

AGENDA

TREADWELL ARENA ADVISORY BOARD MEETING

Virtual meeting only 5:30 PM

October 29, 2020

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
 - A. August 25 draft meeting minutes
- V. Public Participation on Non-Agenda Items**
- VI. Agenda Topics**
- VII. Staff Reports**
 - A. Temporary rink closure
Closure due to CBJ moving to level 3/high
 - B. User group meeting update
 - C. Rink related topics from around AK & country
Masking wearing when playing sports:
<http://dhss.alaska.gov/dph/PlayEveryDay/blog/Lists/Posts/Post.aspx?ID=478>

CDC article relating to Florida hockey COVID outbreak:
https://www.cdc.gov/mmwr/volumes/69/wr/mm6941a4.htm?s_cid=mm6941a4_w

<https://www.facebook.com/99962144928/posts/10158598777274929/?extid=0&d=n>

More on the Florida “super spreader”:
<https://www.livescience.com/hockey-game-covid-19-superspreader-event.html>

Ice resurfacers catches fire in Rochester NY:
<https://www.democratandchronicle.com/story/news/2020/10/15/zamboni-fire-ice-rink-near-rochester-ny-goes-viral/3661602001/>
 - D. November schedule
 - E. Roof update
 - F. FY21 P1-3 Revenue Report
 - G. FY21 P1-3 Expenditure Report

VIII. Committee, Liaison, Board Member Report

- A. Juneau Skating Club**
- B. Juneau Adult Hockey Association**
- C. Juneau Douglas Ice Association**
- D. Parks and Recreation Advisory Committee**

IX. Next Meeting Date

X. Supplemental Materials

XI. Adjournment

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

Meeting Minutes
TREADWELL ARENA ADVISORY BOARD (TAAB)
Virtual Zoom meeting only
5:30 PM
August 25, 2020

I. Call to Order I –5:35 p.m. (approx.)

I. Roll Call: Kirk Duncan, Leah Farzin, John Fortenbery (co-chair), Jake Thayer, Ryan Kauzlarich, Lauren Anderson (Treadwell manager)_

Members Absent: Jason Soza (chair), Dave Bartlett

III. Approval of Agenda --approved

IV. Approval of Minutes

A. July 23, 2020 draft meeting minutes approved

V. Public Participation on Non-Agenda Items -- none

VI. Agenda Topics

A. Board seats & positions – one vacant public position. Ryan Kauzlarich cannot continue as secretary. Leah Farzin will do minutes for this meeting only.

VII. Staff Reports –Lauren Anderson

A. Ventilation update – Tried Dahlberg Design’s proposed ventilation system to treat COVID in the air but first try wasn’t effective. Treadwell is running the ventilation for 2 hours at the end of the night to pull out the indoor air and replace it with fresh outside air. Can’t run this between ice sessions—minimum 1 hour on the timer.

B. Roof update – On the October ballot the CBJ includes Treadwell’s roof repair expenses, along with other P&R expenses. Next step is to get the word out to voters the impact of the bond and need. Three new leaks over the ice causing stalagmites on the ice that have to be removed every morning for safety.

C. Rink scheduling update – meeting with orgs regularly. In 4th week of operations and things going well. Last week closed early on Wednesday and all of Thursday due to COVID-like symptoms in a JDIA coach. Test returned eventually as negative. JDIA and JSC are on schedule for September. No private or JAHA on schedule for September until September 27. Private rentals available. Open 7 days a week in September except September 7 for Labor Day. Going month-by-month for scheduling instead of months out like in the past. Disappointed there are no public sessions, but Lauren thinks that is the best thing for public health and safety right now. Will consult with public health about that, as well.

D. CBJ COVID-19 Risk Metrics update – Reopening plan is on the Treadwell site and is kept updated. Now updated to include CBJ risk metrics and mitigation strategies. Reduced max capacity from 60 to 50—no reduction of on-ice but reducing spectators. CBJ metrics links on the document—updates daily. Currently at level 2 (moderate). Next level up (High) means libraries and P&R facilities will close and “limited services may be available.” Metrics are here: <https://app.smartsheet.com/b/publish?EQBCT=0a602fc51ee24966abb3721c8fabfb82>

E. FY21 P-1 Revenue Report – attached to previous meeting’s agenda. User groups gave no new revenue because they had credits from April when all ice was canceled.

F. FY21 P-1 Expenditure Report – attached to previous meeting’s agenda. Primarily staffing, with some overtime.

Compared to other rinks in Alaska, Treadwell is right in the middle. Some very minimal rules, and some very strict re: masks, number of people on the ice, gameplay.

September 4 at 3pm the Libertarian party is having a skating event in the afternoon to raise money for their candidate/with the candidate.

VIII. Committee, Liaison, Board Member Report

A. Juneau Skating Club – Leah Farzin and Ryan Kauzlarich: proceeding into September with limited skaters and classes and lots of mask rules. Optimistic the COVID-19 situation will improve and we're doing our part.

B. Juneau Adult Hockey Association – Jason Soza (via email): pushed fall season to Sept 27 and meeting on Sept 22. At that time High = canceled season; Moderate = would proceed.

C. Juneau Douglas Ice Association – Jake Thayer: Board working session tomorrow because a team wants to travel to Anchorage and Anchorage's COVID-19 situation is riskier than Juneau's. Hope to put together a travel mitigation plan for the team if they go.

D. Parks and Recreation Advisory Committee – Kirk Duncan: meeting next Tuesday and will take all of this meeting's contents to them.

IX. Next Meeting Date – Lauren Anderson will send Doodle poll for October

X. Supplemental Materials – See attached to Agenda

XI. Adjournment – 6:30 p.m.

GL Commitment Analysis Report

GL298 Date 10/23/20

Company 1 City and Borough of Juneau USD
 GL Commitment Analysis Report - Commitment Analysis
 1 - 3

Page

1

Time 13:49

Acct Unit	209460801	RSA P&R Treadwell Arena	Budget 100	2021 Production Budget			
Account	Expenditures	Encumbrances	Commitments	Total	Budget	Budget Balance	
004300 0008	228.48-	0.00	0.00	228.48-	2,400.00-	2,171.52-	
Lessons/Programs	1,247.22-	0.00	0.00	1,247.22-	14,000.00-	12,752.78-	
Skate sharpening	0.00	0.00	0.00	0.00	30,000.00-	30,000.00-	
Daily pass revenue	50.47-	0.00	0.00	50.47-	15,000.00-	14,949.53-	
Monthly revenue	0.00	0.00	0.00	0.00	400.00-	400.00-	
Food/service permits	750.00-	0.00	0.00	750.00-	8,000.00-	7,250.00-	
Vending revenue	0.00	0.00	0.00	0.00	12,500.00-	12,500.00-	
Miscellaneous sales	37,628.33-	0.00	0.00	37,628.33-	315,000.00-	277,371.67-	
Facility rental revenue	48.32-	0.00	0.00	48.32-	0.00	48.32	
Equipment rental revenue	5,795.17-	0.00	0.00	5,795.17-	19,600.00-	13,804.83-	
Locker rental							
Periods							
Year 2021 Total	45,747.99-	0.00	0.00	45,747.99-	416,900.00-	371,152.01-	
Acct Unit Total	45,747.99-	0.00	0.00	45,747.99-	416,900.00-	371,152.01-	
=====							
Company Total							
	45,747.99-	0.00	0.00	45,747.99-	416,900.00-	371,152.01-	
=====							
Report Total							

=====							

=====							

GL Commitment Analysis Report

GL298 Date 10/23/20

Company 1 City and Borough of Juneau USD
 GL Commitment Analysis Report - Commitment Analysis
 1 - 3

Page

1

Time 13:58

Acct Unit	209460801	RSA P&R Treadwell Arena	Budget 100	2021 Production Budget		
Account	Expenditures	Encumbrances	Commitments	Total	Budget	Budget Balance
005100 0000	0.00	0.00	0.00	0.00	4,800.00-	4,800.00-
Vacancy factor	71,299.19	0.00	0.00	71,299.19	314,700.00	243,400.81
Salaries	143.67	0.00	0.00	143.67	9,000.00	8,856.33
Overtime	7,866.50	0.00	0.00	7,866.50	0.00	7,866.50-
Accrued leave	36,434.02	0.00	0.00	36,434.02	166,200.00	129,765.98
Benefits	3,400.00	0.00	0.00	3,400.00	3,400.00	0.00
Workers compensation	43.14	0.00	0.00	43.14	500.00	456.86
Mileage	1,567.14	0.00	0.00	1,567.14	6,000.00	4,432.86
Telephone	0.00	0.00	0.00	0.00	200.00	200.00
Printing	0.00	0.00	0.00	0.00	3,500.00	3,500.00
Advertising	12,839.32	0.00	0.00	12,839.32	57,900.00	45,060.68
Electricity	8,336.03	23,745.82	0.00	32,081.85	68,400.00	36,318.15
Fuel oil & propane	232.72	0.00	0.00	232.72	3,500.00	3,267.28
Refuse disposal	25.73	70.71	0.00	96.44	1,700.00	1,603.56
Water service	98.00	267.39	0.00	365.39	6,100.00	5,734.61
Wastewater service	99,100.00	0.00	0.00	99,100.00	99,100.00	0.00
Building maint division charges	7,300.00	0.00	0.00	7,300.00	8,500.00	1,200.00
Fleet equipment maintenance	25,000.00	0.00	0.00	25,000.00	25,000.00	0.00
Fleet replacement reserve	8,000.00	0.00	0.00	8,000.00	8,000.00	0.00
Spec & Prop						

GL Commitment Analysis Report

GL298 Date 10/23/20

Company 1 City and Borough of Juneau USD
 GL Commitment Analysis Report - Commitment Analysis
 1 - 3

Page

2

Time 13:58

Acct Unit	209460801	RSA P&R Treadwell Arena	Budget 100	2021 Production Budget			
Account	Expenditures	Encumbrances	Commitments	Total	Budget	Budget Balance	
005375 0000	3,400.00	0.00	0.00	3,400.00	3,400.00	0.00	
General Lab, Auto & EE Pract Ins							
005380 0000	0.00	0.00	0.00	0.00	600.00	600.00	
Dues and Subscriptions							
005390 0000	602.00	0.00	0.00	602.00	2,500.00	1,898.00	
Contractual services							
005397 0000	146.07	0.00	0.00	146.07	7,000.00	6,853.93	
Bank card fees							
005480 0000	229.75	0.00	0.00	229.75	1,500.00	1,270.25	
Office supplies							
005485 0000	0.00	0.00	0.00	0.00	2,500.00	2,500.00	
Inventory							
005490 0000	5,898.26	0.00	0.00	5,898.26	25,000.00	19,101.74	
Materials and commodities							
005491 0000	587.70	0.00	0.00	587.70	1,000.00	412.30	
Safety programs and equipment							
005498 0000	0.00	0.00	0.00	0.00	200.00	200.00	
Minor Software							
Acct Unit Total	292,549.24	24,083.92	0.00	316,633.16	820,600.00	503,966.84	
Periods							
Year 2021	292,549.24	24,083.92	0.00	316,633.16	820,600.00	503,966.84	
Company Total	292,549.24	24,083.92	0.00	316,633.16	820,600.00	503,966.84	
Report Total							