

**ASSEMBLY REORGANIZATION AGENDA
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

October 25, 2021 7:00 PM

Assembly Chambers/Zoom Webinar/FB Livestream
Meeting No. 2021-25 <https://juneau.zoom.us/j/91515424903> or 1-253-215-8782
Webinar ID: 915 1542 4903

I. FLAG SALUTE

LAND ACKNOWLEDGEMENT

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

A. Instruction for Public Participation

The Assembly will follow COVID protocols in accordance with CDC guidelines, CBJ ordinances & resolutions, and COVID mitigation strategies at the time of the meeting. Assemblymembers will be meeting in person, to the extent possible. **Due to current COVID protocols, in-person attendance is limited to a total of 20 persons in the Chambers. Any members of the media or public individuals wishing to attend in person are asked to call the Municipal Clerk's office at 586-5278 by 3:00p.m. on Monday, October 25 to reserve a space. All attendees will be required to wear a mask regardless of vaccination status.** *Attendees in excess of the room capacity protocols may be requested to participate via Zoom webinar.* Testimony time will be limited by the Mayor based on the number of participants. Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.org. For up to the minute meeting calendar/details with links to the Zoom webinars, check our online CBJ Meeting Calendar at <https://juneau.org/calendar>.

B. Special Recognition: Outgoing Assemblymember Loren Jones

IV. SPECIAL ORDER OF BUSINESS ASSEMBLY REORGANIZATION

V. APPROVAL OF MINUTES

VI. MANAGER'S REQUEST FOR AGENDA CHANGES

VII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VIII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

- a. Ordinance 2021-40 An Ordinance Amending Title 40 Regarding the Hospital Board of Directors Authority.

Over the last few years, Bartlett Regional Hospital has seen high demand for certain medical services, especially behavioral health services. The BRH Board has been reviewing its campus plan and determined the increased demand on medical services is best met by buying or leasing property off of the hospital campus. This ordinance is one step to allowing the BRH Board of Directors to buy or lease property away from the hospital for medical services. If the BRH Board of Directors wants to buy property, the Board would also need to request a specific appropriation from the Assembly, which would need to be approved by a separate ordinance. (See CBJC 53.04.020) If the BRH Board of Directors wants to provide emergency medical services, like emergency behavioral health services, outside of the City and Borough of Juneau, the Board would also need to request specific authority from the Assembly, which would likely need to be approved by the other municipality. (See CBJ Charter 2.3 and A.S. 29.35.020).

The Systemic Racism Review Committee will take up this ordinance at its next meeting.

The Manager recommends the Assembly introduce this ordinance and refer it to the Hospital Facilities Task Force.

- b. Ordinance 2021-08(b)(am)(J) An Ordinance Appropriating \$70,000 to the Manager as Funding for a Community Development Plat Reviewer; Funding Provided by General Funds.

This ordinance would appropriate \$70,000 of general funds for a plat reviewer position in the Community Development Department (CDD). The position already exists in CDD however was unfunded in the FY22 budget. Funding this position for the remainder of the fiscal year would help CDD perform timely and accurate plat reviews, revise and update zoning ordinances, and ensure optimization and effectiveness of the land use code.

The Assembly Finance Committee will review this request at the November 3, 2021 meeting. The Systemic Racism Review Committee will review this request at its next meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- c. Ordinance 2021-08(b)(am)(K) An Ordinance Transferring \$200,000 from CIP W75-061 Douglas Highway Water - David to I Street to CIP R72-141 Hospital Drive Improvements.

This ordinance would transfer \$200,000 from the Douglas Highway Water – David to I Street CIP (W75-061) to the Hospital Drive Improvements CIP (R72-141) to facilitate the replacement of an aging water main connecting the Salmon Creek Water Filter Plant and the hospital campus. The existing pipe is near the end of its design life and in close proximity to the new Bartlett Behavioral Health Facility’s foundation. It is most economical to replace the pipe in conjunction with the construction of the new building to avoid having to excavate the site at a later time.

The Douglas Highway Water project is complete and has water utility funds available to transfer to cover this necessary work.

The Public Works and Facilities Committee reviewed this request at the September 20, 2021 meeting. The Systemic Racism Review Committee will review this request at its next meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- d. Ordinance 2021-08(b)(am)(L) An Ordinance Appropriating \$650,000 to the Manager as Funding for the Bag Belt Replacement and Parking Lot Paving Capital Improvement Projects; Funding Provided by Airport CARES Act Funding.

This ordinance would appropriate Airport CARES Act funding for the planning and design phases of the Bag Belt Replacement and Parking Lot Paving capital improvement projects, to be appropriated as follows:

	Bag Belt Replacement (A50-105)
\$ 50,000	
	Parking Lot Paving (A50-106)
\$600,000	

Funding appropriated for the Bag Belt Replacement CIP would provide for planning and design costs to replace aging and unreliable components of the outbound baggage conveyor system.

Funding appropriated for the Parking Lot Paving CIP would provide for planning and design costs for subsurface investigation and repaving of the parking lots at the airport.

The Airport Board approved this request at the May 13, 2021 meeting.

The Public Works & Facilities Committee reviewed this request at the June 7, 2021 meeting. The Systemic Racism Review Committee will review this request at their next meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- e. Ordinance 2021-08(b)(am)(M) An Ordinance Appropriating \$41,000 to the Manager as Funding for Assemblymember, Mayor, and Certain Board Compensation Increases; Funding Provided by General Funds and Hospital Funds.

This ordinance would appropriate \$41,000 for Assemblymember, Mayor, and certain board compensation increases for the remainder of fiscal year 2022. These increases were authorized by Ordinance 2021-20(b)(am) effective January 1, 2022, and are appropriated as follows:

Assemblymembers	\$15,600
Hospital Board of Directors	\$13,200
Mayor	\$ 7,800
Planning Commissioners	\$ 4,400

Hospital funds provide for the Hospital Board of Directors' compensation increase. General funds provide for the Assemblymember, Mayor, and Planning Commissioner compensation increases.

The Systemic Racism Review Committee will review this request at its next meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- f. Ordinance 2021-08(b)(am)(N) An Ordinance Appropriating \$36,135 to the Manager as Funding for Multiple Training Events for the Juneau Police Department; Grant Funding Provided by the United States Department of Justice, Office of Justice Program, FY21 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

The Juneau Police Department has been awarded \$36,135 in grant funding from the U.S. Department of Justice for training on various subjects, including polygraph examination, SWAT, 911 administration, crime statistic reporting, and civilian leadership.

No local match is required for this grant.

The Systemic Racism Review Committee will review this request at its next meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

2. Resolutions

- a. Resolution 2969 A Resolution Supporting Full Funding (\$11,492,760) of the State of Alaska Municipal Harbor Facility Grant Program in the FY2023 State Capital Budget.

This resolution recommends full funding for the State of Alaska Department of Transportation's Harbor Facility Grant Program. CBJ has been a beneficiary of approximately \$11 million in harbor grant funding since the program's inception. Most recently, CBJ has received a \$125,000 grant for zinc anode installation at Harris Harbor, which was completed in September 2021.

Docks & Harbors has submitted an application this year for \$2 million for the next phase of Aurora Harbor. The City & Borough of Juneau along with other communities are poised to contribute \$11,492,760 in local match funding for FY2023 towards five harbor projects of significant importance for Alaska. The Docks & Harbors Board reviewed this resolution at its regular board meeting on September 30, 2021, and has recommended forwarding it to the full Assembly for approval.

The City Manager recommends the Assembly adopt this resolution.

3. Bid Award

- a. RFB 22-107 Purchase and Delivery of Emulsion Polymer as Specified for CBJ Wastewater

After a year-long testing process, Bid No. 22-107 was issued to two prequalified vendors, whose polymer produced acceptable levels of efficiency for the CBJ wastewater treatment facilities. Of the two vendors, only Northstar Chemical, Inc., chose to respond.

The non-responding vendor provided a notice of "no bid", explaining that due to their size and the current market conditions they were not able to guarantee deliveries as specified and required by the bid contract.

Northstar Chemical, Inc., has been a capable vendor for CBJ in the past, and is a larger company with multiple locations; therefore there is currently no evidence for concern on their ability to fulfill the bid specifications at this time. The results of the only bid, opened on October 6, 2021, are as follows:

Bidder

Total Bid

Northstar Chemical, Inc., (OR) \$309,120.00

The City Manager recommends award of this bid to Northstar Chemical, Inc., on the basis of having the lowest responsive and responsible bid price.

b. RFB 22-007 Taku Seawalk Releveling Project

This project would remove and replace a portion of the existing seawalk adjacent to Taku Smokeries, Twisted Fish Restaurant and the Fisherman's Memorial. Work includes removal of seawalk timbers, placement of classified fill, concrete curbing, reinstallation of salvaged and new timbers and other related work. The proposed releveling of the seawalk is necessary to address settlement in existing grade and is necessary to safely accommodate safe pedestrian access on the seawalk and to the Fisherman's Memorial.

Funding for this project is supported by the Seawalk Major Maintenance CIP containing Marine Passenger Fees, State Marine Passenger Fees, Port Development Fees and Sales Tax monies.

Bids were opened on September 28, 2021. The bid protest period expired at 4:30 p.m. on September 29, 2021. Results of the bid opening are as follows:

RESPONSIVE BIDDERS	TOTAL BID
Island Contractors, Inc	\$107,100.00
H. Watt Scott General Contractors	\$306,227.00

Engineer's Estimate \$119,000.00

The Docks and Harbors Board recommended award of this project to Island Contractors, Inc. for the total amount bid of \$107,100, at its meeting on September 28, 2021.

The City Manager recommends award of this project to Island Contractors, Inc for the total amount bid of \$107,100.

4. Liquor License

a. Liquor License Renewal Liquor License #2844

This liquor license action is before the Assembly to either protest or waive its right to protest the license action.

Liquor License Renewal

License Type: Beverage Dispensary, License #2844

Licensee: Sandbar LLC, d/b/a The Sandbar

Location: 2525 Industrial Blvd., Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities), and Community Development departments have reviewed the above license and recommend the Assembly waive its right to protest the renewal application. Copies of the documents associated with this license are available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license renewal.

5. Other Items for consent

a. Marijuana License Renewals

CBJ received notice of the following Alcohol Marijuana Control Office (AMCO) marijuana license renewal applications.

Marijuana Renewal License

License Type: Retail Marijuana Store License: #10800

Licensee: The Fireweed Factory LLC d/b/a The Fireweed Factory LLC

Location: 237 Front St., Juneau

License Type: Standard Marijuana Cultivation Facility License: #10270

Licensee: Top Hat LLC d/b/a Top Hat LLC

Location: 2315 Industrial Blvd Suite A., Juneau

The above marijuana license renewals are before the Assembly to either protest or waive its right to protest. The Finance, Police, Fire, and Community Development departments have reviewed these renewals and found the businesses to be in compliance with CBJ Code. The assembly packet contains the AMCO notices to the local governing body. Additional license application documents are available through the Clerk's office upon request.

The City Manager recommends the Assembly waive its right to protest the renewal of AMCO marijuana licenses #10800 and #10270.

6. Transfers

a. Transfer Request T-1039 A Transfer of \$150,000 from CIP R72-136 Areawide Drainage Improvements to CIP R72-140 Capital Avenue - Willoughby to Ninth.

This transfer will provide additional funding for the disposal of contaminated soil discovered during the Capital Avenue reconstruction.

Because the soil is contaminated with lead and mercury, the Alaska Department of Environmental Conservation requires that it be disposed at an appropriate landfill facility in Washington or Oregon, which significantly increases the disposal cost. The \$150,000 in supplemental funding is requested to be transferred from the Areawide Drainage Improvements CIP. Projects in that CIP will be reprioritized to provide this needed funding.

The Public Works and Facilities Committee reviewed this request at its September 20, 2021 meeting.

The Manager recommends approval of this transfer.

IX. PUBLIC HEARING

- A. Ordinance 2020-09(BC) An Ordinance Appropriating to the Manager the Sum of \$7,260,772 to Fund the City and Borough of Juneau and Bartlett Regional Hospital's Fiscal Year 2021 Public Employees' Retirement System (PERS) Contribution; Funding Provided by the Alaska Department of Administration.

This ordinance would appropriate \$7,260,772 for the State of Alaska's FY2021 8.85% PERS benefit rate paid on-behalf of the CBJ and BRH, distributed as follows:

City and Borough of Juneau	\$3,576,682
Bartlett Regional Hospital	\$3,684,090

Funding is provided by the Alaska Department of Administration, authorized by passage of HB205 during the 2020 legislative session.

This is a housekeeping ordinance to properly account for these on-behalf contributions to the state-managed retirement fund and has no impact on the CBJ or BRH's finances.

The Systemic Racism Review Committee reviewed this request at the October 19, 2021 meeting and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

- B. Ordinance 2020-10(C) An Ordinance Appropriating \$700,000 for a Portion of the Juneau School District's Fiscal Year 2021 Public Employees' Retirement System (PERS) and Teacher Retirement System (TRS) Contribution; Funding Provided by State Revenue.

This ordinance would appropriate \$700,000 for a portion of the State of Alaska's FY2021 8.85% PERS and 17.91% TRS benefit rate paid on-behalf of the Juneau School District.

Funding is provided by the Alaska Department of Administration, authorized by the passage of HB205 during the 2020 legislative session.

The Juneau School District is required to budget these on-behalf contributions in their annual request. However, the FY21 budget was inadvertently based on prior-year rates. This ordinance reconciles the differences between the appropriated FY21 budget and the actual on-behalf contributions made by the state. This is a housekeeping ordinance to properly account for these on-behalf contributions, and has no impact on JSD or CBJ finances.

The Juneau School District Board reviewed this request at the September 14, 2021 meeting. The Systemic Racism Review Committee reviewed this request at the October 19, 2021 meeting and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

- C. Ordinance 2020-09(BD) An Ordinance Transferring \$350,964 from the Marine Passenger Fee Fund to the Port Development Fee Fund for Port Management and Customs Operations.

In FY2021 the City and Borough of Juneau was awarded a \$2.4 million designated legislative grant from state marine passenger fees to support the marine enterprise in responding to and mitigating the risk of COVID-19. Of this amount, \$2.1 million was used to offset lost passenger fee revenue by paying the debt obligation on the 16B dock bond. The remaining amount paid a portion of the Dock Department's port management and customs operational costs, which typically would have been supported by marine passenger fees.

This housekeeping ordinance would transfer \$350,964 of budget authority from the Marine Passenger Fee Fund to the Port Development Fee Fund to fund a portion of the Dock Department's operational costs from state marine passenger fees.

The Systemic Racism Review Committee reviewed this request at the October 19, 2021 meeting and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

- D. Ordinance 2020-09(BE) An Ordinance Appropriating to the Manager the Sum of \$20,900,000 as Partial Funding for Bartlett Regional Hospital's Fiscal Year 2021 Operating Budget; Funding Provided by Various Sources.

This ordinance would appropriate \$20,900,000 as partial funding for Bartlett Regional Hospital's (BRH) FY21 operations. BRH's operating costs increased substantially in FY21 due to the addition of a mental and behavioral health program, retention of staff for COVID-19 screening and triage, and elevated costs for personal protective equipment, oxygen, and medication. Additional unanticipated expenses included an upgrade to the hospital's HVAC system and the

setup of a molecular lab.

This supplemental appropriation will be funded as follows:

Federal Revenue - CARES Act Provider Relief Funds & Misc. Grants	
\$ 7,100,000	
State Revenue - COVID-19 Response Funding	\$
4,000,000	
Private Grant – Premera (for Behavioral Health Facility)	\$
1,000,000	
Private Grant – Alaska Community Foundation	\$
900,000	
Additional Outpatient Revenue	\$
5,000,000	
Draw on Hospital Fund Balance	\$
2,900,000	

The Bartlett Regional Hospital Finance Committee reviewed this request at the September 10, 2021 meeting. The Bartlett Regional Hospital Board reviewed this request at the September 28, 2021 meeting. The Systemic Racism Review Committee reviewed this request at the October 19, 2021 meeting and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

- E. Ordinance 2020-09(BF) An Ordinance Appropriating to the Manager the Sum of \$24,750,000 as Funding for the City and Borough of Juneau's Fiscal Year 2021 COVID-19 Related Costs; Funding Provided by State and Federal Revenue.

This ordinance would appropriate \$24,750,000 for the City and Borough of Juneau's FY2021 COVID-19 related costs. State revenue from the Department of Health and Social Services (DHSS) is provided for COVID-19 screening costs at the Juneau International Airport and community testing and vaccination. Federal revenue is provided for public safety salaries, emergency hires, and commodities and services related to the pandemic. Federal revenue is comprised of funding from the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Federal Emergency Management Agency (FEMA), American Rescue Plan Act (ARPA), and the U.S. Department of Justice (DOJ). Funding for this appropriation is estimated as follows:

<u>State Revenue:</u>	
DHSS COVID-19 Community Grant	\$ 423,600
DHSS Airport Screening	<u>\$ 1,100,000</u>
Total State Revenue:	\$ 1,523,600

Federal Revenue:

CARES/FEMA Funding	\$ 20,267,500
ARPA Funding	\$ 2,858,900
DOJ Coronavirus Emergency Grant	<u>\$ 100,000</u>
Total Federal Revenue:	\$ 23,226,400

Total Revenue: \$ 24,750,000

Any expenditures ineligible for reimbursement from the funding sources listed above will be covered by general funds.

The Systemic Racism Review Committee reviewed this request at its October 19, 2021 meeting and forwarded it to the full Assembly for public hearing.
The Manager recommends the Assembly adopt this ordinance.

- F. Ordinance 2021-08(b)(am)(E) An Ordinance Appropriating \$24,000 to the Manager as Funding for a Building Survey and Inventory of the Juneau Townsite Historic Neighborhood; Grant Funding Provided by the Alaska Department of Natural Resources.

The Juneau Townsite Historic Neighborhood is a mixed-use commercial and residential neighborhood, located between the Downtown and Chicken Ridge historic districts. This ordinance would appropriate \$24,000 of grant funding to survey and inventory approximately 87 structures in the area and document their historical significance. This survey will determine whether the Juneau Townsite Historic Neighborhood is eligible to be listed on the National Register of Historic Places. The benefits of becoming a listed district include access to Historic Tax credits and Historic Preservation Fund grants. These benefits would be available for property owners for rehabilitation and maintenance work.

CBJ's Community Development Department, City Museum, and Historic Resources Advisory Committee will partner with a historic architecture consultant to perform the scope of work for this project. Total project costs are estimated to be \$41,659. The 40% local match requirement will be met with CBJ personnel service costs, for which expenditure authority has already been appropriated in the FY22 operating budget.

The Historic Resources Advisory Committee recommended CBJ staff apply for this grant at the February 3, 2021 meeting. The Systemic Racism Review Committee reviewed this ordinance at the October 19, 2021 meeting and forwarded it to the full Assembly for public hearing. The SRRC recommended that additional data on the racial makeup of neighborhoods be gathered and presented when topics of this nature come forward in the future.

The City Manager recommends the Assembly adopt this ordinance.

- G. Ordinance 2021-08(b)(am)(F) An Ordinance Appropriating \$24,730 to the Manager

as Funding for Facility Security Enhancements for Docks and Harbors; Grant Funding Provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency, FY21 Port Security Grant Program.

This ordinance would appropriate \$24,730 for the purchase and installation of security camera equipment for Docks and Harbors' Auke Bay Loading Facility. Grant funding in the amount of \$24,730 is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency. There is no local match requirement for this grant.

The Docks and Harbors Board reviewed this request at its September 30, 2021 meeting. The Systemic Racism Review Committee reviewed this request at the October 19, 2021 meeting and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

- H. Ordinance 2021-08(b)(am)(G) An Ordinance Appropriating \$1,000,000 to the Manager for COVID-19 Emergency Response Management; Funding Provided by General Funds.

This ordinance would provide \$1,000,000 of general funds for expenditures necessary to respond to the COVID-19 pandemic that are not otherwise reimbursed by the Federal Emergency Management Agency (FEMA) or the State of Alaska Department of Health and Social Services (DHSS). Anticipated response costs include COVID-19 testing, vaccination, public communications, personal protective equipment, sheltering of vulnerable populations, and quarantine and isolation.

The Systemic Racism Review Committee reviewed this ordinance at its meeting on October 19, 2021 and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

- I. Ordinance 2021-08(b)(am)(H) An Ordinance Appropriating \$120,000 to the Manager as Funding for a Grant Writer; Funding Provided by General Funds.

In response to the economic downturn resulting from the COVID-19 pandemic, the federal government is infusing the economy with an unprecedented amount of federal stimulus. A significant amount of funding will be made available in grants to municipal governments and agencies. CBJ should make every effort to apply for grant opportunities that would bring funding to Juneau in support of established community priorities. To that end, this ordinance would appropriate \$120,000 of general funds for a centralized grant writer position to identify, prioritize, and pursue funding opportunities available to the city.

The Assembly Finance Committee reviewed this request at the September 1, 2021 meeting and directed CBJ staff to draft an appropriating ordinance for introduction. The Systemic Racism Review Committee reviewed this ordinance at the October 19, 2021 meeting and forwarded it to the full Assembly for public

hearing.

The City Manager recommends the Assembly adopt this ordinance.

- J. Ordinance 2021-38 An Ordinance Amending the Official Zoning Map of the City and Borough to Change the Zoning of Honsinger Pond Lots 3, 4, 5, 6, 7, 8, 9, 10, and 11; Located Near 7900 Honsinger Drive.

The developer of the Honsinger Pond Subdivision requested to rezone nine lots (2, 3, 4, 5, 6, 10, 11, 12 and 13) from Industrial to General Commercial. The Planning Commission, on August 10, 2021, found the proposal was for more than two acres, expanded an existing zoning district, and substantially conformed to the Resource Development designation of the Comprehensive Plan maps. However, the Planning Commission recommended the Assembly rezone different lots (~~2~~, 3, 4, 5, 6, 7, 8, 9, 10, 11, ~~12, and 13~~) because of the noise concerns from the airport, height compatibility with the airport, wildlife conflicts at the airport, visibility from Egan, and align with nearby existing land uses.

The Systemic Racism Review Committee reviewed this ordinance at its meeting on October 19, 2021 and forwarded it to the full Assembly for public hearing.

The City Manager recommends the Assembly adopt this ordinance.

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

- A. Hardship and Senior Citizen/Disabled Veteran Late-Filed Real Property Tax Exemption Applications

There are six property owners that have requested the Assembly authorize the Assessor to consider a late-filed exemption for their property assessment.

The Assembly should consider each request separately and determine whether the property owner was unable to comply with the April 30 filing requirement. A.S. 29.45.030(f); CBJC 69.10.021(d). The burden of proof is upon the property owner to show the inability to file a timely exemption request. If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

The City Manager recommends the Assembly act on these applications.

- B. Franklin Foods' Request to Buy City Property

On June 3, 2021, David McCasland of Franklin Foods LLC submitted an application to purchase City property located at 139 S. Franklin St. This property was formally Gunakadeit Park and is roughly 4,000 square feet. Currently the property is being leased to Franklin Foods as part of their food court. McCasland has a contract to purchase the former Gastineau Apartments property located at 127 S. Franklin St., which is adjacent to the City's property. The sale of the property would be contingent on Franklin Foods acquiring the adjacent property and consolidating the properties to conform to the land use code.

The Parks and Recreation Advisory Committee took up this proposal on September 7, 2021 and recommended disposal of the property. On September 20, 2021 the Lands Housing and Economic Development Committee forwarded this application for the purchase of the lot at 139 S. Franklin Street to the Assembly with a motion of support for working with the original proposer, with a contingency that the sale of this land would be dependent on a successful purchase of the adjoining property.

The Manager requests a motion of support to work with the original proposer towards the disposal of City property through a negotiated sale.

XII.STAFF REPORTS

- A. 2021 Election Report - See Supplemental Materials below

XIIIASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee and Liaison Reports
- C. Presiding Officer Reports

XIV.ASSEMBLY COMMENTS AND QUESTIONS

XV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XVIEXECUTIVE SESSION

XVISUPPLEMENTAL MATERIALS

- A. 2021 Election Report (Topic to be considered under Staff Reports)
- B. Assembly Committee & Liaison List 2021-2022

XVIINDJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org