

**JOINT ASSEMBLY SCHOOL BOARD FACILITY PLANNING COMMITTEE  
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

DECEMBER 13, 2017 4:30 PM  
MUNICIPAL BUILDING - ASSEMBLY CHAMBERS

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**I. ROLL CALL**

**II. APPROVAL OF AGENDA**

**III. APPROVAL OF MINUTES**

A. September 8, 2017

**IV. STAFF REPORTS**

**V. AGENDA TOPICS**

A. Directions to JYL for Phase II (attachments: Recommendation from School Board Members of the Committee and CBJ Memo-JYL Services)

**VI. PUBLIC PARTICIPATION**

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

**VII. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.org](mailto:city.clerk@juneau.org)

## **JOINT ASSEMBLY & SCHOOL BOARD FACILITY PLANNING COMMITTEE**

**Regular Meeting – September 8, 2017**

**12:00 – 1:00 PM – Assembly Chambers**

**Mary Becker, Chair**

### **UNAPPROVED MINUTES**

#### **I. ROLL CALL**

Meeting was called to order by Chair Becker at 12:01 pm.

Committee Members Present: Committee Chair and Assembly Member Mary Becker, Deputy Mayor Jerry Nankervis, Assembly Member Jesse Kiehl, School Board President Brian Holst, School Board Member Sean O'Brien, School Board Member Josh Keaton

Assembly Members Present: Loren Jones

CBJ Staff Present: City Manager Rorie Watt, Director of Public Works/Engineering Roger Healy, Project Manager Nathan Coffee

School District Staff Present: Superintendent Mark Miller, Director of Administrative Services David Means, Maintenance Supervisor Curtis Blackwell, Administrative Services Assistant Sally Hand

#### **II. APPROVAL OF AGENDA**

No changes requested.

#### **III. APPROVAL OF MINUTES**

- a. March 1, 2017 Minutes
- b. June 14, 2017 Minutes

Minutes from both meetings listed above were reviewed. There were no objections and both sets of minutes were approved.

#### **IV. STAFF REPORTS**

There were no staff reports at this meeting

#### **V. AGENDA TOPICS**

- a. Directions to JYL for Phase II (Attachments: Recommendation from School Board Members of the Committee & CBJ Memorandum – JYL Services)

Mary Becker lead the discussion by reviewing the attachments in the meeting packet and referring to page 8 listing three questions from the consultant, Jensen Yorba Lott (JYL). Brian Holst referred to page 7 listing items the School Board members of the committee requested as the focus of phase two for the consultants. The School Board members would like to see these areas analyzed before answering the three questions on page 8. The Assembly committee members would like the District to answer the three questions from the consultant first. If the answers are no then there is no need to continue with the study.

There was much discussion about the original purpose of the study and final plan. The School Board committee members will take the three questions on page 8 back to the full School Board for discussion and report back to Chair Mary Becker, who will share the response with the other Assembly committee members.

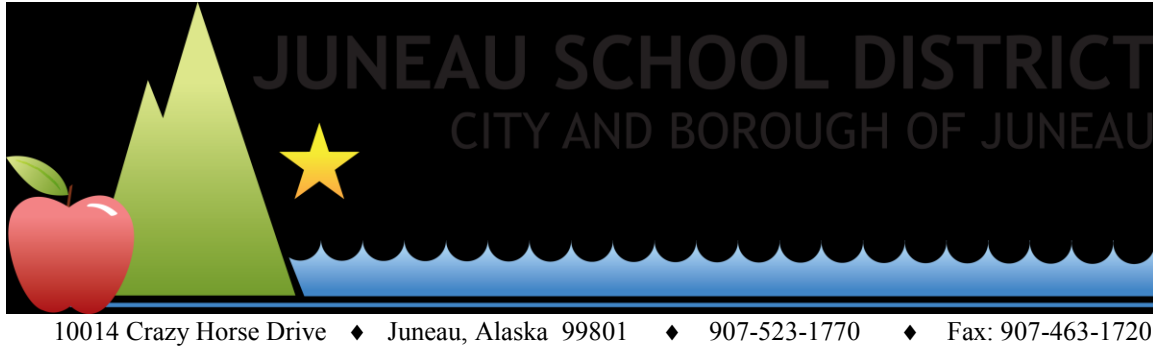
#### **VI. PUBLIC PARTICIPATION**

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual.)

Mistee St. Clair, member of the Academic Policy Committee for the Juneau Community Charter School (JCCS), shared that JCCS is interested in being housed in a School District facility and the school is also looking for possible private space to rent. The current facilities are not ADA compliant. Jerry Nankervis asked how many students were enrolled at JCCS and Mistee St. Clair shared there are currently 104 but the school can take up to 110.

#### **VII. ADJOURNMENT**

Meeting adjourned at 1:47 pm.



August 23, 2017

Memo To: Joint Borough Assembly – School Board Facilities Committee

From: David Means, Director of Administrative Services on behalf of  
Brian Holst  
Josh Keaton  
Sean O'Brien

Subject: Recommendation from School Board Members of the Committee

The three members of the School Board met after the last committee meeting. They are recommending the following to the full committee:

We would find it valuable for the consultants to provide the following, in order of priority:

1. Prepare a list of prioritized spending to maintain facilities and improve educational delivery under the assumptions that
  - a) there are no changes to JSD programs and
  - b) every program stays where it is currently;
2. Identify options for incorporating Charter School into JSD facilities;
3. Determine options for increased Pre-K programming in our schools, including expanded JSD Pre-K programming (from anticipated grant funding) and potential use of facilities by private Pre-K providers; and,
4. Recommend changes in use of facilities around the district to more optimally match programs with facilities and provide a cost estimate for moving programs/functions under the assumption that there are no changes to JSD programs.



**ENGINEERING DEPARTMENT**  
CIP Engineering, Third Floor  
230 So. Franklin Street, Marine View Center

## memorandum

**Date:** Thursday, August 24, 2017  
**To:** CBJ/JSD Joint Facilities Committee  
**From:** Nathan Coffee, CBJ City Architect, 586-0895  
**Subject:** JYL Services

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Committee Members:

JYL has satisfied the Phase 1 portion of their services agreement with the submission of the draft summary of findings report and participation in the last Joint Facilities Committee meeting. Phase 2 of JYL's original proposal included the following work:

### **Phase 2 Master Plan Completion**

#### **Task 6**

- A. Prepare draft Comprehensive Facilities Plan.
- B. Meet with CBJ & JSD to present the plan and discuss. The full team will be present in Juneau.
- C. Prepare final plan based on comments received.
- D. Submit final plan

The cost to complete Phase 2 work is \$21,770.

If the committee would like JYL to proceed with Phase 2 work, then JYL requests that the committee consider and respond to the following questions to guide Phase 2 efforts:

- Would JSD consider reorganization of grades at schools
- Would JSD consider closing an elementary or high school facility
- Would JSD consider relocating students from Marie Drake facility and moving administrative staff into the building