

FINAL MINUTES
JUNEAU LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
Wednesday, December 13th 2017 - 12:00 P.M.
City Hall-Assembly Chambers
155 S. Seward Street, Juneau, AK
(Questions Call – 586-0371)

I. CALL TO ORDER

Dan Garcia called the meeting to order at 12:00 P.M.

Roll Call: By Michelle Brown

Quorum established.

Members Present:

Michelle Brown, Rob Edwardson, Ed Quinto, Lindsey Peterson, Mike Lopez, Bill Legere, Dan Garcia, Karen Wood, Joel Curtis, Jason Burke, Zachariah Fisher

Members Absent:

Tom Mattice, Ed Mercer, David Campbell, Todd Cameron, Destiny Sargeant, Mikko Wilson, Andrew Bogar, Chip Wagoner, Nicholas Zito, Ed Williams, Paul Khera

Others Present: John Flood (AKARNG), Ellen Carrlee (Museum), Kristin Bartlett (JSD), Andrew Migel (Risk Management), Scott Erickson (JPD), Carolyn Garcia (AK Ed), Lisa Marx (CAP)

II. AGENDA CHANGES

- A. Add LEPC Seat discussion to New Business
- B. Add Weather update to Other Member Reports
- C. Add Warming Center to New Business

III. APPROVAL OF MINUTES

November 8th, 2017 – Approved with change of the wording ~~professional~~ to Commercial on the Elected Official Report

IV. PUBLIC PARTICIPATION – Non-Agenda Items – 10 minutes

None

V. REPORTS

A. CBJ Happenings Report

Michelle Brown reported that the Avalanche had been postponed and the new dates were in the Information Items. The Warming Center was operational and AWARE and Glory Hole was contracted with the City to coordinate and run it. Currently they were looking for volunteers from the public. See Information Items. She asked the group to help spread the word from their organizations and associations.

B. Elected Official's Report

Rob Edwardson recommended the LEPC clarify their priorities and that members of the LEPC actively attend Assembly meetings to provide a two way exchange to enhance community planning. He advised PIO participation at the LEPC meetings. Michelle Brown clarified that as the City Manager's Appointees on the LEPC she and Tom Mattice made the CBJ PIO aware of activities that needed public outreach through radio and written media and social media. They also invited the PIO when something on the Agenda warranted it. The CBJ PIO then coordinated that public outreach.

C. BRH Report

No report. Mike Lopez was in attendance the last 15 minutes of the meeting

D. Red Cross (RC) Report

No report. Both seated reps were in RC training in Anchorage.

E. Media Reports

Bill Legere reported that the State Emergency Communication Meeting in Anchorage in November had good representation. They discussed revisions needed to the EAS Plan among other items.

F. Other LEPC Member Reports

Joel Curtis provided an update on anticipated weather. He noted we were moving to a cooling trend and high winds. Next week highs in low 20's. Warming Center would be needed. Wind and extreme tides were linked to the low sun angle. High winds and 20 ft. tidal seas from different directions were affecting tug and barge deliveries.

VI. NEW BUSINESS

A. LEPC Seat & Bylaws discussion

- Add Health Seat

Michelle Brown reported that we had received an excellent application from Michael Sanders, SEARHC Regional Safety Officer. She opened a discussion about adding a Health Seat or changing BRH Seat to Hospital Seat to be more inclusive. The group agreed a Health Seat would be a valuable asset and wants to leave BRH Seat with both primary and alternate seat representation . The group recommended continuing this discussion.

- Change title on Seat 11 Vulnerable Populations to Access & Functional Needs
Jason Burke, primary Vulnerable Populations seat recommended changing the title of that seat to Access & Functional Needs; which is in line with the State's newest terminology for this. There was concern that the general public might not understand the terminology. The group wants to continue this discussion.

B. Cold Weather Warming Center/ Emergency Shelter

Michelle Brown advised that it was in the same facility on 450 Whitter Street that housed the UAF Cooperative Extension. It would work with NWS to determine in advance when temps below 32° would require its opening so they could

coordinate staffing. 20 Cots with blankets would be setup. No food. No return if you decide to leave after checking in. Hours would be 11pm to 6:30am.

II. UNFINISHED BUSINESS

- A. New meeting space for future monthly LEPC meetings. Michelle continued discussion with group on potential locations for future LEPC monthly meetings. January the LEPC will meet at JPD training/EOC and include a facility tour
- B. CERT Certification- Ongoing- No additional information

III. ACTION ITEMS

- A. Group voted unanimously to recommend Michelle Brown prepare the January 8, 2018 Annual Report to the Assembly HR Committee and advise them that we are considering seat additions and name changes that would require a change to the LEPC Bylaws

IV. INFORMATION ITEMS (Contact Tom Mattice 586-0419)

- A. SE Alaska Snow & Avalanche Workshop. Decision Making
 - Friday Jan 12, 7-9pm, Rockwell Ballroom
- B. Multi Agency Backcountry Avalanche Search and Rescue Avalanche Exercise
 - Saturday & Sunday Jan 13/14
- C. Snowmobile Club Avalanche Awareness Training Day
 - TBD. (Planning meeting December 13)
- D. Warming Center Volunteers needed. Contact:
 - AWARE – mandyoc@awareak.org
 - Glory Hole – info@feedjuneau.org

V. NEXT MEETING

****Wednesday, January 10th, 2017 – 12:00 pm. Location: JPD Training Room (Lemon Creek)**

VI. ADJOURNMENT

Meeting was adjourned at 1:15 pm