



REGULAR ASSEMBLY MEETING 2024-10 AGENDA

May 13, 2024 at 7:00 PM

Assembly Chambers/Zoom Webinar/YouTube Livestream

<https://juneau.zoom.us/j/91515424903> or 1-253-215-8782 Webinar ID: 915 1542 4903

Submitted By:

Katie Koester, City Manager

A. CALL TO ORDER

B. FLAG SALUTE

C. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

D. ROLL CALL

E. SPECIAL ORDER OF BUSINESS

1. Proclamation for Arbor Day, May 20, 2024
2. Proclamations Honoring Lindsey Kato and Crystal Jackson for Alaskas "Top 40 Under 40" Class of 2024

F. APPROVAL OF MINUTES

3. July 31, 2023 Special Assembly Meeting 2023-18 Draft Minutes
4. September 11, 2023 Regular Assembly Meeting 2023-23 Draft Minutes

G. MANAGER'S REQUEST FOR AGENDA CHANGES

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS *(Limited to no more than 20 minutes, with each speaker limited to a length of time set by the Mayor not to exceed three minutes.)*

I. CONSENT AGENDA

Public Request for Consent Agenda Changes, Other than Ordinances for Introduction

Assembly Request for Consent Agenda Changes

Assembly Action

J. Ordinances for Introduction

5. Ordinance 2023-14(b)(AI) An Ordinance Appropriating \$74,000 to the Manager for the Crisis Stabilization Capital Improvement Project; Funding Provided by a Donation from the Bartlett Regional Hospital Foundation.

This ordinance would appropriate a \$74,000 donation from the Bartlett Regional Hospital (BRH) Foundation to the Crisis Stabilization CIP. This funding provides for furniture, fixtures, and equipment at the new Aurora Behavioral Health Center.

While construction of the new facility is complete, work associated with Leadership in Energy and Environmental Design Operations and Maintenance certification remains, with final certification and project closeout expected within the next twelve months.

The BRH Finance Committee reviewed this request at the May 10, 2024 meeting. The BRH Board of Directors and the Public Works and Facilities Committee will review this request at the May 28 and June 3, 2024 meetings, respectively.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

K. Resolutions

6. Resolution 3060 A Resolution of the City and Borough of Juneau in Support of the U.S. Environmental Protection Agency and the Clean Ports Grant Program.

This resolution supports CBJ's application for the U.S. Environmental Protection Agency (EPA) Clean Ports Grant. CBJ's application is to fund construction of shore power at the city-owned cruise ship docks. The grant requires a 10% match, which can be covered using Marine Passenger Fees.

The City Manager recommends the Assembly adopt this resolution.

L. Bid Awards

7. Bid Award: Bid No. 24-227 Switchboards for Battery Electric Bus(es) (BEB's) Charging Equipment

Bids were opened on the subject project on 4/25/2024. The following bids were received:

Section 1 - Bid Award: Section 1 –The bid section totals and order of award are as follows:

<u>Bidder</u>	<u>Bid – Section 1</u>
** North Coast Electric	\$369,117.67
Graybar Electric	\$359,929.00
Consolidated Electrical Distributer	\$366,000.00

**Section 1 - Phase 1 Equipment is being awarded to North Coast Electric on the basis of meeting the requested time frame for delivery and compatibility of Section 2 – Phase 2 Equipment per RFB 24-227 solicitation documents which states: "CBJ may award Phase 1 equipment to a higher priced vendor if the requested delivery date can be met. Phase 2 equipment must be compatible with Phase 1 equipment to qualify for award."

Section 2 – Phase 2 Equipment. The bid section totals and order of award are as follows:

<u>Bidder</u>	<u>Bid – Section 2</u>
North Coast Electric	\$419,475.42
Consolidated Electrical Distributer	\$565,000.00
Graybar Electric	\$567,483.00

The apparent responsive and responsible low bidder is North Coast Electric. The CBJ intends to award Sections 1 and 2 in the Total amount of \$788,593.09.

The Protest period ended 4/30/2024.

The City Manager recommends award to North Coast Electric for both Sections 1 & 2 on the basis of having the lowest responsive and responsible bid in the total amount of \$788,593.09.

M. Liquor/Marijuana Licenses

8. Liquor License Actions

This liquor license action is before the Assembly to either protest or waive its right to protest the license action.

Liquor License - NEW SAMPLING ENDORSEMENT

Licensee: No Creek Jack Inc., d/b/a Duck Creek Market

License Type: Package Store License: #2976 Location: 9951 Stephan Richards Dr., Juneau

Staff from Police, Finance, Fire, Public Works (Utilities) and Community Development Departments reviewed the above license and recommended the Assembly waive its right to protest the application. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's Office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license action.

N. PUBLIC HEARING

9. Ordinance 2024-18 A Noncode Ordinance Authorizing a Designated Campground Primarily for People Experiencing Homelessness as an Essential Public Facility and Exempting it from the Requirements and Prohibitions of Title 49.

Establishing a summer campground for people experiencing homelessness is an issue made increasingly complex due to a combination of factors, including but not limited to the safety of people experiencing homelessness, residential/business compatibility, the availability and affordability of housing, and insufficient mental/behavioral health and substance use services. This ordinance enables the Assembly to designate a campground by resolution if and when an appropriate campground location is found.

The Assembly considered public comments on April 1 for a similar ordinance (Ord. 2024-14, Thane Road Campground on Mill Street), which has been tabled. The Assembly Committee of the Whole recommended introduction of this ordinance at the April 15 meeting.

The Systemic Racism Review Committee reviewed this ordinance at its April 30, 2024 meeting and moved it forward to the Assembly.

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

10. Ordinance 2023-14(b)(AH) An Ordinance Appropriating \$2,000,000 to the Manager as a Grant to Gastineau Human Services to Construct Low Income and Substance Use Recovery Permanent Supportive Housing; Funding Provided by General Funds.

This ordinance appropriates \$2 million from unrestricted fund balance as a grant to Gastineau Human Services for the construction of 51 units of permanent supportive housing. These funds are intended to provide community match support for numerous other grants – federal, state, and private – that GHS is seeking. Project construction is projected to begin in 2025 with housing being available at the end of the construction season in 2026. This housing targets those with very low incomes and who are in substance use recovery.

The Assembly Finance Committee reviewed this request at the April 17, 2024, meeting and directed staff to introduce an appropriating ordinance and accompanying Letter of Intent in support of the project.

The Systemic Racism Review Committee reviewed this ordinance at its April 30, 2024 meeting and moved it forward for Assembly action with the following note to the Assembly: *while the SRRC approves the \$2 million to Gastineau Human Services, the SRRC recognizes that there are potential unintended consequences with these types of projects which could result in systemic racism for Juneau and we would like the Assembly to take special note when making decisions about future planning and building related to supportive housing.*

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

11. Ordinance 2023-14(b)(AG) An Ordinance Transferring \$489,478 from CIP D12-070 Open Space Waterfront Land Acquisition to CIP H51-113 Waterfront Seawalk.

In 2002, the Assembly directed staff to transfer unexpended marine passenger fees, designated for specific projects and activities, to the Waterfront Open Space Land Acquisition CIP for land acquisition on the waterfront. In 2020, this practice was discontinued to align the allocation of passenger fees with the CLIA settlement agreement. This ordinance would transfer the remaining balance of \$489,478 from the Open Space Waterfront Land Acquisition CIP to the Waterfront Seawalk CIP. The Waterfront Seawalk CIP is in need of additional funding and is an eligible use of passenger fees.

The Systemic Racism Review Committee reviewed this ordinance at its April 30, 2024 meeting and moved it forward to the Assembly.

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

O. UNFINISHED BUSINESS

12. Ordinance 2024-02 An Ordinance Appropriating Funds from the Treasury for FY25 School District Operations.

This ordinance will appropriate to the School District an FY25 operating budget of \$85,397,400. This is an overall decrease in the budget of \$10,919,600 from the FY24 Amended Budget. The FY25 school budget is supported with a combination of funding sources including CBJ local funding, and state and federal funding of \$44,368,300. The local funding consists of \$34,432,000 for general operations (i.e. educational funding) and \$3,690,400 for non-instructional programs and activities.

On April 29, 2024, the Assembly approved the local funding portion of \$34,432,000 for school district general operations. During the May 8, 2024 Assembly Finance Committee meeting, the Assembly heard Ordinance 2024-02 in its entirety and approved \$3,690,400 for program and activities not subject to the state funding limit for instructional services, of which \$1,650,405 was appropriated via Ordinance 2024-01(b)(A) on March 4, 2024.

The Systemic Racism Review Committee reviewed this ordinance at its April 23, 2024 worksession meeting.

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

P. NEW BUSINESS

13. Hardship and Senior Citizen/Disabled Veteran/Non-Profit Late-Filed Real Property Tax Exemption Applications

There are 8 property owners that have requested the Assembly authorize the Assessor to consider a late-filed exemption for their property assessment.

The Assembly should consider each request separately and determine whether the property owner was unable to comply with the April 30 filing requirement. A.S. 29.45.030(f); CBJC 69.10.021(d). The burden of proof is upon the property owner to show the inability to file a timely exemption request. If the

Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

The City Manager recommends the Assembly act on each of these applications individually.

Q. STAFF REPORTS

14. **Update on Cruise Lines MOA** (Verbal Report)

15. **2024 Municipal Elections Update**

R. ASSEMBLY REPORTS

Mayor's Report

Committee and Liaison Reports

Presiding Officer Reports

S. ASSEMBLY COMMENTS & QUESTIONS

T. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

U. EXECUTIVE SESSION

V. SUPPLEMENTAL MATERIALS

16. **RED FOLDER: City Attorney Position Description/Job Announcement**

W. ADJOURNMENT

X. INSTRUCTION FOR PUBLIC PARTICIPATION

The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. ***Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278 and indicating the topic(s) upon which they wish to testify.*** For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required. Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.gov.

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.