

FINAL MINUTES
JUNEAU LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
Wednesday, May 14th, 2014 - 12:00 P.M.
Bartlett Regional Hospital
Administrative Building – Classroom A
(Questions Call – 796-6077)

I. CALL TO ORDER

Chairman Dan Garcia called the meeting to order at 12:00 P.M.

Roll Call: By Secretary Paul Nowlin

Members Present:

Michelle Brown, Loren Jones, David Campbell, Nathan Young, Mike Lopez, Bill Legere, Mikko Wilson, Roger Rettig, Dan Garcia, Allison Natcher, Matt Musselwhite, Ed Williams, Paul Nowlin, Joel Curtis.

Members Absent:

Tom Mattice, Ed Mercer, Rich Etheridge, Allison Brehmer, Destiny Sargeant, Rose Lawthorne, Scott Novak.

Others Present:

Robin Brenner, Jeremey Johnson.

II. AGENDA CHANGES

Hearing no objections, the agenda was approved as an OPEN AGENDA to add items as necessary.

III. APPROVAL OF MINUTES

Hearing no objections the minutes were approved as presented.

IV. PUBLIC PARTICIPATION - Non-Agenda Items (10 Minutes)

None.

V. REPORTS

A. Emergency Programs Manager's Report

Michelle Brown reported that the LEPC Committee must work on the budget for FY15. All members were given a snapshot of the current budget, and asked for suggestions, changes, additions, or subtractions. The LEPC must submit a tier II article and submit it to the Juneau Empire for one day as a public announcement. Joel Curtis volunteered to write said article. The article is pertaining to, in part, the Right To Know act. Mike Lopez volunteered to take responsibility for the Bi-Annual Expo and was joined by others.

B. Elected Official Report

Loren Jones reported that the CBJ budget has been extensively discussed; and completed a month early. The Finance Committee will meet more often. FY16 framework budget is also completed. The City is also reviewing 30-some tax exemptions.

C. Red Cross

Roger Rettig reported that there was a single family home fire in Haines; 3 people were displaced, but safe and well. Statewide fires have been at a low for the past few months. Real Heroes

breakfast at the end of April in Anchorage went well. Over a dozen individuals and groups were recognized for their acts; including 3 from Southeast; USCG, Sitka Mt Rescue, and a 13 year old male who performed the Heimlich maneuver for a classmate. Also reported was the death of long time Red Cross volunteer; and his celebration of life. Rettig also presented to the group the pillowcase from the Disney project of the same name, as well as, examples of what could be placed inside in the event of an emergency.

D. CERT

Jeremey Johnson reported that CERT needs more trainers to complete the “train the trainer” course. The CERT team is growing fast and strong.

E. Other LEPC Member Reports

It was reported that a video conference would be held about Pandemic preparedness.

F. Completed Events

1. **PIO G290 Course – April 21 & 22**
2. **Spring Preparedness Conference – April 15-17**
3. **SERC and LEPCA Meetings – April 18**

VI. NEW BUSINESS

VII. UNFINISHED BUSINESS

- A. FY15 LEPC Grant Application – Submission required by: May 30, 2014.** The LEPC Committee needs to take ownership of more LEPC activities and spending decisions. Send recommendations to tom_mattice@ci.juneau.ak.us & michelle_brown@ci.juneau.ak.us

1. Review 2014 Application and make recommendations
2. Outreach Event Recommendations
3. Promotional Item Recommendations
4. Advertising Tier II Required (New)
5. CERT Recommendations

B. Semi-Annual Preparedness Expo 2015

1. Centennial Hall Rental Cost \$4290
2. Project Leader needed to organize this event

C. Vulnerable Persons Seat Update

1. LEPC Bylaw Update – June 30, 2014
 - a) SERC/LEPCA Approval
 - b) CBJ Human Resource Committee Approval & Recommendation
 - c) CBJ Assembly Adoption

VIII. ACTION ITEMS

None

IX. INFORMATION ITEMS

- A. Pandemic Influenza Virtual Table Top Exercise** hosted by FEMA – Wednesday, May 21 (8 AM – 12 PM) Hendrickson Annex Building, UAS, Chancellors Conference Room.

Suggested audience: Public Health. See link for more info:

- B. FEMA Course: L0363 Multi-Hazard Emergency Planning for Higher Education-**

Tuesday, July 15 thru Thursday, July 17, 2014. 8 AM-5 PM UAS Rec Center

- C. CERT Meeting & Advanced Skills Training – Tuesday, June 10 (6-8:30 PM)**

X. NEXT MEETING/S

(Regular Meetings are held on the 2nd Wednesday of each month)

Wednesday, June 11th, 2014 – 12:00 pm
Location: BRH, Administrative Conference Room A/B

XI. ADJOURNMENT

There being no further business, meeting adjourned at 1:09 P.M.