

FINAL MINUTES
JUNEAU LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
Wednesday, May 10th 2017 - 12:00 P.M.
Bartlett Regional Hospital
3260 Hospital Dr.
(Questions Call – 586-0419)

I. CALL TO ORDER

Dan Garcia called the meeting to order at 12:01 P.M.

Roll Call: By Martha Palicka

Quorum established.

Members Present:

Tom Mattice Michelle Brown, Loren Jones, Ed Quinto, Destiny Sargeant, Martha Palicka, Bill Legere, Andrew Bogar, Chip Wagoner, Dan Garcia, and Ed Williams

Members Absent:

Ed Mercer, David Campbell, Todd Cameron, Lindsey Peterson, Mike Lopez, Mikko Wilson, Matt Musselwhite, Joel Curtis, and Jason Burke

Others Present:

SFC John Flood, Lt. Lance Walters, Judy Bristow, Louisa Phillips, and Andrew Miguel

II. AGENDA CHANGES

Group discussed the lack of quorum causing the cancelation of the meeting in April. Several members were absent due to their participation in the Maritime Exercise; coupled with the absence of other members a quorum was not established. Members were asked to notify Michelle in advance if they will not be in attendance so meetings can be cancelled if a lack of quorum is anticipated. This is only the second time in ten years that members were dismissed without a meeting.

III. APPROVAL OF MINUTES

March 8th, 2017 –Approved without changes or opposition.

IV. PUBLIC PARTICIPATION – Non-Agenda Items – 10 minutes-None

V. REPORTS

A. CBJ Happenings Report

Tom Mattice reported that the Maritime Exercise conducted in April went well, especially with EOC. Michelle Brown was recognized for her outstanding work, especially with organization. Tom noted that next year in the spring, there will be a full-scale, AK Shield statewide exercise that will likely be a mass casualty event.

A handout of CBJ Boards, Committees & Commissions Informational Pamphlet, was presented.

Vacant seats were discussed for the Transporter/Hazmat seat, the Right to Know ALT seat, and the Vulnerable Populations seat. Committee members were encouraged to encourage individuals that would be a good fit to apply for a seat on the committee.

B. Elected Official's Report

Loren Jones advised that the HR committee which appoints people to the LEPC would meet June 5th and June 26th. Encourage applicants to file with those dates in mind.

Construction on South Franklin is scheduled for completion June 1st. Next year, same time, construction will continue on Franklin St. area.

He spoke about the City budget and potential appropriations. The Finance Committee anticipates passing the budget June 5th and on the 14th of June looking at a 1% sales tax for the October ballot. One percent generates approx. \$42 million over 5 years. He also noted that there are over \$250 million in requests. Mostly for CIP projects, but other possibilities were; using ½ of the 1% for children education Pre-K and JPD has a take-home car proposal to increase the law enforcement presence throughout the community.

Mr. Jones said the vote on the Meander Way flood mitigation project was this week; currently, there are about 5 home-owners who are not on board with the proposal. Roughly 28 lots are in the affected area.

C. Bartlett Regional Hospital (BRH) Report

Martha Palicka reported that the hospital was still working on its Mass Casualty Plan and revisions are coming soon. April 20th BRH had a very successful Closed POD, (Point of Distribution), drill dispensing Anthrax medications to hospital staff and their families. The hospital achieved target objectives of numbers of persons within a short time sequence. Two medications were used based on patient needs. Colored stickers worked well to accelerate flow through the pod. The after-action-report identified areas needing improvement such as security for employees during times of public turmoil.

D. Red Cross (RC) Report

Andrew Bogar said the Red Cross held a Concept of Operations drill with about 20 participants. It was followed by a tabletop exercise on a large-scale disaster response with about 14 people participants. They identified logistical issues such as moving people, transporting large bulky items, and moving care team members.

The Disaster Institute, training senior level staff is this weekend. Current volunteers are stepping up to senior positions, leaving a need for volunteers to fill about 15-20 lower-level positions. RC is working on a MOA with Tlingit & Haida for tribal preparedness.

E. Media Reports

Bill answered questions from the group about the recent earthquake and if any warnings or tsunami warnings were generated. Bill said there wasn't. A good rule of thumb with earthquakes is if it's over 20 seconds or knocks you down, seek higher ground.

F. Other LEPC Member Reports

No other LEPC reports.

VI. NEW BUSINESS

A. FY2017 Closeout-Discussion held, moved to Action Items

B. FY2018 LEPC Application-Discussion held, moved to Action Items.

- C. Preparedness Expo in Juneau was discussed and moved to Action Items.
Group was asked to get with Andrew to offer assistance, send in motivating name ideas for the Expo. As a priority, we also need to set the date and the location. The target is September but could be pushed to October if needed.

VII. UNFINISHED BUSINESS

- A. All Hazards Mitigation Plan Revision - Tom Mattice discussed this briefly and thanked those who had given feedback. Get any recommendations to Tom ASAP. The final plan is due in August and will be approved by the State in mid-September.
- B. CERT Certification – Community training is happening through the month of May. They are planning to do a late summer/early fall community training month. CERT is also a wonderful resource to bring in volunteers that can go on to serve in other volunteer groups.

VIII. ACTION ITEMS

- A. FY2017 LEPC grant final procurements recommended to closeout funding include enough CERT kits to cover trainings thru 2018, Vials of Life, safety whistles, water purification pouches, sports bottles, mini-clip 1st aid kits, and reflective safety lights. This will provide enough supplies for the Expo and other outreach thru 2018 when that years funding is dedicated to the Expo.

MOTION: Destiny Sargeant made a motion to approve the budget for the LEPC and Bill Legere seconded the motion. It passed unanimously.

- B. Group reviewed the proposed 18LEPC grant expense plan and budget. Over \$7000 from grant needs to be dedicated to Preparedness Expo to be held at Centennial Hall and USCG is matching with \$2012 for facility equipment.

MOTION: Group approved proposed 18LEPC grant expense plan and budget unanimously.

- C. Preparedness Expo in Juneau. Andrew Bogar volunteered to be the event coordinator.

MOTION: Group unanimously agreed to support Andrew as the event coordinator.

IX. INFORMATION ITEMS (Contact Tom Mattice 586-0419)

- A. CERT Certification Training Month
- May 2nd through May 27th
 - See Poster with schedule information
- B. AK National Guard – June 14 LEPC Meeting
- Introductions to include brief on Capabilities & Resources
 - Please come prepared to give brief on your organizations C&R

X. NEXT MEETING

**Wednesday, July 12, 2017 – 12:00 pm at BRH (3260 Hospital Dr.)

XI. ADJOURNMENT

Meeting was adjourned at 13:09.