

Agenda

Planning Commission - Regular Meeting City and Borough of Juneau

February 9, 2021
Virtual Meeting Only
7:00 PM

This virtual meeting will be by video and telephonic participation only. To join the webinar, paste this URL into your browser: <https://juneau.zoom.us/j/96496518197>. To participate telephonically, call: 1-346-248-7799 or 1-669-900-6833 or 1-253-215-8782 or 1-312-626-6799 or 1-929-436-2866 or 1-301-715-8592 and enter Webinar ID: 964 9651 8197.

I. ROLL CALL

II. REQUEST FOR AGENDA CHANGES AND APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

- A. January 12, 2021 Draft Minutes, Regular Planning Commission - APPROVED WITH MINOR CHANGES

IV. BRIEF REVIEW OF THE RULES FOR PUBLIC PARTICIPATION

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VI. ITEMS FOR RECONSIDERATION

VII. CONSENT AGENDA

VIII. UNFINISHED BUSINESS

IX. REGULAR AGENDA

- A. AME2021 0002: Text amendment to update Title 49 flood management regulations to meet Federal Emergency Management Agency requirements - RECOMMENDED TO ASSEMBLY FOR APPROVAL AS RECOMMENDED BY STAFF

X. BOARD OF ADJUSTMENT

XI. OTHER BUSINESS

- A. Other Business: Notice of Withdrawal of Appeals for Decisions NCC2020 0065, NCC2020 0066, and NCC2020 0067 - ACCEPTED - APPEALS OFFICIALLY WITHDRAWN
- B. AME2019 0015: South Douglas West Juneau Area Plan Steering Committee Assignment - STEERING COMMITTEE MEMBER APPOINTED
- C. Subcommittee Assignments

XII. STAFF REPORTS

XIII. COMMITTEE REPORTS

XIV. LIAISON REPORT

XV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XVI. PLANNING COMMISSION COMMENTS AND QUESTIONS

XVII. EXECUTIVE SESSION

XVIII. SUPPLEMENTAL MATERIALS

- A.** Additional Materials for February 9, 2021 Planning Commission Meeting

XIX. ADJOURNMENT

**PLANNING COMMISSION AGENDA
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

January 12, 2021 Draft Minutes, Regular Planning Commission - APPROVED WITH MINOR
CHANGES

ATTACHMENTS:

	Description	Upload Date	Type
□	January 12, 2021 Draft Minutes, Regular Planning Commission	1/27/2021	Minutes

Minutes
Planning Commission
Regular Meeting
CITY AND BOROUGH OF JUNEAU
Michael LeVine, Chairman
January 12, 2021

I. ROLL CALL

Michael LeVine, Chairman, called the Regular Meeting of the City and Borough of Juneau (CBJ) Planning Commission (PC), held virtually via Zoom Webinar and telephonically, to order at 7:02 p.m.

Commissioners present: All Commissioners present via video conferencing – Michael LeVine, Chairman; Nathaniel Dye, Vice Chairman; Paul Voelckers, Clerk; Travis Arndt, Assistant Clerk; Ken Alper; Dan Hickok; Mandy Cole; Josh Winchell; Erik Pedersen

Commissioners absent: None

Staff present: Jill Maclean, CDD Director; Irene Gallion, CDD; Alix Pierce, CDD; Sherri Layne, LAW

Assembly members: Loren Jones

Motion: by Vice Chairman Dye to operate under COVID rules as effective 9/8/2020.

The motion passed with no objection.

Ms. Layne swore Mandy Cole into the Commission

II. REQUEST FOR AGENDA CHANGES AND APPROVAL OF AGENDA –

Motion: by Mr. Dye to add an item to the Agenda (III) to appoint new Committee Officers.

The motion passed with no objection.

III. APPOINTMENT OF NEW OFFICERS

Motion: by Mr. Dye to name Michael LeVine Chair.

Motion: by Mr. LeVine to amend Original Motion to continue all officers in their current positions.

The motion to amend passed with no objection.

The amended motion passed with no objection.

IV. APPROVAL OF MINUTES

A. December 8, 2020 Draft Minutes – Planning Commission Regular Meeting

MOTION: by Mr. Voelckers to approve the Planning Commission Regular Meeting December 8, 2020 minutes.

The motion passed with no objection.

V. BRIEF REVIEW OF THE RULES FOR PUBLIC PARTICIPATION – Chairman LeVine explained the rules for public members participating via Zoom format.

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - None

VII. ITEMS FOR RECONSIDERATION - None

VIII. CONSENT AGENDA

USE2020 0024: Conditional Use Permit for a marijuana retail store
Applicant: The Mason Jar LLC
Location: 613 & 619 W. Willoughby Ave.

Staff Recommendation

Staff recommends the Planning Commission adopt the Director's analysis and findings and APPROVE the requested Special Use Permit. The permit would allow the development of a marijuana retail facility.

The approval is subject to the following conditions:

1. All waste containing marijuana product shall be stored in a locked enclosure until transported to the CBJ landfill.
2. Prior to the issuance of a temporary certificate of occupancy, the applicant shall install screening to ensure no marijuana product is visible to the general public from the right-

of-way.

3. Prior to operation, the applicant must receive the required State License; by approval of this special use permit, the Planning Commission does not take a position as to whether the application to the State satisfies the requirements of the State License, including if the facility is within 500 feet of a school.

MOTION: *by Mr. Dye to accept staff's findings, analysis and recommendations and approve USE2020 0024.*

The motion passed with no objection.

~~**SMP2020 0003:** Modification of plat of Pederson Hill subdivision to eliminate restrictions on driveways on to Karl Reishus Blvd.~~

Moved to Regular Agenda by request of Mr. Arndt

~~**ARP2020 0001:** Preliminary Plan Approval for an Alternative Residential Subdivision creating 15 lots~~

Moved to Regular Agenda by request of Mr. Dye

~~**SMP2020 0004:** Preliminary Plat Approval for an Alternative Residential Subdivision creating 15 lots~~

Moved to Regular Agenda by request of Mr. Dye

CSP2020 0009: Complete street and underground utility maintenance (and replacement as necessary) on 4th Street, Delta Drive, and Tongass Boulevard.

Applicant: City and Borough of Juneau

Location: 4th Street (in Douglas), Delta Drive, Tongass Boulevard

Staff Recommendation

Staff recommends the Planning Commission adopt the Director's analysis and findings and forward a recommendation of **APPROVAL WITH CONDITION** to the CBJ Assembly for the proposed complete street and underground utility maintenance (and replacements where necessary) for Delta Drive, Tongass Boulevard, and 4th Street in Douglas.

Condition #1: CBJ Engineering and Public Works must submit a hydrologic or hydraulic analysis to the Flood Plain Manager indicating that reconstruction of Tongass Boulevard would not result in increase in flood levels during the occurrence of a base flood discharge. The analysis will be conducted by an engineer licensed in the State of Alaska, in accordance with standard engineering practices acceptable to the Federal Emergency Management Agency.

MOTION: *by Mr. Dye to accept staff's findings, analysis and recommendations and approve CSP2020 0009.*

The motion passed with no objection.

Prior to introduction of CSP2020 0010, Mr. Pedersen declared he has a financial or other conflict and would not participate on this item. There was no objection and he did not participate on that item.

CSP2020 0010: Resurface Vanderbilt Hill Road from Glacier Highway/Lemon Road to Egan Drive
Applicant: State of Alaska
Location: Vanderbilt Hill Road from Glacier Highway/Lemon Road to Egan Drive

Staff Recommendation

Staff recommends the Planning Commission adopt the Director's analysis and findings and forward a Notice of Decision of **APPROVAL** to the CBJ Assembly for the State Project Review for Vanderbilt Hill Road Resurfacing.

MOTION: *by Mr. Dye to accept staff's findings, analysis and recommendations and approve CSP2020 0010.*

The motion passed with no objection.

IX. UNFINISHED BUSINESS - None

X. REGULAR AGENDA

ARP2020-0001 and **SMP2020-0004** were presented together

ARP2020 0001: Preliminary Plan Approval for an Alternative Residential

Subdivision creating 15 lots

Applicant: Bicknell, Inc.

Location: 4090 Delta Drive

Staff Recommendation

Staff recommends the Planning Commission adopt the director's analysis and findings and APPROVE the preliminary plan for the Delta Drive Subdivision, an Alternative Residential Subdivision creating 14 unit-lots and one (1) parent lot. This permit would allow the applicant to submit for the final plan.

This approval is subject to the following conditions:

1. Prior to approval of the Final Alternative Residential Subdivision Plan, the applicant shall submit homeowners' association, or similar, documents that comply with the requirements of 49.15.950(b);
2. Prior to the issuance of the ~~first~~ eleventh temporary certificate of occupancy for the development, access to and within the development shall be paved;
3. Prior to the issuance of the first temporary certificate of occupancy, ~~each dwelling unit shall be connected to public sewer and water, and~~ a master meter for water shall be installed by the developer; and
4. Per CBJ 49.15.920(o), the final mailbox location shall be reviewed and approved by the CDD Director, and installed prior to the issuance of the first temporary certificate of occupancy.

SMP2020 0004: Preliminary Plat Approval for an Alternative Residential Subdivision creating 15 lots

Applicant: Bicknell, Inc.

Location: 4090 Delta Drive

Staff Recommendation

Staff recommends the Planning Commission adopt the Director's analysis and findings and APPROVE the preliminary plat for the Delta Drive Subdivision, an Alternative Residential Subdivision creating 14 unit-lots and one (1) parent lot. This permit would allow the applicant to submit for the final plat.

This approval is subject to the following conditions:

4. Prior to approval of the final plat, Certification from the CBJ Treasurer is required showing that all real property taxes and special assessments levied against the property for the year of recording have been paid.
5. Prior to approval of a final plat, the applicant shall submit a complete set of construction plans for all required improvements to the Community Development Department for review by the director of E&PW for compliance with CBJ 49.35.140.
6. Prior to approval of the final plat, the developer shall submit a final drainage plan to be approved by CBJ Engineering & Public Works. This drainage plan must be prepared by an Alaskan licensed engineer in accordance with CBJ 49.35.510.
7. Prior to approval of the final plat, the applicant shall submit a revised preliminary plat with the following revisions:
 - a. Add the following plat note:

- i. ACCESS TO LOTS SHALL BE VIA ACCESS EASEMENTS SHOWN ON THIS PLAT AND IS SUBJECT TO THE REQUIREMENTS IN THE “[private common driveway access, utility, and maintenance agreement – edit title as appropriate]” RECORDED WITH THIS SUBDIVISION.
- b. Show a five-foot perimeter buffer along the southwest lot line bordering Delta Acres Addition 1 Lot 8.
- c. Include bearing labels for:
 - i. The eastern lot line of Lot 6
 - ii. The lot lines between lots 7 and 8 and 9 and 10
- d. Per sheet C203, Grading Plan, a drainage easement should be added to the following locations:
 - i. Eastern side of the development in the 10-foot perimeter buffer
 - ii. Rear of Lot 11
- 8. Prior to the issuance of the first temporary certificate of occupancy, each dwelling unit shall be connected to public sewer and water, and a master meter for water shall be installed by the developer.
Prior to the issuance of the first temporary certificate of occupancy for the development, access to and within the development shall be paved.

Staff Presentation – Director Maclean presented **ARP2020 0001** and **SMP2020 0004**

Questions for Staff

Mr. LeVine clarified the questions staff referred to in the supplemental memo were questions posed by Commissioners and not agency comment or questions from the public. He continued to state, for the record, that it is not unusual to have some questions from Commissioners to CDD during the process.

Mr. Dye asked if each foundation must be plumbed prior to issuing the Temporary Certificate of Occupancy (TCO). Ms. Maclean explained that water, sewer and paving must be completed prior to the TCO being issued because CBJ is not permitted to and will not go onto private property to finish utility work or infrastructure work, including paving, once the TCO has been issued. Should anything happen or the developer not finish the work, the CBJ would not be able to come in. For that reason, they have the condition that the master meter for water, sewer connection, and paving should all be completed before a TCO will be issued.

Mr. Dye clarified his question stating that he was asking at which stage is a dwelling considered complete. Ms. Maclean said she wanted to be sure she understood the question and would get back to him on that.

Mr. Hickok asked if the project will be condos. Ms. Maclean it could be but for this project, the homeowners would privately own the land and the units built on them but would share ownership of the land for the parking lot.

Mr. Voelckers asked for clarification on condition number 6 saying he had understood the driveways would be graveled. Ms. Maclean said per Ordinance, they would be required to be paved.

Mr. Pedersen noticed the easement width proposed is 30 feet with 20 feet paved which is not in conformance with the table of roadway construction standards and asked to confirm if 49.15.920f is where that is allowed. Ms. Maclean said she would look up the reference during the Applicant Presentation.

Mr. Alper said this looks like a conventional subdivision and asked, “why is the applicant here?”. Ms. Maclean deferred to the applicant.

Applicant Presentation

David Blommer – Bicknell Inc. – Mr. Blommer explained a traditional subdivision would not have worked in the case of this project due to the driveway requirements. The ARS method would allow for residents to own their own land with an HOA for driveway and parking area

Commissioner Questions for the Applicant

Mr. Dye asked Mr. Blommer’s position on paving at the end of the project. Mr. Blommer explained it is not necessarily a cost issue but is a time restraint issue because before they could sell the first unit, the entire loop would need to be paved. Their preference would be to do a percentage approach to allow a number of units to be completed and paved rather than require all of them to be.

Ms. Cole asked if Mr. Blommer had any objection to condition of the paving requirement. Mr. Blommer answered they do not object but would prefer a phased, percentage or timeframe approach to the paving.

Public Testimony – None

Continuation of Questions for Staff

Ms. Maclean addressed the questions from earlier in the meeting. As per Mr. Dye's question regarding paving, she said she would leave that to the Commission to discuss. For the question regarding the water, sewer, and master meter, CDD would insist that prior to the first TCO, that the master meter for the water be installed. She explained the reason for this is because if it is not, there really is not any incentive once people start living there to connect into it as they will be receiving free water. The sewer, however, could be tied to each individual TCO.

Mr. Alper asked if there would be a single water meter for the subdivision and paid for by the HOA. Ms. Maclean answered that was correct and that is why they had the condition regarding the water meter be installed.

Ms. Maclean referred back to the question posed by Mr. Pedersen regarding the 49.15.920f Frontage and Access and explained that generally, the ARS only needs to comply with emergency access requirements found in CBJ Title 19.10. In this instance, the developer is proposing a 30-foot Right of Way for paving.

Mr. Arndt asked if including the requirement to have a paved roadway in the HOA documents provide the assurance the CDD is looking for. Ms. Maclean explained once the HOA is recorded, CBJ does not have authority to enforce the HOA.

MOTION: by Mr. Dye to accept staff's findings, analysis and recommendations and approve **ARP2020 0001** with changes to Condition # 3 striking ", each dwelling unit shall be connected to public sewer and water, and" and changing Condition #2 replacing "first" with "eleventh structure".

MOTION: by Mr. Arndt to amend the original motion to replace "eleventh" to "final."

Ms. Maclean spoke to remind the commission there have been issues where homeowners have lived on unpaved roads for a decade or more as the developer can choose to take as long as they want to complete a development.

Mr. Alper spoke against Mr. Arndt's motion.

Mr. Winchell spoke to say he would prefer Condition number 2 be fifty percent instead of the seventy-five percent suggested by Mr. Dye.

Mr. Dye spoke against Mr. Arndt's motion for the reasons stated by Ms. Maclean.

Roll Call Vote on the motion to Amend

Yes: Arndt, Hickok

No: Cole, Pedersen Alper, Winchell, Voelckers, LeVine, Dye

Motion Failed

Mr. Winchell spoke to say he is for phasing and he felt fifty percent (seven) would be preferable to the seventy-five percent (eleven) in Mr. Dye's motion. Mr. Winchell did not offer an amendment.

The original motion passed with no objection.

MOTION: by Mr. Dye to accept staff's findings, analysis and recommendations and approve **SMP2020 0004** with the changes in the correction memo of correction and changes in conditions consistent with those made to **ARP2020 0001**.

Mr. Winchell reiterated for the record that it is perceivable that a lower percentage would be advisable in this tenuous economy.

The motion passed with no objection.

SMF2020 0003: Modification of plat of Pederson Hill subdivision to eliminate restrictions on driveways on to Karl Reishus Blvd.

Applicant: City and Borough of Juneau

Location: Pederson Hill subdivision; Karl Reishus Blvd.

Staff Recommendation

Staff recommends the Planning Commission adopt the Director's analysis and findings and **APPROVE** the requested final plat. The permit would allow the final plat approval for the modification of the plat in a D10-SF zone to eliminate restrictions on driveways on to Karl Reishus Boulevard.

Staff Presentation - Ms. Gallion presented **SMF2020 0003**.

Questions for Staff

Mr. Voelckers asked how did CBJ get into this situation. Ms. Gallion answered this could be attributed to a time when different departments did not communicate completely with each other.

Mr. Dye asked if the process that came about was similar to what a developer would go through or was it special to CBJ because all of the departments involved are part of the same entity (CBJ). Ms. Gallion answered the process is comparable to what happens with other developers. She added a strong project manager more familiar with developing a subdivision might have noticed and addressed the issue earlier in the process. Ms. Maclean added the subdivision Ordinance was rewritten in 2015 which made changes to Chapter 35. As more projects come through by developers, we may see more of these.

Mr. Dye asked if they were to change from a major to a minor collector in the plat notes, would it then become consistent with code. Ms. Gallion explained that while a minor collector would be able to have driveways on it, the concern is the plat notes state driveway access is restricted without specifying the cause for the restriction being major/minor collector.

Mr. Hickok asked if the lots are already sold. Ms. Gallion answered that they have been. Ms. Maclean added CDD has been in close contact with all of the property owners and they are aware of the situation.

Mr. Winchell noticed undeveloped side streets in the plat and asked if there was intent to use those as access points. Ms. Gallion believed so but deferred to the applicant.

Mr. LeVine asked if it is fair to say there was an error made when the plat was originally approved or are we changing something ex post facto. Ms. Gallion said that is hard to say as they do not have clear history and records to support one way or the other. Ms. Maclean explained since the original plat, there is a new CDD Director, New Director of public works, new planners and they are trying to correct these going forward.

Mr. Arndt asked if they could not simply change the designation to a minor collector and then would the plat notes be correct. Ms. Maclean deferred to the Sponsor.

Applicant Presentation

Dan Bleidorn - CBJ Land Manager - Mr. Bleidorn explained he believes this was an error made during the planning process and it should have been a minor collector. His office has been working on this issue since October. They are requesting the road be made into a minor collector rather than a major collector as he believes it was improperly labeled when the Planning Commission originally approved it.

Questions for the Applicant

Mr. Winchell asked if the corner lots would still be accessible by the cutouts. Mr. Bleidorn

answered there are three lots in question and said the topography makes it difficult or dangerous for those to cut out on a side street.

Mr. Dye referred to the original Plat review and asked what the total potential build out was. Mr. Bleidorn answered that the original plat plan has proven a little unrealistic. It is not likely the lots will be built as originally planned.

Public Testimony

Dave Hanna – 11495 Mendenhall Loop – Mr. Hanna said they should keep driveways off of Karl Reishus Boulevard. He added that if this had been a private developer he did not think they would be awarded a variance easily and asked the PC to give the matter consideration before making a decision on this for the City.

Wayne Coogan – 3000 Fritz Cove – Mr. Coogan suggested the Engineering department study extending Yan street to allow the driveway cuts to go to side streets.

Commissioner Questions

Mr. Voelckers asked if Mr. Bleidorn agreed to Ms. Gallion's assessment that the road would not grow beyond a certain length. Mr. Bleidorn agreed saying it would be cost prohibitive to extend it further uphill.

Mr. Arndt asked why some of the driveways were treated as if this were a minor collector but other driveways were not. Mr. Bleidorn said he does not have a good answer to the question of how we got here. All of the documentation and construction drawings presented to the PC at the time it was originally approved showed the driveways where they were built.

Ms. Gallion explained the reason some of the driveways are on Karl Reishus Boulevard instead of Yan is because the land nearby is very steep.

Mr. Arndt commented that it felt like the CBJ is trying to get too many lots in there without considering appropriate land development and asked if Mr. Bleidorn agreed. Mr. Bleidorn answered he did not think they were trying to push through too many lots. Rather, it was an oversight and if they were to do it again, they may have made this a minor collector so the driveways could be built where they were.

Mr. Winchell asked if we were to extend the roads out, would it be perceivable to then allow conformity with the original plat. Mr. Bleidorn said extending the road could mean another plat amendment.

Mr. Winchell asked if Mr. Bleidorn is aware of the Davis area. Mr. Bleidorn was aware of that road and it is a minor collector.

Mr. Arndt said as a taxpayer he appreciates the cheap solution but asked if the CBJ departments had explored any other options and taken them off the table. If they had, what was considered and why were they not chosen. Mr. Bleidorn explained other options had been considered and this was not their first choice but this seemed the best way to correct the mistakes that were made.

COMMISSIONER QUESTIONS FOR STAFF

Mr. Dye asked for clarification for how to interpret the total build out capacity and how to define the road as major versus minor based on the application. Ms. Gallion was unsure but she said Phase one is eighty-nine units but Phases two and three are on steep uphill and she is not sure of the likelihood of those being built in the near future.

Mr. Arndt noted the plat notes and asked how did the CBJ give building permits allowing access through the right of way when it violates Code. Ms. Maclean reiterated that the current staff was not part of that approval process and had no more information they could add.

MOTION: *by Mr. Voelckers to accept staff's findings, analysis and recommendations and approve SMF2020 0003.*

Mr. Voelckers spoke in support of the motion saying the City has tried to be careful and judicious in this process and the requested corrections seem reasonable.

Mr. Winchell objected saying he believes this is a matter of resources and money to get other roads built. He added that while there was no malfeasance on the part of CBJ, if it were a private party making this request would it be approved?

Mr. Dye spoke against the motion stating he has concerns about the process and it seems there are feasible options to fix the lots by extending the road.

Mr. Arndt said he is torn on this issue saying he is leaning against the motion saying it feels like a developer building something and then coming for a variance after the fact.

Ms. Cole said she understands the request is to modify two specific plat notes to address the immediate problem. For that reason, she supports the motion.

Mr. Alper asked what would happen if the permit were to fail. Mr. LeVine said he remembers Mr. Bleidorn had said if that were to happen, they would work to find another option but he did specify Lot 11 was the biggest challenge.

Mr. LeVine spoke to say he believes they are fixing an error and will support the motion.

Roll Call Vote

Yes: Cole, Hickok, LeVine, Voelckers

No: Alper, Pedersen, Winchell, Dye, Arndt

Motion fails

At Ease - 9:32 p.m. - 9:43 p.m.

Mr. LeVine and Mr. Alper declared potential conflicts of interest but felt they could be fair and impartial. Both were allowed to continue.

CSP2020 0011: Complete street and underground utility maintenance (and replacements as necessary)
Applicant: City and Borough of Juneau
Location: Calhoun Ave.

Staff Recommendation

Staff recommends the Planning Commission:

- **ADOPT** the Director's analysis and findings, and forward a **RECOMMENDATION OF APPROVAL** to the CBJ Assembly for the Calhoun Avenue Reconstruction Project.
- **APPROVE** the waiver of road construction standards for the Calhoun Avenue Reconstruction Project.

Staff Presentation Ms. Gallion presented **CSP2020 0011**

Questions For Staff

Mr. Voelckers asked about the budget and if there had been analysis of if property could be acquired to widen the pinch points. Ms. Gallion deferred both questions to the applicant.

Mr. Dye asked how does the finances of CBJ affect the decision-making process. Ms. Gallion said it is not something she would normally bring up, but the current fiscal situation is pertinent.

Mr. Hickok asked if CDD is asking for approval with or without the study. Ms. Gallion answered she is asking for approval as presented.

Mr. Voelckers referred to the AASHTO waiver and asked what happens if the CBJ goes below the allowed minimums and then there is an accident? Is the CBJ liable? Ms. Gallion deferred to LAW. Ms. Layne offered to look into it if needed but did not have an answer on hand.

Mr. LeVine asked what does it mean that the project “won’t aggravate the intent” of the code and is this something the Director could approve it without the PC involvement. Ms. Gallion explained she does not believe this project aggravates the intent of Title 49. The Director could approve it if it did not require an AASHTO waiver. Because the AASHTO waiver is needed, it must come before the PC

Applicant Presentation

John Bohan, CBJ Public Works/Engineering, spoke to Mr. Voelckers' question regarding budget stating there is not an unlimited budget for the project. This is essentially an infrastructure rebuild project within the confines of the right of way.

Richard Etheridge, CBJ Fire Chief, said this section of roads have been a problem due to the steepness and narrowness making access with CCFR apparatus tricky.

Mr. Voelckers asked if the apparatus would fit through an eight-foot lane. Mr. Etheridge said the trucks are exactly eight feet wide so if they go slowly and very carefully, they can get through those areas.

Mr. Arndt asked about the possibility of a signal light that could be tripped by the emergency vehicles. Mr. Etheridge has not heard of any plans for that, if it was a possibility, he would like to consider it but currently there is nothing like that in CBJ.

Mr. Arndt asked Mr. Bohan about the estimated remaining life on the water and sewer system. Mr. Bohan said he recommends replacing it this year. It is a severe hazard that has already failed multiple times. The sewer system is also in a state of operational disrepair and needs to be replaced concurrently with the road repair.

Mr. Dye cited the Comp Plan and SOP 10.6 and asked when a project scope like this would typically be added to the CIP project list. Mr. Bohan answered it is part of the Capital Improvement Program and he explained the public can participate when the projects are brought before the assembly with very generalized scope. The CBJ does not typically reach out to the neighborhood on particular programs until the project is approved by the assembly and funded with the Capital Improvement Program. At the point of starting the design phase, they reach out. This project has taken on a bigger life then when originally scoped. The CBJ is looking to PC for guidance regarding possibly rescoping the project due to the traffic flow and other concerns.

Mr. Voelckers asked for clarification of the plans for replacing the utilities and what costs were expected. Mr. Bohan answered they are trying to mitigate costs while still making the needed improvements.

Public Testimony

Emily Ferry, 836 Calhoun Avenue – Ms. Ferry said she finds it shocking that the CBJ said they were not aware of the problem. The one-way loop proposal makes sense to her as a safety improvement for the Fire Department access. She added this is a route where bicycles and pedestrians should be prioritized.

Mr. Alper asked Ms. Ferry if the sketch she suggested works with the proposal before them tonight. Ms. Ferry said that really all she was asking was for there to be more dialogue about alternatives that could improve traffic, pedestrian, and bike safety in the area.

Frankie Pillifant, 512 6th Street – Ms. Pillifant is interested in the idea of the looped one-way route. She added that currently as presented the project is not consistent with the Comp Plan as she understands it. She would like to see the utilities put underground.

Mary Alice McKeen, 212 W 9th Street – Ms. McKeen said the proposed improvement will improve the water system but the improvement for biking and pedestrians is minimal. She also feels the waiver should not be approved. She would like to see more options considered to include the one-way option and a bike lane.

Peter Metcalfe, 354 Distan Avenue – Mr. Metcalfe would like to see traffic calming devices such as speed bumps and signal lights in the area and said there is nothing in the plan currently that makes him feel safer. He stated support for the one-way option.

Mark Choate, 230 W 8th Street – Mr. Choate has lived in the area for 30 years and walks it regularly. Mr. Choate described the area identified in the plans as a ‘pinch point’ and said it is really a blind corner and is very dangerous.

Amy Dressel, 954 Goldbelt Avenue – She agrees the project needs to be looked at more in depth. Ms. Dressel spoke to the safety issues on Calhoun. Those issues include narrow, uneven sidewalks and blind corners on the roads.

Demian Schane, 836 Calhoun Avenue – Calhoun is a major pedestrian thoroughfare and he supports a comprehensive pedestrian study in the area.

Jill Ramiel, 526 Seward Street – Ms. Ramiel owns the Silverbow Inn, disclosed she is married to Commissioner Alper, and spoke on behalf of the Downtown Business Association (DBA). Ms. Ramiel said this project is very important to the DBA for getting residents to their businesses and, as such, they would like to see more study put into it.

Jeremy Bauer, - supports widening the sidewalk and burying the utility lines.

John Dunker, 592 Cedar Street – Mr. Dunker urged expanding the consideration along with Capital Avenue to relieve some of the pedestrian and vehicular pressure in the area. He felt the opportunity to bury utilities should not be passed up.

Motion: by Mr. Dye to extend the meeting to 11:15 p.m.

The motion passed with no objection.

Applicant Response

Mr. Bohan said this has been on the priority list for several years and due to COVID, the Egan drive project finished early giving CBJ the opportunity to move this project forward early. He

agrees a pedestrian/traffic study in the area is needed. He feels that the best time to do such a study would be during a regular tourist season to actually see the impacts of that traffic. But he felt the project should not be held up waiting for tourism to come back. He added signage and traffic calming are built into the plans.

Mr. Etheridge said he would like to reiterate having the second access into downtown is vital. As such, emergency access needs to be taken into consideration.

Questions for the Applicant

Mr. Winchell asked if getting to the fire is more important than leaving the fire. Mr. Etheridge answered that would be true if there was only one fire call at the time. However, often, there are multiple emergencies at a single time making it just is important to get to as to get away from locations.

Mr. Dye asked if there is any value in just replacing the water system for now and going forward with other parts later. Mr. Bohan said that would require a large and intrusive project in the neighborhood and he would prefer to not have to tear up the road to replace the water then replace it and have to tear it up again to complete the project.

Commissioner Discussion

Mr. Voelckers commented saying there may be a critical need for more study. Ms. Pierce reminded the PC what is being proposed is critical infrastructure which is in accordance with the Comp Plan. If the PC wanted to recommend a traffic study or a pedestrian study in the future, that could be a future phase of the project.

Mr. Dye asked if the PC recommended to the Assembly for Denial, what options would the Assembly have. Ms. Maclean answered the decision tonight is a recommendation to the Assembly. They have the option to take the recommendation or not or they could modify it.

Mr. LeVine clarified that Ms. Maclean's answer was correct for the recommendation of the project to the Assembly but for the waiver, if the PC denies or grants the waiver, that gives the right of appeal.

Mr. Arndt wondered if they could move the project forward and include a recommendation to the assembly to get the infrastructure replaced and include a study at the same time.

Motion: by Mr. Dye to extend the meeting to 11:25 p.m.

The motion passed with no objection.

Mr. Winchell agreed with Mr. Voelckers and added that it is important to make that corridor safe.

MOTION: by Mr. Pedersen to

- **ADOPT** the Director's analysis and findings, and forward a **RECOMMENDATION OF APPROVAL** of **CSP2020 0011** to the CBJ Assembly for the Calhoun Avenue Reconstruction Project.
- ~~**APPROVE** the waiver of road construction standards for the Calhoun Avenue Reconstruction Project. (removed on amendment)~~
- **RECOMMEND** to the CBJ Assembly that they authorize further study for reconfiguration of Calhoun Avenue

Mr. Winchell said it would be ideal to bury the utility concurrent with the water replacement but would not offer an amendment.

Mr. Alper wanted it on record he was disappointed with the outcome of the Egan project and does not want to be disappointed with this as well. For that reason, he cannot support the motion as it stands.

Mr. Voelckers reluctantly opposes the motion and cited the Fire Chief's comment that the apparatus is the same width as the roadway and was concerned about the safety issues.

Mr. Dye cited the AASHTO waiver and would oppose on that.

Motion to Amend: by Mr. LeVine to **STRIKE** the waiver from the original motion.

The motion to amend passed with no objection.

Mr. LeVine spoke against the original Motion saying he is sympathetic to the need to fix the utilities but given the amount of public testimony opposing the project, he cannot conclude that the project conforms to the comprehensive plan and the nonmotorized transportation plan.

Roll Call Vote

Yes: Pedersen, Arndt, Hickok, Dye

No: Cole, Alper, Winchell, Voelckers, LeVine

Motion fails

Motion: by Mr. Dye to extend the meeting to 11:30pm

The motion passed with no objection.

MOTION: by Mr. LeVine to forward a **RECOMMENDATION OF DENIAL** of **CSP2020 0011** to the CBJ Assembly for the Calhoun Avenue Reconstruction Project and recommend Engineering to conduct a traffic analysis study.

Mr. Hickok expressed concerns that they would be pushing off an imminent failure of the waterline. Mr. Arndt also has concerns with the risk to the water main. Mr. Pedersen spoke in agreement with Mr. Arndt and Mr. Hickok saying a waterline break could have devastating outcomes.

Roll Call Vote

Yes: LeVine, Cole, Alper, Winchell, Voelckers

No: Arndt, Pedersen, Hickok, Dye

Motion passes

At this point, the meeting ran out of time and the meeting ended at 11:31 p.m.

XI. BOARD OF ADJUSTMENT

XII. OTHER BUSINESS

XIII. STAFF REPORTS

XIV. COMMITTEE REPORTS

XV. LIAISON REPORTS

XVI. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XVII. PLANNING COMMISSION COMMENTS AND QUESTIONS

XVIII. EXECUTIVE SESSION

XIX. ADJOURNMENT – 11:31 p.m.

**PLANNING COMMISSION AGENDA
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

AME2021 0002: Text amendment to update Title 49 flood management regulations to meet Federal
Emergency Management Agency requirements - RECOMMENDED TO ASSEMBLY FOR APPROVAL
AS RECOMMENDED BY STAFF

AGENDA ITEM:

Case No.: AME2021 0002

Applicant: City & Borough of Juneau

Location: Borough-wide

Proposal: Text amendment to update Title 49 flood management regulations to meet Federal Emergency
Management Agency requirements

RECOMMENDATION:

Staff recommends the Planning Commission adopt the Director's analysis and findings, and make a recommendation to the Assembly to APPROVE the proposed text amendment to update Title 49 flood management regulations to meet Federal Emergency Management Agency requirements.

ATTACHMENTS:

Description	Upload Date	Type
☐ Staff Report for AME2021 0002	2/1/2021	Staff Report
☐ Presentation for AME2021 0002	2/2/2021	Presentation
☐ Notice of Recommendation for AME2021 0002	4/2/2021	Notice of Recommendation



(907) 586-0715
CDD_Admin@juneau.org
www.juneau.org/CDD

155 S. Seward Street • Juneau, AK 99801

DATE: February 1, 2021

TO: Michael LeVine, Chair, Planning Commission

BY: Teri Camery, Senior Planner, CFM

THROUGH: Jill Maclean, Director, AICP

PROPOSAL: A text amendment to update Title 49 flood management regulations to meet Federal Emergency Management Agency requirements

STAFF RECOMMENDATION: Forward the proposed text amendment with a recommendation of APPROVAL to the Assembly.

KEY CONSIDERATIONS FOR REVIEW:

- Minor revisions to CBJ Code 49.70.400; 49.70.410; 49.80.120; and 49.85.100 floodplain management regulations as required by FEMA

GENERAL INFORMATION

Applicant	City and Borough of Juneau
Initiated By	Community Development Department
Property Affected	Borough-wide

LAND USE CODE AMENDED

49.70.400 and 49.70.410	Flood Hazard Areas
49.80.120	Definitions
49.85.100	Fee Schedule

WORK SESSION DATES

Public Meeting	April 4, 2018 August 28, 2019
Assembly Lands Committee	June 1, 2020
Planning Commission	June 23, 2020
Notice of Recommendation on first flood code revision	
CBJ Assembly ordinance adoption of first flood code revision	August 24, 2020

ALTERNATIVE ACTIONS:

1. **Amend:** modify the proposed ordinance and recommend approval to the Assembly.
2. **Deny:** recommend denial of the proposed ordinance to the Assembly. Planning Commission must make its own findings.
3. **Continue:** continue the hearing to a later date if determined that additional information or analysis is needed to make a decision, or if additional testimony is warranted.

ASSEMBLY ACTION REQUIRED:

Assembly action is required for this text amendment. The Commission's recommendation will be forwarded to the assembly for final action.

STANDARD OF REVIEW:

- Quasi-judicial decision
- Requires five (5) affirmative votes for approval
- Code Provisions:
 - o 49.10.170(d)

The Commission shall hear and decide the case per 49.10.170(d) Planning Commission Duties. The commission shall make recommendations to the assembly on all proposed amendments to this title, zonings and rezoning, indicating compliance with the provisions of this title and the comprehensive plan.

INTRODUCTION

To participate in FEMA's National Flood Insurance Program (NFIP), CBJ must adopt and enforce specific floodplain management regulations, FEMA's Flood Insurance Study for the borough, and FEMA's Flood Insurance Rate Map that delineates different flood zones and base flood elevations. The CBJ Land Use Code Flood Hazard Areas floodplain management text is required to comply with FEMA requirements.

Federal requirements established that the final pending map, study, and regulations would be effective on September 18, 2020, following CBJ Assembly adoption. On June 23, 2020, the Planning Commission approved a Notice of Recommendation to the CBJ Assembly to adopt the minimum revisions necessary to the floodplain management regulations to meet the September 18, 2020 deadline. The CBJ Assembly approved these revisions and the final ordinance on August 24, 2020. (Attachments A and B)

The ordinance adopted on August 24, 2020 was the minimum necessary to keep CBJ in the National Flood Insurance Program. However, FEMA regulations require additional changes to update the regulations to meet minimum federal requirements. These changes are addressed in the second and final revision to the ordinance.

Changes consist of minor clarifications on permitting procedures and additional definitions. These changes provide clarity to both CBJ staff and the public regarding the implementation of mandatory regulations. No new regulations are proposed. FEMA floodplain management regulations have not changed since CBJ adopted the last floodplain management ordinance in 2013, and most of the 2013 regulations have been in place since the 1990s. CBJ joined the National Flood Insurance Program in 1981.

TEXT AMENDMENT SUMMARY

The August 24, 2020 adopted ordinance 2020-42 approved the new flood maps effective on September 18, 2020, and established a Floodplain Development Permit to conform with short-term FEMA requirements to remain in the program. The second text amendment, following minimum FEMA requirements that were not addressed in the previous ordinance, would update Title 49 land use code, Sections 49.70.400 and 410, Flood Hazard Areas; Section 49.80.120, Definitions; and Section 49.85.100, Fee Schedule to conform with FEMA requirements. Highlights of the text amendment include the following:

- Updates or amends mandatory FEMA definitions
- Clarifies mandatory Floodplain Development Permit implementation measures
- Eliminates outdated floodplain management terminology
- Establishes the responsibilities of the Floodplain Administrator (CDD), as required by FEMA
- Clarifies enforcement measures

COMPLIANCE WITH TITLE 49

49.05.100 - Purpose and intent. The purpose and Intent of Title 49 Land Use Code is:

- (1) To achieve the goals and objectives, and implement the policies, of the Juneau comprehensive plan, and coastal management program;*
- (2) To ensure that future growth and development in the City and Borough is in accord with the values of its residents;*
- (3) To identify and secure, for present and future residents, the beneficial impacts of growth while minimizing the negative impacts;*
- (4) To ensure that future growth is of the appropriate type, design and location, and is served by a proper range of public services and facilities such as water, sewage, and electrical distribution systems, transportation, schools, parks and other public requirements, and in general to promote public health, safety and general welfare;*
- (5) To provide adequate open space for light and air; and*
- (6) To recognize the economic value of land and encourage its proper and beneficial use.*

TITLE 49 – The proposed text amendment complies with CBJ Title 49 Land Use Code. Additionally, the proposed amendment will not create any inconsistencies in Title 49.

Code Reference	Item	Summary
49.05.100	Purpose Statement	The proposed text amendment complies with the purpose and intent of Title 49.

COMPLIANCE WITH ADOPTED PLANS

2013 COMPREHENSIVE PLAN VISION: *The City and Borough of Juneau is a vibrant State Capital that values the diversity and quality of its natural and built environments, creates a safe and satisfying quality of life for its diverse population, provides quality education and employment for its workers, encourages resident participation in community decisions and provides an environment to foster state-wide leadership.*

2013 COMPREHENSIVE PLAN The proposed text amendment is in compliance with the 2013 Comprehensive Plan.

Chapter	Page No.	Item	Summary
7	99	Policy 7.18	<i>Policy 7.18. TO PROHIBIT RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL DEVELOPMENT IN FLOODWAYS, TO REGULATE DEVELOPMENT IN FLOODPLAINS, AND TO MAINTAIN A PROGRAM OF EDUCATION, ASSISTANCE, AND INFORMATION IN ORDER TO MAINTAIN ELIGIBILITY FOR THE NATIONAL FLOOD INSURANCE</i>

2013 COMPREHENSIVE PLAN The proposed text amendment is in compliance with the 2013 Comprehensive Plan.			
			<i>PROGRAM FOR THE BENEFIT OF LOCAL PROPERTY OWNERS AND THE LENDING INDUSTRY.</i> The proposed text amendment supports Policy 7.18 by updating flood management regulations to meet the Federal Emergency Management Agency requirements.

2016 HOUSING ACTION PLAN The proposed text amendment complies with the 2016 Housing Action Plan			
Chapter	Page No.	Item	Summary
Part 2, Solutions	31	Recommendations	The proposed text amendment is in general compliance with the Housing Action Plan recommendations because it will allow CBJ to remain in the National Flood Insurance Program. Participation in the National Flood Insurance Program allows purchase of homes within Special Flood Hazard Areas with a federally-backed mortgage. This is because federally-backed mortgages require the purchase of flood insurance within Special Flood Hazard Areas, and federal flood insurance is only available to communities that participate in the National Flood Insurance Program.

PUBLIC COMMENTS

CDD conducted an extensive public process regarding the map revision prior to adoption of the new maps, as documented in the July 23, 2020 staff report to the Planning Commission on the first ordinance revision. Proposed changes to the flood ordinance are required and do not create new regulations, therefore CDD has not held additional public meetings. No additional public comments have been received at the time of this writing.

FINDINGS

1. Does the proposed text amendment comply with the Comprehensive Plan and other adopted plans?

Analysis: The proposed amendment balances the Comprehensive Plan and 2016 Housing Action Plan policies, and is generally consistent with the overall vision.

Finding: Yes. The proposed text amendment conforms to the 2013 Comprehensive Plan and the 2016 Housing Action Plan.

2. Does the proposed text amendment comply with Title 49 – Land Use Code?

Analysis: The proposed text amendment was drafted with the purpose and intent of Title 49 taken into account. If approved as drafted, it will be consistent with the above purposes, specifically sections 49.70.400 and 49.70.410, Flood Hazard Areas.

Finding: Yes. The proposed text amendment conforms to the purpose and intent of Title 49 land use code. Additionally, the proposed text amendment does not create any inconsistencies within the code.

RECOMMENDATION

Staff recommends the Planning Commission adopt the Director's analysis and findings, and make a recommendation to the Assembly to APPROVE the proposed text amendment to update Title 49 flood management regulations to meet Federal Emergency Management Agency requirements.

STAFF REPORT ATTACHMENTS

Item	Description
Attachment A	August 24, 2020 adopted flood ordinance, 2020-24
Attachment B	AME20200003 Notice of Recommendation
Attachment C	Proposed Ordinance Revision

Presented by: The Manager
Presented: 08/03/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-42

An Ordinance Amending the Land Use Code Relating to Floodplain Maps and Regulations.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJ 49.70.400 Floodplain, is amended to read:

49.70.400 Floodplain.

...

(b) *Interpretation.*

(1) In the interpretation and application of this article, all provisions shall be considered as minimum requirements and shall be liberally construed in favor of the governing body.

(2) This article is not intended to repeal, abrogate or impair any existing easements, covenants or deed restrictions. However, where the provisions of this article and another ordinance, easement, covenant or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

(3) This article shall apply to all areas of special flood hazard areas within the jurisdiction of the City and Borough of Juneau.

(4) The special flood hazard areas identified by the Federal Insurance Administrator in a scientific and engineering report entitled the "Flood Insurance Study" and the flood insurance rate maps dated September 18, 2020 for the City and Borough of Juneau, Alaska are adopted. The flood insurance study and flood insurance rate maps shall be on file with the Community Development Department and available to the public at 155 South Seward Street, Juneau, Alaska.

...

(g) *Additional provisions in Zones V1-V30, VE and V.*

(1) All new construction and substantial improvements in Zones V1-V30, VE, and V shall be elevated on pilings and columns so that:

(A) The bottom of the lowest horizontal structural member of the lowest floor, excluding the pilings or columns, is elevated to or above the base flood elevation;

(B) The pile or column foundation and structure attached thereto is anchored to resist flotation, collapse and lateral movement due to the effects of wind and water loads acting simultaneously on all building components. Wind and water loading values shall each have a one percent chance of being equaled or exceeded in any given year (100-year mean recurrence interval). Wind loading values used shall be those required by applicable state statute and local code. A registered professional engineer or architect shall develop or review the structural design, specifications and plans for the construction and shall certify that the design and methods of construction to be used are in accordance with accepted standards of practice for meeting the provisions of subsections (g)(1)(A) and (B) of this section; and

(C) The use of fill for structural support of buildings is prohibited.

...

(h) *Floodplain Development Permit required.*

A Floodplain Development Permit is required for any new development located within a special flood hazard area, including placement of manufactured homes, with forms provided by the Department. The Director shall:

(1) Review all Floodplain Development Permit applications for development in the flood hazard area for compliance with the provisions of this chapter, and to determine if other permits may be necessary from local, state, or federal governmental agencies.

(2) Interpret the exact locations of the boundaries of the areas of special flood hazard and regulatory floodway. If there appears to be a conflict between a mapped boundary and actual field conditions, the Director shall determine and interpret the documents. When base flood elevation data has not been provided, the Director shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from any federal, state, municipal, or any other source in order to administer the provisions of this chapter.

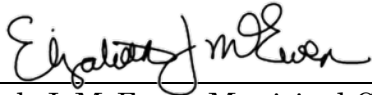
Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this 24th day of August, 2020.



Beth A. Weldon, Mayor

Attest:



Elizabeth J. McEwen, Municipal Clerk



Planning Commission

(907) 586-0715
PC_Comments@juneau.org
www.juneau.org/plancomm
155 S. Seward Street • Juneau, AK 99801

PLANNING COMMISSION NOTICE OF RECOMMENDATION

Date: June 29, 2020

Case No.: AME2020 0003

City and Borough of Juneau
City and Borough Assembly
155 South Seward Street
Juneau, AK 99801

Proposal: Planning Commission Recommendation to the City and Borough Assembly regarding a text amendment to revise and update Title 49 to adopt flood management regulations, maps, and a flood insurance study to meet Federal Emergency Management Agency requirements

Property Address: Borough-wide

Legal Description: N/A

Parcel Code Number: 0

Hearing Date: June 23, 2020

The Planning Commission, at its regular public meeting, adopted the analysis and findings listed in the attached memorandum dated June 15, 2020 as amended, and recommended that the City and Borough Assembly adopt staff's recommendation with revisions as follows:

Findings as Amended:

1. Does the proposed text amendment comply with the Comprehensive Plan and other adopted plans?

Analysis: The proposed amendment balances the Comprehensive Plan and 2016 Housing Action Plan policies, and is generally consistent with the overall vision.

Finding: Yes. Adopting the proposed text amendment conforms to the 2013 Comprehensive Plan and the 2016 Housing Action Plan.

City and Borough Assembly
Case No.: AME2020 0003
June 29, 2020
Page 2 of 2

2. Does the proposed text amendment comply with Title 49 – Land Use Code?

Analysis: The proposed text amendment was drafted with the purpose and intent of Title 49 taken into account. If approved as drafted, it will be consistent with the above purposes, especially sections 49.70.400 and 49.70.410, Flood Hazard Areas.

Finding: Yes. Adopting the proposed text amendment conforms to the purpose and intent of Title 49 land use code. Additionally, adopting the proposed text amendment would not create any inconsistencies within the code.

RECOMMENDATION AS AMENDED

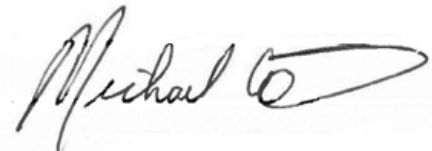
The Planning Commission recommends the Assembly adopt an ordinance updating and revising Title 49 and adopting flood management regulations, maps, and a flood insurance study to meet Federal Emergency Management Agency requirements.

Attachments: June 15, 2020 memorandum from Teri Camery, Community Development, to the CBJ Planning Commission regarding AME2020 0003.

This Notice of Recommendation constitutes a recommendation of the CBJ Planning Commission to the City and Borough Assembly. Decisions to recommend an action are not appealable, even if the recommendation is procedurally required as a prerequisite to some other decision, according to the provisions of CBJ 01.50.020 (b).

Project Planner: _____

Teri Camery, Senior Planner
Community Development Department



Michael LeVine, Chair
Planning Commission



Filed With Municipal Clerk

7/6/2020

Date

cc: Plan Review

NOTE: The Americans with Disabilities Act (ADA) is a federal civil rights law that may affect this recommended text amendment. ADA regulations have access requirements above and beyond CBJ - adopted regulations. Contact an ADA - trained architect or other ADA trained personnel with questions about the ADA: Department of Justice (202) 272-5434, or fax (202) 272-5447, NW Disability Business Technical Center (800) 949-4232, or fax (360) 438-3208.

Presented by:
Introduced:
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2021-xx

An Ordinance Amending the Land Use Code Relating to Floodplain Regulations.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJ 49.70.400 Floodplain, is amended to read:
49.70.400 Floodplain.

...

(b) *Interpretation.*

(1) In the interpretation and application of this article, all provisions ~~shall be~~ are considered ~~as~~ minimum requirements and ~~shall be~~ are liberally construed in favor of the governing body.

(2) This article is not intended to repeal, abrogate, or impair any existing easements, covenants or deed restrictions. ~~However, w~~Where the provisions of this article and another ordinance, ~~easement, covenant or deed restriction~~ conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

1
2 (4) The ~~special flood hazard areas~~ Special Flood Hazard Areas (SFHAs) identified by the
3 Federal Insurance Administrator (FIA) in a scientific and engineering report entitled the
4 “Flood Insurance Study” (FIS) and the ~~flood insurance rate maps~~ Flood Insurance Rate
5 Maps (FIRMs) dated September 18, 2020 for the City and Borough of Juneau, Alaska are
6 adopted. The ~~flood insurance study~~ FIS and ~~flood insurance rate maps~~ FIRMs shall be on
7 file with the Community Development Department and available to the public at 155
8 South Seward Street, Juneau, Alaska.
9

10
11 (c) Implementation.

12 The director is responsible for administering and implementing the provisions of this chapter
13 and is responsible for maintaining for public use and inspection appropriate records and
14 information relevant to implementation of this chapter. Such records and information must
15 include:

16 (1) Actual elevations, in relation to Mean Lower Low Water, of the lowest floor,
17 including basement, of all new or substantially improved structures located in the Special
18 Flood Hazard Area (SFHA), and whether or not such structures have basements;

19 (2) Actual elevations, in relation to Mean Lower Low Water, of all new and
20 substantially improved flood-proofed structures and the required flood-proofing
21 certifications;

22 (3) Flood Insurance Studies (FISs);

23 (4) Flood Insurance Rate Maps (FIRMs);
24
25

1
2 (5) Any reports or studies on flood hazards in the community, such as written reports
3 by the U.S. Army Corps of Engineers, U.S. Geological Survey, or private firms provided to
4 the director; and

5 (6) A file of all floodplain permit applications, permits, exceptions, and supporting
6 documentation.
7

8
9 (d) Enforcement. Enforcement of this chapter is per CBJ 49.10.600-660.
10

11 (e) Floodplain Development Permit Required.

12 A Floodplain Development Permit is required for any development or industrial uses located
13 within a Special Flood Hazard Area (SFHA), including placement of manufactured homes. The
14 director must shall;

15 (1) Review all Floodplain Development Permit applications for development in the
16 Special Flood Hazard Area for compliance with the provisions of this chapter, and to
17 determine if other permits if other may be necessary from local, state, or federal
18 governmental agencies.
19

20 (2) Interpret the exact locations of the Special Flood Hazard Area boundaries of the
21 areas of special flood hazard and regulatory floodway. If there appears to be a conflict
22 between a mapped boundary and actual field conditions, the dDirector shall must
23 determine and interpret the documents. When base flood elevation data has not been
24 provided, the dDirector shall obtain, review, and reasonably utilize any base flood
25 elevation and floodway data available from any federal, state, municipal, or any other
source to administer implement the provisions of this chapter.

1
2 (13) If the director ~~building official~~ determines that a proposed development is within a
3 Special Flood Hazard Area, a permit fee ~~shall~~ must be collected and the following
4 information ~~shall~~ must be provided before processing a Floodplain Development Permit:

5 (A) Elevation of the lowest floor, including a basement, of all structures;

6 (B) Elevation to which any structure has been floodproofed;

7 (C) Certification by an engineer or architect that the floodproofing methods for
8 any nonresidential structure meet generally accepted floodproofing standards;

9 (D) Description of the extent to which any watercourse will be altered or
10 relocated as a result of proposed development;

11 (E) Description of the plan for maintenance of the altered or relocated portion of
12 the watercourse so that the flood-carrying capacity is not diminished; and

13 (F) When base flood elevation data have not been provided, the director shall
14 obtain, review and reasonably apply any base flood elevation and floodway data
15 available from federal, state or other sources.
16

17
18 (ef) *Methods of reducing losses.* In order to accomplish its purpose, this article includes
19 methods and provisions ~~for~~ to:
20

21 (1) ~~Restricting or prohibiting~~ uses ~~that which~~ are dangerous to health, safety, and
22 property due to water or erosion hazards, or ~~that which~~ result in damaging increases in
23 erosion or flood heights or velocities;

24 (2) ~~Requireing~~ that uses vulnerable to floods, including facilities ~~that which~~ serve such
25 uses, be protected against flood damage at the time of initial construction;

(3) Controlling the alteration of natural floodplains, stream channels and natural protective barriers, which help accommodate or channel floodwaters;

(4) Controlling filling, grading, dredging and other development that ~~which~~ may increase flood damage; and

(5) Preventing or regulating the construction of flood barriers that ~~which~~ will unnaturally divert floodwaters or that ~~which~~ may increase flood hazards in other areas.

(d) *General standards for flood hazard protection.* In Special Flood Hazard Areas the following standards apply ~~shall be met~~:

(1) Anchoring.

(A) Design, modify, and anchor new construction and substantial improvements to prevent flotation, collapse, or lateral movement of the structure(s). ~~All new construction and substantial improvements shall be designed, modified, and adequately anchored, to prevent flotation, collapse, or lateral movement of the structure.~~

(B) A ~~All~~ manufactured homes must ~~likewise~~ be anchored to prevent flotation, collapse, or lateral movement; and ~~shall~~ be installed using methods and practices that minimize flood damage. Anchoring methods may include, but are not limited to, use of over-the-top or frame ties to ground anchors.

(C) An alternative method of anchoring may be used if the system is designed to withstand a wind force of 90 miles per hour or greater. Certification must be provided to the director ~~building official~~ that this standard ~~has been~~ is met.

(2) Construction materials and methods.

(A) ~~All~~ Construct new construction and substantial improvements ~~shall be constructed~~ with materials and utility equipment resistant to flood damage.

(B) ~~All~~ Use methods and practices that minimize flood damage for new construction and substantial improvements. ~~shall be constructed using methods and practices that minimize flood damage.~~

(C) Design or locate eElectrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities ~~shall be designed or located~~ so as to prevent water from entering or accumulating within the components during conditions of flooding.

(D) Require adequate drainage paths around structures on slopes to guide floodwaters away from existing and proposed structures for new construction and substantial improvements wWithin Zones AH and AO., ~~all new construction and substantial improvements shall require adequate drainage paths around structures on slopes to guide floodwaters around and away from existing and proposed structures.~~

(3) Utilities.

(A) ~~All~~ Design new and replacement water supply systems ~~shall be designed to~~ minimize or eliminate infiltration of floodwaters into the system.

(B) Design nNew and replacement sanitary sewage systems ~~shall be designed to~~ minimize or eliminate infiltration of floodwaters into the systems and discharge from the systems into floodwaters.

(C) Locate oOn-site waste disposal systems ~~shall be located~~ to avoid impairment to them or contamination from them during flooding.

- 1
- 2 (4) Subdivision and development proposals must meet the following criteria ~~shall~~:
- 3 (A) Be designed to minimize flood damage;
- 4 (B) ~~Have public utilities and facilities~~ Locate and construct utilities and
- 5 facilities, such as sewer, gas, electrical, and water systems ~~located and constructed~~
- 6 to minimize flood damage;
- 7 (C) ~~Have~~ Provide adequate drainage ~~provided~~ to reduce exposure to flood
- 8 damage; and
- 9 (D) Include base flood elevation data if the development consists of at least 50
- 10 lots or five acres, whichever is the lesser. If base flood elevation data is not
- 11 available, the proposal must provide the data and backup information for how the
- 12 base flood elevation data was generated for the proposal.
- 13
- 14 (5) Review of ~~building~~ Floodplain Development ~~P~~permits ~~shall~~ must include:
- 15 (A) ~~The r~~Review of the ~~flood insurance rate map~~ Flood Insurance Rate Map and
- 16 Flood Insurance Study ~~flood insurance study~~ for flood zone determinations for ~~all~~
- 17 new or substantially improved structures;
- 18 (B) For new or substantially improved structures:
- 19 (i) Submittal of the proposed and finished lowest floor elevations in
- 20 Zones A1-30, AE, AO, and AH, the submittal of the proposed and finished
- 21 lowest floor elevations; or
- 22 (ii) Submittal of the proposed and finished bottom elevation of the lowest
- 23 horizontal structural member of the lowest floor and its distance from the
- 24 mean lower low water mark in ~~In~~ Zones V1-30, and VE, the submittal of the
- 25 proposed and finished bottom elevation of the lowest horizontal structural

~~member of the lowest floor and its distance from the mean lower low water mark; or and~~

(iii) Submittal of specific requirements for Zones V and VE as set forth in 49.70.400(i).

(C) In Zones A and V, where elevation data are not available through the ~~flood insurance study~~ Flood Insurance Study or from another authoritative source, applications for building permits shall be reviewed to ensure that proposed construction will be reasonably safe from flooding. The test of reasonableness is a local judgment and may be based on historical data, high water marks, photographs of past flooding, and other similar or relevant data. Failure to elevate construction at least two feet above grade in these zones may result in higher insurance rates.

(D) Provision of an elevation certificate to demonstrate that the lowest floor of a structure is at or above base flood elevation. The certification must be provided on a form approved by the National Flood Insurance Program and prepared by a registered land surveyor or professional engineer who is licensed in the State of Alaska and authorized to certify such information. This requirement may be waived by the director if an approved record elevation demonstrates that the lowest floor is substantially above the base flood elevation due to natural ground level.

(6) ~~Reserved. Other permits. All Floodplain Development Permits shall be reviewed to determine that all necessary permits have been obtained from those federal or state governmental agencies from which prior approval is required.~~

(7) ~~Alteration of watercourses. Maintain a~~ Altered or relocated portions of a Special Flood Hazard Area mapped watercourse ~~shall be maintained~~ so that the flood-carrying

capacity is not diminished. ~~Any alteration of a special flood hazard area mapped~~
~~watercourse shall be submitted to the flood insurance administrator. The Department~~
~~must notify the state coordinating agency, if any, and the Federal Emergency Management~~
~~Agency prior to issuance of a Floodplain Development Permit that seeks to alter or relocate~~
~~any watercourse within a Special Flood Hazard Area.~~

(e~~h~~) *Specific standards for flood hazards protection.* In ~~special flood hazard areas~~ Special Flood
Hazard Areas where base flood elevation data ~~has been~~ is provided, the following provisions are
required:

(1) New structures or substantial improvements. Fully enclosed areas below the lowest
floor of new construction or substantial improvements, that are useable solely for parking
of vehicles, building access, or storage in an area other than a basement, ~~shall be designed~~
~~to~~ must automatically equalize hydrostatic flood forces on exterior walls by allowing for the
entry and exit of floodwaters. Designs for meeting this requirement must either be
certified by a registered professional engineer or architect licensed in the State of Alaska
or must meet or exceed the following minimum criteria:

(A) Provide a ~~A~~-minimum of two openings having a total net area of not less than
one square inch for every square foot of enclosed area subject to flooding ~~shall be~~
~~provided;~~

(B) Height of tThe bottom of all openings must ~~shall~~ be no higher than one foot
above grade; and

(C) Openings may be equipped with screens, louvers, or other coverings or devices provided that ~~they permit~~ the automatic entry and exit of floodwaters is allowed.

(2) Residential construction. New construction and substantial improvement of any residential structure:

(A) Construct the lowest floor, including basement, elevated to or above the base flood elevation w~~Within Zones A1-30, AE, or AH, shall have the lowest floor, including basement, elevated to, or above, the base flood elevation; or~~

(B) Construct the lowest floor elevated to the base flood depth number specified on the Flood Insurance Rate Map, or higher, or if no depth number is specified, at least two feet above the highest adjacent natural grade w~~Within Zone AO, shall have the lowest floor elevated to the base flood depth number specified on the flood insurance rate map, or higher, or if no depth number is specified, at least two feet above the highest adjacent natural grade.~~

(3) Manufactured homes. ~~All n~~New or substantially improved manufactured homes must:

(A) Be placed at or above, the base flood elevation, w~~Within Zones A1-30, AH, or AE, and~~ shall be elevated to, or above, the base flood elevation, and comply with subsection (g~~d~~); or

(B) Elevate the lowest floor to the depth number specified on the Flood Insurance Rate Map, or higher, or if no depth number is specified, at least two feet above the highest adjacent natural grade w~~Within Zone AO, shall have the lowest floor elevated to the depth number specified on the flood insurance rate map, or~~

higher, or if no depth number is specified, at least two feet above the highest adjacent natural grade; and meet the provisions of subsection (dg)(1).

(4) Recreational vehicles. Recreational vehicles placed within any ~~special flood hazard area~~ Special Flood Hazard Area must be ~~shall~~:

(A) ~~Be~~ Situated on the site for fewer than 180 consecutive days;

(B) ~~Be~~ Fully licensed, operational, and approved for road ~~ready for highway use~~;
or

(C) Meet the requirements of subsection (he)(3).

(5) Nonresidential construction. New construction or substantial improvement of any nonresidential structure must:

(A) Elevate the lowest floor, including basement, to or above the base flood elevation w~~Within Zones A1-30, AE, and AH, shall have the lowest floor, including basement, elevated to, or above, the base flood elevation;~~

(B) Elevate the lowest floor to the depth number specified on the Flood Insurance Rate Map, or higher, or if no depth number is specified, at least two feet above the highest adjacent natural grade w~~Within Zone AO, shall have the lowest floor elevated to the depth number specified on the flood insurance rate map, or higher, or if no depth number is specified, at least two feet above the highest adjacent natural grade; or~~

(C) Flood-proof the area below the base flood elevation w~~Within Zones A1-30, AE, AH, and AO, may have the area below the base flood elevation be floodproof so~~ that:

- 1
- 2 (i) The structure and utility and sanitary facilities are watertight with
- 3 walls substantially impermeable to the passage of water;
- 4 (ii) Structural components shall have the capability of resisting
- 5 hydrostatic and hydrodynamic loads and effects of buoyancy;
- 6 (D) A flood-proofed structure ~~shall~~ must be designed by an engineer or architect
- 7 licensed in the State of Alaska, certifying that the design and methods of
- 8 construction are in accordance with accepted standards of practice for meeting
- 9 provisions of this subsection based on the engineer's or architect's development or
- 10 review of the structural design, specifications, and plans. ~~Such a~~ Certification must
- 11 ~~shall be~~ provided to the director building official;
- 12
- 13 (E) Applicants proposing to flood-proof nonresidential buildings must ~~shall~~ be
- 14 notified at the time of building permit application that flood insurance premiums
- 15 ~~shall be~~ are based on rates that are one foot below the flood-proofed level.
- 16
- 17 (6) Industrial uses. Industrial uses within the Special Flood Hazard Area are subject to
- 18 the following provisions.
- 19 (A) Sand and gravel operations, recreation activities, open space, and parking
- 20 lots may be allowed in 100-year floodplains ~~only if they do~~ the use does not increase
- 21 the flood hazard.
- 22 (B) Industrial equipment and raw materials stored in 100-year floodplains
- 23 ~~shall~~ must be adequately bermed or otherwise protected.
- 24 (C) Disposal of hazardous materials in 100-year floodplains is prohibited. No
- 25 new development ~~which will~~ that involves storage of hazardous materials will be permitted in the 100-year floodplain unless there is no feasible and prudent

alternative and ~~unless~~ adequate safety measures are provided to prevent accidental discharge.

(D) Establishment of sanitary landfills in floodplains is prohibited.

(7) Increasing water surface elevation in ~~special flood hazard area~~ Special Flood Hazard Area mapped watercourses where floodways are not mapped. Notwithstanding any other provisions of this ~~article~~section, development in Zones A1-30, AE₇, and AH may increase the water surface elevation of the base flood:

(A) Up to one foot with the submittal of an analysis completed by an engineer licensed in the State of Alaska demonstrating the cumulative effects of the proposed, existing and anticipated, development to the base flood; or

(B) By more than one foot only after a conditional letter of map revision and final letter of map revision is approved by the Federal Emergency Management Agency flood insurance administrator.

~~(f) Additional provisions in floodways. Floodways are areas designed to carry the waters of the base flood without increasing the water surface elevation of that flood more than one foot at any point. Floodways are shown in the flood insurance rate map.~~

(1) Residential and nonresidential ~~buildings~~ structures are prohibited in floodways, no exceptions apply. Culverts and bridges are not subject to this prohibition.

(2) Encroachments, including fill, new construction, ~~substantial improvements~~, and other development, except subdivisions, within a floodway ~~is~~ are prohibited unless an engineer licensed in the State of Alaska submits a hydrologic and hydraulic analyses to the director indicating that the encroachment would not result in any increase in flood levels during the occurrence of the base flood discharge. The hydrologic and hydraulic analyses

1
2 ~~shall~~must be performed in accordance with standard engineering practice acceptable by
3 the Federal Emergency Management Agency.

4 (3) Development along a floodway cannot increase the water surface elevation u~~Unless~~
5 a conditional letter of map revision and final letter of map revision that revises the
6 floodway is are approved by the Federal Emergency Management Agency, ~~development~~
7 ~~along a floodway shall not increase the water surface elevation.~~

8
9 (g) *Additional provisions in Zones ~~V1-V30~~, VE and V.*

10 (1) ~~All n~~New construction and substantial improvements in Zones ~~V1-V30~~, and VE,
11 ~~and V shall~~ must be elevated on pilings and columns so that:

12 (A) The bottom of the lowest horizontal structural member of the lowest floor,
13 excluding the pilings or columns, is elevated to or above the base flood elevation;
14 and

15 (B) The pile or column foundation and structure attached thereto is anchored to
16 resist flotation, collapse and lateral movement due to the effects of wind and water
17 loads acting simultaneously on all building components. Wind and water loading
18 values ~~shall~~ must each have a one percent chance of being equaled or exceeded in
19 any given year (100-year mean recurrence interval). Wind loading values used ~~shall~~
20 ~~be~~ are those required by applicable state statute and local code. A registered
21 professional engineer or architect licensed in the State of Alaska must ~~shall~~ develop
22 or review the structural design, specifications and plans for the construction and
23 ~~shall~~ must certify that the design and methods of construction to be used are in
24 accordance with accepted standards of practice for meeting the provisions of
25 subsections (g)(1)(A) and (B) of this section.

(C) The use of fill for structural support of buildings is prohibited.

(2) In Zones ~~V1-V30~~, VE_r, and V, ~~all~~ new habitable construction ~~shall~~ must be located landward of the reach of mean high tide.

(3) In Zones ~~V1-V30~~, VE_r, and V, ~~all~~ new construction and substantial improvements ~~shall~~ must have the space below the lowest floor either free of obstruction or constructed with nonsupporting breakaway walls, open wood latticework, or insect screening intended to collapse under wind and water loads without causing collapse, displacement, or other structural damage to the elevated portion of the building or supporting foundation system.

(4) Breakaway walls ~~shall~~ must have a design safe loading resistance of not less than ten pounds per square foot and no more than 20 pounds per square foot. Use of breakaway walls ~~that which~~ exceed a design safe loading resistance of 20 pounds per square foot (either by design or when so required by local or state codes) may be permitted only if a registered professional engineer or architect licensed in the State of Alaska certifies that the designs proposed meet the following conditions:

(A) Breakaway wall collapse ~~shall~~ must result from a water load less than that which would occur during the base flood; and

(B) The elevated portion of the building and supporting foundation system ~~shall~~ must not be subject to collapse, displacement, or other structural damage due to the effects of wind and water loads acting simultaneously on all building components (structural and nonstructural). Maximum wind and water loading values to be used in this determination ~~shall~~ must each have a one percent chance of being equaled or exceeded in any given year (100-year mean recurrence interval). Wind loading values used shall be those required by applicable state statute and local code.

(C) Enclosed space within breakaway walls ~~shall be~~ are limited to parking of vehicles, building access, or storage. Such space ~~shall~~ must not be used for human habitation.

(k) Warning and disclaimer of liability. The degree of flood protection required by this article is intended for minimum regulatory purposes only and is based on general scientific and engineering principles. Floods larger than expected, can and will occur. Flood heights may be increased by human or natural causes. This article does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This article shall not create liability on the part of the City and Borough, any officer or employee thereof for any flood damages that result from reliance on this article or any administrative decision made thereunder.

Section 3. Amendment of Section. CBJ 49.70.410 Exceptions, is amended to read:

49.70.410 Exceptions.

(a) The Planning Commission ~~board of adjustment~~ shall hear all applications for an exception from the provisions of this article, and ~~shall be~~ are limited to the powers granted in this article and those necessarily implied to ensure due process and to implement the policies of this article.

(b) In passing upon such application, the ~~board of adjustment~~ Planning Commission ~~shall~~ must consider all technical evaluations, ~~all~~ relevant factors, standards specified in other sections of this article, and:

(1) The danger that materials may be swept onto other lands and cause injury to other persons or property;

- (2) The danger to life and property due to flooding or erosion damage;
 - (3) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
 - (4) The importance of the services provided by the proposed facility to the community;
 - (5) The necessity to the facility of a waterfront location, where applicable;
 - (6) The availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
 - (7) The compatibility of the proposed use with existing and anticipated development;
 - (8) The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
 - (9) The safety of access to the property in times of flood for ordinary and emergency vehicles;
 - (10) The expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site; and
 - (11) The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.
- (c) Exceptions may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing subsections (b)(1)—(b)(11) of this section have been fully considered. As the lot size increases beyond the one-half acre, the technical justification required for issuing the exception increases.

1
2 (d) Upon consideration of the factors of subsection (b) of this section and the purposes of this
3 article, the ~~board~~ Commission may deny or grant the application and may attach such
4 conditions to the grant of an exception as it deems necessary to further the purposes of this
5 article.

6 (e) Exceptions may be issued for the reconstruction, rehabilitation or restoration of structures
7 listed on the National Register of Historic Places or the state inventory of historic places,
8 without regard to the procedures set forth in the remainder of this section.

9 (f) Exceptions ~~shall~~ must not be issued within any designated floodway if any increase in
10 flood levels during the base flood discharge would result.

11 (g) Exceptions ~~shall~~ must only be issued upon a determination that the exception is the
12 minimum necessary, considering the flood hazard, to afford relief.

13 (h) Exceptions ~~shall~~ must only be issued upon:

14 (1) A showing of good and sufficient cause;

15 (2) A determination that failure to grant the exception would result in exceptional
16 hardship to the applicant; and

17 (3) A determination that the granting of an exception will not result in increased flood
18 heights, additional threats to public safety, extraordinary public expense, create nuisances
19 or conflict with existing local laws or ordinances.

20 ~~(i) Submission requirements.~~

21 ~~(1) If the building official determines that a proposed development lies within a special~~
22 ~~flood hazard area, a special flood hazard permit fee shall be collected and the following~~
23 ~~information shall be provided before further processing of a building permit:~~

24 (A) ~~Elevation of the lowest floor, including a basement, of all structures;~~

(B) ~~— Elevation to which any structure has been floodproofed;~~

(C) ~~— Certification by an engineer or architect that the floodproofing methods for any nonresidential structure meet generally accepted floodproofing standards;~~

(D) ~~— Description of the extent to which any watercourse will be altered or relocated as a result of proposed development;~~

(E) ~~— Description of the plan for maintenance of the altered or relocated portion of the watercourse so that the flood-carrying capacity is not diminished; and~~

(F) ~~— When base flood elevation data have not been provided, the building official shall obtain, review and reasonably apply any base flood elevation and floodway data available from federal, state or other sources.~~

~~(j) — Warning and disclaimer of liability. The degree of flood protection required by this article is intended for minimum regulatory purposes only and is based on general scientific and engineering principles. Floods larger than expected, can and will occur. Flood heights may be increased by manmade or natural causes. This article does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This article shall not create liability on the part of the City and Borough, any officer or employee thereof, or the Federal Insurance Administration for any flood damages that result from reliance on this article or any administrative decision lawfully made thereunder.~~

Section 4. Amendment of Section. CBJ 49.80.120 Definitions, is amended as follows:

~~*Alaska Coastal Management Program* and *ACMP* mean the state coastal management program which was developed as provided in AS 46.40, 6 AAC 80, and 6 AAC 85, and approved~~

1
2 ~~by the Secretary of the United States Department of Commerce under authority of Section 305~~
3 ~~of the Coastal Zone Management Act of 1972, as amended, 16 USC 1454.~~

4 ~~*Base flood depth* means the depth shown on the flood insurance rate map for Zone AO~~
5 ~~that indicates the depth of water above highest adjacent grade resulting from a flood that has a~~
6 ~~one percent chance of equaling or exceeding that level in any given year.~~

7 ~~*Flood hazard factor (FHF)* means the average weighted difference between the ten-year~~
8 ~~and 100-year floodwater multiplied by ten.~~

9
10 *Area of shallow flooding, for the purposes of Chapter 49.70.400, Flood Hazard Areas,*
11 means a designated Zone AO, AH, AR/AO or AR/AH (or VO) on a community's Flood Insurance
12 Rate Map (FIRM) with a one percent or greater annual chance of flooding to an average depth
13 of one to three feet where a clearly defined channel does not exist, where the path of flooding is
14 unpredictable, and where velocity flow may be evident. Such flooding is characterized by
15 ponding or sheet flow.

16 *Basement, for the purposes of Chapter 49.70, Article IV, Flood Hazard Areas, means any*
17 area of a building, including any sunken room or sunken portion of a room, having its floor
18 below ground level on all sides.

19
20 *Floodplain Development Permit* means a permit issued by the Department to allow
21 development that conforms with the standards of Chapter 49.70, Article IV, Flood Hazard
22 Areas.

23 *Lowest floor elevation, for the purposes of Chapter 49.70.400, Flood Hazard Areas,*
24 means the measured distance of a building's lowest floor above Mean Lower Low Water
25 specified on the Flood Insurance Rate Map (FIRM) for the City and Borough of Juneau.

1
2 *New construction*, for the purposes of Chapter 49.70, Article IV, Flood Hazard Areas and
3 for flood insurance rates, means structures for which the “start of construction” commenced on
4 or after the effective date of an initial Flood Insurance Rate Map (FIRM) or after December 31,
5 1974, whichever is later, and includes any subsequent improvements to such structures. For
6 floodplain management purposes, “new construction” means structures for which the “start of
7 construction” commenced on or after the effective date of a floodplain management regulation
8 adopted by a community and includes any subsequent improvements to such structures.

9
10 *Building* means any structure having a roof supported by columns or walls and intended
11 for the shelter, housing or enclosure of persons, animals, processes, equipment, goods or
12 materials. For the purposes of Chapter 49.70, Article IV, *building* means a structure with
13 two or more outside rigid walls and a fully secured roof, that is affixed to a permanent site; or a
14 manufactured home; or a travel trailer without wheels, built on a chassis and affixed to a
15 permanent foundation, that is regulated under the community's floodplain management and
16 building ordinances or laws.

17
18
19 *Development* means any of the following:

20 ...

21 (11) For the purposes of Chapter 49.70, Article IV, Flood Hazard Areas, means any
22 man-made change to improved or unimproved real estate, including but not limited to
23 buildings or other structures, mining, dredging, filling, grading, paving, excavation or
24 drilling operations or storage of equipment or materials.

25 *Fill* means a deposit of material placed by artificial means. Berms are classified as fill.

1
2 *Finished elevation* means the proposed elevation of the land surface of a site after
3 completion of all site preparation work.

4 *Floodplain or flood-prone area, means any land area susceptible to being inundated by*
5 *water from any source.* ~~means the channel and the relatively flat area adjoining the channel of~~
6 ~~a natural stream or river which has been or may be covered by floodwater.~~

7
8 *Lowest floor, for the purposes of Chapter 49.70, Article IV, Flood Hazard Areas, means*
9 *the lowest floor of the lowest enclosed area (including a basement). An unfinished or flood-*
10 *resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area*
11 *other than a basement area, is not considered a building's lowest floor provided that it does not*
12 *violate subsection 49.70.400(eh)(1).*

13 *Mobile home* means a detached residential dwelling unit designed for transportation,
14 after fabrication, on streets or highways on its own wheels or on a truck or trailer, and arriving
15 at the site where it is to be occupied as a dwelling complete and ready for occupancy except for
16 minor and incidental unpacking and assembly operations, location on jacks or other temporary
17 or permanent foundations, connections to utilities, and the like, and includes recreational
18 vehicles used outside of a recreational vehicle park as living quarters, other than as temporary
19 living quarters for recreational, camping, or travel purposes. For the purpose of Chapter 49.70,
20 Article IV, Flood Hazard Areas, a mobile home is the same as a manufactured home.

21
22 *Ordinary high water mark* means ~~a line or mark impressed on the bank or shore of the~~
23 ~~non-tidal portion of a river, lake or stream; caused by the long term action of non-tidal water,~~
24 ~~and indicated by erosion, shelving, changes in soil characteristics, absence of terrestrial~~
25 ~~vegetation, presence of aquatic vegetation, or other physical characteristics.;~~

(1) In the non-tidal portion of a river, lake, or stream: the portion of the bed(s) and banks up to which the presence and action of the non-tidal water is so common and usual, and so long continued in all ordinary years, as to leave a natural line or “mark” impressed on the bank or shore and indicated by erosion, shelving, changes in soil characteristics, destruction of terrestrial vegetation, or other distinctive physical characteristics;

(2) In a braided river, lake, or stream; the area delimited by the natural line or “mark”, as defined in part 1 above, impressed on the bank or shore of the outside margin of the most distant channels; or

(3) In a tidally influenced portion of a river, lake, or stream, setbacks shall be taken from the mean high water elevation or from the ordinary high water mark, whichever offers greater protection to the water body.

Recreational vehicle means a vehicle primarily designed and intended as temporary living quarters for recreation, camping, or travel uses, which either has its own motive power or is mounted on or drawn by another vehicle for moving from one location to another without a change in structure or design, and identified or required to be identified by a license number, registration number, serial number, or motor number for operation on state highways. For the purposes of Chapter 49.70. Article IV, Flood Hazard Areas, *recreational vehicle* means a vehicle which is: (a) built on a single chassis; (b) 400 square feet or less when measured at the largest horizontal projection; (c) designed to be self-propelled or permanently towable by a light duty truck; and (d) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

1
2 *Special flood hazard area (SFHA)* means the land in the floodplain subject to a one
3 percent or greater chance of flooding in any given year. It is shown on the Flood Insurance Rate
4 Map (FIRM) as Zone A, AO, AH, A1-30, AE, A99, AR (V, VO, V1-30, VE). “Special Flood Hazard
5 Area” is synonymous in meaning with the phrase “area of special flood hazard”. ~~means an area~~
6 having special flood, mud flow, or flood-related erosion hazards, and shown on a flood hazard
7 boundary map or flood insurance rate map as Zones A, AO, A1-A30, AE, A99, AH, AR, AR/A,
8 AR/AE, AR/AH, AR/AO, AR/A1-A30, V1-V30, VE, or V. For the purpose of determining
9 community rating system premium discounts, all AR and A99 zones are treated as non-SFHAs.
10

11 *Start of construction*, for the purposes of Chapter 49.70.400, Flood Hazard Areas,
12 includes substantial improvement, and means the date the building permit was issued,
13 provided the actual start of construction, repair, reconstruction, rehabilitation, addition
14 placement, or other improvement was within 180 days of the permit date. The actual start
15 means either the first placement of permanent construction of a structure on a site, such as the
16 pouring of slab or footings, the installation of piles, the construction of columns, or any work
17 beyond the stage of excavation; or the placement of a manufactured home on a foundation.
18 Permanent construction does not include land preparation, such as clearing, grading and filling;
19 nor does it include the installation of streets and/or walkways; nor does it include excavation for
20 a basement, footings, piers, or foundations or the erection of temporary forms; nor does it
21 include the installation on the property of accessory buildings, such as garages or sheds not
22 occupied as dwelling units or not part of the main structure. For a substantial improvement,
23 the actual start of construction means the first alteration of any wall, ceiling, floor, or other
24 structural part of a building, whether or not that alteration affects the external dimensions of
25 the building. ~~means for other than new construction or substantial improvements, under the~~

1
2 ~~Coastal Barrier Resources Act, this is the date the building permit was issued, provided that~~
3 ~~the actual start of construction, repair, rehabilitation, addition, placement, or other~~
4 ~~improvement was within 180 days of the permit date. The actual start means either the first~~
5 ~~placement of permanent construction of a building on site, such as the pouring of a slab or~~
6 ~~footing, the installation of piles, the construction of columns, or any work beyond the stage of~~
7 ~~excavation; or the placement of a manufactured (mobile) home on a foundation. For substantial~~
8 ~~improvement, actual start of construction means the first alteration of any wall, ceiling, floor, or~~
9 ~~other structural part of a building, whether or not that alteration affects the external~~
10 ~~dimensions of the building.~~

11
12 Substantial damage, for the purposes of Chapter 49.70.400, Flood Hazard Areas, means
13 damage of any origin whereby the cost of restoring the structure to its before damaged condition
14 would equal or exceed 50 percent of the market value of the structure before the damage
15 occurred. ~~means the damage of any origin sustained by a building whereby the cost of restoring~~
16 ~~the building to its before damaged condition would equal or exceed 50 percent of the market~~
17 ~~value of the building before the damage occurred.~~

18
19 Substantial improvement, for the purposes of Chapter 49.70.400, Flood Hazard Areas,
20 means any reconstruction, rehabilitation, addition, or other improvement of a structure, the
21 cost of which equals or exceeds 50 percent of the market value of the structure before the “start
22 of construction” of the improvement. This term includes structures which have incurred
23 “substantial damage”, regardless of the actual repair work performed. This term does not
24 include either:

- 25
1. Any project or improvement of a building to correct existing violations of a state or
local health, sanitary, or safety code specifications that have been identified by the

local code enforcement official and which are the minimum necessary to assure safe living conditions; or

2. Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

~~means any reconstruction, rehabilitation, addition, or other improvement of a building, the cost of which equals or exceeds 50 percent of the market value of the building before the "start of construction" of the improvement. Substantial improvement includes buildings that have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either any project for improvement of a building to correct existing state or local code violations or any alteration to a "historic building," provided that the alteration will not preclude the building's continued designation as a "historic building." These violations must have been previously cited by the local code official prior to the damage or improvements.~~

Section 5. Amendment of Section. CBJ 49.85.100 is amended to read:

49.85.100 - Generally.

Processing fees are established for each development, platting and other land use action in accordance with the following schedule:

- (8) Special use or area.

(H) Floodplain Development Permit

(i) Minor development, no building permit required. \$45.00;

(ii) Major development, building permit required. \$100.00;

1
2 (iii) Exception, \$400.00.
3

4 **Section 6. Effective Date.** This ordinance shall be effective 30 days after its adoption.
5

6 Adopted this _____ day of _____, 2021.
7

8 _____
9 Beth A. Weldon, Mayor

10 Attest:

11 _____
12 Elizabeth J. McEwen, Municipal Clerk
13
14
15
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25

AME2021-0002

February 9, 2021

A text amendment to update Title 49 to adopt flood management regulations to meet Federal Emergency Management Agency requirements

Staff recommends the Planning Commission forward the proposed text amendment with a recommendation of APPROVAL to the Assembly.

Summary of Key Considerations

- Applicant, CBJ; text amendment initiated by the Community Development Department for Borough-wide flood map revisions

Text Amendment addresses:

- Minor revisions to flood management regulations; regulations are for clarification and compliance only; no new requirements
- Updates to flood definitions; changes Ordinary High Water Mark definition to conform with Comprehensive Plan;
- Adds Floodplain Development Permit process and fee

Background

- CBJ joined the FEMA National Flood Insurance Program in 1981. Participation in the program allows property owners within Special Flood Hazard Areas to obtain flood insurance and federally-backed mortgages, and allows CBJ to obtain federal disaster relief.
- To participate in the program, CBJ must adopt flood management regulations that comply with federal requirements.

Background continued

- After a multi-year revision effort with extensive public comment, the CBJ Planning Commission and Assembly adopted the revised Flood Insurance Rate Map, flood insurance state, and initial revisions to floodplain management regulations in June and August 2020, respectively.
- The new maps, study, and regulations became effective on September 18, 2020.

Text Amendment Summary

- Updates or amends mandatory FEMA definitions
- Clarifies mandatory Floodplain Development Permit implementation measures
- Eliminates outdated floodplain management terminology
- Establishes the responsibilities of the Floodplain Administrator (CDD), as required by FEMA
- Clarifies enforcement measures

Findings

1. The text amendment complies with the Comprehensive Plan and other adopted plans.
2. The text amendment conforms to the purpose and intent of Title 49 land use code. The text amendment does not create any inconsistencies within the code.

Recommendation

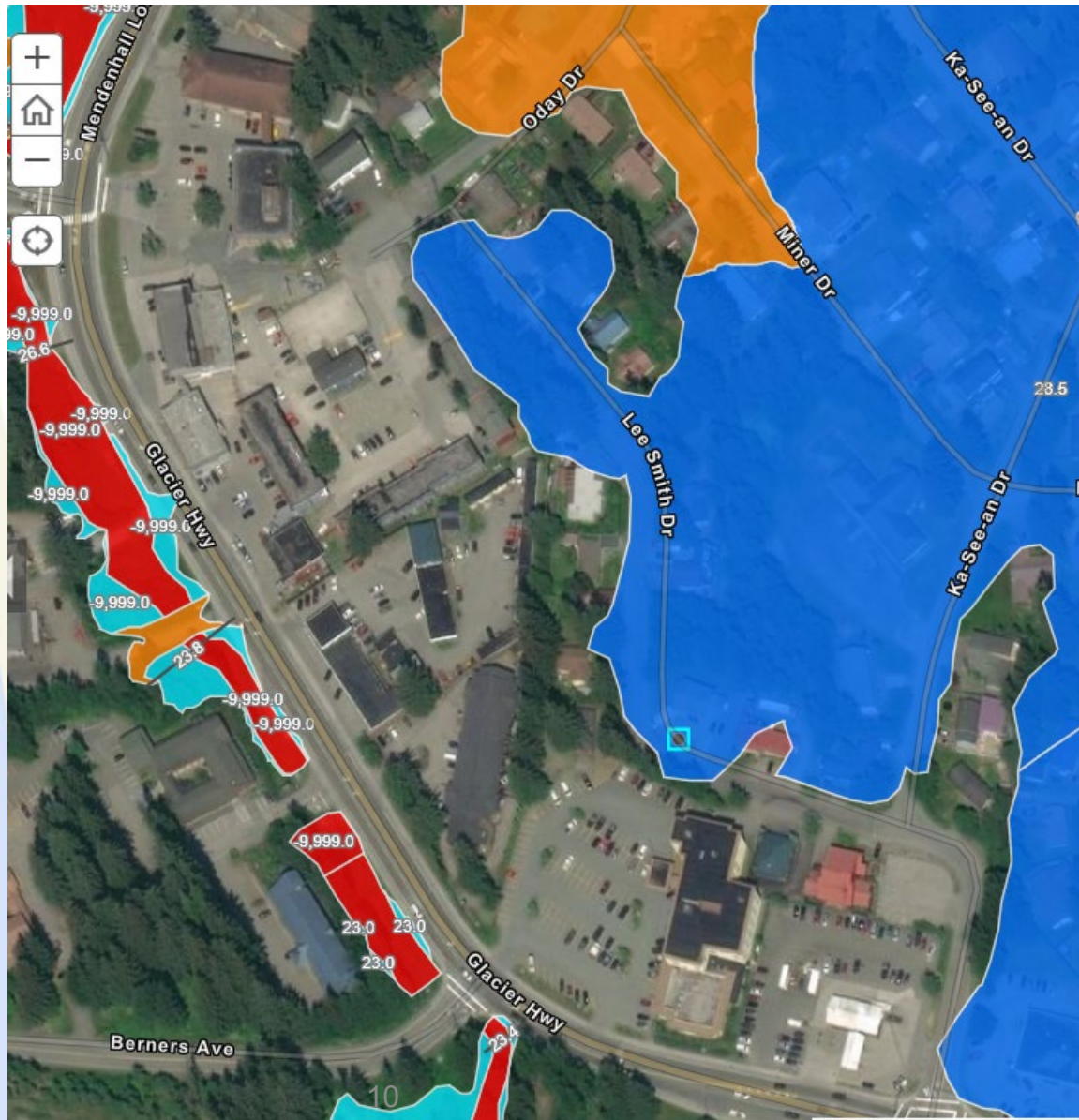
Staff recommends the Planning Commission adopt the Director's analysis and findings and make a recommendation to the Assembly to APPROVE the proposed text amendment to update Title 49 flood management regulations to meet Federal Emergency Management Agency requirements.

Supplemental material from June 2020 Planning Commission presentation on AME20200003

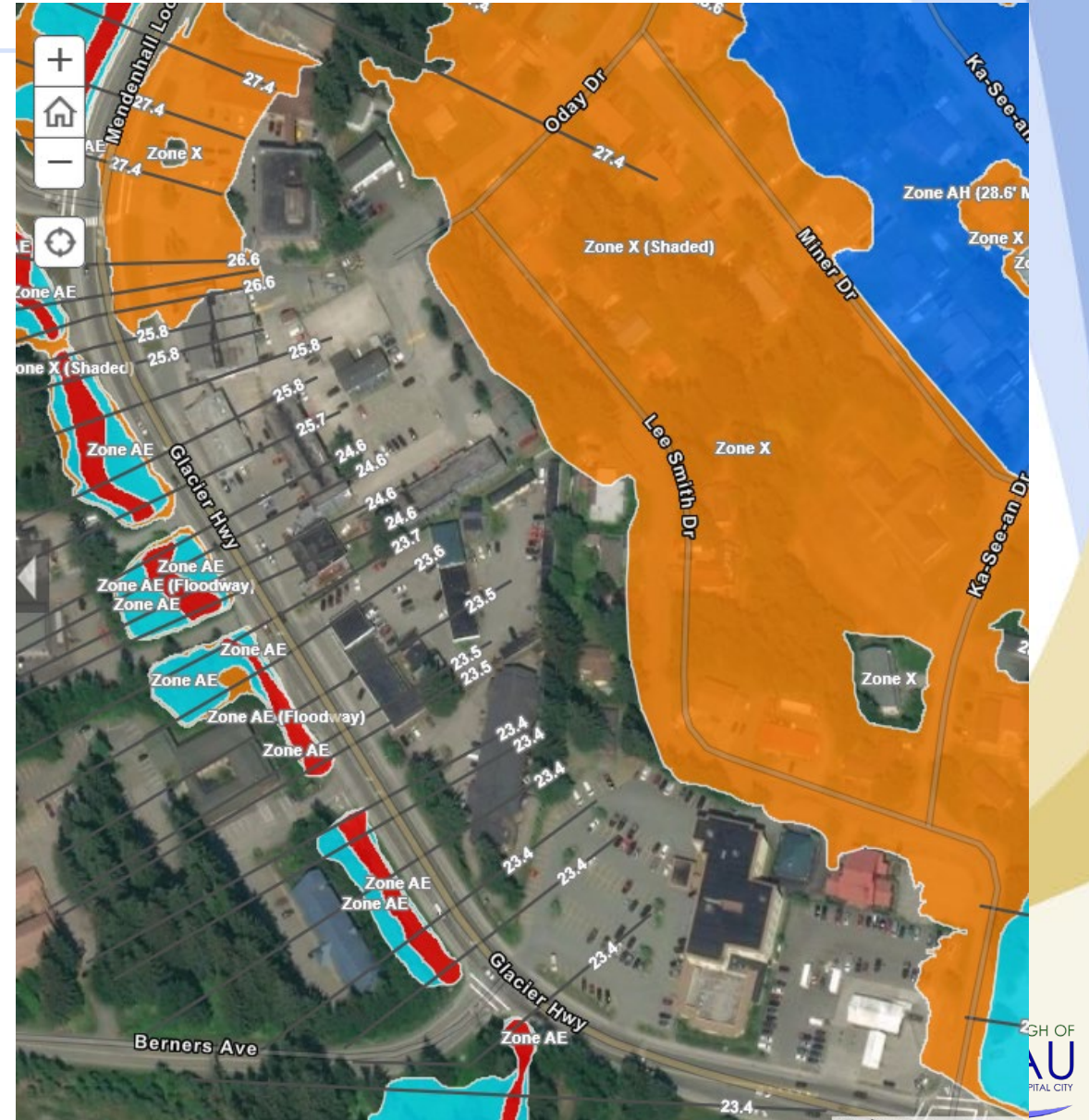
to display if needed

Flood Map Example

Current



Revised and Pending



Previous Public Notice and Outreach

- Public Meeting and FEMA/CBJ Workshop. April 4, 2018.
 - Approximately 150 people attended.
- First Appeal and Comment Period. April 11 – July 9, 2018.
- Second Appeal and Comment Period. July 24 – October 22, 2019.
- Second public meeting on August 28, 2019
 - Approximately 25 people attended
 - No comments/appeals received during the second comment period

Public Notice and Outreach continued

- Each public meeting was preceded by news articles, PSAs, Facebook posts, CDD website updates, and postcard mailings to all property owners within or adjacent to Special Flood Hazard Areas.
- CDD staff made a presentation to the Juneau Realtors Association in 2018
- FEMA staff had a workshop with local surveyors in 2019.
- CDD has maintained the flood website link with updated information.
- Assembly Lands Committee Meeting, June 1, 2020

Previously approved Text Amendment Summary

- Incorporates FEMA definition language into the land use code to ensure that CBJ uses FEMA regulatory definitions in flood reviews.
- Includes other minor revisions to clarify existing review processes required by FEMA, such as the requirement to notify FEMA when a watercourse is moved. These revisions are for clarification and compliance only, and do not add new regulatory requirements.

Text Amendment Summary continued

- The revised map will remove approximately 191 parcels from the Special Flood Hazard Area. These property owners will no longer be required to have flood insurance with a federally-backed mortgage.
- The revised map adds 45 parcels to the Special Flood Hazard Area. These property owners will be required to obtain flood insurance with a federally-backed mortgage.



Planning Commission

(907) 586-0715
PC_Comments@juneau.org
www.juneau.org/plancomm
155 S. Seward Street • Juneau, AK 99801

PLANNING COMMISSION NOTICE OF RECOMMENDATION

Date: February 10, 2021
Case No.: AME2021 0002

City and Borough of Juneau
City and Borough Assembly
155 South Seward Street
Juneau, AK 99801

Proposal: Planning Commission Recommendation to the City and Borough Assembly regarding a text amendment to update Title 49 flood management regulations to meet Federal Emergency Management Agency requirements.

Property Affected: Borough-wide

Legal Description: N/A

Parcel Code Number: 0

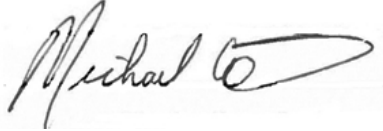
Hearing Date: February 9, 2021

The Planning Commission, at its regular public meeting, adopted the analysis and findings listed in the attached memorandum dated February 1, 2021, and recommended that the City and Borough Assembly adopt staff's recommendation for a text amendment to update Title 49 flood management regulations to meet Federal Emergency Management Agency requirements, with suggested grammatical changes.

Attachments: February 1, 2021 memorandum from Teri Camery, Community Development, to the CBJ Planning Commission regarding AME2021 0002.

This Notice of Recommendation constitutes a recommendation of the CBJ Planning Commission to the City and Borough Assembly. Decisions to recommend an action are not appealable, even if the recommendation is procedurally required as a prerequisite to some other decision, according to the provisions of CBJ 01.50.020 (b).

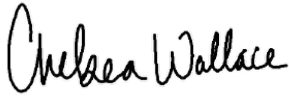
City and Borough Assembly
Case No.: AME2021 0002
February 10, 2021
Page 2 of 2



Michael Levine, Chair
Planning Commission

February 10, 2021

Date



Filed With City Clerk

February 10, 2021

Date

cc: Plan Review

NOTE: The Americans with Disabilities Act (ADA) is a federal civil rights law that may affect this recommended text amendment. ADA regulations have access requirements above and beyond CBJ - adopted regulations. Contact an ADA - trained architect or other ADA trained personnel with questions about the ADA: Department of Justice (202) 272-5434, or fax (202) 272-5447, NW Disability Business Technical Center (800) 949-4232, or fax (360) 438-3208.

**PLANNING COMMISSION AGENDA
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Other Business: Notice of Withdrawal of Appeals for Decisions NCC2020 0065, NCC2020 0066, and
NCC2020 0067 - ACCEPTED - APPEALS OFFICIALLY WITHDRAWN

ATTACHMENTS:

Description	Upload Date	Type
☐ Notice of Withdrawal of Appeals for Decisions NCC2020 0065, NCC2020 0066, and NCC2020 0067	2/1/2021	Miscellaneous
☐ Order Dismissing Appeals	2/2/2021	Miscellaneous

**CITY AND BOROUGH OF JUNEAU, ALASKA
APPEAL FROM A DECISION OF THE COMMUNITY DEVELOPMENT
DEPARTMENT**

Appeal of NOTICE OF DECISION File No.:)
NCC2020 0065, APL 2020 005)
Legal Description: Capital View Subdivision,)
Block A, Lot 12)
Property Address: 1508 Third Street,)
Douglas, Alaska)
Parcel: 2D04020A0140)

Appeal of NOTICE OF DECISION File No.:)
NCC2020 0066, APL 2020 006)
Legal Description: Capital View Subdivision,)
Block D, Lot 2)
Property Address: 1506 Second Street,)
Douglas, Alaska)
Parcel: 2D04020D0020)

Appeal of NOTICE OF DECISION File No.:)
NCC2020 0067, APL 2020 004)
Legal Description: Capital View Subdivision,)
Block D, Lot 3)
Property Address: 1510 Second Street,)
Douglas, Alaska)
Parcel: 2D04020D0030)
Nonconforming Certification Review for)
residential density and parking)

NOTICE OF WITHDRAWAL OF APPEAL

Glenn Asbjorn Bo, Trustee under the Asbjorn and Marit Bo Trust, dated December 12, 1981, by and through his attorney, Rachel K. Bergartt, of the law firm of Baxter Bruce & Sullivan P.C., hereby provides notice of withdrawal of his appeal in the above-captioned matters. Counsel for the City and Borough of Juneau has been notified of the withdrawal of appeal and does not oppose the withdrawal¹.

¹ See attached, *Exhibit 1*.

DATED this 29th day of January 2021 at Juneau, Alaska.

BAXTER BRUCE & SULLIVAN P.C.



By _____
 Rachel K. Bergartt, ABA No. 2011100
 Attorneys for Glenn Asbjorn Bo

CERTIFICATE OF SERVICE

The undersigned hereby certifies that on the 29th day of January 2021 a true and correct copy of the above was served on the following via email:

City and Borough of Juneau
 Office of the Municipal Clerk
 Beth McEwen, Municipal Clerk
 155 S. Seward Street, Room 202
 Juneau, AK 99801
 (907) 586-0203
 (907) 586-4552 (fax)
Beth.McEwen@juneau.org



By _____
 Shirley Davenport

BAXTER BRUCE & SULLIVAN P.C.
 P.O. Box 32819 Juneau, Alaska 99803
 Telephone: (907) 789-3166
 Facsimile: (907) 789-1913

From: Sherri Layne <Sherri.Layne@juneau.org>
Sent: Tuesday, January 26, 2021 4:17 PM
To: Rachel Berngartt <rberngartt@bbslawyer.com>
Subject: RE: Appeal Glenn Bo - simplification of issues

[REDACTED]

Definitely no objection from the CBJ if he decides to dismiss his appeal.

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

BEFORE THE PLANNING COMMISSION OF THE CITY AND BOROUGH OF JUNEAU

GLENN BO, TRUSTEE OF THE ASBJORN &
MARIT BO TRUST,

Appellant,

vs.

CBJ COMMUNITY DEVELOPMENT,

Appellee.

APL2020 0004/0005/0006

Appeal of:

NCC2020 0065/0066/0067:

CDD Directors Decision dated

November 5, 2020

ORDER DISMISSING APPEALS

On January 29, 2021, Appellant, Glenn Bo, Trustee of the Asbjorn & Marit Bo Trust, filed a Notice of Withdrawal of Appeal. Appellee, CBJ Community Development, does not oppose the withdrawal.

Based on the agreement of the parties, the appeal of NCC 2020 0065 (1508 Third Street), NCC 2020 0066 (1506 Second Street), and NCC 2020 0067 (1510 Second Street) is dismissed.

DATED this __, day of DATE, 2021.

PLANNING COMMISSION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

By: _____

Presiding Officer
Commissioner Daniel Hickok

Glenn Bo, Trustee v. CBJ Community Development
Order Dismissing Appeal

**PLANNING COMMISSION AGENDA
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

AME2019 0015: South Douglas West Juneau Area Plan Steering Committee Assignment - STEERING
COMMITTEE MEMBER APPOINTED

ATTACHMENTS:

Description	Upload Date	Type
Memo for South Douglas West Juneau Area Plan Steering Committee Assignment	2/4/2021	Miscellaneous



(907) 586-0715
 CDD_Admin@juneau.org
 www.juneau.org/CDD
 155 S. Seward Street • Juneau, AK 99801

Date: February 4, 2021

TO: Michael LeVine, Chair
 Planning Commission

FROM: Allison Eddins, Planner II
 Community Development Department

CASE NO.: AME2019 0015

RE: *South Douglas-West Juneau Area Plan – New Steering Committee Member Recommendation*

At the February 25, 2020 Planning Commission Regular Meeting, the Commission appointed nine volunteers to serve on the *South Douglas-West Juneau Area Plan* Steering Committee. One of the volunteers, Norton Gregory, due to scheduling conflicts had to resign from the Steering Committee. Staff recommends that the Commission appoint Liz Smith to replace Mr. Gregory.

Ms. Smith attended all of the public meetings for the *South Douglas – West Juneau Area Plan*, and is one of the original 14 applicants who volunteered to serve. Ms. Smith lives, works, own rental property and owns a business in the study area, and is a member of the Juneau Bar Association. In her role as an Administrative Law Judge, Ms. Smith has experience dealing with complex issues. Ms. Smith also serves on the KTOO Board of Directors.

The Steering Committee member selection was based on a round table review of applicants by staff with a recommendation made to the Commission. Although Ms. Smith was not selected at that time, staff believes that she would make an excellent committee member and would serve the community well. The Steering Committee selection process is subjective and does not lend itself to an artificially objective selection regime. Staff welcomes amendments or suggestions by the Commission to the Steering Committee recommendation process.

All Steering Committee applications are attached, along with the original evaluation matrix. The applicants represent various interests – local residents, business owners, property owners, recreational users, and other community representatives – and contribute to an effective planning process, ensuring fairness and transparency.

Staff thanks all applicants for their interest in serving on the Steering Committee and hope that those not selected will continue to attend public planning meetings and events. Continued engagement in this planning process is critical to a successful plan and the future implementation.

Attachment A – Steering Committee Applications
Attachment B – Applicant Summary Matrix
Attachment C – Steering Committee Job Description

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 31 Jan 2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): Carole BooklessMAILING ADDRESS: P.O. Box 240444
Douglas, AK
99824PHYSICAL RESIDENCE: 306 E Street
Douglas, AK
99824 (no mail delivery)TELEPHONE: (home) (907) 500-9900 (work) _____E-MAIL: sealehuce-1@yahoo.com

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: 306 E St., Douglas☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 306 E Street☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☒ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 306 E Street☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:**LOCATION OF EMPLOYMENT:**

*Juneau School District, currently @ DHMS
 previously 5 years @ Gastineau/Sayeik School*

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

*350 Juneau off+on Trail Mix off+on
 JEA, Nature Conservancy member, Sierra Club member*

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:**LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:**

*Trail walking, biking, beach walking,
 art, photography*

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

*school related issues, disability issues,
 senior (age) issues, school age youth issues*

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I am currently a Special Education teacher who taught at Gastineau for 5 years. I have taught for 7 years @ DHMS. Both schools have youth + youth w/ disabilities from Douglas. My first career was as an architect + I maintain my license in California. I have training and background in Urban Design. I also have 2 young adult children who I would like to represent.

SIGNATURE: _____

I also am an active senior w/ 2 new friends.

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
 COMMUNITY DEVELOPMENT DEPARTMENT
 155 S. SEWARD STREET, JUNEAU, AK 99801
 PH 586-0715; FAX 586-4529
 EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: January 22, 2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): MATT CATTERSONMAILING ADDRESS: PO Box 240897Douglas AK 99824PHYSICAL RESIDENCE: 319 B St. Douglas AK 99824TELEPHONE: (home) 315-790-2198 (work) _____E-MAIL: MATT CATTERSON@yahoo.com

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: 319 B. Street☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____☐ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☒ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: Work @ AAFG Douglas - 802 3rd St.☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: Recreate extensively on South Douglas

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

ADF & G Douglas office - 802 3rd St.

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

Douglas Community Garden

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

Trail Running / hiking, Boating, XC Skiing & backcountry skiing, downhill skiing, Gardening

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I do planning & permitting work for ADF & G, so I understand the importance of public process. I also worked for 2 years in Economic Development for the state of Alaska which informs my understanding of community development & planning.

SIGNATURE: _____

I thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 1/15/2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): FRANK DELANEYMAILING ADDRESS: 914 3RD ST.Douglas, AK
99804PHYSICAL RESIDENCE: SameTELEPHONE: (home) 9073602396 (work) 9073642421 x 213E-MAIL: frankd@ptalaska.org

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

- ☐
- PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
-
- LIST PROPERTY ADDRESS: _____

- ☐
- BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
-
- LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____

- ☒
- TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
-
- PHYSICAL ADDRESS:
- 914 third st

- ☐
- YOUTH REPRESENTATIVE (16 TO 24 years old)
-
- PHYSICAL ADDRESS: _____

- ☒
- WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
-
- PHYSICAL ADDRESS:
- 914 third st, Perseverance Theatre

- ☐
- OTHER COMMUNITY REPRESENTATIVE
-
- PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT: *Perseverance Theatre, Managing Director*

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER: *We are member of Juneau Chamber of Commerce*

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA: *I frequent the beach, and trails*

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

Outside of my personal ones, and those of the Theatre, no.

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

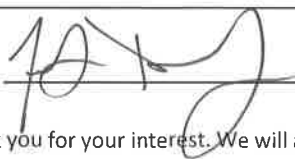
YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

We are very interested in this effort, particularly as we look at dealing with issues in our building over the next 5-10 years. I see this as a complimentary effort.

SIGNATURE: 

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: February 6, 2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): Rebecca EmblerMAILING ADDRESS: 2152 Lawson Creek Rd. Apt ADouglas, AK 99824PHYSICAL RESIDENCE: 2152 Lawson Creek Rd. Apt ADouglas, AK 99824TELEPHONE: (home) (575) 770-9997 (work) _____E-MAIL: rebecca.c.embler@gmail.com

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☐ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: _____☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 2152 Lawson Creek Rd. Apt A, Douglas, AK☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☐ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

Eaglecrest Ski Area
 Wings Airways (summer 2019)

LIST COMMUNITY ORGANIZATIONS YOU ARE A MEMBER OF:

Juneau Animal Shelter / Gastineau Humane Society Volunteer

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

Hiking Trails, Sandy Beach, Walkability, Restaurants/Cafes,
 Community areas/events

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

Impacts and opportunities re: tourism

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan that will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I moved to Juneau last May to work here for the summer, but fell in love with the town and everything the surrounding areas have to offer, so plan to stay for many years to come. If appointed to the Douglas/Juneau Steering committee, I will offer the objective perspective of a newcomer, the passion of an outdoor and community enthusiast, and the dedication of a resident who has vested interest in our collective future!

SIGNATURE:

Blair 2/6/2020

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
 COMMUNITY DEVELOPMENT DEPARTMENT
 155 S. SEWARD STREET, JUNEAU, AK 99801
 PH 586-0715; FAX 586-4529
 EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENT**South Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORM**

DATE: _____

*INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.***GENERAL INFORMATION:**

NAME (please print): _____

MAILING ADDRESS: _____

PHYSICAL RESIDENCE: _____

TELEPHONE: (home) _____ (work) _____

E-MAIL: _____

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

- ☐
- PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU

LIST PROPERTY ADDRESS: _____

- ☐
- BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU

LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER:

- ☐
- TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU

PHYSICAL ADDRESS: _____

- ☐
- YOUTH REPRESENTATIVE (16 TO 24 years old)

PHYSICAL ADDRESS: _____

- ☐
- WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU

PHYSICAL ADDRESS: _____

- ☐
- OTHER COMMUNITY REPRESENTATIVE

PLEASE SPECIFY: _____

(Continued on other side)

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☐ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

LIST COMMUNITY ORGANIZATIONS YOU ARE A MEMBER OF:

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☐ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☐ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☐ NO ☐

Will you commit to develop a plan that will represent the entire planning area?

YES ☐ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☐ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

SIGNATURE: _____

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 1-16-20

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): CHARLES KIDDMAILING ADDRESS: 911 3RD ST. APT. 4
DOUGLAS, AK 99824PHYSICAL RESIDENCE: SAMETELEPHONE: (home) 503-358-1354 (work) _____

E-MAIL: _____

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☐ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: _____☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: SAME☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☐ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

Attachment A - Steering Committee Applications
BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

Packet Page 94 of 156

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

SONOSKY, CHAMBERS, SACHSE, MILLER & MONKMAN - DOWNTOWN JUNEAU

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

JUNEAU HISTORIC RESOURCES ADVISORY COMMITTEE, FRIENDS OF THE LIBRARY

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

NONE

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

REGULARLY USE NEARBY TRAILS, LIBRARY

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

NO

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I HAVE A LONGSTANDING INTEREST IN PLANNING AND
AM ALREADY TUNED INTO LOCAL PLANNING MATTERS
AS A MEMBER OF HRAC. I THINK DOUGLAS IS A
WONDERFUL PLACE TO LIVE AND WANT TO DO EVERYTHING
I CAN TO SUPPORT THE BEST INTERESTS OF MY NEIGHBORS.

SIGNATURE: _____



Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: Feb 5, 2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): Arnold LiebeltMAILING ADDRESS: PO Box 240881
Douglas, AK 99824PHYSICAL RESIDENCE: 1301 5th St
Douglas, AK 99824TELEPHONE: (home) 321-3505 (work) 465-4767E-MAIL: asliebelt@me.com

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

- ☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: 1301 5th Street, Douglas
- ☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____
- ☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 1301 5th St Douglas
- ☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____
- ☐ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____
- ☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

State legislature — Juneau

LIST COMMUNITY ORGANIZATIONS YOU ARE A MEMBER OF:

Past member — Douglas Advisory Board, JD Ice Association

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

ice hockey, fishing — boating, running, hiking, family history

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

Long term, balanced approach.

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan that will represent the entire planning area?

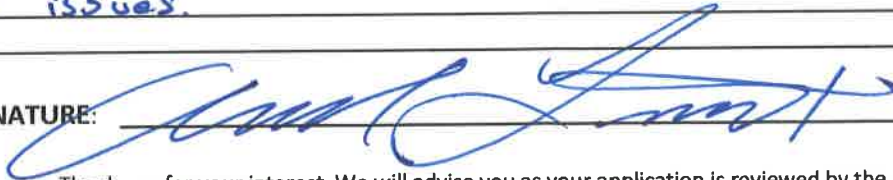
YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I lived in Douglas for 30 years. My wife is 3rd generation Douglas. Want to preserve and improve quality of life and take a balanced approach to issues.

SIGNATURE: 

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

Attachment A - Steering Committee Applications

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 2/4/2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): Shannon McLucasMAILING ADDRESS: 1520 3rd Street - Unit 8
Douglas, AK 99824PHYSICAL RESIDENCE: Same as AboveTELEPHONE: (home) 206-434-5452 (work) 907-523-7920E-MAIL: shannonmclucas@hotmail.com

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: Soon To Be: 1520 3rd Street Douglas☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER:
_____☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 1520 3rd Street Douglas☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☐ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO: CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

Attachment A - Steering Committee Applications

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT: Bobcat of Juneau

LIST COMMUNITY ORGANIZATIONS YOU ARE A MEMBER OF: None

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA: None

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA: The History and trails

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

Maintaining the beauty

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan that will represent the entire planning area?

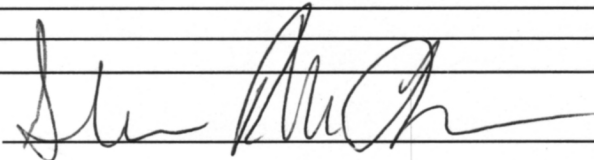
YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

SIGNATURE:



Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
 COMMUNITY DEVELOPMENT DEPARTMENT
 155 S. SEWARD STREET, JUNEAU, AK 99801
 PH 586-0715; FAX 586-4529
 EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 1/15/20

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): H. Erik PedersenMAILING ADDRESS: 1625 2nd Street
Douglas, AK 99824PHYSICAL RESIDENCE: "Same"TELEPHONE: (home) (907) 957-6848 (work) _____E-MAIL: surreyjak@outlook.com

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☐ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: _____☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 1625 2nd Street, Douglas, AK 99824☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☐ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

DOT & PF

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

Perseverance Theatre, Juneau Douglas Ice Association

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

Boating & Hiking

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I am a Professional Land Surveyor and have extensive experience in both using and developing land use zoning. I spent many years working around engineering and construction so I have good working knowledge of design standards and how they effect projects.

SIGNATURE:



Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: Jan 15th, 2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): Robert Sewell, RDMAILING ADDRESS: 903 5th Street
Douglas, AK 99824PHYSICAL RESIDENCE: (SAME AS ABOVE)TELEPHONE: (home) 723-0147 (work) 465-4065E-MAIL: ROBERT.SEWELL.AK@GMAIL.COM

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

- ☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: 903 5th Street, Douglas (HOME)
- ☒ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER:
Rent28 (Mother-In-Law Type of Apartment / part of House)
- ☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: Live at my Home (903 5th St.)
- ☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: (NO)
- ☐ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: Community Activities As Douglas Resident
- ☒ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: President, Douglas Island Neighbors Association

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT *yes*
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT: *Division of Public Health, AK DHSS
 350 Main St., Juneau, AK 99801*

LIST COMMUNITY ORGANIZATIONS YOU ARE A MEMBER OF:

Division of Public Health, AK DHSS
Douglas Island Neighbors Association
Healthy Alaskans Coalition

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

N/A

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

Frequent Hiking on Douglas Island, incl. South Douglas

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

N/A

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Yes, I am able to do so.

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Yes, certainly, as long as options are reasonable and acceptable.

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Yes, Always. I believe the government is best that listens, & there are many ways to do so.

Will you commit to develop a plan that will represent the entire planning area?

YES ☒ NO ☐

Yes, it needs to be holistic.

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

Yes, the main route for this is via the Douglas Island Neighbors Association

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

- I have a doctorate, and work in Public Health, and manage a large interagency effort, which has proven quite successful. Also I am glad to work in collaborative settings.*
I am a Resident and Homeowner. I have been in Alaska since 1985, and on Douglas since 1996.
I have served in an organizing capacity for Douglas Island Neighbors Association for eight years.

SIGNATURE: *John G. Seull, Jr.*

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
 COMMUNITY DEVELOPMENT DEPARTMENT
 155 S. SEWARD STREET, JUNEAU, AK 99801
 PH 586-0715; FAX 586-4529
 EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 1-15-20

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): Elizabeth SmithMAILING ADDRESS: 517 Saint Anns Ave
Douglas, AK
99824PHYSICAL RESIDENCE: SameTELEPHONE: (home) (907) 957-6914 (work) sameE-MAIL: Liz Johnston 27@gmail.comBASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.
STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: 517, 617, 619 Saint Anns☒ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER:
SEERF, LLC ? Liz Smith Law - have office downtown but most work
done at 517 Saint Anns. #1061730, #2090142☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 517 Saint Anns☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☒ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 802 3rd Street - part-time contract work as
an Administrative Law Judge, dog walk & run throughout
plan area
☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT: self-employed Attorney & Health Coach

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

Toastmasters, Aukean Triathlon Board, ski sale committee, chamber of commerce, Juneau Bar Association

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

Landlord (rent property), work from home much of the time, work part-time at 802 3rd street (state building in Douglas)

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

Dog walking, running, bike riding, hiking - our bike is largely on Douglas. Husband works full time at 802 Douglas

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

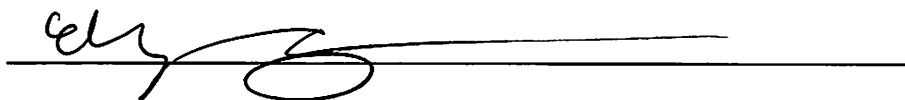
Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I live, work, and care about this area. I am very interested in community planning.

SIGNATURE:



Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 1/16/2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): LINDA SNOWMAILING ADDRESS: 900 1st STREET, UNIT 12
DOUGLAS, AK 99824PHYSICAL RESIDENCE: 900 1st STREET, ~~AK~~ UNIT 12 (DOCKSIDE CONDOS)
DOUGLAS, AK 99824TELEPHONE: (home) 780-6106 (work) 780-6106E-MAIL: ljsnow@ak.net

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: 900 1st STREET, UNIT 12 DOUGLAS☒ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER:
SOUTHEAST STRATEGIES, 900 1st STREET, UNIT 12, DOUGLAS AK BUS LIC: 264797☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 900 1st STREET, UNIT 12, DOUGLAS☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☒ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 900 1st STREET, UNIT 12, DOUGLAS
RECREATE - HIKE, ETC, ALLOVER THE PLAN AREA.
PERSEVERANCE THEATRE☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT: *SELF. CONSULTANT - ECONOMICS AND PLANNING
900 1ST STREET, UNIT 12, DOUGLAS*

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

VOLUNTEER FOR TREADWELL HISTORIC SOCIETY

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

SOUTHEAST STRATEGIES - CONSULTING FIRM

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

*HIKING/WALKING ALL OVER THE
PLAN AREA. PERSEVERANCE THEATRE, ISLAND PUB, ETC. TREE LIGHTING,
4TH OF JULY*

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

*DOUGLAS COMMUNITY. KEEPING IT THRIVING, FRIENDLY AND SAFE.
ILLUMINATING THE INTERESTING HISTORY.*

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

SEE ATTACHED.

SIGNATURE: *Linda J. Snow*

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

Addendum to Application for the South Douglas/West Juneau Area Plan Steering Committee

Contact Info: Linda J. Snow

900 1st Street, Unit 12 (Dockside Condos)

Douglas, AK 99824

Phone: 907-780-6106, E-mail: ljsnow@ak.net

Relevant Personal Qualifications:

- Lived in the Juneau area most of my life. I am a 4th generation Juneauite.
- Lived in South Douglas and West Juneau several times in my life. Most recently, I own and live in a condo at Dockside on 1st Street - 2007 to present.
- Interested in, and knowledgeable about the history of Douglas and Treadwell. My family lived and worked in Treadwell, and performed theatre in Douglas.
- Semi-retired, so have time and energy for this effort.
- Do my homework, pay attention, and carefully weigh my decisions.
- Passionate about the wellbeing of my community.
- Dependable.

Relevant Professional Experience:

- Over 30 years of experience as an economist and planner. Much of my work involves transportation, land use, and economic development planning, and feasibility analysis.
- Operate an economic and planning consulting firm (Southeast Strategies) – 1999 to present.
- Have drafted, reviewed, and suggested edits for sections of the CBJ Comprehensive Plan - 2008 (for Planning Commission) and 2012 (for Juneau Economic Development Council).
- Updated Juneau's Housing Needs Assessment for Juneau Economic Dev. Council - 2012.
- Worked half time as transportation planner for Douglas Indian Association - 4/16 to 9/16.

Relevant Volunteer Experience:

- Dockside Condo Association Board of Directors – 7/19 to present.
- City and Borough of Juneau Auke Bay Area Plan Steering Committee Member (Representing the Douglas Indian Association) – 2014/15.
- City and Borough of Juneau, Douglas Advisory Board - 03/11 to 03/14.
- Treadwell Historic Preservation and Restoration Society (Planner) - 09/12 to present
- City and Borough of Juneau Planning Commission - 10/05 to 12/08.
- Southeast Conference (Board of Directors – Transportation, Tourism, and Economic Development Committees) - 9/03 to 06/10
- Alaska Committee Board - 8/95 to 9/98
- City and Borough of Juneau, Fisheries Development Advisory Committee - 8/95 to 8/97.
- National Association of Business Economists, Portland, OR Chapter (Board Treasurer and Vice President) - 4/93 to 10/94.

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 2/2/2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): Joyce VickMAILING ADDRESS: 1214 1st
Douglas AK 99824PHYSICAL RESIDENCE: Same as aboveTELEPHONE: (home) 907.321.3820 (work) 907-465-5591E-MAIL: joycevick@yahoo.com

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: 1214 1st Street, Douglas☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER:
_____☐ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☐ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☒ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: 1) Douglas Advisory Board

(Continued on other side)

2) Douglas 4th of July Committee
3) CDJ Youth Board (services youth Borough-wide)MAIL AND/OR RETURN TO: CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

State of Alaska, Dept of Admin.

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

(on front page)
Douglas Advisory Board, Douglas 4th of July Committee,
Valley Toastmasters, Takut Toastmasters

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

Rentals (Residential)

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

Basketball & Football High School Scorekeeper

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

My son & his wife live in Juneau. My other son is considering moving back if he could find work in Douglas or Juneau.

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I like to see residents get involved in the planning for the future of Douglas Island.

SIGNATURE: _____

Joyce Viik

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 1-16-20

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): MURRAY WALSHMAILING ADDRESS: 2974 FOSTER AVEPHYSICAL RESIDENCE: SAMETELEPHONE: (home) 586-1106 (work) 723-8444E-MAIL: MURRAY@ACS ALASKA.NET

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: _____☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____☐ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☒ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

HOME

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

CHAMBER OF COMMERCE

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

OPERATE PART TIME CONSULTING
BIZ.

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

WALK/HIKE COMM. EVENTS

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

TRAFFIC

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

BUT NOT IN APRIL

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

SIGNATURE:



Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

SOUTH DOUGLAS-WEST JUNEAU STEERING COMMITTEE APPLICANTS – February 12, 2020

		BASIS FOR QUALIFICATION							OTHER INFORMATION				SELECTION
	Applicant	Property Owner within SD-WJ	Business Owner within SD-WJ	Tenant/Resident within SD-WJ	Youth Rep. (16 to 24)	Employee within SD-WJ	Other Community Representative	Community Organizations You Are a Member Of	Commercial/Business Interests You Have in the Area	Personal/Recreational Interests You Have in the Area	Are There Other Interests or Concerns you will be representing during this planning process?	Statements Supporting Application	Statement Supporting Selection
1	Carole Bookless	X		X		(Former employee at Gastineau/Sayeik School)		350 Juneau; Trail Mix; JEA; Nature Conservancy; Sierra Club		Trail walking, biking, beach walking, art and photography	School related issues; Disability issues; Senior issues; Youth and young adult	I am currently a Special Education teacher who taught at Gastineau for 5 ears. I have taught for 7 years at DHMS; both schools have youth and youth with disabilities from Douglas. My first career was an architect and I maintain my license in California. I have training and background in urban design. I also have 2 young adult children whose demographic I would like to represent. I am also an active senior with 2 new knees.	- Lives and owns property in the study area - Understands youth/young adult perspective - Understands school issues - Has architecture/design background
2	Matt Catterson	X				X (ADFG)		Douglas Community Garden		Trail running; hiking; boating; XC skiing and backcountry downhill skiing; gardening		I do planning and permitting work for ADFG, so I understand the importance of public process. I also worked for 2 years in economic development for the State which informs my understanding of community development and planning.	- Lives and works in the study area - Volunteers with the community garden - Has experience with public processes 2 years economic development experience
3	Frank Delaney			X		X (Managing Director, Perseverance Theatre)		Juneau Chamber of Commerce	Perseverance Theatre	Sandy Beach and trails		We (Perseverance) are very interested in this effort, particularly as we look at dealing with issues in our building over the next 5-10 years. I see this as a	- Lives and operates a business in the study area - Understands arts/culture/placemaking

SOUTH DOUGLAS-WEST JUNEAU STEERING COMMITTEE APPLICANTS – February 12, 2020

												complimentary effort.	
4	Rebecca Embler			X				Juneau Animal Shelter volunteer		Hiking trails; Sandy Beach; walkability; restaurants/cafes; community areas/events	Tourism impacts and opportunities	I moved to Juneau last May to work for the summer but fell in love with the town and everything the surrounding areas have to offer, so I plan to stay for many years to come. If appointed to the steering committee, I will offer to objective opinion of a newcomer, the passion of an outdoor and community enthusiast, and the dedication of a resident who has vested interest in our collective future.	- Lives in the study area - New to area; will bring a fresh perspective - Understands tourism opportunities/benefits/impacts - Will bring enthusiasm
5	Norton Gregory	X		X				Douglas Advisory Board; Douglas Neighborhood Association; Alaska Native Brotherhood	Residential and commercial development of the study area; Development of West Douglas; Douglas boat harbor	Sandy Beach; Treadwell Ditch Trail; Mt. Jumbo; Savikko Park; Treadwell Arena	My employer, Tlingit and Haida Regional Housing Authority (THRHA), owns 20 acres in the Emerald Subdivision.		- Lives and owns property in the study area - Member of Douglas Advisor Board and Alaska Native Brotherhood - Will bring a housing perspective through work with THRHA - Has experience representing a broad constituency as a past chair
6	Charles Kidd (moved to Anchorage)			X				Juneau Historic Resources Advisor Committee (HRAC); Friends of the Library		Regularly use the nearby trails and the Douglas Library		I have a long standing interest in planning and am already tuned into local planning matters as a member of HRAC. I think Douglas is a wonderful place to live and want to do everything I can to support the best interest of my neighbors.	
7	Arnold Liebelt	X		X				(Former member of Douglas Advisory Board and JD Ice Association)		Ice hockey; fishing and boating; running; hiking; family history	A long-term balanced approach	I have lived in Douglas for 30 years. My wife is 3 rd generation Douglas resident. I want to preserve and improve the quality of life and take a	- Lives and owns property in the study area - Long time Douglas resident - A long term approach is needed for a 20 year area plan - Experience with government functions through work in AK Legislature

SOUTH DOUGLAS-WEST JUNEAU STEERING COMMITTEE APPLICANTS – February 12, 2020

												balanced approach to issues.	
8	Shannon McLucas	X		X						The history and the trails of Douglas			
9	H. Erik Pederson (Planning Commission liaison)			X				Perseverance Theatre; Juneau Douglas Ice Association		Boating and hiking		I am a professional land surveyor with DOT&PF and have extensive experience in both applying and developing land use zoning. I spent many years working around engineering and construction so I have a good working knowledge of design standards and how they affect projects.	- Lives in the study area - Frequent user of Treadwell Arena and member of Juneau Do - Understands CBJ zoning and land use
10	Robert Sewell	X		X				Douglas Island Neighborhood Association; Healthy Alaskans Coalition		Frequent hiking in the study area		I have a doctorate and work in public health and manage a large inter-agency effort which has proven quite successful. I can and do work in collaborative settings. I am a resident and homeowner. I have been in Alaska since 1985 and on Douglas since 1996. I have served in an organizing capacity for Douglas Island Neighborhood Association for 8 years.	- Lives and owns property in the study area - Long time engaged member of the Douglas community - Has experience reaching consensus within a working group
11	Elizabeth Smith	X	X	X		X (self-employed at SCERF, LLC & Liz Smith Law)		Toastmasters; Aukeman Triathlon Board; Ski Sale Committee; Chamber of Commerce; Juneau Bar Association)	Landlord (rent property); work from home much of the time; husband also works in the study area	Work as an administrative law judge; dog walk and run throughout the study area; our life is largely on Douglas		I live, work and care about this area. I am very interested in community planning.	
12	Linda Snow	X	X	X		X (self-employed at Southeast Strategies)		Treadwell Historical Society	Southeast Strategies consulting firm	Hiking and walking all over the stud area; Perseverance Theatre, Island Pub; tree	The Douglas Community – keeping it thriving, friendly and safe. Illuminating	See attachment	- Resident, property owner and business owner in the study a - Member of the Treadwell Historical Society - Has transportation planning experience through past work w - Has economic development experience with Southeast Strat - Understands CBJ zoning and land use as a past member of CB

SOUTH DOUGLAS-WEST JUNEAU STEERING COMMITTEE APPLICANTS – February 12, 2020

										lighting; 4 th of July	the interesting history.		
13	Joyce Vick	X		X				Douglas Advisory Board; Douglas 4 th of July Committee; CBJ Youth Board; Toastmasters	Residential rentals	High school basketball and football score keeper	My son and his wife live in Juneau. My other son is considering moving back if he could find work in Douglas or Juneau.	I like to see residents get involved in the planning for the future of Douglas Island.	- Resident and property owner in the study area - Member of the 4th of July Committee and CBJ Youth Board
14	Murray Walsh*	X		X				Juneau Chamber of Commerce	Operate a part-time planning consulting business	Walking and hiking; community events	Traffic		
15	John King			X				Trail Mix		Sandy Beach; Savikko Park; Treadwell Ditch Trail; downtown Douglas businesses		I have lived in three different South Douglas/ West Juneau residences over the past 7 years and would bring to the committee the perspective of a young professional renter and homeowner. In my daily work with the Alaska Department of Natural Resources, I consult area plans created by my department and understand the importance of decision making at the time of the plan’s creation.	

* Applicant states they are not available in the month of April

STEERING COMMITTEE MEMBER JOB DESCRIPTION

Talented steering committees create remarkable communities. Your consideration to share your expertise and experience with the City & Borough Juneau is appreciated. As a steering committee member, you may look forward to the rich and challenging experience to strengthen the character, livability, and diversity of your community. Through your involvement, service, and fair approach, you will shape Juneau's future, and balance the public good with private rights and interests. This is your opportunity to serve the common good of all the residents of Juneau to create enduring neighborhoods and celebrate shared spaces.

ROLE OF THE STEERING COMMITTEE & ITS MEMBERS:

The primary responsibility of the steering committee is to serve as the voice of the public, and the conscience of the plan; and when necessary makes recommendations on zoning changes, design standards, and other items pertinent to the planning initiative. Additionally, the steering committee may provide guidance to other CBJ Boards and Commissions. An ideal steering committee member must have a willingness and dedication to commit both time and energy to the steering committee; have an interest in planning and development, civic engagement, and the protection of the environment; and possess a willingness to encourage and accept input from residents and those affected by the actions made by the steering committee.

Below are the types of exercises and tasks that you may expect to participate in, or review, as a steering committee member:

PARTICIPATE IN STEERING COMMITTEE MEETINGS

PARTICIPATE IN FORMING THE VISION FOR THE PLANNING INITIATIVE

PARTICIPATE IN COMMUNITY OUTREACH SESSIONS, SUCH AS:

- *Attend some, but not all, public participation sessions*
- *Attend some, but not all, public events related to the plan*

REVIEW ZONING REVISIONS AND MAKE RECOMMENDATIONS TO PLANNING COMMISSION, SUCH AS:

- *Design Standards*
 - Create walkable village-like neighborhoods while maintaining the neighborhood character
 - Streamline the permitting process for abutting property owners and applicants
- *Update Zoning*
 - Implement zoning that promotes and facilitates mixed use development

PARTICIPATE IN THE PREPARATION OF PLAN(S), SUCH AS:

- South Douglas-West Juneau Area Plan

STEERING COMMITTEE MEMBERSHIP:

Steering committees shall be made up of no less than 9 and no more than 15 members consisting of stakeholders from the affected planning area representing property owners, business owners, education, youth, and other relevant groups to the Planning Commission. No more than one Planning Commission member and one Assembly member shall hold a position on the steering committee.

Steering committee members are appointed by the Planning Commission and serve appointments for extent of the planning initiative (approximately 12 to 24 months). The steering committee members shall ensure and commit to the following:

- Reside or own property within the planning area, own a business or other community agency within the planning area, or spend a considerable amount of time in the study area through work or recreation;
- Volunteer their time and commit to attending meetings for the planning initiative;
- Commit to consider compromises that may assist in managing conflict and build consensus;

- Listen and consider testimony from the public and government agencies;
- Commit to develop a plan that represents the affected study area; and
- Commit to distribute accurate information to other community members and clarify misunderstandings or misperceptions.

Should any steering committee member fail to meet the commitments outlined above, or miss 50% of the steering committee meetings, or miss three meetings in a row, he/she may be removed by the Director.

POSITION: Member of the Steering Committee for a Planning Initiative

LENGTH OF TERM: 12-24 months approximately

TIME COMMITMENT: Varies per planning initiatives; typically no more than 1 meeting per 3 weeks

EXPECTED ATTENDANCE:

<u>FUNCTION</u>	<u>DATE</u>	<u>TIME</u>	<u>APPROXIMATE NUMBER OF HOURS PER MONTH</u>
Steering Committee Meetings	TBD by Staff & SC	TBD	1-3 Hours
Special Meetings	Variable	N/A	1 Hour
Prep Work, Site Visits, Special Presentations	Variable	N/A	2 Hours

"Make no little plans; they have no magic to stir men's blood and probably themselves will not be realized. Make big plans; aim high in hope and work, remembering that a noble, logical diagram once recorded will not die," -

Daniel H. Burnham.

Attachment C - Steering Committee Job Description

**PLANNING COMMISSION AGENDA
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Subcommittee Assignments

**PLANNING COMMISSION AGENDA
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Additional Materials for February 9, 2021 Planning Commission Meeting

ATTACHMENTS:

	Description	Upload Date	Type
▣	Additional Materials for February 9, 2021 Planning Commission Meeting	2/5/2021	Miscellaneous

Additional Materials

Regular Planning Commission Meeting

Virtual Meeting Only

7:00pm

Meeting Date: February 9, 2021

- 1. AME2019 0005: South Douglas West Juneau Area Plan Steering Committee Assignment**
 - a. Memo with attachments



(907) 586-0715
 CDD_Admin@juneau.org
 www.juneau.org/CDD
 155 S. Seward Street • Juneau, AK 99801

Date: February 4, 2021

TO: Michael LeVine, Chair
 Planning Commission

FROM: Allison Eddins, Planner II
 Community Development Department

CASE NO.: AME2019 0015

RE: *South Douglas-West Juneau Area Plan – New Steering Committee Member Recommendation*

At the February 25, 2020 Planning Commission Regular Meeting, the Commission appointed nine volunteers to serve on the *South Douglas-West Juneau Area Plan* Steering Committee. One of the volunteers, Norton Gregory, due to scheduling conflicts had to resign from the Steering Committee. Staff recommends that the Commission appoint Liz Smith to replace Mr. Gregory.

Ms. Smith attended all of the public meetings for the *South Douglas – West Juneau Area Plan*, and is one of the original 14 applicants who volunteered to serve. Ms. Smith lives, works, own rental property and owns a business in the study area, and is a member of the Juneau Bar Association. In her role as an Administrative Law Judge, Ms. Smith has experience dealing with complex issues. Ms. Smith also serves on the KTOO Board of Directors.

The Steering Committee member selection was based on a round table review of applicants by staff with a recommendation made to the Commission. Although Ms. Smith was not selected at that time, staff believes that she would make an excellent committee member and would serve the community well. The Steering Committee selection process is subjective and does not lend itself to an artificially objective selection regime. Staff welcomes amendments or suggestions by the Commission to the Steering Committee recommendation process.

All Steering Committee applications are attached, along with the original evaluation matrix. The applicants represent various interests – local residents, business owners, property owners, recreational users, and other community representatives – and contribute to an effective planning process, ensuring fairness and transparency.

Staff thanks all applicants for their interest in serving on the Steering Committee and hope that those not selected will continue to attend public planning meetings and events. Continued engagement in this planning process is critical to a successful plan and the future implementation.

Attachment A – Steering Committee Applications
Attachment B – Applicant Summary Matrix
Attachment C – Steering Committee Job Description

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 31 Jan 2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): Carole BooklessMAILING ADDRESS: P.O. Box 240444
Douglas, AK
99824PHYSICAL RESIDENCE: 306 E Street
Douglas, AK
99824 (no mail delivery)TELEPHONE: (home) (907) 500-9900 (work) _____E-MAIL: sealehuce-1@yahoo.com

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: 306 E St., Douglas☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 306 E Street☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☒ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 306 E Street☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:**LOCATION OF EMPLOYMENT:**

*Juneau School District, currently @ DHMS
 previously 5 years @ Gastineau/Sayeik School*

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

*350 Juneau off+on Trail Mix off+on
 JEA, Nature Conservancy member, Sierra Club member*

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:**LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:**

*Trail walking, biking, beach walking,
 art, photography*

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

*school related issues, disability issues,
 senior (age) issues, school age youth issues*

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I am currently a Special Education teacher who taught at Gastineau for 5 years. I have taught for 7 years @ DHMS. Both schools have youth + youth w/ disabilities from Douglas. My first career was as an architect + I maintain my license in California. I have training and background in Urban Design. I also have 2 young adult children who I would like to represent.

SIGNATURE: _____

I also am an active senior w/ 2 new friends.

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
 COMMUNITY DEVELOPMENT DEPARTMENT
 155 S. SEWARD STREET, JUNEAU, AK 99801
 PH 586-0715; FAX 586-4529
 EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: January 22, 2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): MATT CATTERSONMAILING ADDRESS: PO Box 240897
Douglas AK 99824PHYSICAL RESIDENCE: 319 B St. Douglas AK 99824TELEPHONE: (home) 315-790-2198 (work) _____E-MAIL: MATT CATTERSON@yahoo.com

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: 319 B. Street☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____☐ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☒ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: Work @ AAFG Douglas - 802 3rd St.☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: Recreate extensively on South Douglas

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

ADF&G Douglas office - 802 3rd St.

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

Douglas Community Garden

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

Trail Running / hiking, Boating, XC Skiing & backcountry skiing, snowball skiing, Gardening

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I do planning & permitting work for ADF&G, so I understand the importance of public process. I also worked for 2 years in Economic Development for the state of Alaska which informs my understanding of community development & planning.

SIGNATURE: _____

I thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 1/15/2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): FRANK DELANEYMAILING ADDRESS: 914 3RD ST.Douglas, AK
99804PHYSICAL RESIDENCE: SameTELEPHONE: (home) 9073602396 (work) 9073642421 x 213E-MAIL: frankd@ptalaska.org

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

- ☐ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: _____

- ☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____

- ☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 914 third st

- ☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____

- ☒ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 914 third st, Perseverance Theatre

- ☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT: *Perseverance Theatre, Managing Director*

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER: *We are member of Juneau Chamber of Commerce*

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA: *I frequent the beach, and trails*

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

Outside of my personal ones, and those of the Theatre, no.

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

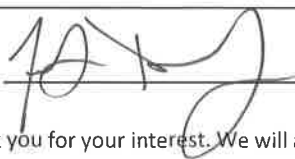
YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

We are very interested in this effort, particularly as we look at dealing with issues in our building over the next 5-10 years. I see this as a complimentary effort.

SIGNATURE: 

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: February 6, 2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): Rebecca EmblerMAILING ADDRESS: 2152 Lawson Creek Rd. Apt ADouglas, AK 99824PHYSICAL RESIDENCE: 2152 Lawson Creek Rd. Apt ADouglas, AK 99824TELEPHONE: (home) (575) 770-9997 (work) _____E-MAIL: rebecca.c.embler@gmail.com

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☐ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: _____☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 2152 Lawson Creek Rd. Apt A, Douglas, AK☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☐ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

Eaglecrest Ski Area
 Wings Airways (summer 2019)

LIST COMMUNITY ORGANIZATIONS YOU ARE A MEMBER OF:

Juneau Animal Shelter / Gastineau Humane Society Volunteer

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

Hiking Trails, Sandy Beach, Walkability, Restaurants/Cafes,
 Community areas/events

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

Impacts and opportunities re: tourism

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan that will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I moved to Juneau last May to work here for the summer, but fell in love with the town and everything the surrounding areas have to offer, so plan to stay for many years to come. If appointed to the Douglas/Juneau Steering committee, I will offer the objective perspective of a newcomer, the passion of an outdoor and community enthusiast, and the dedication of a resident who has vested interest in our collective future!

SIGNATURE:

Blair 2/6/2020

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
 COMMUNITY DEVELOPMENT DEPARTMENT
 155 S. SEWARD STREET, JUNEAU, AK 99801
 PH 586-0715; FAX 586-4529
 EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENT**South Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORM**

DATE: _____

*INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.***GENERAL INFORMATION:**

NAME (please print): _____

MAILING ADDRESS: _____

PHYSICAL RESIDENCE: _____

TELEPHONE: (home) _____ (work) _____

E-MAIL: _____

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

- ☐
- PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
-
- LIST PROPERTY ADDRESS: _____

- ☐
- BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
-
- LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER:
-
- _____

- ☐
- TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
-
- PHYSICAL ADDRESS: _____

- ☐
- YOUTH REPRESENTATIVE (16 TO 24 years old)
-
- PHYSICAL ADDRESS: _____

- ☐
- WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
-
- PHYSICAL ADDRESS: _____

- ☐
- OTHER COMMUNITY REPRESENTATIVE
-
- PLEASE SPECIFY: _____

(Continued on other side)

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☐ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

LIST COMMUNITY ORGANIZATIONS YOU ARE A MEMBER OF:

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☐ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☐ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☐ NO ☐

Will you commit to develop a plan that will represent the entire planning area?

YES ☐ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☐ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

SIGNATURE: _____

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 1-16-20

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): CHARLES KIDDMAILING ADDRESS: 911 3RD ST. APT. 4
DOUGLAS, AK 99824PHYSICAL RESIDENCE: SAMETELEPHONE: (home) 503-358-1354 (work) _____

E-MAIL: _____

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☐ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: _____☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: SAME☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☐ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

Attachment A - Steering Committee Applications
BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

Packet Page 133 of 156

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

SONOSKY, CHAMBERS, SACHSE, MILLER & MONKMAN - DOWNTOWN JUNEAU

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

JUNEAU HISTORIC RESOURCES ADVISORY COMMITTEE, FRIENDS OF THE LIBRARY

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

NONE

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

REGULARLY USE NEARBY TRAILS, LIBRARY

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

NO

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I HAVE A LONGSTANDING INTEREST IN PLANNING AND
AM ALREADY TUNED INTO LOCAL PLANNING MATTERS
AS A MEMBER OF HRAC. I THINK DOUGLAS IS A
WONDERFUL PLACE TO LIVE AND WANT TO DO EVERYTHING
I CAN TO SUPPORT THE BEST INTERESTS OF MY NEIGHBORS.

SIGNATURE: _____



Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: Feb 5, 2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): Arnold LiebeltMAILING ADDRESS: PO Box 240881
Douglas, AK 99824PHYSICAL RESIDENCE: 1301 5th St
Douglas, AK 99824TELEPHONE: (home) 321-3505 (work) 465-4767E-MAIL: asliebelt@me.com

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

- ☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: 1301 5th Street, Douglas
- ☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____
- ☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 1301 5th St Douglas
- ☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____
- ☐ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____
- ☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

State legislature — Juneau

LIST COMMUNITY ORGANIZATIONS YOU ARE A MEMBER OF:

Past member — Douglas Advisory Board, JD Ice Association

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

ice hockey, fishing — boating, running, hiking, family history

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

Long term, balanced approach.

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan that will represent the entire planning area?

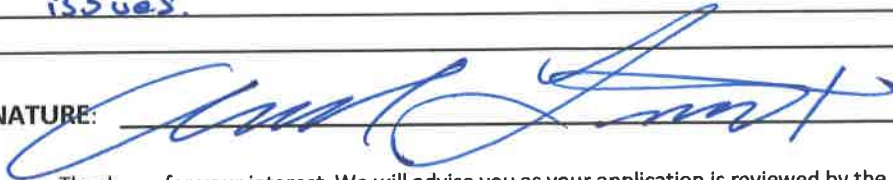
YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I lived in Douglas for 30 years. My wife is 3rd generation Douglas. Want to preserve and improve quality of life and take a balanced approach to issues.

SIGNATURE: 

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

Attachment A - Steering Committee Applications

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 2/4/2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): Shannon McLucasMAILING ADDRESS: 1520 3rd Street - Unit 8
Douglas, AK 99824PHYSICAL RESIDENCE: Same as AboveTELEPHONE: (home) 206-434-5452 (work) 907-523-7920E-MAIL: shannonmclucas@hotmail.com

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: Soon To Be: 1520 3rd Street Douglas☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER:
_____☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 1520 3rd Street Douglas☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☐ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

Attachment A - Steering Committee Applications

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT: Bobcat of Juneau

LIST COMMUNITY ORGANIZATIONS YOU ARE A MEMBER OF: None

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA: None

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA: The History and trails

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

Maintaining the beauty

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan that will represent the entire planning area?

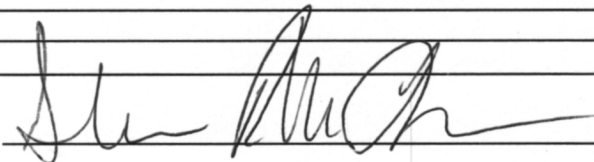
YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

SIGNATURE:



Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
 COMMUNITY DEVELOPMENT DEPARTMENT
 155 S. SEWARD STREET, JUNEAU, AK 99801
 PH 586-0715; FAX 586-4529
 EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 1/15/20

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): H. Erik PedersenMAILING ADDRESS: 1625 2nd Street
Douglas, AK 99824PHYSICAL RESIDENCE: "Same"TELEPHONE: (home) (907) 957-6848 (work) _____E-MAIL: surreyjak@outlook.com

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☐ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: _____☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 1625 2nd Street, Douglas, AK 99824☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☐ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

DOT & PF

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

Perseverance Theatre, Juneau Douglas Ice Association

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

Boating & Hiking

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I am a Professional Land Surveyor and have extensive experience in both using and developing land use zoning. I spent many years working around engineering and construction so I have good working knowledge of design standards and how they effect projects.

SIGNATURE: 

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: Jan 15th, 2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): Robert Sewell, RDMAILING ADDRESS: 903 5th Street
Douglas, AK 99824PHYSICAL RESIDENCE: (SAME AS ABOVE)TELEPHONE: (home) 723-0147 (work) 465-4065E-MAIL: ROBERT.SEWELL.AK@GMAIL.COM

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

- ☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: 903 5th Street, Douglas (HOME)
- ☒ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER:
Rent28 (Mother-In-Law Type of Apartment / part of House)
- ☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: Live at my Home (903 5th St.)
- ☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: (NO)
- ☐ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: Community Activities As Douglas Resident
- ☒ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: President, Douglas Island Neighbors Association

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT *yes*
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT: *Division of Public Health, AK DHSS
 350 Main St., Juneau, AK 99801*

LIST COMMUNITY ORGANIZATIONS YOU ARE A MEMBER OF:

*Division of Public Health, AK DHSS
 Douglas Island Neighbors Association
 Healthy Alaskans Coalition*

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

N/A

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

Frequent Hiking on Douglas Island, incl. South Douglas

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

N/A

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Yes, I am able to do so.

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Yes, certainly, as long as options are reasonable and acceptable.

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Yes, Always. I believe the government is best that listens, & there are many ways to do so.

Will you commit to develop a plan that will represent the entire planning area?

YES ☒ NO ☐

Yes, it needs to be holistic.

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

Yes, the main route for this is via the Douglas Island Neighbors Association

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

*I have a doctorate, and work in Public Health, and manage a large interagency effort, which has proven quite successful. Also I am a resident and homeowner. I have been in Alaska since 1985, and on Douglas since 1996.
 I am a resident and homeowner. I have been in Alaska since 1985, and on Douglas since 1996.
 I have served in an organizing capacity for Douglas Island Neighbors Association for eight years.*

SIGNATURE: *John G. Seidl, Jr.*

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
 COMMUNITY DEVELOPMENT DEPARTMENT
 155 S. SEWARD STREET, JUNEAU, AK 99801
 PH 586-0715; FAX 586-4529
 EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 1-15-20

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): Elizabeth SmithMAILING ADDRESS: 517 Saint Anns Ave
Douglas, AK
99824PHYSICAL RESIDENCE: SameTELEPHONE: (home) (907) 957-6914 (work) sameE-MAIL: Liz Johnston 27@gmail.comBASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.
STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: 517, 617, 619 Saint Anns☒ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER:
SEERF, LLC & LIZ Smith Law - have office downtown but most work
done at 517 Saint Anns. #1061730, #2090142☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 517 Saint Anns☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☒ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 802 3rd Street - part-time contract work as
an Administrative Law Judge, dog walk & run throughout
plan area
☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

Attachment A - Steering Committee Applications
BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

Packet Page 143 of 156

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT: self-employed Attorney & Health Coach

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

Toastmasters, Aukean Triathlon Board, ski sale committee, chamber of commerce, Juneau Bar Association

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

Landlord (rent property), work from home much of the time, work part-time at 802 3rd street (state building in Douglas)

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

Dog walking, running, bike riding, hiking - Husband works full time at 802 Douglas
our bike is largely on Douglas.

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

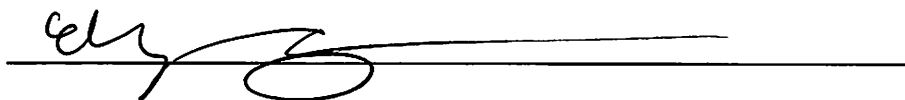
Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I live, work, and care about this area. I am very interested in community planning.

SIGNATURE:



Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 1/16/2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): LINDA SNOWMAILING ADDRESS: 900 1st STREET, UNIT 12
DOUGLAS, AK 99824PHYSICAL RESIDENCE: 900 1st STREET, ~~AK~~ UNIT 12 (DOCKSIDE CONDOS)
DOUGLAS, AK 99824TELEPHONE: (home) 780-6106 (work) 780-6106E-MAIL: ljsnow@ak.net

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: 900 1st STREET, UNIT 12 DOUGLAS☒ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER:
SOUTHEAST STRATEGIES, 900 1st STREET, UNIT 12, DOUGLAS AK BUS LIC: 264797☒ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 900 1st STREET, UNIT 12, DOUGLAS☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☒ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: 900 1st STREET, UNIT 12, DOUGLAS
RECREATE - HIKE, ETC, ALL OVER THE PLAN AREA.
PERSEVERANCE THEATRE☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT: SELF. CONSULTANT - ECONOMICS AND PLANNING
900 1ST STREET, UNIT 12, DOUGLAS

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

VOLUNTEER FOR TREADWELL HISTORIC SOCIETY

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

SOUTHEAST STRATEGIES - CONSULTING FIRM

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

HIKING/WALKING ALL OVER THE
PLAN AREA. PERSEVERANCE THEATRE, ISLAND PUB, ETC. TREE LIGHTING,
4TH OF JULY

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

DOUGLAS COMMUNITY. KEEPING IT THRIVING, FRIENDLY AND SAFE.
ILLUMINATING THE INTERESTING HISTORY.

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

SEE ATTACHED.

SIGNATURE:

Linda J. Snow

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

Addendum to Application for the South Douglas/West Juneau Area Plan Steering Committee

Contact Info: Linda J. Snow

900 1st Street, Unit 12 (Dockside Condos)

Douglas, AK 99824

Phone: 907-780-6106, E-mail: ljsnow@ak.net

Relevant Personal Qualifications:

- Lived in the Juneau area most of my life. I am a 4th generation Juneauite.
- Lived in South Douglas and West Juneau several times in my life. Most recently, I own and live in a condo at Dockside on 1st Street - 2007 to present.
- Interested in, and knowledgeable about the history of Douglas and Treadwell. My family lived and worked in Treadwell, and performed theatre in Douglas.
- Semi-retired, so have time and energy for this effort.
- Do my homework, pay attention, and carefully weigh my decisions.
- Passionate about the wellbeing of my community.
- Dependable.

Relevant Professional Experience:

- Over 30 years of experience as an economist and planner. Much of my work involves transportation, land use, and economic development planning, and feasibility analysis.
- Operate an economic and planning consulting firm (Southeast Strategies) – 1999 to present.
- Have drafted, reviewed, and suggested edits for sections of the CBJ Comprehensive Plan - 2008 (for Planning Commission) and 2012 (for Juneau Economic Development Council).
- Updated Juneau's Housing Needs Assessment for Juneau Economic Dev. Council - 2012.
- Worked half time as transportation planner for Douglas Indian Association - 4/16 to 9/16.

Relevant Volunteer Experience:

- Dockside Condo Association Board of Directors – 7/19 to present.
- City and Borough of Juneau Auke Bay Area Plan Steering Committee Member (Representing the Douglas Indian Association) – 2014/15.
- City and Borough of Juneau, Douglas Advisory Board - 03/11 to 03/14.
- Treadwell Historic Preservation and Restoration Society (Planner) - 09/12 to present
- City and Borough of Juneau Planning Commission - 10/05 to 12/08.
- Southeast Conference (Board of Directors – Transportation, Tourism, and Economic Development Committees) - 9/03 to 06/10
- Alaska Committee Board - 8/95 to 9/98
- City and Borough of Juneau, Fisheries Development Advisory Committee - 8/95 to 8/97.
- National Association of Business Economists, Portland, OR Chapter (Board Treasurer and Vice President) - 4/93 to 10/94.

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 2/2/2020

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): Joyce VickMAILING ADDRESS: 1214 1st
Douglas AK 99824PHYSICAL RESIDENCE: Same as aboveTELEPHONE: (home) 907.321.3820 (work) 907-465-5591E-MAIL: joycevick@yahoo.com

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: 1214 1st Street, Douglas☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER:☐ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS:☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS:☐ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS:☒ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: 1) Douglas Advisory Board

(Continued on other side)

2) Douglas 4th of July Committee
3) CDJ Youth Board (services youth Borough-wide)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

State of Alaska, Dept of Admin.

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

(on front page)
Douglas Advisory Board, Douglas 4th of July Committee,
Valley Toastmasters, Takut Toastmasters

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

Rentals (Residential)

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

Basketball & Football High School Scorekeeper

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

My son & his wife live in Juneau. My other son is considering moving back if he could find work in Douglas or Juneau.

COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

I like to see residents get involved in the planning for the future of Douglas Island.

SIGNATURE:

Joyce Viik

Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

CITY AND BOROUGH OF JUNEAU
PLANNING DEPARTMENTSouth Douglas-West Juneau Area Plan
STEERING COMMITTEE
APPLICATION FORMDATE: 1-16-20

INFORMATION PROVIDED ON THIS FORM WILL BECOME PART OF THE PUBLIC RECORD.

GENERAL INFORMATION:

NAME (please print): MURRAY WALSHMAILING ADDRESS: 2974 FOSTER AVEPHYSICAL RESIDENCE: SAMETELEPHONE: (home) 586-1106 (work) 723-8444E-MAIL: MURRAY@ACS ALASKA.NET

BASIS FOR QUALIFICATION. PLEASE CHECK ALL THAT APPLY.

STEERING COMMITTEE WILL CONSIST OF COMMUNITY REPRESENTATIVES.

☒ PROPERTY OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST PROPERTY ADDRESS: _____☐ BUSINESS OWNER WITHIN SOUTH DOUGLAS-WEST JUNEAU
LIST BUSINESS NAME, ADDRESS, AND LICENSE NUMBER: _____☐ TENANT/RESIDENT WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ YOUTH REPRESENTATIVE (16 TO 24 years old)
PHYSICAL ADDRESS: _____☒ WORK/RECREATE WITHIN SOUTH DOUGLAS-WEST JUNEAU
PHYSICAL ADDRESS: _____☐ OTHER COMMUNITY REPRESENTATIVE
PLEASE SPECIFY: _____

(Continued on other side)

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

BACKGROUND INFORMATION. PLEASE CHECK ALL THAT APPLY.

- ☒ YEAR-ROUND RESIDENT
☐ SEASONAL RESIDENT
☐ NON-RESIDENT

OTHER INFORMATION:

LOCATION OF EMPLOYMENT:

HOME

LIST COMMUNITY ORGANIZATIONS OF WHICH YOU ARE A MEMBER:

CHAMBER OF COMMERCE

LIST COMMERCIAL/BUSINESS INTERESTS YOU HAVE IN THE AREA:

OPERATE PART TIME CONSULTING BIZ.

LIST PERSONAL/RECREATIONAL INTERESTS YOU HAVE IN THE AREA:

WACK/HIKE COMM. EVENTS

ARE THERE OTHER INTERESTS OR CONCERNS YOU WILL BE REPRESENTING DURING THIS PLANNING PROCESS?

*TRAFFIC***COMMITMENT TO COMMUNITY. PLEASE CHECK YES OR NO.**

Will you make the voluntary commitment of time to be available for ALL steering committee meetings during the planning effort?

YES ☒ NO ☐*BUT NOT IN APRIL*

Will you consider compromises that help to manage conflict between competing interests in the community?

YES ☒ NO ☐

Will you listen to/consider testimony from the public and other government agencies as it affects this plan?

YES ☒ NO ☐

Will you commit to develop a plan which will represent the entire planning area?

YES ☒ NO ☐

Will you commit to distribute accurate information to other community members and clarify misunderstandings?

YES ☒ NO ☐

PLEASE MAKE ANY OTHER STATEMENTS SUPPORTING YOUR APPOINTMENT.

SIGNATURE:



Thank you for your interest. We will advise you as your application is reviewed by the Planning Commission.

MAIL AND/OR RETURN TO:

CITY AND BOROUGH OF JUNEAU
COMMUNITY DEVELOPMENT DEPARTMENT
155 S. SEWARD STREET, JUNEAU, AK 99801
PH 586-0715; FAX 586-4529
EMAIL: ALLISON.EDDINS@JUNEAU.ORG

SOUTH DOUGLAS-WEST JUNEAU STEERING COMMITTEE APPLICANTS – February 12, 2020

		BASIS FOR QUALIFICATION							OTHER INFORMATION				SELECTION
	Applicant	Property Owner within SD-WJ	Business Owner within SD-WJ	Tenant/Resident within SD-WJ	Youth Rep. (16 to 24)	Employee within SD-WJ	Other Community Representative	Community Organizations You Are a Member Of	Commercial/Business Interests You Have in the Area	Personal/Recreational Interests You Have in the Area	Are There Other Interests or Concerns you will be representing during this planning process?	Statements Supporting Application	Statement Supporting Selection
1	Carole Bookless	X		X		(Former employee at Gastineau/Sayeik School)		350 Juneau; Trail Mix; JEA; Nature Conservancy; Sierra Club		Trail walking, biking, beach walking, art and photography	School related issues; Disability issues; Senior issues; Youth and young adult	I am currently a Special Education teacher who taught at Gastineau for 5 ears. I have taught for 7 years at DHMS; both schools have youth and youth with disabilities from Douglas. My first career was an architect and I maintain my license in California. I have training and background in urban design. I also have 2 young adult children whose demographic I would like to represent. I am also an active senior with 2 new knees.	- Lives and owns property in the study area - Understands youth/young adult perspective - Understands school issues - Has architecture/design background
2	Matt Catterson	X				X (ADFG)		Douglas Community Garden		Trail running; hiking; boating; XC skiing and backcountry downhill skiing; gardening		I do planning and permitting work for ADFG, so I understand the importance of public process. I also worked for 2 years in economic development for the State which informs my understanding of community development and planning.	- Lives and works in the study area - Volunteers with the community garden - Has experience with public processes 2 years economic development experience
3	Frank Delaney			X		X (Managing Director, Perseverance Theatre)		Juneau Chamber of Commerce	Perseverance Theatre	Sandy Beach and trails		We (Perseverance) are very interested in this effort, particularly as we look at dealing with issues in our building over the next 5-10 years. I see this as a	- Lives and operates a business in the study area - Understands arts/culture/placemaking

SOUTH DOUGLAS-WEST JUNEAU STEERING COMMITTEE APPLICANTS – February 12, 2020

												complimentary effort.	
4	Rebecca Embler			X				Juneau Animal Shelter volunteer		Hiking trails; Sandy Beach; walkability; restaurants/cafes; community areas/events	Tourism impacts and opportunities	I moved to Juneau last May to work for the summer but fell in love with the town and everything the surrounding areas have to offer, so I plan to stay for many years to come. If appointed to the steering committee, I will offer to objective opinion of a newcomer, the passion of an outdoor and community enthusiast, and the dedication of a resident who has vested interest in our collective future.	- Lives in the study area - New to area; will bring a fresh perspective - Understands tourism opportunities/benefits/impacts - Will bring enthusiasm
5	Norton Gregory	X		X				Douglas Advisory Board; Douglas Neighborhood Association; Alaska Native Brotherhood	Residential and commercial development of the study area; Development of West Douglas; Douglas boat harbor	Sandy Beach; Treadwell Ditch Trail; Mt. Jumbo; Savikko Park; Treadwell Arena	My employer, Tlingit and Haida Regional Housing Authority (THRHA), owns 20 acres in the Emerald Subdivision.		- Lives and owns property in the study area - Member of Douglas Advisor Board and Alaska Native Brotherhood - Will bring a housing perspective through work with THRHA - Has experience representing a broad constituency as a past chair
6	Charles Kidd (moved to Anchorage)			X				Juneau Historic Resources Advisor Committee (HRAC); Friends of the Library		Regularly use the nearby trails and the Douglas Library		I have a long standing interest in planning and am already tuned into local planning matters as a member of HRAC. I think Douglas is a wonderful place to live and want to do everything I can to support the best interest of my neighbors.	
7	Arnold Liebelt	X		X				(Former member of Douglas Advisory Board and JD Ice Association)		Ice hockey; fishing and boating; running; hiking; family history	A long-term balanced approach	I have lived in Douglas for 30 years. My wife is 3 rd generation Douglas resident. I want to preserve and improve the quality of life and take a	- Lives and owns property in the study area - Long time Douglas resident - A long term approach is needed for a 20 year area plan - Experience with government functions through work in AK Legislature

SOUTH DOUGLAS-WEST JUNEAU STEERING COMMITTEE APPLICANTS – February 12, 2020

												balanced approach to issues.	
8	Shannon McLucas	X		X						The history and the trails of Douglas			
9	H. Erik Pederson (Planning Commission liaison)			X				Perseverance Theatre; Juneau Douglas Ice Association		Boating and hiking		I am a professional land surveyor with DOT&PF and have extensive experience in both applying and developing land use zoning. I spent many years working around engineering and construction so I have a good working knowledge of design standards and how they affect projects.	- Lives in the study area - Frequent user of Treadwell Arena and member of Juneau Do - Understands CBJ zoning and land use
10	Robert Sewell	X		X				Douglas Island Neighborhood Association; Healthy Alaskans Coalition		Frequent hiking in the study area		I have a doctorate and work in public health and manage a large inter-agency effort which has proven quite successful. I can and do work in collaborative settings. I am a resident and homeowner. I have been in Alaska since 1985 and on Douglas since 1996. I have served in an organizing capacity for Douglas Island Neighborhood Association for 8 years.	- Lives and owns property in the study area - Long time engaged member of the Douglas community - Has experience reaching consensus within a working group
11	Elizabeth Smith	X	X	X		X (self-employed at SCERF, LLC & Liz Smith Law)		Toastmasters; Aukeman Triathlon Board; Ski Sale Committee; Chamber of Commerce; Juneau Bar Association)	Landlord (rent property); work from home much of the time; husband also works in the study area	Work as an administrative law judge; dog walk and run throughout the study area; our life is largely on Douglas		I live, work and care about this area. I am very interested in community planning.	
12	Linda Snow	X	X	X		X (self-employed at Southeast Strategies)		Treadwell Historical Society	Southeast Strategies consulting firm	Hiking and walking all over the stud area; Perseverance Theatre, Island Pub; tree	The Douglas Community – keeping it thriving, friendly and safe. Illuminating	See attachment	- Resident, property owner and business owner in the study a - Member of the Treadwell Historical Society - Has transportation planning experience through past work w - Has economic development experience with Southeast Strat - Understands CBJ zoning and land use as a past member of CB

SOUTH DOUGLAS-WEST JUNEAU STEERING COMMITTEE APPLICANTS – February 12, 2020

										lighting; 4 th of July	the interesting history.		
13	Joyce Vick	X		X				Douglas Advisory Board; Douglas 4 th of July Committee; CBJ Youth Board; Toastmasters	Residential rentals	High school basketball and football score keeper	My son and his wife live in Juneau. My other son is considering moving back if he could find work in Douglas or Juneau.	I like to see residents get involved in the planning for the future of Douglas Island.	- Resident and property owner in the study area - Member of the 4th of July Committee and CBJ Youth Board
14	Murray Walsh*	X		X				Juneau Chamber of Commerce	Operate a part-time planning consulting business	Walking and hiking; community events	Traffic		
15	John King			X				Trail Mix		Sandy Beach; Savikko Park; Treadwell Ditch Trail; downtown Douglas businesses		I have lived in three different South Douglas/ West Juneau residences over the past 7 years and would bring to the committee the perspective of a young professional renter and homeowner. In my daily work with the Alaska Department of Natural Resources, I consult area plans created by my department and understand the importance of decision making at the time of the plan’s creation.	

* Applicant states they are not available in the month of April

STEERING COMMITTEE MEMBER JOB DESCRIPTION

Talented steering committees create remarkable communities. Your consideration to share your expertise and experience with the City & Borough Juneau is appreciated. As a steering committee member, you may look forward to the rich and challenging experience to strengthen the character, livability, and diversity of your community. Through your involvement, service, and fair approach, you will shape Juneau's future, and balance the public good with private rights and interests. This is your opportunity to serve the common good of all the residents of Juneau to create enduring neighborhoods and celebrate shared spaces.

ROLE OF THE STEERING COMMITTEE & ITS MEMBERS:

The primary responsibility of the steering committee is to serve as the voice of the public, and the conscience of the plan; and when necessary makes recommendations on zoning changes, design standards, and other items pertinent to the planning initiative. Additionally, the steering committee may provide guidance to other CBJ Boards and Commissions. An ideal steering committee member must have a willingness and dedication to commit both time and energy to the steering committee; have an interest in planning and development, civic engagement, and the protection of the environment; and possess a willingness to encourage and accept input from residents and those affected by the actions made by the steering committee.

Below are the types of exercises and tasks that you may expect to participate in, or review, as a steering committee member:

PARTICIPATE IN STEERING COMMITTEE MEETINGS

PARTICIPATE IN FORMING THE VISION FOR THE PLANNING INITIATIVE

PARTICIPATE IN COMMUNITY OUTREACH SESSIONS, SUCH AS:

- *Attend some, but not all, public participation sessions*
- *Attend some, but not all, public events related to the plan*

REVIEW ZONING REVISIONS AND MAKE RECOMMENDATIONS TO PLANNING COMMISSION, SUCH AS:

- *Design Standards*
 - Create walkable village-like neighborhoods while maintaining the neighborhood character
 - Streamline the permitting process for abutting property owners and applicants
- *Update Zoning*
 - Implement zoning that promotes and facilitates mixed use development

PARTICIPATE IN THE PREPARATION OF PLAN(S), SUCH AS:

- South Douglas-West Juneau Area Plan

STEERING COMMITTEE MEMBERSHIP:

Steering committees shall be made up of no less than 9 and no more than 15 members consisting of stakeholders from the affected planning area representing property owners, business owners, education, youth, and other relevant groups to the Planning Commission. No more than one Planning Commission member and one Assembly member shall hold a position on the steering committee.

Steering committee members are appointed by the Planning Commission and serve appointments for extent of the planning initiative (approximately 12 to 24 months). The steering committee members shall ensure and commit to the following:

- Reside or own property within the planning area, own a business or other community agency within the planning area, or spend a considerable amount of time in the study area through work or recreation;
- Volunteer their time and commit to attending meetings for the planning initiative;
- Commit to consider compromises that may assist in managing conflict and build consensus;

- Listen and consider testimony from the public and government agencies;
- Commit to develop a plan that represents the affected study area; and
- Commit to distribute accurate information to other community members and clarify misunderstandings or misperceptions.

Should any steering committee member fail to meet the commitments outlined above, or miss 50% of the steering committee meetings, or miss three meetings in a row, he/she may be removed by the Director.

POSITION: Member of the Steering Committee for a Planning Initiative

LENGTH OF TERM: 12-24 months approximately

TIME COMMITMENT: Varies per planning initiatives; typically no more than 1 meeting per 3 weeks

EXPECTED ATTENDANCE:

<u>FUNCTION</u>	<u>DATE</u>	<u>TIME</u>	<u>APPROXIMATE NUMBER OF HOURS PER MONTH</u>
Steering Committee Meetings	TBD by Staff & SC	TBD	1-3 Hours
Special Meetings	Variable	N/A	1 Hour
Prep Work, Site Visits, Special Presentations	Variable	N/A	2 Hours

"Make no little plans; they have no magic to stir men's blood and probably themselves will not be realized. Make big plans; aim high in hope and work, remembering that a noble, logical diagram once recorded will not die," -

Daniel H. Burnham.

Attachment C - Steering Committee Job Description