

AGENDA TREADWELL ARENA ADVISORY BOARD MEETING

Virtual meeting only 5:30 PM

August 25, 2020

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
 - A. July 23, 2020 draft meeting minutes
- V. Public Participation on Non-Agenda Items**
- VI. Agenda Topics**
 - A. Board seats & positions
- VII. Staff Reports**
 - A. Ventilation update
 - B. Roof update
 - C. Rink scheduling update
 - D. CBJ COVID-19 Risk Metrics update
 - E. FY21 P-1 Revenue Report
 - F. FY21 P-1 Expenditure Report
- VIII. Committee, Liaison, Board Member Report**
 - A. Juneau Skating Club**
 - B. Juneau Adult Hockey Association**
 - C. Juneau Douglas Ice Association**
 - D. Parks and Recreation Advisory Committee**
- IX. Next Meeting Date**
- X. Supplemental Materials**
- XI. Adjournment**

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to

have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

**Meeting Minutes
Treadwell Arena Advisory Board (TAAB)
City & Borough of Juneau
July 23, 2020
Zoom Meeting**

I. **Call to Order:** Call to Order at 5:34pm

II. **Roll Call:**

Members Present: Leah Farzin, Jason Soza, Ryan Kauzlarich, Kirk Duncan, Jake Thayer

Members Absent: Josh Fortenbery, Alex Smith

Staff Present: Lauren Anderson – Treadwell Arena Manager, George Schaaf – Parks & Rec Director

Public Present: Melissa Fritsch – Juneau Skating Club President

III. **Approval of Agenda:** Mr. Kauzlarich moved to approve the agenda. All in favor.

IV. **Approval of Minutes:** Mr. Kauzlarich moved to approve June 10, 2020 draft meeting minutes – no changes.

V. **Public Participation on Non-Agenda Items:**

VI. **Agenda Topics:**

A. Rink Ventilation

- Lauren has worked with building maintenance, with Sigrid Dalberg, and others in an effort to reduce potential viral load using the rink ventilation. No plan of action as of yet.
- Will cover this topic again once more information is available.

VII. **Staff Reports:**

A. Reopening Plan

- Reviewed the reopening plan in detail.
- The arena has been making ice since 7/19/2020.
- Had paint available on hand for the limited amount needed.

B. Draft July/August Rink schedule

- Lauren has been meeting weekly with the core user groups for past six weeks.
- JDIA and JSC have rented ice for August.
- Opening day will be July 29, 2020.
- Currently no public sessions.

VIII. **Committee, Liaison, Board Member Report:**

A. Juneau Skating Club

- Starting very conservative. 10 skaters on the ice at a time, with the exception of synchro which will have close to 14. Working on September plan with longer blocks of ice and less 45 breaks between ice times.
- Until public sessions are available, Learn to Skate classes will not occur out of an abundance of caution. Higher level classes will be the first to be offered when lessons begin.

B. Juneau Adult Hockey Association

- Registration is open. The first games of the season are the first Sunday of September. Trying to maximize games with the hours available. Caping the number of players per team to 11, usually 13. Intro to hockey will not be offered this fall.

C. Juneau Douglas Ice Association

- Going to offer a pond hockey style training for those 10 years and younger. Will have no more than 28 skaters on the ice. Registration should be up this Friday.
- D. Parks and Recreation Advisory Committee
- No update.

IX. Next meeting Date – **August 25, 2020 at 5:30pm**, preferably Zoom meeting

X. Adjournment: Mr. Kauzlarich moved to adjourn at 6:37pm. All in favor.

GL Commitment Analysis Report

GL298 Date 08/21/20

Company 1 City and Borough of Juneau USD
 GL Commitment Analysis Report - Commitment Analysis
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Time 16:17

Acct Unit	209460801	RSA P&R Treadwell Arena	Budget 100	2021 Production Budget			
Account	Expenditures	Encumbrances	Commitments	Total	Budget	Budget Balance	
004300 0008	0.00	0.00	0.00	0.00	2,400.00-	2,400.00-	
Lessons/Programs	0.00	0.00	0.00	0.00	14,000.00-	14,000.00-	
Skate sharpening	0.00	0.00	0.00	0.00	30,000.00-	30,000.00-	
Daily pass revenue	0.00	0.00	0.00	0.00	15,000.00-	15,000.00-	
Monthly revenue	0.00	0.00	0.00	0.00	400.00-	400.00-	
Food/service permits	750.00-	0.00	0.00	750.00-	8,000.00-	7,250.00-	
Vending revenue	0.00	0.00	0.00	0.00	12,500.00-	12,500.00-	
Miscellaneous sales	0.00	0.00	0.00	0.00	315,000.00-	315,000.00-	
Facility rental revenue	0.00	0.00	0.00	0.00	19,600.00-	19,600.00-	
Locker rental							
Acct Unit Total	750.00-	0.00	0.00	750.00-	416,900.00-	416,150.00-	
Periods							
Year 2021	750.00-	0.00	0.00	750.00-	416,900.00-	416,150.00-	
Company Total	750.00-	0.00	0.00	750.00-	416,900.00-	416,150.00-	
Report Total							

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Time 16:20

Acct Unit	209460801	RSA P&R Treadwell Arena	Budget 100	2021 Production Budget		
Account	Expenditures	Encumbrances	Commitments	Total	Budget	Budget Balance
005100 0000	0.00	0.00	0.00	0.00	4,800.00-	4,800.00-
Vacancy factor	12,142.14	0.00	0.00	12,142.14	314,700.00	302,557.86
Salaries						
005111 0000	0.00	0.00	0.00	0.00	9,000.00	9,000.00
Overtime						
005116 0000	58.80	0.00	0.00	58.80	0.00	58.80-
Accrued leave						
005120 0000	6,903.24	0.00	0.00	6,903.24	166,200.00	159,296.76
Benefits						
005130 0000	3,400.00	0.00	0.00	3,400.00	3,400.00	0.00
Workers compensation						
005201 0000	43.14	0.00	0.00	43.14	500.00	456.86
Mileage						
005310 0000	522.72	0.00	0.00	522.72	6,000.00	5,477.28
Telephone						
005320 0000	0.00	0.00	0.00	0.00	200.00	200.00
Printing						
005322 0000	0.00	0.00	0.00	0.00	3,500.00	3,500.00
Advertising						
005330 0000	0.00	0.00	0.00	0.00	57,900.00	57,900.00
Electricity						
005333 0000	708.14	28,500.00	0.00	29,208.14	68,400.00	39,191.86
Fuel oil & propane						
005334 0000	0.00	0.00	0.00	0.00	3,500.00	3,500.00
Refuse disposal						
005335 0000	0.00	0.00	0.00	0.00	1,700.00	1,700.00
Water service						
005336 0000	0.00	0.00	0.00	0.00	6,100.00	6,100.00
Wastewater service						
005345 0000	99,100.00	0.00	0.00	99,100.00	99,100.00	0.00
Building maint division charges						
005361 0000	0.00	0.00	0.00	0.00	8,500.00	8,500.00
Fleet equipment maintenance						
005362 0000	25,000.00	0.00	0.00	25,000.00	25,000.00	0.00
Fleet replacement reserve						
005370 0000	8,000.00	0.00	0.00	8,000.00	8,000.00	0.00
Spec & Prop						

GL Commitment Analysis Report

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 GL Commitment Analysis Report - Commitment Analysis
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Time 16:20

Acct Unit	209460801	RSA P&R Treadwell Arena	Budget 100	2021 Production Budget			
Account	Expenditures	Encumbrances	Commitments	Total	Budget	Budget Balance	
005375 0000	3,400.00	0.00	0.00	3,400.00	3,400.00	0.00	
General Lab, Auto & EE Pract Ins							
005380 0000	0.00	0.00	0.00	0.00	600.00	600.00	
Dues and Subscriptions							
005390 0000	602.00	0.00	0.00	602.00	2,500.00	1,898.00	
Contractual services							
005397 0000	0.00	0.00	0.00	0.00	7,000.00	7,000.00	
Bank card fees							
005480 0000	0.00	0.00	0.00	0.00	1,500.00	1,500.00	
Office supplies							
005485 0000	0.00	0.00	0.00	0.00	2,500.00	2,500.00	
Inventory							
005490 0000	0.00	0.00	0.00	0.00	25,000.00	25,000.00	
Materials and commodities							
005491 0000	0.00	0.00	0.00	0.00	1,000.00	1,000.00	
Safety programs and equipment							
005498 0000	0.00	0.00	0.00	0.00	200.00	200.00	
Minor Software							
Acct Unit Total	159,880.18	28,500.00	0.00	188,380.18	820,600.00	632,219.82	
Periods							
Year 2021	159,880.18	28,500.00	0.00	188,380.18	820,600.00	632,219.82	
Company Total	159,880.18	28,500.00	0.00	188,380.18	820,600.00	632,219.82	
Report Total							