

**JOINT ASSEMBLY SCHOOL BOARD FACILITY PLANNING COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

SEPTEMBER 8, 2017 12:00 PM
MARINE VIEW BLDG - 4TH FLOOR LARGE CONF ROOM

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

A. March 1, 2017

B. June 14, 2017

IV. STAFF REPORTS

V. AGENDA TOPICS

A. Directions to JYL for Phase II (Attachments: Recommendation from School Board Members of the Committee & CBJ Memorandum - JYL Services)

VI. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

JOINT ASSEMBLY & SCHOOL BOARD FACILITY PLANNING COMMITTEE

Regular Meeting – March 1, 2017

5:30 – 6:30 PM – Assembly Chambers

Mary Becker, Chair

UNAPPROVED MINUTES

I. ROLL CALL

Meeting was called to order by Chair Becker at 5:34 pm.

Committee Members Present: Committee Chair and Assembly Member Mary Becker, Assembly Member Jesse Kiehl (joined at 5:55 pm), School Board President Brian Holst, School Board Member Sean O'Brien, School Board Member Josh Keaton

Committee Members Absent: Deputy Mayor Jerry Nankervis was excused

CBJ Staff Present: City Manager Rorie Watt, Director of Public Works/Engineering Roger Healy, Chief Architect Richard Ritter, Project Manager Nathan Coffee

School Board Members Present: Steve Whitney

School District Staff Present: Superintendent Mark Miller, Director of Administrative Services David Means, Maintenance Supervisor Curtis Blackwell, Administrative Services Assistant Sally Hand

Presenters Present: Joann Lott of Jensen Yorba Lott, Al Weinberg of Aurora Corporate Enterprises, Karen Montovino of DLR Group

Public Present: Juneau Charter School Teacher Lindsay Hulbert, KTOO reporter Quinton Chandler

II. APPROVAL OF AGENDA

No changes requested

III. APPROVAL OF MINUTES

Minutes from the September 15th meeting were reviewed in the meeting packets. There were no corrections noted. The minutes were approved as written.

IV. Staff Reports

There were no staff reports.

V. Items for Action

There were no action items at this meeting.

VI. Information Items

a. Facility Master Plan Presentation – JYL

Joann Lott, Jensen Yorba Lott, started the presentation and introduced Al Weinberg and Karen Montovino of DLR Group's Portland, Oregon office. Joann Lott welcomed questions and discussions from the committee at any time throughout the presentation.

Al Weinberg presented the section on enrollment and state funding. Enrollment projections and the formula used by the state were discussed. There was also discussion on how using today's numbers and projecting out only provides a guess of the future; there are many variables.

Karen Montovino presented the section on educational adequacy and functionality of facilities. Charts were provided comparing sites to each other. There was no data for comparing the Juneau District to other school districts. There was much discussion about the data behind the charts; the data will be provided in more detail in the final report.

Joann Lott presented information on size and capacity of facilities. There was much discussion on capacity of facilities and state guidelines for capacity. More information will be provided in the final report.

Karen Montovino presented a data chart on deferred maintenance and energy efficiency. It was noted that facilities closer to capacity also ran more efficiently based on energy cost per student.

Joann Lott then presented information on boundaries and housing development. There was discussion about best use of schools and about future changes in areas of student density.

There was discussion about the information presented and what priorities the plan should address. It was mentioned that phase one was data collection and phase two will be more about options.

VII. Public Participation

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

Lindsay Hulbert, teacher at Juneau Community Charter School (JCCS), shared that JCCS is wanting to move to a different facility; the current location is not meeting their needs. She attended the meeting to see what was said about facilities and to say JCCS is open to partnerships.

VIII. Future Meeting Dates

Joann Lott mentioned there are two phases to this project and this was phase one. Roger Healy said the initial schedule has about two months' worth of work to prepare the draft report for review so the committee will meet again in about two months.

IX. Adjournment

Meeting adjourned at 7:51 pm.

JOINT ASSEMBLY & SCHOOL BOARD FACILITY PLANNING COMMITTEE

Regular Meeting – June 14, 2017

12:00 – 1:00 PM – Assembly Chambers

Mary Becker, Chair

UNAPPROVED MINUTES

I. ROLL CALL

Meeting was called to order by Chair Becker at 12:02 pm.

Committee Members Present: Committee Chair and Assembly Member Mary Becker, Deputy Mayor Jerry Nankervis, Assembly Member Jesse Kiehl, School Board President Brian Holst, School Board Member Josh Keaton

Committee Members Absent: School Board Member Sean O'Brien was excused

CBJ Staff Present: City Manager Rorie Watt, Deputy City Manager Mila Cosgrove, Director of Public Works/Engineering Roger Healy, Project Manager Nathan Coffee

School Board Members Present: Steve Whitney

School District Staff Present: Superintendent Mark Miller, Director of Administrative Services David Means, Maintenance Supervisor Curtis Blackwell, Administrative Services Assistant Sally Hand

Presenters Present: Joann Lott of Jensen Yorba Lott, Al Weinberg of Aurora Corporate Enterprises (on phone), Karen Montovino of DLR Group (on phone)

II. APPROVAL OF AGENDA

This item was not addressed.

III. APPROVAL OF MINUTES

- a. March 1, 2017 Minutes

This item was not addressed.

IV. Items for Action

There were no action items at this meeting.

V. Information Items

a. Facility Master Plan – Draft Summary of Findings

Roger Healy opened the discussion with an overview of the last few months and turned the meeting over to Joann Lott of Jensen Yorba Lott.

Joann Lott introduced Karen Montovino and Al Weinberg, who were both on the phone, and everyone at the table introduced themselves. Joann Lott reviewed the executive summary and gave a brief description of each category. The committee was encouraged to ask questions and discuss issues as the report was reviewed. Joann Lott mentioned that facility costs are 13% of the overall school district budget and the top three cost items are custodial, maintenance, and utilities.

There was much discussion on the areas of enrollment, capacity and efficiencies and the idea of combining grade levels or programs. There are other options to consider before closing a school.

There was also discussion about good vs. okay facilities tying to performance of students. Karen Montovino shared that important items are daylighting, relationships/collaboration spaces, and after-school support.

Information was presented about boundaries and housing development. There was discussion about enrollment projections and change in number of students by elementary and secondary grade levels.

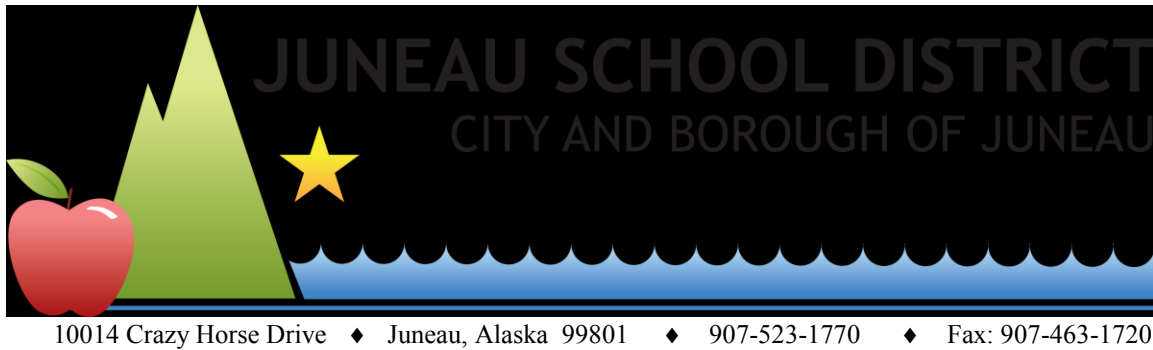
Joann Lott shared that some recommendations for better use of facilities are to incorporate Charter School within District facilities, explore moving programs, making one high school, and changing/adjusting grade level groupings. Enrollment numbers are too high for one high school and the District is not interested in changing/adjusting grade levels.

VI. Future Meeting Dates

It was agreed the Assembly committee members and the School District committee members will meet separately to discuss the next steps then come together to establish a direction for the final report. The next meeting of the committee as a whole will be in early August. Roger Healy will be in touch with committee members to coordinate a date and time.

VII. Adjournment

Meeting adjourned at 1:21 pm.



August 23, 2017

Memo To: Joint Borough Assembly – School Board Facilities Committee

From: David Means, Director of Administrative Services on behalf of
Brian Holst
Josh Keaton
Sean O'Brien

Subject: Recommendation from School Board Members of the Committee

The three members of the School Board met after the last committee meeting. They are recommending the following to the full committee:

We would find it valuable for the consultants to provide the following, in order of priority:

1. Prepare a list of prioritized spending to maintain facilities and improve educational delivery under the assumptions that
 - a) there are no changes to JSD programs and
 - b) every program stays where it is currently;
2. Identify options for incorporating Charter School into JSD facilities;
3. Determine options for increased Pre-K programming in our schools, including expanded JSD Pre-K programming (from anticipated grant funding) and potential use of facilities by private Pre-K providers; and,
4. Recommend changes in use of facilities around the district to more optimally match programs with facilities and provide a cost estimate for moving programs/functions under the assumption that there are no changes to JSD programs.



ENGINEERING DEPARTMENT
CIP Engineering, Third Floor
230 So. Franklin Street, Marine View Center

memorandum

Date: Thursday, August 24, 2017
To: CBJ/JSD Joint Facilities Committee
From: Nathan Coffee, CBJ City Architect, 586-0895
Subject: JYL Services

Committee Members:

JYL has satisfied the Phase 1 portion of their services agreement with the submission of the draft summary of findings report and participation in the last Joint Facilities Committee meeting. Phase 2 of JYL's original proposal included the following work:

Phase 2 Master Plan Completion

Task 6

- A. Prepare draft Comprehensive Facilities Plan.
- B. Meet with CBJ & JSD to present the plan and discuss. The full team will be present in Juneau.
- C. Prepare final plan based on comments received.
- D. Submit final plan

The cost to complete Phase 2 work is \$21,770.

If the committee would like JYL to proceed with Phase 2 work, then JYL requests that the committee consider and respond to the following questions to guide Phase 2 efforts:

- Would JSD consider reorganization of grades at schools
- Would JSD consider closing an elementary or high school facility
- Would JSD consider relocating students from Marie Drake facility and moving administrative staff into the building