

THE CITY AND BOROUGH OF JUNEAU, ALASKA
ASSEMBLY REORGANIZATION MEETING
Meeting Minutes - October 25, 2021

MEETING NO. 2021-25: The City and Borough of Juneau Regular Assembly Meeting was held in the Assembly Chambers, and was called to order by Mayor Beth Weldon at 7:00p.m.

I. FLAG SALUTE

LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

II. ROLL CALL

Assemblymembers Present: Loren Jones, Maria Gladziszewski, Christine Woll, Michelle Hale, Greg Smith, Carole Triem, Alicia Hughes-Skandijs, Wade Bryson, ‘Wáahlaal Gídaak, and Mayor Beth Weldon.

Assemblymembers Absent: None.

Staff Present: City Manager Rorie Watt, Deputy City Manager Robert Barr, City Attorney Robert Palmer, Municipal Clerk Beth McEwen, Deputy Clerk Diane Cathcart

III. SPECIAL ORDER OF BUSINESS

A. Instruction for Public Participation

Municipal Clerk McEwen provided instructions to the listening public on how to participate and provide public testimony through the Zoom platform.

B. Special Recognition: Outgoing Assemblymember Loren Jones

Ms. Gladziszewski commended Mr. Jones for his diligent, dedicated service to the community as Bartlett Regional Hospital Boardmember and as an Assemblymember. Ms. Gladziszewski said that she will miss him, and spoke to his impressive ability to remember past legislation.

Ms. Hughes-Skandijs thanked Mr. Jones for his mentorship and guidance, particularly towards newly appointed Assemblymembers.

Mr. Bryson thanked Mr. Jones for consistently sharing his insight and wisdom. He said that it would be difficult for the Assembly to replace his institutional knowledge and vast experience.

Ms. Triem expressed her gratitude towards Mr. Jones for helping her take his place as Chair of the Assembly Finance Committee. She was thankful for his mentorship, and described herself as being pleasantly surprised by their friendship. She referenced Mr. Jones’ social media postings of his cooking, and looked forward to sharing recipes with him in the future.

Ms. Woll referenced some advice given by Mr. Jones' during the How to Run for Public Office workshop, in which he cautioned attendees to avoid becoming too concerned with getting credit or recognition for their service. Ms. Woll ironically shared that the "Millennial Caucus" of Assemblymembers have an unofficial competition over who can receive the most compliments from Mr. Jones during an Assembly meeting; as they all hold his opinion in such high regard.

Mr. Smith thanked Mr. Jones for his near-decade of public service and dedication, describing it as an admirable quality that he aspires to someday achieve.

Ms. Hale thanked Mr. Jones for all of his work, and also spoke to his incredible memory.

Mr. Palmer shared that he has learned a significant amount from Mr. Jones, and thanked him for educating CBJ staff and the Assembly with his institutional knowledge.

Mr. Watt described Mr. Jones as a colleague and a mentor, and appreciated his ability to gently nudge staff and the Assembly in the right direction. He added that Mr. Jones often advocated for CBJ staff, to the point that staff members have grown to trust his opinion. Mr. Watt spoke to Mr. Jones' sincere, foundational belief in the Open Meetings Act, and his notable dedication to ensuring that the Assembly conducts their business in public. Mr. Watt also noted that his mother avidly follows Mr. Jones on social media, and advised him to include more vegetables in his cooking.

Mr. Barr echoed Ms. Woll's comments about Mr. Jones' advice regarding public service, adding that his motive has always been to help the community at large. He spoke to Mr. Jones' ability to recall and connect pieces of information, and jokingly stated that he would have made a great reference librarian. Mr. Barr thanked Mr. Jones for his service.

Mayor Weldon chronicled the extent of Mr. Jones' career: serving in the United States Marine Corps; earning his Master's Degree in 1975; working as a Service Coordinator Counselor for CBJ's Alcoholism Central Agency; and holding positions in Corrections, the Governor's Office, the Legislature, and Health and Social Services. Mr. Jones served two terms on the Bartlett Regional Hospital Board of Directors, and also served on the Juneau School District's Strategic Planning Committee.

Mayor Weldon stated that Mr. Jones' wealth of knowledge has been extremely valuable to all during his time on the Assembly, and has become known for his willingness to attend any meeting. During his tenure, Loren Jones served with twenty-four Assemblymembers, five Mayors, two City Managers, three City Attorneys, and five Public Works Directors. Loren Jones served as chair on every Assembly Standing Committee, including Deputy Mayor, and attended nearly 3,000 meetings. Mayor Weldon expressed appreciation for his wisdom and his dedication to the community, and said that she will miss having him on the Assembly.

On behalf of the Assembly, Ms. Gladziszewski gifted Ms. Larae Jones with a bouquet of flowers, and Ms. Triem gifted Mr. Jones with a wine decanter and wine glasses.

Mr. Jones congratulated Ms. Hale, ‘Wáahlaal Gíidaak, and Mayor Weldon on their respective elections, and said that they were returning/joining a very dedicated group of individuals. He shared that he will be attending a Housing & Development Task Force meeting on October 29. He said that it had been a great pleasure to serve Juneau, and described it as a very rewarding – and at times frustrating – task.

Mr. Jones mentioned that he had thought extensively on what kind of parting message to leave with the Assembly; and decided to bring attention towards two City positions that the Assembly would not be able to function without: the Clerk and the Deputy Clerk. He acknowledged the tireless amount of work put in by Municipal Clerk Beth McEwen and Deputy Clerk Diane Cathcart. He spoke to their ability to find the answer to any question, and referenced a time when the Clerks were able to find Assembly Meeting Minutes from the 1980s for him.

Mr. Jones also spoke to the value of the “Three R’s”: City Manager Rorie Watt, Deputy Manager Robert Barr, and City Attorney Robert Palmer. He advised the Assembly to listen to their input and to ask questions prior to Assembly meetings. Lastly, Mr. Jones encouraged Assemblymembers to attend meetings, even meetings that they might not particularly have any interest in, as it is still an opportunity to learn something.

Mr. Jones thanked the citizens of Juneau for electing him to serve three full terms as an Assemblymember, he thanked his partner, Larae, for over 50 years of marriage, and he thanked the Assembly, shaking each of their hands before exiting the meeting.

The Assembly took a break at 7:32p.m. The meeting resumed at 7:39p.m.

IV. SPECIAL ORDER OF BUSINESS ASSEMBLY REORGANIZATION

Mayor Weldon explained the process of Assembly Reorganization: ‘Wáahlaal Gíidaak was sworn in as an Assemblymember this morning with her family, which left Mayor Weldon and Michelle Hale remaining to be sworn into the Assembly tonight.

City Attorney Robert Palmer swore in Mayor Weldon to her second term as Mayor, and Michelle Hale to her second term as an Assemblymember.

MOTION by Ms. Triem to nominate Maria Gladziszewski as Deputy Mayor, and asked for unanimous consent. *Hearing no objections, Maria Gladziszewski was selected as Deputy Mayor.*

V. APPROVAL OF MINUTES

None.

VI. MANAGER’S REQUEST FOR AGENDA CHANGES

None.

VII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

VIII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction
None.

B. Assembly Requests for Consent Agenda Changes
None.

C. Assembly Action
MOTION by Ms. Gladziszewski for the Assembly to adopt the Consent Agenda. *Hearing no objections, the Consent Agenda was adopted by unanimous consent.*

1. Ordinances for Introduction

a. Ordinance 2021-40 An Ordinance Amending Title 40 Regarding the Hospital Board of Directors Authority.

Over the last few years, Bartlett Regional Hospital has seen high demand for certain medical services, especially behavioral health services. The BRH Board has been reviewing its campus plan and determined the increased demand on medical services is best met by buying or leasing property off of the hospital campus. This ordinance is one step to allowing the BRH Board of Directors to buy or lease property away from the hospital for medical services. If the BRH Board of Directors wants to buy property, the Board would also need to request a specific appropriation from the Assembly, which would need to be approved by a separate ordinance. (See CBJC 53.04.020) If the BRH Board of Directors wants to provide emergency medical services, like emergency behavioral health services, outside of the City and Borough of Juneau, the Board would also need to request specific authority from the Assembly, which would likely need to be approved by the other municipality. (See CBJ Charter 2.3 and A.S. 29.35.020).

The Systemic Racism Review Committee will take up this ordinance at its next meeting.

The City Manager recommends the Assembly introduce this ordinance and refer it to the Hospital Facilities Task Force.

b. Ordinance 2021-08(b)(am)(J) An Ordinance Appropriating \$70,000 to the Manager as Funding for a Community Development Plat Reviewer; Funding Provided by General Funds.

This ordinance would appropriate \$70,000 of general funds for a plat review position in the Community Development Department (CDD). The position already exists in CDD however was unfunded in the FY22 budget. Funding this position for the remainder of the fiscal year would help CDD perform timely and accurate plat reviews, revise and update zoning ordinances, and ensure optimization and effectiveness of the land use code.

The Assembly Finance Committee will review this request at the November 3, 2021 meeting. The Systemic Racism Review Committee will review this request at its next meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

c. Ordinance 2021-08(b)(am)(K) An Ordinance Transferring \$200,000 from CIP W75-061 Douglas Highway Water - David to I Street to CIP R72-141 Hospital Drive Improvements.

This ordinance would transfer \$200,000 from the Douglas Highway Water – David to I Street CIP (W75-061) to the Hospital Drive Improvements CIP (R72-141) to facilitate the replacement of an aging water main connected the Salmon Creek Water Filter Plant and the hospital campus. The existing pipe is near the end of its design life and in close proximity to the new Bartlett Behavioral Health Facility’s foundation. It is most economical to replace the pipe in conjunction with the construction of the new building to avoid having to excavate the site at a later time.

The Douglas Highway Water project is complete and has water utility funds available to transfer to cover this necessary work.

The Public Works and Facilities Committee reviewed this request at the September 20, 2021 meeting, The Systemic Racism Review Committee will review this request as its next meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next Regular Assembly meeting.

d. Ordinance 2021-08(b)(am)(L) An Ordinance Appropriating \$650,000 to the Manager as Funding for the Bag Belt Replacement and Parking Lot Paving Capital Improvement Projects; Funding Provided by Airport CARES Act Funding.

This ordinance would appropriate Airport CARES Act funding for the planning and design phases of the Bag Belt Replacement and Parking Lot Paving capital improvement projects, to be appropriated as follows:

Bag Belt Replacement (A50-105)	\$50,000
Parking Lot Paving (A50-106)	\$600,000

Funding appropriated for the Bag Belt Replacement CIP would provide for planning and design costs to replace aging and unreliable components of the outbound baggage conveyor system. Funding appropriated for the Parking Lot Paving CIP would provide for planning and design costs for subsurface investigation and repaving of the parking lots at the airport.

The Airport Board approved this request at the May 13, 2021 meeting.

The Public Works & Facilities Committee reviewed this request at the June 7, 2021 meeting. The Systemic Racism Review Committee will review this request at their next meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing.

e. Ordinance 2021-08(b)(am)(M) An Ordinance Appropriating \$41,000 to the Manager as Funding for Assemblymember, Mayor, and Certain Board Compensation Increases; Funding Provided by General Funds and Hospital Funds.

This ordinance would appropriate \$41,000 for Assemblymember, Mayor, and certain board compensation increases for the remainder of fiscal year 2022. These increases were authorized by Ordinance 2021-20(b)(am) effective January 1, 2022, and are appropriated as follows:

Assemblymembers	\$15,600
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Hospital Board of Directors	\$13,200
Mayor	\$7,800
Planning Commissioners	\$4,400

Hospital funds provide for the Hospital Board of Directors' compensation increase. General funds provide for the Assemblymember, Mayor, and Planning Commissioner compensation increases.

The Systemic Racism Review Committee will review this request at its next meeting.

The City Manager recommends the Assembly introduce this ordinance and set to for public hearing at the next regular Assembly meeting.

f. Ordinance 2021-08(b)(am)(N) An Ordinance Appropriating \$36,135 to the Manager as Funding for Multiple Training Events for the Juneau Police Department; Grant Funding Provided by the United States Department of Justice, Office of Justice Program, FY21 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

The Juneau Police Department has been awarded \$36,135 in grant funding from the U.S. Department of Justice for training on various subjects, including polygraph examination, SWAT, 911 administration, crime statistic reporting, and civilian leadership,

No local match is required for this grant.

The Systemic Racism Review Committee will review this request at its next meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing.

2. Resolutions

a. Resolution 2969 A resolution Supporting Full Funding (\$11,492,760) of the State of Alaska Municipal Harbor Facility Grant Program in the FY2023 State Capital Budget. This resolution recommends full funding for the State of Alaska Department of Transportation's Harbor Facility Grant Program. CBJ has been a beneficiary of approximately \$11 million in harbor grant funding since the program's inception. Most recently, CBJ has received a \$125,000 grant for zinc anode installation at Harris Harbor, which was completed in September 2021.

Docks & Harbors has submitted an application this year for \$2 million for the next phase of Aurora Harbor. The City & Borough of Juneau along with other communities are poised to contribute \$11,492,760 in local match funding for FY2023 towards five harbor projects of significant importance for Alaska. The Docks & Harbors Board reviewed this resolution at its regular board meeting on September 30, 2021, and has recommended forwarding it to the full Assembly for approval.

The City Manager recommends the Assembly adopt this resolution.

3. Bid Award

a. RFB 22-107 Purchase and Delivery of Emulsion Polymer as Specified for CBJ

Wastewater

After a year-long testing process, Bid No. 22-107 was issued to two prequalified vendors, whose polymer produced acceptable levels of efficiency for the CBJ wastewater treatment facilities. Of the two vendors, only Northstar Chemical, Inc., chose to respond.

The non-responding vendor provided a notice of “no bid”, explaining that due to their size and the current market conditions they were not able to guarantee delivered as specified and required by the bid contract.

Northstar Chemical, Inc., has been a capable vendor for CBJ in the past, and is a larger company with multiple locations; therefore, there is currently no evidence for concern on their ability to fulfill the bid specifications at this time. The results of the only bid, opened on October 6, 2021, are as follows:

Bidder	Total Bid
Northstar Chemical, Inc. (OR)	\$309,120.00

The City Manager recommends award of this bid to Northstar Chemical, Inc., on the basis of having the lowest responsive and responsible bid price.

b. RFB 22-007 Taku Seawalk Releveling Project

This project would remove and replace a portion of the existing seawalk adjacent to Taku Smokeries, Twisted Fish Restaurant and the Fisherman’s Memorial. Work includes removal of seawalk timbers, placement of classified fill, concrete curbing, reinstallation of salvaged and new timbers and other related work. The proposed releveling of the seawalk is necessary to address resettlement in existing grade and is necessary to safely accommodate safe pedestrian access on the seawalk and to the Fisherman’s Memorial.

Funding for this project is supported by the Seawalk Major Maintenance CIP containing Marine Passenger Fees, State Marine Passenger Fees, Port Development Fees and Sales Tax monies.

Bids were opened on September 28, 2021. The bid protect period expired at 4:30p.m. on September 29, 2021. Results of the bid opening are as follows:

RESPONSIVE BIDDERS	TOTAL BID
Island Contractors, Inc.	\$107,100.00
H. Watt Scott General Contractors	\$306,227.00
Engineer’s Estimate	\$119,000.00

The Docks and Harbors Board recommended award of this project to Island Contractors, Inc. for the total amount bid of \$107,100, at its meeting on September 28, 2021.

The City Manager recommends award of this project to Island Contractors, Inc. for the total amount bid of \$107,100.

4. Liquor License

a. Liquor License Renewal Liquor License #2844

This liquor license action is before the Assembly to either protest or waive its right to protest the license action.

Liquor License Renewal

License Type: Beverage Dispensary, License #2844

Licensee: Sandbar LLC, d/b/a The Sandbar

Location: 2525 Industrial Blvd., Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above license and recommend the Assembly waive its right to protest the renewal application. Copies of the documents associated with this license are available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license renewal.

5. Other Items for consent

a. Marijuana License Renewals

CBJ received notice of the following Alcohol Marijuana Control Office (AMCO) marijuana license renewal applications.

Marijuana Renewal License

License Type: Retail Marijuana Store License: #10800

Licensee: The Fireweed Factory LLC d/b/a The Fireweed Factory LLC

Location: 237 Front St., Juneau

License Type: Standard Marijuana Cultivation Facility License: #10270

Licensee: Top Hat LLC d/b/a Top Hat LLC

Location: 2315 Industrial Blvd Suite A., Juneau

The above marijuana license renewals are before the Assembly to either protest or waive its right to protest. The Finance, Police, Fire, and Community Development departments have reviewed these renewals and found the businesses to be in compliance with CBJ Code. The assembly packet contains the AMCO notices to the local governing body. Additional license application documents are available through the Clerk's office upon request.

The City Manager recommends the Assembly waive its right to protest the renewal of AMCO marijuana licenses #10800 and #10270.

6. Transfers

a. Transfer Request T-1039 A Transfer of \$150,000 from CIP R72-136 Areawide Drainage Improvements to CIP R72-140 Capital Avenue - Willoughby to Ninth.

This transfer will provide additional funding for the disposal of contaminated soil discovered during the Capital Avenue reconstruction.

Because the soil is contaminated with lead and mercury, the Alaska Department of Environmental Conservation requires that it be disposed at an appropriate landfill facility in Washington or Oregon, which significantly increases the disposal cost. The \$150,000 in

supplemental funding is requested to be transferred from the Areawide Drainage Improvements CIP. Projects in that CIP will be reprioritized to provide this needed funding.

The Public Works and Facilities Committee reviewed this request at its September 20, 2021 meeting.

The City Manager recommends approval of this transfer.

IX. PUBLIC HEARING

A. Ordinance 2020-09(BC) An Ordinance Appropriating to the Manager the Sum of \$7,260,772 to Fund the City and Borough of Juneau and Bartlett Regional Hospital's Fiscal Year 2021 Public Employees' Retirement System (PERS) Contribution; Funding Provided by the Alaska Department of Administration.

This ordinance would appropriate \$7,260,772 for the State of Alaska's FY2021 8.85% PERS benefit rate paid on-behalf of the CBJ and BRH, distributed as follows:

City and Borough of Juneau	\$3,576,682
Bartlett Regional Hospital	\$3,684,090

Funding is provided by the Alaska Department of Administration, authorized by passage of HB205 during the 2020 legislative session. This is a housekeeping ordinance to properly account for these on-behalf contributions to the state-managed retirement fund and has no impact on the CBJ or BRH's finances.

The Systemic Racism Review Committee reviewed this request at the October 19, 2021 meeting and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Mr. Bryson for the Assembly to adopt Ordinance 2020-09(BC) and asked for unanimous consent. *Hearing no objections, Ordinance 2020-09(BC) was adopted by unanimous consent.*

B. Ordinance 2020-10(C) An Ordinance Appropriating \$700,000 for a Portion of the Juneau School District's Fiscal Year 2021 Public Employees' Retirement System (PERS) and Teacher Retirement System (TRS) Contribution; Funding Provided by State Revenue.

This ordinance would appropriate \$700,000 for a portion of the State of Alaska's FY2021 8.85% PERS and 17.91% TRS benefit rate paid on-behalf of the Juneau School District.

Funding is provided by the Alaska Department of Administration, authorized by the passage of HB205 during the 2020 legislative session.

The Juneau School District is required to budget these on-behalf contributions in their annual request. However, the FY21 budget was inadvertently based on prior year rates. This ordinance reconciles the differences between the appropriated FY21 budget and the actual on-behalf contributions made by the state. This is a housekeeping ordinance to properly account for these on-behalf contributions, and has no impact on JSD or CBJ finances.

The Juneau School District Board reviewed this request at the September 14, 2021 meeting. The Systemic Racism Review Committee reviewed this request at the October 19, 2021 meeting and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Hughes-Skandijs for the Assembly to adopt Ordinance 2020-10(C) and asked for unanimous consent. *Hearing no objections, Ordinance 2020-10(C) was adopted by unanimous consent.*

C. Ordinance 2020-09(BD) An Ordinance Transferring \$350,964 from the Marine Passenger Fee Fund to the Port Development Fee Fund for Port Management and Customs Operations.

In FY2021 the City and Borough of Juneau was awarded a \$2.4 million designated legislative grant from state marine passenger fees to support the marine enterprise in responding to and mitigating the risk of COVID-19. Of this amount, \$2.1 million was used to offset lost passenger fee revenue by paying the debt obligation on the 16B dock bond. The remaining amount paid a portion of the Dock Department's port management and customs operational costs, which typically would have been supported by marine passenger fees.

This housekeeping ordinance would transfer \$350,964 of budget authority from the Marine Passenger Fee Fund to the Port Development Fee Fund to fund a portion of the Dock Department's operational costs from state marine passenger fees.

The Systemic Racism Review Committee reviewed this request at the October 19, 2021 meeting and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Triem for the Assembly to adopt Ordinance 2020-09(BD) and asked for unanimous consent. *Hearing no objections, Ordinance 2020-09(BD) was adopted by unanimous consent.*

D. Ordinance 2020-09(BE) An Ordinance Appropriating to the Manager the Sum of \$20,900,000 as Partial Funding for Bartlett Regional Hospital's Fiscal Year 2021 Operating Budget; Funding Provided by Various Sources.

This ordinance would appropriate \$20,900,000 as partial funding for Bartlett Regional Hospital's (BRH) FY21 operations. BRH's operating costs increased substantially in FY21 due to the addition of a mental and behavioral health program, retention of staff for COVID-19 screening and triage, and elevated costs for personal protective equipment, oxygen, and medication. Additional unanticipated expenses included an upgrade to the hospital's HVAC system and the setup of a molecular lab.

This supplemental appropriation will be funded as follows:

Federal Revenue - CARES Act Provider	
Relief Funds & Misc. Grants	\$7,100,000
State Revenue - COVID-19 Response Funding	\$4,000,000
Private Grant – Premera (for Behavioral Health Facility)	\$1,000,000
Private Grant – Alaska Community Foundation	\$900,000
Additional Outpatient Revenue	\$5,000,000
Draw on Hospital Fund Balance	\$2,900,000

The Bartlett Regional Hospital Finance Committee reviewed this request at the September 10, 2021 meeting. The Bartlett Regional Hospital Board reviewed this request at the September 28, 2021 meeting. The Systemic Racism Review Committee reviewed this request at the October 19, 2021 meeting and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by 'Wáahlaal Gíidaak for the Assembly to adopt Ordinance 2020-09(BE) and asked for unanimous consent. *Hearing no objections, Ordinance 2020-09(BE) was adopted by unanimous consent.*

E. Ordinance 2020-09(BF) An Ordinance Appropriating to the Manager the Sum of \$24,750,000 as Funding for the City and Borough of Juneau's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by State and Federal Revenue.

This ordinance would appropriate \$24,750,000 for the City and Borough of Juneau's FY2021 COVID-19 related costs. State revenue from the Department of Health and Social Services (DHSS) is provided for COVID-19 screening costs at the Juneau International Airport and community testing and vaccination. Federal revenue is provided for public safety salaries, emergency hires, and commodities and services related to the pandemic. Federal revenue is comprised of funding from the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Federal Emergency Management Agency (FEMA), American Rescue Plan Act (ARPA), and the U.S. Department of Justice (DOJ). Funding for this appropriation is estimated as follows:

State Revenue:

DHSS COVID-19 Community Grant	\$423,600
DHSS Airport Screening	<u>\$1,100,000</u>
Total State Revenue:	\$1,523,600

Federal Revenue:

CARES/FEMA Funding	\$20,267,500
ARPA Funding	\$2,858,900
DOJ Coronavirus Emergency Grant	<u>\$100,000</u>
Total Federal Revenue:	\$23,226,400

Total Revenue: \$24,750,000

Any expenditures ineligible for reimbursement from the funding sources listed above will be covered by general funds. The Systemic Racism Review Committee reviewed this request at its October 19, 2021 meeting and forwarded it to the full Assembly for public hearing.

The Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Hale for the Assembly to adopt Ordinance 2020-09(BF) and asked for unanimous consent. *Hearing no objections, Ordinance 2020-09(BF) was adopted by unanimous consent.*

F. Ordinance 2021-08(b)(am)(E) An Ordinance Appropriating \$24,000 to the Manager as Funding for a Building Survey and Inventory of the Juneau Townsite Historic Neighborhood; Grant Funding Provided by the Alaska Department of Natural Resources.

The Juneau Townsite Historic Neighborhood is a mixed-use commercial and residential neighborhood, located between the Downtown and Chicken Ridge historic districts. This ordinance would appropriate \$24,000 of grant funding to survey and inventory approximately 87 structures in the area and document their historical significance. This survey will determine whether the Juneau Townsite Historic Neighborhood is eligible to be listed on the National Register of Historic Places. The benefits of becoming a listed district include access to Historic Tax credits and Historic Preservation Fund grants. These benefits would be available for property owners for rehabilitation and maintenance work.

CBJ's Community Development Department, City Museum, and Historic Resources Advisory Committee will partner with a historic architecture consultant to perform the scope of work for this project. Total project costs are estimated to be \$41,659. The 40% local match requirement will be met with CBJ personnel service costs, for which expenditure authority has already been appropriated in the FY22 operating budget.

The Historic Resources Advisory Committee recommended CBJ staff apply for this grant at the February 3, 2021 meeting. The Systemic Racism Review Committee reviewed this ordinance at the October 19, 2021 meeting and forwarded it to the full Assembly for public hearing. The SRRC recommended that additional data on the racial makeup of neighborhoods be gathered and presented when topics of this nature come forward in the future.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Woll for the Assembly to adopt Ordinance 2021-08(b)(am)(E) and asked for unanimous consent. *Hearing no objections, Ordinance 2021-08(b)(am)(E) was adopted by unanimous consent.*

G. Ordinance 2021-08(b)(am)(F) An Ordinance Appropriating \$24,730 to the Manager as Funding for Facility Security Enhancements for Docks and Harbors; Grant Funding Provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency, FY21 Port Security Grant Program.

This ordinance would appropriate \$24,730 for the purchase and installation of security camera equipment for Docks and Harbors' Auke Bay Loading Facility. Grant funding in the amount of \$24,730 is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency. There is no local match requirement for this grant.

The Docks and Harbors Board reviewed this request at its September 30, 2021 meeting. The Systemic Racism Review Committee reviewed this request at the October 19, 2021 meeting and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Mr. Smith for the Assembly to adopt Ordinance 2021-08(b)(am)(F) and asked for unanimous consent. *Hearing no objections, Ordinance 2021-08(b)(am)(F) was adopted by unanimous consent.*

H. Ordinance 2021-08(b)(am)(G) An Ordinance Appropriating \$1,000,000 to the Manager for COVID-19 Emergency Response Management; Funding Provided by General Funds.

This ordinance would provide \$1,000,000 of general funds for expenditures necessary to respond to the COVID-19 pandemic that are not otherwise reimbursed by the Federal Emergency Management Agency (FEMA) or the State of Alaska Department of Health and Social Services (DHSS). Anticipated response costs include COVID-19 testing, vaccination, public

communications, personal protective equipment, sheltering of vulnerable populations, and quarantine and isolation.

The Systemic Racism Review Committee reviewed this ordinance at its meeting on October 19, 2021 and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Gladziszewski for the Assembly to adopt Ordinance 2021-08(b)(am)(G) and asked for unanimous consent. *Hearing no objections, Ordinance 2021-08(b)(am)(G) was adopted by unanimous consent.*

I. Ordinance 2021-08(b)(am)(H) An Ordinance Appropriating \$120,000 to the Manager as Funding for a Grant Writer; Funding Provided by General Funds.

In response to the economic downturn resulting from the COVID-19 pandemic, the federal government is infusing the economy with an unprecedented amount of federal stimulus. A significant amount of funding will be made available in grants to municipal governments and agencies. CBJ should make every effort to apply for grant opportunities that would bring funding to Juneau in support of established community priorities. To that end, this ordinance would appropriate \$120,000 of general funds for a centralized grant writer position to identify, prioritize, and pursue funding opportunities available to the city.

The Assembly Finance Committee reviewed this request at the September 1, 2021 meeting and directed CBJ staff to draft an appropriating ordinance for introduction. The Systemic Racism Review Committee reviewed this ordinance at the October 19, 2021 meeting and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Mr. Bryson for the Assembly to adopt Ordinance 2021-08(B)(am)(H) and asked for unanimous consent. *Hearing no objections, Ordinance 2021-08(B)(am)(H) was adopted by unanimous consent.*

J. Ordinance 2021-38 An Ordinance Amending the Official Zoning Map of the City and Borough to Change the Zoning of Honsinger Pond Lots 3, 4, 5, 6, 7, 8, 9, 10, and 11; Located Near 7900 Honsinger Drive.

The developer of the Honsinger Pond Subdivision requested to rezone nine lots (2, 3, 4, 5, 6, 10, 11, 12 and 13) from Industrial to General Commercial. The Planning Commission, on August 10,

2021, found the proposal was for more than two acres, expanded an existing zoning district, and substantially conformed to the Resource Development designation of the Comprehensive Plan maps. However, the Planning Commission recommended the Assembly rezone different lots (2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, and 13) because of the noise concerns from the airport, height compatibility with the airport, wildlife conflicts at the airport, visibility from Egan, and align with nearby existing land uses.

The Systemic Racism Review Committee reviewed this ordinance at its meeting on October 19, 2021 and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Hughes-Skandijs for the Assembly to adopt Ordinance 2021-38 and asked for unanimous consent. *Hearing no objections, Ordinance 2021-38 was adopted by unanimous consent.*

X. UNFINISHED BUSINESS

None.

XI. NEW BUSINESS

A. Hardship and Senior Citizen/Disabled Veteran Late-Filed Real Property Tax Exemption Applications

There are six property owners that have requested the Assembly authorize the Assessor to consider a late-filed exemption for their property assessment.

The Assembly should consider each request separately and determine whether the property owner was unable to comply with the April 30 filing requirement. A.S. 29.45.030(f); CBJC 69.10.021(d). The burden of proof is upon the property owner to show the inability to file a timely exemption request. If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

The City Manager recommends the Assembly act on these applications.

Assembly Action:

Ms. Gladziszewski listed the following hardship exemption applicants: Nanci Spear, David Hutchins, and late filed senior exemption applicants: William Holbrook, Michael Pilling, Ronald Hightower, and Tim O'Donnell and stated that the Assembly had reviewed and considered each of these applications on an individual basis.

MOTION by Ms. Gladziszewski for the Assembly to accept the hardship and late filed exemption applications and to refer all applications to the Assessor's Office for further action. *Hearing no objections, all applications were forwarded to the Assessor's Office.*

B. Franklin Foods' Request to Buy City Property

On June 3, 2021, David McCasland of Franklin Foods LLC submitted an application to purchase City property located at 139 S. Franklin St. This property was formally Gunakadeit Park and is roughly 4,000 square feet. Currently the property is being leased to Franklin Foods as part of their food court. McCasland has a contract to purchase the former Gastineau Apartments property located at 127 S. Franklin St., which is adjacent to the City's property. The sale of the property would be contingent on Franklin Foods acquiring the adjacent property and consolidating the properties to conform to the land use code.

The Parks and Recreation Advisory Committee took up this proposal on September 7, 2021 and recommended disposal of the property. On September 27, 2021, the Lands Housing and Economic Development Committee forwarded this application for the purchase of the lot at 139 S. Franklin Street to the Assembly with a motion of support for working with the original proposer, with a contingency that the sale of this land would be dependent on a successful purchase of the adjoining property.

The Manager requests a motion of support to work with the original proposer towards the disposal of City property through a negotiated sale.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Triem for the Assembly to pass a motion of support for the City Manager to work with the original proposer towards the disposal of City property through a negotiated sale; and asked for unanimous consent.

Ms. Gladziszewski reported that the LHEDC recommended the Assembly include a contingency that the sale is dependent on the successful purchase of the adjoining property.

Ms. Triem restated her motion.

MOTION by Ms. Triem for the Assembly to pass a motion of support for the City Manager to work with the original proposer towards the disposal of City property through a negotiated sale; with a contingency that the sale of this land would be dependent on a successful purchase of the adjoining property. *Hearing no objections, the motion passed by unanimous consent.*

XII. STAFF REPORTS

A. 2021 Election Report

Municipal Clerk Beth McEwen thanked the Municipality of Anchorage's Clerk and Election Staff for their assistance in this year's election; and express gratitude for Deputy Clerk Diane Cathcart for her assistance during the election. The packet included a report of the 2021 Municipal Election to the Assembly. Ms. McEwen said she was available to answer any Assembly questions regarding the report or the election process in general.

Ms. Hale thanked Ms. McEwen and Ms. Cathcart for their work. She mentioned a local news article which reported that a large number of ballots were unable to be counted due to a lack of postmark, and recalled the Clerk's Office encouraging voters to witness the postal clerk postmark their mail-in ballot in person. Ms. Hale asked if this would be a feature in future vote by mail elections, and also asked if the Post Office is no longer regularly postmarking mail.

Ms. McEwen explained that Clerk's Office staff have been trying to communicate with the Mendenhall Valley Postmaster General to discuss this matter, however, the Postmaster General has been unavailable to be reached directly. She referenced a policy featured on the Post Office's website, which states: "The Postal Service's policy is to postmark all ballots mailed by voters, whether they are prepared by election officials, or mailed with a stamp affixed by the voter. Be sure to check collection times posted on election boxes, and at post office locations and retail facilities."

Ms. McEwen said she was very disappointed to see that a substantial number of ballots had not received a postmark. Because the majority of these un-postmarked ballots were received on October 7, her assumption is that these ballots were mailed by the voters in a timely manner; but because there was not a postmark on the ballot, the Canvass Review Board deemed that they could not be counted per the City Code. Ms. Hale thanked Ms. McEwen for reaching out to the Post Office.

Mr. Bryson asked Ms. McEwen if the Assembly should reconsider having future by-mail elections, given that the voter turnout for the 2021 Election was lower than last year's.

Mr. Watt said that if the Assembly wished to discuss the future of vote by mail elections, then that discussion could be held during a Committee of the Whole meeting. He reminded the Assembly that, prior to this election, they had appropriated funds to remodel the Thane Warehouse and to purchase vote by mail election-specific equipment.

Ms. Triem referred to a table which indicated the number of registers voters in Juneau gradually increased each year for the past three decade, while the turnout percentage has decreased within the same amount of time. She asked Ms. McEwen if she could explain this trend.

Ms. McEwen explained that there had been State statutes enacted over the past few years which allowed for anyone who applied for a Permanent Fund Dividend to become automatically registered to vote. She further explained that the statutory language to remove a voter from the state registration list requires a lengthy process conducted through the State Division of Elections, and voters themselves need to de-register themselves if they move out of state. Ms. McEwen clarified that the voter registration process is not maintained by the City, but through State statutes and regulations.

Mr. Watt noted the likelihood of the voter turnout percentage being underreported by at least 10%, as there are not 27,000 adults in Juneau who are eligible to vote. He also clarified that Juneau statistically has higher turnout during years in which the Mayor runs, years with hotly contested races, general obligation bonds, school projects, sales tax, etc. Generally, he found that this election year would typically feature a lower voter turnout.

Ms. Gladziszewski said that she was not interested in discussing this further at a future COW meeting.

‘Wáahlaal Gíidaak noticed that the percentages seem to trend when coincided with larger statewide elections.

Mr. Smith noted that over the past ten years, there have only been three elections with voter turnout higher than this year’s election. He asked Ms. McEwen if she had any concerns regarding security and voter integrity throughout this year’s election.

Ms. McEwen said that the Canvass Review Board had identified five duplicate ballots that will be referred to the Law Department for legal review. Other than that, she had no concerns regarding the security or integrity of the 2021 Election, and explained that duplicate votes cast can sometimes result from a non-fraudulent issue that still warrants investigation.

Ms. Triem and Ms. Hale both echoed Ms. Gladziszewski’s sentiments, and also did not wish to discuss this at a future COW meeting.

Ms. Gladziszewski expressed concern regarding the ballots that were not counted due to not receiving a postmark, and asked Ms. McEwen to provide an update to the Assembly after getting in contact with the Postmaster General. Ms. McEwen clarified that she had extensively worked with the Post Office throughout the ballot design process to ensure that the ballots followed Postal Service protocols. She added that the un-postmarked ballots were being received from post offices all over the country, not just in Juneau.

Mayor Weldon asked if the Assembly wished to have a discussion per Mr. Bryson’s request regarding the future of vote by mail elections.

Ms. Hale reiterated her comments that she did not feel that this was the appropriate time to have that discussion, and future Assemblymembers can make those changes if necessary.

B. Landfill Update

Mr. Watt gave a brief update on operations at the landfill. The Assembly has received public comment that described the self-delivery system at the landfill as challenging, due to the landfill requiring (but not providing) hard hats and vests. CBJ staff has been communicating with landfill staff, and Mr. Watt explained that it is the landfill’s intent to adjust public procedure that allows citizens to transfer their garbage through a containerized system.

XIII. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Weldon shared the list of Committee Chairs and Liaisons:

Ms. Gladziszewski as Deputy Mayor; Ms. Triem as Assembly Finance Committee Chair; Ms. Hughes-Skandijs as Human Resources Committee Chair; Ms. Hale as Lands, Housing, and Economic Development Committee Chair; and Mr. Bryson as Public Works and Facilities Committee Chair.

MOTION by Ms. Gladziszewski for the Assembly to approve the appointment list of the Assembly Committee and Liaison assignments as presented. *Hearing no objections, the assignments were appointed as presented.*

Mayor Weldon shared a comment from Mr. Jones: “If you want to know more about the Assembly, go to all the Committees; if you want to know more about what the City is doing, go to the Empowered Boards and Commissions; if you want to know about what the community is up to, go to the Boards and Commissions.”

Mayor Weldon also welcomed ‘Wáahlaal Gíidaak to the Assembly.

B. Committee and Liaison Reports

Due to the new committee chairs being appointed at tonight’s meeting, some Chairs reported on their previously held committees and liaison assignments.

Lands Housing & Economic Development Committee (LHEDC) Chair Gladziszewski reported that the LHEDC last met on September 27 to discuss the Travel Juneau ordinance. The next LHEDC meeting is scheduled to be held on November 1.

Ms. Gladziszewski also reported that the Housing & Development Task Force has met twice since the last Assembly meeting. The most recent meeting produced recommendations for the Assembly for improvements to the Code regarding the pre-application process. The next HDTF meeting is scheduled to be held on October 29.

Assembly Finance Committee (AFC) Chair Triem shared that the AFC has not met since the last Assembly meeting, as the last meeting was cancelled. The next AFC meeting is scheduled to be held on November 3.

Public Works and Facilities Committee (PWFC) Chair Hale reported that the PWFC last met on September 20. The next PWFC meeting is scheduled to be held on November 1.

Human Resources Committee (HRC) Chair Bryson reported that the HRC did not meet prior to tonight’s meeting. The next HRC meeting is scheduled to be held on November 22.

Mr. Bryson shared that he attended his final Eaglecrest Board meeting on October 7, where they received a presentation on introducing the luge sport to Eaglecrest. The Board is trying to increase the amount of cross-country ski time by creating additional snow paths. There was an Eaglecrest Board retreat held on October 16.

Ms. Hughes-Skandijs shared that the Docks & Harbors Board will provide a report on the Dock Electrification with the Assembly within the coming weeks. She reminded the Assembly of an appropriation of funds meant to go towards the Docks & Harbors (D&H) Board that was never fully addressed. D&H discussed this at their most recent meeting, and would like to provide additional input regarding the appropriation.

Ms. Triem shared that the last Aquatics Board meeting met with technical difficulties and was cancelled as a result. The next Aquatics Board meeting is scheduled to be held on October 26. Ms. Triem has attended several planning meetings with the Alaska Municipal Climate Network for a presentation to be shared with the Alaska Municipal League. She also met with AELP staff to attend a meeting on economics and public finance of utilities.

‘Wáahlaal Gíidaak greeted the Assembly, and Mayor Weldon said that she would be looking forward to her first report at the next Regular Assembly meeting.

Ms. Hale reported that the Bartlett Regional Hospital (BRH) Board last met on September 28, where they discussed staff shortages and the introduction of a new doctor from Anchorage. The next BRH Board meeting is scheduled to be held on October 26. She reported that the Alaska Municipal League Board (AML) met to discuss previous resolutions, tribal recognition, commending the Conference of Young Alaskans, and the upcoming AML Conference in November.

Ms. Woll shared that the Downtown Business Association (DBA) will hold its annual meeting on November 19 at 8:30a.m. DBA Board Election nominations are due by November 1. DBA will be hosting a variety of Halloween-themed festivities, and are beginning conversations with the JACC about hosting a safe Gallery Walk in December. Ms. Woll also reported that Travel Juneau had not met since the last Assembly meeting, but are currently busy working on logistics for the Iron Man competition. The Juneau Commission on Aging (JCOA) met once since the last Assembly meeting, and are reviewing funding opportunities from the Biden administration. The next JCOA meeting is scheduled to be held on October 26. The Systemic Racism Review Committee (SRRC) has met three times since the last Assembly meeting, and have officially completed their first cycle of reviewing legislation using their review criteria. Ms. Woll encouraged the Assembly to attend an SRRC meeting to observe the thorough review process. The next SRRC meeting is scheduled to be held on October 26. Ms. Woll also visited the new Glory Hall and the new Youth Shelter, and found them both to be warm and inviting.

Mr. Smith shared that the Airport Board met to discuss improvements on the Jordan Creek Watershed across the street from the airport. The FAA is considering banning alcohol sales in airports due to a significant increase in disruptive passengers. Mr. Smith notified the Assembly that he was a member of the Poverty and Opportunity Task Force, a legislative task force put into place by the House of Representatives to examine some of the root causes of poverty. He was also looking forward to the Rock A’akw Indigenous Music Festival scheduled to take place on November 5-6. Mr. Smith also attended the Orange Shirt Rally to remember the children who perished and those who survived the Indian Boarding Schools. He thanked the Clerk’s Office for their efforts in this year’s election.

Ms. Gladziszewski attended the Board of Education (School Board) meeting on October 19, where they thanked departing Boardmembers and welcomed newly elected Boardmembers. The Superintendent reported that they are working on student surveillance testing, and ways to reduce the amount of time spent in quarantine with the State Medical Team. The School Board also passed the Land Acknowledgement to be read at the beginning of upcoming meetings. The Association of Alaska School Boards will be meeting in December, though many Boardmembers

said that they would not be attending and expressed dismay at the AASB for holding an in-person event in high-transmission Anchorage.

C. Presiding Officer Reports

None.

XIV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XVI. ADJOURNMENT

There being no further business to come before the Assembly, the meeting was adjourned by Mayor Beth Weldon at 9:00p.m.

Signed: _____

Elizabeth J. McEwen
Municipal Clerk

Signed: _____

Beth A. Weldon
Mayor