

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

April 26, 2021 7:00 PM

Zoom Webinar & FB Live Stream

Meeting No. 2021-11; Zoom Webinar Link <https://juneau.zoom.us/j/96118672075> or call:
1-253-215-8782 Webinar ID: 961 1867 2075

Submitted By:

Duncan Rorie Watt, City Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

A. Proclamation: Public Service Recognition Week May 2-8

B. Instruction for Public Participation

Anyone wishing to provide public comment during the meeting is asked to call the Municipal Clerk's public testimony request phone line at 586-0215 by 3 p.m. the day of the meeting or send an email to City.Clerk@juneau.org providing their name, email address, and phone number they will be calling from. Testimony time will be limited by the Mayor based on the number of participants. The public is encouraged to send comments in advance of the meeting to BoroughAssembly@juneau.org.

If you have not notified the Clerk's Office ahead of time you may still be able to participate. When attending the zoom webinar [login info listed at top of agenda] to speak on an item up for public hearing or a non-agenda item please hit the 'raise hand' button if participating via a computer/tablet; if participating by phone press *9 on your phone; this will place a 'raised hand' icon next to your phone number and will add you to the queue.

IV. APPROVAL OF MINUTES

A. November 7, 2020 Assembly Retreat Corrected Draft Minutes

B. January 12, 2021 Special Assembly Meeting 2021-02 Draft Minutes

C. **March 1, 2021 Regular Assembly Meeting 2021-06 Draft Minutes**

D. **April 5, 2021 Regular Assembly Meeting 2021-08 Draft Minutes**

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

- a. **Ordinance 2020-09(AV) An Ordinance Appropriating up to \$125,000 to the Manager as Partial Funding for the Pile Anodes Installation Capital Improvement Project; Grant Funding Provided by the Alaska Department of Transportation and Public Facilities.**

This ordinance would appropriate up to \$125,000 to the Pile Anodes Installation CIP. This project would install zinc anodes to each steel piling in Harris Harbor as part of a maintenance plan to extend the longevity of all Docks and Harbors facilities.

Grant funding is provided by the Alaska Department of Transportation and Public Facilities. The 50% local match requirement is being met by previously appropriated capital improvement project funding from the Pile Anodes Installation CIP (H51-121).

The Docks and Harbors Board will review this request at the regular board meeting on April 29, 2021.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the May 12 Special Assembly meeting.

- b. **Ordinance 2020-09(AW) An Ordinance Appropriating \$109,500 to the Manager as Funding for Security Camera Equipment for Capital Transit; Grant Funding Provided by the Alaska Department of Transportation and Public Facilities, with Local Match Funding Provided by the Equipment Replacement Reserve Fund's Fund Balance.**

This ordinance would appropriate \$109,500 for the purchase of security camera equipment for Capital Transit. Grant funding in the amount of \$87,600 is comprised of Federal Transit Administration funds passed through the Alaska Department of Transportation and Public Facilities. The local match requirement of \$21,900 is provided by the Equipment Replacement Reserve Fund's fund balance. This funding will replace older cameras on transit buses with high-definition security camera equipment with wireless download capabilities that will result in operational efficiencies due to the staff time necessary to retrieve videos from the current system. Additionally, this funding will be used to purchase cameras for the Downtown Transit Center.

The Public Works and Facilities Committee reviewed this request at its January 11, 2021 meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

2. Bid Award

a. **Bid Award: BE21-215 4th Street Douglas Utilities and Drainage**

Bids were opened on this project on April 13, 2021. The bid protest period expired at 4:30 p.m. on April 16, 2021. Results of the bid opening were as follows:

RESPONSIVE BIDDERS	TOTAL BID
Glacier State Contractors	\$1,639,211
North40 Construction Corp.	\$1,850,456
Henricksen Construction, Inc.	\$1,888,641
Admiralty Construction, Inc.	\$2,086,655
Architect's/Engineer's Estimate	\$1,738,235

The City Manager recommends award of this project to Glacier State Contractors for the total amount bid of \$1,639,211.00.

3. Liquor License

a. **Liquor License Renewals for Licenses: 4034 & 4859**

These liquor license actions are before the Assembly to either protest or waive its right to protest the license action.

Liquor License Renewal

License Type: Club, License #4034

Licensee: Juneau Moose Lodge #700 d/b/a Loyal Order of Moose #700

Location: 8335 Airport Blvd, Juneau

License Type: Wholesale-General, License #4859

Licensee: Southern Glazer's Wine & Spirits of Alaska, LLC d/b/a Southern Glazer's of AK

Location: 5452 Shaune Drive Bay 2, Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development Departments have reviewed the above licenses and recommend the Assembly waive its right to protest the applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license renewals.

VIIIPUBLIC HEARING

- A. Ordinance 2020-09(AU) An Ordinance Appropriating \$425,000 to the Manager as Partial Funding for the Bartlett Regional Hospital Emergency Department Addition Capital Improvement Project; Funding Provided by Bartlett Regional Hospital Fund's Fund Balance.**

This ordinance would appropriate \$425,000 to begin design for the Bartlett Regional Hospital Emergency Department Addition CIP (B55-083). The project will expand the Emergency Department and perform ventilation and related improvements in adjacent areas of the hospital. The entire project is estimated at \$7 million and is part of Bartlett's long-range plan of improvements to the hospital campus.

Funding for this request is provided by Bartlett Regional Hospital Fund's fund balance.

The Bartlett Regional Hospital Board reviewed and unanimously approved this request at its February 23, 2021 meeting. The Public Works and Facilities Committee reviewed this request at its March 15, 2021 meeting.

The City Manager recommends the Assembly adopt this ordinance.

- B. Ordinance 2021-15 An Ordinance Amending Ordinance Serial No. 2020-21 Regarding the Proposed Refinancings by the Alaska Municipal Bond Bank of Various General Obligation and Revenue Bonds of the City and Borough Authorized Thereunder.**

This ordinance amends Ordinance 2020-21 (adopted May 2020), which authorized

CBJ's participation in the Alaska Municipal Bond Bank's (AMBBA) refunding of multiple bond issues: 2013 Bartlett Hospital Refunding, 2013 GO CIP, and 2015 Cruise Ship Dock Expansion bonds. The refundings authorized by Ordinance 2020-21 were not completed prior to AMBBA discontinuing services in 2020. However, now that AMBBA has reestablished their services, the refundings can move forward by amending the original ordinance.

The current remaining debt service payments (bonds + interest) total approximately \$47.5 million. AMBBA is proposing a partial Exchange refunding based on various scheduled maturities that show substantial cost savings. Approximately \$18.4 million in debt principal will be refinanced. In March 2021, AMBBA has estimated savings to CBJ of approximately \$1.4 million in a partial Exchange refunding.

The bond refunding transaction will not extend the term of the bonds.

The Assembly Finance Committee reviewed this request at the April 21, 2021 meeting.

The City Manager recommends the Assembly adopt this ordinance.

C. Ordinance 2021-06 An Ordinance Amending the Land Use Code Relating to Floodplain Regulations.

For private property owners to participate in the National Flood Insurance Program, the CBJ must adopt and enforce a floodplain management ordinance, which includes updated floodplain maps. The CBJ recently adopted the updated floodplain maps with Ordinance 2020-42. This ordinance would update the Title 49 provisions to be consistent with the floodplain maps and policies of the National Flood Insurance Program.

The Community Development Department conducted extensive public review for the flood map revision and associated Title 49 language since 2018. The Planning Commission has received updates and reviewed this matter multiple times. The Lands, Housing, and Economic Development Committee recommended the Assembly adopt this ordinance.

The City Manager recommends the Assembly adopt this ordinance.

D. Emergency Ordinance 2021-11 An Emergency Ordinance Reestablishing the City and Borough of Juneau COVID-19 Mitigation Strategies and Providing for a Penalty.

The CBJ COVID-19 mitigation measures balance the desire to support the economy while protecting the public health. The CBJ Emergency Operations Center proposed amendments to the existing mitigation strategies to the Assembly Committee of the Whole on April 12. Notably, the amendments proposed in this ordinance reflect the community's progress in getting COVID vaccinations.

The City Manager recommends the Assembly adopt this emergency ordinance.

E. Emergency Ordinance 2021-16 An Emergency Ordinance Mandating COVID-19 Testing for Travelers Arriving in the City and Borough of Juneau.

The CBJ has a local travel mandate that requires testing and strict social distancing, which is set to expire on May 1. This ordinance would amend the travel mandate to remove the strict social distancing and generally require testing for all travelers except for travelers that are fully vaccinated.

This topic was discussed at the Assembly Committee of the Whole on April 12. The Committee recommended having this ordinance presented for consideration at tonight's meeting.

Because the Assembly Committee of the Whole only recommended this ordinance for presentation, the City Manager does not have a recommendation whether this ordinance should be adopted.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. 2021 Election: Vote By Mail Decision

B. Notice of Appeal: TDLH LLC v. CDD Director

TDLH LLC received a grading permit, BLD2021-0039, for the property located near 3101 Mendenhall Loop Road. The Community Development Department revoked the grading permit in early March. Travis Arndt, the representative for TDLH LLC, filed a timely appeal.

On April 13, 2021, this notice of appeal was presented to the Planning Commission. Consistent with 49.20.110(c), the Planning Commission certified this appeal to the Assembly without review, hearing, or recommendation.

In accordance with the Appeals Code, the Assembly must decide whether to accept or reject the appeal. If you determine, after liberally construing the notice of appeal in order to preserve the rights of the appellant, that there has been a failure to comply with the appellate rules, or if the notice of appeal does not state grounds upon which any of the relief requested may be granted, you may reject the appeal.

If the appeal is accepted, you must decide whether the Assembly will hear the appeal itself or if it will assign the appeal to a hearing officer. If you decide to hear the appeal yourselves, a presiding officer should be appointed.

In hearing an appeal, the Assembly would sit in its quasi-judicial capacity and must avoid discussing the case outside of the hearing process. (See CBJ 01.50.230, Impartiality.)

The City Attorney recommends the Assembly accept the appeal and consider

assigning it to a hearing officer.

XI. STAFF REPORTS

XII.ASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee Reports, Liaison Reports, Assembly Comments and Questions
- C. Presiding Officer Reports
 - 1. **Proposed Decision in Assembly Appeal 2020-03 Wille and Weldon vs. Planning Commission and CCTHITA**

XIIICONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XIV.EXECUTIVE SESSION

XV. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org