

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

February 11, 2021 7:00 PM

Zoom Webinar & FB Live Stream

Meeting No.: 2021-05; Zoom Webinar/Telephonic/FB Livestream,
<https://juneau.zoom.us/j/98412004515> or Call 1-669-900-6833 or 1- 253-215-8782 and
enter Webinar ID: 984 1200 4515# NOTE: This meeting was initially scheduled for
Monday, Feb. 8 and, due to a power outage, was rescheduled to Thursday, Feb. 11.

Submitted By:

Duncan Rorie Watt, City Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

A. Recognition of Juneau International Airport COVID-19 Screeners/Testers

B. Instruction for Public Participation

Anyone wishing to provide public comment during the meeting is asked to call the Municipal Clerk's public testimony request phone line at 586-0215 by 3 p.m. the day of the meeting or send an email to City.Clerk@juneau.org providing their name, email address, and phone number they will be calling from. Testimony time will be limited by the Mayor based on the number of participants. The public is encouraged to send comments in advance of the meeting to BoroughAssembly@juneau.org.

If you have not notified the Clerk's Office ahead of time you may still be able to participate. When attending the zoom webinar [login info listed at top of agenda] to speak on an item up for public hearing or a non-agenda item please hit the 'raise hand' button if participating via a computer/tablet; if participating by phone press *9 on your phone; this will place a 'raised hand' icon next to your phone number and will add you to the queue.

IV. APPROVAL OF MINUTES

A. September 21, 2020 Regular Assembly Meeting #2020-44 Draft Minutes

B. December 17, 2020 Special Assembly Meeting #2020-49 Draft Minutes

C. **December 22, 2020 Special Assembly Meeting #2020-50 Draft Minutes**

V. **MANAGER'S REQUEST FOR AGENDA CHANGES**

VI. **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

VII. **CONSENT AGENDA**

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

- a. **Ordinance 2020-09(AN) An Ordinance Appropriating \$75,000 to the Manager to Operate a Youth Shelter and Rapid Rehousing Facility; Grant Funding Provided by the Alaska Mental Health Trust Authority.**

This ordinance would appropriate \$75,000 to operate a youth shelter and rapid rehousing facility at the Hurlock Street property. The Zach Gordon Youth Center (ZGYC) and Tlingit Haida Regional Housing Authority (THRHA) are partnering to help address the community need for emergency sheltering and rapid rehousing for runaway and homeless youth. This initiative is endorsed by the CBJ Assembly Taskforce on Homelessness.

Grant funding for this request would be provided by the Alaska Mental Health Trust Authority.

The Committee of the Whole reviewed this request at the November 9, 2020 meeting. The Assembly Finance Committee reviewed this request at the January 6, 2021 meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- b. **Ordinance 2021-02 An Ordinance Providing for the Issuance and Sale of General Obligation Bonds in One or More Series to Provide Not to Exceed \$22,000,000 in Net Proceeds; and Providing for the Form and Terms of the Bonds and for Unlimited Tax Levies to Pay the Bonds.**

In 2020, voters approved a \$15 million bond for maintenance and repair of schools, parks, streets, and other public infrastructure. In 2019, voters

approved a \$7 million bond for improvements to Centennial Hall. This ordinance authorizes these two general obligation bonds to be sold as one \$22 million bond through a competitive public offering. This ordinance specifies a 15-year repayment plan with interest-only payments for the first three years. Due to ongoing legal issues with the Alaska Municipal Bond Bank Authority, these bonds will be sold directly by the Borough without using the Bond Bank as a conduit.

The Assembly Finance Committee reviewed this ordinance at the February 3, 2021 meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

c. **Ordinance 2021-04 An Ordinance Related to CBJ Marijuana Licenses.**

CBJ has a business license for marijuana businesses in Title 49. This ordinance would give the Community Development Department director the authority to suspend or revoke a marijuana business license for the same reasons that the CBJ Assembly can protest the issuance of a State marijuana license, which would include taking corrective action when a marijuana business falls behind in remitting sales tax.

On January 25, 2021, the Assembly Human Resources Committee recommended the Assembly introduce this ordinance without review by the Planning Commission.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

2. Resolutions

a. **Resolution 2939 A Resolution Amending the Assembly Rules of Procedure.**

This resolution would amend the Assembly Rules to update the name and scope of the Lands, Housing, and Economic Development Committee. The changes are on Resolution pages 4, 6, and 7. The COVID-19 related amendments to the Assembly Rules would remain until they expire on May 25, 2021 (Res 2922).

The Assembly Human Resources Committee considered this resolution at its meeting on February 8, 2021 and forwarded it to the Assembly for approval.

The City Manager recommends the Assembly adopt this resolution.

- b. **Resolution 2940 A Resolution Amending Emergency Appropriation Resolution 2915 Related to the Eligible Expenditure Period for Three Drop-In Distance Learning Centers for School-Age Youth During the COVID-19 Pandemic.**

This resolution would extend the eligible expenditure period of Emergency Appropriation Resolution 2915 for three drop-in distance learning centers for school-age youth during the COVID-19 pandemic. Of the original \$70,000 appropriation, \$13,470 remains unspent. Shepherd of the Valley Lutheran Church has requested this extension to fully expend the appropriation in order to continue operating the program through the end of May.

The Assembly Finance Committee reviewed this request at the February 3, 2021 meeting.

The City Manager recommends the Assembly adopt this resolution.

- c. **Resolution 2942 A Resolution Amending Emergency Appropriation Resolution 2906 Related to the Eligible Expenditure Period and Appropriation Amount for K-5 Rally Programing During COVID-19.**

This resolution would extend the eligible expenditure period of Emergency Appropriation Resolution 2906 to subsidize the cost of participation in RALLY during the COVID-19 pandemic. Of the original \$600,000 appropriation, \$502,829 remains unspent. The Juneau School District has requested an extension to expend an additional \$140,000 of the original appropriation in order to continue operating the program through the end of May.

The Assembly Finance Committee reviewed this request at the February 3, 2021 meeting.

The City Manager recommends the Assembly adopt this resolution.

3. **Liquor License**

- a. **Liquor License Renewals for Licenses: 849, 2641, 4584, 4731 & 5711**

These liquor license actions are before the Assembly to either protest or waive its right to protest the license action.

Liquor License Renewal

License Type: Package Store, License #849

Licensee: Thibodeau's Market Inc., d/b/a Percy's Liquor Store

Location: 214 Front Street, Juneau

License Type: Restaurant Eating Place, License #2641

Licensee: Saffron, LLC, d/b/a Saffron

Location: 112 N. Franklin Street, Juneau

License Type: Restaurant Eating Place, License #4584

Licensee: Genuine Ventures LLC, d/b/a Tracy's King Crab Shack

Location: Lot C1, Juneau Subport, Section 23, Township 31S, Range 67 East, Juneau

License Type: Restaurant Eating Place, License #4731

Licensee: DJ LLC, d/b/a Asiana Gardens

Location: 9116 Mendenhall Mall Rd., Juneau

License Type: Recreational Site-Grandfathered AS 04.11.210(d), License #5711

Licensee: South of the Bridge, LLC d/b/a The Old Tower Bar @ Eaglecrest

Location: 3000 Fish Creek Rd., North Douglas/Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above licenses and recommend the Assembly waive its right to protest the applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license renewals.

4. Other Items for consent

a. **Crest Street Reconstruction CSP2020-0012**

Crest Street currently has two 12-foot lanes with no curb or gutter, and no sidewalks. This project is a street and underground utility maintenance and replacement project that includes installation of one new sidewalk on the west side and the addition of street lighting at intersections. Current design includes bioswale drainage treatment on the east side to treat street drainage before it enters the Jordan Creek Stream Protection Corridor. Engineers anticipate bioswale treatment of all Crest Street drainage, and possibly some drainage accepted to the system from other sources. The Planning Commission expressed its desire that as much drainage as possible be treated through the bioswale drainage treatment.

The Planning Commission recommended approval of these projects at its

meeting on January 26, 2021. The meeting materials, including Staff Report, are located at: <https://packet.cbjak.org/CoverSheet.aspx?ItemID=9381&MeetingID=1416>

The City Manager recommends the Assembly approve this project.

5. Transfers

a. **Transfer Request T-1036 A Transfer of \$90,000 from CIP A50-102 Terminal Construction to CIP A50-092 Float Pond Improvements and CIP A50-100 Land Acquisition-Planning.**

This transfer of \$90,000 from the Terminal Construction CIP consists of Airport revolving CIP funds and will be transferred to the Float Pond Improvements CIP and the Land Acquisition-Planning CIP.

The transfer of \$40,000 to the Float Pond Improvements CIP will provide for the completion of design documents and construction to raise the float pond road, place additional armor rock to a new shoulder elevation, and reset the gangway slabs on deeper concrete foundations.

The transfer of \$50,000 to the Land Acquisition-Planning CIP will provide funding to begin the airport land acquisition process to purchase the Channel Flying property. An airport property acquisition specialist will be procured to guide the airport through the required federal acquisition processes in advance of the grant application.

The Airport Revolving CIP funds were previously transferred to the Airport Terminal Reconstruction project, but are no longer needed for that project. These funds are available for use until anticipated federal grants are awarded.

The Airport Board approved this request at its January 14, 2021 meeting.

The City Manager recommends approval of this transfer.

VIII PUBLIC HEARING

A. **Ordinance 2020-09(AH) An Ordinance Appropriating \$75,000 to the Manager for Consulting Services to Explore the Joint Facility and Expansion Concept at Centennial Hall; Funding Provided by the General Fund's Fund Balance.**

This ordinance would appropriate \$75,000 for consultant services to explore the expansion of Centennial Hall into a joint facility with the Juneau Arts and Culture Center (JACC). The consultant will develop conceptual options for an expansion of Centennial Hall into a joint facility that serves as a performing arts, civic, and convention center including a professional cost estimate. The information obtained

from the consultant would enable the Assembly to make an informed decision whether to proceed with the expansion concept.

Funding for this request would be provided by the General Fund's fund balance.

The Public Works and Facilities Committee reviewed this request at the December 7, 2020 meeting. The Assembly Finance Committee reviewed this request at the January 6, 2021 meeting.

The City Manager recommends the Assembly adopt this ordinance.

B. Ordinance 2020-09(AI) An Ordinance Appropriating \$75,000 to the Manager for a Homeless Youth Navigator Position; Grant Funding Provided by the Alaska Department of Labor and Workforce Development.

This ordinance would appropriate \$75,000 for a homeless youth navigator position to assist youths struggling with housing issues, food insecurity and unemployment. This position would provide support to youths at the Zach Gordon Youth Center (ZGYC) and Hurlock youth shelter, dependent upon operational funding for the latter. This position is an expansion of existing services currently provided by ZGYC, with the added benefit of available rental assistance through a partnership with Tlingit Haida Regional Housing Authority.

Funding for this request would be provided by a grant from the Alaska Department of Labor and Workforce Development.

The Assembly Finance Committee reviewed this request at the January 6, 2021 meeting.

The City Manager recommends the Assembly adopt this ordinance.

C. Ordinance 2020-09(AJ) An Ordinance Appropriating \$325,000 to the Manager to Operate a Youth Shelter and Rapid Rehousing Facility; Grant Funding Provided by the U.S. Department of Health and Human Services, Juneau Community Foundation, and Friends of Zach Gordon Youth Center.

This ordinance would appropriate \$325,000 to operate a youth shelter and rapid rehousing facility at the Hurlock Street property. The Zach Gordon Youth Center (ZGYC) and Tlingit Haida Regional Housing Authority (THRHA) are partnering to help address the community need for emergency sheltering and rapid rehousing for runaway and homeless youth. This initiative is endorsed by the CBJ Assembly Taskforce on Homelessness.

Grant funding for this request would be provided by the following organizations:

U.S. HHS Family and Youth Services Bureau	\$200,000
Juneau Community Foundation	\$100,000

Friends of ZGYC

\$ 25,000

The Committee of the Whole reviewed this request at the November 9, 2020 meeting. The Assembly Finance Committee reviewed this request at the January 6, 2021 meeting.

The City Manager recommends the Assembly adopt this ordinance.

D. Ordinance 2020-09(AK) An Ordinance Amending Ordinance 2019-06(AI) Related to the Appropriation Fund Source for COVID-19 Testing Equipment.

This ordinance would shift the cost of COVID-19 testing equipment from CBJ's CARES Act funding to Bartlett Regional Hospital's CARES Act funding. This reappropriation of funds would increase the unobligated funds available in CBJ's CARES Act Special Revenue Fund.

This ordinance is necessary to maximize CBJ's allocation of CARES Act funding for utilization in other programs.

The Assembly reviewed this request at the December 22, 2020 Special Assembly meeting. The Assembly Finance Committee reviewed this request at the January 6 and February 3, 2021 meetings.

The City Manager recommends the Assembly adopt this ordinance.

E. Ordinance 2020-09(AL) An Ordinance Appropriating \$700,000 to the Manager as Supplemental Funding for the COVID-19 Emergency Individual Assistance Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

2,348 people have applied for this program. The current \$2,000,000 appropriation is estimated to provide grants for 1,070 applicants. Approximately 1,180 applicants remain eligible for Individual Assistance, but there are insufficient funds. The proposed supplemental appropriation of \$700,000 would provide awards to approximately 348 additional applicants.

The Assembly Finance Committee reviewed this request at its January 6, 2021 meeting.

The City Manager recommends the Assembly adopt this ordinance.

F. Resolution 2941 A Resolution Amending the COVID-19 Emergency Individual Assistance Program Criteria.

Upon adoption of Ordinance 2020-09(AL), this resolution would direct how that \$700,000 is granted to individuals financially harmed by COVID-19. Notably, this resolution prioritizes grants to lower income people and excludes grants to individuals that also received COVID-19 CBJ Housing Assistance.

The Assembly Finance Committee discussed this topic at its meeting on February 3, 2021.

The City Manager recommends the Assembly adopt this resolution.

G. Ordinance 2021-01(c) An Ordinance Providing for a Property Tax Abatement Program to Incentivize the Development of Housing in Downtown Juneau.

To qualify for this tax abatement program, at least four new residential units would need to be added to a parcel in the downtown Juneau area. Any condemned dwelling unit that is renovated up to current code would also qualify as a new unit. For the purposes of this ordinance, the downtown Juneau area is the same as the Title 49 Fee in Lieu of Parking map.

This topic has been reviewed by numerous Assembly committees since the spring of 2018. Most recently, the Lands and Resources Committee reviewed this topic on August 10 and December 7, 2020, and January 11, 2021. Version (c) of this ordinance corrects a reference in the first whereas clause.

The City Manager recommends the Assembly adopt this ordinance.

H. Emergency Ordinance 2021-05(b): An Emergency Ordinance Mandating COVID-19 Testing or Quarantine for Interstate, Intrastate, and International Travelers Arriving in the City and Borough of Juneau.

Currently, travelers coming into Alaska or within certain communities are required to follow State of Alaska Health Order 6 (International and Interstate Travel), Health Order 8 (Intrastate Travel), and Health Order 5 (Critical Infrastructure). However, those orders are likely to expire at midnight on Sunday (Feb. 14, 2021) because the Legislature has not enacted a bill to extend the State of Alaska public health disaster declaration. CBJ staff believes the Legislature will ultimately extend the disaster declaration. This emergency ordinance would fill the void and require travelers coming into Juneau to continue the same testing, quarantine, and isolation requirements that currently exist with Health Orders 5, 6, and 8.

Version (b) reflects changes regarding critical infrastructure workers.

The City Manager recommends the Assembly adopt this emergency ordinance.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. Manager's Recommended Assembly Process for Consideration of the NCL Dock Proposal

The Committee of the Whole received a recommendation from the City Manager at the February 1, 2021, meeting on a process for considering the Norwegian Cruise Lines proposal for a dock in the vicinity of the Juneau Subport.

The City Manager recommends that the Assembly take public testimony on this recommendation and then do one of the following: accept the proposal by motion, make alterations to the proposal, provide further direction to the

Manager, or refer the issue for additional committee work.

XI. STAFF REPORTS

XII. ASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee Reports, Liaison Reports, Assembly Comments and Questions
- C. Presiding Officer Reports

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org