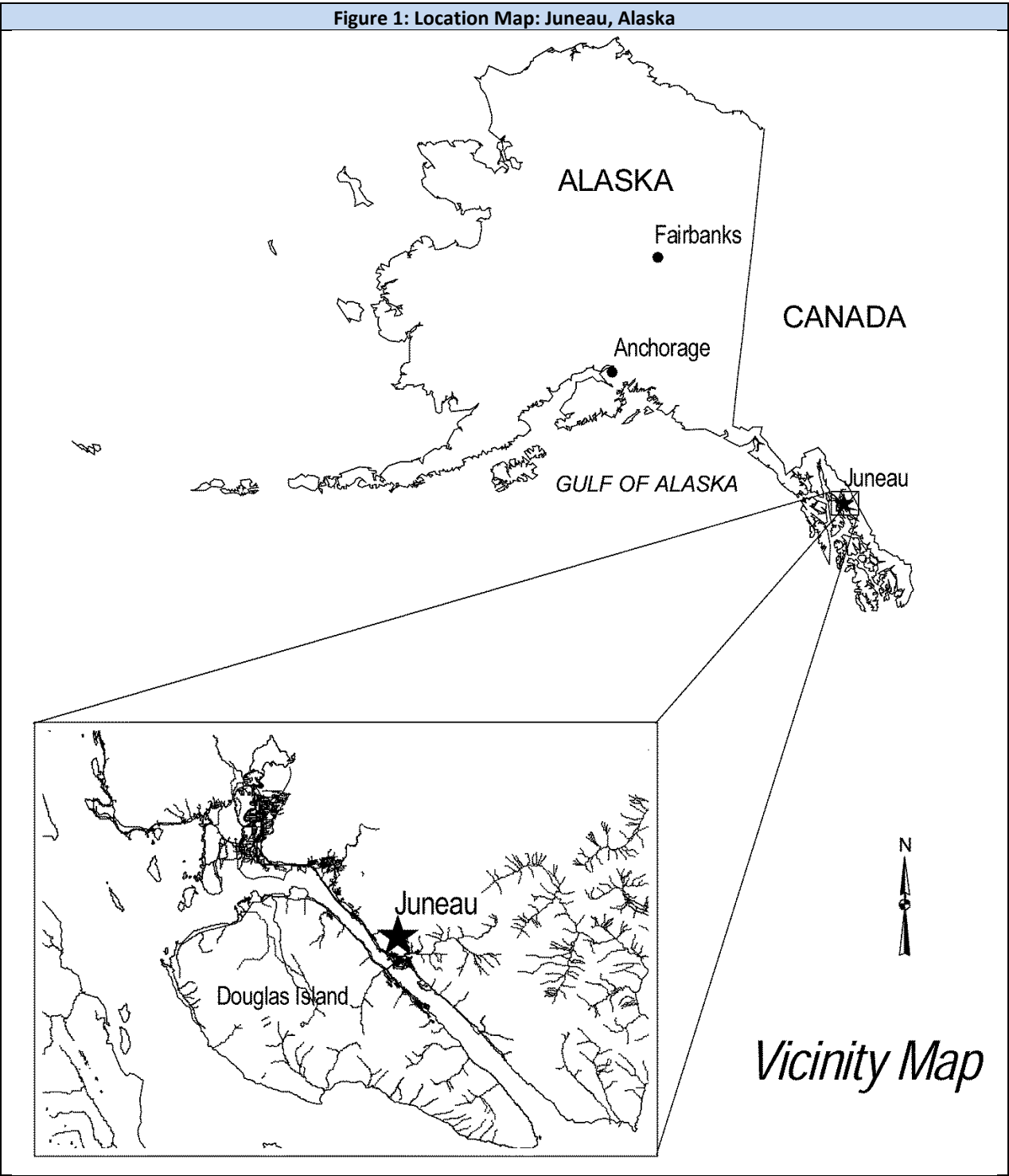
Preparation of this Plan included an evaluation of existing transportation providers, services, and the unmet transportation needs or duplications in human service agency and public transportation services. This Plan also included community outreach efforts to encourage participation from the general public, target populations, and Juneau area stakeholders that represent those who use the services. Outreach efforts were based on best practices from coordination efforts across the country as well as strategies suggested by the national United We Ride initiative in human service transportation.

This Plan begins by giving background information on the City and Borough of Juneau (CBJ) in 3 sections. These sections include information including its location and climate, a description of current 'coordinated human services' and the organizations that operate these services, and an analysis of Juneau's senior, disabled, and low income population. The Plan then describes the process followed to gather information on current barriers to services faced by the senior, disabled, and/or low income populations in Juneau, with some potential strategies to overcome these barriers also explored. The Plan finishes by identifying top priority projects that can be taken forward over the next few years to tackle some of the issues identified. These projects are described in terms of scope giving the JCTC members involved in delivering the project an

outline of the steps required to deliver the projects and identified potential resources and funding that could be sought to help in delivery.

2 COMMUNITY BACKGROUND

2.1 Location



Source: CBJ

The City and Borough of Juneau, Alaska's Capital City, is located in southeast Alaska (see **Figure 1**). Established in the Inside Passage along Gastineau Channel, Juneau lies 900 air miles northwest of Seattle, Washington, and 577 air miles southeast of Anchorage, Alaska. Covering 3,248 square miles, Juneau includes large vast mountain ranges, glacial ice, islands, and ocean. This land-locked community is not accessible by road, and is situated between the sea and glacial mountains, stretched along approximately 30 miles of coastline. The nearest adjacent communities include Hoonah and Gustavus to the west, Haines and Skagway to the north, and Sitka, Angoon, Kake and Petersburg to the south, all of which are accessible from Juneau by boat or plane.

Juneau is located within a temperate rainforest, or southeast maritime climate zone, which is characterized by mild summers, colder winters, and heavy rain throughout the year. Juneau receives an average of 62.24 inches of rainfall and 88 inches of snowfall¹ in a year, with the average temperatures ranging from 20.7 degrees Fahrenheit to 64.3 degrees Fahrenheit².

2.2 Juneau's Transportation

Although Juneau is only accessible by air or sea, it has a well-developed road system that follows the shoreline to the north and south of downtown Juneau, the length of the eastern side of Douglas Island, and into the Mendenhall Valley. The road north of Juneau extends 42.5 miles from Downtown to Berners Bay, where it dead-ends.

The City and Borough of Juneau owns and operates the Juneau International Airport, which serves as a regional hub for air passenger travel and cargo. The airport provides scheduled jet flights to Seattle, Sitka, Ketchikan, Petersburg, Wrangell and Anchorage, and regional air taxi flights to smaller communities throughout Southeast Alaska. In 2019, the Juneau airport served an estimated 900,000 passengers.³

Drivers and foot passengers may enter or leave Juneau via the Alaska Marine Highway state ferry, which serves Juneau daily with routes to nearby communities including Haines, Sitka, Gustavus, Skagway, Yakutat, Angoon, Hoonah, Kake, Ketchikan, Tenakee Springs, and Petersburg, and beyond to Prince Rupert, British Columbia, and Bellingham, Washington. In 2018, 53,920 passengers and 18,688 vehicles disembarked in

¹ <http://www.rssweather.com/climate/Alaska/Juneau/>

² <http://www.usclimatedata.com/climate/juneau/alaska/united-states/usak0116>

³ Juneau International Airport

Juneau.⁴ The ferry terminal is located in Auke Bay, 13 miles north of downtown Juneau. Currently, public transit service is not available at the ferry terminal, with the nearest bus stop over a mile away.

Juneau is served by two barge carriers, Alaska Marine Lines and Samson Tug and Barge, which provide bi-weekly and weekly service, respectively. Barge ports are located on Thane road one mile south of downtown, and at Channel Drive, three miles north of downtown.

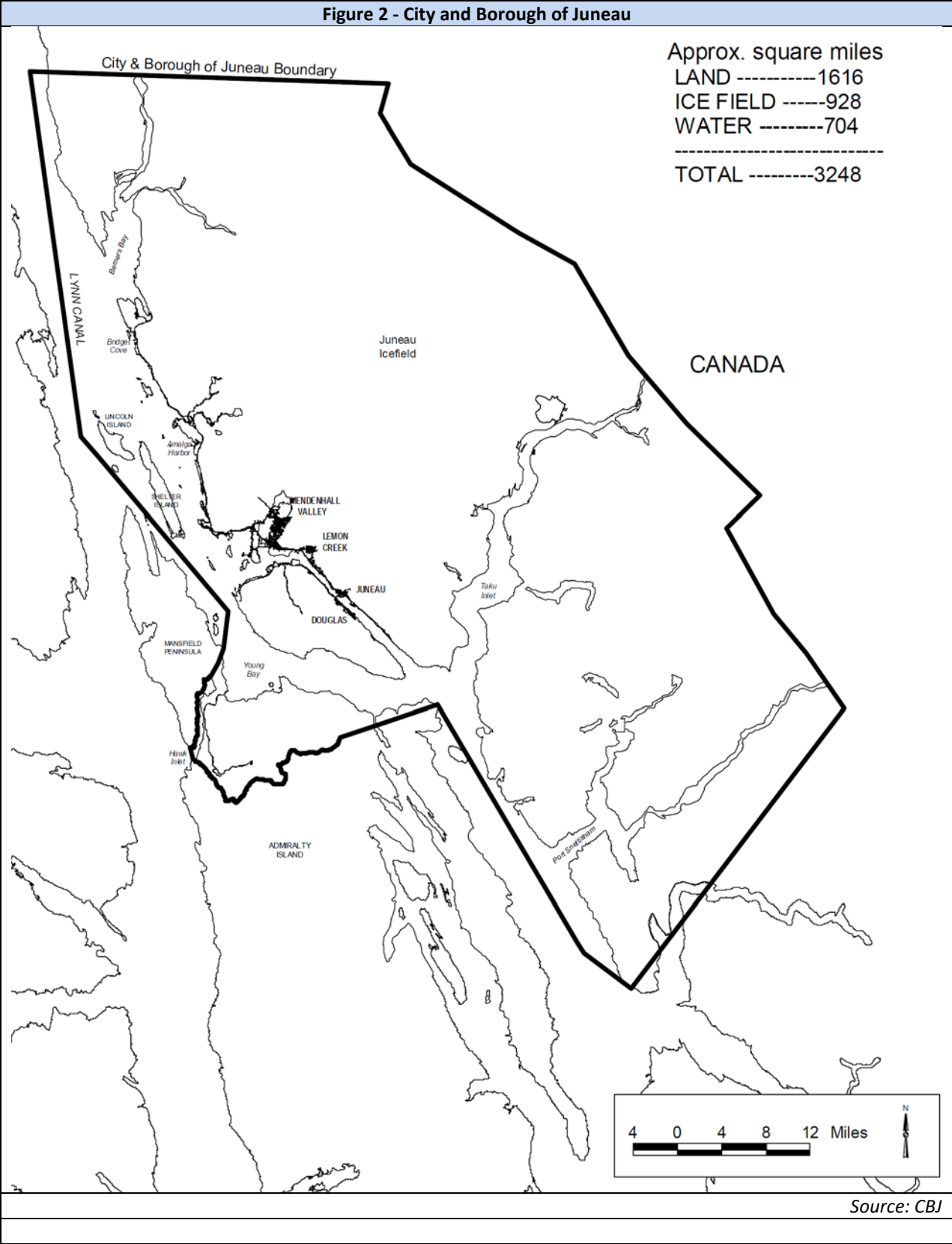
Juneau relies on its proximity to the ocean as an economic driver, supporting a maritime and visitor industry based on ocean products, transportation, and experiences. Marine facilities include a seaplane landing area at both Juneau Airport and Harbor, four cruise ship docks, five small boat harbors, and a state ferry terminal. Cruise ships bring over 1 million passengers annually, delivering up to 10,000 visitors to Juneau in a single day. Juneau also contains an extensive network of hiking, equestrian, and mountain biking trails; Juneau was previously certified as a Bronze Level Bicycle Friendly Community by the League of American Bicyclists. Pedestrian and cycling improvements are being added all the time in accordance with the 2009 Juneau Nonmotorized Transportation Plan

Public transportation is provided by Capital Transit, the CBJ-owned transit agency, which had an estimated ridership in 2019 of 1,036,923. CAPITAL AKcess, Juneau's paratransit service, is operated by Catholic Community Service on behalf of Capital Transit, and provided 33,458 rides in 2019.

2.3 Community Map

The majority of Juneau's population is located in Downtown Juneau, across the Gastineau Channel in Douglas, Lemon Creek, or in Mendenhall Valley (**Figure 2**). The City and Borough of Juneau however, covers a much larger area than these higher density neighborhoods.

⁴ Alaska Department of Transportation and Public Facilities, Alaska Marine Highway System Traffic Volume Report, 2018.



3 INVENTORY OF RESOURCES AND SERVICES

3.1 Juneau Coordinated Transportation Coalition (JCTC)

The Juneau Coordinated Transportation Coalition (JCTC) was formed in 2005 as a coordinating group of community partners and transit providers to improve the effectiveness and efficiency of transportation in the City and Borough of Juneau. The JCTC is currently comprised of representatives from the following groups:

- Capital Transit
- CBJ Community Development Department
- Catholic Community Service (CCS)
- REACH
- Southeast Alaska Independent Living (SAIL)
- Juneau Youth Services (JYS)
- St. Vincent De Paul
- Juneau Alliance for Mental Health, Inc. (JAMHI)
- AWARE
- Central Council Tlingit Haida Indian Tribes of Alaska
- Southeast Senior Services
- Juneau Pioneer Home
- Juneau Taxi and Tours
- Alaska Legal Services
- State of Alaska, Department of Transportation & Public Facilities

3.2 Inventory of Available Resources and Services

Appendix I contains a vehicle inventory list for transportation and para-transit service providers in Juneau. Currently there are 98 vehicles in service throughout the community.

3.2.1 *Fixed-route service*

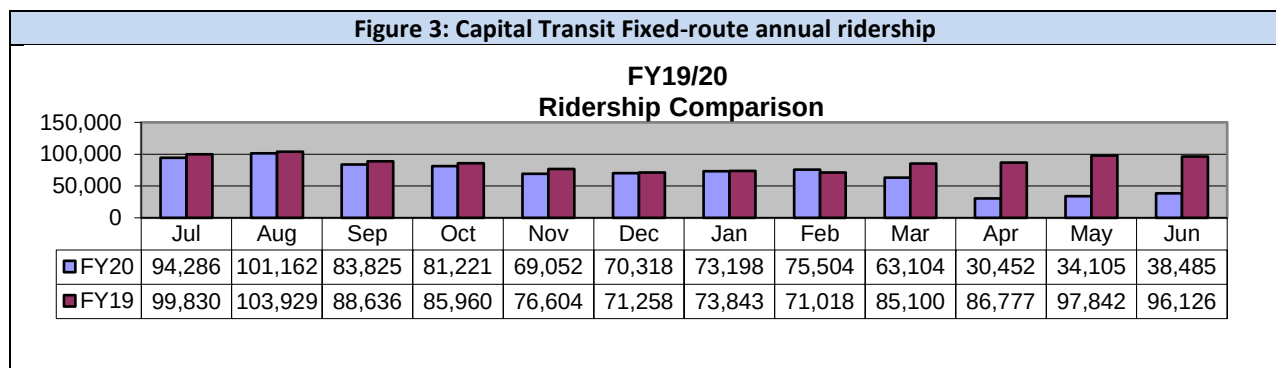
CBJ operates a public, fixed-route service called Capital Transit. Capital Transit consists of three all-day routes, one limited service route, and morning and evening express and commuter routes. The Mendenhall Valley and Douglas routes operate Monday through Saturday from 6:45 a.m. to 11:45 p.m. Daytime service operates every half hour, while evening service operates hourly. Sunday service operates 9:00 a.m. to 6:45 p.m. every half hour. The Express routes, with service to the University of Alaska Southeast (UAS) and Riverside Drive to Downtown Juneau via the Juneau International Airport, operate weekdays from 7:00 a.m. to 7:00 p.m. every half hour. North Douglas service consists of limited weekday morning and evening routes. No transit service is available on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day or Christmas Day.

The network has two designated transfer points, one at the Federal Building and the other on Mallard Street behind the Nugget Mall. A new transit center, located near the Mendenhall Mall, is in the planning phase. Schedules are designed to allow timed transfers between the Douglas and Mendenhall Valley routes at the Federal Building and between the Express and Mendenhall Valley routes at Nugget Mall. Schedules are being evaluated with the construction of the new Valley Transit Center.

Cash fares for fixed-route service are \$2.00 for adults and \$1.00 for youths aged six to eighteen. Children under six and local residents aged sixty-five and older ride free. The downtown loop from the Library to the Downtown Transit Center is a 'ride free zone' where users can board and alight for free. Seniors must have a senior sales tax exemption card to ride for free. Transfers between the Douglas route and the Mendenhall Valley and Express routes at the Federal Building and between the Express and Mendenhall Valley routes at Nugget Mall are free. Packs of 20 tokens are available for \$31.50. Monthly passes for adults and youth cost \$40 and \$12, respectively. Monthly passes for students attending the University of Alaska Southeast enrolled in at least 9 credit hours cost \$20. Customers on the fixed route may purchase a monthly pass or tokens in advance, or pay a cash fare when boarding the bus.

Capital Transit also provides free service to people with disabilities through the VIP Pass program. Riders with a disability can apply to receive a VIP Pass from Capital Transit, entitling them to free fixed route service. Applicants must present proof that they are currently receiving Social Security Disability Benefits, are certified by the Veterans Administration at a 40 percent or greater disability level, have a valid Medicare Card, or are certified as disabled by a licensed physician (see **Appendix V** for VIP Pass Application). The Senior Sales Tax Exemption Card, issued to Juneau residents aged 65 and older, can also be used as a free fixed-route bus pass in lieu of a fare.

In 2019 annual passenger ridership was estimated at 1,036,923 on fixed routes, a slight increase from the previous years (**Figure 3**). This increase will not continue into 2020 due to the COVID-19 pandemic. There are also seasonal fluctuations in ridership with summer ridership being highest largely due to additional visitors and seasonal residents/workers. The buses experience high traffic volumes during peak hours, sometimes affecting on-time service and causing missed transfers.



Source: Capital Transit

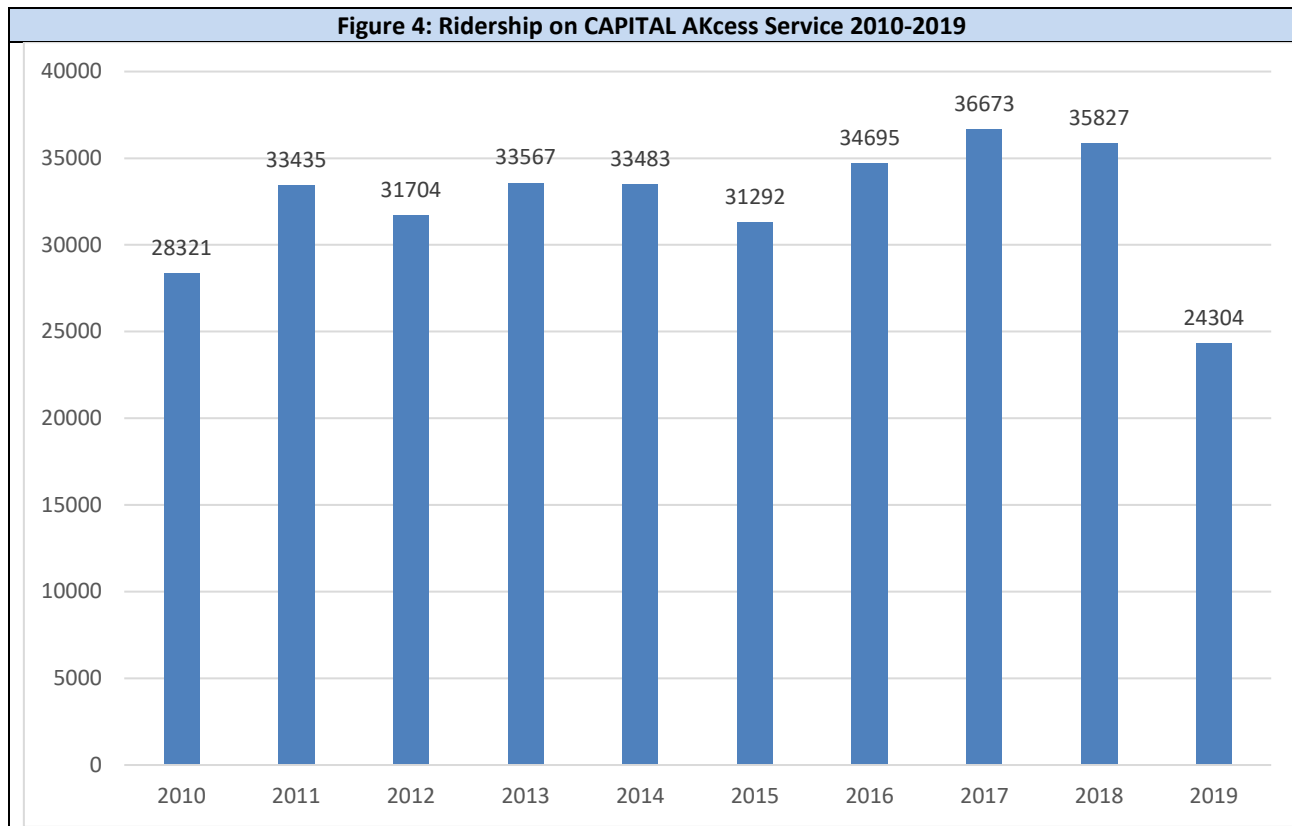
3.2.2 Paratransit Services

CAPITAL AKcess

The CBJ contracts with Southeast Senior Services (SESS) within the Juneau section of Catholic Community Service (CCS) to provide comparable service to Capital Transit service for individuals whose disabling conditions prevent their use of fixed-route service. This paratransit service is called CAPITAL AKcess, which offers door-to door service to persons with disabilities within $\frac{3}{4}$ mile off a Capital Transit route. The service is only available during the hours that the fixed route service operates. Annual ridership for the last 10 years is presented in **Figure 4**. The ridership has increased from 2015 to 2019 albeit fluctuating over the time period, peaking in 2016.



Photo Source: Sarah Bronstein



Source: South East Senior Services

Eligibility is certified by a licensed physician. There is no fare required to ride CAPITAL AKcess and the eligibility card can also be used to ride for free on the Capital Transit fixed routes buses. Rides on CAPITAL AKcess can be scheduled the day before the trip or up to 14 days in advance. ADA complementary paratransit is next-day service but CAPITAL AKcess will supply same-day service on a space-available basis. It is recommended that customers call at least the day before to schedule a ride to ensure transportation. The CAPITAL AKcess service is managed by a central dispatcher using the Engraph Para-Plan Dispatch Management System.

3.2.3 Senior Services

Southeast Senior Services (SESS)

Southeast Senior Services (SESS) began as the Elderly Nutrition Program, serving congregate and home delivered meals through its senior centers in Angoon, Juneau, Ketchikan, and Sitka as early as 1974. Through a grant from the Older Alaskans Commission, SESS soon evolved into a network of fourteen senior centers serving sixteen Southeast communities, adding transportation and other support services in the mid-1970s. SESS currently serves as the NTS grantee for the Southeast region, serving the communities of Angoon, Craig, Haines, Hoonah, Juneau/Douglas, Kake, Ketchikan, Klawock, Klukwan, Saxman, Sitka, Skagway, Wrangell, and Yakutat. Services offered include the Bridge Adult Day program, offering therapeutic day services to seniors

copied with Alzheimer's disease, recovering from strokes, and dealing with other debilitating illnesses; the Ketchikan Care Coordination program; the Juneau Care Coordination program, in which trained and professional care coordinators conduct holistic assessments, identify service needs, and link seniors with community resources to address their needs; the Senior Resource Center, which includes mental health services specifically designed to reach senior citizens; the Gatekeeper Program, a system for identifying isolated, at-risk, older adults and linking them to vital services; and family caregiver support services to those concerned about their older loved ones. In addition to serving as a provider on behalf of the State of Alaska, the three public transit agencies in the Southeast region have, since the inception of the Americans with Disabilities Act, contracted with CCS to serve as the A.D.A. Complementary Paratransit provider. CCS also serves as a sub-grantee for ten local tribal organizations to access Older Americans Act Title VI funds to maximize the provision of nutrition, transportation, and care giver support services in the Southeast region.

3.2.4 Client-Based Services

REACH, Inc.

REACH is a non-profit organization that serves children and adults with developmental disabilities. They provide services throughout the community – to children and adults living in their own homes as well as adults living in five assisted living homes owned and operated by REACH. REACH also provides day habilitation services at a community art center that they manage. State regulations require REACH to provide transit for their clients to and from sites where services are being billed to Medicaid waivers. REACH operates a transit bus route from clients' homes and group homes to the Canvas Art Center in downtown Juneau. REACH also operates a summer camp for youth as well as after-school activities during the school year. Group transportation for these youth activities is a challenge. REACH has 4 wheelchair accessible vans, and uses employee vehicles for on-demand transportation needs, such as trips for activities or shopping. The organization provides transportation services throughout Juneau depending on activities, Monday through Sunday, 8:00 am to 9:00 pm.

REACH, Inc. stated that greater coordination between service providers, a greater capacity of vehicles for Care-A-Van and Capital Transit buses, and more accessible taxis were a need in the community.

Southeast Alaska Independent Living, Inc. (SAIL)

Southeast Alaska Independent Living, Inc. (SAIL) provides services to the elderly and people with disabilities to help them live productive and independent lives. In cooperation with Juneau Taxi & Tours, SAIL administers an accessible taxi and voucher program. The taxi Voucher Program serves persons with disabilities and individuals age 60 and older. The vouchers cover 50 cents per dollar of cab fare and are capped per rider/per month, assisting seniors and people with disabilities with limited income to access taxi services on the Juneau road system including outside of transit or paratransit hours and service areas. In order to be eligible for vouchers, applicants must make no more than 200% of federal poverty guidelines. Lift-equipped taxis are

available 24/7 and 365 days per year through Juneau Taxi and Tours. Voucher sales are available through SAIL Monday through Friday from 9:00 am to 5:00 pm.

SAIL also operates the Outdoor Recreation and Community Access (ORCA) program, which provides recreational opportunities for seniors and persons with disabilities throughout the CBJ. ORCA coordinates local activities as well as out-of-town trips far beyond the transit or para-transit service area, using accessible vehicles. Through the ORCA Adaptive Ski Program, the organization also partners with Eaglecrest Ski Area to provide access to the CBJ-owned ski resort for persons with disabilities. During the ski season, ORCA provides paratransit service to complement Eaglecrest's contracted fixed bus service, as it is not wheelchair-accessible.

Juneau Youth Services (JYS)

Juneau Youth Services (JYS) works with young people and their families to provide behavioral health services. We work with young people in the school district, provide individual and family outpatient services, and provide long-term residential treatment services at our Montana Creek Campus, as well as transitional housing services for young adults. Our young people range from three to twenty-two years old. JYS provided transportation for about 150 youth in FY20, shuttling our young people to and from medical appointments, between programs, to activities, to meet parents, to attend job interviews, and more. JYS operates 24 hours a day, seven days a week throughout the Borough.

JYS expressed the need for public transportation to service the ferry terminal and the Lemon Creek commercial district. This would provide for better connectivity for travelers through Juneau and would provide transportation for employees who work in Lemon Creek.

St. Vincent de Paul Society

The St. Vincent de Paul Society is a non-profit, privately-run organization that provides housing, childcare, and economic assistance for patrons who are 60 or above, are disabled, or qualify as low-income. Most tenants and clients use public transportation with a bus stop a block away.

The St. Vincent de Paul Society does not provide individual transportation, although Capital AKcess is often used. The shortest way to the non-profit's Teal Street services from the bus stop is straight through the Mendenhall Auto parking lot, which is a major safety concern.

Juneau Pioneer Home

The Juneau Pioneer Home (JPH) is a State-run assisted living facility for persons 60 years and older who have lived in Juneau for at least a year. Currently licensed for 49 beds, the JPH has four neighborhoods where

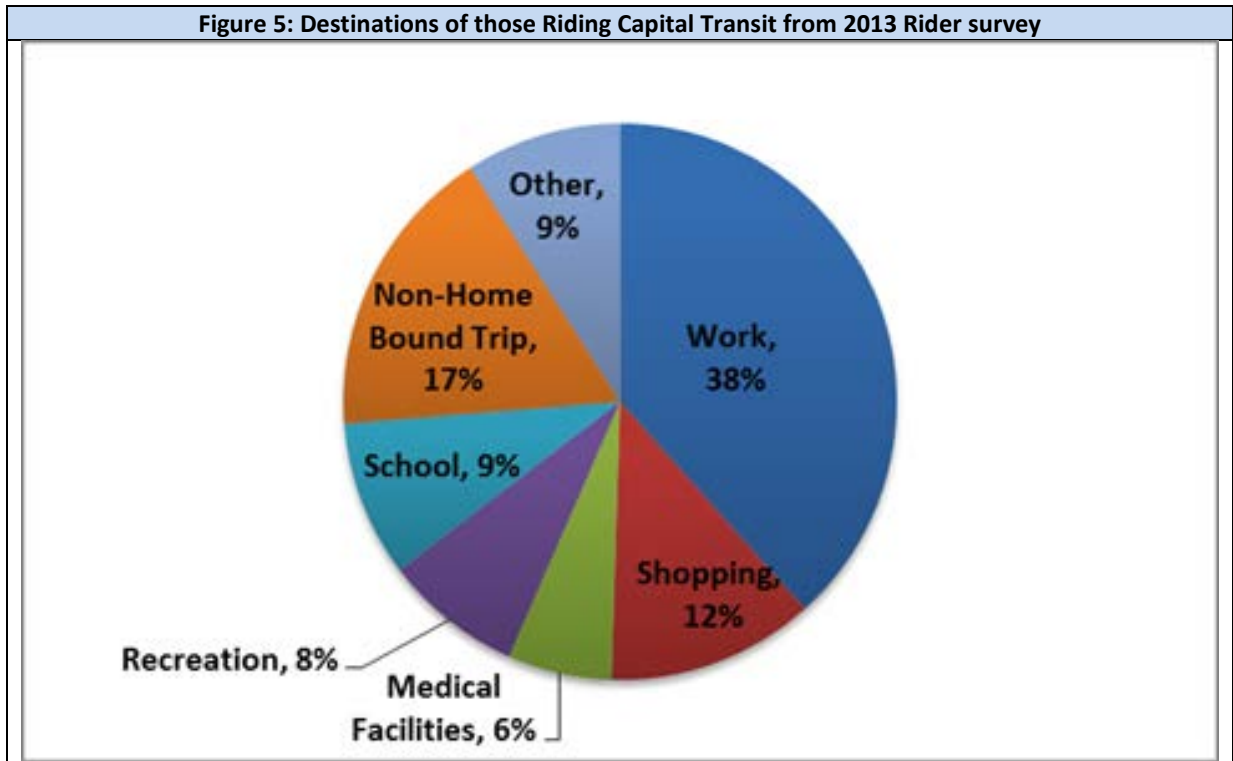
elders from different levels of care reside. The JPH is guided by the Eden Alternative Philosophy, with a person-centered approach to care. Nurses, certified nurse aides (CNAs), assisted living aides (ALAs), and other staff are trained in assisting elders with dementia, with a focus on training to effectively communicate/assist elders who are in varying stages of memory impairment. For many years now, the JPH has partnered with the Alaska Alzheimers Resource to provide continuing dementia care training to staff. The JPH Direct Care Team includes nurses, CNAs and ALAs 24/7. Activities are offered to combat the 3 things that plague the elders: loneliness, boredom, and helplessness. There is a waiting list for the Pioneer Home program and admission is processed by priority date.

4 NEEDS ASSESSMENT

This section provides an overview of City and Borough of Juneau demographics, and how they influence the transportation needs of local residents. The 2014 Juneau Transit Development Plan is the most recent comprehensive analysis of the system. Since that time, Capital Transit has conducted driver work groups around proposed route changes following construction of a new Valley Transit Center but has not undertaken any other planning efforts. CBJ believes that the information provided in the 2014 Juneau Transit Development Plan is still relevant.

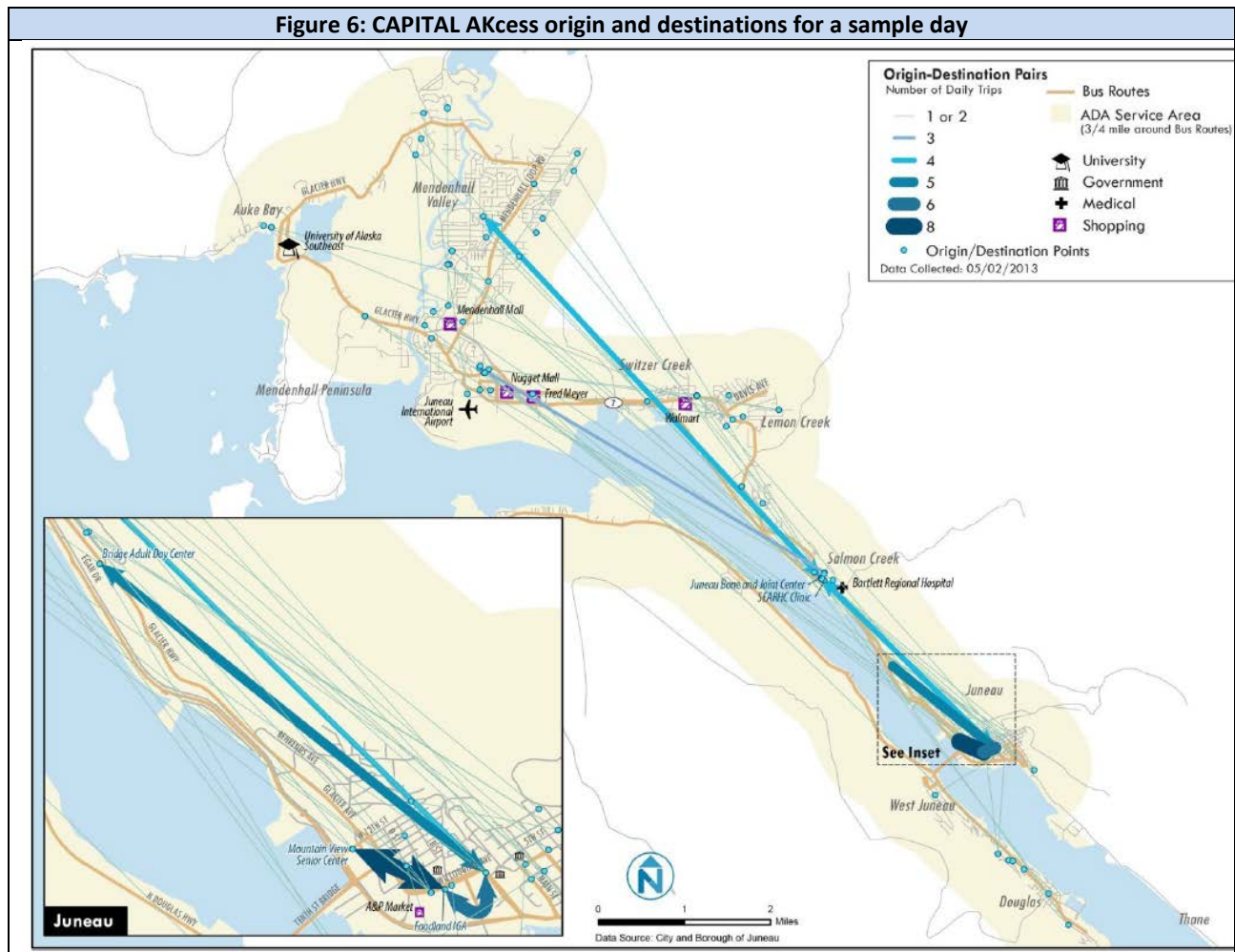
4.1 Journey Purpose

The purpose of trip journeys was determined by an on-board survey that occurred during the 2014 CBJ Transit Plan's Comprehensive Operations Analysis. A total of 971 surveys were collected and showed that 83% of passenger trips originated from home or were connecting to home. The most popular destinations were to work (**Figure 5**).



Source: 2013 Comprehensive Operation Analysis for 2014 CBJ Transit Plan

The 2014 Transit Plan also sampled Origin and Destination information for the Care-A-Van, now CAPITAL AKcess, service (**Figure 6**). Each line indicates journeys made during the sample day with thicker, darker lines indicating the number of journeys made between a specific pair of locations. Particularly popular locations include a downtown supermarket, Bartlett Regional Hospital, Mountain View Senior Center and Fireweed Place (both of latter two location provide senior housing), and the Bridge Day Center.



Source: 2013 Comprehensive Operation Analysis for 2014 Juneau Transit Development Plan

4.2 Demographics by User Group

This section details Juneau’s demographics to better understand the transportation needs of individuals with disabilities, older adults, and people with low incomes. Understanding this enables development of focused strategies to best meet these needs and prioritize transportation services for funding and implementation.

4.2.1 Senior Population

The Juneau senior population (those 65 and older) is projected to increase by 2,223 in the next 15 years (Figure 8, Figure 9). An increase is also expected by those with special needs such as using wheel chairs for mobility or those that have accompanying medical equipment. The increased number of eligible users of transportation services provided by JCTC members will add to the demand for services and increase the time required to load and unload passengers.

Figure 7: Percentage of Seniors aged 65 or over in Juneau population (2019 estimate and projections)				
	Year			
	2019	2025	2030	2035
Total population	31,986	32,273	32,374	32,315
Population 65 or over	4,447	5,675	6,336	6,680
% population 65 or over	13.9	17.5	19.5	19.7
<i>Source: ADOLWD September 2020 population estimates; 2019-2035 population projections</i>				

Figure 10 illustrates the distribution of the senior population throughout Juneau. The greatest densities are in Downtown Juneau, Douglas, and parts of Lemon Creek. There are areas of steeper topography in downtown Juneau and Douglas that cause mobility challenges, especially during winter when snow and ice can make both sidewalks and road travel hazardous. While the snow and ice are a barrier to pedestrians, they are also a challenge for transit vehicles. Both Capital Transit and CAPITAL AKcess switch to winter routes in severe conditions, eliminating service to steeper areas such as Cordova Street in West Juneau and Franklin Street in Downtown.

2020 Juneau Coordinated Human Services Transportation Plan

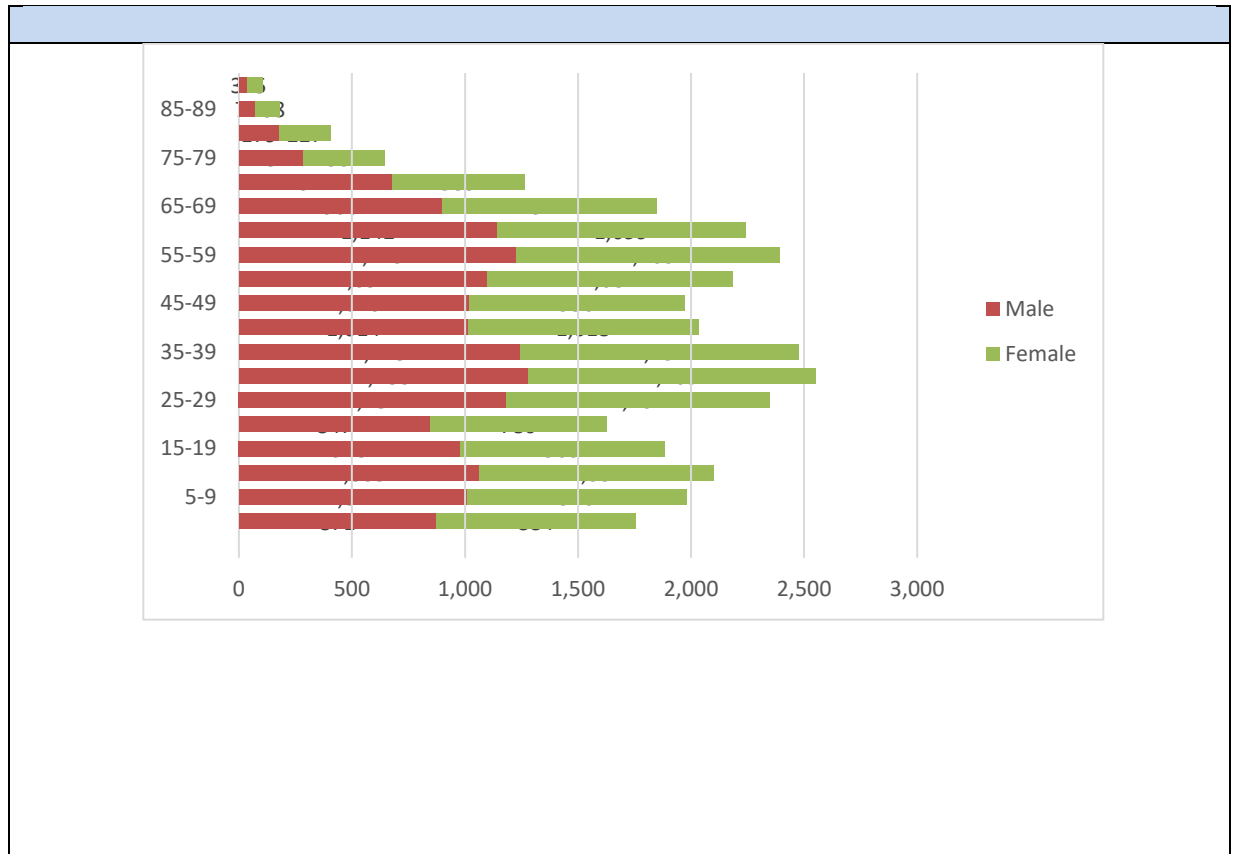
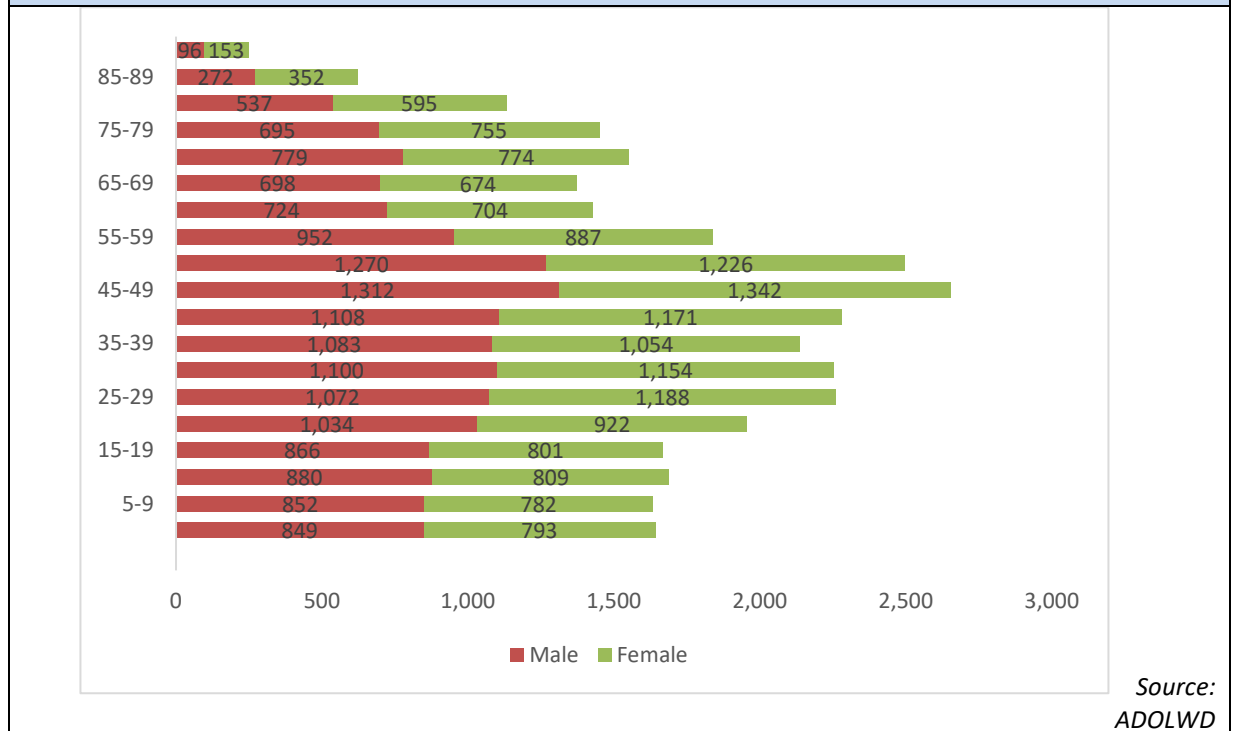
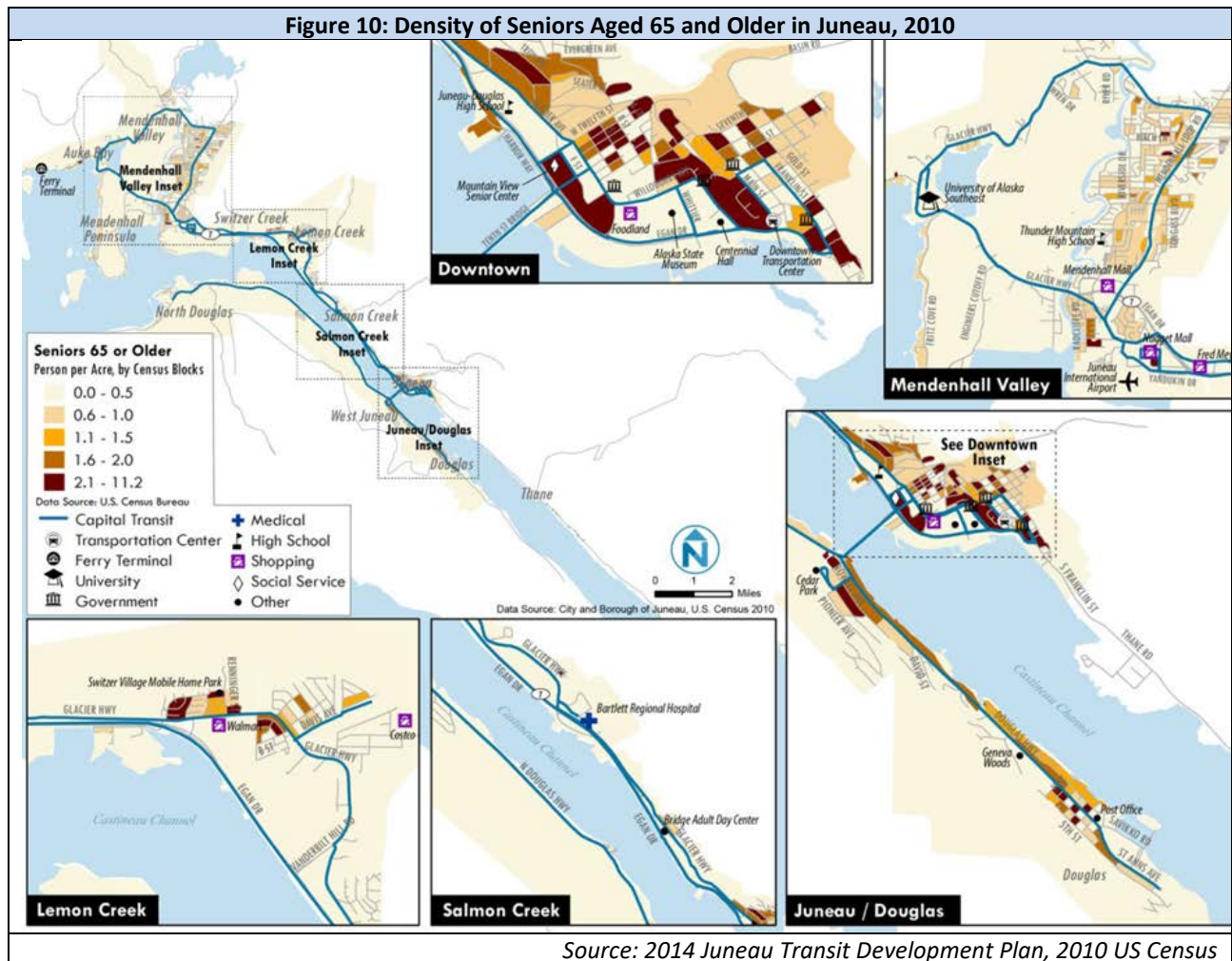


Figure 9. Juneau population by Age and Sex - 2035 Projection



Source:
ADOLWD



4.2.2 Residents with Disabilities

Data on the disabled population of Juneau is presented in the Tables below. Figure 11 gives U.S. Census Bureau American Community Survey (ACS) estimates of the disabled population in Juneau – this is around 10% for the 4 years of survey data presented. There is significant overlap between the disabled and senior populations. In 2018, 36% of all residents with disabilities were over 65 (**Figure 11**). If this proportion remains the same for future years, coupled with the growing percentage of the population that will be 65 or over, by 2027 an approximately 6% of the Juneau population will be seniors that are disabled. This would be a sizeable

increase in the users of human services transportation in Juneau. It should be noted however, that the senior population may also be more and less likely to develop age related disabilities⁵.

Figure 11: Juneau population with disabilities				
	Year			
	2018	2017	2016	2015
Juneau Population	31,974	31,971	31,933	31,967
Number of population disabled (#)	3,741	3,462	3,128	3,094
Percentage of population disabled(%)	11.8	10.9	9.8	9.7
Number of population disabled and 65 and over (#)	1,384	1,237	1,005	1,034)
Percentage of population disabled and 65 and over (%)	4.3	3.8	3.1	3.2

Source: U.S. Census Bureau 5 Year ACS 2015-2018

Figure 12: Percentage of people with disabilities in Juneau, Alaska and the U.S.			
	Geographical Area		
	United States	Alaska	Juneau
Population (#)	317,941,631	741,106	31,974
Number of population disabled (#)	40,071,666	85,895	3,741
Percentage of population disabled (%)	12.6	12.0	11.8

Source: U.S. Census Bureau 5 Year ACS 2018

4.2.3 Low income households

A number of seniors and people with disabilities live in households with incomes below the federal poverty line, but a significant number of individuals who meet this threshold are neither disabled nor elderly. In 2019, the U.S. Census Bureau estimated there to be 4,380⁶ persons in Juneau who are living in poverty. These individuals may or may not have a disability. Capital Transit does not provide any discounted fare program to improve access to transit for these low income households. The need to provide transportation for members

⁵ 'Older Americans 2012 – Key indicators of Well Being', Federal Interagency Forum on Aging Related Statistics, June 2012

⁶ Source: U.S. Census 2019 (3 year) ACS

of these households has been mentioned in interviews and surveys associated with this plan. There are many people who do not qualify for senior, VIP or student reduced fares that would benefit from subsidized bus fare. Some survey respondents specifically identified those in search of work as an underserved group.

Figure 13 shows the percentage of all Juneau households below poverty threshold defined by U.S. Census Bureau. The average household in Juneau is 2.53 persons.

Figure 13: Households below poverty level in last 12 months.			
	Geographical Area		
	Entire U.S.	Alaska	CBJ
Number of households (#)	119,730,128	253,462	12,521
Persons in poverty (%)	10.5	10.9	7.3

Source: U.S. Census Bureau 2019

5 SERVICE GAPS

As evidenced by the demographic data presented in Section 4, Juneau has a large and growing need for transportation services to assist seniors, people with disabilities, and low-income households. Juneau residents have access to transportation services, yet unmet community needs and gaps in service remain.

5.1 Consolidated list of gaps, unmet needs, and opportunities to enhance service

From the information gathered through interviews, survey results and stakeholder meetings a consolidated list of service gaps, unmet needs, and opportunities for improved operational efficiencies was created. These are presented below, grouped by a Strategy heading:



Source: Juneau Coordinated Transportation Coalition

Education and Awareness

- Many are not aware of what services are available to them, or they do not know how to access those services.
- There is a perceived shortage of travel training services or educational materials available for new transit users.
- Providers expressed concern that the new ADA card application process, which will be implemented in Ketchikan, Juneau, and Sitka and is complicated and unfamiliar (see **Appendix V**).

Vehicle Upgrades/Procurement Coordination

- In severe ice and snow, CAPITAL AKcess and Capital Transit adopt winter routes and don't serve Cordova Street and Franklin Street. Routes may be adjusted under winter weather conditions.
- There has been limited adoption of lift-equipped taxis. Only one taxi service in town has acquired lift-equipped taxis, thanks to grant application support from SAIL. The ADA Committee is exploring options for incentives for lift-equipped taxis.
- All transportation providers conduct procurement for fuel and vehicles individually, and some do not have the capacity in-house to develop Requests for Proposals (RFPs).

Facility Maintenance/Improvements

- The lack of snow clearance at bus stops and on sidewalks is a barrier to use of the fixed route service, leading to increased use of paratransit.
- There are currently limited lift-accessible loading areas in Downtown for large vehicles that are not Capital Transit buses. Currently CAPITAL AKcess drivers do not have access to the bus stops, and there are limited alternative, reliably clear areas that are adjacent to a flat curb. This has been mitigated in

some areas by recent street improvements and expanded loading zones but this should be considered as CBJ evaluates future streets projects.

Service Expansion

- Low-income individuals under 60 without disabilities have limited financial access to transit. Juneau does not offer any reduced fare programs to serve this demographic.
- Capital Transit and CAPITAL AKcess do not provide service on federal holidays, when people like to be with their families. Capital Transit does not have the budget or staff for holiday service.
- Capital Transit has expanded hours, however many low wage jobs are scheduled outside of transit service hours, in the early morning or late evening.
- Current Capital Transit fixed route service does not serve the Lemon Creek industrial area or the ferry terminal.
- There is limited space available for wheelchairs on the fixed routes and on rare occasions, congestion on the buses makes this issue more acute.
- A projected increase in senior populations, especially the population aged 85 and older, will put further stress on paratransit service.
- Service providers experience regulatory barriers to providing Medicaid Transportation to individuals with Medicaid Vouchers.
- The ski bus to Eaglecrest is not ADA accessible. ORCA, a program of SAIL, provides limited ADA transportation to Eaglecrest.

Future Community Planning

- When planning future senior housing complexes, encourage locating near transit lines and avoiding steep terrain that could be subject to winter transit travel restrictions. Bus stops should all be ADA accessible, including in Downtown.
- There is no transit stop near the planned social service complex on Teal St. and Alpine Ave. Moving the Nugget Mall stop to that location will impact users coming from the Nugget Mall and Jordan Creek complexes.

5.2 Collecting Community Input

The above list was derived from community outreach and consultation activities over a three month period including:

- Executive interviews with service providers including Capital Transit, Southeast Senior Services (SESS), Southeast Alaska Independent Living, Inc. (SAIL), REACH, and Juneau Youth Services (JYS). These interviews were conducted virtually in the form of questionnaires, emails, and phone calls due to COVID-19 protocols.
- A public meeting to evaluate survey and interview results regarding gaps in service, community priorities, and to vote on projects for inclusion in the grant funding request.
- Inventory of transportation assets and services.

- Analysis of close to 18 surveys completed by human service providers, transit riders, senior housing residents, transportation users, and the general public.

The approach and outcomes of these key activities are described in more detail in the following sections.

5.2.1 Service provider interviews

Interviews were conducted with primary service providers, including Capital Transit, CAPITAL AKcess, SAIL, JYS, and REACH using a semi-structured template (see **Appendix III**) to gather systematic data about the services they provide, issues that both they and their users experience at present, and desired improvements. Interviewees provided basic information about the target populations for their services; the cost, frequency, and ridership data; perceived barriers to transit use in Juneau; and opportunities to further coordinate with other human services providers (description of services is summarized in Section 3.2 Inventory of Available Resources and Services). The following highlights stemmed from these interviews:

Capital Transit representatives emphasized the importance of coordination and training between service providers. Communications with ridership on service changes is sometimes a challenge during construction and due to other unforeseen circumstances. The Capital Transit printed schedule could be simplified to make it easier for some community members to use.

SESS – CAPITAL AKcess expressed concerns that elderly community members are not allowed to use the paratransit service, as they were in the past, because they do not have an ADA card. Many seniors have difficulties using the fixed route transportation service due to distance between their homes and bus stops, uneven walkways, wait times, and inclement weather.

REACH, Inc. stated that greater coordination between service providers, a greater capacity of vehicles for CAPITAL AKcess and Capital Transit buses, and more accessible taxis are needed in the community.

SAIL has some interest in sharing bulk fuel consumption with CBJ and other service providers, especially through their ski bus, which is an official paratransit service for CBJ. SAIL also expressed the need for more lift or ramp equipped taxis and that taxi companies could replace old taxis with lift equipped vans or vans with accessible ramps.

JYS expressed the need for public transportation to service the ferry terminal and the Lemon Creek commercial district. This would provide for better connectivity for travelers through Juneau and would provide transportation for employees who work in Lemon Creek. JYS also expressed a need for a shelter at the Goat Hill transit stop.

5.2.2 Juneau Transportation Needs Survey

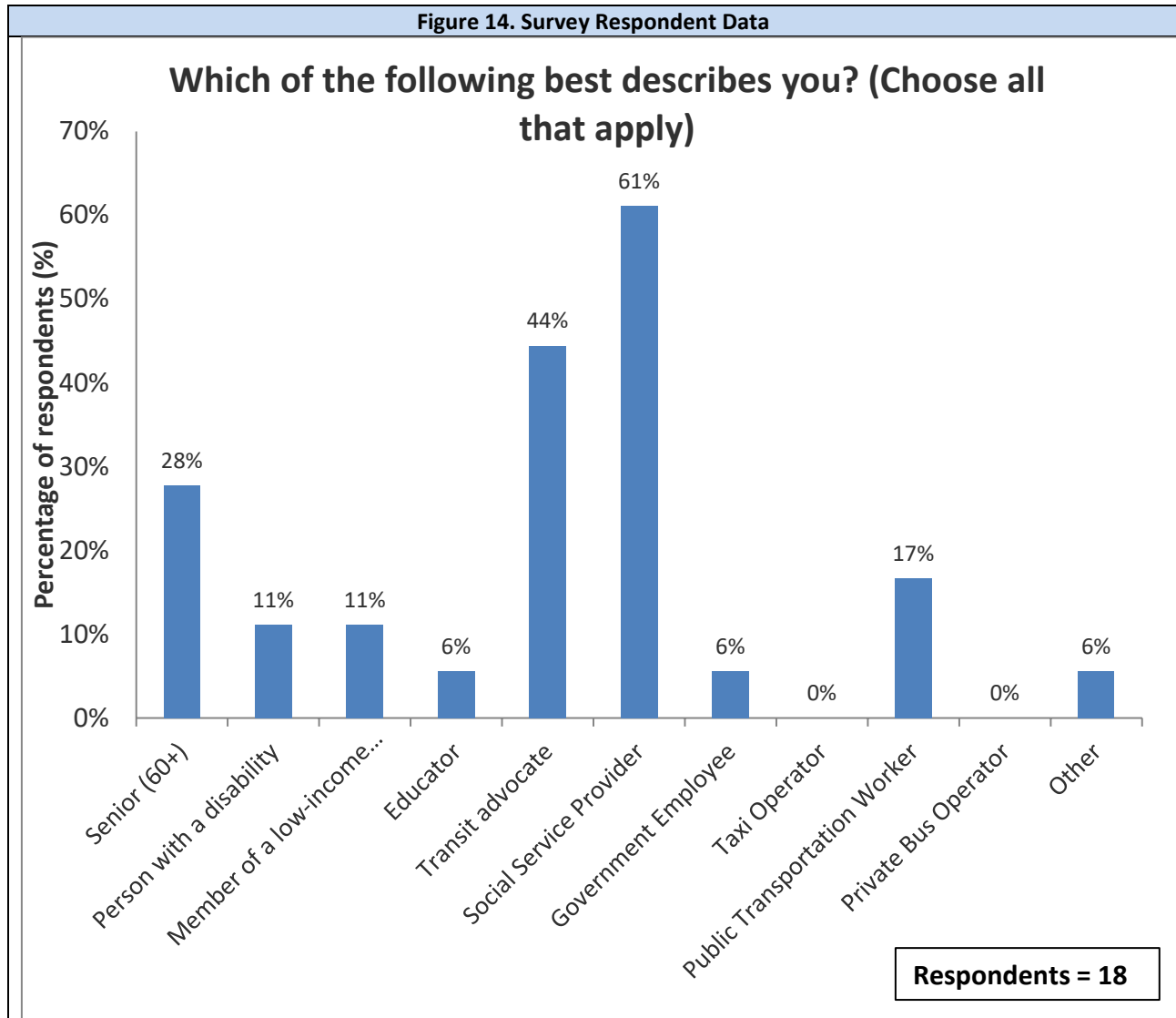
Overview

A Juneau Transportation Needs Survey was developed to solicit feedback from service users, transit providers and the wider public. The survey was posted online using [SurveyMonkey.com](https://www.surveymonkey.com) and was distributed by paper copy to senior and low-income facilities throughout Juneau. JCTC member organizations and other stakeholder groups encouraged their clients to complete the survey.

The survey questions asked about current service gaps and barriers to access transportation services. To allow for a general comparison to past survey responses, the design of the questionnaire closely followed that used in the 2015 Juneau Coordinated Human Services Transportation Plan and the 2009 Addendum to the CBJ 2008 Transit Development Plan: Coordinated Human Services Element. It should be noted that this survey represents a small sample of the Juneau population and there is a lack of a consistent sample between these two surveys. The 2020 survey response rate was particularly low. The results and comparisons should be taken as an indicator that contributes to the overall barriers and needs identified by service provider interviews and collective workshops. Future versions of this plan should consider redesigning the questionnaire or providing additional questions.

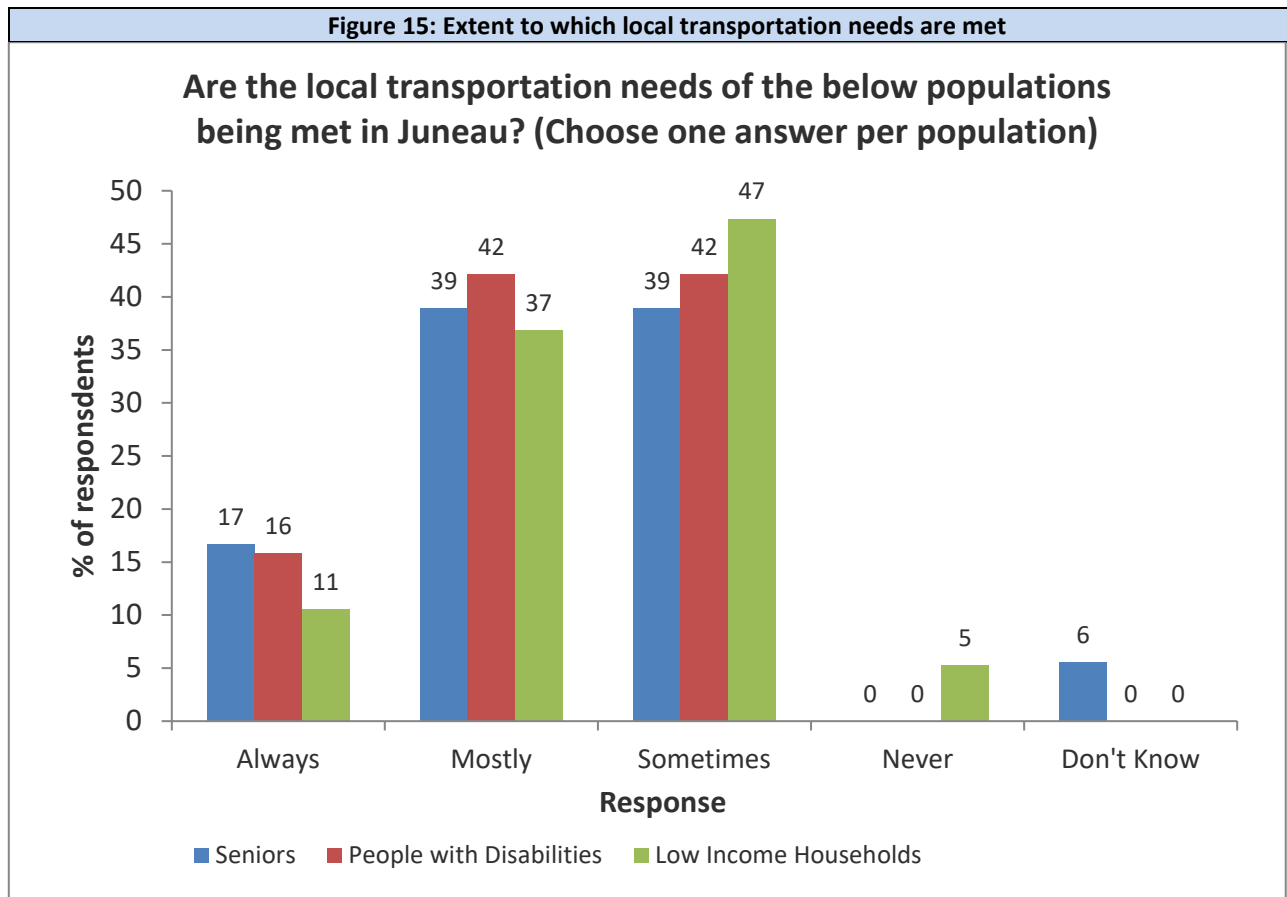
Respondents

To understand who took the survey, respondents were asked which category(s) best described them (**Figure 14**). They could select more than one answer (i.e. some respondents stated they were both disabled and a senior), thus the number of respondents is greater than 18. The majority of respondents were social service providers, followed by transit advocates and seniors.



Meeting needs

Respondents were asked to rate the extent to which seniors, those with disabilities, and those from low income households currently had their transportation needs met (**Figure 15**).



For all three groups under 20% of the respondents indicated that transportation needs were ‘always’ met.

Following that, the results for needs being ‘mostly’ and ‘sometimes’ met varies by population group. Responses regarding seniors and people with disabilities are evenly split with 39% and 42% indicating ‘mostly’ or ‘sometimes’ respectively. Responses lean toward the more negative ‘sometimes’ for low income households, with 5 respondents from low income households stating that their needs are “never” met. Those who state ‘don’t know’ – can be attributed to seniors. Some seniors may not know enough about services available for those with disabilities or those from low income households.

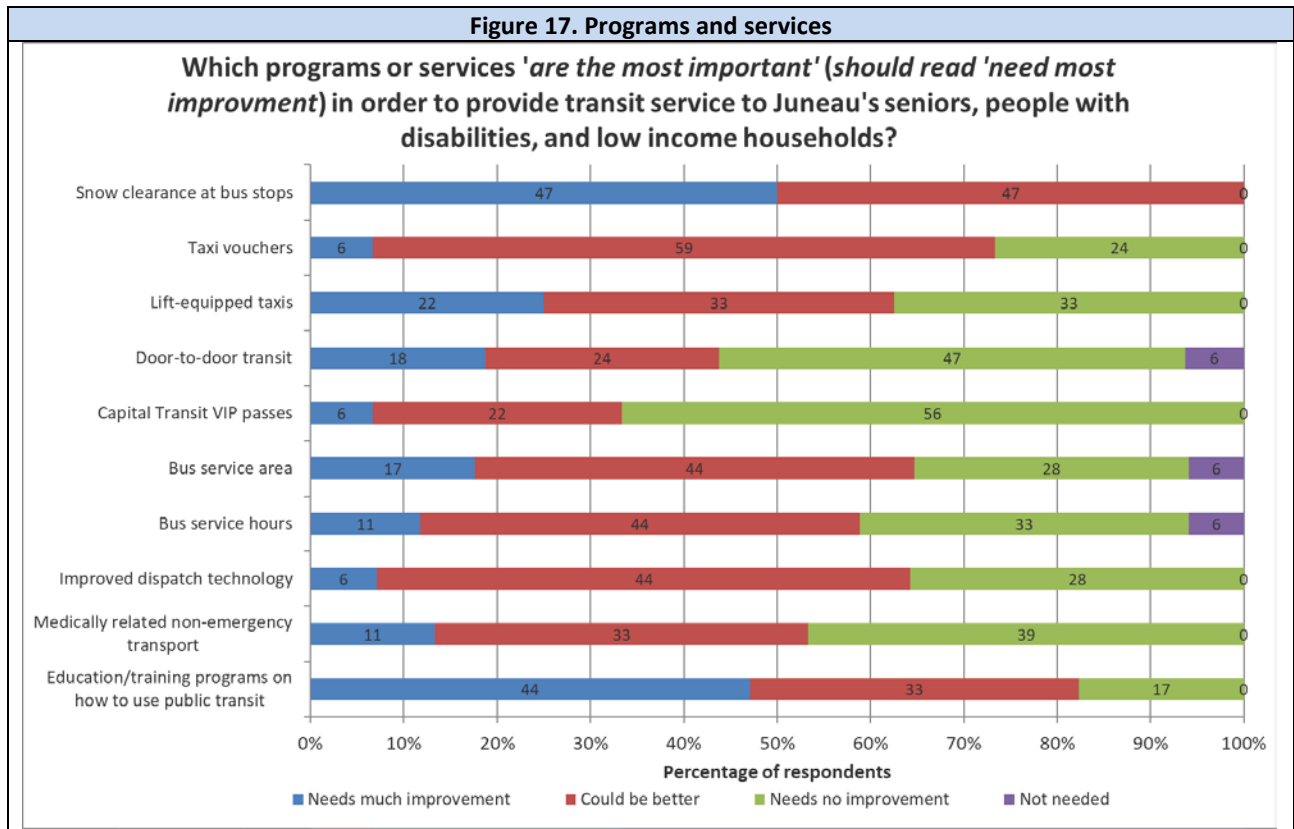
An average rating is generated based on the responses provided (excluding ‘don’t know’) as an approach to compare the overall rating of the service provision. Assigning Always = 1 and Never = 4, a higher score indicates the needs of a group were less met. These scores can be compared with those generated in the 2009 survey although this should be done with caution as the demographics of respondents have not been corrected between the two surveys (**Figure 16**).

Figure 16: Extent to which local transportation needs are met for particular populations									
Answer Options	Always (1)	Mostly (2)	Sometimes (3)	Never (4)	Don't Know	Response Count	2020 Rating Average	2015 Rating Average	2009 Rating Average
Seniors	3	7	7	0	1	18	2.8	2.6	2.6
People with Disabilities	3	8	8	0	0	19	2.7	2.6	2.6
Low Income Households	2	7	9	1	0	19	2.5	2.6	2.4

Improvements to services

Respondents were asked the extent they felt a particular service needed improving to serve senior, disabled and low income segments of Juneau's population. The 'Don't Know' responses should be taken into account when assessing priorities based on these responses as it reflects the number of respondents that feel they have insufficient knowledge of the service to make an informed judgement⁷.

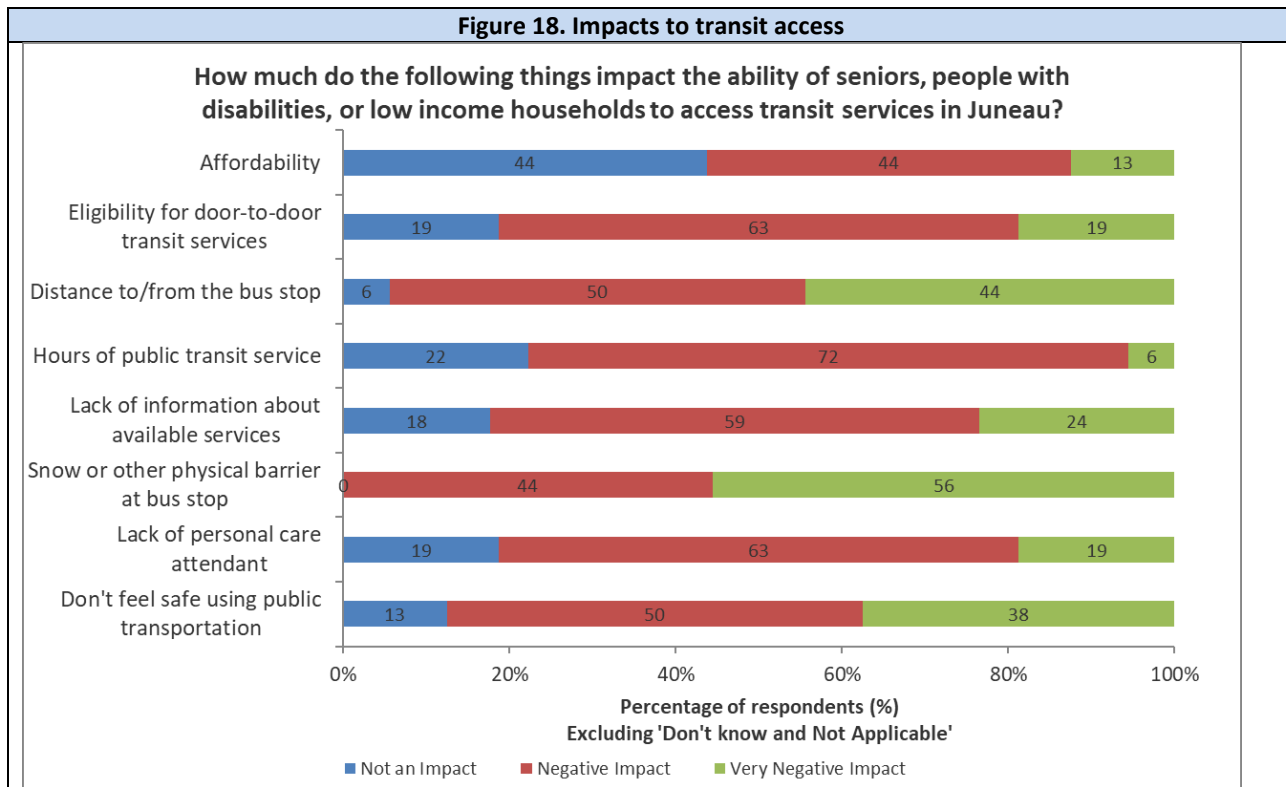
⁷ It should be noted that there was a discrepancy between the question (asking about the importance of a service) and the scale provided for response (referring to level of improvement required). However, it is felt the respondents would have referred to the response scale to answer the question - it still provides useful input to the overall picture of what needs improvement in Juneau's transportation services.



Taking into account the number of 'don't know' responses, the top three services needing improvement are: snow clearance at bus stops, education and training programs on public transit use, and lift-equipped taxis. Capital Transit VIP passes and the door-to-door CAPITAL AKcess service received a more favorable distribution of responses.

Barriers to service

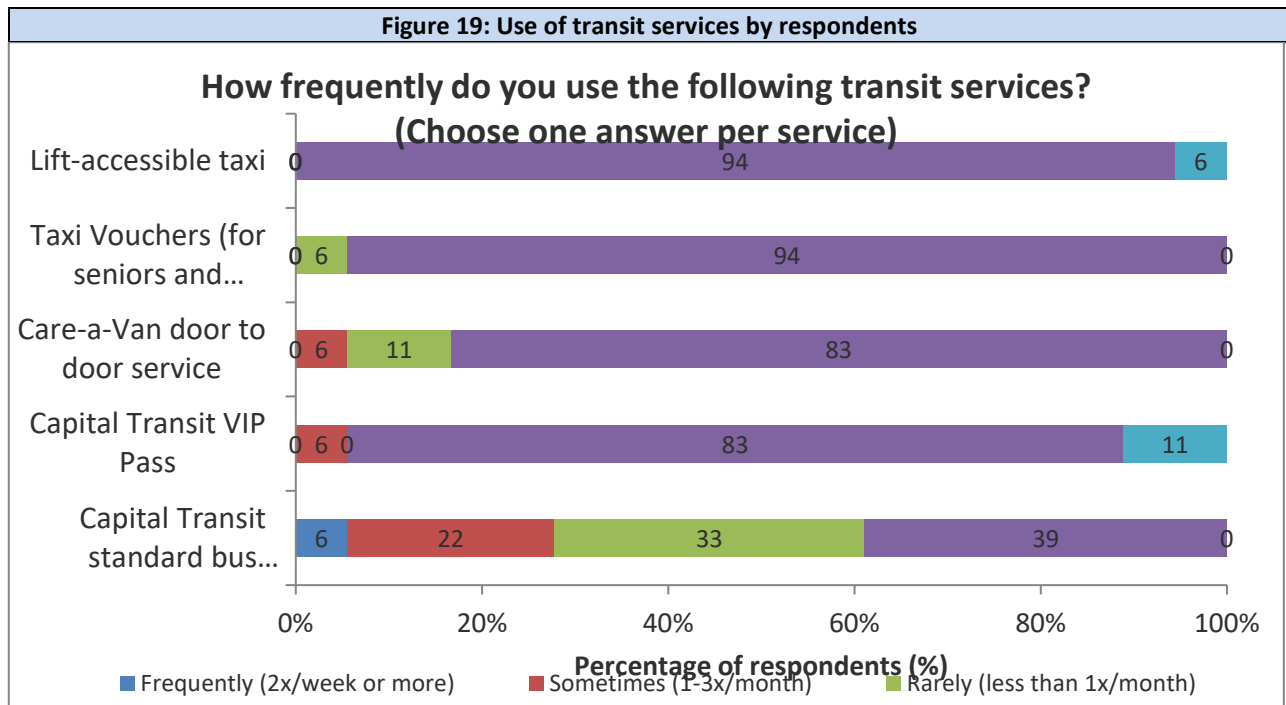
Respondents were asked to report on how a number of aspects regarding current transit services in Juneau impacted upon their ability to access transit services (**Figure 18**). 'Snow or other physical barrier at the bus stop' appears to be the most significant barrier. 'Distances to fixed-route bus stops' and 'don't feel safe using public transportation' also ranked highly.



‘Hours of public transit service’ and ‘Lack of personal care attendant’ (e.g. a travel chaperone) are also worth noting as being ranked negatively. The aspects having least negative impacts related to ‘safety on public transportation’ and ‘hours of service’. It appears that all of these areas should be considered for improvement and many of the aspects are interlinked, for example ‘door to door service’ and ‘distances away from bus stops,’ related and actions to improve one aspect can benefit others.

Use of services

Respondents were asked to comment on how frequently they used the various public transportation services covered by the scope of this study (**Figure 19**). A response option was also provided for ‘Never heard of this service’ to help identify which services required better publicity.



Unsurprisingly, the fixed-route Capital Transit service was the most widely used service followed by CAPITAL AKcess. The Capital Transit VIP pass can be obtained by Juneau residents who have a Medicare Card, receive Social Security due to a disability, are a disabled veteran, or obtain a physician's signature on the VIP/ADA application. The pass provides them with a free bus pass to be used on Capital Transit. The fact that fewer respondents are eligible for this service explains why usage is lower than Capital Transit or CAPITAL AKcess service.

The least used method of transportation was lift taxis. Due to cost of the service compared to CAPITAL AKcess and the limited eligible population that is not in the CAPITAL AKcess service area, the use of taxis related services (both lift taxis and use of the voucher scheme) were the least used by respondents. Lift-equipped taxis and the VIP Pass were also less well-known services, with a significant number of respondents reporting that they had not heard of the service. There is a clear need for these services to be better advertised to promote public awareness.

Open-ended responses

Most questions had an open-end response option and one main question at the end of the survey solicited open-ended responses. The open ended responses are listed below.

- I don't use the accessible taxi and vouchers but I know lots of people who need and rely on them.
- There are certain locations such as out the road, North Douglas, and Eaglecrest that are inaccessible using public transportation. Widening the scope of the transportation, including expanding hours and frequency, would mean more mobility around town for folks.

- People with disabilities love to get outside and will go skiing this winter. With no transportation up to Eaglecrest, this is a huge barrier for many folks who are not able to get up to the mountain on their own accord.
- Need reliable ramp equipped taxis.
- Transportation to Eaglecrest and out the road past the ferry. SAIL helps with transportation but has limited space, and with restrictions due to COVID-19, that space is further limited.
- CBJ takes sincere care in providing thoughtful, helpful service to our city. I feel the public is served well with our public transportation service.
- There are quite a few seniors who do not have ADA cards but they are unable to use the regular bus and need the paratransit service.
- People should be encouraged to use the fixed route system when possible. The Para Transit system is over whelmed with people that could be using the fixed route system. Also it costs the CBJ about \$30 for every ride provided by the Para Transit system, of which nothing is recovered at the door, and \$6 for every ride on the fixed route system, of which \$2 is recovered on some rides.
- As I look at proposed facilities behind the Nugget Mall, sidewalks, properly situated bus stops, and lighting will be essential for providing service in a safe effective way.
- More accessible taxis.

5.2.3 Juneau Coordinated Transportation Coalition (JCTC) Public Meeting

CBJ hosted a publicly advertised meeting of the Juneau Coordinated Transportation Coalition (JCTC) via Zoom on October 1, 2020. The plan was distributed for public comment on **DATE** with a public service announcement and posting on the CBJ website, presented publicly at the CBJ Assembly Public Works and Facilities Committee on November 9, 2020, and was adopted by resolution at a public hearing on November **DATE**. At the October meeting, the JCTC identified the barriers and solutions which were grouped under broader topic areas. Meeting attendees brainstormed gaps in service and opportunities for improvement, reviewed survey results, and identified priorities for action. Attendees also discussed and prioritized projects for grant funding.

6 DEVELOPING PROJECT PRIORITIES

A number of potential transportation improvement projects – some operational and some capital investments - were identified based on the gaps, needs and opportunities, possible solutions, information from service provider interviews, the public questionnaire, and the public meeting.

During the October 1 JCTC meeting, results of the public survey were discussed and priorities were set based on historical priorities from the 2015 Juneau Coordinated Human Services Transportation Plan, survey results, and current community needs.

Five priority projects were identified along with a strategy for achieving each. The goal is to complete all five in the next five years. Projects that are important, but not one of the top five, should also be implemented

as funding and opportunities allow, as all will enhance transportation services to older adults, individuals with disabilities of all ages, and people with lower incomes.

6.1 Priority Projects

These priorities can happen simultaneously and are not necessarily ranked in order of importance.

Priority one is an Education and Awareness Strategy:

Formalize a travel training program for those who need assistance learning how to use fixed route or paratransit service. Include individual training and group classes/field trips.

Conduct an Awareness Campaign - develop simple materials, handouts to determine service eligibility.

Capital Transit was designated as the lead agency responsible for the above projects. They will work and consult with the JCTC on designing a training program and educational materials.

Priority two is a Vehicle Upgrades/Procurement Coordination Strategy:

Analyze strategies for all taxi operators to increase the number of lift accessible taxis.

The CBJ Community Development Department will work on this priority. The CBJ regulates taxis in the city and should consider incentivizing taxi operators to have a certain number of accessible (lift or ramp equipped) taxis as vehicles are replaced.

Priority three is a Service Expansion Strategy about underserved demographics, areas, and times:

As transit fare systems, services and routes are evaluated, consider the needs of people with limited income and the aging population.

Capital Transit will evaluate services as part of the Valley Transit Center project. Transit stops near the new social service campus should be considered.

Priority four is a Facility Maintenance and Improvement Strategy:

Use existing grant funding to purchase trackless snow removal equipment to clear snow on sidewalks and bus stops and increase the number of bus shelters throughout the transit network.

Capital Transit has obtained grant funding the will acquire equipment and construct stops. CBJ should also encourage residents to clear snow from sidewalks in front of their homes and businesses.

Priority five is related to the Improved Scheduling Efficiency and Service Strategy:

Encourage sharing of vehicles by agencies.

An Implementation Outline for each priority is provided in **Section 6.2**.

6.2 JCTC 2020 Grant Proposal Prioritized List

Each year members of the JCTC can apply to AKDOT&PF for Coordinated Transportation Grant Funding. At their October 1, 2020 meeting, the JCTC voted on and prioritized a list of grant proposals for the SFY2021 grant funding cycle. At the time of the meeting, SAIL did not believe it was eligible for funding, and the only project nominated was the Catholic Community Services bus wash bay. After discussions between SAIL, CCS, and AKDOT, it was determined that SAIL could submit for its taxi voucher program, and participants could rank the two priorities by email. Meeting attendance, initial vote tally, and email responses are included in Appendix VIII. Below is the prioritized list with responsible agency:

1. Catholic Community Services requested Capital funding for a Wash Bay for Capital AKcess buses
2. SAIL has requested for Purchase of Services funding for the Taxi Voucher Program

6.3 Prioritized List of Grant Funding Requests

Grant Funding Request 1: Capital Community Services Bus Wash Bay (Capital Funding)	
Description:	A wash bay is required for CAPITAL AKcess paratransit buses operated by CCS.
Clients served by Project:	CAPITAL AKcess serves those who are unable to use the fixed route bus due to disability. This includes those suffering from dementia, traumatic brain injury, those with developmental disabilities, and those with behavioral health challenges, as well as those with physical disabilities. In Fiscal Year 2020, CAPITAL AKcess provided 24,055 rides to 476 individuals, both senior citizens and those under age 60 with disabilities, who require our personalized, door-to-door service in order to access community activities, resources, and services.
Lead Agency/s:	Catholic Community Services
Communities Served:	Juneau;Capital AKcess provides transportation and support to some of Juneau's most vulnerable community members, and the delivery of this service has become even more critical since the COVID-19 pandemic began. Per contract regulations and service standards, daily cleaning of the vehicles is a mandatory part of each driver's shift. In recent years, it has been difficult to meet this requirement year-round, because CCS's pressure washer is outside and freezes over in the winter to the point that it becomes unusable. The paratransit buses don't fit in commercial car washes. In order to meet the terms of the Capital AKcess contract and properly maintain the Capital AKcess vehicles, CCS has determined that construction of a wash bay is necessary.
Implementation Suggested:	A local contractor has examined the area, the required specifications, and provided a quote of \$98,550 for a paratransit bus wash bay that will work year-round.
Possible Available Resources:	The 20% local match required for a capital project equals \$19,710 and CCS will be able to provide this cash match for the sake of complying with the paratransit contract.

Grant Funding Request 2: Taxi Voucher Program (Purchase of Services)
Description: The Taxi Voucher program is a compliment to the lift/ramp-equipped taxi service and fills a critical and “special” niche in the Juneau Coordinated Transportation service array. This program is a compliment – not a replacement – to the valuable services provided by Capital AKcess and Capital Transit. Users of the program are meticulously screened for eligibility (documented disability and/or senior status); are currently limited to \$120 worth of rides per month; and are required to sign a form saying they will only use vouchers when Capital AKcess and/or Capital Transit will not meet their needs.
Clients served by Project: Community Wide seniors and people with disabilities who are below 200% of the poverty guidelines and sometimes are unable to plan ahead to schedule transportation through Capital AKcess; those living outside the Transit/Para-transit boundaries; and those who need transportation before or after the scheduled hours of operation of Transit/Para-transit.
Lead Agency/s: Southeast Alaska Independent Living, Inc. (SAIL)
Communities Served: Juneau and Southeast Community members traveling to Juneau; Last federal fiscal year SAIL served more than 1,300 people with disabilities in 18 communities, over 500 of whom reside in Juneau. Currently, the Juneau Taxi Voucher program has 219 active participants and approximately 51% of those are Trust beneficiaries.
Implementation Suggested: Low income seniors and people with disabilities use the Taxi Voucher program to make on-demand transportation affordable. These users can use any taxi in the vendor’s fleet including the ream-equipped taxis. Users of the program need rides for the full gamut of transportation needs including medical appointments, to receive social services, obtain groceries, and do other errands.
Possible Available Resources: AKDOT&PF Coordinated Transportation Grant Funding: SAIL plans to request \$100,000 in purchase of services dollars for 8,600 rides. Cost to the grant is 11.63 per ride. Total cost per ride is \$19.93 (grant + rider contribution + cab co. bulk discount). The taxi vendor provides a 10% bulk discount. Additionally, the rider pays 50 cents on the dollar.

7 SIGNATURE PAGE OF PARTICIPATING AGENCIES



Juneau Coordinated Transportation Coalition

**City and Borough of Juneau
Community Development Department**

Alex Puri

**City and Borough of Juneau
Capital Transit**

Denise Guizio

Catholic Community Service (CCS)

Marianne Mills, Program Director

Juneau Youth Services

Gus Marx

Southeast Alaska Independent Living (SAIL)

Joan Deefe

St. Vincent De Paul

Dave Ringle **General Manager**

Other JCTC Agencies contacted for participation:

REACH
Juneau Alliance for Mental Health, Inc. (JAMHI)
AWARE
Central Council Tlingit Haida Indian Tribes of Alaska
Juneau Pioneer Home
Juneau Taxi and Tours
Alaska Legal Services
State of Alaska, Department of Transportation & Public Facilities

APPENDICES

Appendix I – Human Services Vehicle Inventory

Note to Draft: JYS and JAMHI vehicle lists are not yet updated

Agency	Description (Year, Make, Model)	Last 4 VIN Numbers	Fleet/Service ID	Vehicle Type	Federal Interest Expires	Fed Interest Status
Capital Transit	2006 D35LF	9752	6650	35' bus		Released
Capital Transit	2010 D35LF	7717	6052	35' bus	2022	Active
Capital Transit	2010 D35LF	7718	6053	35' bus	2022	Active
Capital Transit	2010 D35LF	7719	6054	35' bus	2022	Active
Capital Transit	2010 D35LF	7720	6055	35' bus	2022	Active
Capital Transit	2010 D35LF	7721	6056	35' bus	2022	Active
Capital Transit	2010 D35LF	8551	6057	35' bus	2022	Active
Capital Transit	2010 D35LF	8552	6058	35' bus	2022	Active
Capital Transit	2016 D35LF	7755	6659	35' bus	2028	Active
Capital Transit	2016 D35LF	7756	6660	35' bus	2028	Active
Capital Transit	2016 D35LF	7757	6661	35' bus	2028	Active
Capital Transit	2016 D35LF	7758	6662	35' bus	2028	Active
Capital Transit	2018 D35LF	1100	6863	35' bus	2030	Active
Capital Transit	2018 D35LF	1101	6864	35' bus	2030	Active
Capital Transit	2018 D35LF	1102	6865	35' bus	2030	Active
Capital Transit	2018 D35LF	1103	6866	35' bus	2030	Active
Capital Transit	2018 D35LF	1104	6867	35' bus	2030	Active
Capital Transit	2018 D35LF	1105	6868	35' bus	2030	Active
Capital Transit	2010 Star Trans E350	8229	6020	Cutaway, Narrow Body	2016	N/A
Capital Transit	2010 Star Trans E350	8230	6021	Cutaway, Narrow Body	2016	N/A
Capital Transit	2018 El Dorado Aerolite 210 w/ lift	4558	6840	Cutaway, Narrow Body	2023	Active
Capital Transit	2018 El Dorado Aerolite 210 w/ lift	1505	6841	Cutaway, Narrow Body	2023	Active
Capital Transit	2018 El Dorado Aerolite 210 w/ lift	1506	6842	Cutaway, Narrow Body	2023	Active
Capital Transit	2018 El Dorado Aerolite 210 w/ lift	1507	6843	Cutaway, Narrow Body	2023	Active

2020 Juneau Coordinated Human Services Transportation Plan

Agency	Description (Year, Make, Model)	Last 4 VIN Numbers	Fleet/Service ID	Vehicle Type	Federal Interest Expires	Fed Interest Status
Capital Transit	2018 El Dorado Aerolite 210 w/ lift	1508	6844	Cutaway, Narrow Body	2023	Active
Capital Transit	2018 El Dorado Aerolite 210 w/ lift	1509	6845	Cutaway, Narrow Body	2023	Active
Capital Transit	2018 El Dorado Aerolite 210 w/ lift	1510	6866	Cutaway, Narrow Body	2023	Active
Capital Transit	2018 El Dorado Aerolite 210 w/ lift	1511	6867	Cutaway, Narrow Body	2023	Active
Capital Transit	2008 F350 Truck	2834	6809	Truck		N/A
Capital Transit	2009 Ford Escape	4608	6901	Car, SUV		N/A
Capital Transit	2015 Jeep Patriot	0758	6503	Car, SUV		N/A
Capital Transit	2016 1 ton Ford w/ snow plow	4850	6604	Truck		N/A
Capital Transit	2018 Chevy Bolt EV	5521	6811	Car, EV	2022	Active
Capital Transit	2018 Chevy Bolt EV	5398	6812	Car, EV	2022	Active
Capital Transit	2018 Chevy Bolt EV	6298	6813	Car, EV	2022	Active
Capital Transit	2014 Stertil-Koni Lift	3281	64102	Other		N/A
Capital Transit	2014 Stertil-Koni Lift	3282	64103	Other		N/A
Capital Transit	2014 Stertil-Koni Lift	3283	64104	Other		N/A
Capital Transit	2014 Stertil-Koni Lift	3284	64105	Other		N/A
Capital Transit	2014 Stertil-Koni Lift	3285	64106	Other		N/A
Capital Transit	2014 Stertil-Koni Lift	3287	64107	Other		N/A
Capital Transit	2014 Stertil-Koni Lift	3288	64108	Other		N/A
Capital Transit	1985 Onan Generator	able	65104	Other		N/A
Capital Transit	2016 Bus Washer			Other		N/A
Capital Transit	2007 Aerolite 210	6145	6829	Cutaway, Narrow Body	7/9/2014	Active
Capital Transit	2007 Aerolite 210	6146	6830	Cutaway, Narrow Body	7/9/2014	Active
Capital Transit	2009 Eldorado Aerolite 200	1981	6938	Cutaway, Narrow Body	7/10/2015	Active
Capital Transit	2009 Eldorado Aerolite 200	1982	6939	Cutaway, Narrow Body	7/14/2015	Active
Capital Transit	2009 Eldorado Aerolite 200	1980	6937	Cutaway, Narrow Body	7/10/2015	Active

2020 Juneau Coordinated Human Services Transportation Plan

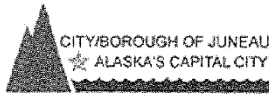
Agency	Description (Year, Make, Model)	Last 4 VIN Numbers	Fleet/Service ID	Vehicle Type	Federal Interest Expires	Fed Interest Status
Capital Transit	2009 Eldorado Aerolite 200	1979	6936	Cutaway, Narrow Body	7/14/2015	Active
Capital Transit	1986 AHE0102020000 Vehicle Hoist	329	66102	Other		N/A
Capital Transit	2002 Trailer	201	6202	Other		N/A
Capital Transit	2001 EG25K Forklift	1517		Other		N/A
Juneau Alliance For The Mentally Ill	1991 Ford Van	4248				N/A
Juneau Alliance For The Mentally Ill	1992 Plymouth Voyager	4581				N/A
Juneau Alliance For The Mentally Ill	Edit	543				N/A
Juneau Youth Services	2004 GMC Safari	73	3	Minivan		N/A
Juneau Youth Services	2008 Ford Eldorado Aerotech 200	1530	23	Cutaway, Standard Body		N/A
Juneau Youth Services	2001 GM Collins Super Bantam	2557	22	Cutaway, Standard Body		N/A
Juneau Youth Services	2006 Subaru Impreza	4972	9	Station Wagon		N/A
Juneau Youth Services	2002 Chevrolet Astro	4664	24	Minivan		N/A
Juneau Youth Services	2006 Toyota Sienna	7506	16	Minivan		N/A
Juneau Youth Services	2005 Chevy Astrovan	6537	7	Minivan		N/A
Juneau Youth Services	1989 Ford Van	9548	5	Van		N/A
Juneau Youth Services	1998 Chevrolet Astro	2301	17	Minivan		N/A
Juneau Youth Services	1995 Chevrolet cutaway bus	3287	2	Cutaway, Narrow Body		N/A
Juneau Youth Services	2001 Chevrolet Collins Super Omni Bus	2126	20	Cutaway, Standard Body		N/A
Juneau Youth Services	2004 GMC Safari	51	14	Minivan		N/A
Juneau Youth Services	2001 Chrysler Town and Country	9367	11	Minivan		N/A
Juneau Youth Services	1984 International Bus	6729	1	30' bus		N/A
Juneau Youth Services	1986 Dodge	4563				N/A

2020 Juneau Coordinated Human Services Transportation Plan

Agency	Description (Year, Make, Model)	Last 4 VIN Numbers	Fleet/Service ID	Vehicle Type	Federal Interest Expires	Fed Interest Status
Juneau Youth Services	2007 Thomas Bus	5400	4	Cutaway, Standard Body		N/A
Juneau Youth Services	1997 Chevrolet Astro	8157	10	Minivan		N/A
Juneau Youth Services	1999 Chevrolet Astro	2125	21	Minivan		N/A
Juneau Youth Services	2003 Dodge Caravan	9517	6	Minivan		N/A
Juneau Youth Services	2004 GMC Safari	7649	8	Minivan		N/A
Juneau Youth Services	1998 GMC Safari	7264	19	Minivan		N/A
Juneau Youth Services	2004 Ford e-150 cargo van	9242	18	Van		N/A
Juneau Youth Services	2003 GMC Safari	4440	13	Minivan		N/A
Juneau Youth Services	1998 Chevrolet Astrovan	7297	12	Minivan		N/A
Juneau Youth Services	1996 Ford Van	59				N/A
Juneau Youth Services	2003 Chevrolet Astrovan	6097	15	Minivan		N/A
REACH	2005 Tan Toyota Sienna	3695		Minivan		N/A
REACH	2012 White Ford E350 with W/C	6156		Van		N/A
REACH	2008 Honda Odyssey Van	8620		Minivan		N/A
REACH	2011 Gray Toyota Sienna	1234		Minivan		N/A
REACH	2010 White Dodge W/C Caravan	3786		Minivan		N/A
REACH	2013 Red Dodge Caravan	1150		Minivan		N/A
REACH	2009 Blue Subaru Forester	2074		Car/SUV		N/A
REACH	2015 White Ford W/C Transit Connect	8055		Van		N/A
REACH	2018 Ford 350 W/C Star Trans Candidate	4634		Bus		N/A
REACH	2018 Black Toyota Rav 4	8734		Car/SUV		N/A
REACH	2015 Blue Ford Transit	4736		Minivan		N/A
SAIL-Juneau	2014 Freightliner Sprinter	5813		Taxi	2018	No
SAIL-Juneau	2016 Ford Transit	5582		Taxi	2020	Yes
SAIL-Juneau	2016 Freightliner Sprinter	0131		ORCA consumer transport	2020	No
SAIL-Juneau	2019 El Dorado	6716		ORCA consumer transport	2025	Yes
SAIL-Juneau	2020 Toyota Sienna	0905		Taxi	2025	Yes

Appendix II - Semi-structured questionnaire distributed to key service providers

Semi-structured questionnaire distributed to service providers
1. What Transportation services do you provide? 2. What particular demographics or groups do you serve? What are the eligibility requirements to receive the service? 3. What is the cost for your service? 4. How many people do you serve per year? Have you seen a change in demand? Do you anticipate any changes in demand in the next five years? 5. How is that service paid for/funded? 6. Do you have any transportation program or capital investments planned for the coming year? 7. What are the opportunities to coordinate your transportation services with other transportation providers in Juneau? 8. What do you see as the greatest community needs for transportation services? Whose needs are not currently being met? 9. What are the biggest barriers to people utilizing transit/para-transit services in Juneau? 10. Can you update the vehicle Inventory?

Appendix III – 2020 Juneau Transportation Needs Survey**Juneau Transportation Needs Survey****Introduction****About this Survey**

Several organizations and agencies in Juneau provide transit services targeted towards seniors, people with disabilities, and low income households. The information gathered by this survey will help the City and Borough of Juneau to identify gaps in Juneau's transit service for these special-needs populations, and to prioritize improvements to better serve target groups. The survey should take no more than 5 minutes to complete. Thank you for taking the time to provide input.

What is the Juneau Coordinated Human Services Transportation Plan?

Targeted transit services are available in Juneau to seniors (60+), people with disabilities, and low income households. The agencies and non-profits that provide these services coordinate their efforts with the city's public transit service and required paratransit service through the Juneau Coordinated Transportation Coalition (JCTC), which is guided by the Juneau Human Services Transportation Plan. In the spring of 2015, the City and Borough of Juneau is collaborating with transit providers, transit users, and members of the public to conduct a regular update of this plan. The planning team will inventory all existing transit services targeted at special needs populations, identify gaps between those services and community needs, and prioritize strategies for improving service. The plan sets the stage for continued coordination among Juneau's transit providers.

[Next](#)



Juneau Transportation Needs Survey

Targeted Groups - For the purposes of this survey, please only consider the transportation needs of Juneau's following groups:

- **Seniors - people aged 60 and older**
- **People with disabilities - those with short or long term disabilities**
- **Low-income households - people with household incomes at or below 150% of the federal poverty level.**

(For example, \$44,730/year or less for a family of four; or \$21,870/year or less for a family of 1 – equivalent to \$10.94 per hour.)

1. Are the local transportation needs of the below populations being met in Juneau?

	Always	Mostly	Sometimes	Never	Don't Know
Seniors	☐	☐	☐	☐	☐
People with Disabilities	☐	☐	☐	☐	☐
Low Income Households	☐	☐	☐	☐	☐

Additional Comments:

2020 Juneau Coordinated Human Services Transportation Plan

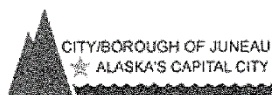
2. Which programs or services are the most important in order to provide transit service to Juneau's seniors, people with disabilities, and low income households?

	Needs much improvement	Could be better	Needs no improvement	Not needed	I don't know
Snow clearance at bus stops	☐	☐	☐	☐	☐
Taxi vouchers	☐	☐	☐	☐	☐
Lift-equipped taxis	☐	☐	☐	☐	☐
Door-to-door transit	☐	☐	☐	☐	☐
Capital Transit VIP passes	☐	☐	☐	☐	☐
Bus service area	☐	☐	☐	☐	☐
Bus service hours	☐	☐	☐	☐	☐
Improved dispatch technology	☐	☐	☐	☐	☐
Medically related non-emergency transport	☐	☐	☐	☐	☐
Education/training programs on how to use public transit	☐	☐	☐	☐	☐

Additional Comments:

Prev

Next



Juneau Transportation Needs Survey

3. How much do the following things impact the ability of seniors, people with disabilities, or low income households to access transit services in Juneau?

	Not an Impact	Negative Impact	Very Negative Impact	Not applicable or don't know
Affordability	☐	☐	☐	☐
Eligibility for door-to-door transit services	☐	☐	☐	☐
Distance to/from the bus stop	☐	☐	☐	☐
Hours of public transit service	☐	☐	☐	☐
Lack of information about available services	☐	☐	☐	☐
Snow or other physical barrier at bus stop	☐	☐	☐	☐
Lack of personal care attendant	☐	☐	☐	☐
Don't feel safe using public transportation	☐	☐	☐	☐

Additional Comments:

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Juneau Transportation Needs Survey

4. How frequently do you use the following transit services?

	Frequently (2x/week or more)	Sometimes (1- 3x/month)	Rarely (less than 1x/month)	Never	I have never heard of this service	I don't know
Capital Transit standard bus service	☐	☐	☐	☐	☐	☐
Capital Transit VIP Pass	☐	☐	☐	☐	☐	☐
Care-a-Van door to door service	☐	☐	☐	☐	☐	☐
Taxi Vouchers (for seniors and people with disabilities)	☐	☐	☐	☐	☐	☐
Lift-accessible taxi	☐	☐	☐	☐	☐	☐

Additional Comments:

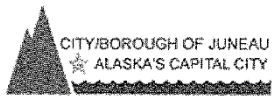
* 5. Which of the following best describes you? (Choose all that apply)

- ☐ Senior (60+)
- ☐ Person with a disability
- ☐ Member of a low-income household
- ☐ Educator
- ☐ Transit advocate
- ☐ Social Service Provider
- ☐ Government Employee
- ☐ Taxi Operator
- ☐ Public Transportation Worker
- ☐ Private Bus Operator
- ☐ Other (please specify)

6. What neighborhood do you live in?

- ☐ Douglas
- ☐ North Douglas
- ☐ Downtown Juneau
- ☐ West Juneau
- ☐ Thane
- ☐ Twin Lakes
- ☐ Lemon Creek
- ☐ Lower Mendenhall Valley
- ☐ Upper Mendenhall Valley
- ☐ Auke Bay
- ☐ Out the Road
- ☐ Other (please specify)

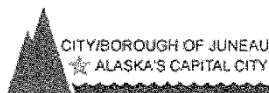
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Juneau Transportation Needs Survey

7. Are there any other unmet transit needs for seniors, people with disabilities and low income households in Juneau?

[Prev](#) [Next](#)



Juneau Transportation Needs Survey

Thank you for completing the Juneau Transportation Needs Survey. To follow the 2015 update to the Juneau Coordinated Human Services Transportation Plan, visit juneau.org/cdd. To view past plans, visit juneautransportation.org.

If you would like to receive occasional updates about the Juneau Coordinated Human Services Transportation Plan during the plan update process over the next three months, please leave your contact information below. Note: All survey responses will be aggregated and kept confidential.

8. Name (optional):

9. Email (optional):

Prev

Done

Appendix IV – JCTC Fact Sheet



VI.0; 4.24.2013

Juneau Coordinated Transportation Coalition



WHO

JCTC partners are organizations that provide or are concerned about transportation in Juneau, Alaska.

PARTICIPANTS OF JCTC HAVE INCLUDED:

Alaska Mobility Coalition AWARE Capital Transit
Central Council Tlingit Haida Indian Tribes of Alaska City and Borough of Juneau
Juneau Economic Development Council Juneau Alliance for Mental Health, Inc.
Juneau Pioneer Home Juneau Taxi and Tours Juneau Youth Services
REACH SAGA/Americorps Southeast Alaska Independent Living (SAIL)
Southeast Senior Services (CCS) St. Vincent de Paul

TYPES OF COMMUNITY PARTNERS THAT MIGHT BE INTERESTED IN PARTICIPATING IN JCTC INCLUDE:

- Private businesses
- Local governments
- Nonprofit organizations
- Operators of public transportation including private operators
- Religious institutions
- Tribal governments
- Taxi operators
- Tourism operators



WHEN

JCTC WAS FORMED
July 25, 2005
AND CONTINUES TO MEET –QUARTERLY

Since its inception, JCTC has been involved in the distribution of over \$1,000,000 in grants to JCTC partners through DOT/FTA; over \$500,000 (non-capital/POS) was spent in the local economy; at least 12 vehicles were purchased.



WHAT

JCTC is a coalition of community partners that work together to make the most of available resources to improve the effectiveness and efficiency of transportation in Juneau, Alaska.



HOW

A key activity that JCTC carries out is the ranking of funding requests from member agencies and submission of these recommendations to the City and Borough of Juneau Assembly.

Types of projects that have been funded in the past include:

- Voucher programs
- Replacement vehicles
- New vehicles

JCTC WORKS TO ACCOMPLISH THE FOLLOWING GOALS:

- Goal 1** Maximize transportation resources within the City and Borough to meet the specific needs of all riders
- Goal 2** Ensure providers can participate to a level that complements their agency's services
- Goal 3** Leverage funding opportunities that maximize transportation resource opportunities within the community
- Goal 4** Increase awareness and support of transportation services to all community sectors

To be eligible for funding from the State for a transportation project, your organization must:

Participate in the local Coordinated Transportation Process



Annually register in the State's eGrant system (tinyurl.com/bggfbr)



WHY

- The quality of life in our community of Juneau is improved when all residents can use transportation that is effective and efficient.
- State and Federal agencies require human service transportation providers to coordinate their activities in order to be eligible for certain sources of funding.

Learn more at:
www.juneautransportation.org

Appendix V - Eligibility forms

Current ADA Eligibility Form

Capital Transit V.I.P. BUS PASS For Persons with Disabilities Eligibility Criteria and Conditions

What is it?

The V.I.P. bus pass is for persons with disabilities who use Capital Transit. It allows qualified individuals to ride free. Persons certified as "ADA eligible" may also use the Care-A-Van service. The V.I.P. pass is intended to increase the availability and convenience of public transit to persons with disabilities in Juneau.

Who is eligible?

Any person who presents proof of one of the following conditions is eligible to obtain a V.I.P. bus pass:

1. Is currently eligible for Social Security Disability Benefits or currently receives Supplemental Security Income Benefits due to a disability.
2. Is currently certified by the Veterans Administration at a 40 percent or greater disability level.
3. Has a valid Medicare Card issued by the Social Security Administration.
4. Is certified by a licensed physician as meeting one of the medical criteria listed on the following page.

To use the Care-A-Van service an individual must be certified as eligible under the Americans with Disabilities Act (ADA) requirements. These persons must also have their physician complete the last page of this application, Request for Certification of ADA Paratransit Eligibility.

Where is it issued?

Eligible persons may apply for a V.I.P. bus pass at the Capital Transit office at 10099 Bentwood Place or the City and Borough of Juneau Sales Tax Office in the Municipal Building, 155 South Seward Street. Simply bring in the completed form found on the last pages of this information and a valid photo identification card.

How long is it valid?

Passes issued to persons with permanent disabilities will be valid indefinitely. No renewal is necessary. Temporary passes may be issued to persons with disabilities that will last no longer than a year, including those persons qualifying under Section 6.,4. of the Medical Eligibility Criteria. These passes will carry an expiration date and may be renewed only if the disability continues beyond that date.

What does it cost?

There is no charge to obtain the pass. Replacement passes may be obtained for a fee of \$2.00.

How does it work?

The pass is an identification card which is used by the holder to board the bus at no cost. The holder of a valid pass must simply show the pass to the bus driver as they board. The pass must be shown each time they board and must be surrendered to the driver if requested. Persons certified as ADA Paratransit Eligible may also use the Care-A-Van service at no cost. These persons may also use the V.I.P. pass to access paratransit service in other communities across the United States.



Medical Eligibility Criteria

SECTION 1. NON-AMBULATORY DISABILITIES

1. **Wheelchair-User.** Impairments which, regardless of cause, confine disabled individuals to wheelchairs.

SECTION 2. SEMI-AMBULATORY PHYSICAL DISABILITIES

1. **Restricted Mobility.** Impairments which cause disabled individuals to walk with difficulty including, but not limited to, individuals using a long leg brace, a walker or crutches to achieve mobility or birth defects and other muscular/skeletal disabilities, including dwarfism, causing mobility restriction.
2. **Arthritis.** Disabled persons who suffer from arthritis causing a functional motor defect in any two major limbs. (American Rheumatism Association criteria may be used as a guideline for the determination of arthritic handicap; Therapeutic Grade III, Functional Class III, or Anatomical State III or worse is evidence of arthritic handicap.)
3. **Loss of Extremities.** Disabled persons who suffer anatomical deformity of, or amputation of both hands, one hand and one foot, or lower extremity at or above the tarsal region. Loss of major function may be due to degenerative changes associated with vascular or neurological deficiencies, traumatic loss of muscle mass or tendons, bony or fibrous ankylosis at unfavorable angle, or joint subluxation or instability.
4. **Cerebrovascular Accident.** Disabled persons displaying one of the following, four months post-CVA:
 - a. Pseudobulbar palsy; or
 - b. Functional motor defect in any of two extremities; or
 - c. Ataxia affecting two extremities substantiated by appropriate cerebellar signs or proprioceptive loss.
5. **Respiratory.** Disabled persons suffering respiratory impairment (dyspnea) of Class 3 or greater as defined by "Guides to the Evaluation of Permanent Impairment: The Respiratory System," Journal of the American Medical Association, 194:919 (1965).
6. **Cardiac.** Disabled persons suffering functional classifications III or IV, and therapeutic classifications C, D, or E cardiac disease as defined by Diseases of the Heart and Blood Vessels - Nomenclature and Criteria for Diagnosis, New York Heart Assoc. (6th Edition).
7. **Dialysis.** Disabled persons who must use a kidney dialysis machine in order to live.
8. **Disorders of Spine.** Persons disabled by one or more of the following:
 - a. Fracture of vertebra, residuals or, with cord involvement with appropriate motor and sensory loss.
 - b. Generalized osteoporosis with pain, limitation of back motion, paravertebral muscle spasms, and compression fracture of vertebra.
 - c. Ankylosis or fixation of cervical or dorsolumbar spine at 30 degrees or more of flexion measured from the neutral position and one of the following:
 - 1) Calcification of the anterior and lateral ligaments as shown by x-ray.
 - 2) Dilateral ankylosis of sacroiliac joints and abnormal apophyseal articulation as shown by x-ray.
9. **Nerve Root Compression Syndrome.** A person disabled due to any cause by:
 - a. Pain and motion limitation in back of neck; and
 - b. Cervical or lumbar nerve root compression as evidenced by appropriate radicular distribution of sensory, motor and reflex abnormalities.
10. **Motor.** Persons disabled by one or more of the following:
 - a. Faulty coordination or palsy from brain, spinal or peripheral nerve injury.
 - b. A functional motor deficit in any two limbs.
 - c. Manifestations significantly reducing mobility, coordination and perceptiveness not accounted for in prior categories.

SECTION 3. VISUAL DISABILITIES

1. Persons disabled because of:
 - a. Visual acuity of 20/200 or less in the better eye with correcting lenses;
 - b. Contraction of visual field:
 - 1) So the widest diameter of visual field subtending an angular distance is no greater than 20 degrees; or

- 2) To 10 degrees or less from the point of fixation; or
- 3) To 20 percent or less visual field efficiency.

2. Disabled persons who, by reason of a visual impairment, do not qualify for a Driver's License under regulations of the Alaska State Department of Motor Vehicles.

SECTION 4. HEARING DISABILITIES

1. Persons disabled because of hearing impairments manifested by one or more of the following:
 - a. Better ear pure tone average of 90 dB HL (unaided) for tones at 500, 1000, 2000 Hz.
 - b. Best speech discrimination score at or below 40% (unaided) as measured with standardized testing materials.
2. Eligibility may be certified by a physician or by an audiologist certified by the American Speech, Language, Hearing Association.

SECTION 5. NEUROLOGICAL DISABILITIES

1. **Epilepsy**
 - a. Persons disabled by reason of:
 - 1) A clinical disorder involving impairment of consciousness, characterized by uncontrolled seizures (grand mal or psychomotor) substantiated by EEG occurring more frequently than once per week in spite of prescribed treatment with:
 - a) Diurnal episodes (loss of consciousness and convulsive seizure); or
 - b) Nocturnal episodes which show residuals interfering with activity during the day; or
 - c) A disorder involving petit mal or mild psychomotor seizures substantiated by EEG occurring more frequently than once per week in spite of prescribed treatment with:
 - i. Alteration of awareness or loss of consciousness; and
 - ii. Transient postictal manifestations of conventional or antisocial behavior.
 - b. Persons exhibiting seizure-free control for a continuous period of more than six (6) months duration are not included in the statement of epilepsy defined in this section.
2. **Neurological Handicap.** A person disabled by cerebral palsy, muscular sclerosis, or other neurological and physical impairments not controlled by medication.

SECTION 6. MENTAL DISABILITIES

1. **Developmental Disabilities.** A person disabled due to mental retardation or other conditions found to be closely related to mental retardation or to require treatment similar to that required by mentally retarded individuals and,
 - a. the disability originates before such individual attains age 18,
 - b. has continued, or can be expected to continue, indefinitely,
 - c. the disability constitutes a substantial handicap to such individual.
2. **Adult Mental Retardation.** Disabled persons who by reason of accident or illness occurring after age 18 are in a substantially similar condition to a developmentally disabled individual.
3. **Autism.** Persons disabled by reason of a syndrome described as consisting of withdrawal, very inadequate social relationships, language disturbances, and monotonously repetitive motor behavior appearing generally before the age of six and characterized by severe withdrawal and inappropriate response to extend stimuli.
4. **Mentally Disordered Disabilities (Emotionally Disturbed).** **TEMPORARY PERMITS ONLY.** Those persons diagnosed as substantially disabled by mental disturbances who:
 - a. Are living in a board and care home and receiving state or federal financial assistance and participate in a state or federally funded work activity center or workshop; or
 - b. Are living at home under supervision and participation in a state or federally funded state or federal work activity center or workshop; or
 - c. Are participating in any training or rehabilitation program established under federal, state, borough or city governmental agencies.

Capital Transit V.I.P. BUS PASS

Application

Name _____

Address, mailing _____

residence _____

Telephone Home _____ Work _____

Date of Birth _____ Height _____ Weight _____

If you are eligible on the basis of items 1, 2, or 3 listed under Who is Eligible, please attach evidence and sign below. If you are eligible on the basis of item 4, the Medical Eligibility Criteria, please have your physician complete the bottom half of this page. If you are applying for certification of ADA paratransit eligibility, please have your physician complete the back of this form also.

I hereby authorize the physician below to release any information necessary to complete this certification. I understand that if any of the statements made on this certification are false, I will lose the privileges granted by the V.I.P. bus pass. I understand the pass remains the property of Capital Transit and must be surrendered to a Capital Transit employee upon demand.

Applicant's Signature _____ Date _____

Physician's Certification for Persons with Disabilities

I certify that _____ meets
applicant's name

the medical eligibility criteria, Section _____, and is disabled
section number

temporarily _____, or permanently _____ (please check one).

To the physician: The applicant must meet a specific criteria listed under the medical eligibility criteria.

Physician's signature _____ Date _____

Physician's name _____

Telephone _____ Address _____

To determine eligibility for the Care-A-Van service, please continue on the back of this form.

**This section needs to be completed by the physician
for Care-A-Van services.**

Physicians's Certification of ADA Paratransit Eligibility

To the physician: Federal law requires that Capital Transit provide paratransit service (Care-A-Van) to persons who cannot use regular bus service. Please answer each of the questions below. These responses will be the basis for a determination of whether this person can use the regular bus service.

1) If the persons has a disability effecting mobility, is the person:

Able to move 200 feet without the assistance of another person?	Yes ____	No ____
Able to move 1/4 mile without the assistance of another person?	Yes ____	No ____
Able to climb three 12-inch steps without the assistance of another person?	Yes ____	No ____
Able to wait outside without support for 10 minutes?	Yes ____	No ____
Does this person use any mobility aids including a guide dog, or personal care attendant? Please describe:	_____ _____ _____	

2) If the person has a cognitive disability, is the person able to:

Give addresses and telephone numbers upon request?	Yes ____	No ____
Recognize a destination or landmark?	Yes ____	No ____
Deal with unexpected situations, or change in routine?	Yes ____	No ____
Ask for, understand and follow simple directions?	Yes ____	No ____
Safely negotiate traffic as a pedestrian?	Yes ____	No ____

3) If the person has a visual impairment:

Does this person have visual disability meeting the Medical Eligibility Criteria Section 3.1.?	Yes ____	No ____
---	----------	---------

If there any other effect of the disability of which the transportation provider should be aware?

To qualify as "ADA eligible", this individual must be incapable of performing any one of the described actions described in parts 1 or 2, or have a visual disability as described in part 3.

Sail Taxi Voucher Application Form Proposed



Things to know about SAIL's Taxi Account Program



- Application forms must be submitted in person at the SAIL office. Please bring a valid ID and/or a VIP Bus Pass or some other proof of age/disability when applying.
 - ❖ Our Taxi Program funding is contingent upon our customers using this program as a **supplementary service** to and not a replacement of Care-a-Van or Capital Transit. Please remember to use CAV and/or Capital Transit when available and only use your taxi account when those two options are unavailable.
 - ❖ Misuse or abuse of the program, its partners or staff could cause you to lose your eligibility to participate in this program.
 - ❖ To ensure there are enough funds for the entire grant year, we must limit the amount we use each month. Once that limit is reached, no further funds will be available until the first of the next calendar month. We do not make personal phone calls when we are out of taxi funds.
 - ❖ Office hours are 9:00 AM to 5:00 PM Monday-Friday, excluding regular holidays.
 - ❖ **Please note that taxi funds have an expiration date. Participants should try not to over-pay to their taxi account in case you are unable to use all of them before they expire.**
 - ❖ Every taxi account card shows the cab company's name, telephone number and the usual expiration date of the funds.
 - ❖ **There are no refunds available.**
 - ❖ You may expect a receipt from the cab driver for every trip taken.
 - ❖ Cash, checks, Debit and/or Credit cards can be used to pay for taxi account funds. TVR, 477, and DVR can authorize case services.
 - ❖ Taxi funds can be used to pay fares for rides in the Juneau area only, and only with Juneau Taxi & Tours cabs. You do not need to tell the dispatcher that you will use vouchers to pay your fare. Nor should you be asked to pay anything extra to use your taxi account and/or to load a wheelchair.
- If you require an attendant, he/she may accompany you in the taxi. You may pay his or her fare with your taxi account funds as long as you travel & remain together the entire trip. You will not be charged extra for your attendant.
- You may not give your Taxi Program Card to anyone for any reason. Your friends & relatives may **NOT** use your funds to pay their taxi fares, even if they are running errands for you.
- Please note that your best chances to access the wheelchair accessible vehicle is by calling in advance, preferably at least an hour or two if not a day, in order to ensure another patron is not using the vehicle. Again, the wheelchair cab is a **supplement** to Care-A-Van and Capital Transit, not a replacement of those services.
 - Please notify SAIL if you encounter any problems with the using the Taxi Program. We will be logging issues and complaints at our office. Our phone number is 586-4920.



Taxi Consumer Intake

Taxi Card Identification # _____ Intake Date: _____

Name: _____ Date of Birth: _____

Physical Address: _____ City: _____ Zip _____

Mailing Address if Different: _____ City: _____ Zip _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address: _____ Primary Language: _____

Marital Status: _____ Gender: Male _____ Female _____

How would you like to receive SAIL's Quarterly Newsletter? Email _____ Mailing Address _____ Not interested? _____

Are you registered to vote? Yes _____ No _____ If no, can SAIL help you register? Yes _____ No _____

Ethnicity:

_____ African American _____ AK Native _____ Asian _____ American Indian
 _____ Caucasian _____ Hispanic/Latino _____ Pacific Islander _____ Unknown/Other

Life and Health Issues

What health or life issues do you experience for which you are applying for SAIL's taxi voucher program? (Check all that apply)

- ☐ Mental Illness ☐ Developmental Disabilities ☐ Traumatic Brain Injury
☐ Physical Disability ☐ Wheelchair User ☐ Chronic Alcoholism
☐ Alzheimer's and other dementias ☐ Other _____ (includes those over 60 with no disability)

What is your disability _____

What is the primary purpose for using SAIL's taxi voucher program? (check one)

- ☐ Employment ☐ Medical ☐ Shopping/Personal ☐ Social/Recreation

Drivers License # _____ State: _____ ID Card # _____ State: _____
 CBJ VIP Card# _____ CBJ Senior Sales Tax Exemption Card # _____

Current Housing Situation:

Is your housing subsidized: Yes _____ No _____ Is your residence accessible? Yes _____ No _____ Accessibility Needed _____
 Do you feel safe in your home? Yes _____ No _____ If no, please discuss with SAIL staff.

_____ Group Home _____ Own House/Apt. _____ Parent/Guardian Home _____ Hotel _____ Transitional _____ Rent House/Apt.
 _____ Primary Care Facility (nursing home etc.) If living in an institution, do you live there by choice? Yes _____ No _____
 _____ Homeless

_____ Living alone _____ Living w/family/friends _____ Assisted living _____ Supported living _____ Living alone with PC

2020 Juneau Coordinated Human Services Transportation Plan

To be eligible for this program, your monthly household income must not exceed the amounts below for your Household Size (200% of the Federal Poverty Guidelines):

Household Size	Monthly Income
1	\$2328
2	\$3154
3	\$3978
4	\$4804
5	\$5628
6	\$6454
7	\$7278
8	\$8104
Each additional person	\$ 825

Signing This Form Means That I Understand and Agree That:

1. This Taxi discount program is for my use only.
2. I may not share my card with anyone else.
3. This program is meant to supplement, not replace current transportation systems and is meant to be used when other options are unavailable because of their hours, service areas or other factors such as an emergency that prevent use of those services.
4. I meet the financial eligibility requirements of the program listed above.
5. Breaking any of these agreements and/or misuse of abuse of the program, its partners or staff could cause me to lose my eligibility to participate in this program.

Eligibility Statement

In accordance with Department of Education 34 CFR. Parts 364, 365, 366, 367 Subpart D, Paragraph 364.40 this statement of eligibility is necessary. By the signature of the SAIL staff below, it is certified that the applicant has met the basic requirements specified in Paragraph 364.40. These are: The individual applying for or receiving services is an individual with a significant disability.

SAIL Staff Signature

Date

- I acknowledge that SAIL staff has explained the purpose of the Client Assistance Program (CAP) to me and provided contact information for offices statewide. Please initial _____
- I understand SAIL provides services without regard to race, color or national origin. To find out more about SAIL's nondiscrimination obligations or file a complaint, I can call SAIL at (907) 586-4920 and ask for the Executive or Deputy Director. Please initial _____
- I would like to create an Independent Living Plan: Yes ___ No ___ Initial _____
- I would like to waive my right to create an Independent Living Plan, I understand that I can create an IL Plan with SAIL in the future if I so choose: Yes ___ No ___ Initial _____

Consumer Signature

Date

SAIL Staff Signature

Date

Parent or Guardian (If Applicable)

Date

For Office Use Only

Initial Intake Date: _____ MiCIL Date: _____ Exceed Date: _____ Exit Date: _____
 ROI _____ Photo Release _____ IL Plan (If Requested) _____
 *If ORCA or other activities: ROL _____ DSUSA _____ Activity Form _____

Appendix VI – Attendance Report from JCTC Public meeting

Attendee Report		
Report Generated:	10/1/2020 13:47	
Topic	Webinar ID	Actual Start Time
JCTC Stakeholder Meeting	967 8198 5851	10/1/2020 11:54
Host Details		
Attended	User Name (Original Name)	Email
Yes	Community Development	brenwynne.grigg@juneau.org
Panelist Details		
Attended	User Name (Original Name)	Email
Yes	MarianneMills	marianne.mills@ccsjuneau.org
Yes	Joan O'Keefe	jokeefe@sailinc.org
Yes	Jack Scholz	jack.scholz@zoho.com
Yes	RachelMacSarrow	rachel.macsarrow@ccsjuneau.org
Yes	Dave Ringle	Dave@svdpjuneau.org
Yes	Gus Marx	gusm@jys.org
Yes	Capital Transit	denise.guizio@juneau.org
Attendee Details		
Attended	User Name (Original Name)	
Yes	MarianneMills	
Yes	Joan O'Keefe	
Yes	Jack Scholz	
Yes	RachelMacSarrow	
Yes	Dave Ringle	
Yes	vanessa	
Yes	Gus Marx	
Yes	Capital Transit	

Appendix VII – JCTC 2020 Grant Proposal Applications

The Juneau Coordinated Transportation Coalition (JCTC), Juneau's Coordinated Human Services Transportation Provider Coalition, invites funding prioritization requests from member agencies for transportation projects.

For inclusion in the 2020 Juneau Human Services Transportation Plan. Capital projects in transit include both capital to purchase (or retrofit/rebuild) a vehicle, to purchase transportation assistance devices, and funds for "purchased transportation services," whereby a grant pays for the purchase of rides ON PUBLIC TRANSIT for the clients of a human services agency.

PLEASE EMAIL FUNDING PRIORITIZATION REQUESTS to Chelsea Wallace at the City and Borough of Juneau Community Development Department.
Email to chelsea.wallace@juneau.org.

Requesting Agency Information:

Agency: Catholic Community Service, Inc.

Contact Person: Rachel MacSarrow Phone: 907-463-6164

Email: rachel.macsarrow@ccsjuneau.org

Title/Description of Funding Request: We seek funding for a special Capital Project: A Wash Bay for Capital AKcess paratransit buses

(The use and type of the vehicle or other capital purchase your agency seeks funding for)

Question 1) Can Capital Transit/CAPITAL AKcess currently meet the needs of the requesting agency's project?

Answer: Capital AKcess provides transportation and support to some of Juneau's most vulnerable community members, and the delivery of this service has become even more critical since the COVID-19 pandemic began. Per contract regulations and as part of our commitment to maintaining the Capital AKcess vehicles and providing excellent service to our clients, daily cleaning of the vehicles is a mandatory part of each driver's shift. In recent years, we have had trouble meeting this requirement year-round, because our pressure washer is outside and freezes over in the winter to the point that it becomes unusable. We have tried utilizing car washes throughout the city, but are unable to fit our vans in the available public wash bays. In an attempt to find a solution to this issue, we have reached out to other agencies in the community to seek use of their washing facilities, such as First Student and Holland America/Princess, but were told that those agencies do not have covered wash bays and face the same challenges that we do during the winter months. In order to meet the terms of the Capital AKcess contract and properly maintain the Capital AKcess vehicles, we have determined that construction of a wash bay is necessary. Grant Administrator Meleta Winn from Alaska Community Transit has confirmed that we are eligible to apply for this capital project.

Question 2) Does the requesting agency serve persons with disabilities? Beneficiaries of the Alaska Mental Health Trust? (Persons suffering from dementia, TBI, persons with developmental disabilities, persons with mental illness, and persons who experience chronic

substance abuse.) Please describe clients who will use this transportation, including approximate numbers served per year.

Answer: Our priority is to serve those who are unable to use the fixed route bus due to disability. This includes those suffering from dementia, traumatic brain injury, those with developmental disabilities, and those with behavioral health challenges, as well as those with physical disabilities. In Fiscal Year 2020, we provided 24,055 rides to 476 individuals, both senior citizens and those under age 60 with disabilities, who require our personalized, door-to-door service in order to access community activities, resources, and services. We strive to reach those at greatest risk of losing their health, safety or independent living, such as people living below the Federal Poverty Guideline, those with the greatest functional need, and those with the greatest social need. Functional need can mean limited intellectual or physical ability to perform activities of daily living and/or instrumental activities of daily living, having a disability, and/or an acute or chronic health condition.

Question 3) Describe these clients' specific social service, treatment, or medical and transportation needs to be addressed by this request.

Answer: The vast majority of those who use CAPITAL AKcess are either unable to access the fixed route bus or find it very challenging, for example, if they live on a road with a steep incline or several blocks from a bus stop. In fact, in the icy winter months, attempting to walk or wheel to the bus stop can be life-threatening. Those with medical problems need the extra help to get on and off the vehicle safely and appreciate the door-to-door escorting service provided by all CAPITAL AKcess drivers. Passengers need access to medical care, to social service agencies, to go to the store, to jobs, to the post office, to visit friends, essentially anywhere they want to go within the service area (¾ of a mile past the bus route).

Question 4) How much would your project cost? What type of vehicle do you wish to purchase and would it be used or new? If you want "purchased services" please estimate the numbers of hours of service per week or month that clients would be using transportation services.

Answer: A local contractor has examined the area, the required specifications, and given us a quote of \$98,550 for a paratransit bus wash bay that will work year-round.

Question 5) These projects may require local match funds. Is your agency able to provide the cash match to buy the vehicle?

Answer: The 20% local match required for a capital project equals \$19,710 and our agency will be able to provide this cash match for the sake of complying with the paratransit contract.

Question 6) You must guarantee that you will share the vehicle in case of a public emergency in the community. In the absence of such an emergency, can you offer any way that other human service agencies in Juneau could realistically share the use of the vehicle you are requesting? Explain why, how, or why not.

Answer: Not applicable.

Question 7) Is this request for a NEW vehicle that will be ADDED to your fleet, or is it for REPLACEMENT of a vehicle currently in your fleet? _____

If the request is for a replacement vehicle, please describe the vehicle it would replace (age, miles, condition).

Description of vehicle to be replaced: Not applicable.

20) Additional Comments:

The Capital AKcess program is extremely important to us, and our relationship with Capital Transit that allows us to operate the program on their behalf is one of Catholic Community Service's most long-standing collaborations – it has shaped who we are as an agency. We strive for excellence in every aspect of program operations, and the lack of a consistent way to meet this requirement of our contract has been an ongoing concern to us. We would immensely appreciate the opportunity to construct a proper wash bay that would allow us to keep the paratransit buses clean and well cared-for year-round. We thank you for your consideration.

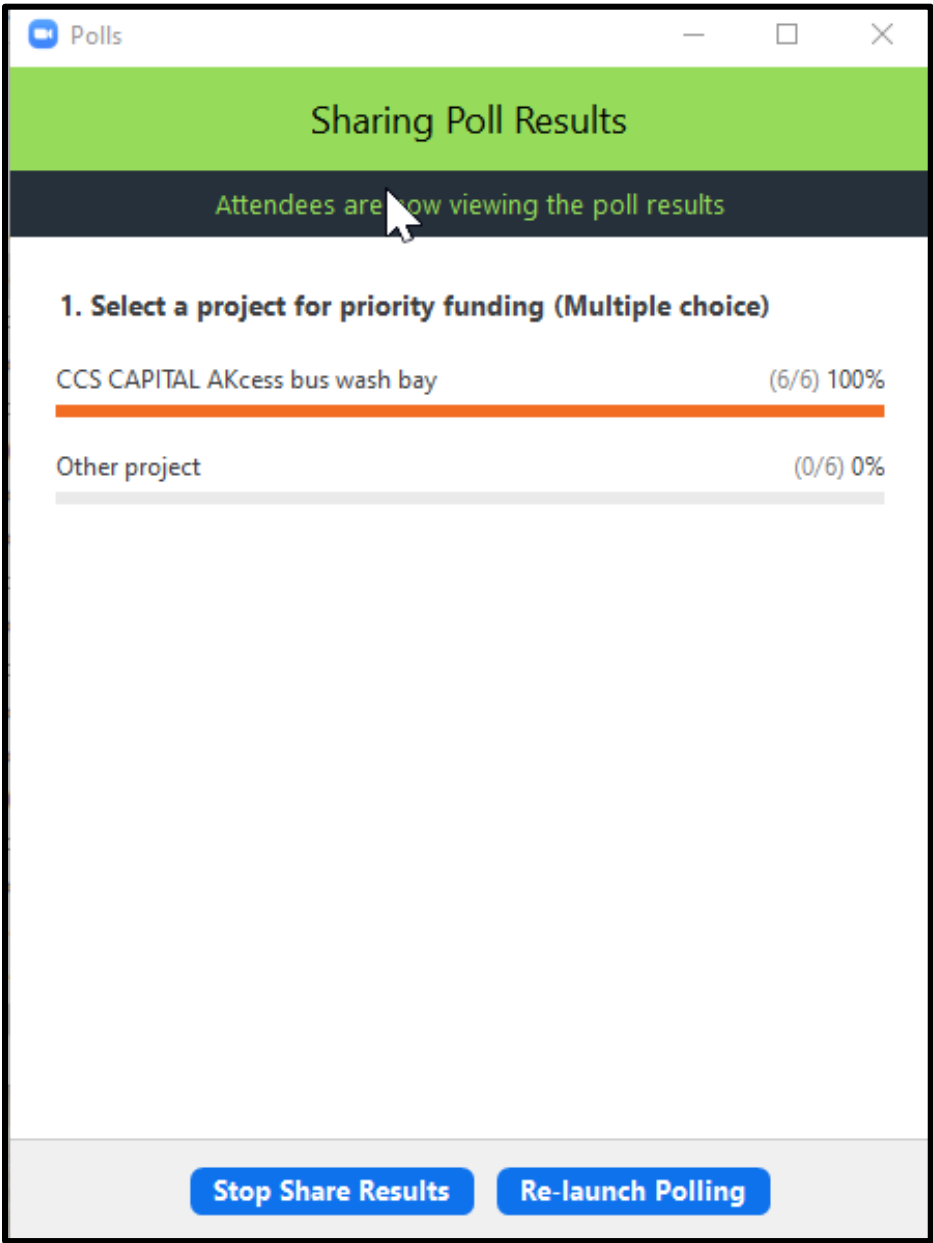
Process to review and prioritize funding requests:

The JCTC will meet and discuss the proposed projects and make a prioritized list of grant funding nomination projects.

You can read more about the state process, state timeline, and grant qualifications online at: http://www.dot.alaska.gov/stwdplng/transit/hs_application_info.shtml. Please notice that no human service agency may apply unless the agency's request has been set as a priority under a local process, including a local government official resolution listing the agency's project as a community priority. The City and Borough of Juneau (CBJ) Assembly serves this function for the coordination of human services and public transit in Juneau. The priority recommendations from the JCTC will be forwarded to the CBJ Assembly for formal adoption by resolution in November 2020.

Appendix VIII – Voting on Grant Proposals

Meeting Results



Email Voting Results

From: [Denise Guizio](#)
To: [Marianne Mills](#)
Cc: [Dave Ringle](#); [Alexandra Pierce](#); [Adolfsson, Julius A \(DOT\)](#); [Gus Marx](#); [Howard, Debbi A \(DOT\)](#); [Jack Scholz](#); [Rachel MacSarrow](#); [dave@svdpjuneau.org](#); [jokeefe@sailinc.org](#)
Subject: Re: JCTC E-mail vote
Date: Saturday, October 3, 2020 5:56:23 PM

Capital Transit votes yes.

Sent from my iPhone

From: [Marianne Mills](#)
To: [Dave Ringle](#)
Cc: [Alexandra Pierce](#); [Adolfsson, Julius A \(DOT\)](#); [Denise Guizio](#); [Gus Marx](#); [Howard, Debbi A \(DOT\)](#); [Jack Scholz](#); [Rachel MacSarrow](#); [dave@svdpjuneau.org](#); [jokeefe@sailinc.org](#)
Subject: Re: JCTC E-mail vote
Date: Friday, October 2, 2020 5:41:46 PM
Attachments: [image001.png](#)

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Yes

Sent from my iPhone

From: Joan O'Keefe <jokeefe@sailinc.org>
Sent: Friday, October 2, 2020 4:57 PM
To: Alexandra Pierce <Alexandra.Pierce@juneau.org>
Subject: Re: JCTC E-mail vote

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Hi Alix.
 SAIL votes **YES**.

(PS, I apologize for spelling your name incorrectly prior...I got it now!)

Gunalchéesh / Háw'aa / Thank you

Joan O'Keefe
 Executive Director
 Southeast Alaska Independent Living, Inc. (SAIL)
 907-523-4430

2020 Juneau Coordinated Human Services Transportation Plan

From: [Gus Marx](#)
To: [Marianne Mills](#); [Rachel MacSllarrow](#); [Alexandra Pierce](#); [Denise Guizio](#); [jokeefe@sailinc.org](#); [dave@svdpjuneau.org](#)
Cc: [debbi.howard@alaska.gov](#); [Julius A\(DOT\)Adolfsson](#); [Jack Scholz](#)
Subject: Re: JCTC E-mail vote
Date: Monday, October 5, 2020 8:52:48 AM
Attachments: [IMAGE.png](#)

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Juneau Youth Services votes Yes...and thank you to Catholic Community Service for being a fantastic partner agency.

Gus

Gus Marx
Grants Director
Juneau Youth Services

Phone: (907) 523-6511
FAX: (907) 789-2106

From: [Dave Ringle](#)
To: [Alexandra Pierce](#)
Cc: [Adolfsson, Julius A \(DOT\)](#); [Denise Guizio](#); [Gus Marx](#); [Howard, Debbi A \(DOT\)](#); [Jack Scholz](#); [Marianne Mills](#); [Rachel MacSllarrow](#); [dave@svdpjuneau.org](#); [jokeefe@sailinc.org](#)
Subject: Re: JCTC E-mail vote
Date: Friday, October 2, 2020 4:40:11 PM
Attachments: [image001.png](#)

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

I vote yes to both priorities.

Presented by: COW
Presented: 11/23/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2921

A Resolution of the City and Borough of Juneau Extending the Local Emergency Declaration in Response to COVID-19 and a Request for State and Federal Assistance.

- A. WHEREAS, a local emergency disaster was declared due to COVID-19 with Resolution 2884 that expires on November 24, 2020; and
- B. WHEREAS, since Resolution 2884, more than 600 people in the community have had COVID-19, community members have been hospitalized and died due to COVID-19, people are wearing masks and socially distancing to minimize spread of COVID-19, and the economy was devastated by a lack of a cruise ship season and historically low salmon returns; and
- C. WHEREAS, the Assembly is grateful for the \$53 million of CARES Act funds, which it has diligently appropriated to provide emergency economic and public health assistance for the community through the December 30, 2020, requirement of the CARES Act; and
- D. WHEREAS, Alaska is currently experiencing a second significant wave of COVID-19 positive cases in which multiple communities are in High or Very High alert levels; and
- E. WHEREAS, while public health mitigation measures have helped minimize the spread of COVID-19 and medical care of patients has improved since the SARS-CoV-2 virus was detected earlier this year, vaccine development and distribution is still underway; and
- F. WHEREAS, COVID-19 continues to pose an imminent threat to human health, safety, and welfare to the residents of the City and Borough of Juneau ("CBJ"); and
- G. WHEREAS, it is essential to implement local emergency powers given the potential ability of the virus to cause death or injury to people, necessitating measures to protect the public health, safety, and welfare; and
- H. WHEREAS, in order to contain any potential harm that may be caused by the virus, State and Federal assistance is needed to supplement local efforts to respond to this public health emergency; and
- I. WHEREAS, the CBJ requests the Governor of Alaska to provide State assistance to the CBJ in its response to the virus and the provision of other funds, services, functions, supplies, or materials determined by the Manager, in consultation with local emergency agencies, to be

necessary to meet the public safety and welfare needs arising from or incidental to COVID-19 and to recover from the damages caused; and

J. WHEREAS, the CBJ Assembly further authorizes the Manager to implement any orders necessary to prevent the transmission of infectious disease and to take measures to ensure that all cases of contagious disease are subject to proper control and treatment; and

K. WHEREAS, the Manager should seek Assembly approval prior to issuing any orders (1) related to private property, (2) related to mass quarantine or isolation, or (3) related to rationing of goods or supplies; and

L. WHEREAS, a public health related order, if any, shall be consistent with federal or state public health official recommendations; and

M. WHEREAS, the provisions of CBJC 53.50 may be suspended as provided under CBJC 53.50.090(l), providing for the purchase of supplies, services, and items during, and for the purpose of alleviating, a class 2 emergency, which the Manager declared on March 12, 2020; and

N. WHEREAS, all resources of the municipal government, including CBJ personnel, are hereby available as necessary to deal with the emergency and municipal departments, agencies, and/or personnel may be transferred or altered in function for the purpose of performing or facilitating performance services responsive to this emergency.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. The Assembly of the City and Borough of Juneau hereby declares a local emergency to exist within the City and Borough of Juneau. A copy of this Resolution shall be filed promptly with the Alaska Division of Homeland Security and Emergency Management.

Section 2. The City and Borough requests that the Governor of Alaska provide such State assistance as may be available to meet the ongoing emergency created by COVID-19 and to request additional assistance from Federal agencies where State capability is not adequate.

Section 3. This resolution shall be effective immediately after its adoption. Because of the ongoing nature of the emergency, this declaration of local emergency shall remain in effect until May 25, 2021, or until a SARS-CoV-2 vaccine is widely available in the community, whichever occurs first.

Adopted this _____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

Presented by: COW
Presented: 11/23/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2922

A Resolution Temporarily Amending Resolution 2862 Related to the Assembly Rules of Procedure and COVID-19.

WHEREAS, a local emergency disaster was declared due to COVID-19 initially with Resolution 2884; and

WHEREAS, Resolution 2887 temporarily provided rules to prevent the spread of COVID-19 and balance the community's needs related to public meetings but Resolution 2887 expires on November 24, 2020; and

WHEREAS, since March, 2020, more than 600 people in the community have had COVID-19, community members have been hospitalized and died due to COVID-19, people are wearing masks and socially distancing to minimize spread of COVID-19; and

WHEREAS, Alaska is currently experiencing a second significant wave of COVID-19 positive cases in which multiple communities are in High or Very High alert levels; and

WHEREAS, while public health mitigation measures have helped minimize the spread of COVID-19 and medical care of patients has improved since the SARS-CoV-2 virus was detected earlier this year, vaccine development and distribution is still underway; and

WHEREAS, COVID-19 continues to pose an imminent threat to human health, safety, and welfare to the residents of the City and Borough of Juneau; and

WHEREAS, the boards, commissions, and committees of the City and Borough of Juneau normally host multiple public meetings a week; and

WHEREAS, consistent with Resolution 2686 Rule 9, the Assembly Rules of Procedure govern nearly all of the Assembly's advisory boards, commissions, and committees; and

WHEREAS, upon balancing the health risks of COVID-19 and transparent government principles, the Assembly finds it necessary to temporarily change how City and Borough of Juneau public meetings are conducted; and

WHEREAS, public comment opportunities still exist at public meetings, and members of the public are encouraged to submit comments in writing, like by emailing

BoroughAssembly@juneau.org or by filling out the online Assembly Contact Form, <https://beta.juneau.org/assembly/assembly-contact-form>; and

WHEREAS, Resolution 2862 Rule 16. N defines telephone or telephonic as “any system of synchronous two-way voice communication,” which could include traditional telephones and internet-based internet audio or video applications.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Telephonic Participation. Rule 16(A-C) of Resolution 2862 is amended as follows:

RULE 16. TELEPHONIC PARTICIPATION.

- A. Up to nine members may participate via telephone in an Assembly meeting or an Assembly Committee meeting.
- B. Reserved.
- C. Reserved.

...

Section 2. COVID-19 Public Meeting Prevention and Mitigation. Resolution 2862 is amended by adding a new Rule 18 as follows:

RULE 18. COVID-19 PUBLIC MEETING PREVENTION AND MITIGATION.

- A. **Public seating area.** People in a meeting room must comply with all public health requirements including, social distancing and face covering requirements (e.g., Ordinances 2020-52 and 2020-45). Staff should participate remotely if possible. Members of the public are also encouraged to participate remotely and submit comments in writing.
- B. **Alternative public broadcasting.** This provision applies to public meetings of the City and Borough of Juneau Assembly and its committees, boards, and commissions. In addition to regular Assembly meeting broadcasts, meetings with substantial public interest should be live broadcast in a manner that is reasonably calculated to provide meaningful public observance of the public meeting. The chair of a committee, board, or commission has discretion, unless overruled by majority vote, if and how a meeting should be broadcast. Broadcast can include but is not limited to video conferencing, conference call, listen only conference call, and radio broadcasting.

Section 3. Sunset Provision. This resolution shall automatically expire and no longer have effect after May 25, 2021.

Section 4. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Presented: 11/23/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2923

A Resolution Supporting Full Funding (\$14,049,988) of the State of Alaska Municipal Harbor Facility Grant Program in the FY2022 State Capital Budget.

WHEREAS, the Alaska Association of Harbormasters and Port Administrators recognizes the majority of the public boat harbors in Alaska were constructed by the State of Alaska during the 1960s and 1970s; and

WHEREAS, these harbor facilities represent critical transportation links and are the transportation hubs for waterfront commerce and economic development in Alaskan coastal communities; and

WHEREAS, these harbor facilities are ports of refuge and areas for protection for ocean-going vessels and people fishing throughout the State of Alaska, especially in coastal Alaskan communities; and

WHEREAS, the State of Alaska over the past nearly 30 years has transferred ownership of most of these state-owned harbors, many of which were at or near the end of their service life at the time of transfer, to local municipalities; and

WHEREAS, the municipalities took over this important responsibility even though they knew that these same harbor facilities were in poor condition at the time of transfer due to the State's failure to keep up with deferred maintenance; and

WHEREAS, consequently, the State's failure to adequately maintain the harbor facilities has become a major financial burden that municipal governments cannot afford; and

WHEREAS, in response to this financial burden, the Governor and the Alaska Legislature passed legislation in 2006, supported by the Alaska Association of Harbormasters and Port Administrators, to create the Municipal Harbor Facility Grant program, AS 29.60.800; and

WHEREAS, the Alaska Association of Harbormasters and Port Administrators, is pleased with the Department of Transportation and Public Facilities administrative process to review, score, and rank applicants to the Municipal Harbor Facility Grant Program, since state funds may be limited; and

WHEREAS, for each harbor facility grant application, these municipalities have committed to invest 100% of the design and permitting costs and 50% of the construction cost; and

WHEREAS, the municipalities of the City of Cordova, City and Borough of Sitka, City and Borough of Juneau, City of Seward, and City of Sand Point are poised to contribute \$14,049,988 in local match funding for FY2022 towards five harbor projects of significant importance locally as required in the Harbor Facility Grant Program; and

WHEREAS, completion of these harbor facility projects is all dependent on the 50% match from the State of Alaska's Municipal Harbor Facility Grant Program; and

WHEREAS, during the last ten years the Municipal Harbor Facility Grant Program has only been fully funded twice; and

WHEREAS, a survey done by the Alaska Municipal League of Alaska's ports and harbors found that from the respondents, the backlog of projects necessary to repair and replace former state-owned harbors has increased to at least \$500,000,000; and

WHEREAS, over the past five years, municipal harbors have submitted \$58 million in capital project match requests, representing over \$116 million in shovel-ready capital projects that have received only \$16.6 million in funding through the Municipal Harbor Facility Grant Program with zero funding in FY2021.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. That the City and Borough of Juneau Assembly urges full funding in the amount of \$14,049,988 by the Governor and the Alaska Legislature for the State of Alaska's Municipal Harbor Facility Grant Program in the FY 2022 State Capital Budget in order to ensure enhanced safety and economic prosperity among Alaskan coastal communities.

Section 2. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Presented: 11/23/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2924

A Resolution Amending the COVID-19 Nonprofit Sustainability Grant Program Terms.

WHEREAS, the Assembly appropriated \$3M and created the COVID-19 Nonprofit Sustainability Grant Program with Ordinance 2020-36 (Aug. 3, 2020); and

WHEREAS, the Assembly amended the “Assertion of Need” provision of the COVID-19 Nonprofit Sustainability Grant Program with Emergency Ordinance 2020-44 (Aug. 24, 2020); and

WHEREAS, COVID-19 continues to cause severe economic harm to nonprofits in the City and Borough of Juneau because some nonprofits closed or severely limited operations, other nonprofits have had a substantial increase in demand for services due to COVID-19; and

WHEREAS, failing to protect economically vulnerable nonprofits from the severe loss of revenue or severe increases in provided services would result in further adverse impacts to Juneau’s economic and social service network caused by COVID-19; and

WHEREAS, this resolution is necessary to make the COVID-19 Nonprofit Sustainability Grant Program functional.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Amendment of COVID-19 Nonprofit Sustainability Grant Program Terms. Except for the modifications set forth below, the provisions of the COVID-19 Nonprofit Sustainability Grant Program created by Ordinance 2020-36 and amended by Ordinance 2020-44 remain unchanged:

A. Ordinance 2020-36, Section 4, paragraph (h) is amended to read as follows:

“(h) Maximum grant amount. The maximum grant amount is determined on a sliding scale and based on fiscal year end 2019 gross revenue (excluding any recorded amount from in-kind donations or volunteer time).

(1) Up to \$5,000 for nonprofits with less than \$25,000 in annual revenue.

- (2) Up to \$10,000 for nonprofits with more than \$25,000 and less than \$50,000 in annual revenue.
- (3) Up to \$25,000 for nonprofits with more than \$50,000 and less than \$250,000 in annual revenue.
- (4) Up to \$50,000 for nonprofits with more than \$250,000 and less than \$1,000,000 in annual revenue.
- (5) Up to \$99,000 for nonprofits with more than \$1,000,000 in revenue.
- (6) If appropriated funds exceed the total of grants awarded subject to (1) through (5) of this section, the Grant Administrator may distribute remaining funds to awarded grantees on a pro-rata basis."

B. Ordinance 2020-36, Section 4, paragraph (j) is amended to read as follows:

"(j) **Grant Application Period.** The initial grant application period shall be completed within a time period defined by the Manager and Grant Administrator, but no later than thirty days following adoption of this ordinance. If after the initial grant application period there is still funding available, the Manager may direct the Grant Administrator to reopen the application period for a first come first served basis. At a time determined by the Manager and Grant Administrator, secondary application rounds may be closed to further applicants to allow pro-rata distribution of remaining available funds."

C. Ordinance 2020-36, Section 4, paragraph (k) is amended to read as follows:

"(k) **Initial Priority.** All applications will be reviewed after the application period (not first come first served). The Manager is authorized to direct the Grant Administrator to proportionally allocate available funding if demand is greater than funding available. Any unallocated funds will be returned to CBJ by ~~December 1, 2020~~ December 30, 2020, which are intended to be reprogramed."

Section 2. Effective Date. This resolution shall become effective immediately after its adoption.

Adopted this _____ day of November, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: Weldon, Triem
Presented: 07/20/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-36

An Ordinance Appropriating up to \$3,000,000 to the Manager for a COVID-19 Nonprofit Sustainability Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, the Economic Stabilization Task Force recommended that the Assembly consider economic support to nonprofits suffering interruptions due to COVID-19 related closures and increases in services; and

WHEREAS, since early March 2020, the State of Alaska issued COVID-19 Health Mandates that reasonably restricted travel, gatherings, close personal interactions, schools, and medical and dental procedures; and

WHEREAS, since early March 2020, the Assembly issued COVID-19 directions regarding travel quarantines (Res. 2886), hunkering down (Res. 2885), and cloth face coverings (Res. 2890); and

WHEREAS, on April 9, 2020, the Centers for Disease Control and Prevention (CDC) renewed the No Sail Order and Other Measures related to cruise ships to prohibit certain cruise ships from transporting passengers to ports in the United States, which caused nearly all the forecasted cruise ship tourism to be canceled; and

WHEREAS, the public health mandates and directions protected the health of the people in the City and Borough of Juneau and nearby communities; and

WHEREAS, COVID-19 has caused severe economic harm to nonprofits in the City and Borough of Juneau because some nonprofits closed or severely limited operations, other nonprofits have had a substantial increase in demand for services due to COVID-19; and

WHEREAS, failing to protect economically vulnerable nonprofits from the severe loss of revenue or severe increases in provided services would result in further adverse impacts to Juneau's economic and social service network; and

WHEREAS, the COVID-19 Nonprofit Sustainability Grant Program is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Nonprofit Sustainability Grant Program is being created by this ordinance and program expenses were not accounted for in the FY20 budget; and

WHEREAS, the COVID-19 Nonprofit Sustainability Grant Program expenses are incurred during the period that begins on March 1, 2020, and ends on December 31, 2020.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of three million dollars (\$3,000,000) for a COVID-19 Nonprofit Sustainability Grant Program to be administered by the Juneau Community Foundation (Grant Administrator), with funds disbursed by the City and Borough of Juneau, and used consistent with this ordinance. This is an appropriation for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Section 3. Source of Funds:

CARES Act Special Revenue Fund	\$3,000,000
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Section 4. COVID-19 Nonprofit Sustainability Grant Program Terms. The program is subject to the following terms and conditions:

- (a) **Administration.** The Manager is authorized to execute a grant agreement with the Grant Administrator for disbursement of COVID-19 Nonprofit Sustainability Grant Program funds. The Grant Administrator is responsible for assuring the program funds are disbursed only to eligible nonprofits. The Grant Administrator shall be provided a reasonable administration fee of up to \$25,000 based on actual expenses. The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the Finance Committee or Assembly. The Grant Administrator shall return all unencumbered monies existing on December 1, 2020, back to the City and Borough of Juneau.
- (b) **Entity types.** Any nonprofit entity is eligible to apply if
 - (1) The entity was registered in Alaska on or before January 1, 2020;
 - (2) The entity is an Internal Revenue Service certified 501(c)3, 4, 6, 7, 19, or 23 nonprofit;
 - (3) The entity had a physical presence in Juneau, Alaska, on February 15, 2020;
 - (4) A substantial purpose of the entity is to provide services to the general public in the City and Borough of Juneau. Faith-based nonprofits are eligible so long as they provide services that are promoted and available to the general public without regard to religious affiliation; and
 - (5) The entity has been or will be adversely affected by loss of revenue, program changes, and direct costs between March 1 and December 31, 2020, due to the COVID-19 public health emergency.
- (c) **Grant application.** A nonprofit seeking a grant must apply to the Grant Administrator and may provide the application and supporting documents electronically.

(d) **COVID-19 financial hardship.**

- (1) For grants of \$5,000 or less, an applicant will be required to affirm and describe how the nonprofit has been impacted significantly by COVID-19. Further documentation to demonstrate the economic impact may be required in the initial application.
- (2) For grants in excess of \$5,000, an applicant must provide verification and additional information about economic impacts between March 1 and December 31, 2020 due to the COVID-19 public health emergency using the form provided. Examples of verification required are: revenue lost (e.g. earned revenue lost due to social distancing, non-earned revenue lost due to decreases in grants, donations, fundraisers not held), increased personnel costs due to COVID-19 because of hiring additional employees or having to contract work out due to lost or shared employees, and direct expenses (PPE, moving to working remotely, COVID-19 related accommodations to ensure mandate compliance, etc.). The Grant Administrator may deem an application incomplete if it lacks sufficient information to reasonably award a grant.

(e) **Assertion of need.** An applicant shall disclose if the entity has applied for or received any other CARES Act grant or forgivable loan. A nonprofit that applied for or received any other CARES Act funding from CBJ, local, state, federal, or tribal governments may be eligible if (1) it provides satisfactory documentation that a nonprofit grant is still necessary to sustain operations and (2) the other grants or forgivable loan amounts do not exceed the amount the entity is eligible for under this program. Foundations, with assets over \$5,000,000 or the foundation arm of a nonprofit are not eligible for this program.

(f) **Sales and property tax compliance.** A nonprofit that is subject to any sales or property tax and has a delinquency as of March 1, 2020, is not eligible for a grant unless the nonprofit first executes a confession of judgment with the City and Borough of Juneau for all outstanding taxes. A nonprofit that is fully compliant with a confession of judgment payment plan is eligible.

(g) **Exceptions.** The Grant Administrator, after receiving direction from the Manager or designee, has the authority to make reasonable exceptions that match the intent of this grant program.

(h) **Maximum grant amount.** The maximum grant amount is determined on a sliding scale and based on fiscal year end 2019 gross revenue (excluding any recorded amount from in-kind donations or volunteer time).

- (1) Up to \$5,000 for nonprofits with less than \$25,000 in annual revenue.
- (2) Up to \$10,000 for nonprofits with more than \$25,000 and less than \$50,000 in annual revenue.
- (3) Up to \$25,000 for nonprofits with more than \$50,000 and less than \$250,000 in annual revenue.

- (4) Up to \$50,000 for nonprofits with more than \$250,000 and less than \$1,000,000 in annual revenue.
- (5) Up to \$99,000 for nonprofits with more than \$1,000,000 in revenue.

- (i) **Gross revenue verification.** Gross revenue is verified by fiscal year end 2019 IRS Form 990 or audited financial statements. For those nonprofits who have neither of these, an unaudited statement for the fiscal year end 2019 will be acceptable. For nonprofit with gaming income, gross revenue will exclude payment of prizes and expenses. For those nonprofits serving areas outside of Juneau, gross revenue is based on their gross revenue for programs in Juneau.
- (j) **Grant Application Period.** The initial grant application period shall be completed within a time period defined by the Manager and Grant Administrator, but no later than thirty days following adoption of this ordinance. If after the initial grant application period there is still funding available, the Manager may direct the Grant Administrator to reopen the application period for a first come first served basis.
- (k) **Initial Priority.** All applications will be reviewed after the application period (not first come first served). The Manager is authorized to direct the Grant Administrator to proportionally allocate available funding if demand is greater than funding available. Any unallocated funds will be returned to CBJ by December 1, 2020, which are intended to be reprogramed.

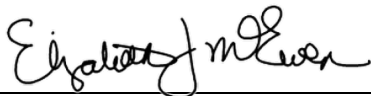
Section 5. Effective Date. This ordinance shall become effective upon adoption. However, Section 2 of this ordinance is conditioned upon the City and Borough of Juneau receiving CARES Act funding from the State of Alaska.

Adopted this 3rd day of August, 2020.



Beth A. Weldon, Mayor

Attest:



Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Presented: 08/24/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-44

An Emergency Ordinance Amending Ordinance 2020-36 related to the COVID-19 Nonprofit Sustainability Grant Program Terms.

WHEREAS, CBJ Charter 5.4(a) provides the Assembly may adopt an emergency ordinance to meet a public emergency by an affirmative vote of at least six assemblymembers; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is caused by the SARS-Cov-2 virus (“virus”), a new strain of the coronavirus that has not been previously identified in humans and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19; and

WHEREAS, since early March 2020, the State of Alaska issued COVID-19 Health Mandates that reasonably restricted travel, gatherings, close personal interactions, schools, and medical and dental procedures; and

WHEREAS, since early March 2020, the Assembly issued COVID-19 directions regarding travel quarantines (Res. 2886), hunkering down (Res. 2885), and cloth face coverings (Res. 2890); and

WHEREAS, on April 9, 2020, the Centers for Disease Control and Prevention (CDC) renewed the No Sail Order and Other Measures related to cruise ships to prohibit certain cruise ships from transporting passengers to ports in the United States, which caused nearly all the forecasted cruise ship tourism to be canceled; and

WHEREAS, the public health mandates and directions protected the health of the people in the City and Borough of Juneau and nearby communities; and

WHEREAS, COVID-19 has caused severe economic harm to nonprofits in the City and Borough of Juneau because some nonprofits closed or severely limited operations, other nonprofits have had a substantial increase in demand for services due to COVID-19; and

WHEREAS, failing to protect economically vulnerable nonprofits from the severe loss of revenue or severe increases in provided services would result in further adverse impacts to Juneau's economic and social service network; and

WHEREAS, this emergency ordinance is necessary to make the COVID-19 Nonprofit Sustainability Grant Program, Ordinance 2020-36, function.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Amendment of Ordinance 2020-36. Section 4, paragraph (e) of Ordinance 2020-36 is amended to read as follows:

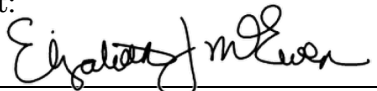
(e) Assertion of need. An applicant shall disclose if the entity has applied for or received any other CARES Act grant or forgivable loan. A nonprofit that applied for or received any other CARES Act funding from CBJ, local, state, federal, or tribal governments may be eligible if (1) it provides satisfactory documentation that a nonprofit grant is still necessary to sustain operations, and (2) other CBJ CARES Act grants (for example, COVID-19 Business Sustainability Grant Program) do not exceed the amount the entity is eligible for under this program. Foundations with assets over \$5,000,000 or the foundation arm of a nonprofit are not eligible for this program.

Section 3. Effective Date. This ordinance shall become effective upon adoption.

Adopted this 24th day of August, 2020.


Beth A. Weldon, Mayor

Attest:


Elizabeth J. McEwen, Municipal Clerk

Presented by: AFC
Presented: 11/23/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Resolution Serial No. 2925

A Resolution Amending the COVID-19 Housing Assistance Grant Program (Resolution 2912).

WHEREAS, Emergency Appropriation Resolution 2912(b)(am) appropriated \$3,000,000 and created the COVID-19 Housing Assistance Grant Program (Program); and

WHEREAS, since adoption of Emergency Appropriation Resolution 2912(b)(am), the Program is in substantial demand by a smaller number of eligible recipients than originally anticipated; and

WHEREAS, consistent with the existing \$3,000,000 appropriation, the grant award should be increased to better address the financial harm caused by COVID-19; and

WHEREAS, the COVID-19 Housing Assistance Grant Program, as amended, is necessary due to the public health emergency with respect to the COVID-19; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Amendment of COVID-19 Housing Assistance Grant Program

Terms. Except for the modifications set forth below, the provisions of Emergency Appropriation Resolution 2912(b)(am) remain unchanged

Res. 2912(b)(am) Section 3(d)(1) Grant Amount

“Amount. The grant amount is determined by anticipated eligible expenses for the period from August 1, 2020, through December 30, 2020. An applicant may apply for rental/mortgage assistance, utility assistance, or both. The maximum grant amount per applicant is as follows

- i. Utilities: \$500.00
- ii. Rent or Mortgage \$2500.00 ~~\$1500.00~~.”

Section 2. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this ____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

Presented by: Hale, Weldon
Presented: 10/01/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Appropriation Resolution Serial No. 2912(b)

An Emergency Appropriation Resolution Appropriating up to \$3,000,000 to the Manager for a COVID-19 Housing Assistance Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make emergency appropriations upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19 and continues to have multiple COVID-19 cases weekly; and

WHEREAS, Senate Bill 241 provided for temporary moratoriums on residential evictions for nonpayment of rent and on foreclosures, but those protections have expired; and

WHEREAS, there is additional need in the community for this grant program, which is in addition to the rental assistance provided by Resolution 2889 (April 20, 2020); and

WHEREAS, many people use their permanent fund dividends to fill heating fuel tanks just as winter sets in; and

WHEREAS, because the dividends were issued in July and many people do not have the ability to save money for the fall and winter, particularly this year due to the COVID-19 pandemic, this program is necessary to provide for health and welfare of the community; and

WHEREAS, reliance on stable and quality technology, like internet service, has increased because people, especially students, have started fall educational programs online; and

WHEREAS, the COVID-19 Housing Assistance Grant Program costs are necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Housing Assistance Grant Program costs were not accounted for in the FY20 budget; and

WHEREAS, the COVID-19 Housing Assistance Grant Program are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Emergency Appropriation. There is appropriated to the Manager the sum of three million dollars (\$3,000,000.00) for a COVID-19 Housing Assistance Grant Program. This is an appropriation for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Section 2. Source of Funds:

CARES Act Special Revenue Fund \$ 3,000,000.00

Section 3. Program Purpose and Terms. The program is subject to the following terms and conditions:

- (a) **Intent.** The intent of this grant program is to provide a simple application for financial support to people residing in the City and Borough of Juneau who have been financially harmed by COVID-19 and need assistance paying for mortgage, rent, and utilities including heating fuel from August 1 through December 30, 2020. A grantee would be eligible for up to \$2,000.00 per household.
- (b) **Administration.** The Grant Administrator is Catholic Community Services. The Manager is authorized to execute an agreement with the Grant Administrator for disbursement of COVID-19 Mortgage and Rental Assistance funds. The Grant Administrator is responsible for assuring the program funds are disbursed only to eligible applicants. The Grant Administrator shall be provided a reasonable administration fee based on actual expenses, which are anticipated to be around \$40,000.00. The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the Finance Committee or Assembly. The Grant Administrator shall review

applications, make eligibility determinations, and request grant disbursement from the City and Borough of Juneau for the eligible recipients.

(c) **Eligible Applicants.**

- (1) **Individual residential units.** This program is only open to individuals and not businesses. Only one grant may be awarded per residential dwelling unit, which must be occupied by the applicant.
- (2) **Property location.** The property benefiting from the grant must be located in the City and Borough of Juneau and rented or owned by the applicant.
- (3) **Income.** The household income must not exceed \$94,240.00.
- (4) **COVID-19 financial hardship.** The applicant must describe how the applicant has been financially harmed by COVID-19.
- (5) **Livability costs.** The applicant must provide sufficient proof of eligible costs (i.e. mortgage or rental information, utility accounts, heating fuel invoices, etc.), so the Grant Administrator can arrange payment to applicant.
- (6) **Additional information.** The Grant Administrator may request additional information from applicants when the application contains insufficient or contradictory information or the Grant Administrator may deem the application incomplete. Proof of income can be evidenced by the most recent tax return or other reasonable and verifiable information. The Grant Administrator shall not keep a copy of the income verification. The Grant Administrator shall notify applicants of incomplete applications. Incomplete applications have five working days to cure to keep the original application filing date; otherwise the application is deemed complete on the date it is cured.

(d) **Grants.**

- (1) **Amount.** The grant amount is determined by anticipated eligible expenses for the period from August 1, 2020, through December 30, 2020. An applicant may apply for rental/mortgage assistance, utility assistance, or both. The maximum grant amount per applicant is as follows
 - i. Utilities: \$500.00
 - ii. Rent or Mortgage \$1500.00.
- (2) **Payment Process.** The Grant Administrator shall send, or instruct the City and Borough of Juneau to send, the grant payments to applicant.

- (e) **Exceptions.** The Grant Administrator, after receiving direction from the Manager or designee, has the authority to make reasonable exceptions that match the intent of this grant program.

- (f) **Confidentiality.** Except as provided in this resolution, all application material submitted for this grant and all information contained therein shall be kept confidential except for inspection by:

- (1) Employees, auditors, and agents of the City and Borough, including the Grant Administrator, whose job responsibilities are directly related to such applications and information;
- (2) The applicant; and
- (3) Court order.

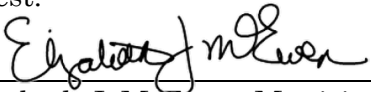
However, nothing in this resolution shall be construed to provide confidentiality to summary information about program status and effectiveness. Upon balancing the public's right to know and privacy of disadvantaged individuals, this confidentiality provision is intended to provide the same level of confidentiality as provided in A.S. 47.05.020 and 7 AAC 37.030 (prohibition on disclosure of public assistance records).

- (g) **Priority.** Applications are processed on a first-come, first-served basis. The Grant Administrator will continue to expend funds until funds are fully exhausted or until December 30, 2020, whichever occurs first.

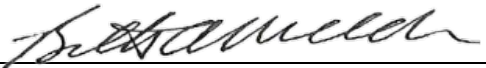
Section 4. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this 1st day of October, 2020.

Attest:



Elizabeth J. McEwen, Municipal Clerk



Beth A. Weldon, Mayor

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(K)

An Ordinance Appropriating \$1,500,000 to the Manager as a Grant to Sealaska Heritage Institute to Construct the Sealaska Heritage Arts Campus; Funding Provided by the General Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of one million five hundred thousand dollars (\$1,500,000) as a grant to Sealaska Heritage Institute to construct the Sealaska Heritage Arts Campus.

Section 3. Source of Funds

General Fund's Fund Balance	\$1,500,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: AFC
Presented: 10/26/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(U)(b)

An Ordinance Appropriating up to \$2,300,000 to the Manager for a COVID-19 Extreme Hardship Business Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, the Economic Stabilization Task Force recommended that the Assembly consider financial support to businesses disproportionately impacted due to COVID-19; and

WHEREAS, on April 9, 2020, the Centers for Disease Control and Prevention (CDC) renewed the No Sail Order and Other Measures related to cruise ships to prohibit certain cruise ships from transporting passengers to ports in the United States; and

WHEREAS, since early March, 2020, the State of Alaska issued COVID-19 Health Mandates that reasonably restricted travel, gatherings, close personal interactions, schools, and medical and dental procedures; and

WHEREAS, since early March 2020, the Assembly issued COVID-19 directions regarding travel quarantines (Res. 2886), hunkering down (Res. 2885), and cloth face coverings (Res. 2890); and

WHEREAS, the public health mandates and directions protected the health of the people in the City and Borough of Juneau and nearby communities; and

WHEREAS, COVID-19 caused severe economic harm to businesses in the City and Borough of Juneau because nearly all of the forecasted cruise ship tourism was canceled, residents hunkered down to avoid COVID-19 and continue to do so, and businesses lost significant revenue due to the resultant loss of business and due to mandated closures or severely limited operations; and

WHEREAS, failing to support businesses that suffered severe loss of revenue would result in further adverse impacts to Juneau's economic and social service network; and

WHEREAS, the COVID-19 Extreme Hardship Business Grant Program is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Extreme Hardship Business Grant Program is being created by this ordinance and program expenses were not accounted for in the FY20 budget; and

WHEREAS, the COVID-19 Extreme Hardship Business Grant Program expenses are incurred during the period that begins on March 1, 2020, and ends on December 31, 2020.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of two million and three hundred thousand dollars (\$2,300,000.00) for a COVID-19 Extreme Hardship Business Grant Program. This is an appropriation for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Section 3. Source of Funds:

CARES Act Special Revenue Fund	\$2,300,000.00
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Section 4. COVID-19 Extreme Hardship Business Grant Program. The program is subject to the following terms and conditions:

- (a) **Intent.** The intent of this program is to provide support, in addition to the COVID-19 Business Sustainability Grant Program, to businesses that were disproportionately harmed by COVID-19 to offset the following expenses from November 1 through December 30, 2020: payroll, inventory, training, license fees, and fixed costs (lease/rent, utility, long-term debt).
- (b) **Administration.** The Manager is authorized to execute a grant agreement with the Juneau Economic Development Council (“Grant Administrator”) for disbursement of COVID-19 Extreme Hardship Business Grant Program funds. The Grant Administrator is responsible for assuring the program funds are disbursed only to eligible businesses. The Grant Administrator shall be provided a reasonable administration fee based on actual expenses. The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the Finance Committee or Assembly.
- (c) **Eligible Applicants.** The program is open to all qualifying businesses (including a nonprofit), regardless of whether they have applied for or have obtained any other state or federal COVID-19 related assistance if the following is satisfied:
 - (1) **Business Sustainability or Non-Profit Sustainability Grant Recipient.** The business received a business sustainability grant pursuant to Ordinance 2019-06(AG)(d) or a non-profit sustainability grant pursuant to Ordinance 2020-36, as amended.

- (2) **Year-round Operations.** The business must provide proof of operations during Q4 2019 and Q1 2020, which can be verified with box 1 of IRS form 941 or sales tax return;
 - (3) **COVID-19 Extreme Hardship.** The business suffered at least a fifty percent loss in gross receipts, as reflected on line one of the CBJ sales tax filing, during Q3 2020 as compared with Q3 2019, and the loss is at least \$25,000 from Q3 2019 to Q3 2020;
 - (4) **Anticipated expenses.** The applicant must estimate and attest that the following expenses from November 1 through December 30, 2020 exceed the grant request amount: payroll, inventory, insurance, training, license fees, and fixed costs (lease/rent, utility, long-term debt);
 - (5) **Payroll Pledge.** The applicant must pledge to spend at least thirty percent of the grant proceeds on payroll, including employee benefits; and
 - (6) **Additional information.** The Grant Administrator may request additional information from applicants when the application contains insufficient or contradictory information or the Grant Administrator may deem the application incomplete.
- (d) **Assertion of Need.** An applicant shall disclose if the business has applied for or received any other grant or forgivable loan. An applicant that has received any other grant or forgivable loan must attest that a grant from this program is still necessary to sustain business operations through December 30, 2020.
- (e) **Compliance**
- (1) **Sales and property tax compliance.** A business with any sales or property tax delinquency as of March 1, 2020, is not eligible for a grant. A business that executes a confession of judgment with the City and Borough of Juneau for all outstanding sales tax deficiencies can be eligible for this program. A business that is fully compliant with a confession of judgment payment plan can be eligible for this program.
 - (2) **Federal compliance.** No grant may be issued to an applicant that is engaged in business or conduct that violates federal law and any grant so issued must be immediately returned in full. For example, no grant may be issued to an applicant engaged in or conducting a marijuana related business at the same location as the residence.
- (f) **Grant amount.** The grant amount shall be determined by the following formula: grant amount equals the difference in the applicant's Q3 2019 and Q3 2020 gross sales divided by the difference in all eligible applicants' Q3 2019 and Q3 2020 gross sales multiplied by the appropriation in Section 2. However, no grant shall exceed \$50,000; the Grant Administrator shall either cap any presumptive grant exceeding \$50,000 at \$50,000 or the Grant Administrator may apply a reduction factor so no grant exceeds \$50,000.

- (g) **Exceptions.** The Grant Administrator, after receiving direction from the Manager or designee, has the authority to make reasonable exceptions that match the intent of this grant program.
- (h) **Confidentiality.** Except as provided in this legislation, all application material submitted for this program and all information contained therein (Grant Data) shall be kept confidential except for inspection by:
- (1) Employees and agents of the City and Borough whose job responsibilities are directly related to such applications and information;
 - (2) The business owner, managing member, or equivalent person supplying such application and information; and
 - (3) Court order.
- However, nothing in this ordinance shall be construed to provide confidentiality to the name of the applicant, address of the applicant, and the amount of grant award, if any.
- (i) **Grant application period.** The grant application period shall be two weeks. The Grant Administrator shall review applications and notify applicants if the application is incomplete. An applicant with an incomplete application has five business days to cure to keep the original application filing date; otherwise the application must be resubmitted, if at all.

Section 5. Effective Date. This ordinance shall become effective upon adoption.

Adopted this ____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Ord. 2020-09(U) Amendment ____ Weldon

Amend Section 4(c)(3) and (f) as follows:

“Section 4. COVID-19 Extreme Hardship Business Grant Program. The program is subject to the following terms and conditions:

...

(c) Eligible Applicants. The program is open to all qualifying businesses (including a nonprofit), regardless of whether they have applied for or have obtained any other state or federal COVID-19 related assistance if the following is satisfied:

...

(3) COVID-19 Extreme Hardship. The business suffered at least a fifty percent loss in (i) either gross receipts, as reflected on line one of the CBJ sales tax filing, during Q3 2020 as compared with Q3 2019, or net taxable sales, as reflected on line four of the CBJ sales tax filing, during Q3 2020 as compared with Q3 2019 and (ii) the loss is at least \$25,000 from Q3 2019 to Q3 2020;

...

(f) Grant amount. The grant amount shall be determined by the following formula: grant amount equals the difference in the applicant’s Q3 2019 and Q3 2020 net taxable sales ~~gross sales~~ divided by the difference in all eligible applicants’ Q3 2019 and Q3 2020 net taxable sales ~~gross sales~~ multiplied by the appropriation in Section 2. However, no grant shall exceed \$50,000; the Grant Administrator shall either cap any presumptive grant exceeding \$50,000 at \$50,000 or the Grant Administrator may apply a reduction factor so no grant exceeds \$50,000.”

...



Economic Stabilization Task Force

Appointed by the City & Borough of Juneau's Mayor

Email: Economic-Stabilization@juneau.org

Mail: 155 S Seward Street, Juneau, AK 99801

www.beta.juneau.org/assembly/economic-stabilization

Date: November 19, 2020

To: City & Borough of Juneau Assembly

From: Economic Stabilization Task Force

Re: Draft Ordinance 2020-09(U): An Ordinance Appropriating up to \$2.3 Million to the Manager for a COVID-19 Extreme Hardship Business Grant Program; Funding Provided by CARES Act Special Revenue Fund.

By unanimous consent, the Economic Stabilization Task Force recommends the Assembly amend the eligibility requirements and the basis of proportional allocation of funds in draft Ordinance 2020-09(U) to be based on Taxable sales rather than Gross sales. In addition, the Economic Stabilization Task Force underscores the Manager's authority to make reasonable exceptions on a case-by-case basis, particularly in the event that an applicant may be disadvantaged by qualification on the basis of Taxable sales.

Appointed Task Force Members

Max Mertz, Co-Chair • Linda Thomas, Co-Chair • Susan Bell • Theresa Belton • Bruce Botelho

Eric Forst • Ken Koelsch • Lauren MacVay • Laura Martinson • Terra Peters



Economic Stabilization Task Force

Appointed by the City & Borough of Juneau's Mayor

Email: Economic-Stabilization@juneau.org

Mail: 155 S Seward Street, Juneau, AK 99801

www.beta.juneau.org/assembly/economic-stabilization

Date: October 22, 2020

To: City & Borough of Juneau Assembly

From: Economic Stabilization Task Force

Re: Draft Ordinance 2020-09(U): COVID-19 Extreme Hardship Business Grant

By unanimous consent, the Economic Stabilization Task Force recommends the Assembly adopt Draft Ordinance 2020-09(U), an ordinance appropriating up to \$2.3 million for a COVID-19 Extreme Hardship Business Grant Ordinance with an emphasis on application ease and speed due to business needs.

Additional Statement of Support

The Task Force acknowledges that many of the businesses in this targeted market have consistently supported the Juneau community by donating to fundraising efforts and charitable organizations. This is an opportunity for the Juneau community to give back.

Appointed Task Force Members

Max Mertz, Co-Chair • Linda Thomas, Co-Chair • Susan Bell • Theresa Belton • Bruce Botelho

Eric Forst • Ken Koelsch • Lauren MacVay • Laura Martinson • Terra Peters

Presented by: Hughes-Skandijs
Presented: 10/26/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(Y)

An Ordinance Appropriating up to \$2,000,000 to the Manager for a COVID-19 Emergency Individual Assistance Program; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, due to COVID-19, Southeast Alaska lost nearly 7,000 jobs or 17% of the workforce between April and July 2020, and the unemployment rate in the City and Borough of Juneau ("CBJ") was 10.2%; and

WHEREAS, many residents in the CBJ rely upon the tourism industry for financial stability; and

WHEREAS, many CBJ residents were unable to be employed in the tourism and tourism dependent industries this year due to the widespread cancellation of cruises to Alaska; and

WHEREAS, Southeast Alaska is also experiencing one of the worst fishing seasons on record and reduced prices as the COVID-19 pandemic has limited global seafood demand; and

WHEREAS, many CBJ residents were unable to maintain stable employment in the food and beverage industry due to necessary COVID-19 mitigation measures; and

WHEREAS, the Assembly creates this COVID-19 Emergency Individual Assistance Program to mitigate the impacts of the COVID-19 pandemic on the health and financial stability of the residents in the CBJ; and

WHEREAS, the COVID-19 Emergency Individual Assistance Program costs are necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Emergency Individual Assistance Program costs were not accounted for in the FY20 budget; and

WHEREAS, the COVID-19 Emergency Individual Assistance Program expenses are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of two million dollars (\$2,000,000.00) for a COVID-19 Emergency Individual Assistance Program. This is an appropriation for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Section 3. Source of Funds:

CARES Act Special Revenue Fund \$ 2,000,000.00

Section 4. COVID-19 Emergency Individual Assistance Grant Program Purpose and Terms. The program is subject to the following terms and conditions:

- (a) **Intent.** The intent of this grant program is to provide a simple application for financial support to people residing in the City and Borough of Juneau who have been financially harmed by COVID-19 and need assistance paying for basic needs like food, healthcare, nondiscretionary transportation, utilities, and housing from March 1 through December 30, 2020.
- (b) **Administration.** The Grant Administrator is Catholic Community Services. The Manager is authorized to execute an agreement with the Grant Administrator for disbursement of program funds. The Grant Administrator is responsible for assuring the program funds are disbursed only to eligible applicants. The Grant Administrator shall be provided a reasonable administration fee based on actual expenses, which are anticipated to be around \$40,000.00. The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the Finance Committee or Assembly. The Grant Administrator shall review applications, make eligibility determinations, and request grant disbursement from the City and Borough of Juneau for the eligible recipients.
- (c) **Eligible Applicants.**
 - (1) **Individuals residing in the CBJ.** This program is only open to individuals and not businesses. An applicant must be eighteen years of age or older and reside in the CBJ. Residence in the CBJ may be established by voter registration in the CBJ, an Alaska driver's license with an address in the CBJ, or similar documentation.
 - (2) **COVID-19 financial hardship.** The applicant must describe how the applicant has been financially harmed by COVID-19.
 - (3) **Income and livability costs.** The applicant must provide sufficient proof of income and proof basic needs expenses, which may be self-attested.
 - (4) **Additional information.** The Grant Administrator may request additional information from applicants when the application contains insufficient or contradictory information or the Grant Administrator may deem the application incomplete. The Grant Administrator shall not keep a copy of any income verification. The Grant Administrator shall notify applicants of incomplete applications. Incomplete applications have five working days to cure to keep the original application filing date; otherwise the application is deemed complete on the date it is cured.

(d) **Grants.**

(1) **Amount.** The grant amount is determined by the following income levels:

Index	Income limit	Grant Amount
50% Area Median Income (AMI)	\$58,900	\$1000
40% AMI	\$47,120	\$1500
30% AMI	\$29,450	\$2000

(2) **Payment Process.** The Grant Administrator shall send, or instruct the City and Borough of Juneau to send, the grant payments to applicants.

(e) **Exceptions.** The Grant Administrator, after receiving direction from the Manager or designee, has the authority to make reasonable exceptions that match the intent of this grant program.

(f) **Confidentiality.** Except as provided in this ordinance, all application material submitted for this grant and all information contained therein shall be kept confidential except for inspection by:

- (1) Employees, auditors, and agents of the City and Borough, including the Grant Administrator, whose job responsibilities are directly related to such applications and information;
- (2) The applicant; and
- (3) Court order.

However, nothing in this ordinance shall be construed to provide confidentiality to summary information about program status and effectiveness. Upon balancing the public's right to know and privacy of disadvantaged individuals, this confidentiality provision is intended to provide the same level of confidentiality as provided in A.S. 47.05.020 and 7 AAC 37.030 (prohibition on disclosure of public assistance records).

(g) **Priority.** Applications are processed on a first-come, first-served basis. The Grant Administrator will continue to expend funds until funds are fully exhausted or until December 30, 2020, whichever occurs first.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

Presented by: Hale, AFC
Presented: 11/23/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Appropriation Resolution Serial No. 2919

An Emergency Appropriation Resolution Appropriating up to \$30,000 to the Manager as Supplemental Funding for the COVID-19 Juneau ArtWorks Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make emergency appropriations upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19 and continues to have multiple COVID-19 cases weekly; and

WHEREAS, the Assembly adopted Ordinance 2020-43 (9/21/2020), which created the COVID-19 Juneau ArtWorks Grant Program; and

WHEREAS, this supplemental appropriation is necessary because there are substantially more people harmed by COVID-19 than initially envisioned for this program; and

WHEREAS, the COVID-19 Juneau ArtWorks Program is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Juneau ArtWorks Program is being created by this resolution and program expenses were not accounted for in the FY20 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Emergency Appropriation. There is appropriated to the Manager the sum of thirty thousand dollars (\$30,000.00) as supplemental funding for the COVID-19 Juneau ArtWorks Program. This is an appropriation for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Section 2. Source of Funds:

CARES Act Special Revenue Fund \$ 30,000.00

Section 3. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this ____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Presented: 11/23/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2898

**A Resolution Authorizing the Manager to Acquire Lot 16, Block D
Eagles Edge Subdivision by Donation to the City and Borough to be
Added to the Juneau Open Space and Park System as a Playground.**

WHEREAS, CBJ 53.04.030 provides for the acquisition of real property that is offered to the City and Borough as a gift upon approval of the Assembly by resolution; and

WHEREAS, Eagles Edge Homeowners Association (Association) consists of a roughly 90-lot subdivision located in Lemon Creek, and includes a neighborhood park owned by the Association; and

WHEREAS, the Association has expressed interest in donating this park to the City and Borough in order to retain it as a neighborhood park; and

WHEREAS, the City and Borough has recognized a need for additional park space in Lemon Creek for many years, and the Parks and Recreation Master Plan, 2019 identifies a need for additional recreation service parks in Lemon Creek; and

WHEREAS, the Lemon Creek Area Plan, 2018 includes an action item to “Identify and construct additional parkland in the area with continued input from the public”; and

WHEREAS, the Association will donate approximately \$100,000 to fund upgrades to the park and they are currently discussing this donation with the Park Foundation; and

WHEREAS, in 2012 voters approved \$250,000 in temporary sales tax funding for the planning and construction of a neighborhood park in Lemon Creek, and this funding is still available for use and will be utilized for improvements to the park to meet City and Borough standards of safety including ADA accessibility and fall protection; and

WHEREAS, the Parks and Recreation Advisory Committee reviewed this donation request at the March 3, 2020 meeting and provided a motion of support; and

WHEREAS, the Lands and Resources Committee reviewed this request at the June 1, 2020 meeting and passed a motion of support to the Assembly for the acquisition by donation.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Authorization. The Manager is authorized to accept by donation Lot 16, Block D Eagles Edge Subdivision, as generally shown in Exhibit A, subject to the terms and conditions established herein.

Section 2. Terms and Conditions. The Manager may include other terms and conditions deemed to be in the public interest.

Section 3. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

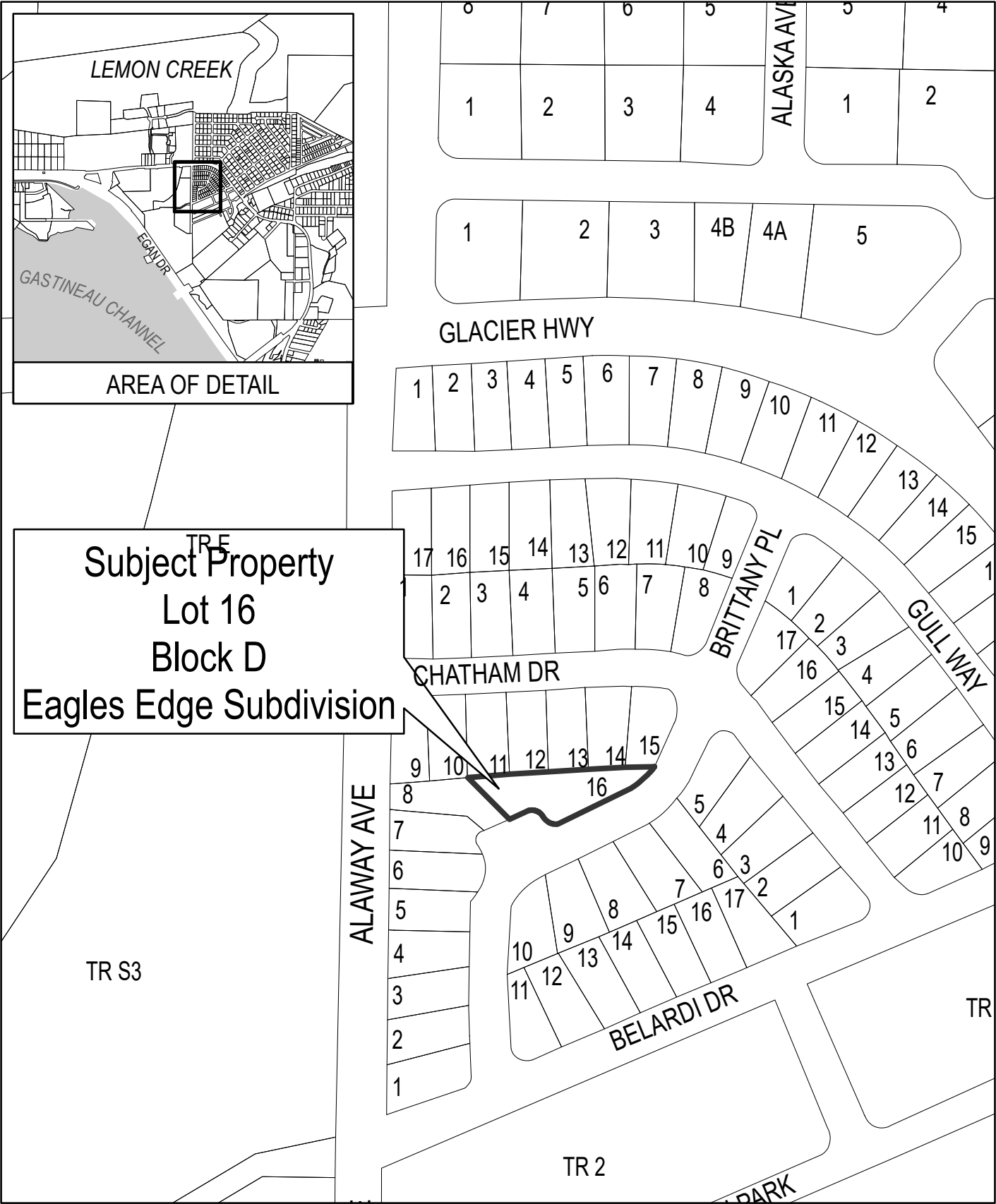
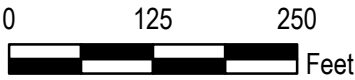


EXHIBIT A
Resolution 2898



Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(V)

An Ordinance Appropriating \$100,000 to the Manager as Partial Funding for the Lemon Creek Park Capital Improvement Project; Funding Provided by Donations from the Eagles Edge Homeowners Association.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$100,000 as partial funding for the Lemon Creek Park Capital Improvement Project (P46-110).

Section 3. Source of Funds:

Eagles Edge Homeowners Association	\$100,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(H)

An Ordinance Appropriating to the Manager the Sum of \$14,858,227 as Funding for the Juneau International Airport's Terminal Construction Revenue Bond Debt; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$14,858,227 as Funding for the Juneau International Airport's Terminal Construction Revenue Bond Debt.

Section 3. Source of Funds

Federal Aviation Administration AIP Grant: \$ 14,858,227

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



1873 Shell Simmons Dr., Suite 200, Juneau, AK 99801 / (907) 789-7821

TO: CBJ Assembly Finance Committee

FROM: Patty Wahto, Airport Manager *p wahto*

DATE: October 26, 2020

RE: Juneau International Airport (JNU) Terminal Reconstruction Project Funding Update

Funding Update: Terminal Reconstruction Project \$24M (est. \$17.2M Construction; \$4.3M other contracts/contract administration, \$2.5M contingency/other). The project reconstructs portions of the terminal that were constructed prior to 1984. Approximately 37,000 sf of building area will be demolished, along with 4,500 sf of exterior canopy. Reconstructed (new) areas and interior remodel area will total approximately 35,000 sf. The scope addresses code deficiencies, replace infrastructure (elevator/escalator, security systems, mechanical and electrical systems), improve energy efficiency, increase flexibility and adaptability of interior spaces for airport administration, and improve passenger services. The functions of new spaces include: small regional carriers passenger operations, Airport Administration offices (including Airport Police), FAA - Air Traffic Control Tower offices and equipment spaces, TSA Break Room, US Customs & Border Protection processing, restrooms, storage, up escalator, two elevators and terminal mechanical space. The project total is \$24M, plus bond fees/interest. Most funding for the project is from federal sources.

JNU worked with CBJ Finance for the bonding and financing plan. Bonds (both 2012 CBJ General Obligation bonds and Juneau Airport Revenue bonds) were sold in October 2019 so the project had the necessary funding in place to go out to bid. The project required revenue bonds to facilitate the project's cash flow needs until JNU received multi-year Federal Aviation Administration (FAA) Airport Improvement Program (AIP) entitlement grants programmed for FFY20-23. The construction bid was awarded to Dawson Construction following the special January 15, 2020 Assembly meeting; construction began in February 2020. This project is scheduled to be complete by December 2021.

The terminal project has been in planning since 2005, and in design for this phase since January 2018. While this project phase is estimated at \$24M, FAA does not allow certain costs (contingency) figured into the grant application, so for grant calculations this is considered a \$21.5M project. Furthermore, based on federal space usage criteria, the federal eligibility was established at 71.6% (or \$15.4M), and 28.4% (or \$8.6M) for the ineligible share. The federally eligible portion is then further broken down to FAA participation of 93.75%. This calculates to \$14,430,000 eligible for FAA participation. While this is the amount eligible for FAA AIP funding, JNU had planned for four years (FFY20-23) of FAA AIP *entitlement* dollars (an estimated \$11.8M disbursed over four years), with the balance of eligible costs to be paid through Passenger Facility Charge (PFC).

JNU enplanements have teetered between being categorized as a non-hub and small hub airport for the past several years. The rules for eligibility differ between the two types of hubs. For projects like the terminal, it means that a small hub may only use FAA annual AIP *entitlements* funds. JNU was a small hub at the time of design and planned to use only entitlements, hence the four-year AIP funding plan. However, based on national enplanement numbers, JNU became a non-hub airport for FFY20 grant calculations. This meant that JNU qualified for AIP *discretionary* funds as well as the annual AIP entitlement funds in FFY20. Airport terminals categorized as ‘lower priority’ on the NPIAS¹ (compared to runways, taxiways etc), so while JNU airport was qualified, JNU had to wait to see what ‘leftover’ discretionary funds could fund this project in FFY20. FAA Airports Division (Alaska) was able to find ‘residual’ discretionary funds from FFY19 and FFY20 that could be combined to fund the terminal project for the full federally-eligible amount in one grant year (FFY20). Additionally, Congress’ CARES Act Bill included that any FFY20 AIP grant funding would be funded at 100% of the eligible costs, rather than the normal 93.75%. This meant that one of JNU’s two grants, \$6,847,402 (FFY20) was funded at 100%, and the other \$8,010,825 (FFY19 funds) grant was funded at 93.75% and required a financial match.

JNU was awarded the two FAA AIP grants totaling \$14,858,227 in September (FFY20). JNU was also approved for collection of (up to) \$5.9M in Passenger Facility Charges (PFCs) for the terminal project. PFC funding is used as a project funding source (eligible portions of project), as well as grant match and revenue bond interest/fees.

Funding Breakdown:

\$14,850,000	FAA AIP grants, <i>rounded</i> (forward funded from Airport Revenue bonds)
\$ 5,950,000	GO Bond
\$ 2,100,000	PFCs ² (JNU authorized to collect up to \$5.9M; PFCs considered a ‘federal source’)
\$ 800,000	Airport
\$ 300,000	CBJ Sales Tax
\$24,000,000	Total

This is a very simplistic breakdown of the funding picture, but it provides an update based on the receipt of FAA AIP funding in one grant year. The larger AIP grant means less PFC funds are required for the project, and the CARES Act match means less PFC is required for grant match. This is a boon for JNU with enplanements being markedly down (source of PFC funds) due to COVID-19. The full funding in a single year also means subsequent projects can move up on JNU’s Capital Improvement Project list.

¹ National Plan of Integrated Airport Systems

² Airport Revenue bonds interest and fees are a separate calculation and PFC eligible.

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(Q)

An Ordinance Appropriating \$31,047 to the Manager as Funding for Multiple Training Events for the Juneau Police Department; Grant Funding Provided by the United States Department of Justice, Office of Justice Program, FY20 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$31,047 as funding for multiple training events for the Juneau Police Department.

Section 3. Source of Funds

U.S. Department of Justice	\$31,047
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(R)

An Ordinance Appropriating up to \$700,000 to the Manager as Partial Funding for the Glacier Highway Sewer - Anka to Walmart Capital Improvement Project; Funding Provided by the Alaska Department of Transportation and Public Facilities.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of up to \$700,000 as partial funding for the Glacier Highway Sewer – Anka to Walmart Capital Improvement Project (U76-100).

Section 3. Source of Funds

Alaska Department of Transportation and Public Facilities	\$700,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(S)

An Ordinance Appropriating \$160,500 to the Manager for Eaglecrest's Fiscal Year 2021 Supplemental Operating Costs; Funding Provided by the General Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$160,500 for Eaglecrest's fiscal year 2021 supplemental operating costs.

Section 3. Source of Funds

General Fund's Fund Balance	\$160,500
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(T)

An Ordinance Appropriating \$73,100 to the Manager for Eaglecrest's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by the CARES Act Special Revenue Fund.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$73,100 for Eaglecrest's fiscal year 2021 COVID-19 related costs.

Section 3. Source of Funds

CARES Act Special Revenue Fund	\$ 73,100
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(W)

An Ordinance Appropriating \$300,000 to the Manager as a Grant to Family Promise of Juneau to Purchase a Building to Support Vulnerable Families During the COVID-19 Pandemic; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, the COVID-19 Grant to Family Promise of Juneau is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Grant to Family Promise of Juneau is being initiated by this ordinance and the grant expense was not accounted for in the FY20 or FY21 budget; and

WHEREAS, the COVID-19 Grant to Family Promise of Juneau expense is incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$300,000 as funding for a grant to Family Promise of Juneau to purchase a building to support vulnerable families during the COVID-19 pandemic.

Section 3. Source of Funds

CARES Act Special Revenue Fund	\$300,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: October 26, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(X)

An Ordinance Appropriating \$300,000 to the Manager as a Grant to the Alaska Committee to Coordinate and Support Public Accommodations During the 2021 Alaska State Legislative Session; Funding Provided by the General Fund's Fund Balance.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$300,000 as funding for a grant to the Alaska Committee to coordinate and support public accommodations during the 2021 Alaska state legislative sessions.

Section 3. Source of Funds

General Fund's Fund Balance	\$300,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Presented: 10/26/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-53

An Ordinance Authorizing the Manager to Accept the Reconveyance of a Fraction of U.S. Survey 381, Located at 9290 Hurlock Avenue, from Alaska Legacy Partners and Lease the Property to Tlingit Haida Regional Housing Authority for Youth Services.

WHEREAS, Juneau Youth Services notified the City and Borough of Juneau (CBJ) in November of 2017, that it no longer had need for the facility located at 9290 Hurlock Avenue; and

WHEREAS, Ordinance 2018-42 authorized the sale of the Hurlock property to Alaska Legacy Partners for an assisted senior living center; and

WHEREAS, in 2020, Alaska Legacy Partners contacted the CBJ to pursue reconveyance of the Hurlock property back to CBJ at no cost to the CBJ, as Alaska Legacy Partners had not pursued development of the assisted senior living center; and

WHEREAS, CBJ staff recognized that the Hurlock facility had long served an important community purpose; and

WHEREAS, the Hurlock facility served the community as youth housing for 52 years, fulfilling a community purpose to provide shelter for vulnerable children and young adults; and

WHEREAS, pursuant to A.S. 18.55.995-998, Tlingit Haida Regional Housing Authority (THRHA) is a public corporation, akin to a government agency for the purpose of CBJC 53.09.270(a); and

WHEREAS, the CBJ and the THRHA share a desire to improve services to youth and partner with the Zach Gordon Youth Center to provide youth services.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Authorization to Accept the Reconveyance from Alaska Legacy Partners.

(A) The Manager is authorized to accept, at no cost and only by deed, the property at 9290 Hurlock Avenue and more specifically identified as

A fraction of U.S. Survey 381, Juneau Recording District, First Judicial District, State of Alaska containing approximately 36,122 square feet, and shown on the attached Exhibit A map.

(B) Upon recording of the deed provided in Section 2(A), the reconveyance satisfies all debts owed to the CBJ authorized by Ordinance 2018-42 and the senior assisted living facility condition of Ordinance 2018-42, Section 3(C) terminates.

Section 3. Authorization to Lease. The Manager is authorized to lease the property identified in Section 2 to Tlingit Haida Regional Housing Authority pursuant to a lease agreement. In addition to the minimum terms and conditions required by CBJ 53.20.190, the lease is subject to the following essential terms and conditions:

(A) Use of Premises. THRHA shall use the property solely for provision of youth services, like operation of an assisted living center for youth emergency housing and rapid rehoming. THRHA is solely responsible for all improvements, maintenance, and obtaining all permits and approvals.

(B) Term and Renewal. The lease shall be for a term of five years, with the option to renew for two additional five-year terms.

(C) Rent. Pursuant to CBJC 53.09.270(a), rent shall be \$100 per year, an amount less than market value.

(D) Hold Harmless. The lease agreement shall provide that Tlingit Haida Regional Housing Authority indemnify, defend, and hold harmless the CBJ, its officers, and employees for any claim related to or arising out of its usage, operation, maintenance, or improvement of the lease premises.

(E) Other Terms and Conditions. The Manager may include other lease terms and conditions as the Manager determines to be in the public interest.

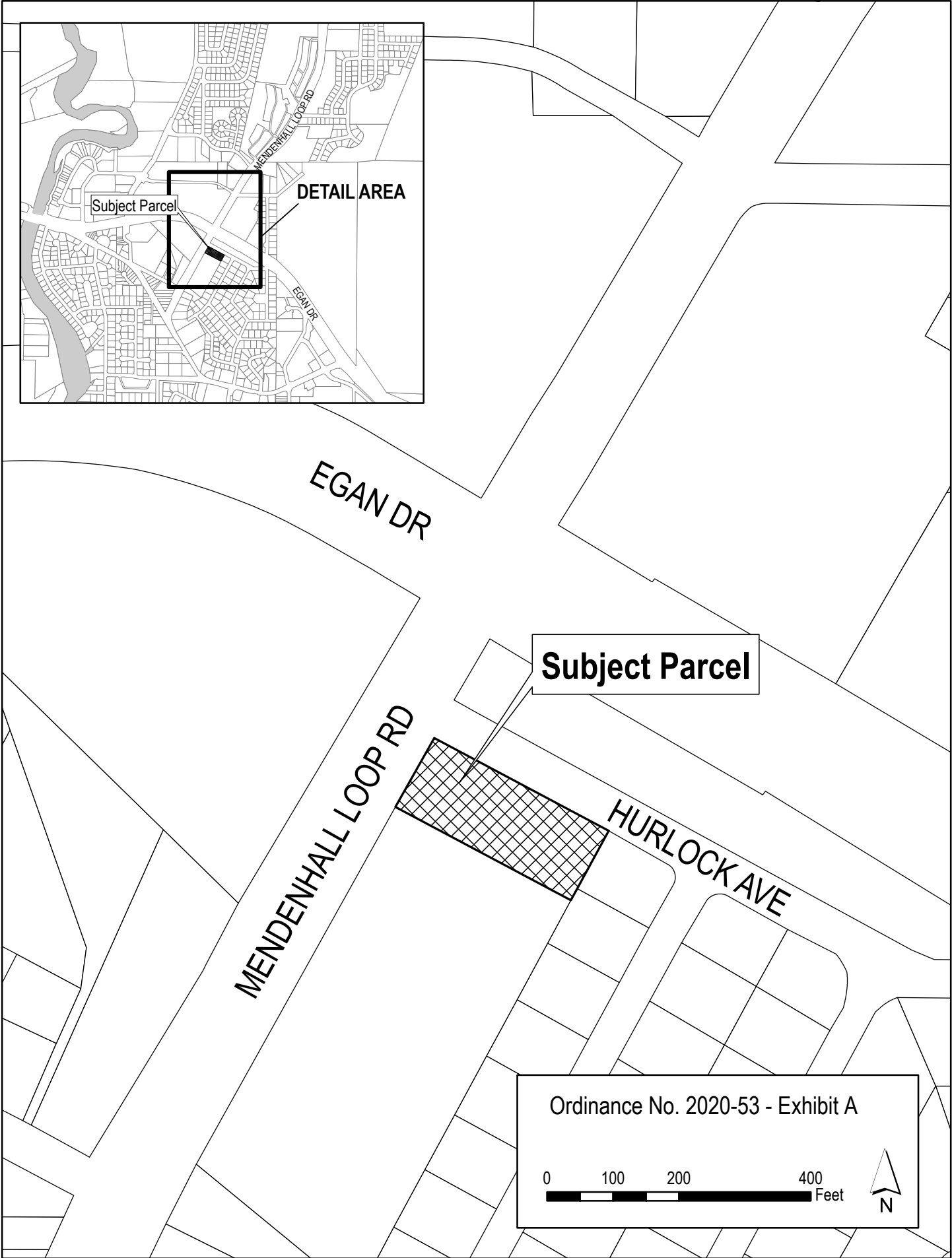
Section 4. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



A REGULATION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Amendment of Title 03, Chapter 41

RESIDENTIAL ONSITE WASTEWATER TREATMENT AND DISPOSAL SYSTEM MAINTENANCE PROGRAM

PURSUANT TO AUTHORITY GRANTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, THE MANAGER ADOPTS THE FOLLOWING AMENDMENT TO REGULATIONS:

Section 1. Authority. These regulations are proposed for adoption pursuant to CBJ 01.60 and CBJ 49.35.410, and CBJ 75.02.060.

Section 2. Amendment of Regulation. 03 CBJAC 41 Residential Onsite Wastewater Treatment and Disposal System Maintenance Program, is amended to read:

...

03 CBJAC 41.030 Service contract.

(a) Except as provided in (c), all property owners who install or cause to be installed an OWTDS on their property within a major residential subdivision developed after July 1, 2005, which is not served by a centralized municipal wastewater treatment system, are required to enter into a service contract agreement with the Department, or with a service contractor approved by the Department ~~and the manufacturer of the property owner's treatment system~~, for system inspection, monitoring, and sludge pumping services.

(b) New property owners of an existing home with an OWTDS are required to have a service contract for continued system inspection, monitoring, and sludge pumping services in place and effective within 60 calendar days of transfer of property ownership.

(c) Properties outside Service Area 9 (Roaded Service Area) are exempt.

...

03 CBJAC 41.060 Service fees.

(a) The monthly fee for OWTDS inspection and maintenance services if provided by the Department under contract shall, at a minimum, be equal to ~~the flat rate residential fee~~ the current sewer residential rate and fee structure paid by property owners connected to the centralized wastewater systems. Monthly service fees shall be set to collect actual cost to the city for providing the service.

~~(b) The CBJ shall evaluate and adjust the monthly fee, as needed, to meet the specific maintenance and inspection costs incurred by the CBJ in performing the contract services. These evaluations and adjustments in the fee will occur once every two years, coinciding with rate adjustments for the Wastewater Utility customers connected to the centralized wastewater systems.~~

(e**b**) Property owners who contract directly with a service contractor for the provision of OWTDS inspection and maintenance services as provided in 03 CBJAC.41.030, are not subject to the service fees provided for in this section.

~~(d) — On or before December 31, 2010, property owners previously under contract with the Public Works Department for OWTDS services who have contracted with a service contractor, may request credit for unexpended service fees. All requests for credit must be received by the close of business December 31, 2010.~~

...

03 CBJAC 41.080 Definitions.

...

Major residential subdivision means subdivision of residentially zoned lands consisting of ~~four~~ fourteen (14) or more newly created lots.

...

Service contractor means a contractor approved by the Department ~~and by the treatment system manufacturer~~ to maintain the OWTDS.

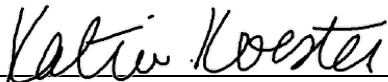
...

Section 3. Notice of Proposed Adoption of a Regulation. The notice requirements of CBJ 01.60.200 were followed by the agency. The notice period began on October 5, 2020, which is not less than 21 days before the date of adoption of these regulations as set forth below.

Adoption by Agency

After considering all relevant matter presented to it, the agency hereby amends these regulations as set forth above. The agency will next seek Assembly review and approval.

Date: _____ 11/20/2020 _____


Katie Koester, Director
Engineering and Public Works

Legal Review

These regulations have been reviewed and approved in accordance with the following standards set forth in CBJ 01.60.250:

- (1) Consistency with federal and state law and with the charter, code, and other municipal regulations;
- (2) The existence of code authority and the correctness of the required citation of code authority; and
- (3) Its clarity, simplicity of expression, and absence of possibility of misapplication.

Date: _____

Robert H. Palmer III
Municipal Attorney

Assembly Review

These regulations were presented to the Assembly at its meeting of _____, 2020. They were adopted by the Assembly.

Date: _____

Elizabeth J. McEwen, Municipal Clerk

Filing with Clerk

I certify, as the clerk of the City and Borough of Juneau, that the following statements are true:

1. These regulations were accepted for filing by the office of the clerk at ____:____ a.m./p.m. on the ____ day of _____, _____.
2. After signing, I will immediately deliver or cause to be delivered copies of this regulation to the attorney and the director of libraries.
3. A permanent file of the signed originals of these regulations will be maintained in this office for public inspection.
4. Effective date: _____.

Date: _____

Elizabeth J. McEwen, Municipal Clerk



CBJ – Regular Municipal Election, October 6, 2020
Preliminary Election Report to CBJ Assembly,
November 16, 2020

Beth McEwen, MMC
Municipal Clerk/Election Official

Below is a brief recap of the numbers associated with CBJ's October 6, 2020 By Mail Election. Following this recap is a more in depth report and cost comparisons.

Looking at the Numbers

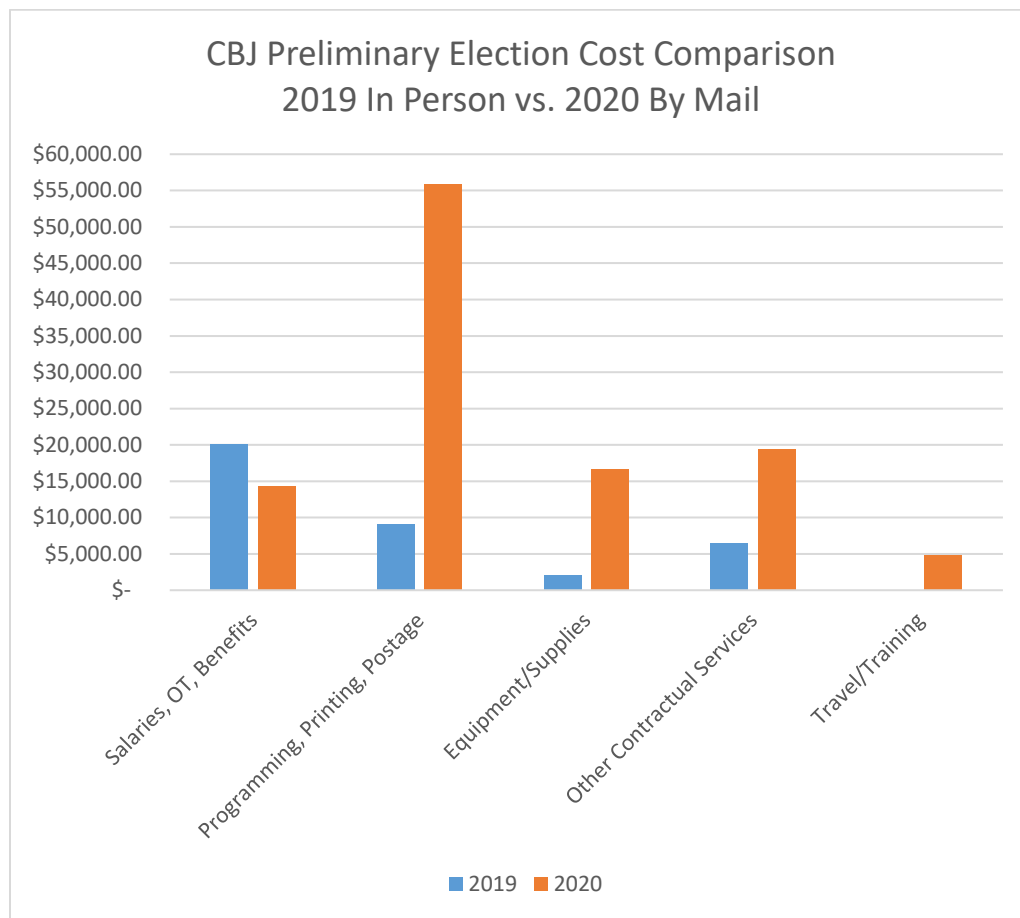
Total number of CBJ Registered Voters as of Sept. 6, 2020	27,789
Total number of ballots mailed¹	27,467
Number of ballots that were returned by Canvass Date of 10/20/20	11,988
Total number of ballots that were challenged	629
Total number of challenged ballots that were approved for counting	516
Number of rejected ballots	113
Final tally of eligible ballots that were counted by Canvass Board	11,875
Final voter turnout (counted ballots only)	42.70%
Total estimated cost (still awaiting some final invoices)	\$115,000

Below are cost comparisons for this election compared to the 2019 CBJ election.

<u>Type of Expense</u>	<u>2019</u>	<u>2020</u>
Salaries, Overtime, Benefits	\$20,050	\$14,250
Programming, Printing, Postage	\$ 9,150	\$55,850
Equipment/Supplies	\$ 2,000	\$16,600
Contractual Services	\$ 6,450	\$19,450
Travel/Training	\$ -0-	\$ 4,800
Totals	\$37,650	\$110,950

¹ **CBJ Code 29.07.360 ... (emphasis added)**

(c) When the election official conducts an election by mail, he or she shall mail a ballot to each person whose name appears on the voter registration list prepared under AS 15.07.125 for that election. The ballot shall be sent to the address stated on the official registration list unless the voter has notified the election official in writing of a different address to which the ballot should be sent. ***The election official is not required to mail a ballot to any voter who does not have a valid residence address, or is in the condition of purge notice (PN), undeliverable (UN), or list maintenance undeliverable (LU), as described in AS 15.07.130.*** Any qualified voter not mailed a ballot will not later be refused a ballot when requested, but may be required to vote a questioned ballot. The election official shall send ballots by first class, nonforwardable, mail, on or before the 21st day before the election.



Note: Most of the October 6, 2020 expenses are being paid for from CARES Act funds since the COVID-19 pandemic was the reason for switching to a by mail election. Some one-time purchases such as \$8,800 for ballot drop boxes will be used in future elections, whether held in person or by mail.

Background

How the decision was made to hold a By Mail Election

The CBJ Assembly and administration, working diligently to address public health and safety in light of the Coronavirus pandemic, considered how best to conduct the annual local municipal election while keeping the health and safety of voters and election workers at the forefront. In late April and early May, it became apparent that changes to election procedures were needed to balance the safety of voters and poll workers with the voters' rights to vote. Elections take significant advanced planning, and the Municipal Clerk's Office reviewed three options: status quo with a traditional precinct polling place election, a by mail election, or a hybrid of an expanded absentee by mail election with some polling places open.

At the same time, the Municipality of Anchorage (MOA) offered its election equipment and expertise to CBJ for conducting the 2020 regular election as a by mail election. Since 2018, the MOA has held 3 consecutive by mail municipal elections on the first Tuesday in April plus one special election in August 2018. Generously, MOA offered its idle mail ballot processing equipment as well as salaried staff time to assist fellow Alaskan communities in recognition of the difficulty of conducting an election during a pandemic.

The Municipal Clerk researched the Anchorage proposal and presented the idea to the Assembly Human Resources Committee on May 18, 2020. As provided in CBJ Code 29.07.360, the Assembly could, by motion, direct that an election be conducted by mail. The Assembly adopted a motion by unanimous consent at the May 18, 2020 regular Assembly meeting, directing the Municipal Clerk to enter into an agreement with the Municipality of Anchorage to conduct the October 6, 2020 election “by mail.”

Code Changes

In 2007, the Assembly amended the CBJ Code to provide for elections by mail at the direction of the Assembly. This code section needed updating to provide additional structure to the conduct of a mail election. The following ordinances were adopted between June and September to implement the changes necessary to conduct of the 2020 By Mail election:

Ordinance 2020-24(b) An Ordinance Amending the Elections Code Relating to Vote by Mail for City and Borough of Juneau Municipal Elections. *Adopted June 29, 2020.*

Emergency Ordinance 2020-30 An Emergency Ordinance Amending the Elections Code Relating to Candidate Nomination and Write-in for the Vote by Mail October 6, 2020, City and Borough of Juneau Municipal Election. *Adopted June 29, 2020.*

Emergency Ordinance 2020-50 An Emergency Ordinance Suspending Enforcement of Witness Signatures on By Mail Ballots for the 2020 Regular Election of the City and Borough of Juneau. *Adopted September 21, 2020.*

Implementation of a by mail election

The CBJ Municipal Clerk’s Office formed an election team with contractors made up of Municipality of Anchorage Municipal Clerk staff, Resource Data Inc. (signature verification and by mail election consultant), Dominion Elections (ballot programming), and K&H Printing (ballot and election material printing and mailing).

The Candidate filing period was open July 17 – 27 in accordance with Emergency Ordinance 2020-30.

In July, Resource Data and the MOA Election Team scanned all available CBJ election precinct registers from the past few years for use in the signature review process.

Ballots were mailed out by K&H Printing from Seattle, WA on Tuesday, September 15. Ballot drop boxes were installed and opened to receive ballots 24/7 starting September 17 through Election Day at 8p.m. and the two Vote Centers located in the Assembly

Chambers at City Hall and the Mendenhall Library were open beginning on September 21 through Election Day October 6.

Before the close of polls on Election Day, 10 cases of ballots had been mailed to the MOA Election Center via Alaska Air Cargo. Following the close of polls, Municipal Clerk Beth McEwen and Admin. Assistant Lacey Davis traveled to Anchorage with the remaining ballots to be counted. Special accommodations were made with the airlines and TSA to ensure security measures and chain of custody was followed for all ballots and election materials during transportation to Anchorage.

The first round of ballots were reviewed and counted on Friday, October 9 and preliminary unofficial results were conveyed via Zoom/Facebook Live feed that night at 6p.m. Additional preliminary results were then updated to the CBJ Election webpage on October 10 and again on October 16. Beth McEwen returned to Juneau on October 17 with those ballots that were challenged and not yet approved and on October 20, the Canvass Review Board reviewed the challenged ballots, adding ballots deemed eligible to the final count and certified the election on October 20.

Following certification of the election, final results were made available to candidates, the public, posted to the website and information releases were sent out. Certificates of election were distributed to newly elected members. The new School Board members were sworn in on October 21, and the Assembly Reorganization meeting was held on Monday, October 26.

Municipal Clerk staff completed the post-election work including sending out 113 ballot rejection letters, compiling the preliminary election report, and provided voter information to the State Division of Elections for updates to voter history records.

Public Relations and Voter Education

In July, postcards were mailed to all eligible Juneau registered voters' permanent mailing address listed in the State of Alaska Division of Elections voter registration database letting them know the CBJ Regular Municipal Election would be held by mail. Voters were encouraged to update their voter registration information as needed by September 6, 2020 and offered the opportunity to request a ballot be mailed to an alternative temporary address, as ballots would not be forwarded.

In July, we launched the Election Call Center staff and responded to voter calls, emails, and faxes through the certification of the election in October.

Clerk staff worked with CBJ Public Information Officer Lisa Phu and her team to ensure the public was well informed of the switch to a by mail election. Public outreach included developing FAQs, updating the Clerk and CBJ homepage with frequent election news and information, social media posts, radio interviews, participation in multiple candidate forums, and contracting for an informational video to be produced on how to cast a vote by mail ballot.

Looking to the future

CBJ should consider how it would like to conduct elections in the future. The Municipality of Anchorage has stated they were amenable to partner again with CBJ for conducting CBJ regular elections by mail. However, that would be limited by any special elections that either municipality may need to hold during the election cycle of the other municipality. As shown in the cost analysis above, the expense of conducting a by mail election is substantially more than the expense of holding in person precinct based elections. The other key factor to consider when comparing in person vs. by mail elections is the timeframes associated with election calendar. By mail elections require the candidate filing period as well as the ballot preparation and mail out timeline moved up by one to two weeks earlier than in person elections. By mail elections also delay the initial count reporting of election results with no results made available on election night but rather having preliminary results posted on Friday after election day and certification of the election falling two weeks after election day to allow the time necessary for the voter signature cure process. In contrast to that, in person precinct based election certification is held one week after election day.

During the FY21 budget cycle, funds were approved to purchase new election equipment. The State of Alaska Division of Elections does share some of their voting equipment with CBJ and will continue to do so for future elections. However, the Division of Elections will not be sharing their accessible voting devices so we still plan on purchasing that equipment from the FY21 approved funds along with the necessary server, ballot scanner, and programs for processing ballots using the state's new equipment.



OFFICE OF THE MUNICIPAL CLERK/ ELECTION OFFICIAL

155 S. Seward St., Room 202
Phone: (907)586-5278 Fax: (907)586-4552
email: city.clerk@juneau.org

Date: November 5, 2020
To: Mayor & Assembly
cc: CBJ Leadership Team
From: Beth McEwen, Municipal Clerk/Election Official
Subject: Deadlines for a [Precinct-based] October 5, 2021 Municipal Election

The next Regular Municipal Election is Tuesday, October 5, 2021.¹ The deadlines for this election, if held as a precinct-based in-person election are set forth below. If the Assembly should choose to conduct a By Mail election similar to what we did in 2020, some Assembly meeting dates would need adjustment to allow for the extended timeframes before and after Election Day necessary for the conduct of a By Mail election. All dates referenced are 2021 unless otherwise noted.

CHARTER AMENDMENTS

The Assembly may propose a Charter amendment by ordinance.² In order for a proposed amendment to be submitted to the voters at the regular election, an ordinance to amend the charter would need to be adopted no earlier than Monday, June 7, and no later than Friday, August 6.³ These deadlines are set to avoid the need to hold a special election. The first regular meeting for the Assembly to introduce a charter amendment is June 14, the last regular scheduled meeting for the Assembly to adopt a charter amendment is August 2, unless special meetings are scheduled for such purposes.

GENERAL BALLOT PROPOSITIONS

Notice of the regular election must be published no later than Sunday, September 5.⁴ The notice must state the purposes of the election. All ballot propositions must be finalized prior to the date the notice of election is published.

1 CBJ Charter Section 6.1 Regular Elections "A regular election shall be held annually on the first Tuesday in October, or such other date as the assembly may provide by ordinance."

2 CBJ Charter Section 14.2 Proposal by the Assembly "The assembly may propose Charter amendments by ordinance containing the full text of the proposed amendment and adopted by at least six votes of the assembly."

3 CBJ Charter Section 14.5 Election "The election shall be held not less than sixty days and not more than one hundred and twenty days after the amendment has been proposed. If no regular election is to be held within that period, the assembly shall provide for a special election on the proposed amendment."

4 CBJ Charter Section 6.1 Regular Elections "At least thirty days published notice shall be given of a regular election."

October 5, 2021 Election Deadlines

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November 5, 2020

Ordinances or resolutions proposing a ballot proposition, other than a Charter amendment, must be adopted by August 23, in order to allow time for publishing the notice of election and for ballot preparation, printing and delivery to Juneau. We recommend introducing any ballot measure no later than the July 12 Regular Assembly meeting, with public hearing and Assembly action on August 2. If necessary, the Assembly could delay action until the next regular meeting of August 23. The Assembly can hold a special meeting to introduce or adopt a ballot ordinance, as long as a public hearing on the ordinance is held. The notice of public hearing on an ordinance must be published in a newspaper of general circulation at a minimum of seven days prior to the public hearing.⁵

PETITIONS

A petition may propose to amend the CBJ Charter or the CBJ Municipal Code. There is an outlined procedure for conducting an initiative (to propose something new) or a referendum (to repeal something in existence). To start a petition, petitioners form a committee of five qualified municipal voters and submit an affidavit stating the purposes of the petition to the clerk's office.⁶

A petitioner's committee is encouraged to submit a copy of the affidavit and the proposed ordinance, resolution or other measure to be initiated to the City and Borough attorney with a request that it be reviewed by the attorney.⁷

Promptly after the filing of a proper affidavit, the clerk shall issue the appropriate petition pages to the petitioners committee. A petition must have signatures of qualified voters equal to 25% of the votes cast in the preceding regular municipal election. Based on the 2020 regular election turnout of 11,875 voters, 2,968 signatures of qualified voters are required to certify a petition in the City and Borough of Juneau.⁸

The CBJ Charter and Code anticipate a timeframe, which can extend up to 55 - 75 days from the time the affidavit is submitted in the clerk's office to the time it is certified by the clerk.^{9/10} This includes 15 days for the clerk to review and issue signature booklets to a petitioner's committee, 30 days for the collection of signatures, 10 days for the clerk to certify signatures, and a potential additional 20 days for petitioners to gather, and the clerk to review, additional signatures if a timely submitted petition is found deficient.

The time frames for a certified petition proposition to be placed on the ballot vary depending on the type of petition proposed.¹¹ Petitioners are encouraged to contact the Clerk's office no later

5 CBJ Charter Section 5.3 Ordinance Procedure (a) "...The public hearing on an ordinance shall follow publication by at least seven days..."

6 CBJ Charter Section 7.2 Commencement of Proceedings. (a) "Any five qualified municipal voters may commence initiative or referendum..."

7 CBJ Code Section 29.10.020 Attorney assistance on initiative petitions.

8 CBJ Charter Section 7.3

9 CBJ Code Section 29.10.025 Certification of Petitioners' Committee Affidavit

10 CBJ Charter Section 7.3 Petition "A petition...shall be filed in proper form with the clerk within thirty days after the date of issuance of petition pages" and 7.6 Examination for Sufficiency "Within ten days following the date on which the petition is filed in proper form, the clerk shall certify if it bears the required number of signatures"

11 CBJ Charter Section 14.5 Election (a) "Proposed (charter) amendments shall be submitted to the qualified voters of the municipality" and CBJ Charter Section 7.10 Action on Petitions (a) "When an initiative or referendum petition

October 5, 2021 Election Deadlines

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November 5, 2020

than April 13 to begin working on the petition process.

Charter Amendments

If the petition proposes a Charter amendment, the Assembly *does not* participate in the process. Once certified, the proposition is placed on the ballot.¹² In order to meet publication deadlines for the Notice of Election and to avoid a special election the following dates are set for 2020:¹³

Charter Amendments:

June 7 - Earliest day clerk can certify a voter initiated charter amendment petition

August 6 - Last day clerk can certify a voter initiated charter amendment petition

If a charter amendment petition is submitted outside of the timeframe to fall on a regularly scheduled election, a special election may be required to be held to determine the outcome.

Code Ordinances

If the petition proposes adoption by initiative or repeal by referendum of an ordinance, the Assembly *does* participate in the process. Upon certification of an initiative or referendum petition, the clerk submits it to the Assembly for review and possible action.

If the Assembly fails to adopt a proposed initiative measure without any change in substance within forty-five days or fails to repeal the referred measure within thirty days after the date the petition was determined sufficient, the proposed initiative or referred measure is submitted to the voters on the ballot.

Since the last date for the Assembly to act on an ordinance to be placed on the October 5 ballot is August 23, any initiative or referendum should be certified by the clerk by July 9 to allow time for drafting and public notice of a proposed ordinance.

If a petition is submitted to the Assembly outside of the timeframe which would allow the measure to be placed on the regularly scheduled election, the Assembly determines whether it is in the best interest of the municipality to conduct a special election on the matter before the next scheduled election.¹⁴

A petitioners' committee for either a Code or Charter amendment is encouraged to discuss the

has been determined sufficient, the clerk immediately shall submit it to the assembly".

12 CBJ Charter 14.5 (a) Election.

13 CBJ Charter Section 14.5 (b) Election (b) "The election shall be held not less than sixty days and not more than one hundred and twenty days after the amendment has been proposed."

14 CBJ Charter 7.10 Action on Petitions (b) The election on a proposed initiative or referred measure shall be held at the next regular election, or, if already scheduled, a special election occurring not sooner than 90 days from the last day on which the assembly action may be completed on the proposed initiative or referred measure. If no regular election is scheduled to occur within 75 days after the certification of a petition and the Assembly determines it is in the best interest of the municipality, the Assembly may, by ordinance, order a special election to be held on the matter before the next scheduled election. The notice of election shall contain at least a summary of the proposed initiative or referred measure.

October 5, 2021 Election Deadlines

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November 5, 2020

matter with the municipal clerk and attorney prior to action and is encouraged to start activities at the earliest date possible.

CANDIDATE FILING PERIOD

Nominating petitions for the municipal election must be submitted no earlier than 8:00 a.m., Friday, August 6, and no later than 4:30 p.m., Monday, August 16.¹⁵ These petitions are available in the Clerk's office and require the signatures of 25 registered CBJ voters. In addition, to be considered a certified candidate, a printed/signed copy of the electronically submitted Alaska Public Offices Commission Public Official Financial Disclosure (APOC POFD) Statement must be submitted to the clerk's office no later than the August 16, 4:30 p.m. deadline.¹⁶

A candidate may withdraw his or her name from the printed ballot no later than 4:30 p.m. on Friday, August 20.¹⁷

Candidates may submit an official candidate statement for publication on the CBJ website as early as the filing of their nominating petition but no later than August 30.¹⁸

15 CBJ Code Section 29.07.050 (c) Candidates – Nomination

16 AS 39.50.020 (a)... Candidates for elective municipal office shall file the statement at the time of filing a nominating petition, declaration of candidacy, or other required filing for the elective municipal office. Refusal or failure to file within the time prescribed shall require that the candidate's filing fees, if any, and filing for office be refused or that a previously accepted filing fee be returned and the candidate's name removed from the filing records....(b)... Municipal officers, former municipal officers, and candidates for elective municipal office, shall file with the municipal clerk or other municipal official designated to receive their filing for office. All statements required to be filed under this chapter are public records.

17 CBJ Code 29.07.050 (e) Any candidate nominated may withdraw his or her nomination not later than 4:30 p.m. of the 46th day before the election.

18 CBJ Code 29.07.055, Official Candidate Statement. Please contact the Election Official for the necessary forms/procedures for filing of these official candidate statements.

Assembly Goals 2021

Assembly Goals set at
November 7, 2020 retreat

1. Housing - Assure adequate and affordable housing for all CBJ residents				
AA*		Implementing Actions	Responsibility	Notes:
A	P/F	Prioritize Housing Action Plan strategies	Assembly, Manager's Office	
B	P/F/O	Approve and implement Affordable Housing Fund distribution plan.	Assembly, Manager's Office	
C	P	Develop downtown housing incentives including tax abatement	Assembly, Manager's Office, CDD	
D	P/F	Focus on developing workforce housing	Assembly, Manager's Office	
E	P/F	Develop incentives to encourage long term rentals over short term rentals	Assembly, Manager's Office, Finance	
2. Economic Development - Assure Juneau has a vibrant, diverse local economy				
AA*		Implementing Actions	Responsibility	Notes:
A	F	Evaluate next steps & benefits with the West Douglas road and Channel Crossing	Engineering	
B	P/F	Act on work of Childcare Committee and act on the recommendations	Assembly, Manager's Office	Remove
C	F/O	Update the Comprehensive Plan	CDD	
D	O	Area Plans: Complete Downtown Area plan, followed by Douglas and Valley area plans.	Assembly, CDD, Planning Commission, Manager's Office	Blueprint = short. Douglas/ Valley = L
E	O	Protect future industrial land	Assembly, Manager's Office, Lands, CDD	
F	F/O	Revitalize Downtown	Assembly, Manager's Office	
G	P/F	Explore and review options for the Centennial Hall complex	Assembly, Manager's Office	
H	P/F	Explore viability of a summer operation plan for Eaglecrest Ski Area	Assembly, City Manager, Eaglecrest Board, Eaglecrest General Manager	
I	P	Complete work of Visitor Industry Taskforce	Assembly, Manager's Office	Remove
J	P	Implement Juneau Economic Plan	Assembly, Manager's Office	
3. Sustainable Budget and Organization - Assure CBJ is able to deliver services in a				
AA*		Implementing Actions	Responsibility	Notes:
A	F/O	Examine life cycle and life cycle costs of CBJ facilities including city hall	Assembly, Manager's Office, Engineering & Public Works	
B	F/O	Maintain Assembly focus on deferred maintenance including BRH and JSD.	Assembly, Manager's Office, Engineering/Public Works, all operating departments with facilities	
C	P/F	Protect Budget Reserve	Assembly, Manager's Office, Finance	
D	F/O	Upgrade CBJ technology- online payments, website updates	Manager's Office, MIS, Library, JPD, Finance	Remove

Assembly Goals 2021

Assembly Goals set at
November 7, 2020 retreat

E	P/F	Continue to evaluate sales tax structure.	Assembly, Manager's Office, Finance		S
F	P	Reduce the relative cost of living in Juneau where possible.	Assembly, Manager's Office, Finance		L
G	P/F	Develop plan to address reduced state support for School Bond Debt Reimbursement.	Assembly, Manager's Office, Finance		S
*Assembly Action to Move Forward: P = Policy Development, F = Funding, S = Support, O = Operational Issue					
4. Community, Wellness, and Public Safety - Juneau is safe and welcoming for all					
	AA*	Implementing Actions	Responsibility	Notes:	
A	F/O	Partner with non-profits and other government agencies to address addiction in our community. Focus on what BRH's role should be.	Assembly, Manager's Office, BRH, Community partners	Remove	
B	F	Partner with non-profits and other government agencies to support efforts to address community members who are unsheltered and other vulnerable populations (substance abuse, mental health, etc.)	Assembly, Manager's Office, BRH, Community partners	Remove	
C	P/F/O	Develop and implement strategies to reduce and deal with the impacts of crime in the community.	Assembly, Manager's Office, Law, JPD, Community Partners		L
D	P/O	Develop pedestrian focused snow removal strategies	Assembly, Manager's Office, Engineering & Public Works	Remove	
E	P/F/O	Reduce homelessness	Assembly, Manager's Office, Community partners		S
		Working with non-profits, BRH Board and CEO, develop a plan for non-profits and BRH's role with public health and social services in the community		Replaces A&B	S
NEW	P/F/O	Assess legislative impact, community services, and operations through the lenses of systemic racism.	Assembly, Manager's Office, Community partners		S
5. Sustainable Community - Juneau will maintain a resilient social, economic, and					
	AA*	Implementing Actions	Responsibility	Notes:	
A	P/F/O	Develop solid waste strategy including plans to increase recycling and deal with abandoned/junked vehicles.	Assembly, Manager's Office, Engineering/PW, JPD		L
B	P/O	Develop strategy to measure, track and reduce CBJ energy consumption.	Assembly, Manager's Office, all departments		S
G	P	Explore creating an Assembly Sustainability Committee	Assembly, Manager's Offices	remove	
D	P/F/O	Develop a single use plastics program	Assembly, Manager's Office, Community Partners	remove	
E	P/O	Develop strategy to reduce water consumption borough wide	Assembly, Manager's Office, Engineering/PW	remove	
F	P/F	Make a long term plan to achieve reliance on 80% renewable energy sources by 2045	Assembly, Manager's Office, Engineering/PW		S
G	P/F	Develop climate change adaptation plan	Assembly, Manager's Office		S
6. Pandemic Recovery - Protect Public Health and Recover Economic Strength During the COVID Pandemic					
*Assembly Action to Move Forward: P = Policy Development, F = Funding, S = Support, O = Operational Issue					

Assembly Goals 2021

Assembly Goals set at
November 7, 2020 retreat

1. Housing - Assure adequate and affordable housing for all CBJ residents

AA*		Implementing Actions	Responsibility	Notes:
A	P/F	Prioritize Housing Action Plan strategies	Assembly, Manager's Office	Short term
B	P/F/ O	Approve and implement Affordable Housing Fund distribution plan.	Assembly, Manager's Office	Short term
C	P	Develop downtown housing incentives including tax abatement	Assembly, Manager's Office, CDD	Short term
D	P/F	Focus on developing workforce housing	Assembly, Manager's Office	Long term
E	P/F	Develop incentives to encourage long term rentals over short term rentals	Assembly, Manager's Office, Finance	Long term

2. Economic Development - Assure Juneau has a vibrant, diverse local economy

AA*		Implementing Actions	Responsibility	Notes:
A	P	Implement Juneau Economic Plan	Assembly, Manager's Office	Short term
B	F/O	Revitalize Downtown	Assembly, Manager's Office	Short term
C	O	Area Plans: Complete Downtown Area plan, followed by Douglas and Valley area plans.	Assembly, CDD, Planning Commission, Manager's Office	Blueprint = short. Douglas/ Valley = L
D	F	Evaluate next steps & benefits with the West Douglas road and Channel Crossing	Engineering	Long term
E	F/O	Update the Comprehensive Plan	CDD	Long term
E	O	Protect future industrial land	Assembly, Manager's Office, Lands, CDD	Long term
F	P/F	Explore and review options for the Centennial Hall complex	Assembly, Manager's Office	Long term
G	P/F	Explore viability of a summer operation plan for Eaglecrest Ski Area	Assembly, City Manager, Eaglecrest Board, Eaglecrest General Manager	Long term

3. Sustainable Budget and Organization - Assure CBJ is able to deliver services in a cost efficient and effective manner that meets the needs of the community

AA*		Implementing Actions	Responsibility	Notes:
A	F/O	Maintain Assembly focus on deferred maintenance including BRH and JSD.	Assembly, Manager's Office, Engineering/Public Works, all operating departments with facilities	Short term
B	P/F	Protect Budget Reserve	Assembly, Manager's Office, Finance	Short term
C	P/F	Continue to evaluate sales tax structure.	Assembly, Manager's Office, Finance	Short term
D	P/F	Develop plan to address reduced state support for School Bond Debt Reimbursement.	Assembly, Manager's Office, Finance	Short term
E	P	Reduce the relative cost of living in Juneau where possible.	Assembly, Manager's Office, Finance	Long term
F	F/O	Examine life cycle and life cycle costs of CBJ facilities including city hall	Assembly, Manager's Office, Engineering & Public Works	Long term

*Assembly Action to Move Forward: P = Policy Development, F = Funding, S = Support, O = Operational Issue

Assembly Goals 2021Assembly Goals set at
November 7, 2020 retreat

4. Community, Wellness, and Public Safety - Juneau is safe and welcoming for all citizens				
	AA*	Implementing Actions	Responsibility	Notes:
A	P/F/ O	Reduce homelessness	Assembly, Manager's Office, Community partners	Short term
B	P/F/ O	Working with non-profits, BRH Board and CEO, develop a plan for non-profits and BRH's role with public health and social services in the community		Short term
C	P/F/ O	Assess legislative impact, community services, and operations through the lenses of systemic racism .	Assembly, Manager's Office, Community partners	Short term
D	P/F/ O	Develop and implement strategies to reduce and deal with the impacts of crime in the community.	Assembly, Manager's Office, Law, JPD, Community Partners	Long term
5. Sustainable Community - Juneau will maintain a resilient social, economic, and environmental habitat for existing population and future generations.				
	AA*	Implementing Actions	Responsibility	Notes:
A	P/O	Develop strategy to measure, track and reduce CBJ energy consumption.	Assembly, Manager's Office, all departments	Short term
B	P/F	Make a long term plan to achieve reliance on 80% renewable energy sources by 2045	Assembly, Manager's Office, Engineering/PW	Short term
C	P/F	Develop climate change adaptation plan	Assembly, Manager's Office	Short term
D	P/F/ O	Develop solid waste strategy including plans to increase recycling and deal with abandoned/junked vehicles	Assembly, Manager's Office, Engineering/PW, JPD	Long term
6. Pandemic Recovery - Protect Public Health and Recover Economic Strength During the COVID Pandemic				
*Assembly Action to Move Forward: P = Policy Development, F = Funding , S = Support, O = Operational Issue				

BEFORE THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU

SEALASKA HERITAGE INSTITUTE,

Appellant,

vs.

CBJ PLANNING COMMISSION,

Appellee,

Appeal of:
Notice of Decision
CDD File No. USE2020
0007

JOINT MOTION REQUESTING SECOND STAY OF APPEAL

Appellant, Sealaska Heritage Institute, Inc. (hereafter “SHI”) by and through counsel, Todd J. Araujo, and Appellee, the CBJ Planning Commission (“PC”), by and through counsel, Emily Wright, CBJ Law Department, together request a complete stay of this appeal for four months.

SHI intends to meet with the Community Development Department (hereafter “CDD”) in order to explore possible resolutions. Additional time is necessary to gather information, meet, and present additional information to the PC. Should the parties resolve the issue or agree that the stay should be lifted earlier than four months, the parties will inform the Assembly forthwith.

A proposed Order for the Assembly’s convenience is provided.

Respectfully submitted this ____ day of November 2020.

Simpson, Tillinghast, Sheehan & Araujo, P.C.
Attorneys for APPELLANTS

APPELLEE

By: Todd J. Araujo
Todd J. Araujo, Esq.
ABA No. 0806040

By: Emily Wright
Emily Wright, Esq.
ABA No. 1211129

ORDER GRANTING SECOND STAY

Having reviewed the parties' Joint Motion Requesting Stay of Appeal and finding it supported by good cause, the motion is GRANTED. The appeal is stayed in its entirety for a period of four months.

A status update shall be filed by the parties on or before March ____, 2020, unless a motion for dismissal is filed prior to that date.

ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Presented by: Finance
Presented: 09/21/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-47(am)

An Ordinance Regarding Disclosure of Real Estate Values in Transactions.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Chapter. Chapter 15.05 General Assessment is amended by adding a new section to read:

15.05.105 Transaction disclosures.

(a) *Disclosure requirement.* When a deed, contract, or other document transferring legal or equitable title to real property is presented for recording with the State of Alaska, the grantee shall provide the assessor with a statement under signed oath by the grantee or agent that discloses

- (1) The names of the grantor and grantee;
- (2) The date of transfer;
- (3) The date of sale;
- (4) A legal description of the property transferred;
- (5) The actual full amount paid or to be paid for the property;
- (6) The terms of sale; and
- (7) An estimate of the value of any personal property included in the sale.

(b) *Disclosure exemptions.* The disclosure required by subsection (a) does not apply to the following:

- (1) An instrument that confirms, corrects, modifies or supplements a previously recorded instrument without added consideration;
- (2) A transfer pursuant to mergers, consolidations, or reorganizations of business entities;
- (3) A transfer by a subsidiary corporation to its parent corporation without actual consideration or in sole consideration of the cancellation or surrender of a subsidiary stock;
- (4) A transfer that constitutes a gift of more than one-half (1/2) of the actual value;

- (5) A transfer with only nominal consideration between immediate family members. Immediate family members are defined as mother, father, brother, sister, son, daughter, spouse, grandparent, grandchild, brother- or sister-in-law, son- or daughter-in-law, father- or mother-in-law, stepfather, stepmother, stepsister, stepbrother, stepson, and stepdaughter;
- (6) An instrument the effect of which is to transfer the property to the same party; or
- (7) A sale for delinquent taxes or assessments, or a sale or a transfer pursuant to a foreclosure.

(c) *Disclosure confidentiality.* The disclosure required by subsection (a) is not a public record and shall be confidential except that the disclosure required by subsection (a) shall be provided to the property owner of record and authorized agents or may be published in any appeal related to the full and true value of the property. Nothing in this subsection prevents the assessor from compiling the disclosures to determine property assessments.

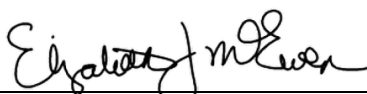
Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this 26th day of October 2020.



Beth A. Weldon, Mayor

Attest:



Elizabeth J. McEwen, Municipal Clerk

Ord. 2020-09(U) Amendment ___ Gladziszewski

Amend Section 4(c)(1) as follows:

“Section 4. COVID-19 Extreme Hardship Business Grant Program. The program is subject to the following terms and conditions:

...

(c) Eligible Applicants. The program is open to all qualifying businesses (including a nonprofit), regardless of whether they have applied for or have obtained any other state or federal COVID-19 related assistance if the following is satisfied:

...

(1) Business Sustainability or Non-Profit Sustainability Grant

~~**Eligible-Recipient.**~~ The business received a business sustainability grant pursuant to Ordinance 2019-06(AG)(d) or a non-profit sustainability grant pursuant to Ordinance 2020-36, as amended. For a business that did not receive a grant pursuant to Ordinance 2019-06(AG)(d) or Ordinance 2020-36, the business must satisfy one of the following to be eligible for this program:

(A) Ordinance 2019-06(AG)(d) criteria: (i) the business was registered in Alaska on or before January 1, 2020, (ii) had a physical presence in Juneau, Alaska on February 15, 2020, and (iii) continuously operated through the date of application unless the business is seasonal or was subject to a government mandated shutdown. The program will exclude from eligibility C Corporations traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange, and businesses owned in whole or majority—owned by such a publicly traded corporation or national chains that own and operate their premises in Juneau; franchisee owned and operated businesses in Juneau would be eligible; or

(B) Ordinance 2020-36 criteria: (i) The nonprofit entity was registered in Alaska on or before January 1, 2020; (ii) The entity is an Internal Revenue Service certified 501(c)3,4,6,7, 19, or 23 nonprofit; (iii) The nonprofit entity had a physical presence in Juneau, Alaska, on February 15, 2020; (iv) A substantial purpose of the nonprofit entity is to provide services to the general public in the City and Borough of Juneau. Faith-based nonprofits are eligible so long as they provide services that are promoted and available to the general public without regard to religious affiliation.(v) The entity has been or will be adversely affected by loss of revenue, program changes, and direct costs between March 1 and December 31, 2020, due to the COVID-19 public health emergency.”