

**Meeting Minutes
Treadwell Arena Advisory Board (TAAB)
City & Borough of Juneau
February, 7, 2019
City Hall Room 237**

I. **Call to Order:** Call to Order at 5:40pm

II. **Roll Call:**

Members Present: Miles Brookes, Leah Farzin, Ryan Kauzlarich, Josh Fortenbery, Bret Connell, Alexander Smith

Members Absent: Jason Soza

Staff Present: Lauren Anderson - Rink Manager

Public Present:

III. **Approval of Agenda:** Ms. Farzin moved to approve the agenda. All in favor.

IV. **Approval of Minutes:** Mr. Kauzlarich moved to approve December 11, 2018 draft meeting minutes - no changes.

V. **Public Participation on Non-Agenda Items:** no public present

VI. **Agenda Topics:**

A. Annual Report

- Splitting out the report. Mr. Kauzlarich to put the draft format of the report together.
- Numbers of new user figures would need to be consistent, number of users per type of session, user groups would need to provide club data for number of new users.
- October 16, 2018 agenda contains example of number of users per ice type.
- Lauren to add number of types of open skates to her data set for analytical use.
- FY16 (2015/2016) – FY18 (2017/2018) plus FY19 (2018/2019) YTD totals.
- Mr. Kauzlarich to work on drafting the user numbers and types section.
- Mr. Smith to work on draft the annual cost recovery section.
- Mr. Fortenbery to work on drafting the revenues section.
- Ms. Farzin to work on drafting the user experience section.
- Mr. Connell to work on drafting the mission and values section of the report.

VII. **Staff Reports:**

A. Concession room update

- Fundraising opportunities exist outside of a percentage of revenue sharing. Non-competitive products can still be sold by the user groups.

B. Programming update

- Zamboni naming poll
 - o Top three names, Doug, Benny, and Ester
- Sweet 16 event February 15th 7:45-8:45pm
 - o Sponsored by Second Wind Sports.
 - o JCS to run concessions.
 - o Photography with the Zamboni available.
- Ice season 2020-2021
 - o Phased approach to extending ice into summer months, staying closed for the summer of 2019.
 - o In 2019/2020, open as planned and close April 26th 2020 (two extra weeks).
 - o Open July 20th, 2020 and close April 25th 2021 (40 weeks).
 - o Local and Cruise Ship crew Parks and Rec pass options in the future.

- Changes pending budget approval.
- Summer 2020-2021
 - \$10k cost for additional custodian and 2 part time employee hours.
 - 6 week cement programming.
- C. Financial Report-period 5
 - Does not include December wages and benefits.

VIII. Committee, Liaison, Board Member Report:

- A. Juneau Skating Club
 - A. Mr. Kauzlarich has taken over the Learn to Skate program coordination.
 - B. Would appreciate participation with coaching from the hockey coaches.
 - C. Synchronized skating team completed, placed 10th.
- B. Juneau Adult Hockey Association
 - A. No updates
- C. Juneau Douglas Ice Association
 - A. No updates
- D. Parks and Recreation Advisory Committee
 - A. No updates

IX. Next meeting Date – **March 26, 2019 at 5:30pm**, preferably City Hall room 237

X. Adjournment: Jason moved to adjourn at 6:51pm. All in favor.