



ASSEMBLY PUBLIC WORKS AND FACILITIES COMMITTEE AGENDA

July 15, 2024 at 12:10 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/91849897300> or 1-669-900-6833 Webinar ID: 918 4989 7300

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. June 3, 2024 - Regular Meeting

F. ITEMS FOR ACTION

2. Funds Transfer of \$125,000 to Drinking Water Pipeline Assessment CIP (W75-071)

3. Transit Mobile Fare Technology App & Fee

4. Floyd Dryden and Marie Drake Proposed Uses

5. Compost Facility Procurement

6. USDOT Reconnecting Communities and Neighborhoods Planning Grant Appropriation (Lemon Creek Multimodal)

G. INFORMATION ITEMS

7. CBJ Grant Strategy Update - Q1 FY2025

H. PWFC 2023 ASSEMBLY GOALS

8. PWFC Milestones

I. CONTRACTS DIVISION ACTIVITY REPORT

9. May 21, 2024 to July 5, 2024

J. NEXT MEETING DATE

10. August 5, 2024 at 12:10PM

K. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.

ASSEMBLY PUBLIC WORKS AND FACILITIES COMMITTEE MINUTES - DRAFT



June 03, 2024 at 12:10 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/91849897300> or 1-669-900-6833 Webinar ID: 918 4989 7300

A. CALL TO ORDER – 12:11 p.m.

B. LAND ACKNOWLEDGEMENT - Read by Mr. Kelly

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

Members Present In-Person: Chair Bryson; Ms. Hughes-Skandijs; Mr. Kelly

Members Absent: Ms. Adkison

CBJ Staff Present In-Person: Denise Koch, EPW Director; Greg Smith, EPW Contracts Administrator; Christian Crabtree, EPW Contracts Specialist (Tech); Chad Gubala, EPW Utilities Production and Treatment Manager; Brian McGuire, EPW Utilities Superintendent; Beth Weldon, Mayor; Robert Barr, Deputy City Manager; Breckan Hendricks, EPW Admin Officer; Alix Pierce, Tourism Manager; Katie Koester, City Manager; Dianna Robinson, EPW Environmental Project Specialist

D. APPROVAL OF AGENDA – No Changes

E. APPROVAL OF MINUTES

1. April 15, 2024 - Regular Meeting – approved as submitted

F. ITEMS FOR ACTION

2. Close-out of Downtown Fire Station Improvements (CIP F21-042) and Funds Transfer to Downtown and Glacier Fire Stations Mechanical and Electrical Upgrades (CIP F21-041)

Director Koch presented the \$7,388 remaining in CIP F21-042. The project is complete, and they propose moving the funding to CIP F21-041 for Glacier Fire Station mechanical and electrical upgrades.

Mr. Kelly moved that the Public Works and Facilities Committee forward the transfer of \$7,388 from CIP F21-042 to F21-041 to the full Assembly for approval.

No objection, motion approved

3. Funds Transfer of \$400,000 to Homestead Park from Waterfront Seawalk

Director Koch presented that they are proposing to move extra funding for the Waterfront Seawalk project to Homestead Park for improvements.

Ms. Hughes Skandijs asked when the park was last renovated. Ms. Koch will get that information to PWFC.

Ms. Hughes Skandijs asked what work is proposed. Ms. Koch explained that they need to replace steps and add ADA accommodations.

Mr. Bryson asked if restroom facilities would be included in the project. The answer was no.

Ms. Hughes-Skandijs moved that the Public Works and Facilities Committee forward the transfer of \$400,000 from Waterfront Seawalk CIP H51-113 to Homestead Park P41-107 to the full Assembly for approval.

No objection, motion approved

4. Funds Transfer of \$310,000 to Crow Hill Utilities and Resurfacing CIP R72-162

Ms. Koch presented the project costs for the 4th & E Street Douglas CIP (R72-168), which are less than anticipated. They propose moving funds to the Crow Hill project.

Mr. Kelly moved that the Public Works and Facilities Committee forward the transfer of \$310,000 from CIP R72-168 to CIP R72-162 to the full Assembly for approval.

No objection, motion approved

5. Appropriation of BRH Foundation to BRH Crisis Stabilization CIP B55-080

Ms. Koch presented this will reimburse BRH in accordance with the original plan.

Ms. Hughes-Skandijs moved that the Public Works and Facilities Committee recommend the appropriation request of \$74,000 from the Bartlett Foundation to the full Assembly for approval.

No objection, motion approved

6. Appropriation of FTA Grant for Capital Transit VTC On-Route Charging Infrastructure

Ms. Koch presented CBJ has received a grant for \$1,446,827 to provide Capital Transit with charging infrastructure for the electric bus fleet and requests approval of an appropriation to accept the funds.

Mr. Kelly moved that the Public Works and Facilities Committee recommend the appropriation request of \$1,446,827 to the full Assembly for approval.

No objection, motion approved

7. Floyd Dryden & Marie Drake Proposed Uses

Ms. Koch presented the school district is returning Floyd Dryden and Marie Drake school buildings to the CBJ. The department has collected public input proposals for future uses of the buildings. The department gave the list to the committee members to review and rank the projects individually. Ms. Koch explained the areas where the committee members had consensus and where they did not and how that affected cumulative rankings.

Areas where the members had agreement included community use of the gym, Tlingit & Haida and UAS proposed uses. Areas where the members diverged included CCFR CARES, JAR and Auke Lake Preschool.

Ms. Koch said the next step in the process would be to determine a unified ranking representative of the PWFC to forward to the Assembly Committee of the Whole

Mr. Bryson suggested their choices are to pass it up to the assembly as is, to discuss it and make suggestions to pass to the assembly, or to hold the list to the next meeting to allow for more conversation and thoughtful decision making. Ms. Koch said that the committee should take the time that it needed to deliberate on this important item.

Mr. Kelly suggested taking the time between now and the July 15 meeting to collaborate with interested parties. Mr. Bryson asked if they were to reach out to entities to discuss sharing space, how would it affect the process. Ms. Koch said some of the entities that submitted proposals had already done some of that. She said the department could reach out to the entities and ask them for their vision regarding working with other groups to utilize the entire buildings. Mr. Bryson asked how the information collected would reach the committee. Ms. Koch said the department could reach out with the goal of having the information back to the committee before the July 4 holiday.

Ms. Hughes-Skandijs asked if it were true that most of the entities were unwilling to pay fair market value for the spaces. Ms. Koch said that Tlingit-Haida had expressed willingness to pay fair market value but most others tended to say they would be requesting a lesser amount. She added this may be because they do not yet know what fair market value will be.

Ms. Hughes-Skandijs cited the memo suggests Assembly members can make additional suggestions and wanted members to keep in mind that they can make their own suggestions. She was interested in working with CBJ on a childcare proposal.

PWFC ultimately decided that they did not want to re-rank the proposals but that they did want to individually add “yes” or “no” to the existing rankings and discuss the cumulative decisions at the next PWFC meeting.

8. Compost Facility Procurement Question

Ms. Koch presented that CBJ will receive \$2.5 million in Congressionally Directed Spending (CDS) for designing and constructing a municipal composting facility.

The department is asking for input on the procurement process moving forward with the funding. The plan is not for CBJ to operate a compost facility. Rather, they will use a procurement process for companies or organizations to propose operating the facility or leasing the land from CBJ for composting.

Mr. Bryson asked if JCOS could write up a recommendation of how CBJ should move forward. Ms. Koch confirmed that the Assembly could ask JCOS to make a recommendation.

Ms. Hughes Skandijs said this is interesting, and she thinks JCOS would be a good option. She cited robust public interest and said that JCOS could be invited to provide a recommendation, but the decision should ultimately stay with the Assembly.

Ms. Koch added once the CBJ has been formally informed of the grant award, the clock will start ticking. This funding must be spent within 24 – 36 months.

Mr. Bryson moved that the Public Works and Facilities Committee hold this item within the committee and reach out to JCOS for input.

No objection, motion approved

G. INFORMATION ITEMS

9. Consumer Confidence Report (CCR)

Ms. Koch presented that CBJ will send postcards regarding the annual water quality report to the public directing them to access the report online with an option to request a hard copy be mailed to them.

Ms. Hughes-Skandijs had concerns that moving to online format could exclude less tech savvy members of the community.

10. Lead Service Line Inventory (LSLI) Status Update

Ms. Koch presented that as a result of the Flint, MI, water situation, the EPA mandated there must be an inventory of all water lines in communities including CBJ. This includes private water lines and taps. The CBJ will be contacting all homeowners with a questionnaire regarding lead in their private infrastructure.

11. Deappropriation of BRH Juneau Bone and Joint Center Purchases CIP B55-089

Ms. Koch presented the deappropriation request has already been forwarded to the full assembly. The purchase has been cancelled. The result will be to move \$8 million from the CIP to the Bartlett general fund.

H. PWFC 2024 ASSEMBLY GOALS –

12. PWFC Milestones – None

I. CONTRACTS DIVISION ACTIVITY REPORT -

13. April 9, 2024 to May 16, 2024 - None

J. NEXT MEETING DATE

14. July 15, 2024 at 12:10PM

L. ADJOURNMENT

Having no other business, the meeting adjourned at 1:23 PM.

Respectfully submitted by Kathleen Jorgensen Business Assists (907)723-6134 🖊️



DATE: July 15, 2024

TO: Wade Bryson, Chair
Public Works and Facilities Committee

THROUGH: Denise Koch, Director of Engineering and Public Works

FROM: John Bohan, Chief CIP Engineer

cc. Brian McGuire, Utilities Superintendent

SUBJECT: Funds Transfer of \$125,000 to Drinking Water Pipeline Assessment CIP

Staff requests the transfer of \$125,000 from two Water Utility CIPs, W75-068 – Douglas Water System assessment (\$25k) and W75-077 – Aurora Vault Removal (\$100k), to CIP W75-071 – Water Pipeline Assessment. These funds will be used to continue the mapping and life expectancy testing of the drinking water system.

Background

In 2023, the Water Utility and Engineering began a project to test the older water main piping to determine the remaining service life. The technology being used is nondestructive and noninvasive, utilizing sound waves to measure the average wall thickness of each pipe segment tested. The analysis compares the measured thickness via the soundwaves to the original wall thickness of the pipe when installed to provide an approximation of the remaining life in the pipe. Water Distribution and Engineering staff gather GPS coordinates for the water infrastructure (mapping) and collect the field information through the sound waves. The data is sent to Mueller Echologics Technologies for analysis with the remaining service life calculated and reported back to CBJ. Gathering this information is vital to helping the Water Utilities and Street Department prioritize their CIP projects and hopefully avoid catastrophic failures. Just under 6 miles of piping was mapped and tested during the inaugural year (2023), and there are currently just over 8 miles scheduled for testing this summer, with hopefully more next summer.

The work within the Douglas Water System assessment CIP (which was the initial investigation of this technology) is complete and this CIP will be closed with this transfer. The Aurora Vault Removal work was successfully undertaken by Water Utility Staff at far less cost than was expected when the project was budgeted, without the need for contractors – KUDOS to the Water Distribution Staff! The \$100k transfer will not deplete the funds in the Aurora Vault Removal CIP, and approximately \$97k will remain to be transferred (to close this CIP) to the next priority for the Water Utility at one of the next upcoming meetings.

Action Requested

Staff requests the transfer of \$25,000 from the W75-068 Douglas Water System assessment and \$100,000 from W75-077 Aurora Vault Removal to CIP W75-071 Water Pipeline Assessment be forwarded to the full Assembly for approval.



DATE: July 15, 2024

TO: Wade Bryson, Chair
Public Works and Facilities Committee

THROUGH: Denise Koch, Engineering and Public Works Director

FROM: Rich Ross, Transit Superintendent

SUBJECT: Transit Mobile Fare Technology App & Fee

This memo discusses the implementation of mobile fare technology for Capital Transit and the payment of associated service fees.

Overview of Token Transit:



After evaluating various mobile fare options, we believe the Token Transit app is the best option for Capital Transit. This recommendation is based upon its proven success in other regions (i.e. Ketchikan) and the specific features it offers. Token Transit is a mobile app available on both Apple and Android devices. It allows users to purchase bus fares with a mobile device using a credit card. Key features of Token Transit include:

- **Mobile Fare Purchase:** Riders can purchase and activate their bus passes directly from their mobile devices.
- **Timed Activation:** Passes stay active for a predetermined amount of time allowing transfers within the same fare period.
- **Flexible Fare Options:** Riders can purchase various fare types, including single rides, youth tickets, and monthly passes.
- **Fare Capping:** This feature credits individual trips towards a daily or monthly pass. For instance, an adult rider who accumulates 20 rides or spends \$44 in fares would automatically receive a monthly pass. *This is particularly beneficial for low-income riders who may struggle to pay for a monthly pass upfront.*
- **No equipment needs to be installed for implementation:** Token Transit uses passengers' smartphones to generate digital tickets, eliminating the need for physical ticketing hardware or fare collection machines on the buses, significantly reducing Capital Transit's costs.

Costs:

When passengers purchase fares through Token Transit, the app charges a small percentage of each transaction as a service fee. The table below reflects the app-based fare prices, which include this surcharge.

Fare Type	Cash Price	App-Based Fare Price
Adult Single Ride	\$2.00	\$2.20
Youth Single Ride	\$1.00	\$1.13
Adult Monthly Pass	\$40.00	\$44.00
Youth Monthly Pass	\$12.00	\$13.20
20-Ride Digital Token Roll	\$31.50	34.65

We propose that passengers pay for the application's service fee.
(Alternatively, CBJ could subsidize the cost of the service fee. However, those costs could vary significantly from year to year. We estimate it would cost between \$25,000 - \$32,000 per year.)

With the adoption of Token Transit, we also suggest eliminating the current physical token coin sales option. Tokens coin rolls are only available for sale at 2 locations (City Hall and Fred Meyer), for a cost of \$31.50 for a roll of 20 tokens and are not sold individually. The tokens are increasingly costly to replace, costly to be counted and rolled by the bank, and the packaging materials required for distribution are extremely difficult to source. Transit is suggesting to better serve ridership by expanding the digital purchasing option of digital-only fare types of a 20-Ride Pass that will greatly increase accessibility and ease-of-use for passengers. In FY24, 1,739 rolls of tokens were sold, a decrease of almost 50% compared to 2012. Token roll sales occur predominantly to agencies in need of a non-cash option without the commitment of a monthly pass. Agencies will still be able to distribute digital "tokens" to users via e-mail.

Action Requested:

Capital Transit requests that PWFC approves 1) the use of the Token Transit mobile fare app; 2) having passengers pay the service fee for the use of Token Transit; and 3) the replacement of physical tokens with digital tokens and forward to the full Assembly for approval.



DATE: July 15, 2024

TO: Wade Bryson, Chair
Public Works and Facilities Committee

FROM: Denise Koch, Engineering and Public Works Director

SUBJECT: Floyd Dryden and Marie Drake Proposed Uses

The Juneau School District has vacated Marie Drake and mostly vacated Floyd Dryden¹ as part of their school consolidation plan. CBJ will operate and maintain the buildings from this point forward.

CBJ solicited proposals for uses of the buildings from community organizations (Tribal, nonprofit, and for-profit). Proposals were due on May 20, 2024. They were included in the supplemental section of the packet² of the June 3, 2024, Public Works and Facilities Committee meeting.

PWFC members ranked the proposals individually. Then, the aggregate of the PWFC member rankings was listed in a memo in the same June 3, 2024, packet. At the meeting, Assembly Members asked for two follow-ups. First Assembly Member Hughes-Skandijs asked for an additional proposal for childcare. (See attached.) Second, the group wanted to add a yes/no to the current ranking to reflect whether members thought the proposal was a good use for the building. This additional information is added to the tables below.

¹ JSD has moved surplus furniture items from Marie Drake and Floyd Dryden into the Floyd Dryden gym for surplus events - July 11 & 12 for the government and July 13 – 14 for the public. Remaining items will then be recycled or disposed.

² PWFC June 3, 2024 Meeting Packet

<https://meetings.municode.com/adaHtmlDocument/index?cc=JUNEAUAK&me=93d95bc3ae154b37a0b6125f4335cd8c&ip=True>

Floyd Dryden

Organization Name	Proposal Name	Proposed Use	Ranking (Most to Least Preferred)	Agree with Proposed Use for Building		
				Yes	Yes	Yes
CBJ	Community Use of Gym	Senior, adult, and youth sports and activities	1 / 2 (tied)	Yes	Yes	Yes
T&H	T&H Early Education	Early education programs & childcare	1 / 2 (tied)	Yes	Yes	Yes
UAS	Early Childhood Education Hub	Education programs & childcare & workforce development	3	Yes	Yes	Yes
Auke Lake Preschool	Glacier Academy Preschool	Education programs & childcare	4	Yes	Yes	Yes
Family Promise of Juneau	Family Promise Family Services Static Site	Emergency Shelter	5	No	Yes	Yes
Friends of the Library	The Amazing Bookstore	Used bookstore	6	Yes	Yes	Yes
CCFR	CARES Program	Sobering Center, Mobile Integrated Health, and Mobile Crisis Team Response	7	No	Yes	Yes
Calvary Fellowship Juneau	Calvary Juneau Church Proposal	Education programs & childcare & Church	8	Yes	No	No
Juneau Police Department	Satellite Office	Satellite Office and interview room (Drug Investigation Unit)	9	Yes	No	Yes
JAR	Animal Shelter	Animal Shelter	10	No	Yes	Yes
Juneau Makerspace	Makerspace	Workshop & arts space	11	No	No	Yes
Tongass Critter Care	Animal Servicing Facility	Animal boarding and care	12	No	No	Yes
Capital Kennel Club of Juneau	Classes, Training, & Practice	Dog training/care	13	No	No	Yes

Individual	Theresa Reynolds	Cooking Classes	14	No	No	Yes
Individual	Heather Marlow	Commercial kitchen	15	No	No	Yes
Coogan Alaska LLC	Coogan Alaska for Housing	Demolish school and use the land to build multi-family housing.	16	No	No	No

Marie Drake

Organization Name	Proposal Name	Proposed Use	Ranking (Most to Least Preferred)	Agree with Proposed Use for Building		
CBJ P&R	Facility Maintenance & Recreation	1) Relocate Maintenance Division 2) Gym use for community	1	Yes	Yes	Yes
Friends of Marie Drake Planetarium	Marie Drake Planetarium	Planetarium	2	Yes	Yes	Yes
AEYC-SEA	AEYC Family Center - Light	Early education, childcare, multi-generation interactions	3	Yes	Yes	Yes
Friends of the Library	The Amazing Bookstore	Used bookstore	4	Yes	Yes	Yes
CCFR	CARES Program	Sobering Center, Mobile Integrated Health, and Mobile Crisis Team Response	5	No	Yes	Yes
JAH ³	JAH Construction Relocation (Only if Capital Civic Center moves forward)	Arts Programming & Meeting Hosting	6	Yes	Yes	Yes

³ Removed per request from Phil Huebschen, who submitted the original proposal. E-mail received on July 9, 2024.

Juneau Makerspace	Makerspace	Workshop & arts space	7	No	No	Yes
Capital Kennel Club of Juneau	Classes, Training, & Practice	Dog training/care	8	Yes	No	Yes
JCOA	Office of Aging and Senior Rec Center	Childcare & Family Support	9	Yes	No	Yes

Action Requested

PWFC members should discuss, debate, and decide upon the relative ranking of the proposals as well as the yes/no decisions.

The proposals which don't receive a majority agreement will be removed from the table. Engineering & Public Works will then provide a visual of how the remaining space proposals from the table in the order of priority could fit into the buildings. This information will be included in the packet for discussion by the COW on August 5.

Attachments:

Childcare Proposal in Marie Drake



City and Borough of Juneau
City & Borough Manager's Office
155 Heritage Way
Juneau, Alaska 99801
Telephone: 586-5240 | Facsimile: 586-5385

TO: Chair Bryson and Assembly Public Works & Facilities Committee

DATE: June 24, 2024

FROM: Robert Barr, Deputy City Manager

RE: Childcare Proposal in Marie Drake

At the June 3, 2024 PWFC committee meeting the committee discussed the prospect of ensuring some amount of space was made available for childcare at Marie Drake. This concept is in line with the Assembly Childcare Committee's recommendation: *The CBJ needs to identify what, if any, public facilities might be used to provide childcare*¹

AEYC's proposed use of Marie Drake includes childcare, the purpose of this memo is to provide more detail about AEYC's proposal.

AEYC seeks to utilize some of the classroom space in Marie Drake for offices and office-like uses. AEYC could cover some amount of the associated costs (utilities/janitorial) in their budget.

Separately, AEYC proposes to provide technical assistance (TA) to a childcare provider to start and run a 60-child, ages infant to school aged, center in the large commons area plus a number of classrooms on the first floor of Marie Drake. We currently partner with AEYC in a childcare apprenticeship program and in addition to TA, this new center would provide on-the-job training opportunities for our apprentices.

The Assembly can think of the AEYC office space proposal and childcare proposal as two separate proposals. They are not dependent on one another.

If we proceed with the childcare proposal, CBJ would enter into a lease with AEYC for the space and program. We would jointly issue an RFP to seek a provider. Given the nature of the childcare business model, CBJ would need to cover utilities and janitorial expenses for the provider. CBJ, BRH, and JSD employees could be given preference on available slots – this is a fairly standard practice when large employers (including government) provide subsidized or free space.

Recommendation:

Information only at this point in the process

¹ Assembly Childcare Committee Final Report. April 19, 2019. <https://juneau.org/assembly/assembly-childcare-committee>



DATE: July 15, 2024

TO: Wade Bryson, Chair
Public Works and Facilities Committee

THROUGH: Denise Koch, Director Engineering and Public Works

FROM: Dianna Robinson, Environmental Project Specialist

SUBJECT: Composting Facility Procurement

At the June 3, 2024, PWFC meeting, staff requested guidance about the preferred procurement method for operational services for the future municipal composting facility. It was decided that this Committee would welcome input from the Juneau Commission on Sustainability (JCOS) if offered, and PWFC would make a decision at a future meeting.

JCOS has declined to take a position on which procurement method to use.

We anticipate that we will be able to begin work on this project in September of this year, barring any delays with EPA in acquiring the funds through Congressionally Directed Funding. We need to choose a procurement method to select an operator soon to incorporate that decision in the facility planning process.

Request for Proposals (RFP):

- High level of CBJ control, high level of CBJ staff time and input.
- Like programs in RecycleWorks, CBJ would be paying for the operations of the site in addition to costs related to program subsidies.
- CBJ could issue an RFP for services when the CBJ is through the design phase.

OR

Competitive Lease:

- Low level of CBJ operational control, low level of CBJ staff time and input
- The lessee would have full operational control and decision making, but CBJ could contract with the lessee for composting programming or pilot projects.
- CBJ could do a competitive leasing process after the design phase; however, there have been no competitive leases since the related purchasing code was changed. Therefore, additional time would be needed to create a process for that.

Requested Decision:

Should CBJ procure operational services for the future municipal composting facility through a Request for Proposals (RFP) process, or should we competitively lease the facility?

Recommendation:

Staff recommend that we use the competitive leasing process to secure an operator for the future municipal composting facility for an initial period of up to 5 years.

Attachment(s):

Compost Facility Procurement Question

JCOS Response 7/1/2024

Compost Facility Procurement Question

Important Timing Consideration

After CBJ received the Congressionally Directed Spending, EPA then required an application process. CBJ expects that EPA will approve our application and allow reimbursement for allowable expenses starting in the Summer of 2024. We also anticipate that EPA will give CBJ 24 – 36 months to prepare the site and select a Contracted Operator. Available funding will likely only be enough for access/utilities/site development and no structure.

Per CBJ Law and Procurement

CBJ is unable to use the following procurement methods:

- Single or 'Sole' Source ([53.50.090 \[c\]](#)) for services/operation of the site
- Alternative Procurement ([Article IX, Section 9.14](#)) for services/operation of the site (this section of code refers to public improvements and not services)
- Any kind of noncompetitive process for the *design and construction* of the composting site ([53.50.090](#))

Question for JCOS:

Should CBJ lease the future compost facility directly to a composting company? Or should CBJ contract for composting services? *For reference, CBJ currently contracts with Waste Management to operate the Recycleworks facility and Clean Harbors to operate Household Hazardous Waste. Functionally this looks like CBJ providing the space and issuing an RFP periodically for an operator that CBJ pays to provide the service.*

Contract/Request for Proposals (RFP)

- **Process:** Competitive bidding through a public procurement process.
- **Control:** Through the contract, CBJ could have a high level of control over the organics waste stream (i.e. hours, operations, cost to clients, etc.).
- **Subsidy:** A contract for composting services would mean subsidization of composting; what level of subsidy would be a separate decision.
- **Funding:** A Contracted Operator chosen through a public procurement process would allow CBJ to use CBJ funds resources to improve and increase composting.
- **Timeline:** CBJ could issue an RFP for services when the City is through enough design to know what the facility will look like and has made a decision on the level of control and desired goals for a municipal composting program.

Lease to a for-profit entity (code allows for below market rates to non-profits and governmental bodies [53.09.260](#) & [53.09.270](#))

- **Process:** Competitive leasing through a public process. (Note: This is not a standard process and would take more time than a standard contract RFP to develop and issue.).
- **Control:** CBJ would have a low level of control over the organics waste stream (i.e. hours, operations, cost to customers, etc.).
- **Subsidy:** Leasing the facility would mean low to no subsidization of composting, except through separate contracting for services.
- **Funding:** It would be harder to use some federal funding (e.g. EPA SWIFR grants) or CBJ resources for the benefit of a for-profit business.
- **Timeline:** The leasing would have to start when the City is through enough design to know what the facility will look like and has made a decision on the level of control and desired goals for a municipal composting program.

Dianna Robinson

Subject: FW: Composting

From: Nick Waldo <nbwaldo@gmail.com>
Sent: Monday, July 1, 2024 11:28 AM
To: Dianna Robinson <Dianna.Robinson@juneau.gov>
Subject: Re: Composting

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Hi Dianna,

I just realized I never sent you the promised response to this. Here is my comment to PWFC:

Contracting versus leasing is a level of detail beyond JCOS expertise. For the basis of making your decision, we support a few key outcomes summarized below, for more detail please see the June 15, 2023 JCOS memo Re: JCOS recommendations on composing facility contracting process.

- Making the decision early will provide a stable business environment for the existing private compost business in town, which is desirable both in terms of creating a business-friendly economy in Juneau and meeting the sustainability goal of maintaining current composting capacity between now and the opening of the new facility.
- Having the future operator involved in design of the facility could provide key insights into maximizing functionality, though care should be taken to ensure the facility is designed with the flexibility to be able to be used by a different operator in the future.

Thanks,
Nick



Engineering and Public Works Department
 155 Heritage Way
 Juneau, Alaska 99801
 Telephone: 586-0800 Facsimile: 586-4565

DATE: July 15, 2024
 TO: Chair Bryson and the CBJ Public Works and Facilities Committee
 THROUGH: Denise Koch, Engineering & Public Works Director
 FROM: Ashley Heimbigner, Grants Manager
 SUBJECT: USDOT Reconnecting Communities and Neighborhoods Planning Grant
 Appropriation - \$653,520

CBJ was successfully awarded a planning grant via the FFY2023 Reconnecting Communities and Neighborhoods (RCN) funding program from the USDOT Federal Highway Administration (FHWA). The awarded amount is \$653,520. The scope of the FY2023 RCN Planning Grant includes the planning and design needed for the installation of a non-motorized pathway to provide safe, convenient, community centric nonmotorized access within, as well as to and from the underserved community of Lemon Creek and 1.) key daily destinations, and 2.) the Mendenhall Wetlands. Please see Attachment A for background and additional information regarding the Lemon Creek Multimodal Path project.

CBJ is required to provide a match of \$163,380 (20% of the total project cost) for this supplemental planning grant award. Match will be provided from existing funds already appropriated to the Lemon Creek Multimodal Path CIP.

Staff will work with FHWA to finalize and execute the Grant Agreement documents. They are expected to be ready for signature and execution in late fall 2024.

More information on the RCN funding program can be found [here](#)¹.

Action Requested

Staff requests an appropriation ordinance for \$653,520 from the Reconnecting Communities and Neighborhoods program from the USDOT Federal Highway Administration be forwarded to the full Assembly in order to begin the study work upon receipt of the executed grant agreement.

Attachment:

Attachment A – Lemon Creek Multimodal Path Background and Update

¹ <https://www.transportation.gov/grants/reconnecting-communities/reconnecting-communities-fy23-awards>

ATTACHMENT A

Section F, Item 6.



Engineering and Public Works Department
155 Heritage Way
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 586-4565

DATE: July 15, 2024

TO: Chair Bryson and the CBJ Public Works and Facilities Committee

THROUGH: Denise Koch, Engineering & Public Works Director

FROM: Ashley Heimbigner, Grants Manager

SUBJECT: Lemon Creek Multimodal Path Background and Update

This memo provides an update on the project status, grant funding, timeline, and potential next steps for a multimodal pathway in Lemon Creek. At this point, the federal funding we have secured is for planning only.

Project Summary:

CBJ is in the preliminary planning stages of the development of the Lemon Creek Multimodal Pathway. The proposed pathway would include a 1.2-mile pedestrian- and cycle-friendly, ADA-accessible path in Juneau's Lemon Creek neighborhood. The pathway would extend from the Vanderbilt / Glacier Highway intersection near Twin Lakes to the Egan Drive access road adjacent to Switzer Creek and U-Haul property (formerly Walmart) with a bridge crossing at Lemon Creek. Depending on regulatory determinations and final alignment, the pathway will be a combination of paved pathway constructed on gravel fill, and elevated boardwalk constructed on helical piers. The pathway will connect to the sidewalk on Alaway Avenue providing access from the local neighborhood, as well as an improved crossing to the Twin Lakes bike trail at Vanderbilt Hill Road/Glacier Highway. (See map on page 3.)

This project has been identified as a priority by the Juneau Non-Motorized Transportation Plan (2009), the Lemon Creek Area Plan (2017) and was adopted into the Comprehensive Plan. It was designated as the number one CBJ Legislative Capital Priority in 2021 and 2022, and the 8th priority in 2023 and 2024 with strong support from both the Planning Commission and the Systemic Racism Review Committee. [Recent \(FY23\) road construction projects](#) by the State of Alaska Department of Transportation (AKDOT) on Glacier Highway in Lemon Creek, were designed to improve the safety of multimodal users within in the Lemon Creek area, however, the transit area remains a congested industrial traffic area contributing to air and noise pollution in the area and residents and non-motorized commuters/users continue to express concerns regarding safety and overall experience. The pathway will also expand pedestrian access to Mendenhall Wetlands State Game Refuge, which is immediately adjacent to Lemon Creek, but virtually inaccessible without a vehicle due to the barrier presented by Egan Drive.

To better understand the current barriers and opportunities for pedestrians in Lemon Creek and to provide a starting point for planned community engagement efforts, CBJ conducted an informal and voluntary online survey of Lemon Creek area residents in fall 2023. Over 60% of respondents stated that they would be more likely to walk or bike within the area of Lemon Creek if the proposed pathway were available. Similarly, 40% of resident respondents stated

that they would be more likely to commute on foot or bike to destinations outside of Lemon Creek via the proposed path, with 57% of respondents stating that they would use the path once per week or more.

Project Funding:

Current Funding: CBJ currently has allocated \$1.15 million in General Funds for preliminary project investigation and planning. CBJ has also been awarded \$739,520 in federal planning grant funding. Local matching funds for the two planning grants noted below will be provided from existing funds already appropriated to the Lemon Creek Multimodal Path CIP.

Safe Streets and Roads for All (SS4A) Supplemental Planning Grant:

In December 2023, CBJ was awarded \$86,000 (\$21,500 local match) in FY23 [Safe Streets and Roads for All \(SS4A\)](#) funding from the USDOT FHWA to conduct a non-motorized transportation study and community engagement in Lemon Creek. Project work will begin once the FHWA provides the final signed award agreement.

Reconnecting Communities Program (RCP) Planning Grant: Most recently, the CBJ was awarded a \$653,520 (\$163,380 local match) Planning Grant via the FY2023 [Reconnecting Communities and Neighborhoods \(RCN\)](#) funding program from the USDOT Federal Highway Administration (FHWA). The scope of the RCN grant will build on the FY2023 Safe Streets and Roads for All (SS4A) supplemental planning grant. Project work will begin once the FHWA provides the final signed award agreement (likely late fall 2024). More information on the RCN funding program can be found [here](#)¹.

Future Anticipated Funding:

CBJ is applying for \$800,000 in final planning and design funding through the FY23 FHWA Active Transportation Infrastructure Investment Program² for the Lemon Creek Multimodal path due July 17, 2024. The EPW team will evaluate and pursue relevant grant funding opportunities for project construction as the design and planning process progresses.

CBJ Voters approved \$1.5 million of Sales Tax funding as part of the (Proposition 3- October 2022) for this project. The funding is scheduled for allocation in Fiscal Year 2027.

Timeline:

CBJ anticipates that the work proposed in the aforementioned grant-funded work (planning, NEPA and design) will be completed in summer 2028, ideally setting the stage to begin construction in early FY29.

The multi-year planning timeline is due to the complex land ownership and funding landscape. Federally funded projects trigger the requirement to follow the National Environmental Policy Act (NEPA). NEPA ensures agencies consider the significant environmental consequences of their proposed actions and informs the public about the decision making. NEPA is far more complex and time consuming than the detailed planning, permitting and public involvement that the CBJ follows for locally funded projects using sales tax, bonds, Marine Passenger Fees, General Fund etc. The additional NEPA complexities can include detailed evaluation and public vetting of multiple alternatives and requires federal approval of the evaluations, agency and public involvement, documentation of the process and desired (preferred) alternative.

¹ <https://www.transportation.gov/grants/reconnecting-communities/reconnecting-communities-fy23-awards>

² https://www.fhwa.dot.gov/environment/bicycle_pedestrian/atiip/

	FY25				FY26				FY27				FY28				FY29				FY30			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
SS4A Grant - Community outreach, equity analysis and road safety audit																								
Reconnecting Communities Grant - Planning, Mapping, Preliminary Engineering/Design, Public Process, Geotech																								
Final Planning, Design & NEPA (Applying for grant funding)																								
Future Construction																								
*Pending availability of construction funding.																								

Next Steps:

EPW will provide updates to the Committee regarding the upcoming community engagement and planning activities, as well as CBJ's efforts to secure grant funding for final design and construction of the pathway.

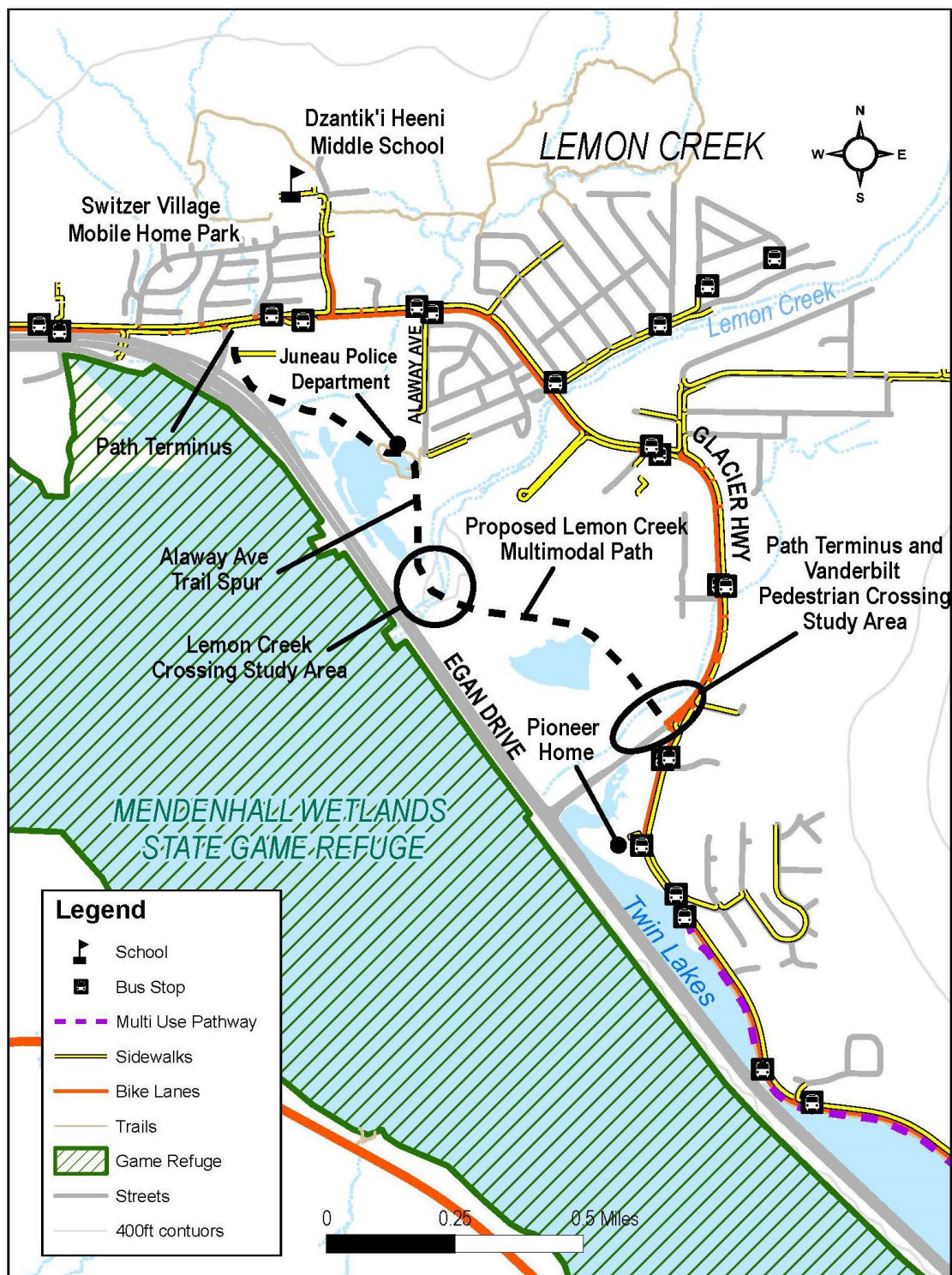


Figure 1. Preliminary alignment of a multimodal pathway in Lemon Creek. Final pathway alignment subject to change pending public process and engineering/design requirements.



DATE: July 15, 2024

TO: Wade Bryson, Chair
Public Works and Facilities Committee

THROUGH: Denise Koch, Engineering and Public Works Director

FROM: Ashley Heimbigner, Grants Manager

SUBJECT: CBJ Grant Strategy Update – Q1 FY2025

This memo provides the latest update on efforts to apply for and secure funding opportunities available through the Infrastructure Investment and Jobs Act (IIJA), Inflation Reduction Act (IRA), and other state and federal funding opportunities in FY23 and FY24, as well as applications planned for the first quarter of FY25.

Since the last update in April 2024, the Department continues to research, share, and collaborate on funding opportunities and applications across CBJ departments and partner agencies. We have also been completing grant award agreements, moving projects forward and completing necessary reporting requirements. A list of planned and recently submitted applications are listed in the attachment.

CBJ was successfully awarded over \$21 million in grant funds for nine projects via eight discretionary (competitive) and one formula grant since December 2023:

- [Bus & Bus Facilities and Low- and No-Emission Grant Awards](#) FY24 - \$11,855,112; Acquisition of six electric busses (including replacement of the Proterra Bus), charging infrastructure, and workforce development program. (FTA funded)
- [Waste-to-Energy Technical Assistance](#) FY24 – 40 hrs. Technical Assistance (~\$50k value); Operational and economic feasibility study of a waste-to-energy (incinerator) solution for CBJ's municipal solid waste. (US Dept of Energy funded)
- [Reconnecting Communities & Neighborhoods](#) - \$653,520; Improving Nonmotorized Access with the Lemon Creek Multimodal Pathway (USDOT funded)
- [Community Transportation Program](#) - \$6,391,875; Vintage Boulevard and Clinton Drive Reconstruction (Alaska DOT&PF community grant funded)
- [Transportation Alternatives Program](#) - \$2,221,942; Montana Creek Bridge Replacement (Alaska DOT&PF community grant funded)
- [EECBG - Energy Efficiency & Conservation Block Grant](#) - \$76,130; Electric Truck and charging infrastructure for Utilities Fleet (US Dept of Energy funded)
- [Thriving Communities Program](#) FY23 – 2 years Technical Assistance (~\$150k - \$300k value); Two years of technical assistance to advance infrastructure and access for housing development in "Kowee Subdivision" in partnership with Tlingit & Haida and Tlingit Haida Regional Housing Authority. (USDOT funded)
- [Hazard Mitigation Grant Program](#) - \$124,000; Juneau Hazard Mitigation Plan Update (Alaska DHS&EM/FEMA funded)

- [Safe Streets and Roads for All \(SS4A\)](#) FY23 - \$86,000; Supplemental Planning Grant for non-motorized transportation study and community engagement in Lemon Creek (USDOT FHWA funded)

Beyond traditional grants, we continue to research and pursue relevant funding opportunities that align with CBJ needs and goals. These include partially forgivable loans¹ and energy rebate programs ([Direct Pay](#)²). Looking forward, we are conducting outreach, identifying potential partnerships, and investigating and applying for funding opportunities for a variety of project areas including flood and climate hazard mitigation, while also looking to maintain funding momentum for the Juneau Douglas North Crossing (JDNC), Lemon Creek Multimodal Path, CBJ utility infrastructure and CBJ's GHG emission reduction efforts. The Assembly's recently adopted Assembly Goals and annual Legislative Capital Priorities are guiding these efforts.

Congressionally Directed Spending

The following FY24 projects received funding confirmation with the passage of the relevant federal appropriations bills on March 8 and March 22, 2024.

- *CBJ Radio System - \$2 million; engineering and design of replacement radio system*
- *Auke Bay Wave Attenuator (Breakwater) - \$500,000; feasibility study*
- *Bartlett Regional Hospital Emergency Department Addition - \$4 million*

CBJ submitted the following FY25 requests for Congressionally Directed Spending, which were due on March 31, 2024. The submitted projects were selected based on the FY2025 CBJ Legislative Capital Priorities list, project diversity, and their relevance to federal funding available this fiscal year.

- *Juneau Douglas North Crossing (JDNC) - \$23 million*
- *Mendenhall Wastewater Treatment Plant: Fats, Oils, Grease, Grit Removal (FOG)- \$5.95 million*
- *Juneau School District HVAC and Heating Controls - \$6.4 million*
- *Aurora Harbor Drive Down Float - \$10.696 million*
- *Auke Bay Wave Attenuator (Breakwater) - \$1.5 million*

CBJ was recently informed that Senator Murkowski's office advanced \$600,00 for the Auke Bay Wave Attenuator for inclusion in the Energy and Water bill but cannot confirm its inclusion until the bill is scheduled. It then needs to make it through the full federal budget process. The four remaining requests (JDNC, FOG, Aurora Drive Down Float, HVAC) were not included in legislation this year.

FY2025 State of Alaska Capital Appropriation

Included in the recently signed state capital budget was \$5 million in matching funds for the CBJ Docks and Harbors Phase IV of the Aurora Harbor reconstruction project to finish the north end of the harbor.

Attachment:

July 2024 EPW Planned and Pending Applications

¹ <https://dec.alaska.gov/water/technical-assistance-and-financing/state-revolving-fund/>

² <https://www.whitehouse.gov/cleanenergy/directpay/>

July 2024 EPW Grant Application Update

Awarded, planned, and pending (submitted) applications from Spring 2023 to July 8, 2024. The highlighted items are updates from the version in the April 15, 2024, PWFC packet.

Grant Name	Source	Lead Department	Project Name/Scope	Amount	Local Match (Funds and/or In-kind value)	Status
Low or No Emission and Grants for Buses and Bus Facilities Programs	FTA	Capital Transit	Acquisition of six electric busses (including replacement of Proterra Bus), charging infrastructure	\$11.86 million	\$1.88 million	Awarded
Waste to Energy Technical Assistance	NREL	EPW	Technical Assistance	40 hrs tech assistance	\$0	Awarded
Thriving Communities Technical Assistance Program	USDOT	CDD	Partnership with Tlingit & Haida, THRHA – Kowee Creek Area Dev	2 years technical asst.	\$0	Awarded
Transformational Habitat Restoration & Coastal Resilience	NOAA	SEAWC ¹ +EPW	Restoring salmon habitat and reducing disaster risk in the Mendenhall River	\$1.5 million	TBD	Awarded
Safe Streets for All - FY23	USDOT	EPW	Supplemental Planning for Action Plan	\$86,000	\$21,500	Awarded
EECBG - Energy Efficiency & Conservation Block Grant	DOE	EPW	EV Truck for Utilities Fleet	\$76,100	\$0	Awarded
Reconnecting Communities and Neighborhoods – FY23	USDOT	EPW	Lemon Creek Multimodal Path	\$653,520	\$163,380	Awarded
2023 Community Transportation Prog. (CTP)	AKDOT&PF	EPW	Vintage Park Road Safety Improvements	\$6.39 million	\$2.13 million	Awarded
2023 Transportation Alt. Prog. (TAP)	AKDOT&PF	P&R	Montana Creek Bridge Replacement	\$2.22 million	\$220,558	Awarded
Hazard Mitigation Grant Program (HMGP)	AKDHS&EM/ FEMA	Emergency Management	Juneau Hazard Mitigation Plan Update	\$111,600	\$12,400	Awarded
Watershed Flood Prevention Operations (WFPO) Program	NRCS	EPW	Phase 1 Preliminary Investigation Feasibility Report – Mendenhall River Flood Protection	TBD	TBD	Submitted
Section 14 Program	US Army Corps of Eng	EPW	Feasibility studies – Mendenhall River Flood Protection (Public Facilities Only)	\$100,000	TBD	Submitted

¹ CBJ would be a subawardee in grant submitted by Southeast Alaska Watershed Council. Work would be focused around protection of the bank near the Dimond Park Fieldhouse through an engineered log jam.

Port Infrastructure Development Program	MARAD	D&H	Aurora Harbor Drive Down Float	\$11.15 million	\$2.79 million	Submitted
Clean Ports Program	EPA	D&H, EPW	Shore Power at Dock 16B	\$58.33 million	\$6.57 million	Submitted
Renew America's Schools Prize	DOE SCEP	EPW/JSD/AML ²	JSD HVAC Controls & Energy Upgrades	TBD	TBD	Submitted
Climate Pollution Reduction Grant (CPRG) – Implementation Grants	EPA	EPW	Electric Boiler – MWWTP	\$5.9 million	\$0	Submitted
Assistance to Firefighters Grant	FEMA	CCFR	Portable Radios Acquisition - Statewide Coalition Application (15 Fire Depts)	\$2 million	TBD ³	Submitted
Active Transportation Infrastructure Investment Program (ATIIP)	FHWA	EPW	Lemon Creek Multimodal Path Final Engineering & Design	\$800,000	\$200,000	In Progress (Due 7/17)
Charging & Fueling Infrastructure Grant (CFI) – Round 2⁴	USDOT	EPW	Public EV Charging Infrastructure	\$5 million	\$1 million	In Progress (Due 8/28)
Municipal Harbor Facilities Grant Program	AKDOT&PF	D&H	Aurora Harbor Drive Down Float (Non-federal match)	\$1.4 million	\$1.4 million	In Progress (Due 8/9)
CFWR (Composting and Food Waste Reduction) Pilot Project	USDA	EPW	Food Waste Diversion (Compost) Infrastructure	TBD	TBD	In Progress (Due 9/4)
2023 Transportation Alt. Prog. (TAP)	AKDOT&PF	EPW	Lemon Creek Multimodal Path	\$4.56 million	\$1 million	Not Awarded
Rural and Tribal Technical Assistance	USDOT, BAB	EPW	JDNC Technical Assistance (Construction Financing)	\$70,000	\$0	Not Awarded
Charging & Fueling Infrastructure Grant (CFI) – Round 1	USDOT	EPW	Public EV Charging Infrastructure	\$5 million	\$1 million	Not Awarded ⁵
CFWR (Composting and Food Waste Reduction) Pilot Project	USDA	EPW	Food Waste Diversion (Compost) Infrastructure	\$400,000	\$182,544	Not Awarded
SWIFR (Solid Waste Infrastructure for Recycling)	EPA	EPW	Compost Facility	\$4 million	\$250,000	Not Awarded
REO (Consumer Recycling Education and Outreach)	EPA	EPW	Source Control & Food Waste Reduction	\$556,000	\$250,000	Not Awarded

² Multi-district application submitted by Alaska Municipal League.

³ \$195,270 matching fund requirement to be divided proportionally to the amount received by participating departments.

⁴ CBJ's FY23 CFI application was deemed "Highly Recommended" and is under consideration for supplemental funding under "Round 1" while also reapplying for "Round 2" funding (application due August 28, 2024). CBJ can only be awarded for one but not both awards.

PWFC Action Items to Advance 2024 Assembly Goals

Adopted Date: 3/04/2024

PWFC Report Date: 7/15/2024

1. Housing - Assure adequate and affordable housing for all CBJ residents

	Implementing Actions	PWFC Committee Work:	Notes:
D	Continue planning and implementation of (re)development of Telephone Hill, Pederson Hill, and the 2nd/Franklin property		2.12.24 COW - Assembly provided direction on next planning steps. Staff to work on variations of Option C.

2. Economic Development - Assure Juneau has a vibrant, diverse local economy

	Implementing Actions	PWFC Committee Work:	Notes:
E	Complete design for West Douglas and Channel Crossing, apply for construction funding and appropriate and/or bond for local match	<i>Engage the public and prepare the project for a successful grant application for full design including working with ADOT and identifying match.</i>	2.16.24 - CBJ returned MOA with comments to DOT. 3.7.24 DOT and DOWL held technical and stakeholder meeting on PEL. 3.11.24 DOWL presented Level 2 Screening results to PWFC. 4.11.24 DOWL and DOT extended the stakeholder comment period to this date per stakeholder request.

3. Sustainable Budget and Organization - Assure CBJ is able to deliver services in a cost efficient and effective manner that meets the needs of the community

	Implementing Actions	PWFC Committee Work:	Notes:
B	Maintain Assembly focus on deferred maintenance including BRH and JSD with emphasis on enhancing building efficiency.	<i>Do committee work so that Assembly can increase funding for deferred maintenance.</i>	11.4.22. Assembly increased commitment to deferred maintenance in 1% that passed in October.

5. Sustainable Community - Juneau will maintain a resilient social, economic, and environmental habitat for existing population and future generations.

	Implementing Actions	PWFC Committee Work:	Notes:
A	Implement a zero waste or waste reduction plan, including development of the Zero Waste Subdivision.	Evaluate Juneau's Solid Waste situation holistically. Establish framework for stakeholder engagement. Define goals for composting and level of municipal involvement.	2.12.24 - COW authorizes EPW to spend funds from Zero Waste CIP to do a high-level study of future municipal waste disposal options. 2.22.24 - Staff held a solid waste Q&A session at the Mend. Library. 2.20.24 - EPA issued a final NEPA Finding of No Significant Interest (FONSI) for the \$2.5M development of a compost site. There are other application steps but CBJ believes that we may get authorization from EPA to access the CDS in Spring 2024. 3.7.24 - Staff held a solid waste Q&A session at the Downtown Library. 4.15.24 EPW includes a memo along with a JCOS letter of support in PWFC packet to authorize high-level study. 7.15.24 Recommendation made on procurement method for compost operator.

PWFC Action Items to Advance 2024 Assembly Goals

B	Identify and prioritize the most cost-effective energy efficiency and electrification upgrades in CBJ facilities.	Support and follow efforts of Facilities Maintenance to implement an Energy Management and Information System (EMIS)	8.28.23. Update from Building Maintenance. 3.5.2024. CBJ applied for EPA grant funding for electric boiler at MWWTP. 4.25.24 Transit applying for Low or No Emission grant for 6 more electric buses and associated charging infrastructure. This would expand the fleet. The next round of diesel buses won't be eligible for replacement until 2028. 6.3.2024 Request authorization for FTA grant.
C	Implement projects and strategies that advance the goal of reliance on 80% of renewable energy sources by 2045	Do committee work on Green House Gas (GHG) Emissions data collection/ measuring initiative to ensure a useful metric the Assembly can support. Define CBJ's role in providing EV charging infrastructure and electricity to the community. Support efforts to continue building the EV charging network to provide convenient and affordable EV charging for the public and to lay the groundwork for applying for grants.	12.18.2023 JCOS requested funding to complete GHG reports for 2022 and 2023. 4.10.24 Working on contract. 5.28.2024 - Staff submitted a Clean Ports grant application for the Port of Juneau Municipal Shore Power Project on behalf of D&H.
D	Develop mitigation and resilience strategies aimed at reducing community risk and helping Juneau adapt to climate-related hazards that have been identified in the 7/22 ACRC Report	Review "Juneau's Changing Climate & Community Response"	8.08.22 Report released: https://acrc.alaska.edu/docs/juneau-climate-report
E	Develop strategy to reduce abandoned/junked vehicles	Do committee work to support the Assembly in increasing funding for junk vehicle disposal, including possible incentives.	11.6.23. At the 10/24/2023 Assembly Reorganization Meeting, Draft Ordinance 2023-38 Introduced "An Ordinance Amending the Traffic Code Relating to Impounds of Vehicles" This will ease the burden on JPD and allow impound in place. 4.15.24 Skookum memo in PWFC packet.

MEMORANDUM



TO: Denise Koch
Engineering & Public Works Director

FROM: Greg Smith
Contract Administrator

Date: July 8, 2024

SUBJECT: Contracts Division Activity
May 21, 2024, to July 5, 2024

Current Bids – Construction Projects >\$50,000

BE24-184	JDTP Vactor Receiving Station	Estimate \$5,400,000. Dawson Bid; \$10,100,000. Bid Canceled due to only bid submittal exceeding the available budget. The project will be redesigned for bid with a phased approach.
BE24-333	Mendenhall River Outfall Check Valves	Estimate \$125,000.00. Three bids received 5/22/24. Awarded to Admiralty Construction with low bid of \$74,150.00.

Current RFPs – Alternative Procurement

	None	
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Current RFPs – Services

RFP E25-031	Design services for Eyelet Court	One Proposal Received, RESPEC, fee negotiations in progress
RFP E24-330	Design, CA&I for the Downtown Library Siding Investigation and Repair	One Proposal Received, Northwind Architects, fee negotiations in progress.
RFP E24-277	Design Services for JNU RSA Grading at Runway Shoulders and NAVAIDS	One proposal received, HDR Engineering, Inc. fee negotiations in progress.
RFP E25-035	Design Services for Poplar Avenue to Mendenhall Road Reconstruction	One Proposal Received, Homeshore Engineering. fee negotiations in progress.
RFP E24-324	Lift Station SCADA & Instrumentation Design	Three proposals received. DOWL is the selected consultant. Fee negotiations in progress.
RFP E24-328	Planning Services and Cost Estimating Services for CBJ Solid Waste Study	Three proposals received. Jacobs Engineering is the selected consultant. Fee negotiations in progress.
RFP E24-327	JNU Master Plan	One proposal received, Micheal Baker International. Fee negotiations in progress.
RFP E25-040	JNU Land Acquisition Services	Proposals due July 17, 2024.
RFP E24-329	Eaglecrest Owners Agent	One proposal submitted 6.6.2024. CF Group. Initial contract NTP for \$197,820.
RFP E24-292	2024 Area Wide Paving CA/I	One proposal received. Hollatz Engineering. Fee negotiations in progress.
RFP E24-330	Design Services for Downtown Library Siding Investigation and Repair	One proposal received by Northwind Architects. Fee negotiations in progress.

Other Projects – Professional Services – Contracts, Amendments & MRs >\$20,000

	None	
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Construction Change Orders (>\$20,000)

Term Contracts for Small Civil & Utility Construction Services (>\$20,000)

	None	
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Term Contracts for CBJ Material Sources Construction Services (>\$20,000)

	None	
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Term Contracts for Downtown Stair Repair Services (>\$20,000)

PA 8	5 th & Kennedy Street Stair Replacement Phase 1	Carver Construction, LLC, \$49,973.96
PA 9	5 th & Kennedy Street Stair Replacement, Phase 2	Carver Construction, LLC, \$32,556.91

Term Contracts for General Construction Services (>\$20,000)

PA 13	BRH Café Window Trim Replacement	\$31,375.00
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Term Contracts for Painting Work (>\$20,000)

	None	
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Term Contracts for Electrical Work (>\$20,000)

	None	
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Term contract for Professional Services (>20,000)

PA 3	CA/I CBJ Police Station Re-Roof	Jensen Yorba Wall, \$40,856

MR E24-021 – Term Contract for Professional Services. This solicitation is open for a three-year period. Consultants continue to submit proposals. Contracts are in progress and underway.

Key for Abbreviations and Acronyms

Am	Amendment to PA or Professional Services Contract	PA	Project Agreement - to either term contracts or utility agreements
CA&I	Contract Administration & Inspection	RFP	Request for Proposals, solicitation for professional services
CO	Change Order to construction contract or RFQ	RFQ	Request for Quotes (for construction projects <\$50K)
MR	Modification Request – for exceptions to competitive procurement procedures	RSA	Reimbursable Services Agreement
NTE	Not-to-exceed	SA	Supplemental Agreement
NTP	Notice to Proceed	UA	Utility Agreement