# JOINT ASSEMBLY & SCHOOL BOARD FACILITY PLANNING COMMITTEE

## Regular Meeting – June 14, 2017

## 12:00 – 1:00 PM – Assembly Chambers

## Mary Becker, Chair

**I. ROLL CALL**

Meeting was called to order by Chair Becker at 12:02 pm.

Committee Members Present: Committee Chair and Assembly Member Mary Becker, Deputy Mayor Jerry Nankervis, Assembly Member Jesse Kiehl, School Board President Brian Holst, School Board Member Josh Keaton

Committee Members Absent: School Board Member Sean O'Brien was excused

CBJ Staff Present: City Manager Rorie Watt, Deputy City Manager Mila Cosgrove, Director of Public Works/Engineering Roger Healy, Project Manager Nathan Coffee

School Board Members Present: Steve Whitney

School District Staff Present: Superintendent Mark Miller, Director of Administrative Services David Means, Maintenance Supervisor Curtis Blackwell, Administrative Services Assistant Sally Hand

Presenters Present: Joann Lott of Jensen Yorba Lott, Al Weinberg of Aurora Corporate Enterprises (on phone), Karen Montovino of DLR Group (on phone)

**II. APPROVAL OF AGENDA**

This item was not addressed.

**III. APPROVAL OF MINUTES**

a. March 1, 2017 Minutes

This item was not addressed.

**IV. Items for Action**

There were no action items at this meeting.

## V. Information Items

a. Facility Master Plan – Draft Summary of Findings

Roger Healy opened the discussion with an overview of the last few months and turned the meeting over to Joann Lott of Jensen Yorba Lott.

Joann Lott introduced Karen Montovino and Al Weinberg, who were both on the phone, and everyone at the table introduced themselves. Joann Lott reviewed the executive summary and gave a brief description of each category. The committee was encouraged to ask questions and discuss issues as the report was reviewed. Joann Lott mentioned that facility costs are 13% of the overall school district budget and the top three cost items are custodial, maintenance, and utilities.

There was much discussion on the areas of enrollment, capacity and efficiencies and the idea of combining grade levels or programs. There are other options to consider before closing a school.

There was also discussion about good vs. okay facilities tying to performance of students. Karen Montovino shared that important items are daylighting, relationships/collaboration spaces, and after-school support.

Information was presented about boundaries and housing development. There was discussion about enrollment projections and change in number of students by elementary and secondary grade levels.

Joann Lott shared that some recommendations for better use of facilities are to incorporate Charter School within District facilities, explore moving programs, making one high school, and changing/adjusting grade level groupings. Enrollment numbers are too high for one high school and the District is not interested in changing/adjusting grade levels.

## VI. Future Meeting Dates

It was agreed the Assembly committee members and the School District committee members will meet separately to discuss the next steps then come together to establish a direction for the final report. The next meeting of the committee as a whole will be in early August. Roger Healy will be in touch with committee members to coordinate a date and time.

## VII. Adjournment

Meeting adjourned at 1:21 pm.