

FINAL MINUTES
JUNEAU LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
Wednesday, June 11th, 2014 - 12:00 P.M.
Bartlett Regional Hospital
Administrative Building – Classroom A
(Questions Call – 796-6077)

I. CALL TO ORDER

Chairman Dan Garcia called the meeting to order at 12:00 P.M.

Roll Call: By Secretary Paul Nowlin

Members Present:

Tom Mattice, Michelle Brown, Loren Jones, Ed Mercer, Alison Brehmer, Mike Lopez, Bill Legere, Mikko Wilson, Roger Rettig, Dan Garcia, Allison Natcher, Matt Musselwhite, Paul Nowlin.

Members Absent:

David Campbell, Nathan Young, Rich Etheridge, Destiny Sargeant, Rose Lawhorne, Ed Williams, Joel Curtis.

Others Present:

Andrew Migel, Mariel Fonteyn, Lawrence H Walter, Jeremy Johnson, Pamela S Mueller-Guy, Robin Brenner, Craig Smith.

II. AGENDA CHANGES

Hearing no objections, the agenda was approved as an OPEN AGENDA to add items as necessary.

III. APPROVAL OF MINUTES

Hearing no objections the minutes were approved as presented.

IV. PUBLIC PARTICIPATION - Non-Agenda Items (10 Minutes)

None

V. REPORTS

A. Emergency Programs Manager's Report

1. Tom's Update

Tom Mattice reported about a meeting with Delta Airlines; interviews for the CBJ Emergency Management position; and annual grant closeouts and renewals, for EMPG grant and Homeland Security grant.

2. Michelle on procurement for outreach

Michelle Brown reported that the replacement backpack has been received and is once again available for events; collected promotional items list; presented a copy of the tier II Juneau Empire listing; and thanked Joel Curtis for preparing said listing.

B. Elected Official Report

Loren Jones reported that the City is in between budget cycles; the June 30th Assembly meeting will include cell tower placement, waste water rate increases, and procedures to help prevent secondhand stores middle manning stolen goods; and the mayor has created a subcommittee to

evaluate sales tax exemptions. The Jones also mentioned that the FY16 budget will be tougher than the last, however, an early start may alleviate this strain.

C. Red Cross

Roger Rettig reported that everyone is unharmed after a single family residence fire. Also, the students of Glacier View will be presented with Project Pillowcase training. The presenter is a Red Cross volunteer named Suzanne Forsling. The presentation will be given on August 5th and there may be a second event scheduled later for downtown.

D. CERT

Jeremey Johnson reported that the CERT meeting went well, Mattice was there to present the LEPC budget; CERT is forming working groups to organize; and “train the trainer” trainers are needed (Dec 15th). For more information on the Right to Know presentation speak to Allison or Dan. Tom Mattice presented a PowerPoint presentation regarding the LEPC (and CERT) budgets; including that they are looking for cost overruns, fixes, and approval; the CERT budget is implemented throughout the LEPC budget; the budget varies annually (+/-); promos are bought after all else and fluctuate to accommodate. Mariel Fonteyn (DHSREM) spoke about the budget from the viewpoint of the State LEPC; including that a 3% cut in funding across the board. Mattice said this equaled roughly a \$600 cut in the Juneau LEPC budget. Brown recommended an early start to the planning of the next Expo. Mattice suggested that we add an action item to the next LEPC agenda regarding the Expo subcommittee.

E. Media

None

F. Other LEPC Members

None

VI. NEW BUSINESS

A. Win-Link Presentation by Amateur Radio Emergency Services (ARES), Larry Walters

Larry Walters spoke to the group about Win-Link. Win-Link is capable of sending email via radio setups, and is intended for use in the case of regular communications and internet failure in an area. It is transmitted via radio until it reaches a stable system and returns to regular communication lines and methods. Walters also brought in a “go box”; which is an all encompassed radio system encased in a box, with everything necessary to use Win-Link except a power supply and antenna. The power supply can be provided from generators and Walter’s club ARES owns a trailer with an 106’ antenna enabling Win=Link to be set up in the field for use in emergencies and otherwise. Walters reports that this system has 100% success rate during drills so far.

VII. UNFINISHED BUSINESS

None

VIII. ACTION ITEMS

None

IX. INFORMATION ITEMS

A. FEMA Course: L0363 Multi-Hazard Emergency Planning for Higher Education-

Tuesday, July 15 thru Thursday, July 17, 2014. 8 AM-5 PM UAS Rec Center

B. CERT Meeting & Advanced Skills Training – Tuesday, June 10 (6-8:30 PM)

C. Amateur Radio Annual Field Day – Saturday, June 28m 2014. 10 am-3 pm, Hagevig Regional Fire Training Center. Hamm radio information and demos of the new Win-Link communications system, and free food.

X. NEXT MEETING/S

(Regular Meetings are held on the 2nd Wednesday of each month)

Wednesday, July 9th, 2014 – 12:00 pm

Location: BRH, Administrative Conference Room A/B

XI. ADJOURNMENT

There being no further business, meeting adjourned at 1:09 P.M.