FINAL MINUTES
JUNEAU LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
Wednesday, April 10, 2013 - 12:00 P.M.
Bartlett Regional Hospital
Administrative Building – Classroom A
(Questions Call – 796-6077)

I. CALL TO ORDER

Chairman Dan Garcia called the meeting to order at 12:10 P.M.
Role Call: By Recorder/Chairman

Members Present:
Michelle Brown, Ed Mercer, Nathan Young, Destiny Sargeant, Mike Lopez, Rose Lawhorne, Scott Novak, Dan Garcia, Matt Musselwhite, Ed Williams, Paul Nowlin.

Members Absent:
Tom Mattice, Jesse Kiehl, David Campbell, Rich Etheridge, Allison Brehmer, Mikko Wilson, Roger Rettig, Brad Kiefer, Joel Curtis

Others Present:
Dan Brady, Darren Snyder, Laura Lucas (SAIL), Cheryl Putnam, Pamela Mueller-Guy (SAIL), Robin Brenner, Jeremy Johnson

II. AGENDA CHANGES

Hearing no objections, the agenda was approved as an OPEN AGENDA to add items as necessary.

III. APPROVAL OF MINUTES

Juneau LEPC – March 13, 2013
Hearing no objections the minutes were approved as presented.

IV. PUBLIC PARTICIPATION - Non-Agenda Items (10 Minutes)

None

V. REPORTS

A. Emergency Programs Manager's Report

Tom Mattice was not present, so Michelle Brown gave the report. She provided a written Managers Report and Juneau Preparedness Expo printed materials. She told the group that Tom would speak about CAP at the next meeting. Brown told the group about the Preparedness Expo in September. She also advised the group that the State confirmed that CERT Trainers are not required to be trained through the CERT Train the Trainer (TTT) program, if they have equal or more advanced training that is relative to the program they can do Certification training for individuals that want to participate in the CERT program. She asked the LEPC Committee to take some Juneau Preparedness Expo Posters and post them around town and to reach out to encourage participation of those individuals or organizations; each member personally knew which could play a role in the Expo to motivate the community in some area of preparedness.

B. Elected Official Report

Not present.

C. Red Cross Report

Roger Rettig was absent because he was participating in an EOC training. Scott Novak gave the Red Cross report. He told the group that there was important TTT Red Cross training coming up in both April and May. He encouraged those interested personally or as a Red Cross Volunteer to get involved.

D. CERT Report

CERT is adjusting the Fall Schedule for Certification training. They continue to hold monthly meetings on the 2nd Tuesday of each month. These meetings are a combination of CERT business and supplemental training; business begins at 6 p.m., and the training starts at 6:30 and runs to 8 p.m. There were 18 graduates in the last Certification training. The group was also asked to please sign up for the Preparedness Expo in September.

E. Media Report by Bill Legere

Not present

F. OTHER Reports

Food Preparedness Report by Darren Snyder. Darren presented a project he is beginning to develope for a pilot project named the Alaskan Community Emergency Food Cache System (ACEFCS). This plan is to build an infrastructure to deal with a potential future disruption in the food supply line to Juneau and take what is learned from this project and do the same thing throughout Alaska. The basic idea is to get food service businesses to participate in the caching; including suppliers, transporters, and retailers. The cache would be made up of the items that were already coming in on a regular basis. The idea is that extra of said items would be purchased and stored in bulk to help in case of an emergency. As the items were sold to retailers, or end users, the surplus would be replenished. This is the initial unveiling of the plan to external parties and is still in the research and planning phase. He asked the LEPC group to talk to organizations associated in any way with this issue and to ask them to contact him for more information on how they can help with this project. To volunteer or for more information contact Darren Snyder at (907) 796-6281 or dgsnyder@alaska.edu.

VI. NEW BUSINESS

None

VII. UNFINISHED BUSINESS

A. Michelle Brown explained that if we move forward with creating a new seat for Vulnerable Populations it should cover a broad spectrum; and thus represent the many different special needs and the agencies that are involved with said needs. She then explained the processes involved in creating a new seat for the LEPC (i.e. vote, propose changes to bylaws, changes reviewed by HR Committee, HR presents to Assembly, Assembly votes). She proposed that the vote to add a new seat be tabled until the May meeting; this was then moved and seconded. Brown also asked that each individual in attendance make a list of what the felt the Vulnerable Populations seat should cover. Destiny Sargeant asked that we consider a middle answer between making a new seat and

listing those dealing with special needs as guests; due to the tendency of boards to become less efficient after growing larger than a certain amount of voting members; and recommended a means of publicly recognizing those guests that regularly participate and support the LEPC Committee.

VIII. ACTION ITEMS

None

IX. INFORMATION ITEMS

A. 2013 Biannual Juneau Preparedness Expo September 27, 2013 (Noon-7pm) and September 28 (10am-4pm)
B. Area Maritime Security Committee Functional Exercise, April 12, 2013
C. MMRS Meeting / Exercise Sept 4-7, 2013
D. Tri-Annual Airport Full Scale Exercise, September (TBD)
E. DHS&EM Fall Bi annual Preparedness Conference, Anchorage, Oct. 2-4, 2013
F. Statewide DSAR Conference, Anchorage, Oct. 3-6, 2013

Due to time restraints the information items were only briefly mentioned.

X. NEXT MEETING/S

(Regular Meetings are held on the 2nd Wednesday of each month)
Wednesday, May 8th, 2013 – 12:00 pm
Location: BRH, Administrative Conference Room A/B

XI. ADJOURNMENT

There being no further business, meeting adjourned at 1:15 P.M.