

**FINAL MINUTES**  
**JUNEAU LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**  
**Wednesday, October 10, 2012 - 12:00 P.M.**  
**Bartlett Regional Hospital**  
Administrative Building – Classroom 204 A/B  
(Questions Call – 586-0371)

**I. CALL TO ORDER**

Call to Order: Co-Chairman Ed Williams

Roll Call: By Michelle Brown

Quorum Established

**LEPC Members Present:** Michelle Brown, David Campbell, Nathan Young, Destiny Sargeant, Mike Lopez, Bill Legere, Joel Curtis, Roger Rettig, Brad Kiefer, Ed Williams

**Others Present:** Daniel Brady, Pam Watts, Marc Cheatham, Pamela Mueller-Guy, Robin Brenner (Interpreter)

**II. AGENDA CHANGES**

**III. APPROVAL OF MINUTES**

September 12, 2012 Minute approval moved to the November meeting

**IV. PUBLIC PARTICIPATION - Non-Agenda Items (10 Minutes)**

**V. REPORTS**

**A. Manager's Designee Report by Michelle Brown, CBJ Emergency Programs**

Michelle updated the group on Grant Activity, CERT Activity, Avalanche Training, procurements.

**B. Emergency Preparedness Conference Update by Michelle Brown/Mike Lopez**

Mike and Michelle told the group about the past conference and LEPCA meeting. They both learned a lot about preparedness from the presentations about the Joplin Tornado. Michelle told the group that she had asked the State to send the Juneau LEPC information on lessons learned from the recent wind and rain events in Anchorage. Mike said that he and Rose appreciated the Healthcare focus this year and felt they received excellent information and training. Michelle told the group about the LEPCA Bags of Love presentation by Dorothy Taylor from Valdez. Michelle forwarded the information to LOVE Inc for consideration of starting this program. Michelle took Ruth Danner's suggestion of making the HS & EP 7 Day Survival Kit in a peel and stick format that could be stuck on an individual's calendar and removed when completed. They liked the idea and will look into implementing it. Michelle enjoyed the Effective Communication G-242.a training and the importance of building community coalitions and Disasters & Disabilities special needs presentations.

**C. Mass Casualty/Care Tabletop Exercise with IPC Oct 3 at Bi-Annual Conference  
For Sept 2013 Gustavus event**

Advised of a change of date for the SEAK MMRS Planning Meeting/Exercise in Gustavus to Sept. 3-7, 2013.

**D. Red Cross update by Michelle Brown**

Introduced Roger Rettig as the new Red Cross representative for the Juneau LEPC. He will give future Red Cross reports.

**E. CERT Update-Jeremy Johnson**

Jeremy invited the group to participate in the CERT Training that would begin that night and continue through the month of October to get additional folks trained and certified into our Juneau CERT.

**VI. NEW BUSINESS**

**A.** Welcome Roger Rettig to the Red Cross Seat and Paul Nowlin to the HAZMAT Transporter Seat.

**B.** Introduce Paul Nowlin, with Petro Marine who applied for the HAZMAT Transporter Seat and would be confirmed next Monday through the Assembly.

**C. LEPC Meeting Date Change Discussion**

Brad Kiefer asked the Committee to consider permanently changing the date of the LEPC Meeting to Tuesday or Thursday. The Committee held an open discussion and determined it would not be in the best interest of the LEPC or community participants to change the date.

**VII. UNFINISHED BUSINESS**

**A. September – Emergency Preparedness Month Discussion**

Daniel Brady and Mike Lopez were thanked for setting up, weekend manning, and taking down the Nugget Mall display and information table for preparedness month.

**B. LEPC Vacant Seats**

**1. HAZMAT Transporter Alternate Seat – Discussion**

Marc Cheatham of the Juneau Airport is planning to attend as many meetings as he can, but during the Airport renovation he cannot be depended upon for a permanent seat. The group will reach out to AMHS and others to get this seat filled.

**VIII. ACTION ITEMS**

**IX. INFORMATION ITEMS**

**A. CERT Certification Training- See Handout**

**B. ICS 300 & 400- Oct. 22-Oct. 26 Hosted by Coastguard**

**C. MMRS Gustavus Exercise – Sept 3-7, 2013**

**D. CISM Training – November 8-10, 2012 MMRS Grant Activity**

The group was provided a handout and invited to attend the upcoming CISM Training in Juneau.

**E. Great American Shake-Up-Oct 18<sup>th</sup>-**

Test Communities on their preparedness. Several groups represented within the Juneau LEPC participated in this event.

**X. NEXT MEETING:**

Wednesday, November 14, 2012 – 12:00 pm

*\*Regular Meetings are held on the 2<sup>nd</sup> Wednesday of each month*

**XI. ADJOURNMENT**